

# FORM APPLICATION FOR PRE-LODGEMENT MEETING



**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

Office Use Only	

## SECTION 1 APPLICANT DETAILS

Company Name					
Name	Surname				Mr / Mrs / Other
	Given		Middle		
Postal Address	Number and Street				
	PO Box / DX / Other				
	Suburb / Town			State	Postcode
Contact Details	Phone		Mobile		
	Fax		Email		
Applicant's Signature					Date

## SECTION 2 SITE DETAILS

Lot Description Attach extra sheet if insufficient space	Lot/Unit	Sec	DP/SP	Lot/Unit	Sec	DP/SP
	Lot/Unit	Sec	DP/SP	Lot/Unit	Sec	DP/SP
	Number and Street					
	Suburb / Town			State	Postcode	

## SECTION 3 PROPOSAL

Development Description	
Value of Development	\$

SECTION 4	ISSUES
Specific issues which you want addressed at the pre-lodgement meeting	1
	2
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NOTE	GENERAL INFORMATION
Preparation	<p><b>Before an appointment for a pre-lodgement meeting is made you should do the following:</b></p> <ul style="list-style-type: none"> <li>• Examine Council's Codes, Policies and Planning Instruments to determine whether your proposal would comply with relevant Council requirements.</li> <li>• Undertake a site analysis that identifies constraints and opportunities for the site.</li> <li>• Consider development options for the site to demonstrate the suitability of the site and the preferred option.</li> <li>• Prepare preliminary plans. These plans must be submitted to Council before a date for pre-lodgement meeting is set.</li> <li>• Submit two (2) copies of the site analysis, preliminary plans and supporting information.</li> <li>• Pay appropriate pre-lodgement application fee.</li> </ul> <p><b>For further information contact Council on 4227 7111.</b></p>