



WOLLONGONG HERITAGE FUND

CONDITIONS APPLYING TO ALL PROJECTS

You the applicant, by entering into this agreement, agree to comply with the following conditions:

1 ACCEPTANCE

You must accept this offer of assistance within 4 (four) weeks of the date of offer otherwise it may be withdrawn.

2 PERMISSION TO COMMENCE WORK

You must provide the following information before permission to commence work will be granted:

- a) a schedule of work;
- b) name of person who is to carry out the work;
- c) a time schedule for the completion of the project;
- d) name of a suitably qualified person who will be responsible for supervising the proposed work.

NOTE: The offer of financial assistance does not imply in any way that Development Consent has been granted by Council. Some projects may require Development Consent or written notification that no consent is required. This should be checked prior to commencement of the project.

3 FUNDING FROM OTHER SOURCES

You must immediately advise Council of any changes to financial resources and arrangements connected with the project.

4 CLAIMS

Claims for payment should be supplied in letter form and you should set out clearly what work was carried out, by whom and how much you are claiming. Attach originals of all receipts. Please note that all projects must be completed and claims for payment lodged by **31 May 2020**.

5 REVOCATION

You agree that this financial assistance may be reviewed or revoked at any time under any one or more of the following circumstances:

- a) unsatisfactory work;
- b) failure to meet time schedule constraints;
- c) non-disclosure, misleading or false disclosure of information.

You also agree, in case of revocation, that where monies have been advanced you are obliged to refund those monies plus interest equal to the current rate used for local government rate arrears.

6 TAXATION AND OTHER REGULATIONS

You agree that it is solely your responsibility to ensure you comply with any taxation liability and or regulations under any Federal or State legislation.

7 REUSABLE EQUIPMENT

You agree that assistance is not to be used for expenditure on reusable equipment without the prior written approval of the Council.

8 APPROPRIATE CONSERVATION WORK AND FINANCIAL MANAGEMENT

You agree that all work must be carried out in a manner consistent with appropriate conservation practice and in accordance with generally accepted sound financial practice.

9 LONG TERM PROTECTION

You agree to take all reasonable measures to protect in perpetuity the item for which this assistance is granted.

You, the applicant, and owner of the item assisted, agree not to object to the inclusion of the item in a Local Environmental Plan.

10 ACKNOWLEDGEMENT OF ASSISTANCE

You agree to acknowledge this assistance in any form required and approved by the Council.

11 FINANCIAL ASSISTANCE POLICY

You accept the terms and conditions of Council's Financial Assistance Policy, to which this grant program is subject.

12 ACCEPTANCE

I, the applicant, hereby agree to the above conditions and accept this offer of assistance.

Signature Date

To be completed for projects where the applicant is not the owner of the item being conserved.

I, the owner of the item for which this assistance if granted, also agree to the conditions of this assistance and give permission for work to commence.

Signature Date