

ITEM 7

TENDER T1000103 - ENVIRONMENTAL MONITORING SERVICES - LICENCED WASTE FACILITIES

This report recommends acceptance of a tender for the Environmental Monitoring Services for the Helensburgh and Whytes Gully waste facilities in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2021.

Environmental monitoring services are required for the Helensburgh and Whytes Gully Waste Disposal Depots in accordance with Planning Approvals, Environment Protection Licences, and Sydney Trade Wastewater agreements.

RECOMMEDATION

- 1 In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accept the tender of Australian Laboratory Services Pty Ltd for Environmental Monitoring Services.
- 2 The contract be awarded for a term of five years.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Paul Tracey, Manager Open Space + Environmental Services

Authorised by: Joanne Page, Director Infrastructure + Works

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

Environmental monitoring services are critical to Council delivering landfilling services in compliance with regulatory requirements. This Service includes the collection and testing of water, land, air (including landfill gas) and dust by a laboratory accredited under the National Association of Testing Authorities (NATA) in line with the Environmental Protection Licence, Development Consent conditions and Trade Waste Agreement for the Whytes Gully and Helensburgh Waste facilities.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on 28 September 2023.

Five (5) tenders were received by the close of tenders with one tender deemed non-conforming. The remaining tenders have been scrutinised and evaluated by a Tender Evaluation Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Open Space + Environmental Services and City Strategy Divisions, along with procurement & Supply and Governance representatives.

The Tender Evaluation Panel evaluated all tenders in accordance with the following Evaluation criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory referees for previous projects of similar size and scope
- 2 Evidence of National Association of Testing Authorities (NATA) Accreditation
- 3 Attendance of site inspections for both locations

Evaluation Criteria

- 1 Cost to Council - 45%
- 2 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile - 15%
- 3 Proposed methodology for the delivery of services - 15%
- 4 Staff qualifications and experience - 10%
- 5 Demonstrated strengthening of local economic capacity - 10%
- 6 Workplace health and safety management system and environmental management - 5%

The mandatory evaluation criteria have been met by the recommended tenderer.

The Tender Evaluation Panel utilised a weighted scoring method for the evaluation of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the evaluation criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the evaluation criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender evaluation and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Australian Laboratory Services Pty Ltd	1
Raw Earth Environmental	2
JBS&G Australia Pty Ltd	3
RARE Environmental Pty Ltd	4
Reditus Consulting Pty Ltd	NON-CONFORMING

PROPOSAL

Council should authorise the engagement of Australian Laboratory Services Pty Ltd to carry out the Environmental Monitoring Services in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Evaluation Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Evaluation Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Evaluation Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2032 Goal 1, we value and protect our environment. It specifically delivers on the following:

Community Strategic Plan 2032	Delivery Program 2022-2026
Strategy	Service
1.2 Manage and effectively improve the cleanliness, health, biodiversity of land and water including creeks, lakes, waterways and oceans	Waste Management

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered moderate based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The recommended tenderer will use the following sustainable practices in the delivery of the services:

- Solvent reduction initiatives – reduction of 1,900L organic solvent and 6,000L of water.
- E-Waste recycling.
- Digital reporting.
- Transport emissions reduced by using locally based field technicians.

FINANCIAL IMPLICATIONS

It is proposed that the sampling and laboratory services will be funded from Council's Waste Management budget as identified in the Operational Plan.

CONCLUSION

The recommended tenderer has provided an acceptable offer and Council should endorse the recommendations of this report.