

ITEM 12

PUBLIC EXHIBITION PROPOSED FEES AND CHARGES 2019/20 - BALGOWNIE VILLAGE COMMUNITY CENTRE

This report provides advice on the outcome of the exhibition of fees and charges for the hire of Balgownie Village Community Centre and seeks Council approval to adopt these for the 2019/2020 financial year.

Balgownie Village Community Centre is returning to Council's management as the community group that has managed the facility on behalf of Council since 1992 has rescinded its licence.

### RECOMMENDATION

Council adopt the Balgownie Village Community Centre Fees and Charges for 2019/2020.

### REPORT AUTHORISATIONS

Report of: Jenny Thompson, Manager Library and Community Services

Authorised by: Kerry Hunt, Director Community Services - Creative and Innovative City

### ATTACHMENTS

- 1 Balgownie Village Community Centre - Proposed Fees and Charges 2019/20
- 2 Engagement Report - Balgownie Village Community Centre - Fees and Charges - 2019/20

### BACKGROUND

Balgownie Village Community Centre Inc. (BVCCinc) has managed Balgownie Village Community Centre (BVCC) under a licence agreement with Wollongong City Council since 1992.

On 24 June 2019 Council was informed by BVCCinc of its decision to cease operations as of 30 September 2019 due to the management committee's inability to continue. BVCCinc will hand back the licence to manage BVCC as of this date. Council will commence management of hall hire/bookings from 1 September 2019 enabling the committee to wind up the organisation during this period.

### CURRENT SITUATION

To assist in the smooth transition of management, a communications strategy has been developed and regular hirers have been informed by BVCCinc. of its decision to hand back the licence. Council's Community Facilities Team has also contacted regular hirers to reassure them their bookings will be honoured and meetings were held with these individuals and groups in August 2019 to discuss the changes at the centre.

The proposed fees for hire of BVCC have been benchmarked against other, similarly sized, rooms within the Council community facilities portfolio, taking into consideration building condition and levels of utilisation.

On 30 July 2019, Executive endorsed the public exhibition of the proposed fees and charges for hire of BVCC for a period of 28 days.

The proposed fees were placed on public exhibition for a period of 28 days concluding on 4 September 2019. No submissions were received during the exhibition period.

### PROPOSAL

Council adopt the scheduled fees and charges for hire of the Balgownie Village Community Centre Fees and Charges - 2019/2020.

## CONSULTATION AND COMMUNICATION

- Finance Division regarding the process for adoption of fees and charges.
- Existing hirers of Balgownie Village Community Centre.

The proposed fees and charges were placed on public exhibition for a period of 28 days commencing 7 August 2019. During this period there were 20 visits to Council's Have Your Say website, the document was downloaded eight times and nil submissions were received.

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "Wollongong is a creative and vibrant city". Strategy 3.3.1 - Provide access for communities to quality local spaces and places to meet, share and celebrate.

It specifically delivers on core business activities as detailed in the Community Facilities Service Plan 2019-20.

## FINANCIAL IMPLICATIONS

Adoption of the proposed fees and charges for hire of Balgownie Village Community Centre will provide income to Council which will assist in defraying the operating costs of the facility.

## CONCLUSION

The proposed fees and charges have been on public exhibition for a period of 28 days. As no comments or feedback have been received, it is recommended Council adopt these fees and charges for the 2019/2020 financial year.

**Attachment 1**

**Balgownie Village Community Centre  
Proposed Fees  
2019/20**

Fee Name	Pricing Structure Code	GST Y/N	Amount incl GST
<b>COMMUNITY FACILITIES – BALGOWNIE VILLAGE COMMUNITY CENTRE</b>			
<b>HALL/ANNEXE</b>			
Hourly rate – Function	Sub	Y	40.00
Hourly rate – Non Profit	Sub	Y	10.00
Hourly rate – Other	Sub	Y	19.00
<b>CWA ROOM</b>			
Hourly rate – Function	Sub	Y	33.00
Hourly rate – Non Profit	Sub	Y	8.50
Hourly rate – Other	Sub	Y	16.50
<b>OFFICE</b>			
Hourly rate – Other	Sub	Y	8.00
Half Day rate – Other (9am – 1pm, 1pm – 5pm).	Sub	Y	16.00
Full Day rate – Other (9am – 5pm).	Sub	Y	26.50
Hourly rate – Non Profit	Sub	Y	7.00
Half Day rate – Non Profit (9am – 1pm, 1pm – 5pm).	Sub	Y	13.00
Full Day rate – Non Profit (9am – 5pm).	Sub	Y	20.50

**Attachment 2**

**Engagement Report  
Balgownie Village Community Centre Fees and Charges - 2019/2020**

