

**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (the Act). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

Office Use Only	Licence Number (if Known): OS-

## SECTION 1 SITE DETAILS

Lot Description	Lot/Unit	Sec	DP/SP	
Address	Number and Street			
	Suburb/Town		State	Postcode


## SECTION 2 APPLICANT DETAILS

Company Name				
Name	Surname			Mr / Mrs / Other
	Given Names			
Postal Address	Number and Street			
	PO Box/DX/Other			
	Suburb/Town		State	Postcode
Contact Details	Phone	Mobile		
	Fax	Email		
Signature				Date

## SECTION 3 SYSTEM TYPE

Type of System	<input type="checkbox"/> Septic Tank	<input type="checkbox"/> Aerated Wastewater Treatment System	<input type="checkbox"/> Wet/Dry Composting Toilet	<input type="checkbox"/> Greywater Treatment System
	<input type="checkbox"/> Other – Please specify			
Type of Disposal/ Recycling System	<input type="checkbox"/> Pump Out	<input type="checkbox"/> Absorption Trench	<input type="checkbox"/> Evapotranspiration Bed	<input type="checkbox"/> Surface Irrigation
	<input type="checkbox"/> Subsurface Irrigation	<input type="checkbox"/> Sand Filter	<input type="checkbox"/> Mound System	
	<input type="checkbox"/> Other – Please specify			

## SECTION 4 OWNER CONSENT

Consent – All owners must give their consent. Companies must attach a letter containing the signatures of at least one Director.	I/We of as Owner(s) of the property subject of this application, give consent to the application and grant Council the power to carry out inspections in relation to this application.
	 Date

# APPLICATION TO RENEW THE OPERATION OF AN ONSITE SEWAGE MANAGEMENT SYSTEM

**FORM**

SECTION 5		ADDITIONAL INFORMATION			
Water Source	<input type="checkbox"/> Mains Water	<input type="checkbox"/> Tank Water	<input type="checkbox"/> Bore Water		
Premises Description – Type of Premises	<input type="checkbox"/> Single Dwelling	<input type="checkbox"/> Multi-Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	
	<input type="checkbox"/> Other – <i>Please specify</i>				
Rooms to be connected (specify numbers)	Toilet <input type="checkbox"/>	Bathroom <input type="checkbox"/>	Laundry <input type="checkbox"/>	Kitchen <input type="checkbox"/>	
Other	Tank Capacity (Litres)	<input type="checkbox"/>			
	Number of Bedrooms	<input type="checkbox"/>			
	Number of Persons Residing on Property	<input type="checkbox"/>			
Property Size	Less than 2000m <sup>2</sup>	<input type="checkbox"/>			
	2000m <sup>2</sup> – 4000m <sup>2</sup>	<input type="checkbox"/>			
	More than 4000m <sup>2</sup>	<input type="checkbox"/>			

SECTION 6		SUBMISSION REQUIREMENTS FOR APPROVAL TO OPERATE <b>EXISTING</b> INSTALLATIONS <i>(Please attach to this application form)</i>	
<p>Please use the following checklist to ensure ALL relevant information is included as this will assist in prompt assessment of your application –</p>			
<input type="checkbox"/>	Submit a Certificate of Compliance (if required) from a Licenced Plumber or suitably qualified professional indicating that the system is operating in accordance with the relevant Australian Standards for on-site sewage management systems.		
<input type="checkbox"/>	Attach or sketch a site plan below, showing the location of the existing sewage management system, any related effluent/wastewater application areas and the known location of wastewater/stormwater fittings and drainage lines.		