

FORM APPLICATION FOR WEDDING BOOKING



Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The information that Council is collecting from you via this application may be personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council. Any person may apply to inspect the application in accordance with the Government Information (Public Access) Act 2009. The supply of the information by you is voluntary and if you cannot, or do not wish to provide the information sought, Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with legislation. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

1 PARK/BEACH DETAILS

Name of Park/Beach:			
Date Required:		Start Time:	Finish Time:
Please only write down the hour of your actual wedding ceremony. Another booking will not be made half an hour either side of the time of your ceremony.			
Number of People:			

2 APPLICANT'S DETAILS

Name:	Mr	Mrs	Ms	Miss		
				(Given Name)	(Surname)	
Address:					Postcode:	
Email:						
Contact number/s:						
I hereby agree to abide by the conditions set out below and those included in the Terms and Conditions with respect to the park booking.						
Applicant's Signature:				Date:		

3 FURTHER INFORMATION AND CONDITIONS

1	Will public toilets be required? <i>Some public toilets may be locked and a key will be required and can be obtained from Council's administration building. Payment of a bond is required and will be refunded through the mail after the key has been returned. A key is not required for use of toilets at Stuart Park.</i>	Y	N
2	Will a public address system be operating? <i>If yes, please note Item 2 on Terms and Conditions</i>	Y	N

4 HOW TO PAY

Please return this application form together with the appropriate fees –

By Post: The General Manager Wollongong City Council Locked Bag 8821 Wollongong DC NSW 2500	In Person: Wollongong City Council Administration Building 41 Burelli Street Wollongong
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* Payments sent by post should be by money order or cheque made in favour of Wollongong City Council. All hire fees, must be received at least two weeks prior to event.

FEES AS AT 1 JULY 2025 – 30 JUNE 2026 – FEES AND CHARGES ARE INCLUSIVE OF GST

PLEASE NOTE: This booking will not be accepted until the fees are paid in full

Hire Fee: \$199.00 Account Number: GL.10.0.7526.000000.0000.41755

Date Paid:	Receipt No:	Amount Payable:
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Terms and Conditions

- 1 No confetti, rose petals, artificial flower petals or decomposable leaf confetti is to be used.
- 2 Noise is to be controlled by the Hirer and is not to create a nuisance to other park users. Therefore, the use of public address systems, large sound systems and other activities that generate excessive amounts of noise cannot be used without the written permission of Council. That is, the noise level (L10) produced during the performance shall not exceed the background level (L90), by more than 5 dB (A) when measured at the nearest residential boundary.
- 3 Please note that the surrounding areas of the foreshore precinct are often used for special events and there may be an increase in both traffic and noise levels. Road closures may also be implemented, however access to the site for the bridal party will be maintained.
- 4 The Hirer shall duly comply with and observe all regulations and directions given from time to time by Council and/or its authorised servants or agents.
- 5 The Hirer shall not erect or alter any structure on the premises and will not damage the premises in any way without the prior written consent of Council.
- 6 Council may terminate the booking forthwith at any time in the event that the Hirer fails to comply with any of the terms and conditions of this agreement by notice in writing delivered to the premises or sent to the Hirer at the address on the Permit or as directed by an officer of Council.
- 7 No placing of padlocks on Council infrastructure.
- 8 No vehicles are permitted to enter the park or beach. Parking in allocated parking areas only.
- 9 The area is to be left in a clean and tidy condition. No glass containers are allowed on any beaches.
- 10 No alcoholic liquor is to be consumed on the beach.
- 11 In the event of inclement weather, application can be made for a refund of the fees paid. Application is to be made in writing within five working days of the cancelled event.

Please forward all correspondence to:

The General Manager
Wollongong City Council
Locked Bag 8821
WOLLONGONG DC NSW 2500

- 12 This booking does not entitle the organiser to exclusive use of the nominated area. All wedding guests and officials are requested to extend common courtesy to other patrons when trying to gain their cooperation in staging your wedding.
- 13 It is essential that before any holes are dug, or stakes, pegs, star pickets or bollards are driven into the ground, a service supply scanner is used to verify that there are not any services located in the affected area. A copy of this report to be forwarded to Council prior to the event.
- 14 The Hirer's permit for use is limited to the section or part of the reserve specified in the permit and excludes all Council infrastructure including shelters, seating, trees, and car parking spaces.
- 15 In the event of inclement weather the hirer shall duly comply with and observe all directions provided by Council to protect the park, including potentially rescheduling or relocating a booking.
- 16 The hirer must undertake a pre-use inspection of the site to ensure it is suitable for use.
- 17 The hirer must report all incidents involving injury or property damage to Council within 72 hours of being notified.

Popular Sites for Weddings in the Wollongong Area	
Market Square	Market Place, Wollongong
Belmore Basin	Cliff Road, Wollongong
Belmore Basin – Beach Cove	Cliff Road, Wollongong (Beach cove between Kiosk & Continental Pools)
Stuart Park (near lagoon)	Cliff Road, Wollongong
Battery Park	Cliff Road, Wollongong
Flagstaff Hill (lighthouse/cannons)	Endeavour Drive, Wollongong (see attached map)
Sublime Point	Princes Highway, Maddens Plains
Glastonbury Gardens	Lawrence Hargrave Drive, Austinmer
Bells Point Park	Off Lawrence Hargrave Drive, Austinmer
Sandon Point Reserve or Beach	Blackall Street, Bulli (see attached map)
Austinmer Beach	Lawrence Hargrave Drive, Austinmer
Bulli/Waniora Point Reserve	Trinity Row, Bulli





(When booking Sandon Point, please indicate which section you want to use on the booking form)