

# APPLICATION FOR A DESIGN REVIEW PANEL (DRP) MEETING PRIOR TO LODGEMENT OF A DEVELOPMENT APPLICATION (DA)

**Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10)** - The information that Council is collecting from you via this application may be personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council. Any person may apply to inspect the application in accordance with the Government Information (Public Access) Act 2009. The supply of the information by you is voluntary and if you cannot, or do not wish to provide the information sought, Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with legislation. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

SECTION 1		APPLICANT DETAILS			
Company Name					
Name	Surname			Mr / Mrs / Other	
	Given Names				
Postal Address	Number and Street				
	PO Box				
	Suburb / Town		State		Postcode
Contact Details	Phone		Mobile		
	Email				
Applicant's Signature				Date	

SECTION 2		SITE DETAILS										
Lot Description <i>(Attach extra sheet if insufficient space)</i>	Lot/Unit		Sec		DP/SP		Lot/Unit		Sec		DP/SP	
	Lot/Unit		Sec		DP/SP		Lot/Unit		Sec		DP/SP	
	Number and Street											
	Suburb						State				Postcode	

SECTION 3		PROPOSAL	
Development Description			
Value of Development	\$		

# INFORMATION REQUIRED FOR A DESIGN REVIEW PANEL MEETING PRIOR TO LODGEMENT OF A DA

FORM

SECTION 4	ISSUES	
Specific issues which you want addressed at the meeting	1	
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NOTE	GENERAL INFORMATION
Preparation	<p><b>Before an appointment for a Design Review Panel meeting is made you should do the following:</b></p> <ul style="list-style-type: none"> <li>• Examine Council's Codes, Policies and Planning Instruments to determine whether your proposal would comply with relevant Council requirements.</li> <li>• Undertake a site analysis that identifies constraints and opportunities for the site.</li> <li>• Consider development options for the site to demonstrate the suitability of the site and the preferred option.</li> <li>• Prepare preliminary plans. These plans must be submitted to Council before a date for a DRP meeting is set.</li> <li>• Provide drawings of the proposed development in the context of surrounding development, including the streetscape.</li> <li>• Development compliance with building heights, building height planes, setbacks and building envelope controls (if applicable) marked on plans, sections and elevations.</li> <li>• Provide drawings of the proposed landscape area and materials to be used, presented in the context of the proposed building or buildings, and the surrounding development and its context.</li> <li>• If the proposed development is within an area in which the built form is changing, statements of the existing and likely future contexts.</li> <li>• Photomontages of the proposed development in the context of surrounding development.</li> <li>• Submit a copy of the site analysis, preliminary plans and supporting information.</li> <li>• Pay appropriate Design Review Panel fee.</li> </ul> <p><b>For further information contact Council on 4227 7111.</b></p>