



BUSINESS PAPER

ORDINARY MEETING OF COUNCIL

To be held at 6.00pm on

Monday 4 April 2016

Council Chambers, Level 10,
Council Administration Building, 41 Burelli Street, Wollongong

Order of Business

- 1 Acknowledgement of Traditional Owners
- 2 Civic Prayer
- 3 Apologies
- 4 Disclosures of Pecuniary Interest
- 5 Petitions and Presentations
- 6 Confirmation of Minutes – Ordinary Council Meeting 14 March 2016
- 7 Public Access Forum
- 8 Call of the Agenda
- 9 Lord Mayoral Minute
- 10 Urgent Items
- 11 Item Laid on Table 14 March 2016
- 12 Agenda Items

Members

Lord Mayor –
Councillor Gordon Bradbery OAM (Chair)

Deputy Lord Mayor –
Councillor John Dorahy

Councillor Michelle Blicavs

Councillor David Brown

Councillor Leigh Colacino

Councillor Chris Connor

Councillor Bede Crasnich

Councillor Vicki Curran

Councillor Janice Kershaw

Councillor Ann Martin

Councillor Jill Merrin

Councillor Greg Petty

Councillor George Takacs

QUORUM – 7 MEMBERS TO BE PRESENT

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ITEM A

ITEM LAID ON TABLE - COUNCIL MEETING 14 MARCH 2016 - POLICY
REVIEW: PRIVACY MANAGEMENT PLAN

On 14 March 2016, Council laid this Item on the table. Prior to laying the matter on the table, the following motion had been moved and seconded -

Moved by Councillor Colacino seconded Councillor Crasnich that -

- 1 *The revised Privacy Management Plan be adopted, subject to an amendment to Part 1.3 (What is Health Information?) to read 'personal information from a health professional about the physical....'.*
- 2 *A copy of the adopted Policy be forwarded to the Privacy Commissioner.*

This report outlines the review of and changes proposed to Council's Privacy Management Plan.

RECOMMENDATION

- 1 The revised Privacy Management Plan be adopted.
- 2 A copy of the adopted Policy be forwarded to the Privacy Commissioner.

ATTACHMENT

Draft Revised Privacy Management Plan

REPORT AUTHORISATIONS

Report of: Kylee Cowgill, Manager Governance and Information
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Section 33 of the *Privacy and Personal Information Protection Act 1998* [PPIPA] requires all public sector agencies to prepare and implement a Privacy Management Plan (s33(1)), which they may review 'from time to time' (s33(4)). The Information and Privacy Commission (IPC) have released guidelines that recommend agencies review their plans on a regular basis, and at least every two years. When amending a Plan, an agency must send a copy of the amended Plan to the Privacy Commissioner, preferably with the changes highlighted.

A review of the Privacy Management Plan was undertaken against the IPC guidelines.

Changes proposed are for clarification purposes, in order to outline in more detail the way in which a person may access their own personal or health information. In addition, the way in which an authorised person may access another person's personal or health information was also included.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2015-16.

CONCLUSION

The revised Privacy Management Plan meets the requirements outlined in the guidelines released by the Information and Privacy Commissioner.

ITEM 1 EXHIBITION - DRAFT ANNUAL PLAN 2016-17

This report presents the draft Annual Plan 2016-17 and attachments. The draft Annual Plan 2016-17 is a sub-plan of the Revised Delivery Program 2012-17 (adopted 17 February 2014) and forms a key component of Council's Strategic Management Cycle. These documents outline Council's response to Wollongong 2022, Wollongong's Community Strategic Plan. The draft Annual Plan includes comprehensive service plans, the operational budget, capital budget, and revenue policy including the fees and charges.

RECOMMENDATION

Council endorse the draft Annual Plan 2016-17, including:

- Attachment 1 – Draft Budget 2016-17, and
- Attachment 2 – Draft Revenue Policy, Fees and Charges 2016-17,

for public exhibition between the period of 7 April and 5 May 2016.

ATTACHMENTS

- 1 Draft Annual Plan 2016-17
- 2 Attachment 1 – Draft Budget 2016-17
- 3 Attachment 2 – Draft Revenue Policy, Fees and Charges 2016-17

REPORT AUTHORISATIONS

Report of: Clare Phelan, Executive Strategy Manager
Authorised by: David Farmer, General Manager

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Council is required to annually review the Annual Plan, Operating and Capital Budgets, Revenue Policy, and Fees and Charges to meet its responsibilities under the Local Government Act 1993. The Annual Plan and attachments are a sub-plan of the Revised Delivery Program 2012-17 (Revised 17 February 2014) and demonstrate Council's approach to achieving the five year actions from the Delivery Program. Council adopted a Revised Delivery Program 2012-17 and Revised Resourcing Strategy as a part of the Securing Our Future – Financial Sustainability Review on 17 February 2014.

The draft Annual Plan 2016-17 includes draft annual deliverables aligned to the five year actions from the Revised Delivery Program 2012-17 and annual Service Plans for each of Council's 34 services. The Service Plans include the core business of the service; the major projects for the financial year; operating and capital budgets; and workforce and performance measures which provide a more detailed picture of Council's operations.

The draft Annual Plan demonstrates Council's response and commitment to the delivery of Wollongong 2022, the Wollongong Community Strategic Plan. As such the Plan is structured around the six community goals.

Supporting the draft Annual Plan is Attachment 1 – Draft Budget 2016-17. This document provides an overview of Council's financial estimates and program of Capital Works for the financial year. It supports Council to plan annual activities based on community input and strategic directions identified in Wollongong 2022:

- currently agreed services,
- growth factors,
- Council's Asset Management Policy and Strategies,
- past performance, and
- availability of funding.

It is proposed the documents be placed on public exhibition between the period of 7 April and 5 May 2016 in accordance with Legislative requirement. Following the exhibition period submissions will be considered, and comments presented to Council at its June 2016 meeting.

CONSULTATION AND COMMUNICATION

Council has undertaken extensive community engagement since August 2013 when it launched 'Security our Future', a review to address the asset renewal funding gap, as required under Council's Delivery Program 2012-17 and Annual Plan 2013-14. This review involved engagement with internal staff, Councillors and the community to determine scenarios to ensure Council can continue to provide high quality assets and services in the future. Since this time over 5,342 community respondents, business and various representative bodies have contributed their points of view towards finding a solution. This draft Annual Plan 2016-17 further extends the outcomes of the 'Securing our Future' review.

Preparation of the draft Plan and Budgets commenced in September 2015 as Divisions considered business needs and actions. This approach has fed into the draft documents which have continued to be reviewed and refined with Executive and Councillor input. This report requests Council endorse the draft Plan for exhibition to provide the community with an opportunity to 'have their say' and provide relevant feedback to Council on the Plan for the year ahead. The exhibition period will be advertised through local media, presentations to Neighbourhood Forums and online.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 4 “We are a connected and engaged community”. It specifically delivers on core business activities as detailed in the Corporate Strategy.

Council’s Strategic Management Cycle includes implementation of the Integrated Planning and Reporting framework as required under the Act. The draft documents have been prepared in accordance with the Local Government Act 1993 and be placed on public exhibition for comment as per the Legislative requirements.

Council ultimately has one Vision, one Program and one Plan, being the Community Strategic Plan, Delivery Program and Annual Plan. Informing these Plans however are more than 100 Council endorsed strategies and plans, which are collectively referred to as Council’s suite of informing and supporting documents. The Delivery Plan and Annual Budget are the tools used to allocate the limited resources available to Council and the community to the highest level needs and priorities.

RISK ASSESSMENT

By allocating resources to agreed priorities, Council’s Strategic Management Cycle aims to minimise risk to people and property. Ongoing consideration to risk is also carried out at the project level.

FINANCIAL IMPLICATIONS

The draft Annual Plan outlines Council’s 2016-17 financial implications, including:

- Attachment 1: Draft Budget 2016-17
- Attachment 2: Draft Revenue Policy, Fees & Charges 2016-17.

These are subject to continuous review to ensure they remain current. Recurrent financial issues may be identified through the exhibition period, including the March 2016 Quarterly Review and issues will be raised through community consultation, will need to be considered for incorporation into the final drafts at Council’s June meeting.

Further amendments to the draft Capital Budget 2016-17 may also be considered to reflect changes in the progress of the Capital Program 2015-16.

Rates

A three year Special Rate Variation above the general rate peg was applied for and approved in 2014 - the proposed 2016-17 rates increases have been calculated in accordance with the third year of the IPART approval which allows a 6.24% increase in General Income.

Individual properties will increase on average by 6.63% for all categories and sub categories, other than Business 3C Regional and Heavy 1 Activity 1 and the Special Rates that are proposed to increase by an average of 3% in line with the approved Special Rate Variation. In line with the proposed Special Rate Variation the rating structure is not proposed to change from last year.

Fees and Charges

Waste and Carbon Tax

The previous Clean Energy Act required large landfill sites to pay for future greenhouse gas emissions resulting from organic material decays. Unlike other industries, emissions associated with this material continue to be released for many decades with land fill owners required to make an annual payment reflecting the level of emissions for each year. The gate fee at Whytes Gully Waste facility was set to collect funds for the anticipated future “carbon tax” liability for each tonne of waste deposited to landfill during the 2012-13 and 2013-14 financial years. These funds were held as restricted cash to meet future payments. At the time of the repeal of the carbon tax legislation in July 2014 Council held \$4.17 million as restricted cash to meet the anticipated future payments.

The Federal Government, in liaison with the Australian Landfill Owners Association (ALOA) and the Australian Local Government Association (ALGA), has developed the Voluntary Waste Industry Protocol (VWIP) to help ensure the early collected carbon charges are returned for consumer benefit. On 9 November 2015 Council resolved that our organisation would participate in the VWIP and would allocate remaining funds as follows:

- 1 \$2.276 million representing fund collected through the domestic waste management charge be returned to rate payers through the 2016-17 rate notices.
- 2 \$1.848 million to be applied for complying abatement projects that have been included in the 2016-17 and 2017-18 capital budgets.
- 3 \$0.050 million to be retained for VWIP compliance and audit requirements.

Impact of GST on Fees and Charges

There is ongoing review of application of GST to various fees and charges levied by councils. The outcome of this review may impact a number of fees that have been included in the draft Fees and Charges document to the extent of application of GST. Any changes proposed during the exhibition period will be considered at Council meeting in June 2016.

Available Funds and Introduction of Additional Projects

Strategic Project Restricted Cash

Council's Financial Strategy is to maintain Available Funds between 3.5% and 5.5% of operational revenue. Favourable results in prior years resulted in Council exceeding the upper level of this target and provided an opportunity to create a pool of funds to

progress future strategic projects that had not been fully funded through annual or long term allocations. The Strategic Projects Restricted Asset was created in 2014-15 to identify these funds and plan for their allocation in future periods.

The range and scope of projects that have been considered for inclusion in Council's longer term plan has been limited for 2016-17 by the Merger Proposal that is currently being considered by the State Government. The limitations imposed by the 'Council Decision Making During Merger Proposal Period's Guideline' means that it is proposed to continue to implement and operate in accordance with our adopted plans and have not committed through this Annual Plan to new or revised strategies or project proposals that may be significantly impacted by a merger.

The projects that have been considered and proposed through the 2016-17 planning process and are included in the draft Annual Plan 2016-17, include both capital and operational changes. The projects have an estimated cost of \$6.7M and will be funded from the Strategic Projects restricted cash over a ten year period. A summary of the proposed projects is provided in the tables below.

The revised long term forecast in the Draft Budget 2016-17 also include a number of transfers to restricted cash for Strategic Projects over the next four years amounting to \$6 Million. This will bring the forecast Available Funds within the range outlined in the Financial Strategy. Within these parameters it is proposed in this Annual Plan that a substantial proportion of the current Strategic Projects Restricted Asset (\$18.1 million) will remain available for consideration in future periods.

PROPOSED PROJECTS & PROGRAM										
Funded from Strategic Projects Restricted Cash										
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S
Capital & Whole of Life Costs										
Botanic Garden visitor Information booth										
Capital	220									
External contribution	(50)									
Asset maintenance & operations	0	(8)	(13)	(19)	(20)	(22)	(24)	(26)	(27)	(29)
	170	(8)	(13)	(19)	(20)	(22)	(24)	(26)	(27)	(29)
MT Keira future development										
Capital	250									
	250	0	0	0	0	0	0	0	0	0
Your Library Everywhere										
Capital	60									
Asset maintenance & operations	6	7	7	7	7	7	7	8	8	8
	66	7	7	7	7	7	7	8	8	8
Ian McClelland Park - scoping										
Capital	20									
	20	0	0	0	0	0	0	0	0	0
North Dalton Park - Upgrade of amenities										
Capital	170									
	170	0	0	0	0	0	0	0	0	0
Property Acquisition Stewart St										
Capital	1,250									
	1,250	0	0	0	0	0	0	0	0	0
Grand Pacific Walk - Stage One										
Capital	2,239									
	2,239	0	0	0	0	0	0	0	0	0
	4,165	(1)	(7)	(12)	(13)	(15)	(16)	(18)	(20)	(21)
Studies & Supporting Documents										
Flood data update										
Review of drainage blockage policies	600	400								
	600	400	0	0	0	0	0	0	0	0
Other projects										
Corrimal Town Centre Pilot	60									
Biodiversity Strategy	115	121								
Facilitate Lower Town Hall	30									
Corrimal Town Centre Façade Project	30									
Street Trees - Urban Greening Strategy	138	138	128							
Promote Heritage sites & Museums	40									
Signature Events 2016-2018	100	132	135							
Development engineering	133	137	141							
	646	528	404	0	0	0	0	0	0	0
TOTAL	5,411	927	398	(12)	(13)	(15)	(16)	(18)	(20)	(21)

Introduction of Projects Funded from Other Sources

The following projects are proposed to be funded from specific sources as disclosed in the table below were considered through the annual planning process.

PROPOSED PROJECTS & PROGRAM										
Funded from Other Restricted Cash										
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S
Whytes Gully Lot 501 Dev										
Capital (additional)	2,200									
Funded from Waste Facility restricted cash	(2,200)									
Asset maintenance & operations		60	63	64	66	68	70	71	73	75
Additional income (gate fee)		(60)	(63)	(64)	(66)	(68)	(70)	(71)	(73)	(75)
	0	0	0	0	0	0	0	0	0	0
Carbon Abatement projects										
Capital	1,000	848								
Asset maintenance & operations			23	25	25	26	27	27	28	29
Funded from Carbon Tax restricted cash	(1,000)	(848)	(23)	(25)	(25)	(26)	(27)	(27)	(28)	(22)
	0	0	0	0	0	0	0	0	0	7

Supporting Documents

The priority of progression of supporting documents has been reviewed through the planning process, and the following table shows current priority list. It should be noted only 2016-17 and 2017-18 were discussed in depth, and years beyond this are still indicative only. Projects shown as * are inclusive of external funding.

Project	2015/16 \$000's	2016/17 \$000's	2017/18 \$000's	2018/19 \$000's	2019/20 \$000's
Allans Creek Flood Study	0	150	150	0	0
Arts Precinct Master Plan	50	0	0	0	0
Berkeley Commercial Centre Study	0	0	30	0	0
Biocertification for West Dapto	15	0	0	0	0
Blue Mile Masterplan - update	0	0	0	50	0
Botanic Garden Masterplan/Asset Mgmt Plan	0	50	50	0	0
Brooks Creek Flood Study/Floodplain Risk Mgmt *	30	50	0	0	0
Bulli Town Centre Planning Study	0	0	0	90	0
Centralised Studies & Plans	0	0	31	252	363
City Centre Revitalisation	70	0	0	0	0
Contaminated land	10	0	0	0	0
Corrimal Commercial Revitalisation Strategy	1	0	0	0	0
Corrimal Pool Masterplan	0	60	0	0	0
Cringila Hills Site Assessment	0	0	150	0	0
Dapto Town Centre Planning Study	25	65	0	0	0
Drainage Blockage Policies **	0	600	400	0	0
Expansion of paid public parking regime	0	10	0	0	0
Facilities Planning Development	30	0	32	33	34
Fairy Creek Corridor Recreation Masterplan	0	30	0	0	0
Fairy Meadow Town Centre Planning Study	0	0	0	0	120
Floodplain Management Studies *	215	0	0	350	350
Gwynneville / Keiraville Study	0	50	50	0	0
Helensburgh Town Centre Planning Study	0	0	40	0	0
Heritage Asset Management Strategy	0	0	50	0	0
Hewitts Creek Flood Study/Floodplain Risk Mgmt *	15	100	100	0	0
Housing Study	2	0	0	0	0
Industrial Land Planning Controls Review	0	0	60	0	0
Integrated Facilities Plan	100	81	0	0	0
Mt Keira Masterplan & Plan of Mgmt	70	30	0	0	0
Mt Kembla Village Centre Planning Study	0	0	0	30	0
Sandon Point Aboriginal Heritage Impact Permit	60	20	0	0	0
South Wollongong Precinct Plan	67	140	0	0	0
Street Tree Masterplan/Strategy	0	40	0	0	0
Sustainability Chapter of the Wollongong DCP	30	0	0	0	0
Tourism Accommodation Review Planning Controls	0	0	50	0	0
Towradgi Creek Flood Study/Floodplain Risk Mgmt	0	100	100	0	0
Urban Greening Strategy	50	0	0	0	0
West Dapto Aquatic Facility Investigations	40	0	0	0	0
Whartons Creek Entrance Management Plan *	31	0	0	0	0
Windang Town Centre Planning Study	0	0	0	90	0
Wollongong City Flood Study *	15	0	0	0	0
Wollongong City Pedestrian Plan	50	0	0	0	0
Wollongong City Traffic & Transport Plan	0	20	0	0	0
Wollongong LGA Feasibility Studies	15	15	15	15	15
Woonona/East Corrimal Village Planning Study	0	0	0	0	30
TOTAL Planning Studies & Investigations	991	1,611	1,308	910	912
Expenditure shown above is for full project cost. A number of projects are supported from external grant funds or internal restrictions:					
* Supported by two thirds funding from the State Government.					
** Supported by funding from restricted cash for Strategic Projects.					

Capital Budget by Assets 2016-17 to 2019-20

As adjusted, following the Councillor workshop, a breakdown of the Capital budget by asset class for the next four years is outlined in the following table:

Asset Class	2016-17 \$ M	2017-18 \$ M	2018-19 \$ M	2019-20 \$ M
Roads & Bridges	14.63	14.55	15.62	14.03
Footpaths & Cycleways	18.10	9.38	9.06	10.36
Car parks	1.17	1.75	1.22	0.97
Stormwater & Floodplain	4.45	6.47	7.02	6.87
Buildings	14.13	15.44	19.00	23.72
Commercial Operations	1.11	1.21	1.06	1.12
Parks Gardens And Sportfields	4.22	3.62	2.75	3.00
Beaches & Pools	2.98	2.51	2.80	2.87
Natural Areas	0.53	0.16	0.21	0.47
Waste Facilities	13.22	10.35	4.00	4.35
Fleet	1.78	1.82	2.10	0.98
Plant & Equipment	3.68	3.57	3.15	3.51
Information Technology	1.16	1.16	0.92	0.76
Library Books	1.19	1.16	1.19	1.22
Public Art	0.31	0.32	0.25	0.28
Emergency Services	2.04	0.25	0.22	0.23
Land Acquisitions	1.35	0.10	0.10	0.10
Sub Total #	89.33	77.94	73.76	78.94
West Dapto Access*	12.22	34.87	22.48	24.28
TOTAL #	101.55	112.82	96.24	103.22

Notes:

Non Project allocations are not included in the above table.

* Includes the budget allocations for two major projects: Extension of Fowlers Road and Wongawilli/West Dapto Road upgrade. The available budget allocations are not expected to cover the total project costs for the full extent of works forecast in 2017-18 and 2018-19. Further funding opportunities will be sought, following a review of the project scopes and staging as detailed designs progress.

CONCLUSION

The draft Annual Plan and Budgets are part of an integrated planning approach implemented within Wollongong City Council. These planning documents have been compiled by Council as an annual response to the community's vision outlined in Wollongong 2022. The exhibition invites the community to 'have a say'. These documents are submitted for approval to exhibit only. Council will not be asked to determine its final position until June 2016. This will enable Council to be fully cognisant of community responses to the document prior to adoption.

ITEM 2 DRAFT PLANNING PROPOSAL - PORT OF PORT KEMBLA

Council has received requests for amendments to the State Environmental Planning Policy (Three Ports) 2013. Although this is a State Government document, the NSW Department of Planning and Environment has advised that Council would need to consider and progress the requested changes as part of a draft Planning Proposal. This report considers the requests in consideration of the long term strategies for the Port.

On 22 February 2016 Council deferred consideration of the report pending a Councillor Briefing which was held on 29 February 2016.

RECOMMENDATION

- 1 A draft Planning Proposal be prepared to amend the State Environmental Planning Policy (Three Ports) 2013, for the Port Kembla precinct to:
 - a permit a Community Facility (Men's Shed) on part of Lot 1 DP 606434 off Visitor Road, Springhill Road, Port Kembla;
 - b permit a car park associated with a Place of Worship on part of Lot 1 DP 606432 (Nos.1-3) Newcastle Street, Cringila;
 - c introduce a heritage map showing the location of the heritage listed items;
 - d delete the heritage listing of "Gardens around Former House and Adjacent Driveway" at 2 Electrolytic Street (Gloucester Boulevard);
 - e permit a range of Exempt and Complying development on the non-leased lands within the SEPP area;
 - f permit the use of surplus administration buildings within the BlueScope site (as described in the report) for temporary Office premises, provided:
 - i the additional use ceases if the premise is sold;
 - ii the additional use ceases within 10 years;
 - iii the reconstruction or replacement of the building is not permitted.
 - g permit the use of surplus industrial buildings, warehouses and hard stand areas, within the BlueScope site (as described in the report) for temporary light industrial, storage and distribution, and warehousing uses, provided:
 - i retail premises are not permitted;
 - ii the additional use ceases if the premise is sold;
 - iii the additional use ceases within 10 years;
 - iv the reconstruction or replacement of the building is not permitted.
- 2 The draft Planning Proposal be referred to the NSW Department of Planning and Environment for a Gateway determination and, if approved, exhibited for a minimum period of 28 days.

- 3 Council advise the NSW Department of Planning and Environment that it is willing to accept plan making delegation should the Department agree.

ATTACHMENTS

- 1 Locality map for the Three Ports area site
- 2 Heritage sites map

REPORT AUTHORISATIONS

Report of: Renee Campbell, Manager Environmental Strategy and Planning
Authorised by: Andrew Carfield, Director Planning and Environment – Future, City and Neighbourhoods

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The Port of Port Kembla is State significant infrastructure. The zoning and planning controls for the Port are provided by the State Environmental Planning Policy (Three Ports) 2013. The SEPP covers an area of 1,454 hectares, including the harbour. In 2012, the State leased the operation of the Port to the Port Authority of NSW for 99 years. The leased area covers 527 hectares (36% of the SEPP area).

In 2006-2007, Council carried out the Port Kembla Land Use Strategy, with the intention of this strategically guiding the zoning and planning controls for the Port. In 2009, the NSW Government undertook the Three Ports Proposal to create State Environmental Planning Policy controls over port development; the Port Kembla Land Use Strategy was used in formulating the planning controls for the Port. More recently, these controls have evolved into the current State Environmental Planning Policy (Three Ports) 2013.

Port Kembla has been used for steel production since 1928, the current operator being BlueScope Steel. BlueScope owns a large number of properties which cover 811 hectares or 55% of the SEPP area.

In 2015 with the downturn in steelmaking, BlueScope announced that it would need to save approximately \$200 million per annum, or there was the possibility that the steelmaking use may cease.

Council indicated its support for the continuation of local steelmaking and highlighted its importance to the local and regional economics, and offered its assistance. On 24 August 2015, Council considered a Lord Mayoral Minute concerning the need to strengthen local economic capacity through strategic procurement, and resolved that:

- 1 *Council write to relevant Federal and State Ministers, local Members of Parliament and relevant Trade Unions, seeking their support and advocacy to maximise Australian steel content in all State and Federal Government procurement contracts and tenders.*
- 2 *Council explore options to support the viability of BlueScope Steel Port Kembla, including prioritising the development of a strategic centre-led approach to procurement policies and procedures to further strengthen the local economic capacity. A meeting/briefing be held with Councillors and Senior Managers, within the next six weeks, to consider various options.*
- 3 *Council seek the support of all stakeholders to commit to working collaboratively to support the steelmaking industry and the steel value chain to achieve a positive outcome for our region.*

This report includes requests from BlueScope seeking assistance in improving the flexibility of State planning controls as well as enabling the utilisation of vacant buildings. The report also addresses two requests for the use of BlueScope land by other community organisations which are supported by BlueScope.

On 22 February 2016 Council deferred consideration of the report for a Councillor briefing. A Councillor Briefing was held on 28 February 2016, and was attended by representatives of BlueScope and the NSW Department of Planning and Environment. At the briefing, the representatives of BlueScope clarified that the draft Planning Proposal addressed immediate issues and was separate from their longer term master plan for the site.

PROPOSAL

State Environmental Planning Policies are prepared by the NSW Department of Planning and Environment and approved by the Minister for Planning, for matters of State and regional significance. The Department has advised that Council can seek an amendment of the SEPP via the draft Planning Proposal process.

Council has received a number of requested changes to the State Environmental Planning Policy (Three Ports) 2013, as outlined below:

1 *Healthy Cities Illawarra request for use of a site for a Men's Shed*

Healthy Cities Illawarra is a charitable organisation that has operated for many years in the Illawarra. Healthy Cities Illawarra have submitted a Planning Proposal request to permit an additional use on Lot 1 DP 606434 (the BlueScope Visitors Centre) to allow for the use of a "Men's Shed" on the site, which will be used to operate programs such as "Building Healthy Men" and "Healthy Ageing". A Men's Shed would provide former BlueScope employees with a facility to meet and undertake constructive projects utilising their skills. BlueScope Steel have agreed to enable Healthy Cities Illawarra to use a portion of the site.

The location of the proposed Men's Shed on Lot 1 DP 606434 is off Visitor Road. The location is to the south of Springhill Road, near the entrance to BlueScope Steel and

“Industry World” Visitor Centre, adjacent to a railway line to the west (see Attachment 1). The site is zoned IN3 Heavy Industrial under the State Environmental Planning Policy (Three Ports) 2013. A Men’s Shed is defined as a community facility which is not permitted in the zone.

The proposal would require an amendment to the State Environmental Planning Policy (Three Ports) 2013 to enable the additional use for the community facility. Healthy Cities Illawarra have requested that “community facilities” be added as an additional use, either in the land use table, or within Clause 23 Additional Permitted Uses.

The proposal would not have any environmental impacts and would have social benefits.

Recommendation: It is recommended that Council support the preparation of a draft Planning Proposal to enable a Community Facility (Men’s Shed) on Lot 1 DP 606434 Visitor Road.

2 BlueScope Steel request for alternative uses for under-utilised buildings and sites

BlueScope Steel have identified a number of surplus buildings and sites within their Port Kembla landholdings which are currently unutilised. BlueScope have submitted a Planning Proposal request seeking greater flexibility of permitted uses within the IN3 Heavy Industrial zone (to enable additional uses such as storage/warehousing and office uses) and utilisation of Exempt and Complying Development provisions for a number of industrial uses. The uses sought under Exempt and Complying Development include:

Exempt development:

- Construction or installation or both of electrical supply equipment and associated structures;
- Maintenance of existing fittings, fixtures, plant and equipment; and
- Advertising structures and displays where the advertisement relates to a proposed sale or lease of BlueScope’s land.

Complying development:

- New industrial and warehouse buildings or additions to such buildings;
- Construction or installation or both of materials handling equipment and plant;
- Construction or installation or both of processing equipment and plant and associated structures; and
- Change in use from a use for the purpose of one type of heavy industry to a use for another type of heavy industry.

The SEPP is inconsistent in how it controls development within and outside the leased area. The SEPP permits a range of exempt and complying uses within the leased area, which are not available to the companies, like BlueScope, that operate outside the leased area. BlueScope relies on other legislation including the Code SEPP and the

Wollongong LEP 2009 to enable some minor uses to be classed as Complying Development. A more simple, transparent and consistent approach would be to amend the Three Ports SEPP to expand the permitted Exempt and Complying Development for the non-leased area.

Recommendation: It is recommended that Council support the preparation of a draft Planning Proposal to expand the range of Exempt and Complying Development in the non-leased area.

BlueScope have requested the flexibility to use a number of former administration buildings for office use and warehouse buildings for light industrial or warehousing/storage, as summarised in the following table:

Property Name	Property Type	Area	Suggested Flexibility Temporary uses
Steelhaven Precinct			
Clyde Curruthers Building	Warehouse	2,500m ² (total yard 6,500m ²)	Warehouse or distribution centre, storage facility
The 'Garage'	Office and workshop	800m ² (total yard 4,600m ²)	Office premises, general industry, light industry
HV Warehouse	Office and workshop	1,500m ²	Office premises, general industry, light industry
CRM Precinct			
CRM BSL Water Building	Office	800m ²	Office premises
CRM BSL Admin Building	Office	1,000m ²	Office premises
CRM Hardstand	Hardstand	55,000m ²	Warehouse or distribution centre, storage facility
Other Precinct			
Whitehouse Building	Office, change room, car park	450m ²	Office premises
Cabana	Offices	1,500m ²	Office premises
Commercial Building	Office, car park	3,500m ²	Office premises
Steel Direct Building 2	House	1,000m ²	Office premises
Christy Drive	Office, crib rooms and change facilities	800m ²	Office premises

Property Name	Property Type	Area	Suggested Flexibility Temporary uses
Stainless Facility	2 x Warehouses 2 x Offices Hardstand	Total warehouse approximately 30,000m ² Total Hardstand approximately 20,000m ²	Warehouse or distribution centre, storage facility Office premises General industry, light industry

The location of the buildings is identified on Attachment 1.

The Administration buildings are currently vacant, but could be leased to provide additional B or C grade office space in the City. The risk is that these buildings will compete with office space in the City Centre. The benefits are the reuse of existing buildings, providing BlueScope with an additional income stream, providing additional office space in the City and may attract additional businesses to the Illawarra.

To provide short term assistance to BlueScope it is proposed that the alternate use of the surplus buildings be permitted with a sunset clause while they are in BlueScope ownership. The sunset clause would require the additional use to cease if the sites were sold. The additional uses could be included in Clause 23 Additional Permitted Use.

Recommendation: It is recommended that Council support the preparation of a draft Planning Proposal to enable the use of the surplus buildings as office premises, light industries and bulky goods storage with a sunset provision specifying that the additional use is only permitted while they remain in BlueScope ownership.

3 Heritage items

The SEPP lists six heritage items under Clause 31 – Heritage Conservation; however it does not contain a heritage item map for the Port of Port Kembla. It would be useful for the map layers in the SEPP to include a map of the heritage items (Attachment 2). This would be consistent with the Wollongong LEP 2009 and the Major Development SEPP which applies to Sandon Point and Calderwood. While amending the State Environmental Planning Policy to include the mapping layer, it would also be prudent to undertake a review of heritage item descriptions, to ensure that the items are correctly listed.

One item, the “Gardens around Former House and Adjacent Driveway” at 2 Electrolytic Street (Gloucester Boulevard), also needs to be removed from the listing. This item was proposed to be removed as part of Wollongong Local Environmental Plan 2009, but it was retained in the SEPP. There is little of the garden remaining and it does not warrant retention in the heritage listing.

Recommendation: It is recommended that Council support the preparation of a draft Planning Proposal to map the heritage items within the Port Kembla area and delete the heritage listing of “Gardens around Former House and Adjacent Driveway”.

4 Use of part of Lot 1 DP 606432, 1-3 Newcastle Street, Cringila for car parking

The Islamic Society of Illawarra have a mosque (Place of Worship) at 1-3 Bethlehem Street, Cringila with car parking also provided at the two properties to the rear, being 2 and 4 Newcastle Street.

The Islamic Society has approached BlueScope to use part of Lot 1 DP 606432 (formerly Lots 171 and 172 or 1-3 Newcastle Street) on the opposite side of Newcastle Street for car parking. This land is zoned IN3 Heavy Industrial under the Three Ports SEPP and reflects BlueScope's ownership rather than a planning strategy. The land is separated from the BlueScope site by a landscaped mound and is currently a grassy area. The extra car park area would provide additional off-street parking.

BlueScope have agreed to the request. To enable the use to proceed, either "place of worship" or "car parking" need to be made permissible on 1-3 Newcastle Street. Alternatively, the land could be zoned R2 Low Density Residential, consistent with the rest of Newcastle Street, which would permit the use and a range of other uses. This option is not supported.

Recommendation: It is recommended that Council support the preparation of a draft Planning Proposal for the use of part of Lot 1 DP 606432, 1-3 Newcastle Street, Cringila for car parking.

CONSULTATION AND COMMUNICATION

Should Council proceed with a draft Planning Proposal to carry out these amendments, consultation would be required with BlueScope, the Port Authority of NSW, NSW Department of Industry, NSW Department of Planning and Environment, NSW Office of Environment and Heritage, and the Port Kembla Quarter Group. Further work, in consultation with stakeholders, would consider the available options to enable flexibility for BlueScope, whilst maintaining the integrity of the long term strategies for the port area.

PLANNING AND POLICY IMPACT

The use of strategically valuable industrial land within the Port Kembla area needs to consider a number of relevant strategies and the economic impact on the Port and nearby commercial centres. These policies and strategies are considered below:

The Illawarra Shoalhaven Regional Plan (2015)

This Plan, recently released by the NSW Department of Planning and Environment, includes Action 4.1 – *Investigate opportunities to better utilise industrial landholdings at Port Kembla*. The Regional Plan states that there needs to be an understanding on the matters to be resolved before surplus land can be made available for alternative uses including access, servicing, land constraints, land use conflict and tenure issues. The utilisation of surplus lands may require infrastructure planning and/or master-planning of key sites. This action is being led by the Department and is separate to the draft Planning Proposal which is addressing immediate issues.

Port Kembla Land Use Strategy (2007)

This was prepared to provide a policy and planning framework to guide future planning for the Port of Port Kembla and was incorporated into the Three Ports Proposal, which has evolved into the State Environmental Planning Policy (Three Ports) 2013. This strategy sought to protect land within the vicinity of the port for port and port-related uses.

Employment Lands Guidelines for the Illawarra (2008)

This document contains a set of guidelines to support the intentions of the Illawarra Regional Strategy, and to promote good planning and orderly development of the region's employment lands. The guidelines define the Port Kembla Industrial Precinct and the Port of Port Kembla as "lands of regional significance for employment generating use". The guidelines also seek to restrict the amount of office space and retail uses within the industrial precincts.

Wollongong Local Government Area Employment Lands Strategy (2006)

This strategy was prepared as part of the suite of documents that informed the creation of Wollongong Local Environmental Plan 2009. This strategy also seeks to protect industrial lands from inappropriate uses by other retail/office uses.

Wollongong Retail Centre Study (2004)

Council's Retail Centre Study recommends that Council support the retail hierarchy to focus retail and business uses within existing or planned centres. Council has undertaken a number of town and village centres planning projects over recent years to focus growth in areas such as Wollongong City Centre, Warrawong and Wentworth Street (Port Kembla).

State Environmental Planning Policy (Three Ports) 2013

This policy seeks to protect vital land within the vicinity of the port from land uses that would compete with port-related and industrial uses. The aims of the policy are set out below:

- a to provide a consistent planning regime for the development and delivery of infrastructure on land in Port Botany, Port Kembla and the Port of Newcastle;
- b to allow the efficient development, re-development and protection of land at Port Botany, Port Kembla and the Port of Newcastle for port purposes;
- c to identify certain development within the Lease Area as exempt development or complying development;
- d to specify matters to be considered in determining whether to grant consent to development adjacent to development for port purposes;
- e to provide for development at Port Botany that does not, by its nature or scale, constitute an actual or potential obstruction or hazard to aircraft;

- f to identify certain development as State significant development or State significant infrastructure; and
- g to ensure that land around the Lease Area is maintained for port-related and industrial uses, including heavy industry on land around Port Kembla.

It is important to consider the compatibility of the requests with the aims of the State Environmental Planning Policy to ensure that the intent is maintained. It is intentional that the SEPP does not permit a wide variety of uses, in order that the overall objective of protecting scarce land within the port and surrounding area for port and port-related uses.

In considering the draft Planning Proposal, consideration needs to be given to the economic impact of the use of this industrial land for non-industrial purposes. Sterilisation of industrial land from future industrial uses needs to be avoided. Impacts of non-industrial uses on the ability of neighbouring industrial uses to operate effectively also need to be considered for the long-term viability of these vital functions. The potential economic impact of non-industrial uses which could have been located to reinforce existing commercial centres (such as the City Centre, Warrawong, Wentworth Street, Port Kembla) also needs to be considered to avoid undermining strategies designed to enhance or revitalise those centres.

The proposed Men's Shed and car parking uses are small, involve minor building works and are located in areas that do not conflict with access and security requirements for the Port. These are minor uses that would not compromise the Port or undermine the viability of nearby centres.

BlueScope Steel are seeking a number of alternative uses for a variety of sites. Whilst supportive of interim uses that enable BlueScope to make a productive use of underutilised land, consideration should be given to the potential impacts on nearby centres and the potential for land use conflict between the proposed uses and existing industrial/port uses. The use of areas for light or general industry, storage/distribution facilities or warehousing would fit within the range of uses that would suit an industrial area. The use of significant areas for office premises does present some concern, as these are uses that Council is encouraging to be located within the city centre, or alternatively areas such as Wentworth Street, Port Kembla, which Council and the local community have been seeking to encourage revitalisation for a number of years. Careful drafting of alternative clauses and consideration of sunset agreements will be necessary to ensure that the additional uses sought are only temporary, do not sterilise land within the Port or surrounding industrial area, and do not undermine the viability of nearby centres. BlueScope have suggested that such additional uses only be allowed for the period during which they own the land. This partly reduces the long term impact as the land would not be sold, however long term rental of the land could still result in land being locked away from port or port-related uses for a considerable period.

The request for additional uses to be considered within Exempt and Complying development are largely in keeping with the intent of the SEPP and Council's strategy for the Port. Again, as the overall aim of the State Environmental Planning Policy is to

protect such land for port and port-related uses, the potential for other uses to take up scarce land within the vicinity of the port needs to be carefully considered. The addition of a heritage map layer is logical and does not contradict the intent of the SEPP and the background strategies.

This report contributes to the delivery of Wollongong 2022 goal “*We have an innovative and sustainable economy*” through the objective 2.1 “*Local employment opportunities are increased within a strong economy*” and objective 2.2 “*The region’s industry base is diversified*”.

FINANCIAL IMPLICATIONS

There are no immediate financial implications to Council from the recommendations of this report.

CONCLUSION

It is important that Council does not undermine the integrity of the policies protecting the State significant port infrastructure and surrounding supporting industrial lands. A draft Planning Proposal will give Council opportunities to consider better utilisation of industrial landholdings at Port Kembla. The Regional Plan states that there needs to be an understanding on the matters to be resolved before surplus land can be made available for alternative uses including access, servicing, land constraints, land use conflict and tenure issues. The utilisation of surplus lands will require careful drafting of planning provisions to ensure that reasonable short term opportunities are available for economic use of unutilised sites, while not undermining the potential for these sites to be redeveloped for port, port-related or industrial uses. It is recommended that Council prepare a draft Planning Proposal to explore these options.

ITEM 3

WHARTONS CREEK, BULLI ENTRANCE MANAGEMENT STUDY AND PLAN - POST EXHIBITION REPORT

Council endorsed the public exhibition of the draft Whartons Creek Entrance Management Study and Plan on 9 November 2015. The draft Plan was exhibited from 11 November to 8 December 2015 and two submissions were received that raised a small number of issues. This report discusses the issues raised in the submissions and the changes recommended to be made to the draft Plan.

RECOMMENDATION

The Whartons Creek Entrance Management Study and Plan be adopted.

ATTACHMENTS

- 1 Submissions in Reply Report - draft Whartons Creek Entrance Management Study and Plan
- 2 Whartons Creek Entrance Management Study and Plan

REPORT AUTHORISATIONS

Report of: Renee Campbell, Manager Environmental Strategy and Planning
Authorised by: Andrew Carfield, Director Planning and Environment – Future, City and Neighbourhoods

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendation in this report satisfies the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The entrance of Whartons Creek is located on Bulli Beach, 150m south of the Bulli Surf Life Saving Club. Whartons Creek periodically opens to the north along the beach, creating steep scarps along the dunes and erosion of the back beach area, which impacts on beach amenity and safe access to the beach.

On multiple occasions, Council has undertaken a process of seeking a short-term license from landowners, the Department of Primary Industries (Crown Lands), and preparing a Review of Environmental Factors, to manually re-direct the creek mouth to a more easterly position. This was done by excavating sand from the closed entrance and depositing and grading the sand at beach access points to ensure safe beach access. The Department of Primary Industries (Crown Lands) requires the preparation and adoption of an Entrance Management Study for a long-term license to be issued. Addressing this recurring issue was a priority in Council's Dune Management Strategy

Implementation Plan 2014. The project was also identified as a high priority in the Estuary Management Plan for Several Wollongong Creeks and Lagoons 2008.

This project is being assisted by funding from the NSW Office of Environment and Heritage (OEH) Coastal Program. Council engaged Haskoning Australia to prepare an Entrance Management Study and Plan for Whartons Creek and a Review of Environmental Factors for the proposed management approach. The draft Plan recommends a structured program of sand re-location to build up the northern side of the creek and monitoring its effectiveness and costs to inform a three-year review to determine the long term management of the entrance.

At its meeting on 9 November 2015, Council resolved to place the draft Plan on public exhibition for a period of 28 days and following the public exhibition, a further report be provided to Council on the submissions received and any amendments proposed.

PROPOSAL

The draft Plan was placed on public exhibition from 11 November to 8 December 2015 and submissions were accepted until 11 December 2015. A total of two submissions were received, comprising one from the NSW Department of Primary Industries (DPI) and one from a community member. Consultation also occurred with Council staff. After the exhibition period, the submissions were discussed with the ECZMC and the issues raised were included in the Submission in Reply report.

The attached Submissions in Reply Report provides a full catalogue of the issues raised. Responses to each of the issues raised have been prepared and if a change was required to be made to the draft Plan, this is also detailed.

The following is a summary of the issues raised in the submissions, and Council's response and proposed changes to the draft Plan:

Support for Plan

Comments of support have been noted.

Compliance with NSW Policy

The DPI supports minimal interference with entrance openings and will review any environmental impacts detailed in the Review of Environmental Factors at the license approval stage. This has been noted and is consistent with the draft Plan.

Clarification of content

Some made comments about photos and wording in the draft Plan and these have been amended/expanded on in the Plan for clarity.

Management triggers

A trigger for action relating to sand height comparisons was suggested. An additional trigger for action has been included in the Plan.

Recent management of entrance

It was suggested that recent re-alignment works were too focused on the creek entrance and the sand was not distributed widely along the beach or sand dune toe. The impacts of the recent works at the entrance have been monitored and the triggers for action and works procedures reflect the learnings during this process.

Existing gabion baskets

It was commented that these need repairs. As a wall extension to the existing structure is not proposed at this time, an internal requisition for repair of the baskets has been submitted.

Water quality

It was commented that the quality of water ponding behind the berm has health and tourism impacts. It was recommended that a solar powered pump be installed to keep water flow at flushing levels. This is out of scope of this project and not consistent with the project objectives. Council is considering the installation of warning signs at various coastal lakes and lagoons, including Whartons Creek, to warn the public about potential hazards, including health risks.

Additional management options

Suggestions for additional entrance management options included:

- Reset the northern wall to narrow the channel to the width at the footbridge, to encourage a southerly stream direction. Additional text has been included in the Plan to outline that this option has been considered and that it would not be appropriate due to construction costs and excessive beach scour due to higher flow velocities.
- Large boulders be placed either centre of the creek or in line with the berm to encourage flow. The consultants advised this would not be a feasible option as unsecured large boulders would simply settle to the entrance scour level during a breakout as sand is washed out around and beneath them. To remain in place, they would need to be in the form of a rip-rap wall connecting to the gabion wall in order to train flows.
- Construct a south-east pointing rubble drain. The consultants advised this would not be a feasible option for multiple reasons, including that such a rubble drain structure on the beach would be damaged or destroyed by wave action and that the spaces between the rubble in the drain would quickly fill with sand, and then effectively behave as the beach does.

It is proposed that Council endorse the changes recommended in the Submissions in Reply Report and adopt the final Whartons Creek Entrance Management Study and Plan.

CONSULTATION AND COMMUNICATION

The draft Plan was placed on public exhibition for period of 28 days from 11 November to 8 December 2015 and submissions were accepted until 11 December 2015. The exhibition was promoted via Council's website, advertised twice in the Advertiser, hard copies were available in Wollongong and Thirroul Council libraries, and key stakeholders and relevant government departments provided with a hard copy. Council staff that work in the area of Bulli Beach, including staff from Beach Services, City Works and Infrastructure Strategy and Planning, were also invited to comment during public exhibition. Submissions were invited to be returned either via email, letter or by an online feedback form. Two written submissions were received and a summary of the issues raised is presented in Attachment 1. This summary was also presented at the (ECZMC) meeting on 9 December 2015 and any issues raised were included in the Submissions in Reply Report (Attachment 1).

Feedback received during the public exhibition period is summarised in this report, with a more comprehensive overview provided in Attachment 1.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 1. "We value and protect our environment". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
1.1.3 The potential impacts of natural disasters, such as those related to bushfire, flood and landslips are managed and risks are reduced to protect life, property and the environment.	1.1.3.2 Implement a coordinated approach to floodplain and stormwater management.	Commence the Whartons Creek Entrance Management Plan
1.2.1 A suite of actions to manage and protect against future risks of sea level rise in enacted.	1.2.1.1 Finalise and implement the Coastal Zone Management Plan.	Continue the implementation of priority actions from the Dune Management Strategy

Ecological Sustainability

The management approach contained within the Plan will be subject to a Review of Environmental Factors prior to any works occurring, to ensure there are no significant impacts on the creek, beach and dune environments.

RISK ASSESSMENT

This project aims to address an identified risk of erosion of the back beach and dunes of Bulli Beach by the repeated breaking out of Whartons Creek in a northerly direction. The intended project outcome is an adopted management approach, supported by a Review of Environmental Factors and appropriate long-term license/s from the Department of Primary Industries.

FINANCIAL IMPLICATIONS

If the draft Plan is adopted, implementation of the management approach will require operational funding of approximately \$10,000 per annum which can be allocated from an existing City Works maintenance budget.

CONCLUSION

The draft Whartons Creek Entrance Management Study and Plan provides a management approach and procedure for the creek entrance to minimise impacts of breakout channel scour to the north along Bulli Beach. This involves a structured program of sand re-location to build up the north side of the creek and monitoring of its effectiveness and implementation costs to inform a three-year review to determine the process for long term management of the entrance.

The draft Plan was exhibited from 11 November to 8 December 2015 and the issues raised in the submissions and ECZMC discussions have been considered in the report.

Adoption of the proposed changes and the final Plan will allow Council to seek a long term Department of Primary Industries license and finalise the Review of Environmental Factors so that the ongoing management procedure can be implemented.

ITEM 4 DRAFT POLICY - CROWN STREET MALL ACTIVITY

The newly refurbished Crown Street Mall (Mall) provides the opportunity to strengthen the Mall's status and role within the broader region as a revitalised and active public domain with a strong sense of place for the community and other stakeholders.

This report presents the draft Council Policy – Crown Street Mall Activity Policy (draft Policy) which incorporates a clear and transparent framework to guide the decision-making and approval process for activity in the Mall.

RECOMMENDATION

- 1 Council endorse the draft Crown Street Mall Activity Policy to be placed on public exhibition for a period of 28 days.
- 2 Post the public exhibition period, the draft Policy, together with a summary of submissions, be presented to Council for endorsement.

ATTACHMENT

Draft Council Policy - Crown Street Mall Activity Policy

REPORT AUTHORISATIONS

Report of: Kerry Hunt, Manager Community Cultural and Economic Development
Authorised by: Greg Doyle, Director Corporate and Community Services - Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

A city mall speaks volumes about a city - how it is perceived, how it is used and importantly what is experienced and shared with other people.

The Mall now provides us with an opportunity to encourage activity that provides more places and activities for all people to linger, enjoy safely and keep returning to, while at the same time recognising the needs of local businesses.

The attached draft Policy has been developed as the framework to encourage, guide and manage activity in the Mall.

For the purposes of this draft Policy, the Mall includes Globe Lane and is identified in Figure 1 below:

Figure 1: Crown Street Mall



Guiding Principles

The draft Policy identifies five key guiding principles for activity in the Mall:

- 1 **Appropriate location** for activity taking into consideration the needs of local businesses and users of the public domain, and where the activity can deliver maximum vibrancy and positive experience.

Three major activation hubs have been identified which support a number of different forms of activities occurring in tandem. These locations are the Keira Street Mall Entry, the T-intersection at Church Street and the area opposite the Wesley Church.

In addition, specific sites have been allocated for fundraising and street entertainment.

- 2 **Safety and accessibility** to encourage activity that does not compromise the safety of people and places, and accessible paths of travel are kept clear.
- 3 **Authentic, diverse and engaging** to encourage new and interesting ideas that add life to the Mall and create a sense of interest, place and curiosity. This includes a strong focus on 'local' creatives and industry.
- 4 **Attractive and high quality** to encourage innovative and vibrant design and appearance of structures associated with an activity, and ensuring that the activity is suitable for presentation in the public domain.
- 5 **Management and operations** to encourage activity that demonstrates sound management practices and compliance including workplace health and safety, public liability, and risk management.

Types of Activity

The draft Policy recognises the Mall is a dynamic environment requiring flexibility and capacity to deliver long, medium and short term activity.

Long Term Activity

Long term activity occupies part of the public domain for greater than 12 months and is granted through an Expression of Interest and/or Quotation process. This would apply to activity such as fresh flower carts, fresh fruit and vegetable carts, and outdoor markets.

Medium Term Activity

Medium term activity occupies part of the public domain for greater than three months and up to 12 months. The activity may occur on a daily and/or weekly basis. It applies to the sale of unique products or services, or presentation of unique displays eg art installation.

Short Term Activity

Short term activity occupies part of the public domain for any time from a part day to up to three months. Activities within this category include events and festivals, street entertainment, fundraising, promotion and handbill distribution, occasional retail trading and the Mall Banner Pole Program.

Individual Policy Operating Statements for each activity have been incorporated as attachments to this draft Policy.

Activity Exclusions

In order to ensure the Mall fosters an environment that supports and encourages a dynamic activity centre this section of the draft Policy identifies those activities that Council does not support in the Mall or are prohibited under the Local Government Act 1993.

These are activities identified in the current Crown Street Mall Regulations Policy (Management Policy) as 'prohibited' which includes vehicular access, skating and bill posting. The incorporation of the Mall Activity Exclusions into the draft Policy enables Council to communicate these requirements to our external stakeholders as a Council Policy, which is publicly available.

CONSULTATION AND COMMUNICATION

Consultation has taken place with Council's Economic Development, Public Relations, Community and Cultural Development and Legal Services teams. Feedback received has informed the content of the draft Policy.

The findings of the City Centre Markets Review have also informed the guiding principles identified in this draft Policy.

A Councillor Briefing Session was also held on 22 February 2016.

It is now recommended the draft Policy be placed on public exhibition for a period of 28 days to seek additional feedback from the community and key stakeholders.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal "Wollongong is a creative, vibrant city". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
2.3.1 Wollongong's City Centre is revitalised and active	2.3.1.2 Manage and deliver improved marketing and promotion of the City Centre	Manage activation activities in the city centre

In addition, one of the key actions contained within the draft 'A City for People' is the development of a Crown Street Mall Activation Strategy.

FINANCIAL IMPLICATIONS

All associated costs resulting from the implementation of this draft Policy will be funded from the existing operational budget.

Revenue raised from the implementation of this draft Policy will be based on Council's fees and charges and income received through EOI/quotation process where applicable.

CONCLUSION

The draft Policy has been developed as a responsible and flexible mechanism for activity in the Mall which provides a clear and transparent framework to guide the decision-making and approval process.

This report requests Council's endorsement to seek public feedback on the Activity Policy.

ITEM 5 DRAFT DISABILITY INCLUSION ACTION PLAN 2016-2020

This report seeks endorsement from Council to place the draft Disability Inclusion Action Plan 2016-2020 (Attachment 1) on public exhibition from 6 April to 6 May 2016 (inclusive). The draft Plan will support Council to meet its obligations under the **NSW Disability Inclusion Act 2014**. This Act mandates that all NSW councils develop and implement a Disability Inclusion Action Plan by July 2017.

The draft Disability Inclusion Action Plan 2016-2020 provides the strategic framework to guide Council in meeting its responsibilities with regard to people with disability. The Plan details the strategies and actions that will be put in place to support people with disability to fully participate in community life and access Council facilities and services.

The draft Plan is a whole of Council Plan informed by an extensive community and internal consultation process that included the engagement of more than 220 people with disability and their carers, as well as staff and managers from across Council.

RECOMMENDATION

- 1 Council:
 - a Receive the draft Disability Inclusion Action Plan 2016-2020 – Engagement Summary.
 - b Endorse the public exhibition of the draft Disability Inclusion Action Plan 2016-2020 from 6 April to 6 May 2016 (inclusive).
- 2 Following exhibition, the final version of the Disability Inclusion Action Plan be presented to the Council meeting in June 2016 for consideration and endorsement.

ATTACHMENTS

- 1 Draft Disability Inclusion Action Plan 2016-2020
- 2 Draft Disability Inclusion Action Plan 2016-2020 – Engagement Summary

REPORT AUTHORISATIONS

Report of: Kerry Hunt, Manager Community, Cultural and Economic Development

Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Approximately 18.5% of the Australian population has some form of disability, these being physical, intellectual, mental, sensory or acquired brain injury. A disability is defined as any continuing condition that restricts everyday activities. Disability can affect a person's capacity to learn, communicate, interact with others, and move around independently.

Supporting the development of an accessible and inclusive City will benefit all people living in and visiting the Wollongong Local Government Area. In particular, those with disability, older people, people with a chronic illness, people experiencing temporary illness or injury, and parents with young children and their friends and families.

Accessible and inclusive communities are achieved through the:

- Design and construction of the built environment to comply with the Australian Standards for Disability Access and the Disability Discrimination Act to ensure it is possible for people with disabilities to move around.
- Supporting the participation of people with disability in all aspects of community life by promoting and fostering a culture where people with a disability feel included and are participating equally in the community.

Over recent years a major shift has emerged in the way the Federal and State Governments' policies direct fundamental aspects of access and inclusion and allocate funding to support people with disability. The 'National Disability Strategy' is the first time in Australia's history the Governments have committed to a unified, national approach to improving the lives of people with a disability, their families and carers, and to provide leadership for a community-wide shift in attitudes. Traditionally, disability-related policies and funding has focussed on the provision of specialist disability services for people with disability. Under this new approach, it is the goals and aspirations of the individual that are the 'centre of focus' and not the disability.

The provision of accessible and inclusive communities is a vital part of enabling people with disability to participate in community life. As such the NSW Disability Inclusion Act 2014 requires Council to develop a Disability Inclusion Action Plan (DIAP) by July 2017. The purpose of developing this Plan is to ensure people with disability have equal access to information, services and facilities provided by Council and can participate in the public spaces and public life of the community.

The draft Plan has been developed consistent with the NSW Disability Inclusion Action Planning Guidelines for Local Government and Council's Guidelines for Supporting and Informing Documents April 2015.

The Plan addresses the four key focus areas in accordance with the guidelines:

- 1 Developing positive community attitudes and behaviours.
- 2 Creating liveable communities.
- 3 Supporting access to meaningful employment.
- 4 Improving access to services through better systems and processes.

The DIAP includes background information, a demographic snapshot, consultation summary and strategies and actions in relation to the four key areas.

The Plan will be supported by a detailed implementation plan, which will be provided to Council post exhibition.

Once adopted the DIAP will be made available to the public and be reviewed in consultation with people with disability annually. A comprehensive review will be conducted in 2020 to inform the development of the 2020-2024 Plan.

The Plan will be lodged with the Disability Council NSW and the progress and implementation reported annually as part of Council's Annual reporting process.

PROPOSAL

This report seeks endorsement from Council to place the draft Disability Inclusion Action Plan 2016-2020 on public exhibition from 6 April to 6 May 2016 (inclusive). The draft Plan will provide the strategic framework to guide Council in meeting its responsibilities to people with a disability and its obligations under the NSW Disability Inclusion Act 2014 which mandates all NSW councils to develop and implement a Disability Inclusion Action Plan.

At the completion of the exhibition phase a graphic community version of the document will be created for final adoption by Council in June 2016.

CONSULTATION AND COMMUNICATION

Senior Policy Officer, Ageing and Disability, Local Government NSW (LGNSW)

Council officers attended the Disability and Liveable Communities Forums in September 2014 and November 2015 hosted by LGNSW. These forums provided background information to assist the plan making process.

Wollongong City Council's Access Reference Group.

Community Engagement

- A Disability Access and Inclusion Community Survey, based on Council's Biennial Community Survey, was undertaken from 14 April to 17 May 2015, with 163 people with a disability and their carers responding. The Illawarra Regional Information Service prepared a comprehensive report of the survey results.
- Community Conversations were held at Dapto Ribbonwood Centre on 10 September 2015 and Corrimal Community Centre on 17 September 2015. 26 people with disability and their carers and 34 officers from across Council came together to consider the survey results and talk about the barriers people experience to access and participate.
- Conversations were also held with young people attending a Transition to Work program and a local high school. These conversations not only provided an opportunity to discuss barriers, but were also a great learning and development

opportunity for staff. The feedback collected from both Council officers and community members was overwhelmingly positive.

The results of the community engagement are included in Attachment 2 (Disability Inclusion Action Plan 2016-2020 – Engagement Summary). The survey and the community conversations highlighted footpaths, toilets, parking and accessible events as key areas for council to focus on.

Two follow-up sessions, with people who had participated in the Community Conversations, were conducted to provide an update on the draft Plan and check the draft strategies and actions reflected what the community had raised as being most important.

Internal Engagement

Executive Strategy - The timing of the draft Plan aligns well with Council's organisational planning processes and will inform the review of Wollongong 2022 and development of the 2017-2021 Delivery Program.

Senior Managers Group - A presentation was provided to update all senior managers at its meeting of 22 April 2015 with an update planned for April 2016.

A Steering Group of senior and middle managers was established in April 2015. This group meets periodically to oversee the development of the draft Plan and provide advice.

A range of one-on-one and small group discussions have been held with each relevant division within Council to draft strategies, actions, timeframe, resource impact and performance measures as part of the development of the draft DIAP and the detailed implementation plan, which will support its delivery.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “5 We are a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan		Delivery Program 2012-2017	Annual Plan 2015-16
Strategy		5 Year Action	Annual Deliverables
5.1.5	The long term needs of the community, including our people and our places, are effectively planned for.	5.1.5.1 Continue to undertake social, land use and environmental planning activities that assists in service planning	Develop disability and Access Inclusion Plan

The passing of the NSW Disability Inclusion Act 2014 has made it a Legislative requirement for Council to develop a Disability Access and Inclusion Plan (DIAP) by July 2017. The draft Plan has been developed in accordance with the NSW Disability Inclusion Action Planning Guidelines – Local Government.

The DIAP will assist Council with its obligation under the Disability Discrimination Act 1992 and provide a strategic framework for Council to plan for, and respond to, issues relating to disability access.

The Plan has been developed in line with the organisation's Planning – Process for New Supporting Document Development March 2015.

RISK ASSESSMENT

Not developing a Disability Inclusion Action Plan may place Council at risk of litigation of failing to meet its legislative obligations to people with disabilities. The DIAP will provide evidence of Council's commitment to continue to improve access for people with a disability.

As part of the development of DIAP a risk management approach has been implemented in accordance with Council's Enterprise Wide Risk Management process. This risk assessment considered risks associated with the development of the Plan and identified potential risks in the ongoing implementation of the Plan.

FINANCIAL IMPLICATIONS

The Plan is primarily funded through the existing operational and capital budgets. Many of the strategies and actions in the Plan are already identified within the Forward Capital Program and do not require additional funds. The implementation of other strategies will rely on a continuation of what we have already planned, albeit working differently, reprioritising and/or altering the timing of existing planned projects.

Some strategies are however unfunded, and would require funding addition to progress. Unfunded projects will be considered as part of the preparation of the 2017-2021 Delivery Program, and annually via the annual planning process.

A number of strategies within the Action Plan relate to audits being undertaken as the first step such audits would then inform a strategic and holistic approach to improvement. This work will need to be costed and funding allocated when further details are available at the completion of detailed strategy such as a public toilet strategy.

A detailed implementation plan will be presented for information to Council post exhibition which will outline funded actions and funding gaps.

CONCLUSION

The provision of accessible and inclusive communities is a vital part of enabling people with a disability to participate in community life. The draft Disability Inclusion Action Plan 2016-2020 will assist Council in meeting its obligations in relation to the NSW Disability Inclusion Act 2014 and ensure a strategic approach exists to support people with a disability to participate fully in community life and access Council facilities and services.

ITEM 6 WOLLONGONG HERITAGE STRATEGY 2015-2017

At its meeting of 30 November 2015, Council resolved to exhibit the draft Wollongong Heritage Strategy 2015-2017. The Strategy was exhibited from 11 December 2015 to 31 January 2016. This report details the outcomes of the exhibition process and recommends that Council adopt the Wollongong Heritage Strategy 2015-2017.

RECOMMENDATION

- 1 The Wollongong Heritage Strategy 2015-2017 (Attachment 2) be adopted as Council Policy.
- 2 The Wollongong Heritage Implementation Plan Proposals 2015-2017 be noted.

ATTACHMENTS

- 1 Summary of Submissions
- 2 Wollongong Heritage Strategy 2015-2017
- 3 Wollongong Heritage Strategy 2015-2017 (marked-up version)

REPORT AUTHORISATIONS

Report of: Renee Campbell, Manager Environmental Strategy and Planning
Authorised by: Andrew Carfield, Director Planning and Environment – Future, City and Neighbourhoods

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

On 31 October 2011, Council adopted the Wollongong Heritage Strategy 2011-2014 to guide the on-going work of the Wollongong Heritage Advisory Committee, and of Council staff. The adoption of the Strategy was a significant milestone for Council in terms of heritage management.

On 30 November 2015, Council considered a report on some of the achievements made under the previous strategy. The report also presented a new draft Wollongong Heritage Strategy 2015-2017 which was developed with the input of the Wollongong Heritage Advisory Committee. Council resolved that:

The draft Wollongong Heritage Strategy 2015-2017 be endorsed as a draft Council Policy and placed on exhibition for a minimum period of 28 days (excluding the Christmas – New Year period).

The draft Strategy was exhibited from 11 December 2015 to 31 January 2016. The details of the exhibition process and submissions received are detailed in the 'Consultation and Communication' section of this report.

PROPOSAL

The continued evolution and implementation of the Wollongong Heritage Strategy is considered important in ensuring the on-going conservation, increased community appreciation, and awareness of our City's unique and valuable heritage. The draft Wollongong Heritage Strategy 2015-2017 (Attachment 2), along with the draft Heritage Implementation Plan Proposals 2015-2017 (included as an Appendix), provide a strategic approach to making incremental improvement in the management and delivery of Council's Heritage programs and projects.

The recommendation to adopt the Strategy also supports the on-going allocation of funding from the NSW Heritage Fund toward Council's Heritage Programs. The structure, format and timeframe of the Strategy have been prepared to meet the requirements of the NSW Heritage Council.

CONSULTATION AND COMMUNICATION

The draft Wollongong Heritage Strategy 2015-2017 was developed in conjunction with the Wollongong Heritage Advisory Committee during 2015.

Following Council's resolution of 30 November 2015, the Strategy was exhibited from 11 December 2015 to 31 January 2016. The exhibition was advertised in the local newspapers, via a press release and via Council's website and social media channels. Key stakeholders were also invited to comment on the draft Strategy.

Copies of the exhibition documents were made available via Council's website, in all local branch libraries throughout the City, as well as in Council's Customer Service Centre.

During the exhibition period, the exhibition page received 119 visits and 64 people downloaded exhibition documents. Five written submissions were received, including submissions from the Illawarra Shoalhaven Branch of the National Trust, Neighbourhood Forum 5, and the Heritage sub-committee of AusIMMS (Australian Institute of Mining and Metallurgy). One submission was from a resident of North Wollongong, with the remaining submission being from an owner of a heritage item with specific questions and comments in relation to that item – with no comments in relation to the Strategy itself. An additional action was identified at the Heritage Advisory Committee meeting and has been included in the Summary of Submissions.

The key issues raised in the submissions are detailed and addressed in the attached 'Summary of Submissions' document provided as Attachment 1 to this report. Feedback from internal review, and comments were also taken into account and have informed the review of the document.

In summary, there were no specific suggestions made in relation to the nine key Strategies outlined in the Wollongong Heritage Strategy 2015-2017. The feedback provided during the exhibition generally fell into two categories:

- 1 Comments on Council's current performance against the Strategy (particularly in the areas of Heritage Asset Management and Heritage Education/Promotion); and
- 2 Suggestions and recommendations relevant to the Draft Implementation Plan Proposals, which will assist Council, and the Wollongong Heritage Advisory Committee to deliver on the Strategy.

Key themes in the feedback received on the Strategy included suggested improvements in increasing Council's commitments to improving heritage awareness and education by making additional resources and training available, as well as by increasing the number of plaques associated with local heritage items. Some comments were also made in relation to Council's Heritage Asset Management performance. One submission also recommended that Council should provide additional funding to support owners in conserving and maintaining their heritage listed properties.

The draft Wollongong Heritage Strategy 2015-2017 was updated with consideration to the feedback received and reported to the Wollongong Heritage Advisory Committee meeting on the 9 March 2016.

The Wollongong Heritage Advisory Committee resolved that:

'The revised Wollongong Heritage Strategy 2015-2017 be recommended to Council for adoption as Council Policy.'

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 objective "*Community awareness and appreciation of heritage is increased*" under the Community Goal "*We Value and Protect our Environment*". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
1.4.1 Programs and projects that achieve proactive heritage management, education and promotion are developed and implemented	1.4.1.1 Work in partnership with others to promote a diverse range of heritage education and promotion programs	Continue to administer the Heritage Advisory Committee
1.4.2 Our Aboriginal community is actively engaged in the management of Indigenous heritage	1.4.1.2 Implement priority actions of the Heritage Strategy	
	1.4.2.1 Work with the local Aboriginal community in the management of Indigenous heritage	

FINANCIAL IMPLICATIONS

The adoption of the Wollongong Heritage Strategy is a requirement of the NSW Heritage Fund for ongoing funding support for Council's Consultant Heritage Advisor. It will also support additional funding applications under this, and other heritage funding programs.

It is noted that the draft Heritage Implementation Plan Proposals 2015-2017 document includes some aspirational projects which would be subject to either internal or external funding, however, these projects are clearly identified as aspirational projects. This approach is anticipated to assist with making external grant funding applications.

CONCLUSION

The adoption of the Wollongong Heritage Strategy 2015-2017 is an important step in ensuring a continued focus on the implementation and delivery of a focused heritage management program, with a clearly defined strategy direction. The Strategy, along with the accompanying Implementation Plan Proposals, will guide and support the on-going work of the Wollongong Heritage Advisory Committee as well as Council staff, in the management and conservation of Wollongong's heritage.

ITEM 7

HELENSBURGH LANDFILL SITE REHABILITATION - SUPPLY OF CAPPING MATERIALS

This report provides details of a proposal from Metropolitan Coal Pty Ltd (Metropolitan Coal) to supply landfill capping materials as part of rehabilitation works proposed at Council's former Helensburgh Waste Disposal Depot.

This report recommends that tenders not be invited for the supply of the required material and Council delegate to the General Manager the authority to negotiate and finalise the terms of a contract with Metropolitan Coal and enter into a contract to supply landfill capping materials, subject to receipt of detailed material testing results and NSW Environment Protection Authority approval for use of this material in the rehabilitation works.

RECOMMENDATION

- 1 Pursuant to Section 55(3)(i) of the Local Government Act 1993 tenders not be invited for the supply of capping materials for rehabilitation works to Council's former Helensburgh Waste Disposal Depot for the reason that there is a local supplier of the material with the ability and capacity to supply sufficient quantities of the material to the standard required by the NSW Environment Protection Authority at no cost to Council and it is considered that a satisfactory result would not be achieved by inviting tenders.
- 2 Council delegate to the General Manager the authority to negotiate and finalise the terms of the contract with Metropolitan Coal Pty Ltd for the supply of material relating to rehabilitation works to Council and to execute the contract on behalf of Council, subject to receipt of detailed material testing results and NSW Environment Protection Authority approval of the material for use in the rehabilitation works.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required to give effect to this resolution.

ATTACHMENTS

There are no attachments for this report.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Mike Hyde, Director Infrastructure and Works – Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The Helensburgh Waste Disposal Depot (the site) was operated by Council until June 2012 as a waste facility accepting in the later years of operation general domestic and commercial waste streams. The site is leased by Council from the NSW Government Department of Trade and Investment Crown Lands (Crown Lands). The lease requires Council to rehabilitate the site in accordance with a closure plan developed by consultants GHD and the NSW Environment Protection Authority (NSW EPA) issued Environment Protection Licence (EPL) 5861.

Statutory approvals from NSW EPA and Council have now been obtained for rehabilitation of the site, including the preparation of a number of environmental management plans, detailed construction drawings and specifications. Works are anticipated to span multiple financial years due to the complexity and scale of the project.

As part of the planning for this project, quotations were requested in 2014 for supply and delivery of material relating to construction of an engineered capping layer as part of the rehabilitation works. The best available price at that time, for each material type comprising the capping layer was \$1/tonne using a combination of two separate suppliers with prices up to \$40/tonne. Subsequent recent quantity surveyor reports have estimated the value of supply and delivery of 160,000 tonne of material at a minimum of \$1.40/tonne or a total of \$224,000.

A quotation was received from Metropolitan Coal proposing supply of material which included a non-conforming quotation for supply of pure Coal Wash Reject (CWR) material. The supply of pure CWR material was deemed unsuitable for various reasons by Council's consultant GHD. The quotations for supply of material expired and it was subsequently determined to include the material supply component as part of the future tender for the Principal Contractors scope of work (still to be tendered).

During discussions with Metropolitan Coal regarding coordination of heavy vehicle traffic movements resulting from both the operations at the colliery and from rehabilitation works at the site, Metropolitan Coal expressed interest in offering a blended material consisting of CWR and Virgin Excavated Natural Material (VENM) for the project.

Preliminary testing of the blended material has been completed by Metropolitan Coal at their cost indicating the material may be suitable for use in rehabilitation works subject to detailed investigation and subsequent approval by NSW EPA.

PROPOSAL

Council resolve to accept Metropolitan Coal's proposal to supply approximately 160,000 tonnes of blended material including the excavation of VENM, blending of VENM and CWR, quality testing and cartage for \$0/tonne. The recommendation is subject to:

- Detailed testing demonstrating that the amended project specification can be met with all testing costs to be borne by Metropolitan Coal.
- Agreement on commercial conditions for supply.
- NSW EPA approval for the use of blended material through a licence amendment to EPL 5861.
- NSW EPA amendment of the Approved Operational Purpose (AOP) levy deduction application exempting the blended material from levy payable.

The proposal does not include the supply of topsoil, which would be included as a part of the future tender package to be let following resolution of this alternative material supply proposal.

The proposal provides a number of potential benefits including:

- Reduces considerably heavy vehicle movements through Helensburgh CBD resulting from a combination of Metropolitan Coal mine operations and cartage as a result of rehabilitation works at the site.
- Savings to Council on material supply costs.
- Reasonable security of supply of the large volume of capping construction material required to complete rehabilitation works with the Metropolitan Coal site being in close proximity to the site.
- Potential for an alternative entrance and exit to the Metropolitan Coal site to be utilised by-passing school zones in Helensburgh (subject to further investigation).
- Reuse of a waste product (CWR) to rehabilitate a waste disposal site.

Conversely, the proposal has a number of drawbacks including:

- Delay of the future tender package being let while the detailed materials testing is undertaken and subsequent gaining of NSW EPA re-approval.
- Potential increased contractual risk in splitting the material supply component from the future construction tender contract for the project.

Implementation of future risk mitigation strategies are outlined under "Risk Assessment".

CONSULTATION AND COMMUNICATION

This report has been prepared in conjunction with Council's General Counsel and Governance and Corporate Support staff.

The proposed rehabilitation of the site has been the subject of a number of communications with adjoining residents and stakeholders during the preparation of the approval documentation and site testing. Prior to works commencing Council will undertake a further round of information sessions with stakeholders and adjoining residents to provide further updates on previous communications.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 1 “We value and protect our natural environment” and goal 5 “We are a healthy community in a liveable city”.

It specifically delivers on core business activities as detailed in the Waste Management Service Plan 2015-16.

Ecological Sustainability

The proposal presents a number of sustainability incentives including:

- Beneficial reuse of a mining by-product that would typically go to landfill.
- Reduced greenhouse gas emissions from heavy vehicles hauling material to the site for use in rehabilitation works due to the short haulage route.

RISK ASSESSMENT

- The proposal presents some risks including:
- Increased contractual risk in managing separate contracts for material supply and rehabilitation works.
- Blended material not being available for use in rehabilitation works that meets the amended project specification resulting in delay claims from the Principal Contractor.
- Conversely, this proposal presents a decreased risk as the principal contractor has certainty of supply of suitable capping material. This negates the risk of a principal contractor unable to source compliant suitable fill material at tender time, pricing the material at the upper end of the market rate (possibly 160,000 tonnes at \$30-\$40/tonne).
- The above risks would be mitigated by:
- Agreement of commercial conditions between Metropolitan Coal and Council prior to accepting material as part of rehabilitation works.
- Inclusion of provisional items for the supply of alternative capping construction materials within the future main construction contract should material not meet specification or be unavailable when required by the Principal Contractor.

FINANCIAL IMPLICATIONS

The proposal provided by Metropolitan Coal is for the supply and delivery to site of complying material at nil cost to Council.

The future project costs of the rehabilitation project, including project management of this material supply arrangement will be funded from the project budgets allocated within future Capital Budgets for this project.

CONCLUSION

Benefits to Council accepting the proposal include:

- Reduced impacts to the local community resulting from reduced heavy vehicle movements through the Helensburgh CBD.
- Potential savings on construction material costs.
- Reasonable security of supply of the large volume of capping construction material required to complete rehabilitation works.
- Potential for heavy vehicles to by-pass school zones in Helensburgh (subject to further investigation).

It is recommended that Council accept the proposal from Metropolitan Coal to supply and deliver approximately 160,000 tonnes of capping construction material at nil cost to Council. Acceptance of the proposal is subject to detailed material testing confirming the material meets the amended project specification, commercial conditions being accepted by both parties and NSW EPA approval being granted through a licence amendment to EPL 5861 and an amended AOP levy deduction application.

ITEM 8

TENDER 15/40 - PROPOSED LEASE AND LICENCE FOR BRIGHTON LAWN KIOSK AND OUTDOOR SEATING

This report recommends acceptance of a tender for the lease and licence for Brighton Lawn Kiosk and Outdoor Dining in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

The current licence for the kiosk and outdoor seating at Brighton Lawn Kiosk will expire on 30 June 2016. The kiosk is located on Crown Land (Reserve Number R40908) and the Crown Land's expectation is for Council to carry out a public competition process for the site via a tender or quotation process. Due to the high profile location in the Blue Mile, it was determined to go to tender in this instance.

Three tenders were received and the report recommends Council accept the tender submitted by Delldem Pty Ltd.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Delldem Pty Ltd for lease and licence of Brighton Lawn Kiosk and Outdoor Seating, in the sum of \$260,260.00 per annum (excluding GST) for a 10 year lease term.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ATTACHMENTS

There are no attachments for this report.

REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Tenders were required to be invited for the lease and licence for the kiosk and outdoor seating at Brighton Lawn Kiosk, part of Crown Reserve (R40908), Lot 723 DP751299, Belmore Basin, 81 Cliff Road, North Wollongong which is managed by Wollongong City Council.

Tenders were invited by the open and selective tender method with a close of tenders at 10.00 am on Thursday, 3 March 2016.

Although the tender was extensively advertised and there was a wide range of interest (ie 42 parties downloaded the tender documentation), only three submissions were received by the closing date - two complying tenders and one submission deemed to be non-conforming.

Three tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Property and Recreation, Finance, Infrastructure, Human Resources and Governance and Information Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- 1 Proposed annual rental payable to Council (exclusive of GST) – 35%
- 2 Demonstrated strengthening of local economic capacity – 5%
- 3 Concept design and business plan – 20%
- 4 Demonstrated experience in operating a high volume, high turnover food outlet – 20%
- 5 Variety of foods to be sold – 15%
- 6 Demonstrated Workplace Health and Safety Management System – 5%

Mandatory Criteria

Referees.

- Financial Capacity – Commitment to provide financial information to an independent financial assessment provider engaged by Council to provide an assessment of financial capacity to undertake the lease and licence.
- Commitment to provide kiosk/take-away service for beach and park users.
- Commitment to obtain the required insurances outlined in Schedule 3 of the lease and licence if they are the successful tenderer.
- Commitment to provide evidence of Food Safety Supervisor Certificate as per NSW Food Authority requirements if they are the successful tenderer.

- Three submissions were received for the tender with two complying with all mandatory and assessable criteria. One submission did not comply with the mandatory criteria and was therefore deemed ineligible for the tender.
- Confirmation of acceptance of the terms and conditions of the draft lease and licence.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of five in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of five to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Tenderer	Ranking
Delldem PtyLtd	1
PBLB Pty Ltd	2
Grill'd Leasing Py Ltd	Non-conforming

Council authorises the engagement of Delldem Pty Ltd as the tenant for the lease and licence for Brighton Lawn Kiosk and Outdoor Seating in accordance with the lease/licence developed for the property.

Council has performed its due diligence in determining if the recommended tenderer has the financial capacity to meet the annual rental by hiring the services of an independent financial assessor, Corporate Scorecard, to inspect their financial records. The independent assessor has advised that Delldem Pty Ltd has been scored as satisfactory in a concise financial assessment with a score of 5.66 out of 10.

Council also engaged a Registered Valuer to carry out a market rental determination of the subject property to determine a benchmark market rental.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of becoming the lessee and licensee of Brighton Lawn Kiosk.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with their ability to pay the lease/licence fees in a timely manner and that they will provide a high standard and quality of foods at the kiosk.

PROPOSAL

The submission received from Delldem Pty Ltd, ranked number 1, is considered the best value to Council. The Panel is satisfied, based on their previous experience as they are the current tenant of Brighton Lawn Kiosk, as to their ability to operate the business and to comply with the conditions of the draft lease.

Lessor	Brighton Lawn (R40908) Reserve Trust, the affairs of which are managed by Council of the City of Wollongong
Lessee	Delldem Pty Ltd
Commencing Date	1 July 2016
Term	10 years
Terminating Date	30 June 2026
Permitted Use	Kiosk and fast food takeaway shop with outdoor seating
Initial Rent	\$260,260.00 per annum (plus GST)
Rent Due Date	Commencing date and thereafter monthly in advance for the Term of the Lease
Rent Reviews	Annually by current CPI on each anniversary of the commencing date
Market Rent Review	On the fifth anniversary of the commencing date
Public Risk Insurance amount	<p>\$20 million public and products liability insurance</p> <p>Damage or destruction from any cause to the Lessor's improvements and contents including but not limited to plate glass</p> <p>Damage or destruction from any cause to the Lessee's contents</p> <p>Workers Compensation insurance and all other insurance required by law or as reasonably required by the Lessor</p>
Security Deposit	Security deposit of three months rental is required to be deposited with NSW Small Business Commissioner

CONSULTATION AND COMMUNICATION

Members of the Tender Assessment Panel – Paul Dorahy, Jane Turnbull, Lisa Burke, Deborah Arney, Peter Weber, Peter Harris, David Peterson, Chris Hayne, Nicola Mackey, Fabin Abraham Punnose, Laurie Boyle, David Peterson.

Nominated Referees – Vittoria Food and Beverage, Leisure Coast Fruit Market, University of Wollongong, Kondakis Seafood – all referees were contacted and they provided verbal acknowledgement that Delldem Pty Ltd always paid their invoices on time and within the payment terms, used and bought the best quality food and were excellent tenants for the University of Wollongong.

Department of Primary Industries – Crown Lands Division - Council provided the Department with a copy of the draft lease and licence complete with a copy of an aerial plan and the Leased Buildings Maintenance Responsibility Schedule to gain their approval-in-principle to the proposed lease/licence and the 10 year term being offered. Council received the approval-in-principle on 16 November 2015.

Advertisements for the tender were placed in Illawarra Mercury on 30 January and 6 February; Sydney Morning Herald on 2 February; and The Advertiser on 3 February 2016.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “2 “We have an innovative and sustainable economy – 2.1 Local employment opportunities are increased within a strong local economy”.

It specifically delivers on core business activities as detailed in the Property Services Service Plan 2015-16 – Achieve market return on commercial leases.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

FINANCIAL IMPLICATIONS

Council will receive income of \$260,260.00 (plus GST) in the first year of the lease and licence term with the provision that the lease/licence be reviewed by Consumer Price Index per annum and in the fifth year of the lease/licence a market rental review will be carried out.

CONCLUSION

Council endorse the report recommendations.

ITEM 9

QUOTATION E4557 FOR PROPOSED LEASE AND LICENCE FOR THIRROUL BEACH KIOSK AND OUTDOOR SEATING AREAS

The Thirroul Beach Kiosk and Bathers Pavilion are being redeveloped and are due to be completed in June 2016. Council as Trust Manager of Thirroul (R89099) Reserve invited quotations for the lease of the kiosk/ restaurant and licence for outdoor dining areas. This report sets out the submissions received and recommendations.

RECOMMENDATION

- 1 Council accept the submission received from PBLB Pty Ltd for the lease and licence to operate the Thirroul Beach Kiosk in the sum of \$143,000 per annum, plus GST, for the lease term of 10 years.
- 2 Subject to the Minister administering the Crown Lands Act, 1989 approval, authority be granted for the lease and licence to be entered into for part Folio identifiers 30/3/2185 and 31/3/2185 within Reserve 89099 for Public Recreation to PBLB Pty Ltd on the terms set out in the report.
- 3 Council delegate to the General Manager the authority to finalise and execute the lease and any other documentation required to give effect to this resolution.
- 4 Council grant authority for the use of the Common Seal of Council on the lease and the licence and any other documentation, should it be required to give effect to this resolution.

ATTACHMENTS

There are no attachments for this report.

REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation
Authorised by: Greg Doyle, Director Corporate and Community – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The Thirroul Beach kiosk is located on Crown Land part Reserve R89099 of which is managed by Wollongong City Council. The previous lease granted to KK Reo Pty Ltd trading as Flanagans Dining Room terminated on 30 June 2015. Council served notice that it intended not to renew the lease to KK Reo Pty Ltd at the end of their lease term,

as approval to upgrade the Thirroul Bathers Pavilion had been granted and the budgeted development at \$3.2 million was required to begin in the first quarter of the 2015/16 financial year.

The Thirroul Beach Kiosk and Bathers Pavilion redevelopment is scheduled to be completed in June 2016 and includes the redesign of the public toilets, change rooms and showers, and improvements to the kiosk and outdoor dining areas. The refurbishment of the kiosk area also includes the redesign of the residence area for kiosk/restaurant purposes and the addition of an outdoor dining paved area on the western elevation of the building and the refurbishment of the outdoor dining area on the eastern elevation of the building.

The NSW Department of Primary Industries Crown Lands Division advised Council that following the refurbishment works, the lease of the premises must be offered by way of a public competition process.

Quotations for the lease and licence of the kiosk/restaurant and outdoor dining areas of the premises were invited in October 2015 with a closing date for receipt of submissions on 17 December 2015.

Although the quotation was extensively advertised and there was a wide range of interest, (ie 37 parties had downloaded the quotation documentation), only two submissions were received by the closing date, one complying submission and one submission deemed non-conforming.

The quotations received were assessed by members of the Quotation Assessment Panel. The panel utilised a numerical scoring method for the assessment which allocates a numerical score out of five in relation to the level of compliance offered by the respondents to each of the assessment criteria as specified in the quotation documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of five to be calculated for each submission. The submission with the highest total score is considered the best value to Council.

All submissions were assessment based on the criteria outlined below:

Criteria

Mandatory criteria (this criteria must be satisfied for a quotation to be evaluated):

- 1 Provision of kiosk/takeaway service for beach and park users - the menu must suit a range of budgets from low priced takeaway items/products upwards, for example, sale of ice creams/gelato products, hot and cold drinks, plus food items.
- 2 Provide evidence of Food Safety Supervisor Certificate as per NSW Food Authority requirements.
- 3 Provide evidence of Public and Professional Liability Insurance for \$20 million.
- 4 Confirmation of acceptance of the draft lease.
- 5 Referees (minimum 2).

Assessable Criteria

- 1 Proposed Annual Rental Payable to Council (exclusive of GST) (40%).
- 2 Clearly outline a detailed concept design and business plan for the premises (20%).
- 3 Demonstrated experience in operating a kiosk/restaurant (20%).
- 4 Variety of foods proposed to be sold – to provide a copy of the proposed menu including prices (to ensure that the menu covers provisions for both kiosk and restaurant products, catering for a wide range of tastes and budgets (15%).
- 5 Demonstrated Work Health and Safety policies and procedures and Food Handling policies and procedures (5%).

The table below summarises the results of this assessment:

Respondent	Overall Score	Ranking
PBLB Pty Ltd	5	1
Leos Coin	Non-Conforming	

Due diligence was undertaken by Council officers by engaging Registered Valuers Martin Morris and Jones to carry out a market rental determination of the subject property to determine a bench mark market rental. The submission received from PBLB Pty Ltd also supported their rental offer with a market rental determination from Registered Valuers Walsh and Monaghan Pty Ltd.

PROPOSAL

The proposal received from PBLB Pty Ltd, ranked No.1, is considered the best value to Council. The panel is satisfied based on its previous experience, as they are a current tenant of a Council property being Bulli Beach Café at Trinity Row Bulli, as to their ability to operate the business and to comply with the conditions of the draft lease agreement.

The applicant will be required to complete the fit out of the premises at their cost with a view to commence operations in three months from the date of signing the lease.

Details of the proposed lease and licence are as follows:

Lessor	Thirroul (R89099) Reserve Trust, the affairs of which are managed by Wollongong City Council
Lessee	PBLB Pty Ltd (ABN 78 144 521 040) Trading as Thirroul Beach Café of 34 Bond Street Bellambi NSW 2518
Commencing Date	1 July 2016 or date to be confirmed depending on the completion of the refurbishment works
Term	10 years
Terminating Date	30 June 2026 or date to be confirmed
Permitted Use	Restaurant and kiosk and associated outdoor seating
Annual Rental	\$143,000 per annum plus GST
Rent Free Period	Three months from the commencing date.
Rent Due Date	Commencing date and thereafter monthly in advance for the term of the lease
Rent Reviews	Annually by CPI on each anniversary of the commencing date
Market Rent Review	On the sixth anniversary of the commencing date
Insurance	Public and Products Liability in the amount of \$20 million or such other amount as the lessor may nominate from time to time Damage or destruction from any cause to the lessor's improvements and contents Workers compensation insurance and all other insurance required by law
Security Deposit	Equivalent of three months GST inclusive rent

CONSULTATION AND COMMUNICATION

NSW Department of Primary Industries Crown Lands Division Council provided Crown Lands a copy of the draft lease and licence to gain their approval-in-principle to the offer of a lease and licence for Thirroul Beach Kiosk. Conditional approval was received on 16 October 2015 for a lease term of 10 years. The conditional approval also requires the necessary statutory advertising of the proposed lease arrangement to be undertaken in accordance with Section 102 of the Crown Lands Act, 1989.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 Goal 2 “We have an innovative and sustainable economy – 2.1 Local employment opportunities are increased within a strong local economy”.

It specifically delivers on core business activities as detailed in the Property Services Service Plan 2015-16 – Achieve market return on commercial leases.

RISK ASSESSMENT

Due diligence undertaken by Council officers on the prospective tenants has minimised any risk by insuring that they meet standard requirements in respect of experience and demonstrated financial capacity to meet the requirements of the proposed lease. The risk in accepting the recommendation of this report is considered low on the basis that the quotation process has fully complied with Council’s Formal Quotation and Tendering Procedures Management Policy and the Local Government Act 1993.

FINANCIAL IMPLICATIONS

The recommended submission received from PBLB Pty Ltd provides for a commencing rent of \$143,000 per annum plus GST with annual reviews during the term of the lease by CPI and to Market at the sixth anniversary of the lease term.

CONCLUSION

The Quotation Assessment Panel was unanimous in the view that the submission received from PBLB Pty Ltd provided the best value to Council and it is recommended that they be awarded the lease and licence in accordance with the terms and conditions set out in the proposal and in accordance with the draft lease and licence accepted by them.

ITEM 10 TENDER T15/09 - PROVISION OF LEGAL SERVICES TO COUNCIL

Council called for and received tenders for the appointment to panels of firms to provide legal services to Council. This report recommends the acceptance of the tenders identified below for the provision of legal services to Council.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, clause 178(1)(a), Council accept the tenders of Bartier Perry, Kells the Lawyers, Marsdens Law Group and Sparke Helmore to provide legal services to Council for a term of five years.
- 2 Council delegate to the General Manager the authority to finalise and execute the contracts and any other documentation required to give effect to this resolution.

ATTACHMENTS

There are no attachments for this report.

REPORT AUTHORISATIONS

Report of: Kylee Cowgill, Manager Governance and Information
Authorised by: Greg Doyle, Director Corporate and Community Services Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Council first began utilising a full service legal panel in 2009. In 2010, in-house legal services within Council commenced, with particular expertise in planning, property and commercial law. Centralising the provision and engagement of legal services in-house has produced consistent cost savings for Council, as well as improving Council's risk and decision-making approach to legal matters, and accessibility of advice and services.

Importantly, the in-house legal function has allowed Council to better determine when and how to engage external legal services. Such services are now usually secured only where other specialist advice or assistance is needed, or where the matter has particular scale or complexity. The need (and cost) for external legal advice and assistance has thus declined considerably when compared to the corresponding period before the introduction of in-house legal services.

Following the conclusion of the current term of the legal service panel, Council commenced a new tender process. As part of the process, Council sought tenderers for four categories of work, both to provide more guidance to Council staff around suitable firms, and to give prospective firms more assistance around the type of work likely to be required by Council.

The four sub-panels were:

- Planning, Environment and Local Government Law
- Property Law
- Commercial, Corporate and Litigation (including Building and Construction Law)
- Employment Law and Workers Compensation

The following firms submitted tenders: Acorn Lawyers, Allion Legal, Bartier Perry, Clayton Utz, Colin Biggers and Paisley, Hall and Wilcox, Holding Redlich, Hones Lawyers, Houston Dearn O'Connor, HWL Ebsworth, Kells the Lawyers, Maddocks, Marsdens Law Group, Matthews Folbigg, McCullough, Moray and Agnew, Pikes and Verekers, Recoveries and Reconstruction and Sparke Helmore Lawyers.

The tenders were evaluated against the following criteria:

- 1 Identified experience and performance providing legal services in the area of expertise identified
- 2 Identified experience and performance providing those same legal services to NSW local councils
- 3 Proposed cost to Council, including calculation of fees
- 4 Identified ability to meet KPIs set out in proposed contract
- 5 Identified ability to respond quickly to urgent requests
- 6 Qualifications and experience of personnel proposed to be engaged
- 7 Whether service provider meets the “strengthening of local capacity” criteria
- 8 Identified WH&S Management Systems
- 9 Identified ability to promptly resolve conflicts of interest to Council’s satisfaction

PROPOSAL

In accordance with the evaluation of tenders, it is recommended that Council appoint the following firms to comprise Council’s single Legal Service Panel, in the following categories:

Planning, Environment and Local Government Law

Bartier Perry and Sparke Helmore

Property Law

Bartier Perry, Kells the Lawyers, Marsdens Law Group

Commercial, Construction and Litigation (including Building and Construction Law)

Bartier Perry, Kells the Lawyers, Marsdens Law Group

Employment Law and Workers Compensation

Bartier Perry and Sparke Helmore

CONSULTATION AND COMMUNICATION

Each Division was consulted prior to the tender in relation to its legal needs. Relevant Divisions also determined to appoint representatives to the Legal Services Tender Panel.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “We are a connected and engaged community”.

It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2015-16.

RISK ASSESSMENT

The provision of a panel of external legal service providers, grouped in terms of expertise and experience, reduces Council’s risk of legal breach, thus reducing the possibility for penalties and impact on reputation.

FINANCIAL IMPLICATIONS

Engagement of panel firms will be managed within the existing legal budget.

ITEM 11 TENDER T16/04 – STUART PARK PEDESTRIAN BOARDWALK

This report recommends acceptance of a tender for construction of the Stuart Park Pedestrian Boardwalk and associated civil and landscaping works in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Construction of the Stuart Park Pedestrian Boardwalk will provide connectivity between Squires Way and the new children's playground located in Stuart Park.

Two tenders were received and the report recommends Council accept the tender submitted by Select Civil Pty Ltd.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Select Civil Pty Ltd for construction of the Stuart Park Pedestrian Boardwalk and associated civil and landscaping works, in the sum of \$452,251.63 excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ATTACHMENT

Location Plan

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Mike Hyde, Director Infrastructure and Works – Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The Blue Mile Master Plan originally identified the need for a linkage from Squires Way into Stuart Park at the northern end of the park. In the area of the proposed works there is a tracked path which indicates a desire line from the parking in Squires Way towards the recently refurbished playground in Stuart Park. Council has prepared a design which includes:

- A multi span elevated boardwalk spanning the Endangered Ecological Community (EEC) which minimises any impact on the plant community in this area.
- Pathway connections leading to the refurbished playground.
- Diversion of services in the area of the works.
- Removal of the existing north south shareway link and replacement further to the south to minimise the interaction between cyclists and pedestrians entering Stuart Park at this location.
- Revegetation of all disturbed areas.
- Alterations to the signage and line marking on the existing shareway of Squires Way.

Construction works are scheduled to commence in May 2016 to minimise impacts as far as practicable for cyclists, pedestrians and users of Stuart Park.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on 2 March 2016.

Two tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Property and Recreation, Human Resources, Governance and Information, Finance and Project Delivery Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- 1 Cost to Council - 40%
- 2 Appreciation of scope of works and construction methodology - 15%
- 3 Demonstrated experience and satisfactory performance in undertaking projects of similar size, scope and risk profile - 10%
- 4 Staff qualifications and experience - 10%
- 5 Proposed sub-contractors – 5%
- 6 Demonstrated strengthening of local economic capacity - 5%
- 7 Project schedule - 5%
- 8 Workplace health and safety documentation - 5%
- 9 Environmental management policies and procedures - 5%

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings

for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Tenderer	Ranking
Select Civil Pty Ltd	1
GC Group Company Pty Ltd	2

PROPOSAL

Council should authorise the engagement of Select Civil Pty Ltd to carry out construction of the Stuart Park Pedestrian Boardwalk and associated civil and landscaping works in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 In October 2015 Council commenced a community engagement process with the general community and identified stakeholders regarding this proposal. The results were generally supportive and many of the suggestions were incorporated into the final design.
- 2 The proposal was supported by the Wollongong City Council's Active Transport Reference Group.

The following groups were involved during the tender process:

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees
- 3 Contractor Performance Reports

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 6 “We have sustainable, affordable and accessible transport”.

It specifically delivers on core business activities as detailed in the Transport Services Service Plan 2015-16.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered medium based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Management Plan –

2015/16 and 2016/17 Capital Program

CONCLUSION

Select Civil Pty Ltd has submitted an acceptable tender for this works. Council should endorse the recommendations of this report.

ITEM 12

TENDER T16/05 WOONONA ROCK POOL - CONCOURSE REPLACEMENT

This report recommends acceptance of a tender for the concourse replacement at Woonona Rock Pool in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

The proposed works allow for the replacement of the failing western concourse of Woonona Rock Pool including associated works.

Three tenders were received and the report recommends Council accept the tender submitted by GC Group Company Pty Ltd.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of GC Group Company Pty Ltd for Woonona Rock Pool Concourse Replacement, in the sum of \$619,028.00 excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ATTACHMENT

Location Plan

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Mike Hyde, Director Infrastructure and Works – Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

The Woonona Rock Pool western concourse has deteriorated over time due to a combination of the existing subgrade materials and the harsh marine environment. The existing fill beneath the western concourse pavement consists of either expansive steel making slag or erodible beach sands. The combination of these subgrade materials has caused cracking and differential movement to occur to both the pavement on the

western concourse and some areas of the pool's retaining walls. The scope of work includes:

- Removal and replacement of subgrade and concrete concourse.
- Replacement of failed asbestos supply lines beneath the concourse.
- Repairs to sections of failing pool walls.
- Installation of stainless steel handrail.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on 3 March 2016.

Three tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Finance, Governance and Information, Property and Recreation, Human Resources and Project Delivery Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- 1 Cost to Council – 40%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Demonstrated experience and satisfactory performance -10%
- 4 Staff qualifications and experience - 5%
- 5 Proposed sub-contractors – 5%
- 6 Project Schedule - 10%
- 7 Demonstration of Workplace Health and Safety Systems - 5%
- 8 Environmental management policies and procedures - 5%
- 9 Demonstrated strengthening of local economic capacity - 5%

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Tenderer	Ranking
GC Group Company Pty Ltd	1
JBG Contractors Pty Ltd	2
Affective Services Aust. Pty Ltd	3

PROPOSAL

Council should authorise the engagement of GC Group Company Pty Ltd to carry out the concourse replacement at Woonona Rock Pool in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specifications.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 5 "We are a healthy community in a liveable city". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
5.3.3 Well maintained assets that meet the needs of current and future communities are provided.	5.3.3.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal.	Deliver 85% of Council's capital investment into our asset renewal program.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered medium based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Management Plan –

2015/16 and 2016/17 Capital Budget

CONCLUSION

GC Group Company Pty Ltd has submitted an acceptable tender for this project. Council should endorse the recommendations of this report.

ITEM 13 TENDER T16/01 - THIRROUL LIFEGUARD STORAGE

This report recommends acceptance of a tender for the construction of a Lifeguard Storage Facility to the southern end of Thirroul Swimming Pool Complex, Cliff Parade, Thirroul, in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. Wollongong City Council has issued this tender in order to establish the Building Contractor best suited to complete the specified works, based on the assessment criteria outlined.

Five tenders were received and the report recommends Council accept the tender submitted by Batmac Constructions Pty Ltd.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Batmac Constructions Pty Ltd for Thirroul Lifeguard Storage, in the sum of \$152,904, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ATTACHMENTS

Locality Plan

REPORT AUTHORISATIONS

Report of: Mark Roebuck, Manager City Works and Services
Authorised by: Mike Hyde, Director Infrastructure and Works - Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Tenders were required to be invited to provide alterations of the existing swimming pool storage area in order to create a permanent storage area for Lifeguards. In addition, an enclosure for the storage of the swimming pool equipment and materials is to be constructed. Scope of works includes:

- Re-configure existing structure at southern end of Thirroul Swimming Pool Complex, install new roof structure and associated components in order to increase weatherproof storage capacity.
- Remediate exiting storage components including upgrade of hydraulic and electrical systems, concrete slabs, rendered walls and painting. Allow for connection to stormwater.
- Install eyewash station, storage shelving, doors and door hardware.
- Install opening to masonry structure, concrete entry path and roller door to allow entry of ATV vehicle. Re-profile external area and install concrete paths as per architectural details.
- Install new compound to South East corner of Swimming Pool to allow for compliant storage of displaced swimming pool chemicals and equipment.

Tenders were invited by the open tender method with a close of tenders of 10.00am on 8 March 2016.

Five tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of City Works and Services, Governance and Information, Finance, and Property and Recreation Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- 1 Cost to Council – 60%;
- 2 Demonstrated experience and satisfactory performance in undertaking projects or similar size, scope and risk profile. Appreciation of Scope of Works and construction methodology – 15%;
- 3 Demonstrated strengthening of local economic capacity – 5%;
- 4 Project schedule, proposed sub-contractors – 5%;
- 5 Workplace Health & Safety Documentation – 10%;
- 6 Environmental policies and procedures – 5%.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Tenderer	Ranking
Batmac Constructions Pty Ltd	1
Malsave Pty Ltd	2
CBC Innovation Pty Ltd	3
Momentum Built Pty Ltd	4
M & A Lukin Pty Ltd	5

PROPOSAL

Council should authorise the engagement of Batmac Constructions Pty Ltd to carry out the Thirroul Lifeguard Storage works in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- Members of the Tender Assessment Panel consisting of representatives from City Works and Services, Governance and Information, Finance, and Property and Recreation Divisions.
- Nominated Referees.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 GOAL 5. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
5.3.3 Well maintained assets that meet the needs of current and future communities are provided	5.3.1.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal	Deliver 85% of Council's capital investment into our asset renewal program

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered LOW based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Management Plan –

2015/2016 Capital Budget - B316911

CONCLUSION

Council should endorse the recommendations of this report.

ITEM 14

BEATON PARK POOL - PROCUREMENT OF REPLACEMENT POOL FILTER

During planning for a programmed maintenance of the original pool filter at the Beaton Park Leisure Centre, Council received advice that the pool filter unit had reached the end of its serviceable life and required replacement. Consequently, the programmed maintenance was deferred and specialist advice regarding the recommended replacement pool filter was sought.

This report recommends that tenders not be invited for the reasons listed in the report and Council proceed with the immediate procurement of the recommended pool filter unit from the Australian Distributor while detailed design of the pool water circulation upgrade occurs to minimise the lead times if sudden failure were to occur.

RECOMMENDATION

- 1 Pursuant to section 55(3)(i) of the Local Government Act 1993 tenders not be invited for the supply of the recommended pool filter to Council for the reason that there is only one Australian distributor of this equipment known to Council and a satisfactory result would not be achieved by inviting tenders.
- 2 Council delegate to the General Manager the authority to negotiate and finalise the terms of the contract with Prime Pools and Spas Pty Ltd (trading as Neptune Benson Australia) for the supply of the recommended Defender Regenerative Ultrafine Filtration (UFF) unit to Council and to execute the contract on behalf of Council.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required to give effect to this resolution.

ATTACHMENTS

There are no attachments for this report

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Mike Hyde, Director Infrastructure and Works – Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Council owns and operates an indoor heated 25-metre pool within the Beaton Park Leisure Centre. The pool built in the early 1980s, is serviced by the original sand filter, which has been maintained at various times throughout its life. Council had planned to conduct a planned maintenance program in the 2015 Christmas shutdown period, however specialist advice obtained during the planning for this programmed maintenance indicated that the filter was beyond its serviceable life and any maintenance work could possibly cause internal components within the filter to fail. Based on this advice and the long lead times for replacement filters, the programmed maintenance was cancelled and a consultant was engaged to determine the preferred replacement filter unit based on a range of criteria including capacity, durability, filter technology, backwash discharge, warranty and history of use within Australia.

The recommended filter, which is imported from America, is considered best in class and has been installed in 103 sites in Australia with 14 more planned in the near future (over 3,000 of the recommended model installed worldwide). Although manufactured in America, the filter has local service, spares, technical and training support through the Australian Distributor, which is located in Dural, NSW. The filter which best meets the selection criteria is a Defender Regenerative Ultrafine Filtration (UFF). Council has obtained indicative prices for this filter and associated equipment with a budget figure in the order of \$150,000 (Ex GST) which exceeds the tender limits set in the Local Government Act 1993. This report seeks endorsement to procure the recommended filter directly from the Australian distributor.

The original 25-metre pool, although complying with applicable standards at the time of construction, does not meet current recommended turnover rates for water circulation. With the replacement of the filter, it is now an appropriate time to plan for and implement improvements to the circulation, pumping and filter systems to upgrade the pool to meet current requirements.

PROPOSAL

Pool filters of this type and scale can have substantial lead times for manufacture and delivery. The Australian distributor has advised that the filter unit has a lead-time to site delivery of between 3 and 10 weeks depending on stock availability in the American factory and method of delivery. Current advice from the distributor indicates that stock is available and can be delivered quickly to site. To mitigate the risk of inconvenience to the public due to an unplanned outage, it is recommended that Council directly procure the recommended filter unit from the distributor to minimise the risk of a substantial outage of service for the Beaton Park Pool. If failure were to occur, the filter would be onsite and installation works could commence immediately, minimising the impact on the public. Council staff are currently assessing the viability of a short-term closure allowing for the temporary connection of the new filter unit to further reduce the risk of an extended unplanned closure.

During the procurement lead-time period it is planned to finalise the detailed design of the pool water circulation improvements. These improvements will require major

modifications of the plant room equipment and removal of sections of the concourse to access the circulation pipework and balance tanks. These works, which will be the subject of a further report to Council, will be tendered throughout the year to allow for works to occur during a planned shutdown during the 2016 Christmas period.

CONSULTATION AND COMMUNICATION

Council has used the services of a number of specialist pool consultants to determine the recommended replacement for the pool filter unit and scope of work for the pool water circulation upgrade. The Property and Recreation Division who operate the facility have been consulted throughout the process.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal 5 “We are a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-2017	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
5.3.3 Well maintained assets that meet the needs of current and future communities are provided	5.3.3.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal	Deliver 85% of Council's capital investment into our asset renewal program

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is currently considered high based upon Council's risk assessment matrix and this report recommends an appropriate risk management strategy to mitigate one of the immediate risks.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Management Plan –

2015/16 and 12016/17 Capital Program

CONCLUSION

Council has investigated a number of different filters and determined the preferred filter unit. Council should endorse the recommendations of this report.

ITEM 15

PROPOSED GRANT OF EASEMENT FOR OVERHEAD POWERLINES
OVER LOTS 24 AND 25 DP 737238 CORDEAUX ROAD, MOUNT
KEMBLA

Council is constructing a shared path along Cordeaux Road at Mount Kemplla from Boorea Boulevard to Bushells Hill. As part of the construction, a number of Endeavour Energy power poles have had to be relocated which has placed them within Council's Community land known as Lots 24 and 25 DP 737238.

Endeavour Energy requires that an easement be created over the overhead powerlines. This report seeks approval to the grant of the easement.

RECOMMENDATION

- 1 Council authorise the grant of an Easement for Overhead Powerlines 9m wide and variable over Lots 24 and 25 DP 737238, as shown on the attachment to this report.
- 2 Council be responsible for all costs in the creation of the easement.
- 3 Authority be granted to affix the Common Seal of Council to the easement creation documents and any other documents required to give effect to this resolution.

ATTACHMENT

Plan of proposed Easement for Overhead Powerlines 9 wide and variable over Lots 24 and 25 DP 737238 Cordeaux Road, Mount Kemplla

REPORT AUTHORISATIONS

Report of: Peter Coyte, Manager Property and Recreation
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines - *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Council is constructing a shared path along Cordeaux Road at Mount Kemplla from Boorea Boulevard to Bushells Hill. As part of the construction, a number of Endeavour Energy power poles have had to be relocated which has placed them within Council's Community land known as Lots 24 and 25 DP 737238.

Endeavour Energy requires that an easement be created over the overhead powerlines to protect their asset.

Under Section 46 of the Local Government Act 1993, Council may grant easements for public utilities. Council will be responsible for all costs in the creation of the easement.

Public consultation has been undertaken on the proposal, comprising a notice in The Wollongong Advertiser, a sign on the land and letters sent to 25 local residents. No submissions were received.

PROPOSAL

It is proposed that Council grant an Easement for Overhead Powerlines 9m wide and variable over Lots 24 and 25 DP 737238 Cordeaux Road, Mount Kembla, as shown on the attachment to this report.

Council will be responsible for all costs in the creation of the easement.

CONSULTATION AND COMMUNICATION

Endeavour Energy – has requested that an easement be created over its asset.

Manager Project Delivery has requested that the easement be created.

Letters were sent to 25 local residents – no submissions were received.

PLANNING AND POLICY IMPACT

This matter is in accordance with Council's policy "Land and Easement Acquisition and Disposal".

This report contributes to the delivery of Wollongong 2022 goal "We are a healthy community in a liveable city".

It specifically delivers on core business activities as detailed in the Property Services Service Plan 2015-16.

FINANCIAL IMPLICATIONS

Council will be responsible for all costs in the creation of the easement.

CONCLUSION

As the power poles had to be relocated during the construction of the Mount Kembla Shared Path and Endeavour Energy requires an easement to be created over the powerlines, it is recommended that the granting of the Easement for Overhead Powerlines be approved.

ITEM 16 RESCHEDULING OF 20 JUNE 2016 COUNCIL MEETING

This report seeks to reschedule the Council meeting from 20 June to 27 June 2016, and Councillor Briefing Session from 27 June to 20 June 2016.

RECOMMENDATION

- 1 The Council meeting scheduled for 20 June 2016 be rescheduled to 27 June 2016 in place of a Councillor Briefing Session scheduled on that date.
- 2 A Councillor Briefing be held on 20 June 2016 in place of the rescheduled Council meeting.

ATTACHMENTS

There are no attachments for this report.

REPORT AUTHORISATIONS

Report of: Kylee Cowgill, Manager Governance and Information
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

Council on 14 September 2015 adopted a three-weekly meeting cycle for 2016, with Councillor Briefing Sessions being held on the first and second Mondays of that cycle. Council also resolved to continue the practice of not holding meetings during school holiday periods. A meeting schedule was subsequently developed in accordance with Council's resolution which included a Council meeting on 20 June 2016 and a Councillor briefing on 27 June 2016.

The Australian Local Government Association has since announced the dates of its National General Assembly, 19-22 June 2016.

In order to allow interested Councillors to attend the National General Assembly, it is proposed to reschedule the Council meeting from 20 June to 27 June 2016 and Councillor Briefing from 27 June to 20 June 2016.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal “We are a connected and engaged community”.

It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2015-16.

ITEM 17 FEBRUARY 2016 FINANCIALS

The results for the year to date to February are favourable compared to phased budget over most indicators. The Operating Result [pre capital] is favourable by \$2.2M while the Funds Result shows a favourable variance compared to the phased budget of \$4.2M.

The Cash Flow Statement at the end of the period indicates that there is sufficient cash to support external restrictions.

Council has expended \$39.8M on its capital works program representing 44% of the annual budget. The year to date budget for the same period was \$43.1M.

RECOMMENDATION

- 1 The report be received and noted.
- 2 Proposed changes in the capital works program be approved.

ATTACHMENTS

- 1 Income and Expense Statement – February 2016
- 2 Capital Project Report – February 2016
- 3 Balance Sheet – February 2016
- 4 Cash Flow Statement – February 2016

REPORT AUTHORISATIONS

Report of: Brian Jenkins, Manager Finance
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines - *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

This report presents the Income and Expense Statement, Balance Sheet and Cash Flow Statement for February 2016. Council's current budget has a Net Funding (cash) deficit of \$10.2M, an Operating Deficit [pre capital] of \$2.7M and a capital expenditure of \$89.9M. At the end of February, Council remains on target to meet or exceed the operational components of this result.

The following table provides a summary view of the organisation's overall financial results for the year to date.

FORECAST POSITION		Original Budget	Revised Budget	YTD Forecast	YTD Actual	Variation
KEY MOVEMENTS		1-Jul	26-Feb	26-Feb	26-Feb	
Operating Revenue	\$M	249.5	250.5	165.7	166.6	1.0
Operating Costs	\$M	(255.9)	(253.2)	(163.9)	(162.7)	1.2
Operating Result [Pre Capital]	\$M	(6.4)	(2.7)	1.8	4.0	2.2
Capital Grants & Contributions	\$M	14.5	19.7	16.5	16.2	(0.3)
Operating Result	\$M	8.1	17.0	18.2	20.1	1.9
Funds Available from Operations	\$M	48.2	48.2	32.8	34.4	1.6
Capital Works		86.3	89.9	43.1	39.8	3.3
Contributed Assets		-	-	-	0.4	(0.4)
Transfer to Restricted Cash		-	7.1	7.1	7.1	-
Funded from:						
- Operational Funds	\$M	48.2	48.2	32.8	34.4	1.6
- Other Funding	\$M	34.9	38.5	18.2	17.9	(0.3)
Total Funds Surplus/(Deficit)	\$M	(3.1)	(10.2)	0.7	4.9	4.2

Financial Performance

The February 2016 Operating Result [pre capital] shows a positive variance compared to budget of \$2.2M. The major variations in income includes timing of operational grant payments (\$1.0M) and positive variations in Commercial Tipping (\$0.4M), offset by income timing issues including a delay in windstorm work reimbursement payments (\$0.5M). The offsetting improvements relating to operational grants do not flow on to the Fund result as these are offset by a transfer to restricted cash.

The improvement in Operational Costs (\$1.2M) includes negative impacts such as lower utilisation of internal resources on capital works (\$0.9M) and increased level of depreciation expenditure compared to phased budget (\$0.6M). The improvements are largely due to timing, although there is evidence of some potential cost improvements that will be assessed in detail through the March Quarterly Review.

Funds Result

The Total Funds result as at 26 February 2016 shows a positive variance of \$4.2M that is due to the cash component of the operating variance and a lower level of Council funded capital expenditure compared to phased budget.

Capital Budget

As at 26 February 2016, Council had expended \$39.8M or 44% of the approved annual capital budget of \$89.9M.

Further detail regarding the capital spend is outlined in the capital report in Attachment 2.

Liquidity

Council's cash and investments increased during February 2016 to holdings of \$170.0M compared to \$159.2M at the end of January 2016. This reflects normal trends for this time of the year with a rates instalment due at the end of February.

Council's cash, investments and available funds positions for the reporting period are as follows:

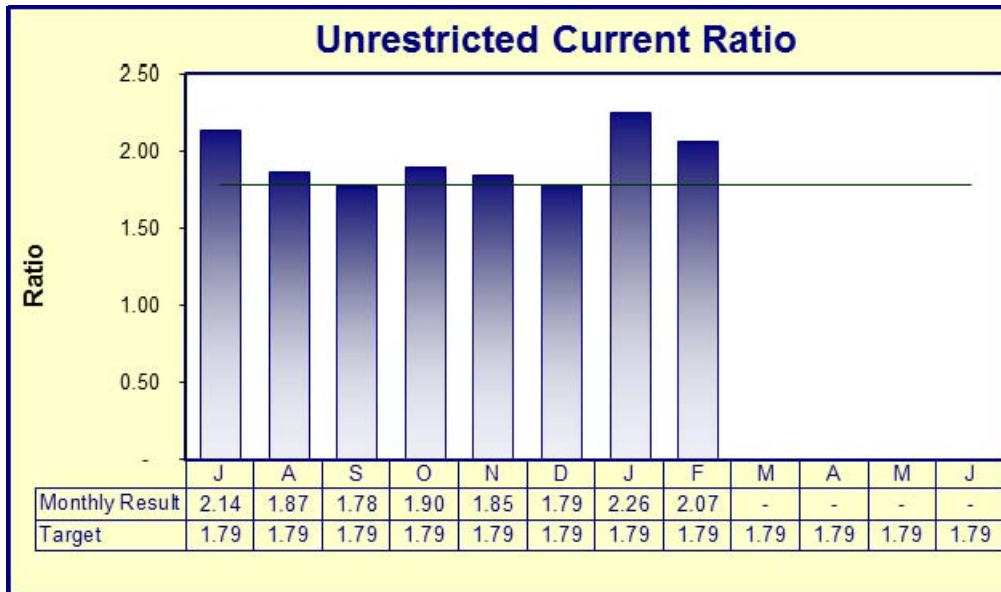
CASH, INVESTMENTS & AVAILABLE FUNDS					
	Actual 2014/15 \$M	Original Budget 2015/16 \$M	September QR 2015/16 \$M	December QR 2015/16	Actual Ytd 26 February 2016 \$M
Total Cash and Investments	144.7	109.6	123.1	129.8	170.0
Less Restrictions:					
External	77.7	60.9	62.8	68.6	76.4
Internal	42.0	41.9	40.8	48.9	57.8
Total Restrictions	119.7	102.8	103.6	117.5	134.2
Available Cash	25.0	6.9	19.5	12.3	35.8
Adjusted for :					
Current payables	(29.9)	(23.0)	(23.1)	(25.5)	(33.1)
Receivables	26.4	27.7	25.3	27.2	20.6
Other	4.3	1.7	4.4	4.4	3.3
Net Payables & Receivables	(3.4)	4.7	2.2	1.7	(9.3)
Available Funds	21.6	11.5	21.7	14.0	26.5

The available funds position excludes restricted cash. External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose.

Following the transfer to restricted assets of \$10.4M in November and the December 2015 Quarterly Review, the Available Funds forecast is marginally above Council's Financial Strategy target of 3.5% to 5.5% of Operational Revenue [pre capital]. Based on the Adopted 2015-16 Annual Plan, the target Available Funds is between \$8.7M and \$13.7M for year ending 30 June 2016. The actual Available Funds at 26 February 2016 are impacted by the progress of planned expenditure to date. Council will reconsider the Available Funds requirements and resourcing opportunities for future periods through the annual planning process.

The Unrestricted Current Ratio measures the cash/liquidity position of an organisation. This ratio is intended to disclose the ability of an organisation to satisfy payment obligations in the short term from the unrestricted activities of Council. Council's current ratio is above the Local Government Benchmark of >2:1, however, the strategy is to

maximise the use of available funds for asset renewal by targeting a lean unrestricted current ratio.



Receivables

Receivables are the amount of money owed to Council or funds that Council has paid in advance. At February 2016, receivables totalled \$20.6M, compared to receivables of \$20.2M at February 2015.

Payables

Payables (the amount of money owed to suppliers) of \$33.1M were owed at February 2016 compared to payables of \$29.3M at February 2015. The difference in payables relate to goods and services and capital projects delivered but not yet paid for, rating income received in advance and timing of the Financial Assistance Grant payments.

Debt

Council continues to have financial strength in its low level of borrowing. The industry measure of debt commitment is the Debt Service Ratio that measures the proportion of revenues that is required to meet annual loan repayments.

Council's Financial Strategy includes provision for additional borrowing in the future and Council will consider borrowing opportunities from time to time to bring forward the completion of capital projects where immediate funding is not available. In 2009-10, Council borrowed \$26M interest free to assist in the delivery of the West Dapto Access Plan. Council has also been successful in securing loan funds under the Local Government Infrastructure Renewal Scheme of \$20M in 2012-13 and \$4.3M in 2013-14 that will be used over a five year period to accelerate the Citywide Footpaths and Shared Path Renewal and Missing Links Construction Program and building refurbishment works for Berkeley Community Centre, Corrimal Library and Community Centre and Thirroul Pavilion and Kiosk respectively. A further \$15M was drawn down in

2014-15 under Round Three of the LIRS program that provides a subsidy of 3%. The additional loan funds will be used to support the West Dapto Access – Fowler’s Road to Fairwater Drive project. Council’s Debt Service Ratio forecast for 2015-16 is approximately 1.9% which is still below Council’s target of 4% and remains low in comparison to the Local Government’s benchmark ratio of <10%.

It is noted that non-cash interest expense relating to the amortisation of the income recognised on the West Dapto Access Plan Loan is not included when calculating the Debt Service Ratio.

Assets

The Balance Sheet shows that \$2.5B of assets are controlled and managed by Council for the community as at 26 February 2016. The 2015-16 capital works program includes projects such as the Cordeaux Road shared path, Berkeley Community Centre upgrade, civil asset renewals including roads, car parks and buildings and purchase of library books. At the end of February, capital expenditure amounted to \$39.8.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal ‘*We are a connected and engaged community*’. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-17	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
4.4.5 Finances are managed effectively to ensure long term financial sustainability	4.4.5.1 Effective and transparent financial management systems are in place	Provide accurate and timely financial reports monthly, quarterly and via the annual financial statement
		Continuous Budget Management is in place, controlled and reported
		Manage and further develop compliance program
		Monitor and review achievement of Financial Strategy

CONCLUSION

The results for February 2016 are generally within projections over a range of financial indicators and it is expected that Council will achieve the forecast annual results.

ITEM 18 STATEMENT OF INVESTMENTS - FEBRUARY 2016

This report provides an overview of Council's investment portfolio performance for the month of February 2016.

Council's average weighted return for February 2016 was 2.45% which was above the benchmark return of 2.24%. The result was primarily due to the positive marked to market valuation of the CBA Zero coupon Bond and the performance of the term deposits. The remainder of Council's portfolio continues to provide a high level of consistency in income and a high degree of credit quality and liquidity.

RECOMMENDATION

Council receive the Statement of Investments for February 2016.

ATTACHMENTS

- 1 Statement of Investments – February 2016
- 2 Investment Income Compared to Budget 2015-2016

REPORT AUTHORISATIONS

Report of: Brian Jenkins, Manager Finance
Authorised by: Greg Doyle, Director Corporate and Community Services – Creative, Engaged and Innovative City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendation in this report satisfies the requirements of the OLG Guidelines - *Council Decision Making During Merger Proposal Periods*

BACKGROUND

Council is required to invest its surplus funds in accordance with the Ministerial Investment Order and Division of Local Government guidelines. The Order reflects a conservative approach and restricts the investment types available to Council. In compliance with the Order and Division of Local Government guidelines, Council adopted an Investment Policy on 19 October 2015. The Investment Policy provides a framework for the credit quality, institutional diversification and maturity constraints that Council's portfolio can be exposed to. Council's investment portfolio was controlled by Council's Finance Division during the period to ensure compliance with the Investment Policy. Council's Governance Committee's role of overseer provides for the review of the Council's Investment Policy and Management Investment Strategy.

Council's Responsible Accounting Officer is required to sign the complying Statements of Investments contained within the report, certifying that all investments were made in

accordance with the Local Government Act 1993 and the Local Government Regulation 2005.

Council's investment holdings as at 26 February 2016 were \$169,838,572 (Statement of Investments attached) [27 February 2015 \$138,636,471].

During February, Council posted a weighted average return of 2.45% (annualised) compared to the benchmark return of 2.24% (annualised Bloomberg Bank Bill Index).

The result was primarily due to the positive marked to market valuation of the CBA Zero coupon Bond and the performance of the term deposits. The remainder of Council's portfolio continues to provide a high level of consistency in income and a high degree of credit quality and liquidity.

At 26 February 2016, year to date interest and investment revenue of \$3,008,560 was recognised compared to the year to date budget of \$2,780,544.

Council's CBA Zero Coupon Bond recorded an increase in value for February of \$15,483. The valuation methodology used by Laminar (Council's investment consultants) discounts the bond using a margin for a straight four year CBA obligation but also considers the illiquidity premium, this being a restructured deal and there being limited bids on the security. As this bond gradually nears maturity, movements in interest rates and liquidity will have less of an impact on the securities valuation. While there will be short term fluctuations along the way, the investments valuation will gradually increase to its \$4M maturity value. Council's seven floating rate notes had a net decrease in value of \$34,085 for February.

Council holds two Mortgaged Backed Securities (MBS) recorded a net decrease in value of \$24,191 for February. These investments continue to pay higher than normal variable rates. While the maturity dates are outside Council's control, the investment advisors had previously indicated that capital is not at risk at that stage and recommended a hold strategy due to the illiquid nature of the investment.

The NSW T-Corp Long-Term Growth Facility recorded a decrease in value of \$3,606 in February. The fluctuation is a reflection of the current share market volatility both domestically and internationally.

During the March 2016 RBA meeting, the official cash rate remained unchanged at 2.00%. The RBA has advised that it would continue to assess the outlook and adjust policy as needed to foster sustainable growth in demand and inflation outcomes consistent with the inflation target over time. The current inflation rate is consistent with the 2 to 3% target.

This report complies with Council's Investment Policy which was endorsed by Council on 19 October 2015. Council's Responsible Accounting Officer has signed the complying Statements of Investments contained within the report, certifying that all investments were made in accordance with the Local Government Act 1993 and the Local Government Regulation 2005.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal '*We are a connected and engaged community*'. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2012-17	Annual Plan 2015-16
Strategy	5 Year Action	Annual Deliverables
4.4.5 Finances are managed effectively to ensure long term financial sustainability	4.4.5.1 Effective and transparent financial management systems are in place	Provide accurate and timely financial reports monthly, quarterly and via the annual financial statement
		Continuous Budget Management is in place, controlled and reported
		Manage and further develop compliance program
		Monitor and review achievement of Financial Strategy

ITEM 19

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF
MEETING HELD 9 MARCH 2016

A meeting of the City of Wollongong Traffic Committee was held on 9 March 2016.

Items 1 - 7 and 10 – 12 of the meeting have been adopted by Council through delegated authority.

Items 8 - 9 of the meeting must be determined by Council and are recommended to Council for approval for the temporary regulation of traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the minutes and recommendations of the City of Wollongong Traffic Committee Meeting held on 9 March 2016 in relation to Regulation of Traffic be adopted.

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Traffic Management Plan - Grey Street, Keiraville
- 3 Traffic Management Plan - West Dapto Road, Kembla Grange

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure, Strategy and Planning
Authorised by: Mike Hyde, Director Infrastructure and Works – Connectivity, Assets and Liveable City

COMPLIANCE WITH OFFICE OF LOCAL GOVERNMENT GUIDELINES ON COUNCIL DECISION MAKING DURING MERGER PROPOSAL PERIODS

The recommendations in this report satisfy the requirements of the OLG Guidelines – *Council Decision Making During Merger Proposal Periods*.

BACKGROUND

8 KEIRAVILLE Grey Street – Full Closure

Background

The developer of a unit complex on the corner of Grey and Gipps Streets, Keiraville has proposed to close Grey Street adjacent to the worksite in order to carry out construction work with a large crane. The Traffic Management Plan submitted is for closure of Grey Street between 7am and 5pm on Saturday 16 April 2016 with Saturday 23 April nominated as an alternative date.

The proposal allows for two way traffic to be established under traffic control between the closure point and the intersection with Murphy's Avenue so that residents only will be permitted access.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure of Grey Street Keiraville between Murphy's Avenue and Gipps Street be approved subject to the submitted Traffic Management Plan (Attachment 2) and Council's Standard Conditions for Road Closures (Attachment 1).

9 KEMBLA GRANGE West Dapto Road - Full Closure

Background:

Sydney Trains have proposed work at the level crossing at West Dapto Road, Kembla Grange to take advantage of a general rail shutdown. The closure is to take effect from 6pm on Friday 22 to 5am Monday 25 April 2016.

Sydney Trains will be asked to contact businesses in the area to advise that the detour routes via Darkes Road and West Dapto Road are not suitable for articulated vehicles. Traffic to and from Council's Whytes Gully Waste Disposal Depot is also expected to be limited to heavy rigid vehicles and the normal light traffic. The single lane bridge on Darkes Road over Mullet Creek will require Traffic Control during the road closure at West Dapto Road.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure of West Dapto Road, Kembla Grange be approved subject to the submitted Traffic Management Plan (Attachment 3), the provision of Traffic Controls on the single lane bridge on Darkes Road, and Council's Standard Conditions for Road Closures (Attachment 1).

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal under the objective Community Goal 6 – We have sustainable, affordable and accessible transport.

It specifically delivers on core business activities as detailed in the Transport Services Plan 2015 – 16.



MINUTES

ORDINARY MEETING OF COUNCIL

at 6.00 pm

Monday 14 March 2016

Present

Lord Mayor – Councillor Bradbery OAM (in the Chair), Councillors Kershaw, Connor, Brown, Takacs, Martin, Merrin, Blicavs, Dorahy, Colacino, Crasnich, Curran and Petty

In Attendance

General Manager – D Farmer, Director Corporate and Community Services – Creative, Engaged and Innovative City – G Doyle, Director Infrastructure and Works – Connectivity, Assets and Liveable City – M Hyde, Director Planning and Environment – Future, City and Neighbourhoods (Acting) – M Riordan, Manager Governance and Information – K Cowgill, Manager Finance – B Jenkins, Manager Property and Recreation (Acting) – P Dorahy, Manager Community Cultural and Economic Development – K Hunt, Manager Environmental Strategy and Planning – R Campbell and Manager City Works and Services – M Roebuck

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DISCLOSURES OF INTERESTS

Councillor Martin declared non-significant, non-pecuniary interests in Items 2 and 3 insofar as both Items refer to Planning Proposals, as well as a response to SEPP 65, which are part of the operations of the Department of Planning and Environment. Councillor Martin advised that she was employed by the Department; however, she would remain in the Chambers during debate and voting on both matters.

Councillor Dorahy declared a non-significant, non-pecuniary interest in Item 6 as he is a Director of Wests Illawarra. Councillor Dorahy advised that he would remain at the meeting for debate and voting on this matter.

CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON MONDAY, 22 FEBRUARY 2016

21 **COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Blicavs that the Minutes of the Ordinary Meeting of Council held on Monday, 22 February 2016 (a copy having been circulated to Councillors) be taken as read and confirmed.

PUBLIC ACCESS FORUM - REVIEW OF WOLLONGONG DCP 2009 CHAPTER C3 BOARDING HOUSES

Mr D Winterbottom felt that whilst the report into the review of the boarding house section of the Development Control Plan includes many suggestions and comments from Neighbourhood Forum 5, there were still a number of issues namely, definition, access, design and car parking which have been misunderstood and the scale of the problem has been grossly underestimated. Whilst most issues were resolved at a meeting late last week, the recommendations in the business paper need to be amended.

Mr Winterbottom felt that Council's interpretation of the definition needs to be clarified. Boarding houses need to be located close to services and, in particular, the University. Design and amenity standards need to be aligned with Council's controls for similar development. Car parking standards need to be realistic and recommendations should address these issues. In conclusion, Mr Winterbottom suggested various changes to the recommendations contained in the report.

A PROCEDURAL MOTION was MOVED by Councillor Crasnich seconded Councillor Curran that a five minute extension be granted to Mr Winterbottom to address the meeting. The PROCEDURAL MOTION was CARRIED.

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- 22 COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Colacino that Mr Winterbottom be thanked for his presentation and invited to table his notes.

CALL OF THE AGENDA

- 23 COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Dorahy that the staff recommendations for Items 3, 5, 7, 9, 10, 12 to 18 inclusive, be adopted as a block.

ITEM 1 - REVIEW OF WOLLONGONG DEVELOPMENT CONTROL PLAN 2009 - CHAPTER C3 BOARDING HOUSES

- 24 COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Crasnich that -

- 1 The Wollongong Development Control Plan 2009 Chapter C3 Boarding Houses (Attachment 1 of the report) be adopted with the following changes –
 - a Amend Clause 3.1.1(a) to read – “Access to public transport within 400m walking distance of a railway station or bus stop used by a regular bus service (within the meaning of the *Passenger Transport Act 1990*) that has at least one bus per hour servicing the bus stop between 06:00 and 21:00 each day from Monday to Friday (inclusively) and between 08:00 and 18:00 on each Saturday and Sunday”.
 - b Amend Clause 3.2 Setbacks to read “Where a proposed boarding house has the built form of a dwelling house, multi-unit dwelling or residential apartment building, the relevant setback requirements of Chapter B1 Residential Development or B3 Mixed Use Development shall apply”.
 - c Amend Clause 4.1.3.18 to read “A landscape plan will be required for new purpose built boarding houses in accordance with Chapter E6 Landscaping”.
- 2
 - a Information on boarding houses be made available on the Council website along with a link to the Boarding Houses Register managed by NSW Fair Trading.
 - b The information on Council's website include –

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- i guidelines for developers and property owners advising when a building may trigger the relevant boarding house planning rules due to the number of occupants or the nature of their occupancy.
 - ii contact numbers for use by residents experiencing amenity issues relating to boarding houses or 'group households'.
- 3 A letter be sent to the NSW Department of Planning and Environment regarding -
 - a discrepancies between legal definitions of boarding houses and the letter seek a clearer outline of what definition is to be enforced; and
 - b the role and applicability of group homes as registered boarding houses.
- 4 A Councillor Briefing be held following clarification of the legal definitions in point 3.
- 5 The Briefing include suggestions for any changes to the Development Control Plan needed to give effect to any clarifications.

Variation *The variation moved by Councillor Petty (the addition of Part 3b) was accepted by the mover and seconder.*

ITEM 2 - EXPANDED DESIGN REVIEW PANEL - STATE ENVIRONMENTAL PLANNING POLICY NO. 65 - DESIGN QUALITY OF RESIDENTIAL APARTMENT DEVELOPMENT

25 COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Dorahy that -

- 1 Council endorse the expansion of the current Design Review Panel to comply with SEPP 65 (State Environmental Planning Policy No. 65 - *Design Quality of Residential Apartment Development*).
- 2 The fee structure for the expanded Design Review Panel service be included and exhibited as part of 2016/17 Fees and Charges.
- 3 A review of the expanded Design Review Panel service be undertaken after 18 months.

Minute No.

ITEM 3 - DRAFT PLANNING PROPOSAL REQUEST FOR DWELLING ENTITLEMENTS AT LOT 1 DP 977471 DENMARK STREET, WOMBARRA AND 335 LAWRENCE HARGRAVE DRIVE, CLIFTON

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – The proponent be advised that Council does not support the request to prepare a draft Planning Proposal(s) to amend the Wollongong Local Environmental Plan 2009 to permit a dwelling house at either Lot 1 DP 977471 Denmark Street, Wombarra or 335 Lawrence Hargrave Drive, Clifton.

DEPARTURE OF COUNCILLOR

During debate and prior to voting on Item 4, Councillor Curran departed and returned to the meeting, the time being from 7.07 pm to 7.08 pm.

ITEM 4 - PUBLIC EXHIBITION - PUBLIC ART STRATEGY 2016-2021

- 26** **COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor Martin seconded Councillor Colacino that Council endorse the draft Public Art Strategy and Guidelines 2016-2021 for public exhibition from 16 March to 15 April 2016.

ITEM 5 - POLICY REVIEW: COMMERCIAL SURF SCHOOL ACTIVITIES ON FORESHORE PUBLIC OPEN SPACE

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – The Commercial Surf School Activities on Foreshore Public Open Space Policy be adopted, noting that no changes to the existing policy were necessary.

Minute No.

DEPARTURE OF COUNCILLOR

During debate and prior to voting on Item 6, Councillor Connor departed and returned to the meeting, the time being from 7.21 pm to 7.23 pm.

ITEM 6 - POLICY REVIEW: SHARED SPORTSFIELDS

27 COUNCIL'S RESOLUTION – MOVED by Councillor Dorahy seconded Councillor Colacino that -

- 1 The Shared Sportsfields Council Policy be adopted, noting that no changes to the existing policy were necessary.
- 2 Council identify each sporting club or organisation within the Local Government Area which has an Agreement with Council for sportsfield use and each be provided with a copy of the Shared Sportsfields Policy as a means of ensuring they understand theirs and Council's obligations.
- 3 Council provide on its website relevant contact information for sporting organisations to simplify approaches to Council.

Variation *The variation moved by Councillor Bradbery (to remove the words 'communication by management of' in Part 3) was accepted by the mover and seconder.*

An AMENDMENT was MOVED by Councillor Curran seconded Councillor Petty that the Shared Sportsfields Council Policy be adopted, noting that no changes to the existing policy were necessary.

Councillor Curran's AMENDMENT on being PUT to the VOTE was LOST.

In favour Councillors Kershaw, Connor, Takacs, Merrin, Curran and Petty
Against Councillors Brown, Martin, Blicavs, Dorahy, Colacino, Crasnich and Bradbery

Councillor Dorahy's MOTION on being PUT to the VOTE was CARRIED.

In favour Councillors Brown, Martin, Takacs, Merrin, Blicavs, Dorahy, Colacino, Crasnich, Petty and Bradbery
Against Councillors Kershaw, Connor and Curran

ITEM 7 - DRAFT POLICY: SPONSORSHIP OF COUNCIL ACTIVITIES

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – The Sponsorship of Council Activities Policy be adopted.

ITEM 8 - POLICY REVIEW: PRIVACY MANAGEMENT PLAN

MOVED by Councillor Colacino seconded Councillor Crasnich that -

- 1 The revised Privacy Management Plan be adopted, subject to an amendment to Part 1.3 (What is Health Information?) to read 'personal information from a health professional about the physical....'.
- 2 A copy of the adopted Policy be forwarded to the Privacy Commissioner.

A PROCEDURAL MOTION was MOVED by Councillor Petty seconded Councillor Blicavs that this matter lay on the table. The PROCEDURAL MOTION was CARRIED.

ITEM 9 - LEASE TO NSW GIRL GUIDES ASSOCIATION OF THE GIRL GUIDE HALL AT PART LOT 1 DP 860110 TALLEGALLA STREET, UNANDERRA

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – Council authorise -

- 1 The change in the description of the 'lease' area to 'Part Lot 1 DP 860110'.
- 2 The granting of a licence over the land surrounding the Guide Hall, being Part Lot 1 DP 860110.
- 3 The change of the commencement date of the lease and licence to be 1 January 2016.

ITEM 10 - OUT OF ROUND FINANCIAL ASSISTANCE AND MINOR DONATION PROGRESS REPORT

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – The report be noted.

ITEM 11 - TENDER T15/27 - SECURITY SURVEILLANCE, GUARDS, PATROLS AND MONITORING

28 COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor Takacs seconded Councillor Blicavs that -

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of OzTech for Security surveillance, guards, patrols and monitoring for the Mall and CBD Assets of Council, in the sum of \$1,597,986 excluding GST for a (3) year term with the option to extend for a further (3) + (3) years if deemed suitable by Council.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 12 - TENDER T15/42 TOWRADGI COMMUNITY CENTRE UPGRADE

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION –

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Momentum Built Pty Ltd for Towradgi Community Centre upgrade, in the sum of \$274,829.00 excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 13 - TENDER T16/02 CLIFF ROAD TO TRAMWAY ACCESS STAIRS

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION –

- 1
 - a In accordance with the Local Government (General) Regulation 2005, Clause 178(1) (b), Council decline to accept any of the tenders which Council has received for the replacement of the stairs from Cliff Road to Tramway adjacent to Continental Pool and resolve to enter into negotiations with one or all of the tenderers, or any other parties with a view to entering into a contract in relation to the subject matter of the tender.
 - b In accordance with the Local Government (General) Regulation 2005, Clause 178(4), the reason for Council hereby resolving to enter into negotiations with one or all of the tenderers or any other party and not inviting fresh tenders is that no acceptable tender was received within the budget allocated and it is anticipated that a satisfactory outcome can be achieved with one of those parties, or any other party who have demonstrated a capacity and ability to undertake the works.
- 2 Council delegate to the General Manager the authority to undertake and finalise the negotiations, firstly with the tenderers, and, in the event of failure of negotiations with those tenderers, any other parties, with a view to entering into a contract in relation to the subject matter of the tender.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required to give effect to this resolution.

ITEM 14 - TENDER T16/03 JP GALVIN PARK - REPLACEMENT OF EXISTING SHELTERS, FURNITURE AND BARBEQUES

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION –

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Precinct Street and Park for the supply and replacement of existing shelters, furniture and barbeques, in the sum of \$506,154.20, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 15 - JANUARY 2016 FINANCIALS

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION –

- 1 The report be received and noted.
- 2 Proposed changes in the Capital Works Program be approved.

ITEM 16 - STATEMENT OF INVESTMENTS - JANUARY 2016

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – Council receive the Statement of Investments for January 2016.

ITEM 17 - QUARTERLY REPORT ON DEVELOPMENT APPLICATIONS INVOLVING VARIATIONS TO DEVELOPMENT STANDARDS

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – Council note the report.

ITEM 18 - CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF MEETING HELD 17 FEBRUARY 2016

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 23).

COUNCIL'S RESOLUTION – In accordance with the powers delegated to Council, the minutes and recommendations of the City of Wollongong Traffic Committee Meeting held on 17 February 2016 in relation to Regulation of Traffic be adopted.

THE MEETING CONCLUDED AT 7.43 PM.

Confirmed as a correct record of proceedings at the Ordinary Meeting of the Council of the City of Wollongong held on 4 April 2016.

Chairperson

BACKGROUND

This policy has been developed in order to outline that Council collects and holds personal and health information for the purpose of facilitating its business. It is important that the use of this information is confined to the purpose for which it is acquired. In order to properly manage the personal information it holds, it is essential for the provisions of this policy to be observed by Councillors, employees, contractors and volunteers.

The *Privacy and Personal Information Protection Act 1998* [PPIPA] requires all public sector agencies to prepare, implement and review their Privacy Management Plan on a regular basis. The Information and Privacy Commission guidelines for Privacy Management Plans recommend review at least every two years. This policy outlines how Wollongong City Council complies with the legislative requirements of the PPIPA, the *Health Records and Information Privacy Act 2002* [HRIPA] and the *Privacy Code of Practice for Local Government* [Code].

OBJECTIVE

The main objectives of this policy are to inform the community and educate staff on access to personal information and to introduce Council policies and procedures to maximise compliance with the PPIPA and the HRIPA.

POLICY STATEMENT

Wollongong City Council is committed to protecting the privacy of our customers, business contacts, Councillors, employees, contractors and volunteers.

This policy aims to ensure Wollongong City Council manages the personal and health information it collects, stores, accesses, uses and discloses in the course of its business activities.

STATEMENT OF PROCEDURES

CONTENTS

DRAFT

PART 1 - INTRODUCTION

1.1 WHAT IS PERSONAL INFORMATION?

Personal information is defined as:

“information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion. This information can be on a database and does not necessarily have to be recorded in a material form”

1.2 WHAT IS NOT PERSONAL INFORMATION?

Personal information does not include information about an individual that is contained in a publicly available publication. Personal information, once it is contained in a publicly available publication, ceases to be covered by the PPIPA.

Where the Council is requested to provide access or make a disclosure and that information has already been published, then the Council will rely on the provisions of the relevant Act that authorises Council to hold that information and not the PPIPA (for example, a formal or informal request under the *Government Information (Public Access) Act 2009* [GIPAA]).

In accordance with GIPAA, when inviting public submissions Council will advise people that their submission, including any personal information in the submission, may be made publicly available.

1.3 WHAT IS HEALTH INFORMATION?

Health information is defined in the HRIPA as:

“personal information that is information or an opinion about the physical or mental health or a disability (at any time) of an individual or an individual’s express wishes about the future provision of health services to him or her or a health service provided or to be provided to an individual”.

1.4 APPLICATION OF THIS PLAN

The PPIPA, [HRIPA](#) and this Plan apply, wherever practicable, to:

- Councillors;
- Council employees;
- Consultants and contractors of the Council;
- Volunteers;
- Council owned businesses; and
- Council Committees (including those which may be established under section 355 of the *Local Government Act 1993* (LGA)).

1.5 PERSONAL AND HEALTH INFORMATION HELD BY COUNCIL

The Council holds personal information concerning Councillors, such as:

- personal contact information;
- complaints and disciplinary matters;
- disclosure of interest returns; and
- entitlements to fees, expenses and facilities;

The Council holds personal and health information concerning its customers, ratepayers and residents, in records such as:

- rates records;
- customer requests;
- library lending records;
- fitness testing records;
- burial and cremation records;
- community service utilisation e.g. Community Transport;
- CCTV footage;
- donation, grant and sponsorship applications;
- submissions and information collected as part of Council's community engagement and consultation activities;
- public access forum applications; and
- development applications and related submissions.

The Council holds personal and health information concerning its current and former employees in records such as:

- recruitment material;
- pre-employment medical information;
- workers compensation investigations;
- public interest disclosure investigations;
- leave and payroll data;
- personal contact information;
- performance management plans;
- disciplinary matters;
- disclosure of interest returns; and
- wage and salary entitlements.

1.6 UNSOLICITED INFORMATION

Unsolicited information is personal or health information received by Council in circumstances where Council has not asked for or required the information to be provided. It includes gratuitous or irrelevant information received. Such information is not deemed to have been collected by Council but the retention, use and disclosure principles of the information will apply to any such information in Council's possession. Personal information contained in petitions received in response to a call for submissions or unsolicited petitions tabled at Council meetings will be treated the same as any other submission and be made available for release to the public.

Personal or health information disclosed publicly and recorded for the purposes of webcasting at Council Meetings is not deemed to have been collected by Council. Retention and Use Principles of this information will apply to such information in Council's possession, however Disclosure Principles will not apply as the information was voluntarily disclosed with the prior knowledge that it would be recorded, broadcast via the internet to the public and made available by Council for public viewing.

PART 2 - PUBLIC REGISTERS

2.1 DEFINITION

A public register is defined as *"a register of personal information that is required by law to be, or is made, publicly available or open to public inspection (whether or not on payment of a fee)".*

Council holds public registers under the LGA, including:

- Land Register
- Records of Approvals
- Register of Disclosures of Interests

*Note — this is purely indicative. Council may, by virtue of its own practice, hold other public registers, to which PPIPA applies.

Council holds public registers under the *Environmental Planning and Assessment Act 1979 [EPA]*:

- Register of consents and certificates
- Record of building certificates

Council holds a public register under the *Protection of the Environment Operations Act 1997 [POEO]*:

- Public register of licences

Council holds a public register under the *Impounding Act 1993 [IA]*:

- Record of impounding

The purpose for each of these public registers is set out in this Plan.

2.2 DISCLOSURE OF PERSONAL INFORMATION CONTAINED IN PUBLIC REGISTERS

Personal information contained in a public register, other than where required by legislation, will only be disclosed where Council is satisfied that it is to be used for a purpose relating to the purpose of the register.

Disclosure in relation to personal information not contained in a public register must comply with the Information Protection Principles as outlined in this Plan.

A person seeking a disclosure concerning someone else's personal information from a public register must make application to Council and outline their reasons and purpose.

2.3 PURPOSES OF PUBLIC REGISTERS

Land Register — The primary purpose is to identify all land vested in Council, or under its control. The secondary purpose includes a consideration of public accountability as to the land held by Council. Third party access is therefore a secondary purpose.

Records of Approvals — The primary purpose is to identify all approvals granted under the LGA.

Register of Disclosures of Interests — The primary purpose of this register is to determine whether or not a Council official has a pecuniary interest in any matter with which the council is likely to be concerned. There is a corresponding public accountability purpose and third party access is a secondary purpose.

Register of consents and certificates — The primary purpose is to identify applications for development consent and other approvals, confirm determinations on appeal and identify applications for complying development certificates.

Record of building certificates — The primary purpose is to identify all building certificates.

Public register of licences — The primary purpose is to identify all licences granted under the POEO.

Record of impounding — The primary purpose is to identify any impounding action by Council.

2.4 SECONDARY PURPOSE OF ALL PUBLIC REGISTERS

Council aims to be open and accountable and it is considered that a secondary purpose for which all public registers are held by Council includes the provision of access to members of the public. Disclosure of specific records from public registers would normally be permitted.

Requests for access, copying or the sale of the whole or a substantial part of a public register will not necessarily fit within this purpose. Council will make an assessment as to the minimum amount of personal information that is required to be disclosed with regard to any request.

2.5 OTHER REGISTERS

Council may keep other registers that are not public registers. The Information Protection Principles, this Plan, the Code and PPIPA apply to the use and disclosure of information in those registers.

A register that Council keeps that is not a public register is the rates record and Council's position on this record is as follows:

Rates Record - The primary purpose is to record the value of a parcel of land and record rate liability in respect of that land. The secondary purpose includes recording the owner or lessee of each parcel of land. For example, a disclosure on a rating certificate that a previous owner was a pensioner is considered to be allowed, because the

secondary purpose is “a purpose relating to the purpose of the register”. Public access to the rates record will only be granted where the purpose of the access is to obtain information necessary for a statutory purpose such as the service of a notice under the *Dividing Fences Act 1991*. The rates record will also be used by Council to notify relevant land owners of development applications and other matters where Council is required or wishes to consult its local community.

2.6 APPLICATIONS FOR ACCESS TO OWN PERSONAL OR HEALTH INFORMATION

Informal request

~~A person wishing to have access to Council's records to confirm or amend their own personal or health information, such as updating contact details should submit a Confirm Personal Information Application and if the person wishes to alter their personal information they should submit a Change of Personal Information Application can do so by contacting Council either in person or in writing. Council will take steps to verify the identity of the person requesting access or changes to information.~~

A formal application may not be necessary and is only used as a last resort.

Formal Application

Individuals wanting to access or amend their own personal or health information must put the request to Council in writing. This application must contain the following information:

- The full name, date of birth¹ and contact details of the person making the request
- State whether the application is under the PPIP Act (personal information) or HRIP Act (health information)
- Explain what personal or health information the person wants to access or amend
- Explain how the person wants to access or amend it, including (but not limited to) the following methods:
 - Copies of the information (copy charges may apply, see Council's Fees and Charges)
 - Viewing the information, but not taking copies or taking notes.
- Confirmation of the applicant's identity

2.7 ACCESSING OR AMENDING OTHER PEOPLE'S PERSONAL OR HEALTH INFORMATION

Council is restricted from giving individuals access to someone else's personal and health information unless that person provides us with written consent. An "authorised" person must confirm their identification to act on behalf of someone else.

There may be other reasons Council may be authorised to disclose personal and health information, such as in the event of a serious and imminent threat to the life, health and safety of the individual, to find a missing person or for compassionate reasons. A third party could also consider making an application for access to government information under the GIPA Act.

2.78 APPLICATIONS FOR SUPPRESSION OF PERSONAL INFORMATION IN A PUBLIC REGISTER

A person about whom personal information is contained (or is proposed to be contained) in a public register, may request Council to have the information removed from or not placed on the register by submitting an application in the form of a Statutory Declaration.

If Council is satisfied that the safety or well-being of any person would be affected by not suppressing the person's personal information, Council will suppress the information in accordance with the request unless Council is of the opinion that the public interest in maintaining public access to the information outweighs any individual interest in suppressing the information.

The information may still be used in the exercise of Council functions, but it cannot be disclosed to other parties.

PART 3 – POLICIES AND LEGISLATION

Policies and legislation affecting the processing of information and related to this plan include:

¹ A date of birth may assist Council in distinguishing between individuals with the same or similar names.

- Council's *Public Access to [Documents and Information held by Council](#) policy*
Public access to information and documents held by Council is facilitated by Council's *Public Access to [Documents and Information held by Council](#) policy*. This policy has regard to the *Government Information (Public Access) Act 2009*, *Government Information (Public Access) Regulation 2009* and the *Local Government Act 1993*.

This Plan should be read in conjunction with the *Public Access to [Documents and Information Held by Council](#) policy*, the *Privacy Code of Practice for Local Government*, together with Council's *Publication Guide*.

The above documents are available for viewing at www.wollongong.nsw.gov.au
- Environmental Planning and Assessment Act 1979 (EPAA)

The EPAA contains provisions that require Council to make development applications and accompanying information publicly available and provides a right for people to inspect and make copies of elevation plans during the submission period.

The EPAA is available for viewing at www.austlii.edu.au/
- Health Records and Information Privacy Act 2002 (HRIPA)

The HRIPA governs both the public and private sector in NSW. It contains a set of 15 Health Privacy Principles and sets up a complaints mechanism to ensure agencies abide by them.

The HRIPA is available for viewing at www.ipc.nsw.gov.au
- Privacy and Personal Information Protection Act 1998 (PPIPA)

In addition to requirements covered in this plan, the PPIPA prohibits disclosure of personal information by public sector officers that are not done in accordance with the performance of their official duties. These provisions are generally directed at corrupt or irregular disclosure of personal information staff may have access to at work and not inadvertent failure to follow procedures or guidelines. Corrupt or irregular disclosure can include intentionally disclosing or using personal information accessed in doing our jobs for an unauthorised purpose, or to offer to supply personal information that has been disclosed unlawfully. Offences can be found listed in s62-68 of the PPIPA, are considered serious and may, in some cases, lead to imprisonment.

The PPIPA is available for viewing at www.ipc.nsw.gov.au
- Public Interest Disclosures Act 1994 (PIDA)

The definition of personal information under PPIPA excludes information contained in a public interest disclosure. This means that a person cannot seek review of the use or disclosure of a public interest disclosure or be prosecuted for unauthorised disclosure of public interest disclosure information under PPIPA. However, this plan is still able to address strategies for the protection of personal information disclosed under PIDA.

The PIDA is available for viewing at www.legislation.nsw.gov.au – further information can be obtained from the NSW Ombudsman at www.ombo.nsw.gov.au

PART 4 - INFORMATION PROTECTION PRINCIPLES

4.1 Council complies with the Information Protection Principles (IPPs) prescribed under PPIPA and Health Privacy Principles (HPPs) prescribed under HRIPA as follows:

IPP 1 & HPP 1 Lawful collection

Council will collect personal and/or health information that is reasonably necessary and for a lawful purpose that is directly related to its functions and/or activities. Such personal and health information may include names, residential address, phone numbers, email addresses, signatures, medical certificates, photographs and video footage (CCTV).

IPP 2 & HPP 2 Direct collection

Personal information will be collected directly from the individual, unless that person consents otherwise. Parents or guardians may give consent for minors.

Health information will be collected directly from the person concerned, unless it is unreasonable or impracticable to do so.

Collection may occur via phone, written correspondence to Council, email, facsimile, Council forms or in person.

IPP 3 & HPP 3 Requirements when collecting

- 1 Council will inform individuals that their personal information is being collected, why it is being collected and who will be storing and using it. Council will also inform the person how they can view and correct their information. A Privacy Statement is published on Council's website, intranet, included on forms where personal or health information is collected and available as a handout to the public.
- 2 Council will inform persons why health information is being collected about them, what will be done with it and who might see it. Council will also inform the person how they can view and correct their health information and any consequences if they do not provide their information. If health information is collected about a person from someone else, reasonable steps will be taken to ensure that the person has been notified as above.

IPP 4 & HPP 4 Relevance of collection

Personal and health information collected will be relevant to Council's functions and services, accurate, up-to-date, complete and not excessive. The collection will not unreasonably intrude into the individual's personal affairs.

Council will in normal circumstances rely on the individual to supply accurate, complete information, although in special circumstances some verification processes may be necessary.

IPP 5 & HPP 5 Secure storage

Council will store personal information securely, for no longer than as required by the General Retention and Disposal Authorities for Local Government Records issued by State Records Authority of NSW, and will be disposed of appropriately. It will be protected from unauthorised access, use or disclosure by application of appropriate access levels to Council's electronic data management system and staff training.

If it is necessary for the information to be given to a person in connection with the provision of a service to the Council (e.g. consultants and contractors), everything reasonably within the power of the Council is done to prevent unauthorised use or disclosure of the information.

IPP 6 & HPP 6 Transparent access

Council will provide reasonable detail about what personal and/or health information is stored on an individual. Council stores information for the purpose of carrying out its services and functions and in order to comply with relevant records keeping legislation.

Individuals have a right to request access to their own information to determine what, if any information is stored, how long it will be stored for and how it is stored (e.g. electronically with open or restricted access to staff, in hard copy in a locked cabinet etc.).

IPP 7 & HPP 7 Access to own information

Council will ensure individuals are allowed to access their own personal and health information without unreasonable delay or expense by way of implementation of appropriate procedures for access to this information.

IPP 8 & HPP 8 Right to request to alter own information

Council will, at the request of a person, allow them to make appropriate amendments (i.e. corrections, deletions or additions) to their own personal and health information:

Changes of name, address and other minor amendments require appropriate supporting documentation. Where substantive amendments are involved, an application form will be required and appropriate evidence must be provided as to why the amendment is needed.

IPP 9 & HPP 9 Accurate use of information collected

Taking into account the purpose for which the information is proposed to be used, Council will ensure that personal and health information is accurate before using it. Council will ensure that the information it proposes

to use is the most recent information kept on file, is not unreasonably out of date or where it is reasonable and necessary to do so, write to the individual to whom the information relates.

IPP 10 & HPP 10 Limits to use of information collected

Council will only use personal and health information for the purpose for which it was collected, for a directly related purpose or for a purpose for which a person has given consent. It may also be used without consent in order to deal with a serious and imminent threat to any person's life, health or safety, for the management of a health service, for training, research or to find a missing person. Additionally, a secondary purpose includes investigation of suspected unlawful activity, to exercise complaint handling functions or investigative functions

IPP 11 & HPP 11 Restricted and Limited disclosure of personal and health information

Council will only disclose personal and health information with the individual's consent or if the individual was told at the time of collection that it would do so. Council may also disclose information if it is for a related purpose and it considers that the individual would not object. Personal and health information may also be used without the individual's consent in order to deal with a serious and imminent threat to any person's life, health, safety, for the management of a health service, for training, research or to find a missing person. Additionally, a secondary purpose includes investigation of suspected unlawful activity, to exercise complaint handling or investigation functions.

IPP 12 Special limits on disclosure

Council will not disclose sensitive personal information relating to an individual's:

- ethnic or racial origin
- political opinions
- religious or philosophical beliefs
- trade union membership
- health or sexual activities unless the disclosure is necessary to prevent a serious or imminent threat to the life or health of the individual concerned or another person.

Council will not disclose this information to any person or body who is in a jurisdiction outside New South Wales unless:

- a relevant privacy law that applies to the personal information concerned is in force in that jurisdiction, or
- the disclosure is permitted under a *Privacy Code of Practice*

SPECIFIC HEALTH INFORMATION PRIVACY PRINCIPLES

Health information is given a higher level of protection regarding use and disclosure than is other personal information. In addition to the privacy principles, above, that apply to both personal and health information, the following four additional principles apply specifically to health information.

The specific Health Privacy Principles are:

HPP 12 Unique Identifiers

Council will only assign identifiers to individuals if the assignment of identifiers is reasonably necessary to enable the Council to carry out any of its functions efficiently.

HPP 13 Anonymity

Wherever it is lawful and practicable, individuals must be given the opportunity to not identify themselves when entering into transactions with or receiving any health service(s) from Council.

HPP 14 Transborder data flow

Health information must only be transferred outside NSW if Council reasonably believes that the recipient is subject to laws or obligations substantially similar to those imposed by the HRIPA or consent has been given or transfer is under a contract between Council and the individual or transfer will benefit the individual or to lessen a serious threat to an individual's health and welfare, or steps have been taken to ensure that the information will not be handled inconsistently with the HRIPA or transfer is permitted or required under any other law.

HPP 15 Cross-organisational linkages

Council will seek the express consent of individuals before participating in any system that links health records across more than one organisation. Health information or the disclosure of their identifier for the purpose of the health records linkage system will only be included if the person has given express consent.

4.2 How the Privacy Code of Practice for Local Government affects the IPPs

With regard to IPPs 2, 3, 10 and 11 the Code makes provision for Council to depart from these principles where the collection of personal information is reasonably necessary when an award, prize, benefit or similar form of personal recognition is intended to be conferred upon the person to whom the information relates.

With regard to IPP 10, in addition to the above, the Code makes provision that Council may use personal information for a purpose other than the purpose for which it was collected where the use is in pursuance of Council's lawful and proper function/s and Council is satisfied that the personal information is reasonably necessary for the exercise of such function/s.

With regard to IPP 11, in addition to the above, the Code makes provision for Council to depart from this principle in the circumstances described below:

- 1 Council may disclose personal information to public sector agencies or public utilities on condition that:
 - (i) the agency has approached Council in writing;
 - (ii) Council is satisfied that the information is to be used by that agency for the proper and lawful function/s of that agency, and
 - (iii) Council is satisfied that the personal information is reasonably necessary for the exercise of that agency's function/s.
- 2 Where Council is requested by a potential employer, it may verify that a current or former employee works or has worked for Council, the duration of that work, and the position occupied during that time. This exception shall not permit Council to give an opinion as to that person's suitability for a particular position with any potential employer unless Council is satisfied that the person has provided their consent for Council to provide a reference, which may include an opinion as to that person's suitability for the position for which he/she has applied.

PART 5 – DISSEMINATION OF THE PRIVACY MANAGEMENT PLAN**5.1 Compliance strategy**

During induction and on a regular basis all employees will be made aware of this Plan and it will be made available for on Council's Intranet and Council's website.

Councillors, employees, contractors and volunteers will be regularly acquainted with the general provisions of the PPIPA and HRIPA and, in particular, this Plan, the Information Protection Principles, the Public Register provisions, the Privacy Code of Practice for Local Government and any other applicable Code of Practice.

5.2 Communication strategy

Council informs its employees, Councillors and the community of their rights under PPIPA and this Plan by:

- publishing the Privacy Management Plan and associated documents on Council's website together with a link to the Information & Privacy Commission website;
- including privacy statements on application forms and invitations for community engagement; and;
- publishing a Privacy Handout advising how to access information on an individual's rights under PPIPA, HRIPA and this Plan.

PART 6 – COMPLAINTS AND PROCEDURES FOR INTERNAL REVIEW

6.1 Internal Review

Any person is entitled to obtain access to any personal information that Council holds about them. They may request alterations be made to their personal details or request information on the way their personal details have been used.

If an individual is not satisfied with Council's conduct in relation to their privacy request, disclosure of personal information on a public register or believe Council is contravening a privacy principle or privacy code of practice they can make an application for internal review of Council's conduct or decision by writing to Council's Privacy Contact Officer.

The written application must be addressed to Council, include a return postal address in Australia and be received by Council within 6 months of the individual becoming aware of the conduct or decision that is the subject of the application.

6.2 How does the process of Internal Review operate?

The Privacy Contact Officer will appoint a Reviewing Officer to conduct the internal review. The Reviewing Officer will report their findings to the Privacy Contact Officer.

The review is to be completed within 60 days of receipt of the application. The applicant will be notified of the outcome of the review within 14 days of its determination.

The Privacy Commissioner will be notified by the Privacy Contact Officer of a review application as soon as is practicable after it is received. Council will brief the Privacy Commissioner on the progress of an internal review and notify them of the outcome.

The role of the Privacy Commissioner in the internal review process

The Privacy Commissioner may make submissions to Council in relation to the subject matter of the application for internal review. Council may, if it deems it appropriate, ask the Privacy Commissioner to conduct the internal review.

6.3 What happens after an Internal Review?

If the applicant remains dissatisfied with the outcome of a review, an application may be made to the Administrative Decisions Tribunal for a review of Council's conduct.

If the applicant is dissatisfied with an order or decision made by the Tribunal they may make an appeal to an Appeal Panel of the Tribunal.

6.4 Alternative to lodging an application for internal review

If a person does not want to lodge an application for internal review with Council, they may contact the Privacy Commissioner directly.

PART 7 - SPECIFIC EXEMPTIONS IN PPIPA AND HRIPA RELEVANT TO COUNCIL

There are a number of exemptions from compliance with the PPIPA and HRIPA that apply directly to Council. These relate to situations where:

- information is collected in connection with proceedings (whether commenced or not) before any Court or Tribunal;
- information is collected for law enforcement purposes;
- information is used for a purpose reasonably necessary for law enforcement purposes or to protect the public revenue;
- Council is authorised or required by a subpoena or search warrant or other statutory instrument;
- Council is investigating a complaint that may be referred or made to an investigative agency;
- Council is permitted by a law or Act not to comply;
- compliance would prejudice the interests of the individual to whom the information relates;

- the individual to whom the information relates has given express consent to Council not to comply; or
- disclosure is permitted under the Privacy Code of Practice for Local Government.

PART 8 - OTHER INFORMATION

Wollongong City Council

Privacy Contact Officer

Locked Bag 8821

WOLLONGONG DC NSW 2520

Phone: (02) 4227 7111

Fax: (02) 4227 7277

Email: council@wollongong.nsw.gov.au

Information & Privacy Commission

GPO Box 7011

SYDNEY NSW 2001

Phone: 1800 472 679

Email: ipcinfo@ipc.nsw.gov.au

Web: www.ipc.nsw.gov.au

Administrative Decisions Tribunal

Level 10

John Maddison Tower

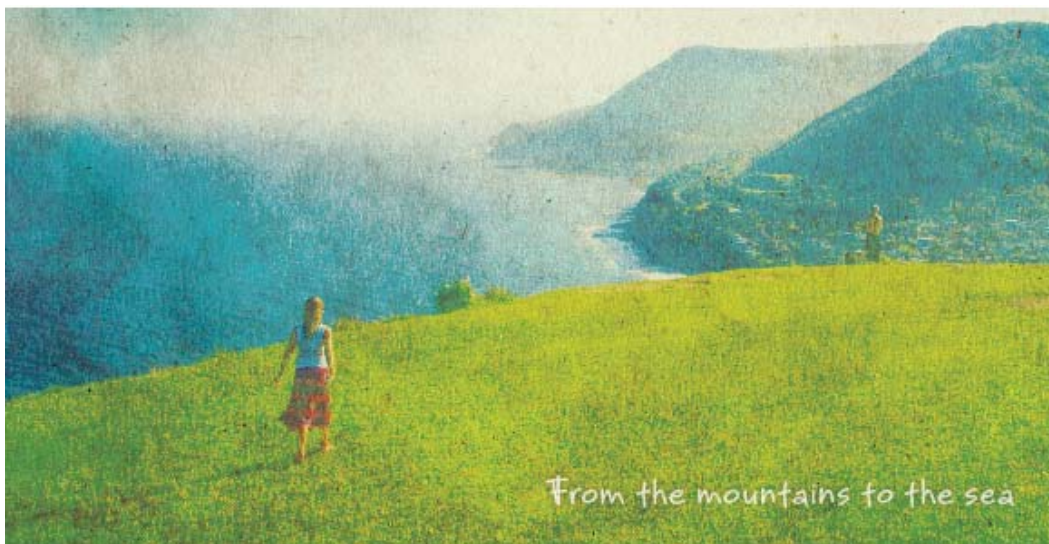
86-90 Goulburn Street

SYDNEY NSW 2000

Phone: (02) 9377 5711

Fax: (02) 9377 5723

SUMMARY SHEET	
Responsible Division	Governance and Information
Date adopted by Council	[To be inserted by Corporate Governance]
Date of previous adoptions	11 March 2013, 23 November 2010; 17 July 2007; 17 July 2000
Date of next review (at least every three <u>two</u> years)	<u>February</u> 2018
Prepared by	Manager Governance and Information
Authorised by	Director Corporate and Community Services



From the mountains to the sea

WOLLONGONG CITY COUNCIL

DRAFT ANNUAL PLAN 2016 – 2017

2012 – 2017 Delivery Program

FOR EXHIBITION



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MESSAGE FROM THE LORD MAYOR

I am pleased to present to you Wollongong City Council's draft Annual Plan for 2016-17.

This draft Plan, and the associated attachments, are vital documents that provide the community with an outline of the projects, programs and activities Council will embark upon during the financial year.

Council is responsible for more than \$3.7 billion of community assets. This includes roads, footpaths, stormwater drains, buildings, pools and parks. We're also responsible for providing the huge range of services our community enjoys. These services include our libraries, community centres, pools, beaches and creative spaces. The planning and prioritisation process for the management of both the community assets and services is a rigorous and complex one. In making decisions about Council's priorities for each financial year, we're guided by the Community Strategic Plan "Wollongong 2022", which outlines your vision for our future. We have achieved much since this Strategic Plan was developed in 2012, and we still have a lot of work to do and challenges to face, including Council's ongoing Financial Sustainability.

We're confident we are moving in the right direction when it comes to planning for Council's future and ensuring we're a financially sustainable organisation. Over the past few years, we've concentrated our energy on reinvesting in our City's valued community assets and infrastructure and increasingly we're seeing the benefit of this work.

In 2015-16 we've seen extensive work carried out on the refurbishment of Bald Hill, a much-loved site along our coastline thanks to its world-class views. Works and planning of the Grand Pacific Walk has continued, and key links in the northern suburbs, including the Stoney Creek Bridge, have been constructed. We've also continued to drive change around West Dapto with planning on a four-lane road from Horsley's Fairwater and Daisy Banks Drives to the Fowlers Road/Princes Highway intersection well underway. These exciting initiatives will continue into this financial year.

This financial year we've invested extensively in the refurbishment and renewal of playgrounds across the City – in Austinmer, Cordeaux Heights and Dapto to name just three suburbs – as part of Council's commitment that well maintained, high quality play spaces are distributed across the local government area. In our southern suburbs, meanwhile, we celebrated completion of the Berkeley Community Centre's extensive refurbishment.

I, along with Councillors, the General Manager and staff, am proud to present the draft Plan for the coming year, in the documents following. This is an interesting time for Council, especially with no decision having been made on the NSW State Government's proposal to amalgamate Wollongong City Council and Shellharbour City Council. Whatever the outcome of this proposal the draft Annual Plan, Service Plans, draft Budget and Capital Program and Revenue Policy and Annual Fees and Charges will guide Council's focus and plans for the 2016-17 financial year.

Lord Mayor
Councillor Gordon Bradbery OAM

MESSAGE FROM THE GENERAL MANAGER

This suite of documents presents to you the draft Annual Plan for 2016-17. As part of the Integrated Planning and Reporting framework, these documents support our progression towards achieving the goals of the Wollongong 2022 Community Strategic Plan.

Wollongong 2022 Community Strategic Plan identifies six interconnecting community goals agreed between Council and the community that Council will work toward. You will find these goals and the way in which they integrate with our planning documents presented in sections below. To further outline how the documents are presented; the Delivery Program contains five year actions whilst the draft Annual Plan outlines the work to be done over the next year to achieve the long term goal.

Section 1 - Provides a summary of the draft Budget 2016-17 and the Capital Works Program and draft Capital Budget 2016-17

Section 2 – Includes the draft Annual Plan 2016-17. The draft Annual Plan is set out using the six Community Goals from the Wollongong 2022 Community Strategic Plan. Key projects, programs and activities from the draft Annual Plan are highlighted at the beginning of each goal.

Section 3 – Presents Council's Annual Service Plans. These Plans bridge the gap between the Council's strategic direction set out in our Annual Plan and our on-going activities delivered on a day to day basis.

Further to this document as part of the suite are Attachment 1 – 2016-17 Draft Budget and Attachment 2 – 2016-17 Draft Revenue Policy and Fees and Charges.

As part of the Securing our Future program undertaken since 2013, Council's aim has been to achieve financial sustainability where the current service and infrastructure levels can be maintained without unplanned increases to rates or disruptive cuts to the service. As a result of this program, and other external impacts, Council has seen significant positive improvements in its financials. These improvements have allowed the allocation of additional budget to address the reported shortfall in asset maintenance (operating expenditure) and capital renewal.

In December 2015, the NSW State Government announced proposals to merge a number of councils across the state. This included a proposal to amalgamate Wollongong City Council and Shellharbour City Council. When the announcement was made, the Office of Local Government issued Section 23A Guidelines for *Council Decision Making During Merger Proposal Periods*, which sets out the way in which councils should approach their annual planning for 2016/17. Accordingly, these plans have been prepared subject to those constraints, generally meaning that major new initiatives not already outlined in the adopted Delivery Program 2012 – 2017 were not able to be considered for 2016/17.

MESSAGE FROM THE GENERAL MANAGER

At the time this went to print, no announcement on the decision regarding the merger proposal for Wollongong and Shellharbour City Councils had been made. Should the NSW State Government decide to proceed with the merger, then the new organisation would deliver both Wollongong and Shellharbour's 2016-17 Annual Plans concurrently.

As always, we are committed to working with our community to ensure that Wollongong remains a diverse, progressive and financially secure region. We are working together towards common goals over the next year.

General Manager
David Farmer

INTEGRATED PLANNING AND REPORTING OVERVIEW

In accordance with the Local Government Amendment (Planning and Reporting) Act 2009 and Local Government (General) Regulation (2005), all local councils in New South Wales are required to report under the Local Government Planning and Reporting (IP&R) Framework. Wollongong City Council transitioned to IP&R in June 2012 with the endorsement of its first Community Strategic Plan, Wollongong 2022. This Strategic Plan is supported by Council's Resourcing Strategy, Delivery Program and Annual Plan. Council reports on progress towards achieving the Delivery Program and Annual Plan in its Quarterly Review Statements, Budget Review Statement and Annual Report. Achievements towards Wollongong 2022 Community Strategic Plan will be reported in Council's End of Term Report. The following diagram demonstrates Council's planning and reporting framework.



Wollongong 2022 Community Strategic Plan

Wollongong 2022 is a long term plan that identifies where the Wollongong community want to be in the future. It outlines the Wollongong community's priorities and aspirations and how these will be achieved. This Plan will assist in shaping the future of the Wollongong Local Government Area (LGA), and enable us to collectively respond to emerging challenges and opportunities. It provides direction for the provision of key projects and services which enable us to meet the needs of our community and deliver good quality services and facilities. Wollongong City Council initiated and facilitated the development of the community plan and will continue to have a custodial role during its implementation, monitoring, reporting and review. However it is not the sole responsibility of Council. Wollongong 2022 is a whole of community plan in which all levels of government, business, education institutions, community groups and individuals have an important role to play.

Wollongong 2022 was developed with extensive community input and involvement including representatives from community, government, business, education institutions, non-government organisations, community groups, Councillors and Council staff. Council commenced the conversation with the community in 2011. Throughout the engagement process, thousands of community members were involved via the submissions of photos, artworks and poems, surveys, community conversations, Town Hall Talks, workgroups, Community Summit and the exhibition of the draft Plan. Four key questions were considered throughout the development of this plan, including:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know we have arrived?

In addition, Social Justice Principles of equity, access, participation and rights have been central to the development of this Plan as well as consideration of social, environmental, economic, and civic leadership issues.

Wollongong 2022, Community Strategic Plan includes an aspirational community vision
'From the mountains to the sea, we value and protect our natural
environment and we will be leaders in building an educated, creative
and connected community.'

To achieve the vision six interconnected community goals, each with objectives and strategies, were created which guide Council, business and community in delivering Wollongong 2022:

- 1 We value and protect our environment
- 2 We have an innovative and sustainable economy
- 3 Wollongong is a creative, vibrant city
- 4 We are a connected and engaged community
- 5 We are a healthy community in a liveable city
- 6 We have sustainable, affordable and accessible transport.

INTEGRATED PLANNING AND REPORTING OVERVIEW

Resourcing Strategy

Whilst Wollongong 2022 expresses the community's long term aspirations, the Resourcing Strategy outlines Council's responsibilities and how these will be achieved through the allocation of our resources, finances, assets and people. Wollongong City Council's Resourcing Strategy is a long term plan spanning ten years, with the exception of the Workforce Management Strategy, which is a four year plan. It consists of three components: Long Term Financial Plan, Asset Management Planning, and Workforce Management Strategy.

Long Term Financial Plan

The Long Term Financial Plan (LTFP) provides an outline of the historical financial performance and financial forecasts based on the information available and decisions made through the planning process. The plans and corresponding financial forecasts are built within the parameters of Council's Financial Strategy. The Financial Strategy provides direction and context for decision making in the allocation, management and use of Council's limited financial resources.

It sets the parameters within which Council plans to operate to provide financial stability, affordability, focus and efficiency or value for money, over the short, medium and longer terms.

Asset Management Strategy

Council is the custodian of community assets with a replacement value in excess of \$3.7 billion. These assets include roads, drains, footpaths, community facilities, recreational facilities, parks and gardens. Similar to other Councils across the state, council is struggling with the challenge of maintaining and renewing older assets from the post WWII boom. Our asset maintenance and building and infrastructure asset renewal performance, whilst not poor, is below indicative benchmarks set by the state government.

Council has prepared a Asset Management Plan that reveals a significant proportion (30%and) of our infrastructure assets are more than 50 years old and almost all of these are high-cost/long-life assets (e.g. transport and drainage infrastructure) with an expected life of around 60-100 years. Funding the projected renewal of these assets over the next 10-20 years is a significant challenge for Council and is reflected in further detail in the LTFP. The Asset Management Plan has been updated to reflect current data and information on our assets and to better inform the discussion and understanding of the challenge facing the organisation.

Workforce Management Strategy

The last section of the Resourcing Strategy is Council's Workforce Management Strategy. This plan defines how Council intends to manage its workforce resources to achieve the services and goals identified through the Delivery Program. It is flexible and allows for management of the workforce to meet changing service delivery needs while focusing on optimisation of Council's ability to deliver excellent customer and community services.

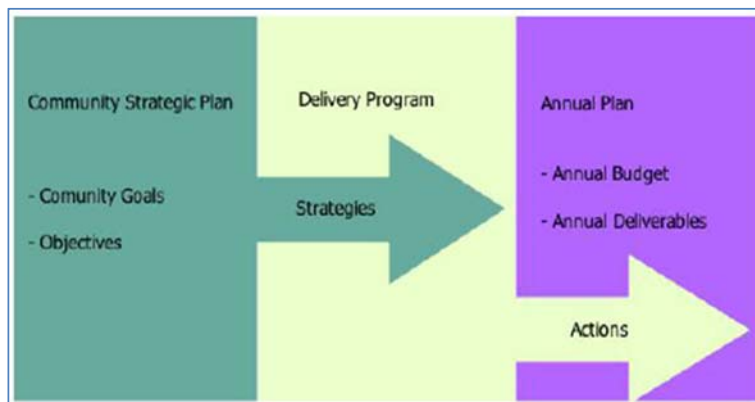
**Further details on Councils Revised Resourcing Strategy 2012-2022
(Adopted 17 February 2014) can be found on Council's website
www.wollongong.nsw.gov.au**

INTEGRATED PLANNING AND REPORTING OVERVIEW

Annual Plan

The Annual Plan supports Council in the implementation of the Delivery Program. It details the individual projects, programs and activities that will be undertaken over twelve months to achieve the commitments made in the Delivery Program. It also includes Annual Service Plans which outlines the regular and ongoing activities undertaken by Council for all of its 34 services. This Plan aligns key deliverables with the Delivery Streams specified in the Service Plans. To support accountability and reporting responsibility deliverables are also allocated to Business Unit Managers unless less otherwise specified.

Below is a graphic of how the Annual Plan, Delivery Program and Community Strategic Plan align.



Supporting Documents

Council ultimately has one Vision, one Program and one Plan, being the Community Strategic Plan, Delivery Program and Annual Plan, however owns over 100 Council endorsed strategies and plans, which are now being referred to as Council's Informing and Supporting Documents. The Delivery Plan and Annual Budget are the tools used to allocate the limited resources available to Council and the community to the highest level needs and priorities. Below is an infographic of how the process fits together.



INTEGRATED PLANNING AND REPORTING OVERVIEW

The large volume of Supporting Documents provide clear longer term intent and direction for Council in terms of what it would like to do and what it will endeavour to do with resources that may be available. These Supporting Documents are important in planning future Council services and are used to identify and respond to opportunities for future external funding and/or an increase or redirection of own source funds available to council.

In 2015-16 Council has engaged and exhibited a number of Supporting Documents that will inform actions in 2016-17. This draft Annual Plan 2016-17 commits Council to prepare a number of Supporting Documents throughout the year which are considered to be the foremost Supporting Documents to be delivered in keeping with the needs of the community. A process of prioritising Council's proposed Supporting Documents is carried out each year as part of the preparation of the draft Annual Plan.

One of the major sets of Supporting Documents relate to the West Dapto Release Area. While Supporting Documents, such as the West Dapto LEP, Infrastructure Plan, Access Strategy and West Dapto Section 94 Plans articulate proposed services, assets and some potential future sources of funds or redirection of existing funding, Council's Delivery Plan and proposed Annual Plan only include those elements of the plan that have passed through that part of the planning process. The full extent of services expected from development in West Dapto is still in the planning phase.

Monitoring and Reporting

The implementation of the Delivery Program 2012-17 and Annual Plan 2016-17 will be monitored via Quarterly Review Statements and the Delivery Program Progress Report to Council and the community. The progress of the five year actions in the Delivery Program are monitored and reported by exception in Council's Delivery Program Progress Report, as are the Performance Measures from the Annual Service Plans. Similarly, the annual deliverables from the Annual Plan are monitored in terms of progress to time and budget and are reported in Council's Quarterly Review Statements. In addition, Council prepares an annual report to the community on progress and achievements by November of each year.

BUDGET 2016-17

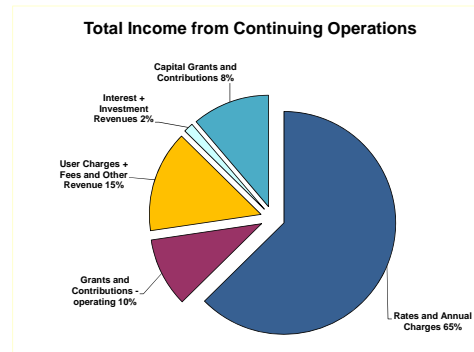
SUMMARY

Over the next twelve months we will continue to focus on reducing operational costs, improving efficiencies and enhancing our investment in asset management. Full details and explanations are contained within Attachment 1 – Draft Budget 2016-17; and Attachment 2 – Draft Revenue Policy, Fees and Charges 2016-2017.

Projected Sources of Revenue

The Chart and Table below provide a snapshot of the Projected Sources of Revenue for 2016-17.

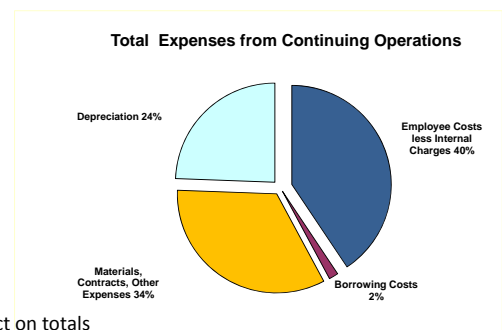
Revenue Type	2016/17 Forecast (\$M)
Rates and Annual Charges	184.0
Grants and Contributions - operating	29.5
User Charges + Fees and Other Revenue	43.3
Interest + Investment Revenues	4.1
Capital Grants and Contributions	32.9
Total Income from Continuing Operations	293.9



Projected Expenses

The Projected Expenses Chart and Table below provide a snapshot of the projected expenses from ordinary activities by expense type for 2016-17.

Expense Type	2016/17 Forecast (\$M)
Employee Costs less Internal Charges	105.6
Borrowing Costs	4.0
Materials, Contracts, Other Expenses	86.9
Depreciation	63.5
Total Expenses from Continuing Operations	259.9



NB: Rounded numbers have been used in this document that may impact on totals

Full details of our projected result as well as our strategy to improve our financial position are included within Attachment 1 – Draft Budget 2016-17.

CAPITAL BUDGET 2016-17

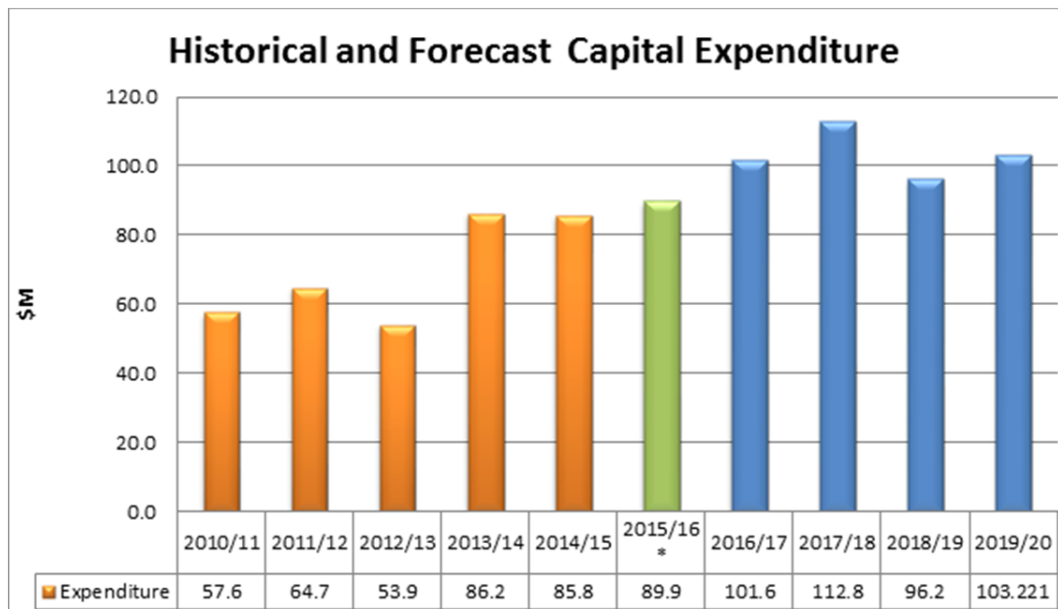
SUMMARY

Graph 1 demonstrates Council's four year commitment to capital improvements and asset renewal with a continually increasing allocation of capital expenditure. This budget goes towards improving key community assets and delivering on community priorities such as roads, community buildings, footpaths and cycle ways and public facilities.

The graph shows Council's capital expenditure over the past five years (orange) compared to the next four (blue) and the current financial year (green). The graph identifies ongoing increases in capital expenditure and includes a further increase based on successful applications for funding under rounds two and three of the Local Infrastructure Renewal Scheme (LIRS) loan and three major projects under the Restart NSW Illawarra Infrastructure Fund. Further details on the capital program and budget are in Section 2 of Attachment 1 – Draft Budget 2016-17.

The significant increases in 2016-17 and 2017-18 include significant amounts for West Dapto Access Strategy projects such as the Fowlers Road extension to Fairwater Drive major project.

Graph 1: Annual Capital Expenditure (\$M)



**2015-2016 estimated spend. Final spend not available at time of publication*

CAPITAL BUDGET 2016-17

SUMMARY

The table below demonstrates Council's proposed capital budget funding by source over the next financial year.

Capital Revenue Type (\$ m)	2016-17 Forecast
Operational Funds	\$55.2
Asset sales	\$1.7
Grants and Contributions	\$12.2
Section 94	\$6.7
Restricted Cash (Internal and External)	\$25.7
Borrowings	\$0
Total	\$101.6

NB: Rounded numbers have been used in this document that may impact on totals

WOLLONGONG 2022 Community Strategic Plan Snapshot

Community Goals	Objectives
1 We value and protect our environment	1.1 The natural environment is protected and enhanced. 1.2 Our coastal areas and waterways are protected and enhanced. 1.3 Wollongong's ecological footprint is reduced. 1.4 Community awareness and appreciation of heritage is increased. 1.5 Local food production and community food initiatives are supported. 1.6 The sustainability of our urban environment is improved.
2 We have an innovative and sustainable economy	2.1 Local employment opportunities are increased within a strong local economy. 2.2 The region's industry base is diversified. 2.3 The profile of Wollongong as the regional city of the Illawarra is expanded and improved. 2.4 New industries and green technologies are established and flourish. 2.5 Wollongong continues to expand as a place of learning.
3 Wollongong is a creative, vibrant city	3.1 Creative industries are established and fostered. 3.2 The visibility of our cultural diversity is increased. 3.3 Community access to the arts and participation in events and festivals is increased. 3.4 Strong diverse local cultures thrive.
4 We are a connected and engaged community	4.1 Residents are able to have their say through increased engagement opportunities and take an active role in decisions that affect our city. 4.2 Our residents feel an increased sense of community. 4.3 Residents have easy and equitable access to information resources and services. 4.4 Our local Council has the trust of the community.
5 We are a healthy community in a liveable city	5.1 There is an increase in the physical fitness, mental health and emotional wellbeing of all our residents. 5.2 Residents have improved access to a range of affordable housing options. 5.3 The public domain is maintained to a high standard. 5.4 Community safety is improved. 5.5 Participation in recreational and lifestyle activities is increased. 5.6 Residents have a high level of life satisfaction and personal happiness.
6 We have sustainable, affordable and accessible transport	6.1 Walking, cycling and public transport is an accessible and well resourced means of transport, and the use of private cars is reduced. 6.2 Wollongong is supported by an integrated transport system. 6.3 Transport disadvantaged communities have increased access to services.

GOAL 1 WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

As a community we value our heritage and protect our natural environment. We have enhanced our wildlife corridors and the city's unique natural beauty through a green network that connects the escarpment to the sea. We manage our resources effectively and attract visitors to play and stay with minimal impact on the environment. Our beautiful city is well maintained and cared for, and the urban environment not only complements the city's natural qualities and assets but assists to manage population growth and urban expansion in a sensitive and sustainable way. We have the capacity to deal with the many pressures facing our unique environment, such as sea level rises and other climate change related issues. We balance the need for development with the desire of the community to protect our natural environment.

Over the next 12 months, we will work towards achieving the following objectives:

- Implement Council's Floodplain Risk Management plans and revised Conduit Blockage Policy
- Coordinate natural area restoration works
- Deliver new carbon abatement projects
- Implement water and energy saving strategies

DRAFT ANNUAL PLAN

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
1.1.1 The community is actively involved in the expansion and improvement of our green corridors and other natural areas connecting the escarpment to the sea	1.1.1.1 Implement programs and events which facilitate community participation	Coordinate Council's Environmental Programs and Events including: Bushcare, FiReady, Dunecare and Greenplan	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
	1.1.1.1 Implement programs and events which facilitate community participation	Manage and facilitate community involvement in Greenhouse Park	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
1.1.2 Agencies work together to reduce pollution and its impact on our environment	1.1.2.1 Impacts from development on the environment are assessed, monitored and mitigated	Assess new developments for environmental impacts	Development Assessment	Director Planning and Environment
		Investigate and respond to complaints relating to existing development	Environment Development, Compliance & Education	Manager Regulation and Enforcement
		Work together with the Environment Protection Authority, Workcover and other agencies to minimise pollution and its impacts	Environment Development, Compliance & Education	Manager Regulation and Enforcement
		Develop and implement regulatory programs that assist in improving compliance with environmental regulatory requirements	Environment Development, Compliance & Education	Manager Regulation and Enforcement
		Undertake the Lake Illawarra Water Quality Monitoring Program	Stormwater quality management	Manager Environmental Strategy and Planning
		Assist in the implementation of the Illawarra Pilot Joint Organisations Regional Illegal Dumping (RID) Program Action Plan	Environment Development, Compliance & Education	Manager Regulation and Enforcement
		Management of Greenhouse Park	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		In partnership with the EPA, provide advice on the exit and closure strategy for the former Port Kembla Coal site at Korrungulla	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
	1.1.2.2 Establish effective urban stormwater management programs	Finalise and implement key priorities from the Integrated Stormwater Management Plan	Stormwater quality management	Manager Infrastructure Strategy and Planning
1.1.3 The potential impacts of natural disasters, such as those related to bushfire, flood and landslips are managed and risks are reduced to protect life, property and the environment	1.1.3.1 Manage vegetation to reduce bushfire risk in Asset Protection Zones on natural areas under Council care and control	Implement annual bushfire Hazard Reduction works program for Asset Protection Zones on Council managed land.	Asset Protection Zone (Bushfire) Management	Manager Environmental Strategy and Planning

GOAL 1 – WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
		Draft Annual Deliverables	Delivery Stream	Responsible Manager
	1.1.3.1 Manage vegetation to reduce bushfire risk in Asset Protection Zones on natural areas under Council care and control	Participate in the Illawarra Bushfire Management Committee programs.	Asset Protection Zone (Bushfire) Management	Manager Environmental Strategy and Planning
		Contribute to delivery of programs within Emergency Services interagency service level agreement	Emergency Management & Support	Manager Infrastructure Strategy and Planning
	1.1.3.2 Implement a coordinated approach to floodplain and stormwater management	Implement Council's Floodplain Risk Management Plans.	Floodplain Management	Manager Infrastructure Strategy and Planning
		Investigate opportunities and make application for grant funding	Floodplain Management	Manager Infrastructure Strategy and Planning
		Subject to funding, pursue acquisition of eligible properties under a VPS (Voluntary purchase scheme) approved by the State Government	Property Sales and Development	Manager Property and Recreation
		Implement Revised Conduit Blockage Policy	Floodplain Management	Manager Infrastructure Strategy and Planning
1.1.4 Projects and programs that achieve enhancement of the natural environment and escarpment are developed and implemented	1.1.4.1 Implement priority actions from the Illawarra Biodiversity Strategy	Continue to pursue biodiversity certification of the West Dapto Urban Release Area including offsetting provisions	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Coordinate natural area restoration works at priority sites	Natural Area Management	Manager Environmental Strategy and Planning
		Support the Illawarra District Noxious Weeds Authority to fulfill weed control obligations under the Noxious Weeds Act, prioritising actions identified under relevant threat abatement plans and high priority natural areas	Natural Area Management	Manager Environmental Strategy and Planning
		Continue with the removal of Chinese Tallowoods throughout the City	Capital Program Control	Manager Project Delivery
		Continue to implement and support pest management programs for priority pests	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
	1.1.4.2 Implement priority actions from the Illawarra Escarpment Strategic Management Plan	Implement key actions from the Illawarra Escarpment Strategic Management Plan 2015	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Coordinate the Escarpment Planning Reference Group	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
1.2.1 A suite of actions to manage and protect against the future risks of	1.2.1.1 Finalise and implement the Coastal Zone Management Plan	Continue implementation of priority actions from the Dune Management Strategy.	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning

GOAL 1 – WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
		Draft Annual Deliverables	Delivery Stream	Responsible Manager
sea level rise is enacted	1.2.1.1 Finalise and implement the Coastal Zone Management Plan	Coordinate the Estuary and Coastal Zone Management Committee	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Continue to monitor and participate in the NSW Coastal Reforms	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
1.2.2 The impacts of increasing numbers of visitors to the coast and Lake Illawarra, and on our assets are managed effectively	1.2.2.1 Assess the impact of day visitors on service levels	Monitor and respond to the demands on our foreshore areas, including lifeguarding services, garbage and waste collection and littering	Lifeguard Services	Manager Property and Recreation
		Maintain key statistics on beach usage, incidents and preventative actions and manage service levels accordingly	Lifeguard Services	Manager Property and Recreation
	1.2.2.2 Coordinate a range of Water Safety Education programs to enhance safe community access to our beaches	Deliver Surf Sense to Primary Schools and Water Safety Education to target groups including University, TAFE and at risk groups	Lifeguard Services	Manager Property and Recreation
1.3.1 The community actively avoids, reduces, reuses and recycles – in that order	1.3.1.1 Develop and implement programs that encourage community participation in reducing Wollongong's ecological footprint	Coordinate community environmental programs, including Rise and Shine program, Clean Up, Australia Day, World Environment Day, National Recycling Week, International Composting Week and other waste education activities.	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
		Deliver Waste Minimisation Programs in accordance with the Waste Strategy	Waste	Manager Environmental Strategy and Planning
1.3.2 Methods to reduce emissions are investigated and utilised	1.3.2.1 Finalise and deploy Council's Waste & Resource Recovery Strategy in consultation with industry leaders	Continue to deploy Council's Waste and Resource Recovery Strategy	Wollongong Waste & Resource Recovery Park	Manager City Works and Services
		Provide the community and staff with modern, safe facilities to manage waste and divert additional resources from landfill	Wollongong Waste & Resource Recovery Park	Manager City Works and Services
	1.3.2.2 Implement water and energy saving strategies	Deliver greenhouse gas emissions reduction program	Infrastructure strategic planning	Manager City Works and Services
		Implement and review annual water and energy saving actions.	Environmental and Sustainability Planning	Manager Infrastructure Strategy and Planning
	1.3.2.3 Emissions are monitored and reduction methods are investigated and utilised	Monitor gas wells for gas quality and quantity	Wollongong Waste & Resource Recovery Park	Manager City Works and Services
		Monitor and report on organisational water, energy and greenhouse gas emission trends	Asset Management incl Infrastructure Renewal & Maintenance	Manager Infrastructure Strategy and Planning
	1.3.2.4 Investigate a landfill gas management system for Whytes Gully	Investigate and implement flaring, energy generation and other options.	Wollongong Waste & Resource Recovery Park	Manager City Works and Services

GOAL 1 – WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
1.3.3 Our community is proactively engaged in a range of initiatives that improve the sustainability of our environments	1.3.3.1 Develop and implement an Environmental Sustainability Policy and Strategy	Implement resources and actions from the Environmental Sustainability Strategy, including Schools involvement in biodiversity programs such as National Tree Day; Standard vegetation monitoring protocols at key sites	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
		Deliver new carbon abatement projects funded as a result of the carbon tax repeal	Wollongong Waste & Resource Recovery Park	Manager City Works and Services
		Coordinate the Environment and Sustainability Reference Group	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Coordinate the Urban Greening Strategy	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Accelerate the planting of street trees program	Environmental and Sustainability Planning	Manager Infrastructure Strategy and Planning
	1.3.3.2 Seek external funds to support programs for Lake Illawarra, following the closure of the Lake Illawarra Authority	Lobby the Parliamentary Secretary for the Illawarra, Minister for Investments and Minister for the Environment seeking a commitment to allocate \$18M funding to the ongoing management of Lake Illawarra.	General Manager and Executive Group	General Manager
	1.3.3.3 Establish and maintain an Estuary Management Committee to protect the health of Lake Illawarra	Prepare a coastal Zone Management Plan for Lake Illawarra	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
		Establish and coordinate the Lake Illawarra Estuary Management Committee	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
1.4.1 Programs and projects that achieve proactive heritage management, education and promotion are developed and implemented	1.4.1.1 Work in partnership with others to promote a diverse range of heritage education and promotion programs	Continue to deliver the Heritage Assistance Grant Program	Heritage	Manager Environmental Strategy and Planning
	1.4.1.1 Work in partnership with others to promote a diverse range of heritage education and promotion programs	Coordinate the Heritage Advisory Committee	Heritage	Manager Environmental Strategy and Planning
	1.4.1.2 Implement priority actions of the Heritage Strategy	Determine a future use for the Bulli Miners Cottage which conserves the heritage values of the building.	Heritage	Manager Environmental Strategy and Planning
	1.4.1.3 Implement community and cultural promotions program	Develop and deliver diverse local studies projects that contribute to the preservation and continued relevance of local history and community stories	Central Library	Manager Library and Community Services

GOAL 1 – WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
1.4.2 Our Aboriginal community is actively engaged in the management of Indigenous heritage	1.4.2.1 Work with the local Aboriginal community in the management of Indigenous heritage	Support the Sandon Point Joint Management Agreement	Community Land Management Planning	Manager Environmental Strategy and Planning
1.5.1 Work towards ensuring that all people in our community have access to safe, nutritious, affordable and sustainably produced food	1.5.1.1 Facilitate a range of programs and activities which improve food security and local food production	In accordance with the adopted Food Strategy, facilitate networks which support and promote the redistribution of donated food, to improve access to healthy food for those who are most vulnerable, and prevent good food from going to waste	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
1.6.1 Our urban environment minimises impacts on habitat and biodiversity and areas of high conservation value are protected	1.6.1.1 Review planning controls for environmentally sensitive locations	Continue to assess Planning Proposals against environmental strategies, including the Illawarra Biodiversity Strategy, the Illawarra Escarpment Strategic Management Plan, and the Farmborough Heights to Mt Kembla Strategic Plan	Local Environmental Planning	Manager Environmental Strategy and Planning
		Coordinate the Tree Management Permit process	Environmental Assessment and Compliance	Manager Environmental Strategy and Planning
1.6.2 Urban density and expansion, such as West Dapto are carefully planned to reflect the principles of ecological sustainable development and balance economic, social and environmental considerations	1.6.2.1 Implement the West Dapto Release Area Masterplan	Continue to review and assess Neighbourhood Plans	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning
		Continue the review of the West Dapto land release area including the vision, structure plan and local infrastructure plans	West Dapto Planning	Manager Environmental Strategy and Planning
1.6.3 Development is functional, attractive and sympathetic with the environment, and avoids unnecessary use of energy, water or other resources	1.6.3.1 Provide high quality development assessment and certification based on QBL principles (note: QBL or the Quadruple Bottom Line takes consideration of environmental, economic, social and governance factors)	Engage with other tiers of government, the development/building industry and the broader community to achieve improved development outcomes	Development Assessment	Director Planning and Environment
		Administer Design Review Panel in relation to key sites or significant development	Development Assessment	Director Planning and Environment
		Administer the Independent Hearing & Assessment Panel	Development Assessment	Manager Development Assessment and Certification
	1.6.3.2 Maximise sustainability principles in the design and construction of Wollongong's built form	In conjunction with the Department of Planning and Environment administer the Joint Regional Planning Panel	Development Assessment	Director Planning and Environment
		Train key Council staff in Green building/development principles	Development Assessment	Director Planning and Environment

GOAL 1 – WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
		Draft Annual Deliverables	Delivery Stream	Responsible Manager
	1.6.3.3 Prepare for the introduction and implementation of the NSW State Government Planning Reforms	Participate in the Local Government Planning Directors Group.	Local Environmental Planning	General Manager
		Review the draft legislation and consultation documents released by the State Government.	Local Environmental Planning	General Manager

GOAL 2 WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

We are global leaders in innovative and sustainable research, development and new industries. We become renowned for leading the way with green technology and jobs. Wollongong is established as the Regional Centre, creating hubs of activity with a thriving and resilient local economy. The city is able to support the establishment of new industries, enterprises and business which attract and retain people to live and work. Wollongong is a student friendly city and our residents are educated and employed. We have access to employment and education through our diverse industry base and world class learning institutions.

Over the next 12 months, we will work towards achieving the following objectives:

- Continue to deliver the infrastructure delivery program to support the West Dapto Urban Release Area
- Undertake Mt Keira Masterplan and Plan of Management
- Implement the Bald Hill Masterplan
- Deliver the City Centre Revitalisation strategy

GOAL 2 – WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
2.1.1 Cross-sector initiatives are coordinated and implemented to increase and attract business investment and jobs growth, particularly for young people	2.1.1.1 Support regional activities and partnerships that result in increased business investment and jobs growth	In partnership with NSW Department of Industry and the University of Wollongong, deliver the Advantage Wollongong program	Economic Development	Manager Community Cultural and Economic Development
		Support and implement agreed actions from the Illawarra Pilot Joint Organisations Procurement Roadmap	Supply Management	Manager Finance
		Facilitate business and investment enquiries	Economic Development	Manager Community Cultural and Economic Development
		In conjunction with the Illawarra Pilot Joint Organisation and NSW Department of Premiers and Cabinet, contribute to the delivery of a Regional Youth Employment Action Plan	Wollongong Youth Services	Manager Community Cultural and Economic Development
2.1.2 Wollongong's Central Business District continues to expand as the regional centre for commercial services, health services and other high order services, retail, entertainment and dining to stimulate and retain local employment	2.1.2.1 Ensure that Wollongong is attractive to diverse companies for business expansion, establishment and relocation	Review Inner City Parking Strategy and implement any identified necessary adjustments	Car Parks & Boat Ramps	Manager Property and Recreation
		Manage the operations of Wollongong City Centre	City Centre & Crown St Mall	Manager Community Cultural and Economic Development
	2.1.2.2 Progress implementation of the CBD Action Plan	Establish and deliver an integrated management plan for the City Centre	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
2.1.3 Initiatives to retain local talent are developed and implemented	2.1.3.1 Build on partnerships which enable the retention of local talent	Work with local high schools, TAFE and the University of Wollongong to promote Council's Youth Development Program and attract students into the program	Attraction and Retention	Manager Human Resources
		Complete development and implementation of e-recruitment system	Attraction and Retention	Manager Human Resources
	2.1.3.2 Establish Wollongong City Council as an employer of choice	Promote Wollongong City Council as an employer of choice for women in Local Government	Attraction and Retention	Manager Human Resources
		Continue to support and promote the iAccelerate Program	Economic Development	Manager Community Cultural and Economic Development
		Provide opportunities for staff development	Organisational Development and Change	Manager Human Resources
		Deploy Council's Attraction and Retention Strategy	Attraction and Retention	Manager Human Resources
2.1.4 Innovation through social enterprise and social business opportunities is encouraged and supported	2.1.4.1 Develop and maintain partnerships with the business sector to fund and contribute to a broader range of community projects and activities	Support opportunities for social enterprise including the provision of training and participate in relevant networks	Community Development	Manager Community Cultural and Economic Development

GOAL 2 – WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
2.1.5 Opportunities for training and education for unemployed and disadvantaged community members in employment growth areas are pursued	2.1.5.1 Work with community, government and business partners to support development of local employment opportunity for people who are disadvantaged within the labour market	Deliver Council's Workforce Diversity Policy	Industrial Relations	Manager Human Resources
2.1.6 Major new urban growth areas such as West Dapto are managed effectively to balance employment and population growth	2.1.6.1 In collaboration with key agencies, facilitate the West Dapto Taskforce to deliver the first stages of the West Dapto Urban Release area	Continue to implement the Infrastructure delivery program to support the West Dapto Urban Release Area	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
2.2.1 Working in partnership with industry and education institutions, an Enterprise Hub is supported within the city	2.2.1.1 Facilitate the delivery of business and tourism information services	Construct a container Kiosk at Mt Keira	Property Sales and Development	Manager Property and Recreation
2.2.2 Efforts are coordinated to secure tourism infrastructure in the region and attract new industries	2.2.2.1 Support projects that investigate opportunities for the provision of tourism infrastructure	Undertake Mt Keira Masterplan and Plan of Management	Community Land Management Planning	Manager Environmental Strategy and Planning
		Resolve options for key services including power and water supply to the Mt Keira summit	Capital Program Control	Manager Project Delivery
		Plan for the renewal of the Stanwell Park Beach Kiosk	Property Sales and Development	Manager Property and Recreation
	2.2.2.2 Use funds obtained from Restart NSW Illawarra to commence concept designs and planning for the Bald Hill Improvement Program	Implement the Bald Hill Masterplan	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
2.2.3 Organisations work in collaboration to support the development of innovative industries including the regional ICT sector and creative industries	2.2.3.1 Review the current investment to deliver a more efficient and targeted destination marketing program	Support the ICTC Cluster and i3Net manufacturing cluster	Economic Development	Manager Community Cultural and Economic Development
2.3.1 Wollongong's City Centre is revitalised and active	2.3.1.1 Undertake major refurbishment works in the City Centre	Implement capital works within the City Centre including Crown Street West Stage 1	City Centre & Crown St Mall	Manager Project Delivery

GOAL 2 – WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
		Draft Annual Deliverables	Delivery Stream	Responsible Manager
	2.3.1.2 Manage and deliver improved marketing and promotion of the City Centre	Implement a range of 'Quicker, Lighter, Cheaper' activation initiatives across the city centre precincts that achieve quick wins	City Centre & Crown St Mall	Manager Community Cultural and Economic Development
		Deliver a new and refreshed integrated marketing and activation program that reflects the 'city experience'	City Centre & Crown St Mall	Manager Community Cultural and Economic Development
	2.3.1.3 Provide a diverse range of activities in the City Centre that target and engage a broad community	Undertake a review of WiFi in the City Centre	City Centre & Crown St Mall	Manager Community Cultural and Economic Development
		Deliver a series of site specific events in the City Centre	Destination Wollongong	Manager Community Cultural and Economic Development
		Promote the city as an evening economy trading environment	City Centre & Crown St Mall	Manager Community Cultural and Economic Development
	2.3.1.4 Improve policies and systems to support the revitalisation of the City Centre	Manage metered parking system to ensure its operation at optimum levels	Car Parks & Boat Ramps	Manager Property and Recreation
		Deliver the City Centre Revitalisation strategy	City Centre & Crown St Mall	Community and Cultural Development Manager
		Implement the inner city parking strategy	Car Parks & Boat Ramps	Manager Property and Recreation
	2.3.1.5 Deliver the Access and Movement Strategy for the City Centre	Design and commence staged implementation of Crown Street West improvement works	City Centre & Crown St Mall	Manager Infrastructure Strategy and Planning
2.3.2 Wollongong is promoted as a preferred conference and events destination, and the place to live, learn, work and visit	2.3.2.1 Review the current investment to deliver a more efficient and targeted destination marketing program	Deliver increased marketing collateral and product placement via the Marketing the Wollongong Advantage Program	Economic Development	Manager Community Cultural and Economic Development
	2.3.2.2 Deliver Visitor Information Services to the city and our visitors	Work with Destination Wollongong on a new visitor information strategy that best reflects visitor needs	Destination Wollongong	Manager Community Cultural and Economic Development
	2.3.2.3 Pursue initiatives that promote the region as place to holiday to both the domestic and international markets	Seek funding for key iconic tourism infrastructure	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
		Contribute to the promotion of tourism in Wollongong through the management of Council's three Tourist Parks at Bulli, Corrimal and Windang.	Corrimal Tourist Park	Manager Property and Recreation
2.4.1 The development of renewable energy products and services is supported	2.4.1.1 Support the creation & expansion of green industries	Monitor activities that encourage the creation & expansion of green industries	Economic Development	Manager Community Cultural and Economic Development

GOAL 2 – WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
		Draft Annual Deliverables	Delivery Stream	Responsible Manager
2.4.2 Partnership opportunities in research and development is expanded	2.4.2.1 Ensure that Wollongong is attractive to research & development based companies & organisations	Actively promote Wollongong as the City of Innovation as part of Advantage Wollongong	Economic Development	Manager Community Cultural and Economic Development
2.5.1 Residents have access to a variety of learning opportunities, both formal and informal	2.5.1.1 Implement a range of programs that incorporates learning and development	Provide opportunities for Council staff to access further education and training through tertiary assistance program, Cadets, Apprenticeships and Trainee Program and other learning & development	Organisational Development and Change	Manager Human Resources
		Deliver a program of activities and provide services that facilitate learning by community members: Born to Read; History Week workshops; Book Clubs	Central Library	Manager Library and Community Services
		Provide database sessions to year 11 & 12 students, and information sessions for customers, across a range of Library sites	Central Library	Manager Library and Community Services
		Research and assess the applicability of emerging technologies for library service provision	Central Library	Manager Library and Community Services
		Deploy the Transition to Employment Program	Organisational Development and Change	Manager Human Resources
		Contribute to the delivery of Paint the Town REad early literacy program	Community Development	Manager Community Cultural and Economic Development
		Deliver a Wollongong Art Gallery Education and Public Program	Wollongong City Gallery	Manager Community Cultural and Economic Development
		Implement Your Library Everywhere to provide free access to reading materials located in high traffic areas across the city	District Libraries (Thirroul, Corrimal, Dapto, Warrawong)	Manager Library and Community Services

GOAL 3 **WOLLONGONG IS A CREATIVE, VIBRANT CITY**

Wollongong is a creative, vibrant city where our rich cultural heritage is celebrated. We embrace new ideas; have thriving creative industries that reflect the diversity of our community and internationally and nationally recognised events and festivals. Our public spaces are activated, exciting and attractive at all times of the day. All of our communities are working together in partnership to strengthen our community connections and celebrate the diversity of our vibrant city.

Over the next 12 months, we will work towards achieving the following objectives:

- Continue to deliver the infrastructure delivery program to support the West Dapto Urban Release Area
- Deliver the Public Art Strategy
- Work with Local museums to develop and maintain a small virtual museum
- Implement strategies of the community safety plan
- Delivery the Heritage week and Heritage Festival

GOAL 3 – WOLLONGONG IS A CREATIVE, VIBRANT CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
3.1.1 'Made in Wollongong' becomes a well known and loved brand	3.1.1.1 Promote Made in Wollongong through a variety of locally produced events, productions and programs	Progress and finalise the 'Made in Wollongong' concept	Cultural Development	Manager Community Cultural and Economic Development
3.1.2 Artists and innovators are employed, mentored and supported	3.1.2.1 Provide support to existing and emerging arts workers & their networks	Deliver the Creative Spaces program including development of the Lower Town Hall as a community managed space	Cultural Development	Manager Community Cultural and Economic Development
		Manage Cultural Grants (small and large)	Cultural Development	Manager Community Cultural and Economic Development
	3.1.2.2 Provide opportunities for local artists and performers to exhibit, promote and perform at Council venues and events	Deliver the recommendations from the Cultural Plan and Live Music Action Plan	Wollongong City Gallery	Manager Community Cultural and Economic Development
		Deliver the Comic Gong Festival	Central Library	Manager Library and Community Services
		Provide mentoring opportunities to young people to develop skills and gain experience in broadcasting and production	Wollongong Youth Services	Manager Community Cultural and Economic Development
		Manage the Merrigong funding agreement for IPAC and the Town Hall	Illawarra Performing Arts Centre	Manager Community Cultural and Economic Development
3.1.3 Partnerships across diverse sectors and industries are facilitated and promoted	3.1.3.1 Successful collaborations with other organisations and agencies are established	Continue partnership with Beyond Empathy to deliver projects with disadvantaged young people and children	Community Development	Manager Community Cultural and Economic Development
		Continue to progress design and construction of Wollongong SES Headquarters at Coniston	Emergency Management & Support	Manager Infrastructure Strategy and Planning
3.2.1 Museums and galleries are promoted as part of the cultural landscape	3.2.1.1 Seek funding for the promotion of heritage sites and museums to the community and visitors	Continue to work with local museums to develop and maintain a small virtual museum	Cultural Development	Manager Community Cultural and Economic Development
		Continue to manage and deliver programs at the Wollongong Art Gallery	Economic Development	Manager Community Cultural and Economic Development
		Support Heritage week and the Heritage Festival	Heritage	Manager Environmental Strategy and Planning
		Promote heritage sites and museums	Cultural Development	Manager Community Cultural and Economic Development
3.2.2 Our cultural diversity and heritage is incorporated within our public spaces through signage and public art	3.2.2.1 Encourage the integration of urban design & public art	Explore Public Art opportunities at Hill 60 Reserve	Public Art	Manager Property and Recreation

GOAL 3 – WOLLONGONG IS A CREATIVE, VIBRANT CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
		Deliver the Public Art Strategy	Public Art	Manager Community Cultural and Economic Development
		Deliver improvements in the Arts Precinct within the context of the Arts Precinct Master Plan	Community Development	Manager Community Cultural and Economic Development
		Involve children in the design of public art features within key regional play space renewals	Parks	Manager Property and Recreation
3.2.3 Partnerships are established between Indigenous and culturally & linguistically diverse communities and schools	3.2.3.1 Deliver and support a range of projects and programs which build harmony and understanding	Support newly arrived and refugee communities through the delivery of the Illawarra Refugee Challenge with community partners	Community Development	Manager Community Cultural and Economic Development
3.3.1 Signature events and festivals are held across the city	3.3.1.1 Implement a coordinated approach to event acquisition & provision in Wollongong via the delivery of the Events Strategy	Participate in the Wollongong Major Events Committee	Events Coordination	Manager Community Cultural and Economic Development
	3.3.1.2 Encourage Sports Associations to conduct regional, state and national events in the city	Collaborate with Destination Wollongong on encouraging local sporting associations to host and facilitate events.	Sportsfields	Manager Property and Recreation
		Investigate a synthetic playing surface at Ian McClelland Park	Sportsfields	Manager Property and Recreation
		Design upgrade to North Dalton Park Amenities	Sportsfields	Manager Property and Recreation
	3.3.1.3 Implement a sustainable program of local events via the Events Strategy	Deliver Council's Annual Community Events Program	Cultural Development	Manager Community Cultural and Economic Development
	3.3.1.4 Plan for, and host, culturally sensitive events and programs celebrating the Bi-Centenary of European Settlement in Wollongong across 2015-2016	Coordinate a calendar events for the 200 years of European Settlement in Wollongong (Illawarra 200)	Events Coordination	Manager Community Cultural and Economic Development
		Provide an Events Concierge Service to event holders looking to deliver major events across the city	Events Coordination	Manager Community Cultural and Economic Development
	3.3.1.5 Coordinate Council's support and investment in events and festivals	Host six Major Events reflecting priority sectors	Events Coordination	Manager Community Cultural and Economic Development
3.3.2 The arts precinct in the heart of the city is consolidated and further enhanced	3.3.2.1 Coordinate an integrated approach to infrastructure improvement and service delivery in the Civic Plaza and through the re-establishment of an Arts Precinct in the city	Coordinate activation and accessibility of the Arts Precinct in collaboration with the Arts Precinct Management Committee	City Centre & Crown St Mall	Manager Community Cultural and Economic Development

GOAL 3 – WOLLONGONG IS A CREATIVE, VIBRANT CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
		Facilitate the Lower Town Hall as a creative space and work towards an independent model of management.	Cultural Development	Manager Community Cultural and Economic Development
3.4.1 Local groups and communities are actively supported to provide community-based programs, events, and festivals that celebrate cultural traditions and contemporary practices	3.4.1.1 Support the coordination of an externally funded delivered calendar of activities across the City	Deliver Library programs that recognise and reflect the cultural diversity of our community	Central Library	Manager Library and Community Services
		Collaborate with Culturally and Linguistically Diverse Communities (CALD) community to support community events and celebrations	Community Development	Manager Community Cultural and Economic Development
		Coordinate activation and accessibility of the Arts Precinct in collaboration with the Arts Precinct Management Committee	Corporate Relations	Manager Community Cultural and Economic Development
		Facilitate events occurring for NAIDOC Week, Reconciliation Week and Sorry Day	Community Development	Manager Community Cultural and Economic Development
3.4.2 Using community cultural development practices, our places and space reflect the creativity and identity of our people	3.4.2.1 Develop a new Cultural Plan	Deliver key funded strategies from the Cultural Plan including community cultural development projects	Cultural Development	Manager Community Cultural and Economic Development
3.4.3 Communities have access to quality local spaces and places to meet, share and celebrate	3.4.3.1 Deliver a program of activities in local communities	Deliver the Men's Spaces and Places Action Plan	Social Planning	Manager Community Cultural and Economic Development
		Coordinate the refurbishment of Community Facilities, in partnership with licensees and community groups, as identified in the capital works and maintenance programs	District Libraries (Thirroul, Corrimal, Dapto, Warrawong)	Manager Library and Community Services
		Review the delivery model of Comic Gong Festival	Central Library	Manager Library and Community Services
		Deliver the Berkeley Safer Spaces Projects	Cultural Development	Manager Community Cultural and Economic Development

GOAL 4 WE ARE A CONNECTED AND ENGAGED COMMUNITY

We are inclusive, connected community, engaged in our neighbourhood and other social networks. We have opportunities to participate in social, economic and political life of the city and are empowered to have our say. We have strong and effective local leadership. We respect and acknowledge the wisdom of age, the vitality and enthusiasm of our young people and the diversity of our community. Our Aboriginal community is recognised and valued. We have embraced new technology to ensure all residents have access to information, services and each other.

Over the next 12 months, we will work towards achieving the following objectives:

- Delivery of civic activities which recognises and celebrates the diversity of the city's people
- Continue to deliver friendly, courteous and efficient customer service
- Implement the Asset Management Improvement Program

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
4.1.1 Engagement activities by all levels of government are enhanced and improved to achieve diverse community representation and to encourage participation	4.1.1.1 Ensure an effective community engagement framework connects the community to Council decision making	Actively engage people with disabilities and carers in the evaluation and monitoring of the Disability Inclusion Action Plan	Community Development	Manager Community Cultural and Economic Development
		Undertake a comprehensive community engagement process through the Wollongong Art Gallery to inform future programming	Wollongong City Gallery	Manager Community Cultural and Economic Development
		Implement the Community Engagement Framework	Community Engagement	Manager Community Cultural and Economic Development
		Resource and support a range of engagement options to provide advice across identified target groups	Community Engagement	Manager Community Cultural and Economic Development
4.1.2 Technology and social media is utilised to support engagement and communication	4.1.2.1 Expand Council's use of social media and online options for communication and engagement	Continue the "Council Connect" project to enhance Councils on-line services and increase opportunities to conduct business with Council online	Customer Service Delivery	Manager Governance and Information
		Investigate opportunities to enhance library multi-media and online presence via the National Broadband Network (NBN)	Central Library	Manager Library and Community Services
		Manage and improve Volunteering Illawarra web-site to support online advice and connection to volunteering opportunities	Volunteering Illawarra	Manager Library and Community Services
4.1.3 Our Council's plans, intentions, actions and progress are clearly communicated to the community and other stakeholders	4.1.3.1 A coordinated approach to communication is developed and implemented	Expand Council's on-line profile including increased use of digital media and delivery of an organisational e-newsletter strategy	Communications	Manager Community Cultural and Economic Development
	4.1.3.2 Re-establish Council's commitment to partnering with our local Aboriginal community	Work in collaboration with the Aboriginal community to develop the Aboriginal specific space and its operations at the Kembla Grange Cemetery	Community Development	Manager Community Cultural and Economic Development
	4.1.3.4 Continue to provide regular information updates to the community about Council's Financial Sustainability Review	Provide information updates via quarterly community newsletters and a redesigned Council website	Communications	Manager Community Cultural and Economic Development
4.2.1 Residents, businesses and visitors are actively involved in diverse non-profit activities helping to connect neighbourhoods	4.2.1.1 Increase opportunities for the community to connect with volunteering organisations	Coordinate the ClubsNSW Grants program	Community Development	Manager Community Cultural and Economic Development
		Deliver Volunteering Illawarra services and continue to review the Volunteering Illawarra Program	Volunteering Illawarra	Manager Library and Community Services
	4.2.1.2 Support community participation in non-profit activities	Work with Friends of Wollongong Library to improve resources within libraries that are generated with funding from fundraising activities	Central Library	Manager Library and Community Services

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	4.2.1.3 Build the capability of community based organisations in managing, developing and sustaining their volunteers	Provide support for Not for Profit organisations via provision of affordable Council assets and community facilities	Community Managed (Licenced) Community Centres & Halls	Manager Library and Community Services
4.2.2 Diverse intergenerational projects and programs are implemented across the city	4.2.2.1 Support a range of projects and programs in the city	Develop and implement programs and projects that support intergenerational interaction and integration (e.g. Grandad's Story Time; Grandparent's Story Time in Seniors Week)	Social Support Programs	Manager Library and Community Services
		Develop Social Infrastructure Supporting Document	Council Managed District Community Centres	Director Corporate and Community Services
4.2.3 Civic pride grows and shows	4.2.3.1 Contribute to activities and programs that enhance civic pride in Wollongong	Delivery of civic activities which recognises and celebrates the diversity of the city's people	Corporate Relations	Manager Community Cultural and Economic Development
4.3.1 High-speed broadband and communication is available across the city	4.3.1.1 Lobby for the expansion of NBN to all suburbs within the LGA within the next five years	Work with NBN Co in the roll out of NBN through planning, infrastructure and engagement advice	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
4.3.2 Quality district level services, libraries and facilities are available to local communities	4.3.2.1 Review community facilities and consider rationalisation, replacement or refurbishment to achieve facilities that are strategically located, good quality and meet identified community need	Undertake Facilities planning development and the integrated Facilities plan	Community Facilities	Director Corporate and Community Services
	4.3.2.2 Investigate the provision of a district level community and library centre for the southern suburbs	Develop brief and initial design for the Southern Suburbs Community Centre and Library	District Libraries (Thirroul, Corrimal, Dapto, Warrawong)	Manager Library and Community Services
	4.3.2.3 Review and implement a revised library service model for Unanderra and Surrounding suburbs	5 Year action complete no current year Annual Deliverable		
4.3.3 The local community services sector is strong and sustainable	4.3.3.1 Continue to participate and contribute to an integrated community service network	Support community based organisations within Community Facilities to maintain effective governance and sustainable management practices	Community Managed (Licenced) Community Centres & Halls	Manager Library and Community Services
		Participate in planning activities for the community services sector, to provide input, assist in identifying gaps in service provision and advocate for improved services	Volunteering Illawarra	Manager Library and Community Services

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
4.4.1 Positive leadership and governance, values and culture are built upon	4.4.1.1 Improve community understanding and awareness of Council decisions	Publish Business Papers and webcast Council meetings to the website	Corporate and Councillor Support	Manager Governance and Information
		Review and maintain Risk Registers and treatment plans	Risk and Insurance Management	Manager Governance and Information
	4.4.1.2 Ensure appropriate strategies and systems are in place, monitored and reviewed	Develop, maintain and monitor emergency planning and testing	Risk and Insurance Management	Manager Governance and Information
		Participate in the Illawarra Joint Organisation Pilot	Business Improvement	Executive Strategy Manager
		Ensure all records of Council business are created and managed efficiently and according to legislation to enable easy access by staff and by our community.	Customer Service Delivery	Manager Governance and Information
		Deliver Council's ICT (Information & Communications Technology) Strategy	IT Project Delivery	Manager Governance and Information
		Respond to Local Government Reform agenda including Fit for the Future and Local Government Act review	Business Improvement	Executive Strategy Manager
	4.4.1.3 Continue to build a professional, customer focussed quality organisation	Coordinate the development and implementation of Divisional Workforce Plans & Strategies	Organisational Development and Change	Manager Human Resources
		Continue to implement the "Creating a Customer Service Culture" Strategy	Customer Service Delivery	Manager Governance and Information
		Facilitate provision of training regarding Code of Conduct and fraud / corruption risk management	Internal Ombudsman / Professional Conduct Coordinator	Executive Strategy Manager
	4.4.1.4 Lead continuous improvement in Council's health and safety culture and behaviour	Communicate and implement changes required under Work Health Safety Act	Work Health and Safety	Manager Human Resources
		Implement the Work Health & Safety Management Plan	Work Health and Safety	Manager Human Resources
4.4.2 Working together, services continuously improve and offer best value for money	4.4.2.1 Coordinate a service review program with a focus on business development and improvement	Deliver the internal audit program	Corporate Governance & Internal Audit	Manager Governance and Information
		Undertake an annual service review program	Business Improvement	Executive Strategy Manager
		Participate in the NSW Local Government Operational and Management Effectiveness Survey in collaboration with Local Government Professionals (NSW) and PriceWaterhouseCoopers.	Business Improvement	Executive Strategy Manager
		Collaborate with other councils to explore shared service opportunities	Business Improvement	Executive Strategy Manager

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	4.4.2.2 Deliver the Asset Management Strategy and Improvement Plan 2012-17	Progressively implement the Asset Management Improvement Program	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
	4.4.2.3 Investigate provision of cremation services across the region and determine Council's role in the market	Plan the future operation of the cremator	Wollongong Memorial Gardens (Crematorium), Unanderra	Manager Property and Recreation
4.4.3 Innovation is encouraged and supported	4.4.3.1 Improve systems for recording community & staff ideas	Recognise staff for their work through the application of the Employee Recognition Program	Remuneration and Performance Management	Manager Human Resources
4.4.4 Policies and procedures are simplified to ensure transparency and efficiency	4.4.4.1 Ensure policies and procedures are regularly reviewed, updated and promoted	Report on the Corporate Governance Health Checklist to Corporate Governance Committee	Corporate Governance & Internal Audit	Manager Governance and Information
		Support the effective operation of the Audit and Corporate Governance Committees	Corporate Governance & Internal Audit	Manager Governance and Information
		Conduct rolling review of Council's policy register	Corporate Governance & Internal Audit	Manager Governance and Information
		Ensure the implementation of mitigation strategies for all fraud/corruption risks identified with immediate focus on the very high/high rated risks.	Internal Ombudsman / Professional Conduct Coordinator	Executive Strategy Manager
	4.4.4.2 Streamline reporting across the organisation and provide user friendly, plain English reports	Integrate supporting documents (formally strategies and plans) into Councils strategic management cycle	Organisational Planning and Reporting	Executive Strategy Manager
		Coordinate a review of Wollongong 2022 and End of Term Report	Organisational Planning and Reporting	Executive Strategy Manager
		Prepare the end of term State of the Environment Report	Environmental and Sustainability Planning	Manager Environmental Strategy and Planning
4.4.5 Finances are managed effectively to ensure long term financial sustainability	4.4.5.1 Effective and transparent financial management systems are in place	Monitor and review achievement of Financial Strategy	Management Accounting and Support	Manager Finance
		Review and maintain the Register of Delegations	Corporate Governance & Internal Audit	Manager Governance and Information
		Provide accurate and timely financial reports monthly, quarterly and via the annual financial statement	Management Accounting and Support	Manager Finance
		Continuous budget management is in place, controlled and reported	Management Accounting and Support	Manager Finance
		Manage and further develop compliance program	Management Accounting and Support	Manager Finance

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	4.4.5.2 Achieve an operational savings as a part of Council's financial sustainability Review with savings to be directed to asset renewal	Achieve \$6.5M in operational savings within 3 years	Business Improvement	Executive Strategy Manager
	4.4.5.3 Reduce Council's discretionary spend (excluding assets) by 2.75% with savings to be directed to asset renewal	Continue to contribute to the overall savings target efficiency program across Council's delivery streams (3 year- 2016/2017 being the last)	Business Improvement	Executive Strategy Manager
		Actively market Southern Phones to improve the return for Wollongong residents emphasising the projects it is supporting	Environmental Community Programs and Partnerships	Manager Community Cultural and Economic Development
	4.4.5.4 Undertake a review of Council's employment conditions including the consideration of more flexible employment conditions and Enterprise Agreement	Facilitate an integrated business improvement approach to work practices and spread of hours	General Manager and Executive Group	Manager Human Resources
	4.4.5.5 Continue to pursue alternative funding option to deliver financially sustainable services and facilities	Lobby Government for financial assistance to address infrastructure renewals and provide funding for key regional projects	General Manager and Executive Group	General Manager
	4.4.5.6 Apply for a special rate variation of 6.13% in 2014-15, 6.23% in 2015-16 and 6.24% in 2016-17 with additional funds to be directed to asset renewal	Report to the Office of Local Government by 30 November each year on compliance with conditions attached to the special rate variation	Business Improvement	Manager Community Cultural and Economic Development
	4.4.5.7 Review and increase fees and charges to achieve a minimum of \$500,000 to ensure the financial sustainability of service provision	5 Year action complete no current year Annual Deliverable		
	4.4.5.8 Investigate removing the pensioner and charitable waste exemptions	Investigate options to increase the environmental sustainability of charitable waste disposal practices	Wollongong Waste & Resource Recovery Park	Manager City Works and Services
	4.4.5.9 Continue to actively seek grants and contributions to deliver core community infrastructure and services	Continue to seek external funding to support delivery of core community infrastructure projects	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
	4.4.5.10 Explore innovative options to increase revenue at Council facilities	Investigate options to increase revenue at Council facilities	Council Managed Local Community Centres & Halls	Manager Library and Community Services

GOAL 4 – WE ARE A CONNECTED AND ENGAGED COMMUNITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	4.4.5.11 Improve the efficiency of supply management in order to achieve operational efficiencies	Continue to progress the Supply Action Plan to achieve long term savings and business improvement	Supply Management	Manager Finance
	4.4.5.12 Pursue alternative funding options to deliver Council services and facilities	Implement approved rating structures	Rates and Sundry Debtors	Manager Finance
4.4.6 Excellent customer service is core business	4.4.6.1 Deliver a consistent and effective integrated frontline customer service centre	Continue to deliver friendly, courteous and efficient customer service through the	Customer Service Delivery	Manager Governance and Information

GOAL 5 WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Our community is safe, healthy and happy. The city provides diverse and accessible recreational and lifestyle activities to foster community wellbeing for people all ages, abilities, cultural backgrounds and personal challenges. Our people thrive with a sense of self and a connection to place. We enjoy the relaxed pace, the opportunities for being with family and friends, helping our neighbours and meeting new people. We encourage informal and formal life-long learning and we share a common goal to make Wollongong a place where as a minimum all residents' basic needs are met and our quality of life improved.

Over the next 12 months, we will work towards achieving the following objectives:

- Support newly arrived and refugee communities
- Encourage healthy living and enhance user experience at our supervised pools
- Continue the Keiraville/Gwynneville Access and Movement Strategy
- Develop Graffiti Prevention partnerships with community groups

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
5.1.1 We work in partnership to build on opportunities to strengthen vulnerable communities	5.1.1.1 Partner with community based organisations in the provision of services	Contribute to the Collective 2518 Bellambi Placemaking Project	Community Development	Manager Community Cultural and Economic Development
		Support newly arrived and refugee communities through sector development and coordination, community awareness and education	Community Development	Manager Community Cultural and Economic Development
		Implement recommendations of the youth services review including the future direction of Neighbourhood Youth projects	Cultural Development	Manager Community Cultural and Economic Development
5.1.2 Child-friendly and age friendly principles are in design, planning and service delivery within the city	5.1.2.1 Actively engage children and young people in planning and design processes	Review engagement practices for children to ensure continuous improvement and actively involve children in town & village planning, playspace design and policy and planning	Community Development	Manager Community Cultural and Economic Development
5.1.3 Residents have improved access to affordable and timely medical services	5.1.3.1 Partner with agencies and health authorities to support improvements to the region's medical services	Explore opportunities for data sharing with relevant State agencies to support monitoring	Corporate and Councillor Support	Executive Strategy Manager
5.1.4 Flexible services are provided and can adapt to changing community needs and service demands	5.1.4.1 Assess the changing profile of the community and reprioritise services appropriately	Undertake social planning and research	Social Planning	Manager Community Cultural and Economic Development
	5.1.4.2 Investigate provision of Leisure Services in the greater Dapto area, taking into account expansion of West Dapto, and determine Council's role in the market	Explore the options available for the future of Lakeside Leisure Centre	Lakeside Leisure Centre	Manager Property and Recreation
		Investigate a suitable location for an Integrated West Dapto Leisure / Community facility	Community Pools	Manager Property and Recreation
	5.1.4.3 Investigate the future provision of Aquatic Services across the local government area and implement improvements	Implement program opportunities and innovative activity options to encourage healthy living, enhance user experience and increase patronage and new revenue streams at our supervised public swimming pools	Community Pools	Manager Property and Recreation
		Undertake programmed renewal works at Council's rock pools in accordance with the capital works programme	Capital Program Control	Manager Project Delivery
		Incorporate elements of good design and wise use of water resources when undertaking improvements to public pool amenities	Community Pools	Manager Property and Recreation
		Explore commercial opportunities for the Continental Pool that support the provision of aquatic services (eg kiosk/cafe/restaurant)	Community Pools	Manager Property and Recreation

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
5.1.5 The long term needs of the community, including our people and our places, are effectively planned for	5.1.5.1 Continue to undertake social, land use and environmental planning activities that assists in service planning	Provide appropriate specialist advice through the internal development assessment referral process	Social Planning	Manager Community Cultural and Economic Development
		Assess rezoning submissions and progress supported Planning Proposals	Local Environmental Planning	Manager Environmental Strategy and Planning
		Undertake initial engagement to inform the Positive Ageing Plan 2017-2020	Development Assessment	Manager Community Cultural and Economic Development
		Implement, monitor and report on the Disability Inclusion Action Plan	Community Development	Manager Community Cultural and Economic Development
		Continue the Keiraville/Gwynneville Access and Movement Strategy	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
		Investigate Social Impact considerations and a framework for Council's planning processes	Social Planning	Manager Community Cultural and Economic Development
	5.1.5.2 Carry out commercial business management of Council's operational lands	Manage Council's commercial businesses to maximise return at Corrimal, Bulli and Windang Tourist parks, Beaton Park Leisure Centre and Wollongong Memorial Gardens	Corrimal Tourist Park	Manager Property and Recreation
		Implement Property Strategy	Property Sales and Development	Manager Property and Recreation
		Reinstate Waterfall (Garrawarra) Cemetery	Wollongong Memorial Gardens (Crematorium), Unanderra	Manager Property and Recreation
5.1.6 Urban areas are created to provide a healthy living environment for our community	5.1.6.1 Review planning controls for priority locations	Continue to progress the Dapto Town Centre Planning Study	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning
		Continue implementation of priority recommendations from Warrawong Town Centre Studies - undertake the Cowper Street Renewal Project, subject to support from RMS (Roads & Maritime Services)	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning
		Continue to seek opportunities to fund the implementation of priority recommendations from the Figtree Town Centre Studies	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning
		Progress design work for the Unanderra CBD upgrade and continue to seek additional funding to implement priority actions from the Unanderra Town Centre Studies	Design and Technical Services	Manager Infrastructure Strategy and Planning
		Implement key actions from the Corrimal Town Centre Study: Shopfront and facade rejuvenation program and pilot projects	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	5.1.6.2 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	Continue to progress the South Wollongong Precinct Plan	Urban Renewal and Civic Improvement	Manager Environmental Strategy and Planning
		Pursue Playground renewals in accordance with the Play Wollongong Strategy 2014 -2024 and adopted Capital Works program	Sportsfields	Manager Property and Recreation
		Explore opportunities outlined in needs assessment developed for the Beaton Park Precinct	Sportsfields	Manager Property and Recreation
		Increase utilisation of Council's recreation and leisure assets	Lakeside Leisure Centre	Manager Property and Recreation
		Pursue key actions outlined in the 2016-2026 Sports Ground & Sporting Facilities Strategy	Lakeside Leisure Centre	Manager Property and Recreation
	5.1.6.3 Policies and plans are developed, reviewed and implemented to encourage physical activity	Review West Dapto Recreation needs in line with the adopted Section 94 Plan including current concepts on Cleveland Road and West Dapto Road and ascertain recreation needs for Reed Park South.	Parks	Manager Property and Recreation
		Pursue funding opportunities to install additional outdoor exercise opportunities in public space	Parks	Manager Property and Recreation
5.2.1 Housing choice in the Wollongong Local Government Area is improved, taking into account population growth, community needs and affordability	5.2.1.1 Prepare a Housing Study and Strategy incorporating Affordable Housing Issues	Manage the West Dapto Home Deposit Assistance Program	Financial Accounting and Control	Manager Finance
5.2.2 Integrated services are provided to residents in need of urgent shelter	5.2.2.1 Integrated services are provided to residents in need of urgent shelter	Explore opportunities for data sharing with relevant State agencies to support monitoring	Community Safety & Graffiti Prevention	Manager Community Cultural and Economic Development
5.3.1 Litter in public places is reduced	5.3.1.1 Promote and enforce compliance with litter reduction	Develop and implement public health, amenity and safety regulatory programs that assist in improving compliance with legislative requirements	Environment Development, Compliance & Education	Manager Regulation and Enforcement
		Coordinate the Community Service Order program	Environmental Community Programs and Partnerships	Manager Environmental Strategy and Planning
		Review public place litter and waste bins and revise service levels and provision	Public Litter Bin Collection and Street & Gutter Cleaning	Manager City Works and Services
5.3.2 Public facilities in key locations are clean & accessible	5.3.2.1 Manage and maintain public facilities	Coordinate and undertake Graffiti Prevention actions on Council assets and develop the Community Partnership program to remove graffiti from non-Council Assets	Community Safety & Graffiti Prevention	Manager City Works and Services

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
		Review the availability of public toilets and implement a program for cleaning and maintenance	Public Litter Bin Collection and Street & Gutter Cleaning	Manager City Works and Services
	5.3.2.3 Use additional funds achieved through the financial sustainability review for renewal of major building projects as per capital program	Accelerate delivery of building renewal and maintenance programs through allocation of additional funds	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
5.3.3 Well maintained assets that meet the needs of current and future communities are provided	5.3.3.1 Manage and maintain community infrastructure portfolio with a focus on asset renewal	Deliver 85% of Council's capital investment into our asset renewal program	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
		Review Council's Asset Management Plans: Buildings, Recreation, Stormwater, Plant and Vehicles, Transport	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
		Continue to work with the community to review levels of service	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
		Coordinate the sports facilities planning priorities program with the Sports and Facilities Reference Group	Sportsfields	Manager Property and Recreation
		Continue to undertake Council's surplus land review	Property Sales and Development	Manager Property and Recreation
5.4.1 Partnerships continue to strengthen and achieve a safe and accessible community	5.4.1.1 Facilitate a range of partnerships and networks to develop community safety initiatives	Manage a Service Level Agreement with the Illawarra Aerial Patrol	Parks	Manager Property and Recreation
		Contribute to a range of community based initiatives in conjunction with partner organisations and volunteers, such as Illawarra White Ribbon Walk and Illawarra Reclaim the Night	Community Safety & Graffiti Prevention	Manager Community Cultural and Economic Development
	5.4.1.2 Provide lifeguarding services at beaches (in partnership with Surf Life Saving Illawarra) and Council pools	Develop and manage a 2 year Service Level Agreement with Surf Life Saving Illawarra	Lifeguard Services	Manager Property and Recreation
5.4.2 Local crime continues to be prevented and levels of crime reduced	5.4.2.1 Continue to liaise with Local Area Commands on key initiatives and crime reduction strategies.	Monitor and maintain Alcohol Free Zones including new assessments as required	Community Safety & Graffiti Prevention	Manager Community Cultural and Economic Development
	5.4.2.2 Deliver projects and programs to reduce crime in the Wollongong Local Government Area	Complete and finalise Safety Audits and relevant reports	Community Safety & Graffiti Prevention	Manager Community Cultural and Economic Development
5.4.3 Safety is considered in the planning and design of any development	5.4.3.1 Safety is considered in the planning and design of any development	Provide Crime Prevention through Environmental Design (CPTED) advice in Development Assessments	Community Safety & Graffiti Prevention	Director Planning and Environment

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
5.5.1 The built and natural environment provide access and connectivity	5.5.1.1 Maintain and establish corridors and parks that strengthen open space connections and people movement.	Undertake high priority works, as per open space works schedule	Parks	Manager Property and Recreation
	5.5.1.2 Coordinate an access improvement program through pre-planning and renewal activities	Establish a program to ensure Disability Discrimination Act compliance is integrated with Council asset management plans	Infrastructure strategic planning	Manager Infrastructure Strategy and Planning
		Provide advice on access related matters that reflect the priorities in Council's Disability Inclusion Action Plan	Community Development	Manager Community Cultural and Economic Development
5.5.2 A variety of quality public spaces and opportunities for sport, leisure, recreation, learning and cultural activities in the community	5.5.2.1 Use data to assess the current community infrastructure available, community demand and develop a strategic framework and policies to either rationalise, enhance or expand to meet hanging community needs	Implement the key recommendations of the Strategic Plan for Council's swimming pools in accordance with Council's capital program	Community Pools	Manager Property and Recreation
		Implement Landscape Masterplan recommendations for Hill 60 Reserve at Port Kembla	Parks	Manager Property and Recreation
		Deliver Wollongong City Libraries Supporting Document 2015-2022	Central Library	Manager Library and Community Services
	5.5.2.2 Implement Council's Planning, People, Places Strategy	Work with stakeholders to plan for the renewal of North Wollongong Surf Life Saving Club	Leasing and Licenses	Manager Property and Recreation
		Provide funding for Bulli Surf Life Saving Club extension and building renewal	Sportsfields	Manager Property and Recreation
	5.5.2.3 Develop a Regional Botanic Garden of Excellence	Enhance Botanic Garden visitor experience via programs, interpretation, education and events	Botanic Garden & Annexes	Manager Environmental Strategy and Planning
		Facilitate the future uses of Gleniffer Brae	Gleniffer Brae	Manager Environmental Strategy and Planning
		Design and construct a visitor information booth and kiosk at the Botanic Garden	Botanic Garden & Annexes	Manager Environmental Strategy and Planning
	5.5.2.4 Provide statutory services to appropriately manage and maintain our public spaces	Implement regulatory and educational programs to facilitate compliance with the Companion Animals Act and Council's Dogs on Beaches and Parks Policy	Animal Control	Manager Regulation and Enforcement
		Complete the minor reviews of the Beaton Park and Botanic Garden Plans of Management	Community Land Management Planning	Manager Environmental Strategy and Planning
		Finalise land title requirements for the transfer of land occupied by Russell Vale Golf Course	Community Land Management Planning	Manager Property and Recreation
	5.5.2.5 Develop a play strategy to support the planning of high quality centralised and integrated park facilities	Implement Landscape Masterplan recommendations for Figtree Park Figtree	Playgrounds	Manager Property and Recreation

GOAL 5 – WE ARE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	5.5.2.6 Use additional achieved through the Financial Sustainability Review to replace below standard playground facilities informed by the Play Strategy	Develop and implement priority replacement program for below standard play facilities	Playgrounds	Manager Property and Recreation
5.5.3 Healthy, active ageing programs are promoted in partnership with government agencies and community organisations	5.5.3.1 Deliver a range of programs for older people	Pending grant for Liveable Healthy Communities	Community Development	Manager Community Cultural and Economic Development
		Support the provision of Community Transport Services across Wollongong and Shellharbour LGA	Community Transport	Manager Library and Community Services
	5.5.3.2 Deliver a range of recreational pursuits for older people	Provide a variety of affordable senior programs at the leisure centres	Lakeside Leisure Centre	Manager Property and Recreation
5.6.1 Projects that build on community strengths are encouraged	5.6.1.1 Deliver a diverse suite of projects to the community that foster and enhance community strengths	Support the Laneway Fiesta in Warrawong to become a sustainable community event	Community Development	Manager Community Cultural and Economic Development
		Support development of local athletes via funding agreement with Illawarra Academy of Sport	Corporate Relations	Manager Property and Recreation
		Offer a program of activities in Libraries to Celebrate Refugee Week, Reconciliation Week, NAIDOC Week and engage with our diverse community	Central Library	Manager Library and Community Services
		Support the delivery of aged care programs that provide social connection for frail aged people, young people with a disability and their carers	Social Support Programs	Manager Library and Community Services
		Deliver a range of youth services with a focus on youth participation and community development, targeted programs, music and culture, and sector development and coordination	Community Development	Manager Community Cultural and Economic Development

GOAL 6 WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

We will have access to an integrated transport network from north to south and east to west. We prefer to walk, cycle or take the bus or train. We have safe, accessible and interconnected pathways to encourage pedestrian traffic. The Local Government Area (LGA) continues to be linked to the broader region and the city of Sydney via efficient, safe and affordable networks.

Over the next 12 months, we will work towards achieving the following objectives:

- Continue to construct Stage 1 of the Grand Pacific Walk
- Deliver the Wollongong Pedestrian Plan
- Advocate for continued operation of the Night Bus and late rail services
- Continue implementation of Wollongong Bicycle plan

GOAL 6 – WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
6.1.1 The city is established as bike-friendly	6.1.1.1 Establish a strategic framework and a plan for cycleways and bicycle facilities within Wollongong	Continue implementation of the Wollongong Bicycle Plan	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
6.1.2 The 'Gong' Shuttle Bus service is extended	6.1.2.1 Assess the feasibility to expand the Gong Shuttle service to outer suburbs	Finalise investigations into potential additional Gong Shuttle route	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
		Advocate for the implementation of a shuttle route for the South of Wollongong City Centre	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
6.1.3 Interconnected and accessible cycleways and footpaths are planned and delivered	6.1.3.1 Improve the connectivity of the local government area through the upgrade in our network of footpaths and cycleways	Implement footpath and cycleway improvement programs and the development of city wide pedestrian plan.	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
		Work with Shellharbour Council and others to extend the Lake Illawarra cycleway	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
	6.1.3.2 Use additional funds achieved through the Financial Sustainability Review to accelerate the footpath renewal program by about \$4M	Accelerate capital program for footpath renewal	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
	6.1.3.3 Extend the average lives of footpaths to 80 years to create about \$1M saving in depreciation annually	Monitor the level of service with change in expected life of footpaths	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
	6.1.3.4 Use funds obtained from Restart NSW Illawarra to design and construct the Grand Pacific Walk - Stage one	Continue to construct Stage 1 of the Grand Pacific Walk	Footpaths, Cycleways & Transport Nodes	Manager Project Delivery
6.1.4 A 'Park n Ride' commuter bus network is established and residents are encouraged to 'leave the car at home'	6.1.4.1 Work in partnership with key stakeholders to consider the establishment of a 'Park n Ride' commuter bus network	Undertake a 'Park n Ride' feasibility study	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
6.2.1 Effective and integrated regional transport, with a focus on road, bus, rail and freight movement (including the port of Port Kembla), is provided	6.2.1.1 Develop an integrated Transport Strategy	Council to work with key agencies and partners to progress the provision of an effective and integrated regional transport network	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning

GOAL 6 – WE HAVE SUSTAINABLE, AFFORDABLE AND ACCESSIBLE TRANSPORT

Community Strategic Plan	Delivery Program 2012-17	Draft Annual Plan 2016-17		
Strategy	5 Year Action	Draft Annual Deliverables	Delivery Stream	Responsible Manager
	6.2.1.1 Develop an integrated Transport Strategy	Deliver the Wollongong Pedestrian Plan	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
	6.2.1.2 Deliver sustainable transport asset renewal programs	Deliver the asset renewal program for active transport	Footpaths, Cycleways & Transport Nodes	Manager Infrastructure Strategy and Planning
	6.2.1.3 Allocate approximately \$6M of additional funds achieved through the Financial Sustainability Review to road resurfacing and reconstruction	Deliver the road resurfacing & reconstruction program	Roads & Bridges	Manager Infrastructure Strategy and Planning
6.2.2 Integrated communities close to major transport links and major commercial centres and planned for and encouraged	6.2.2.1 In collaboration with agencies deliver the infrastructure required to support the first stage of the West Dapto Release Area	Actively participate in the interagency Project Control Group (PCG) to oversee the delivery of infrastructure in the West Dapto Urban Release Area	West Dapto Planning	General Manager
	6.2.2.2 Use funds obtained from Restart NSW Illawarra and funds contributed by Council to construct the road link between Fowlers Road Dapto to Fairwater Drive Horsley	Finalise design and approvals and commence construction of the road link	Roads & Bridges	Manager Project Delivery
6.2.3 Rail services and stations are improved across the LGA	6.2.3.1 Work with State and Government agencies and lobby improve rail services and stations across the LGA.	Work with Department of Transport on the implementation of priority actions within the Illawarra Transport Strategy	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
6.2.4 Opportunities to reduce travel time between Sydney and Wollongong are pursued and implemented	6.2.4.1 Work with State and Government agencies to lobby and promote opportunities for transport to reduce travel time between Sydney and Wollongong	Work with Department of Transport on the establishment of an Illawarra Transport Strategy	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning
6.2.5 Availability of late night transport options is improved	6.2.5.1 Work with key agencies and partners to continue and improve late night transport options	Advocate for continued operation of the Night Bus and late rail services	Road Safety, Traffic and Transport Planning	Manager Infrastructure Strategy and Planning

AGED & DISABILITY SERVICES

RESPONSIBILITY *Manager Library and Community Services*

Council works in partnership with government, community and business organisations to provide services and support for older people, people with disabilities and their carers: to support them to maintain quality of life and continue to live independently in the community; and to provide Community Transport Services to people in the community who are aged, have a disability or are transport disadvantaged to support their participation in community life.

DELIVERY STREAMS

- Community Transport
- Social Support Programs

Preliminary
Operating
\$,000

REVENUE \$4,247

EXPENSE \$(4,447)

NET \$(201)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 4 : We are a connected and engaged community

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

4.2.2.1

5.5.3.1

5.6.1.1

CORE BUSINESS

- Build the capacity of older people and people with a disability to participate in community life
- Enhance access to services for frail, older people and people with disability and their carers to enable them to continue to live independently in the community
- Deliver Social Support Services and provide respite services to frail older people, people with a disability, people with dementia and their carers
- Resource and support organisations within the sector to build their capability so that they continue to deliver high quality services to older people and people with a disability
- Delivery Community Transport Services to people in the community who are aged, have a disability or are transport disadvantaged

MAJOR PROJECTS 2016/17

- Develop and implement programs and projects that support intergenerational interaction and integration (e.g. Grandad's Story Time; Grandparent's Story Time in Seniors Week)
- Support the provision of Community Transport Services across Wollongong and Shellharbour LGA
- Support the delivery of aged care programs that provide social connection for frail aged people, young people with a disability and their carers

RESOURCES



FTE
14.15

FUTURE CHALLENGES

- Preparing to transition out of direct delivery of social support services by mid-2018
- Continuing to respond to and meet the needs of an increasing population of older people, frail older people and people with a disability
- Service adaptations to respond to new government funding models and funding relationships, including client directed care.
- Availability of volunteers to support Community Transport and Social Support service delivery

SUPPORTING DOCUMENTS

- Positive Ageing Strategy

AQUATIC SERVICES

RESPONSIBILITY *Manager Property and Recreation*

This service includes the operation of 17 patrolled beaches, two heated swimming pools at Dapto and Corrimal, six free public swimming pools located at Helensburgh, Thirroul, Western Suburbs, Continental Baths, Port Kembla and Berkeley. It also includes the provision of 9 ocean rock pools situated at Coalcliff, Wombarra, Coledale, Austinmer, Bulli, Woonona, Bellambi, Towradgi and Wollongong Gents pool. The service provides an ocean and pool lifeguard service and surf education

DELIVERY STREAMS

- Community Pools
- Commercial Heated Pools
- Lifeguard Services
- Ocean Rock Pools

Preliminary
Operating
\$,000

REVENUE \$631

EXPENSE \$(12,757)

NET \$(12,126)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 1 : We value and protect our natural environment

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.2.2.1
5.1.4.3

1.2.2.2
5.4.1.2

5.5.2.1

5.1.4.2

CORE BUSINESS

- Provide affordable and equitable access to aquatic recreational services
- Operate and maintain six free public swimming pools located at Helensburgh, Thirroul, Western Suburbs, Continental Baths, Port Kembla and Berkeley
- Operate and maintain two heated swimming pools at Dapto and Corrimal
- Maintain nine ocean rock pools situated at Coalcliff, Wombarra, Coledale, Austinmer, Bulli, Woonona, Bellambi, Towradgi and Wollongong Gents pool
- Operate and maintain 17 patrolled beaches throughout the Local Government Area (LGA)
- Work with volunteers and contractors to provide services including surf lifesaving, surfing tuition, elite swim squad training, and learn to swim program
- Monitor and implement appropriate responses to ensure improved mobility, surveillance, surf education and emergency response

MAJOR PROJECTS 2016/17

- Monitor and respond to the demands on our foreshore areas, including lifeguarding services, garbage and waste collection and littering
- Maintain key statistics on beach usage, incidents and preventative actions and manage service levels accordingly
- Deliver Surf Sense to Primary Schools and Water Safety Education to target groups including University, TAFE and at risk groups
- Investigate a suitable location for an Integrated West Dapto Leisure / Community facility
- Implement program opportunities and innovative activity options to encourage healthy living, enhance user experience and increase patronage and new revenue streams at our supervised public swimming pools
- Incorporate elements of good design and wise use of water resources when undertaking improvements to public pool amenities
- Develop and manage a 2 year Service Level Agreement with Surf Life Saving Illawarra
- Implement the key recommendations of the Strategic Plan for Council's swimming pools in accordance with Council's capital program

RESOURCES



FTE
78.47

AQUATIC SERVICES

RESPONSIBILITY

Manager Property and Recreation

FUTURE CHALLENGES

- The Future of Our Pools Strategy 2014-2024 includes a range of key actions that will guide the provision of Council's Aquatic Services program
- To manage the impact of increasing day visitors on service levels
- Staged implementation of Council endorsed recommendations on the Strategic Plan for swimming pools
- Implementation of the 2012 Coast Safe report recommendations on Council's unpatrolled beaches
- Ongoing asset management of all facilities
- Increased residential development in unpatrolled locations such as McCauley's beach, there may be an expectation that increased patrols to such beaches will take place

SUPPORTING DOCUMENTS

- Planning People Places 2006
- Asset Management Plans
- Future of Our Pools Strategy 2014-2024

BOTANIC GARDEN & ANNEXES

RESPONSIBILITY *Manager Environmental Strategy and Planning*

The Botanic Garden and Nursery service involves managing and promoting the conservation, education, recreation and aesthetic values of the main 30 hectare site in Keiraville including the maintenance of the Gleniffer Brae grounds and the three natural area annexes of Mt Keira, Puckey's Estate and Korungulla Wetland. Environmental education and interpretation is conducted at the Discovery Centre.

DELIVERY STREAMS

- Botanic Garden & Annexes
- Nursery
- Discovery Centre
- Gleniffer Brae

Preliminary
Operating
\$'000

REVENUE \$263

EXPENSE \$(3,668)

NET \$(3,404)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

5.5.2.3

CORE BUSINESS

- Develop, interpret and maintain the botanic collection
- Provide environmental sustainability education programs
- Produce and distribute local native plants through the Bushcare and Greenplan programs
- Manage Botanic Garden events
- Provide conservation programs and support Botanic Garden partnerships, including the Friends of the Botanic Garden
- Deliver environmental education programs

MAJOR PROJECTS 2016/17

- Enhance Botanic Garden visitor experience via programs, interpretation, education and events
- Facilitate the future uses of Gleniffer Brae

RESOURCES



FTE
24.07

FUTURE CHALLENGES

- Asset management requirements for the Botanic Garden

SUPPORTING DOCUMENTS

- Botanic Garden Plan of Management
- Environmental Sustainability Policy and Strategy 2014 - 2022
- Wollongong Local Environmental Plan
- Illawarra Biodiversity Strategy 2011

CITY CENTRE MANAGEMENT

RESPONSIBILITY *Manager Community Cultural and Economic Development*

City Centre Management supports the growth of the Wollongong economy through a range of business attraction strategies and coordination with key internal and external stakeholders and government agencies. The service aims to create a city experience for residents across the local government area and to the broader region.

The service also ensures the smooth operations of the city centre, in particular the Crown Street Mall. This includes day to day security, CCTV operations, graffiti removal, management, marketing and activation.

DELIVERY STREAMS

- City Centre & Crown St Mall

Preliminary
Operating
\$,000

REVENUE \$1,496

EXPENSE \$(2,872)

NET \$(1,376)

**COMMUNITY
STRATEGIC PLAN
ALIGNMENT**

GOAL 2 : We have an innovative and sustainable economy

GOAL 3 : Wollongong is a creative, vibrant city

**DELIVERY PROGRAM
2012-17 ALIGNMENT**

2.3.1.3
2.3.1.5

2.3.1.2

2.3.1.1

3.3.2.1

CORE BUSINESS

- Deliver the city centre marketing, promotion and events program
- Develop and implement projects/initiatives to revitalise the city centre
- Management of city centre security, CCTV and graffiti removal
- Business investment and attraction and job growth initiatives
- Work with partners to improve the attractiveness of Wollongong city centre and job growth
- Management of permits and access to mall and city centre
- Maintenance of city centre including cleaning, waste, civil and grounds maintenance

**MAJOR PROJECTS
2016/17**

- Prepare designs for the Crown Street West Precinct and commence construction of Stage 1 of the works
- Implement capital works within the City Centre
- Implement a range of 'Quicker, Lighter, Cheaper' activation initiatives across the city centre precincts that achieve quick wins
- Undertake a review of WiFi in the City Centre
- Design and commence staged implementation of Crown Street West improvement works
- Coordinate activation and accessibility of the Arts Precinct in collaboration with the Arts Precinct Management Committee
- Deliver a new and refreshed integrated marketing and activation program that reflects the 'city experience'

RESOURCES



FTE
2.46

**FUTURE
CHALLENGES**

- Future impacts on the city centre include the management of an expanded city centre definition from the Railway Station to the Foreshore. This reflects the Draft City for People
- In keeping with this, the design and implementation of a 'city experience' integrated marketing and activation plan will be a focus. This includes re-framing the city centre from a space into a place where residents, visitors and workers want to stay and play
- As the current residential developments begin to see residents move in, a new and emerging community will begin to impact the city in a positive way

CITY CENTRE MANAGEMENT

RESPONSIBILITY *Manager Community Cultural and Economic Development*

**SUPPORTING
DOCUMENTS**

- Draft A City for People (Public Spaces for Public Life) 2015
- Wollongong Economic Development Strategy 2013 - 2023
- Draft Wollongong Major Events Strategy 2016 - 2020
- Community Safety Plan 2012 - 2016
- Cultural Plan 2014 - 2018
- Wollongong Local Environment Plan (LEP) 2009
- Wollongong Development Control Plans (DCP) 2009

COMMUNITY FACILITIES

RESPONSIBILITY *Manager Library and Community Services*

This service involves the management and operation of Council's 56 community facilities, including neighbourhood centres, senior citizens centres, child care centres, branch libraries, community centres and community halls. The service provides accessible community spaces that support the delivery of a diverse range of community programs, activities and events. The service also provides support through community and Council managed facilities enabling both Council and community groups the opportunity to develop and deliver community services.

DELIVERY STREAMS

- Community Managed (Licenced) Community Centres & Halls
- Council Managed District Community Centres
- Council Managed Local Community Centres & Halls

Preliminary
Operating
\$'000

REVENUE \$713

EXPENSE \$(4,982)

NET \$(4,268)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 4 : We are a connected and engaged community

DELIVERY PROGRAM 2012-17 ALIGNMENT

4.3.3.1

4.2.1.3

4.2.2.1

4.4.5.10

CORE BUSINESS

- Day to day operational management of Council managed facilities
- Provision of quality, accessible and affordable community facilities
- Support for community groups who use Council's facilities for a range of activities
- Continue to maintain, improve and reinvest in community facilities to better meet the needs of community groups, ensuring compliance and improved sustainability
- Collect and review data to ensure appropriate marketing of facilities and satisfaction levels and community facilities planning

MAJOR PROJECTS 2016/17

- Provide support for Not for Profit organisations via provision of affordable Council assets and community facilities
- Develop Social Infrastructure Supporting Document
- Support community based organisations within Community Facilities to maintain effective governance and sustainable management practices
- Investigate options to increase revenue at Council facilities

RESOURCES



FTE
17.77

FUTURE CHALLENGES

- Ensure adequate and flexible spaces to adapt to changing community needs
- Plan for new community facility to serve the south eastern suburbs of Wollongong, at Warrawong
- Management of facilities changes over time, in that some facilities which are "direct run" by Council return to community management, while others under licence to community groups return to be "direct run" by Council. This impacts on the data for hours of utilisation
- Develop Social Infrastructure Plan and planning principles to inform future strategy and decision-making re community facilities

SUPPORTING DOCUMENTS

- Planning People Places 2006
- Asset Management Plans
- Wollongong City Libraries Strategy 2012-2015

COMMUNITY PROGRAMS

RESPONSIBILITY *Manager Library and Community Services*

Community programs identifies priority social issues and needs and works with community, government and business partners to deliver community programs and services with a focus on social inclusion, building community capacity and enhancing community well being.

DELIVERY STREAMS

- Community Development
- Social Planning
- Community Safety & Graffiti Prevention
- Volunteering Illawarra

Preliminary Operating \$,000	REVENUE \$364		EXPENSE \$(1,847)		NET \$(1,484)	
	COMMUNITY STRATEGIC PLAN ALIGNMENT		GOAL 2 : We have an innovative and sustainable economy			
			GOAL 3 : Wollongong is a creative, vibrant city			
			GOAL 4 : We are a connected and engaged community			
			GOAL 5 : We are a healthy community in a liveable city			
DELIVERY PROGRAM 2012-17 ALIGNMENT		3.2.2.1	3.2.3.1	2.5.1.1	2.1.4.1	
		3.4.1.1	4.3.2.1	4.3.3.1	3.4.3.1	
		4.1.1.1	4.1.3.2	4.2.1.1	5.1.1.1	
		5.1.2.1	5.1.4.1	5.1.5.1	5.5.1.2	
		5.3.2.1	5.4.1.1	5.4.2.1	5.4.2.2	
		5.4.3.1	5.5.3.1	5.6.1.1		
CORE BUSINESS		<ul style="list-style-type: none">→ Plan and deliver community development initiatives related to relevant target groups and communities→ Deliver services to the community including Language Services (Interpreter service and Language Aides)→ Carry out Community Safety Audits and Crime Prevention through Environmental Design assessments in the community with recommended actions→ Deliver projects which aim to reduce crime including Graffiti Prevention and participate in the Crime Prevention Partnership→ In partnership with local Aboriginal organisations, deliver NAIDOC, Reconciliation Week and Sorry Day events and community development activities that foster reconciliation and social inclusion and celebrate the contribution of Aboriginal people to the city→ Facilitate the Multicultural, Aboriginal and Community Safety Reference Groups→ Deliver and facilitate Access and Equity Strategies→ Consider and plan for the social needs of our current and future communities→ Through partnerships, programs, policy and planning support families and children' s wellbeing→ Deliver regional volunteering "peak" services to Wollongong, Shellharbour, Kiama and Shoalhaven→ Local Government Areas - recruit, match and support volunteers and volunteer organisations→ Deliver training to non-government and aged /disability care organisations→ Promote volunteering and opportunities to volunteer across the region				

COMMUNITY PROGRAMS

RESPONSIBILITY *Manager Library and Community Services*

MAJOR PROJECTS 2016/17

- Explore Public art opportunities at Hill 60 Reserve
- Deliver improvements in the Arts Precinct within the context of the Arts Precinct Master Plan
- Facilitate events occurring for NAIDOC Week, Reconciliation Week and Sorry Day
- Support newly arrived and refugee communities through the delivery of the Illawarra Refugee Challenge with community partners
- Collaborate with Culturally and Linguistically Diverse Communities (CALD) community to support community events and celebrations
- Deliver the Men's Spaces and Places Action Plan
- Work in collaboration with the Aboriginal community to develop the Aboriginal specific space and its operations at the Kembla Grange Cemetery
- Deliver Volunteering Illawarra services and continue to review the Volunteering Illawarra Program
- Support newly arrived and refugee communities through sector development and coordination, community awareness and education
- Review engagement practices for children to ensure continuous improvement and actively involve children in town & village planning, playspace design and policy and planning
- Contribute to a range of community based initiatives in conjunction with partner organisations and volunteers, such as Illawarra White Ribbon Walk and Illawarra Reclaim the Night
- Support the Laneway Fiesta in Warrawong to become a sustainable community event

RESOURCES



FTE

14.07

FUTURE CHALLENGES

- Anticipated growth in demand for Volunteering Illawarra services from community based organisations.
- Anticipated increased demand for Volunteering Illawarra services to support non-government organisations in managing risks associated with governance and sustainability
- Changes to federal/state government funding partnership arrangements as a result of the Council of Australian Governments (COAG) reforms to aged and disability services
- Planning Reforms (Planning NSW White Paper)
- Increase in reporting of graffiti
- Over the next 12 months Wollongong will see an increase in refugee settlement in the area. In addition, Wollongong continues to demonstrate high levels of disadvantage in a number of suburbs. An increased focus on place and disadvantage will require planning and resourcing

SUPPORTING DOCUMENTS

- Community Safety Plan 2016-2020
- Future Disability Action Plan
- Draft City for People
- Corrimal Town Centre Plan
- Warrawong Town Centre Plan


CORPORATE STRATEGY

RESPONSIBILITY *Manager Executive Strategy*

This service involves the management of a range of internally and externally focussed projects, processes and activities. The service is responsible for delivery of legislative requirements pertaining to organisational planning and reporting, such as the community strategic plan, delivery program and annual plans. The service also has a focus on performance measurement and the coordination of corporate strategies such as financial sustainability and other business improvement projects. Corporate Strategy also includes a \$2M budget for operational contingencies which is distributed throughout the year to cater for additional salaries and wages increases, unanticipated costs or urgent action

DELIVERY STREAMS

- Organisational Planning and Reporting
- Business Improvement

Preliminary Operating \$,000	REVENUE \$(334)		EXPENSE \$(1,714)		NET \$(2,047)	
	COMMUNITY STRATEGIC PLAN ALIGNMENT		GOAL 4 : We are a connected and engaged community GOAL 5 : We are a healthy community in a liveable city			
	DELIVERY PROGRAM 2012-17 ALIGNMENT		4.4.2.1 5.2.2.1	4.4.1.2 4.4.5.2	4.4.4.2 4.4.5.3	4.4.5.1 4.4.5.6
	CORE BUSINESS		<ul style="list-style-type: none">→ Coordinate and prepare Council's Strategic Management Cycle including the community strategic plan, delivery program, annual plan and service plans→ Facilitate, advise and support management in timely, accurate and accountable strategic and corporate reporting.→ Coordinate organisational research→ Identify and assist divisions with the implementation of business improvement initiatives→ Provide strategic analysis, project management and review of service as required→ Issue and change management→ Coordinate major projects			
	MAJOR PROJECTS 2016/17		<ul style="list-style-type: none">→ Undertake an annual service review program→ Collaborate with other councils to explore shared service opportunities→ Achieve \$6.5M in operational savings within 3 years→ Contributing to the overall savings target introduce a 3 year efficiency program to be achieved across Council's delivery streams by 2016/17→ Explore opportunities for data sharing with relevant State agencies to support monitoring→ Respond to Local Government Reform agenda including Fit for the Future and Local Government Act review			
RESOURCES		<div> FTE 4.1</div>				
FUTURE CHALLENGES		<ul style="list-style-type: none">→ Continued integration of corporate, service, financial and asset planning→ Organisational business improvement including facilitation of change management initiatives across the organisation→ Revision of the Local Government Act and broader local government reform→ Greater emphasis on planning and reporting→ Local government performance measurement framework→ Focus on financial sustainability and organisational efficiencies→ Service reviews may become a mandatory requirement→ Renewed focus on benchmarking				

CORPORATE STRATEGY

RESPONSIBILITY

Manager Executive Strategy

SUPPORTING DOCUMENTS

- Wollongong 2022 Community Strategic Plan
- Revised Resourcing Strategy 2012-2017
- Revised Delivery Program 2012-2017

CREMATORIUM & CEMETERIES

RESPONSIBILITY *Manager Property and Recreation*

This service provides memorial, burial, crematorium facilities and funeral service facilities at six sites across the Local Government Area.

DELIVERY STREAMS

- Wollongong Memorial Gardens (Crematorium), Unanderra
- Cemeteries

Preliminary
Operating
\$'000

REVENUE \$2,482

EXPENSE \$(2,481)

NET \$1

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 4 : We are a connected and engaged community

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

5.1.5.2

4.4.2.3

CORE BUSINESS

- Implementation of Masterplans for Wollongong Lawn Cemetery and Wollongong Memorial Gardens to maximise utilisation.
- To provide excellent, efficient and respectful service to customers through the provision of cremation facilities and memorial and burial options
- The provision of crematorium facilities, funeral service facilities, burial and memorialisation sites
- Maintenance of the memorial gardens and cemeteries

MAJOR PROJECTS 2016/17

- Plan the future operation of the cremator
- Reinstate Waterfall (Garrawarra) Cemetery

RESOURCES



FTE
16.78

FUTURE CHALLENGES

- Management of a range of older cemeteries that have little or no income potential
- Increase income to provide funds for maintenance in perpetuity
- Changes in consumer demand and preference
- Growth in service from private provider
- Future provision of the cremator
- Condition of cremator
- Changes in the market

SUPPORTING DOCUMENTS

- Crematorium and Cemeteries Strategic Plan 2010-15

CULTURAL SERVICES

RESPONSIBILITY *Manager Community Cultural and Economic Development*

This service delivers a range of cultural programs, infrastructure such as public art, exhibitions and events to the community. The service also engages in community cultural development programs, including advocacy for and support of the cultural industry sector, development of artists and performers and funding opportunities. Cultural Services also includes significant cultural infrastructure such as the Wollongong Art Gallery, Illawarra Performing Arts Centre and the wollongong Town Hall.

DELIVERY STREAMS

- Cultural Development
- Public Art
- Wollongong City Gallery
- Illawarra Performing Arts Centre
- Wollongong Town Hall

Preliminary
Operating
\$,000

REVENUE \$240

EXPENSE \$(5,634)

NET \$(5,394)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 2 : We have an innovative and sustainable economy

GOAL 3 : Wollongong is a creative, vibrant city

GOAL 4 : We are a connected and engaged community

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

	3.2.1.1	3.1.2.2	3.1.2.1
3.2.2.1	2.5.1.1	2.3.1.3	3.3.1.3
3.1.1.1	3.4.3.1	4.1.1.1	5.1.1.1
3.4.2.1			

CORE BUSINESS

- Develop, advocate and support creative industries in Wollongong
- Manage cultural programs including exhibitions, education projects, forums and networks that engage artists and performers, and other cultural development activities
- Deliver annual program of exhibitions, education and community participation opportunities at the Wollongong Art Gallery
- Manage the Wollongong Art Gallery collection, including acquisition of new works
- Facilitate the Wollongong Art Gallery and the Cultural Reference groups
- Support delivery of performance program through Illawarra Performing Arts Centre
- Support delivery of a cultural program through the Wollongong Town Hall
- Deliver the annual Public Art program
- Manage and implement the creative spaces strategy
- Develop and manage Viva la Gong

MAJOR PROJECTS 2016/17

- Promote the city as an evening economy trading environment
- Progress and finalise the 'Made in Wollongong' concept
- Manage Cultural Grants (small and large)
- Manage the Merrigong funding agreement for IPAC and the Town Hall
- Deliver the recommendations from the Cultural Plan and Live Music Action Plan
- Continue to work with local museums to develop and maintain a small virtual museum
- Deliver the Public Art Strategy
- Deliver Council's Annual Community Events Program
- Deliver key funded strategies from the Cultural Plan including community cultural development projects
- Implement recommendations of the youth services review including the future direction of Neighbourhood Youth projects
- Undertake a comprehensive community engagement process through the Wollongong Art Gallery to inform future programming

CULTURAL SERVICES

RESPONSIBILITY *Manager Community Cultural and Economic Development*

RESOURCES



FTE
9.16

FUTURE CHALLENGES

- Expand the capacity of Cultural Services within existing resources, with a particular focus on place making and industry development
- Increase festival sponsorship and partnerships
- Increase patronage and business sustainability of Art Gallery, Town Hall and IPAC
- Focus on establishing financial feasibility
- Integration of marketing and programming of the arts precinct
- Increased interest in community owned events and initiatives
- Increase incorporation of Libraries and Community Facilities into the cultural life of the city

SUPPORTING DOCUMENTS

- Cultural Plan
- Evening Economy Strategy
- Live Music Action Plan
- Draft City for People (Public space Public Life) 2015
- Draft Public Art Strategy
- Future Arts Precinct Masterplan
- Draft Major Events Strategy 2016-2020

DEVELOPMENT ASSESSMENT

RESPONSIBILITY *Manager Development Assessment and Certification*

This service includes the processing of development applications and construction and certificates in accordance with state, regional and local planning policies. It seeks to guide and facilitate development to achieve sustainable outcomes having regard for social, economic and environmental factors. The service undertakes assessment and determination of development applications, construction certificates, complying development, building and subdivision certificates. It includes pre lodgement information; registration of Annual Fire Safety Statements and upgrading fire safety in existing buildings; building compliance inspections; audits on completed buildings; Land and Environment Court appeals and advice to Council and stakeholders in all aspects of the development assessment process. Report applications to the Independent Hearing and Assessment Panel and Joint Regional Planning Panel as required.

DELIVERY STREAMS

- Development Assessment
- Building Certification
- Development Engineering

Preliminary
Operating
\$,000

REVENUE \$3,239

EXPENSE \$(7,077)

NET \$(3,838)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 1 : We value and protect our natural environment

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.1.2.1

1.6.3.1

1.6.3.2

5.1.5.1

CORE BUSINESS

- Provide high quality development and certification based on the four principal activities of environment, social, economy and governance
- Develop and implement new systems for approval and certification processes in response to NSW planning reforms
- Provide professional planning and building advice, timely and accurate assessment of development applications and construction certificates, and meet legislative reporting requirements
- Provide an accessible web-based and electronic development application system
- Provide specialist advice as it relates to engineering issues with the development and planning framework
- Assess and determine development applications

MAJOR PROJECTS 2016/17

- Assess new developments for environmental impacts
- Engage with other tiers of government, the development/building industry and the broader community to achieve improved development outcomes
- Administer Design Review Panel in relation to key sites or significant development
- Administer the Independent Hearing & Assessment Panel
- In conjunction with the Department of Planning and Environment administer the Joint Regional Planning Panel
- Train key Council staff in Green building/development principles
- Undertake initial engagement to inform the Positive Ageing Plan 2017-2020

RESOURCES



FTE
54.46

DEVELOPMENT ASSESSMENT

RESPONSIBILITY *Manager Development Assessment and Certification*

**FUTURE
CHALLENGES**

- The ongoing Planning System reforms State Government
- Expected growth in development at West Dapto, Tallawarra, Calderwood
- Improving customer service and reducing development application turnaround times in a highly regulated environment
- Revitalisation of Wollongong CBD and major centres
- Deliver targeted assessment services to assist applicants such as small business and home owners

**SUPPORTING
DOCUMENTS**

- Wollongong Local Environmental Plan 2009
- Wollongong Development Control Plan 2009


ECONOMIC DEVELOPMENT

RESPONSIBILITY *Manager Community Cultural and Economic Development*

This service promotes sustainable economic development across the City of Wollongong through planning and partnerships, Council process improvement, branding and marketing. The service also contributes to a number of economic development programs and initiatives in partnership with business, neighbouring councils and government agencies.

DELIVERY STREAMS

- Economic Development
- Destination Wollongong

Preliminary Operating \$,000	REVENUE Nil		EXPENSE \$(1,674)		NET \$(1,674)	
	COMMUNITY STRATEGIC PLAN ALIGNMENT		GOAL 2 : We have an innovative and sustainable economy GOAL 3 : Wollongong is a creative, vibrant city			
DELIVERY PROGRAM 2012-17 ALIGNMENT		2.1.1.1 2.1.3.2 2.3.1.3	2.1.2.1 2.4.2.1	3.2.1.1 2.3.2.2	2.2.3.1 2.3.2.1	
CORE BUSINESS		<ul style="list-style-type: none"> → Implementation of Economic Development Strategy → Deliver Business Attraction and Investment Strategy 2014-15 → Implementation of Advantage Wollongong → Manage Regional Economic Modelling Software (REMPPLAN) → Manage online presence of Economic Development → Support existing business development initiatives → Support RDA in establishing an Illawarra regional wide economic development strategy as part of transition Illawarra → Implement Illawarra Digital Strategy → Destination Wollongong funding agreement specifies outputs and outcomes to be delivered by Destination Wollongong on behalf of Council. 				
MAJOR PROJECTS 2016/17		<ul style="list-style-type: none"> → In partnership with NSW Department of Industry and the University of Wollongong, deliver the Advantage Wollongong program → Facilitate business and investment enquiries → Manage the operations of Wollongong City Centre → Support the ICTC Cluster and i3Net manufacturing cluster → Deliver a series of site specific events in the City Centre → Deliver increased marketing collateral and product placement via the Marketing the Wollongong Advantage Program → Implement the new Visitor Information Strategy → Actively promote Wollongong as the City of Innovation as part of Advantage Wollongong → Continue to manage and deliver programs at the Wollongong Art Gallery 				
RESOURCES				FTE 2.42		

ECONOMIC DEVELOPMENT

RESPONSIBILITY *Manager Community Cultural and Economic Development*

FUTURE CHALLENGES

- Support existing industry whilst developing new industry
- Develop and implement a sustainable approach to Economic Development
- Ongoing growth sectors, including Financial and Business Services and IT sectors, Health and Aged Care, Education and Port expansion are likely to be dominant industries
- Wollongong's proximity to Sydney is also likely to have a key influence on our future from an economic standpoint

SUPPORTING DOCUMENTS

- Draft A City for People (Public Space, Public Life) 2015
- CBD Action Plan 2010
- Cultural Plan 2014 - 2018
- Economic Development Strategy 2013 - 2023
- Wollongong LEP 2009
- Wollongong DCP 2009
- Wollongong Major Events Strategy 2012 - 2015


EMERGENCY MANAGEMENT

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

The Emergency Management Service provides support in the planning and preparation for significant emergencies that may impact the safety and security of residents and visitors to the city. The Service also involves Council's operational response to support Emergency Service Agencies during incidents and emergencies.

DELIVERY STREAMS

- Emergency Management & Support

Preliminary Operating \$,000	REVENUE \$567	EXPENSE \$(4,928)	NET \$(4,361)
COMMUNITY STRATEGIC PLAN ALIGNMENT	GOAL 1 : We value and protect our natural environment GOAL 3 : Wollongong is a creative, vibrant city		
DELIVERY PROGRAM 2012-17 ALIGNMENT	1.1.3.1	3.1.3.1	
CORE BUSINESS	<ul style="list-style-type: none"> → Actively participate in and support Illawarra Local Emergency Management Committee in achieving its responsibilities to prepare plans in relation to the prevention of, preparation for, response to and recovery from emergencies in the Illawarra Emergency Management Area (Wollongong, Shellharbour and Kiama local government areas) → Maintain vehicles, equipment and buildings for the local RFS brigades and SES unit → Provide financial support to Fire and Rescue NSW, SES and RFS → Provide mechanical support in relation to RFS fleet maintenance → Undertake maintenance to emergency facilities and fire trails (Council and emergency management providers) → Actively promote the Illawarra Emergency Management Plan to residents, in collaboration with emergency management providers. → Provide operational response to support emergency combat agencies during incidents and emergencies. → Ongoing Local Emergency Management Committee Support. 		
MAJOR PROJECTS 2016/17	<ul style="list-style-type: none"> → Contribute to delivery of programs within Emergency Services interagency service level agreement → Continue to progress design and construction of Wollongong SES Headquarters at Coniston 		
RESOURCES	 FTE 1.52		
FUTURE CHALLENGES	<ul style="list-style-type: none"> → Continuing obligation to provide and support 		
SUPPORTING DOCUMENTS	<ul style="list-style-type: none"> → Illawarra Emergency Management Plan and Sub Plans 2013 → Business Continuity Plan 2011 → Emergency Operations Plan 		

ENVIRONMENTAL SERVICES

RESPONSIBILITY *Manager Environmental Strategy and Planning*

This service involves Council and the community working together to improve the local environment and reduce the city's ecological footprint. This includes education and awareness programs, volunteer management and partnerships, civic pride/ clean-up activities, tree removal assessments and approvals, and environmental sustainability initiatives.

DELIVERY STREAMS

- Environmental Community Programs and Partnerships
- Environmental Assessment and Compliance
- Environmental and Sustainability Planning

Preliminary Operating \$,000	REVENUE \$610	EXPENSE \$(2,627)	NET \$(2,018)
COMMUNITY STRATEGIC PLAN ALIGNMENT	GOAL 1 : We value and protect our natural environment GOAL 4 : We are a connected and engaged community GOAL 5 : We are a healthy community in a liveable city		
DELIVERY PROGRAM 2012-17 ALIGNMENT	1.1.1.1 1.3.1.1 1.6.1.1	1.1.4.1 1.3.2.2 5.3.1.1	1.1.4.2 1.3.3.1 1.3.3.3 1.2.1.1 1.5.1.1 4.4.5.3
CORE BUSINESS	→ Volunteer supervision for programs and Community Service Order supervision → Sustainability metrics, projects and advice → Greenhouse Park practical demonstration site → Community environmental events and initiatives → Partnerships with other organisations → Administer the Tree Management Permit process and investigate breaches → Waste education, promotion and initiatives → Assessment of environmental issues associated with planning proposals and development applications → Preparation, monitoring, reporting and review of environmental policies, strategies and plans		
MAJOR PROJECTS 2016/17	→ Manage and facilitate community involvement in Greenhouse Park → Continue to pursue biodiversity certification of the West Dapto Urban Release Area including offsetting provisions → Implement key actions from the Illawarra Escarpment Strategic Management Plan 2015 → Continue implementation of priority actions from the Dune Management Strategy. → Coordinate the Estuary and Coastal Zone Management Committee → Coordinate community environmental programs, including Rise and Shine program, Clean Up, Australia Day, World Environment Day, National Recycling Week, International Composting Week and other waste education activities. → Implement and review annual water and energy saving actions. → Implement resources actions from the Environmental Sustainability Strategy, including Schools involvement in biodiversity programs such as National Tree Day; Standard vegetation monitoring protocols at key sites → Coordinate the Urban Greening Strategy → In accordance with the adopted Food Strategy, facilitate networks which support and promote the redistribution of donated food, to improve access to healthy food for those who are most vulnerable, and prevent good food from going to waste → Actively market Southern Phones to improve the return for Wollongong residents emphasising the projects it is supporting → Coordinate the Community Service Order program		

ENVIRONMENTAL SERVICES

RESPONSIBILITY *Manager Environmental Strategy and Planning*

RESOURCES



FTE
14.7

FUTURE CHALLENGES

- Developing and implementing environmental programs and activities
- Coastal management legislative changes
- Climate change
- Increased urbanisation and loss of native vegetation
- Impacts of development in West Dapto on the environment
- Lake Illawarra Authority transition
- Cessation of the Waste and Sustainability Improvement Program
- 'Waste Less Recycle More' state government funding

SUPPORTING DOCUMENTS

- Environmental Sustainability Policy and Strategy 2014- 2022
- Waste Management Strategy
- Waste and Resource Recovery Strategy 2012-22

FINANCIAL SERVICES

RESPONSIBILITY *Manager Finance*

Financial Services provides an in-house service of financial management. It involves the provision of financial information including management accounting and financial management systems, internal and external reporting, procurement policy, procedure development and compliance. In addition, the service delivers customer advice regarding rates, fees and charges.

- Rates and Sundry Debtors
- Management Accounting and Support
- Financial Accounting and Control
- Supply Management
- Funds Management
- Tax Management and Compliance
- Vehicle Management

**Preliminary
Operating
\$,000**

REVENUE \$176,108

EXPENSE \$(6,550)

NET \$169,559

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 2 : We have an innovative and sustainable economy

GOAL 4 : We are a connected and engaged community

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

2.1.1.1
4451

4.4.5.1

5.2.1.1

4.4.5.11

CORE BUSINESS

- ➔ Provide integrated management accounting and financial management systems, procedures and training
- ➔ Provide assistance and support managers to undertake their financial management responsibilities
- ➔ Provide systematic measurement of financial performance and ensure timely and reliable delivery of information
- ➔ Manage cash flow and working capital in accordance with Financial Strategy and Investment Policy
- ➔ Meet external financial reporting requirements
- ➔ Maintain systems of internal financial checks and compliance
- ➔ Manage Council's Revenue policy, rating, annual charges and sundry debtors
- ➔ Long term financial planning

MAJOR PROJECTS 2016/17

- Support and implement agreed actions from the Southern Council's Group Procurement Roadmap
- Manage and further develop the supply compliance program
- Continue to progress the Supply Action Plan to achieve long term savings and business improvement

RESOURCES



FTE
53.87

FUTURE CHALLENGES

- The Local Government Act Review may also impact on rating in the future
- Data and reporting requirements for "Fit for the Future"
- Reduce manual tasks through identification and implementation of efficiency improvements
- Changes to statutory and regulatory requirements
- Optimising fleet expectations
- West Dapto financial planning
- Review of Supply to ensure best value for Council
- Financial sustainability monitoring and compliance

FINANCIAL SERVICES

RESPONSIBILITY *Manager Finance*

**SUPPORTING
DOCUMENTS**

- Financial Strategy February 2014
- Revised Resource Strategy February 2014
- Annual Budget 2015-16
- Capital Budget 2015-16

GOVERNANCE AND ADMINISTRATION

RESPONSIBILITY *Manager Governance and Information*

The Governance and Administration Service includes the Office of the General Manager and Executive Group, support for Councillors and the Professional Conduct Coordinator. In addition, this service includes a number of essential back office governance functions including policy, internal audit, legal, insurance, claims management, risk management, business paper functions, printing and associated administrative services.

DELIVERY STREAMS

- Corporate and Councillor Support
- General Manager and Executive Group
- Corporate Governance & Internal Audit
- Legal Services
- Risk and Insurance Management
- Internal Ombudsman / Professional Conduct Coordinator

Preliminary
Operating
\$,000

REVENUE \$86

EXPENSE \$(8,504)

NET \$(8,418)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 1 : We value and protect our natural environment

GOAL 4 : We are a connected and engaged community

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

4.4.2.1	4.4.1.1	4.4.1.2	4.4.1.3
4.4.4.1	4.4.5.1	5.1.3.1	1.3.3.2
4.4.5.4	4.4.5.5		

CORE BUSINESS

- Organisational governance including Councillor and Council/Committee support, policy and procedure
- Enterprise-wide Risk Management (ERM), insurances and claims management and legal
- Management of delegations, policy register and governance procedure
- Review and maintain register of strategic legislative tasks
- Implement, audit and monitor Council's governance registers
- Oversee the delivery of Council's internal audit function
- Probity and investigations
- Support Council's Audit and Corporate Governance Committees
- Executive management and organisational oversight
- Provision of legal advice and assistance
- Provide general administrative support to Council and Councillors including policy and procedural matters
- Compliance with adopted annual internal audit program
- Annual review of Council's insurance portfolio
- Effective resolution of claims against Council consistent with Council's policies, insurance, legal rights and obligations
- Ensure complaints are appropriately managed

GOVERNANCE AND ADMINISTRATION

RESPONSIBILITY *Manager Governance and Information*

MAJOR PROJECTS 2016/17

- Lobby the Minister for the Illawarra, Minister for Trade and Investments and Minister for the Environment seeking a commitment to allocate \$18M funding to the ongoing management of Lake Illawarra.
- Publish Business Papers and webcast Council meetings to the website
- Review and maintain Risk Registers and treatment plans
- Develop, maintain and monitor emergency planning and testing
- Facilitate provision of training regarding Code of Conduct and fraud / corruption risk management
- Deliver the internal audit program
- Report on the Corporate Governance Health Checklist to Corporate Governance Committee
- Support the effective operation of the Audit and Corporate Governance Committees
- Conduct rolling review of Council's policy register
- Ensure the implementation of mitigation strategies for all fraud/corruption risks identified with immediate focus on the very high/high rated risks.
- Review and maintain the Register of Delegations
- Facilitate an integrated business improvement approach to work practices and spread of hours
- Lobby Government for financial assistance to redress the current infrastructure backlog and provide funding for key regional projects
- Explore opportunities for data sharing with relevant State agencies to support monitoring

RESOURCES



FTE
25.17

FUTURE CHALLENGES

- Ensure policies are reviewed in accordance with the adopted schedule
- Educate and promote risk management and successfully integrate Council's Enterprise-wide Risk Management into Council's strategic management cycle
- Effective alignment of corporate emergency planning across the organisation
- Maintaining adequate insurance coverage
- Legislative changes
- Ensure audit process is robust and compliant

SUPPORTING DOCUMENTS

- Wollongong 2022 Strategic Management Plans
- Administration Building Business Continuity Plan
- Crisis Management Plans
- IT Disaster Recovery Plan

HUMAN RESOURCES

RESPONSIBILITY *Manager Human Resources*

Council's Human Resources Service provides support, advice and information to staff, occupational health and safety, attracting and engaging staff, and employee learning and development. This service also fosters a safe and equitable work environment where people are skilled, valued and supported.

DELIVERY STREAMS

- Organisational Development and Change
- Learning and Development
- Industrial Relations
- Attraction and Retention
- Work Health and Safety
- Workers Compensation and Injury Management
- Payroll
- Remuneration and Performance Management

Preliminary Operating \$,000	REVENUE \$10		EXPENSE \$(7,734)		NET \$(7,724)	
	COMMUNITY STRATEGIC PLAN ALIGNMENT		GOAL 2 : We have an innovative and sustainable economy GOAL 4 : We are a connected and engaged community			
	DELIVERY PROGRAM 2012-17 ALIGNMENT		2.5.1.1 4.4.1.3	2.1.5.1 4.4.1.4	2.1.3.2 4.4.3.1	2.1.3.1
	CORE BUSINESS		<div>→ Leadership, development and performance management</div> <div>→ Organisational culture capability framework</div> <div>→ Workforce planning</div> <div>→ Enterprise Agreement development and application</div> <div>→ Workplace health and safety, workers compensation and injury management</div> <div>→ Human Resource policy development, implementation, support and review</div> <div>→ Annual audit process of payroll function to ensure compliance</div> <div>→ Audit and continually improve workplace health and safety (WHS) and injury management systems and practices to meet WorkCover Self Insurers Licence requirements, minimise injury to employees and have no breaches of WHS Act and relevant regulations</div> <div>→ Employee learning and development</div> <div>→ Remuneration management including payroll</div> <div>→ Delivery of cadet apprentice and trainee, youth and transition to employment programs to meet future needs of the workforce plan.</div> <div>→ Managing and investigating workplace complaints.</div> <div>→ Workforce Diversity.</div> <div>→ Recruitment.</div> <div>→ Strategic consultancy services.</div>			

HUMAN RESOURCES

RESPONSIBILITY *Manager Human Resources*

MAJOR PROJECTS 2016/17

- Work with local high schools, TAFE and the University of Wollongong to promote Council's Youth Development Program and attract students into the program
- Provide opportunities for staff development
- Deploy Council's Attraction and Retention Strategy
- Complete development and implementation of e-recruitment system
- Promote Wollongong City Council as an employer of choice for women in Local Government
- Deliver Council's Workforce Diversity Policy
- Provide opportunities for Council staff to access further education and training through tertiary assistance program, Cadets, Apprenticeships and Trainee Program and other learning & development
- Deploy the Transition to Employment Program
- In conjunction with Divisions, develop & implement Divisional Workforce Plans & Strategies
- Communicate and implement changes required under Work Health Safety Act
- Implement the Work Health & Safety Management Plan
- Recognise staff for their work through the application of the Employee Recognition Program

RESOURCES



FTE
40.16

FUTURE CHALLENGES

- Ageing workforce will mean a need to re-skill staff (e.g. outdoor staff)
- Successfully integrate workforce planning in Council's day-to-day planning and culture
- Pursuing opportunities to increase workforce diversity to better reflect the city's population demographics in Council's workforce and target under-represented and disadvantaged groups
- Develop & implement initiatives to change workplace behavior relating to WHS activities
- Implement a best practice e-recruitment system
- Strategy development and implementation aligned with new OCI data
- New enterprise agreement

SUPPORTING DOCUMENTS

- Human Resource Strategic Plan
- Workforce Management Plan 2012-17
- Management Plan

INFORMATION TECHNOLOGY

RESPONSIBILITY *Manager Governance and Information*

The Information and Communications Technology Service is an in-house provider of reliable, cost effective technology infrastructure inclusive of servers, data storage, networking, help desk function, personal computers and telephony. This service also provides technical implementation and support for Council's websites and intranet.

DELIVERY STREAMS

- Device Support
- Data Centre Services
- Data and Communications Technology
- IT Project Delivery
- Web Development & Support

Preliminary
Operating
\$,000

REVENUE Nil

EXPENSE \$(3,957)

NET \$(3,957)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 4 : We are a connected and engaged community

DELIVERY PROGRAM 2012-17 ALIGNMENT

4.4.1.2

CORE BUSINESS

- Fulfil Council's information technology requirements through the provision of advice and support to Council staff, associated entities and councillors
- Management, protection and maintenance of hardware, software and data assets
- Server and data storage support, data protection and disaster recovery
- Wide Area and Local Area Network support
- Website Development and Support
- Technical development and support of Council's Core Information System data sources
- Analyse, develop and implement cost effective and functional small software solutions to meet business requirements inclusive of electronic forms
- Quality project management and governance
- Management and support of software and hardware required for the provision of telephone services
- Provision of server and storage for Council's CCTV network
- Providing procurement, provisioning and technical support of Council's ICT device assets

MAJOR PROJECTS 2016/17

- Deliver Council's ICT (Information & Communications Technology) Strategy

RESOURCES



FTE
14.89

FUTURE CHALLENGES

- Continue to develop the technical knowledge and skills of the team to assist Council System Users
- Implement new technologies to improve business processes; capture of data; dissemination of information
- Manage the growth of data enabled devices and increased business application support
- Increased usage of smart phone and tablet technology
- Explore Cloud opportunities
- Growth of video conferencing
- Increasing reliance on data network
- Increase of online and mobile services

INFORMATION TECHNOLOGY

RESPONSIBILITY

Manager Governance and Information

SUPPORTING DOCUMENTS

- Information Communication and Technology [ICT] Strategic Plan 2016-2020
- Business Continuity Plan
- IT Disaster Recovery Plan
- Off Site Storage Project Plan

INFRASTRUCTURE PLANNING & SUPPORT

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

This service includes the strategic and technical planning and whole of life asset management of Council's infrastructure to support all Council Services. This includes the integrated development and review of asset management plans, service specifications and service agreements and the coordinated development and delivery of annual and rolling Capital Works Programs.

The Service also involves the provision of project management, design and technical services and information, systems and business improvement support within Council.

DELIVERY STREAMS

- Infrastructure strategic planning
- Capital Program Control
- Design and Technical Services
- Infrastructure Information and Systems Support
- Support Assets

Preliminary
Operating
\$'000

REVENUE \$175

EXPENSE \$(11,154)

NET \$(10,979)

COMMUNITY STRATEGIC PLAN ALIGNMENT

- GOAL 1 : We value and protect our natural environment
- GOAL 2 : We have an innovative and sustainable economy
- GOAL 4 : We are a connected and engaged community
- GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.1.2.1	2.2.2.1	2.1.6.1	2.1.2.2
2.3.2.3	4.4.2.2	4.3.1.1	5.1.6.1
5.5.1.2	5.3.3.1	1.3.3.3	2.2.2.2
4.4.5.9	5.1.4.3	5.3.2.3	

CORE BUSINESS

- Design of structural, architectural, landscape, civil infrastructure
- Technical support (geotechnical, drainage, survey, structural and environmental)
- Geographical, Spatial, Land Information and Asset Systems support
- Name and Address register management
- Delivery of asset management strategy and improvement Plan 2012-17
- Deliver enhanced services and organisational performance by optimising and rationalising assets in order to provide the best possible quality and value for money
- Monthly reporting on the capital works program and budget
- Plans and specifications for the construction of infrastructure
- Advice on development applications and section 149 certificates
- Urban design technical planning

INFRASTRUCTURE PLANNING & SUPPORT

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

MAJOR PROJECTS 2016/17

- Continue with the removal of Chinese Tallowoods throughout the City
- Support operation of Lake Illawarra Estuary Management Committee
- Establish and deliver an integrated management plan for the City Centre
- Continue to implement the Infrastructure delivery program to support the West Dapto Urban Release Area
- Resolve options for key services including power and water supply to the Mt Keira summit
- Implement the Bald Hill Masterplan
- Seek funding for key iconic tourism infrastructure
- Work with NBN Co in the roll out of NBN through planning, infrastructure and engagement advice
- Progressively implement the Asset Management Improvement Program
- Continue to seek external funding to support delivery of core community infrastructure projects
- Undertake programmed renewal works at Council's rock pools in accordance with the capital works programme
- Progress design work for the Unanderra CBD upgrade and continue to seek additional funding to implement priority actions from the Unanderra Town Centre Studies
- Accelerate delivery of building renewal and maintenance programs through allocation of additional funds
- Deliver 85% of Council's capital investment into our asset renewal program
- Review Council's Asset Management Plans: Buildings, Recreation, Stormwater, Plant and Vehicles, Transport
- Continue to work with the community to review levels of service
- Establish a program to ensure Disability Discrimination Act compliance is integrated with Council asset management plans

RESOURCES



FTE
82.19

FUTURE CHALLENGES

- Deliver Council's commitment to improve its community assets by directing 85% of Council's capital budget into asset renewal
- Planned assets growth in West Dapto will mean growth in asset maintenance and renewal into the future
- Increased contributed or transferred assets (assets that are built by other parties, including developers and other tiers of Government). For example, subdivision roads at West Dapto
- Climate change and associated impacts will impact on asset requirements
- Local Government Act Review is likely to impact on Strategic Asset Management
- Review of Planning Act with changes to Section 94 - Council may be required to fully fund certain infrastructure items that were previously fully funded by developers
- Proposed changes to Federal Assistance Grant funding (i.e. reductions) may impact on the delivery and capacity of Council to fund capital items
- Continued growth in size of capital budget expected - based on trend since 2007
- Increased management and reporting of grant programs
- Increasing Capital program means continued anticipated growth of resourcing needs to support this Service
- Increasing complexity of development application approval requirements (conditions) means more emphasis on compliance
- Information technology trends towards handheld, mobile-based applications
- Implement processes to streamline and improve the efficiency and cost effective delivery of infrastructure programs

SUPPORTING DOCUMENTS

- Capital Works Program
- Wollongong 2022 Strategic Management Plans
- Asset Management Plans (2011)
- Purchasing Policy 2008
- Project and Construction related processes and requirements
- All current and planned Supporting Documents containing infrastructure-related actions

INTEGRATED CUSTOMER SERVICE

RESPONSIBILITY *Manager Governance and Information*

Customer Service delivers a range of internal and external services to the community these include the provision of customer service through various methods of contact-complaint management and facilitation of access to Council information. This service also manages the safe custody and preservation of Council records as required by legislation.

DELIVERY STREAMS

- Customer Service Delivery
- Information Management

Preliminary
Operating
\$,000

REVENUE \$11

EXPENSE \$(4,931)

NET \$(4,920)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 4 : We are a connected and engaged community

DELIVERY PROGRAM 2012-17 ALIGNMENT

4.4.1.2

4.4.1.3

4.1.2.1

4.4.6.1

CORE BUSINESS

- Manage customer contact consistently and in a timely manner
- Initial contact management for face to face, on line, and telephone enquiries
- Create, manage and retain full and accurate records of all activities and decisions according to legislation and ensure they are easily accessible by staff
- Undertake the public access to information function
- Provide training to staff in the capture and storage of documents
- Delivery of customer service online
- Delivery of call center
- Development and support of customer service request system
- Development and support of Council's Knowledge Base

MAJOR PROJECTS 2016/17

- Continue the "Council Connect" project to enhance Councils on-line services and increase opportunities to conduct business with Council online
- Ensure all records of Council business are created and managed efficiently and according to legislation to enable easy access by staff and by our community
- Continue to implement the "Creating a Customer Service Culture" Strategy
- Continue to deliver friendly, courteous and efficient customer service through the

RESOURCES



FTE
45.28

FUTURE CHALLENGES

- Provide user friendly on-line service to allow easy access to a range of information and services
- Lead and coordinate continuous improvement in the organisation's customer service delivery
- Full compliance with the state government standard on digital record keeping
- Full conversion of all paper files stored off-site to electronic storage
- Implement strategies to facilitate Customer shifts in the way they want to do business with Council
- Keep current with Technology changes
- Manage the trends and volume of customer requests

INTEGRATED CUSTOMER SERVICE

RESPONSIBILITY

Manager Governance and Information

SUPPORTING DOCUMENTS

- Customer Service Charter 2014
- Off-Site Storage Project Plan
- ICT Strategic Plan 2016 - 2020
- Business Continuity Plan
- IT Disaster Recovery Plan
- Customer Service Policy
- Public Access to Information and Documents held by Council Policy
- Record Mapping Policies

LAND USE PLANNING

RESPONSIBILITY *Manager Environmental Strategy and Planning*

This service provides land use planning in accordance with federal, state, regional and local environmental legislation and policies. Land use planning includes: precinct planning; preparation and assessment of planning proposals; local environmental plans and development control plans; heritage management; planning studies; management of Section 94 contributions; Section 149 certificates and community land management plans.

DELIVERY STREAMS

- West Dapto Planning
- Developer Contributions Planning
- Local Environmental Planning
- Urban Renewal and Civic Improvement
- Heritage
- Planning Certificates
- Community Land Management Planning

Preliminary
Operating
\$,000

REVENUE \$666

EXPENSE \$(2,511)

NET \$(1,846)

COMMUNITY STRATEGIC PLAN ALIGNMENT

- GOAL 1 : We value and protect our natural environment
- GOAL 2 : We have an innovative and sustainable economy
- GOAL 3 : Wollongong is a creative, vibrant city
- GOAL 5 : We are a healthy community in a liveable city
- GOAL 6 : We have sustainable, affordable and accessible transport

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.4.1.1	1.4.1.2	1.4.2.1	1.6.1.1
1.6.2.1	3.2.1.1	2.1.6.1	2.3.1.4
5.1.5.1	5.1.6.1	5.5.2.4	6.2.2.1
1.6.3.3			

CORE BUSINESS

- Prepare planning policies and strategic studies to inform land use planning for the city including local environmental plans and development control plans
- Process planning proposals (including reclassification of Council land) resulting in the preparation of local environmental plans
- Prepare Plans of Management for community land
- Develop town and village plans
- Plan and manage new urban release areas (West Dapto)
- Provide heritage assessment and advice, and heritage assistance fund
- Produce and review Section 94/94A plans
- Prepare and issue Section 149 certificates and maintain data in the Land Information System
- Participate in regional planning and infrastructure forums
- Develop revitalisation strategies
- Contribute to, review and develop town centre DCPs

LAND USE PLANNING

RESPONSIBILITY *Manager Environmental Strategy and Planning*

MAJOR PROJECTS 2016/17

- Determine a future use for the Bulli Miners Cottage which conserves the heritage values of the building
- Continue to review and assess Neighbourhood Plans
- Participate in the Local Government Planning Directors Group.
- Review the draft legislation and consultation documents released by the State Government.
- Actively participate in the interagency Project Control Group (PCG) to oversee the delivery of infrastructure in the West Dapto Urban Release Area
- Continue the review of the West Dapto land release area including the vision, structure plan and local infrastructure plans
- Deliver the City Centre Revitalisation strategy
- Deliver the Heritage week and heritage festival
- Assess rezoning submissions and progress supported Planning Proposals
- Continue implementation of priority recommendations from Warrawong Town Centre Studies - undertake the Cowper Street Renewal Project, subject to support from RMS (Roads & Maritime Services)
- Continue to seek opportunities to fund the implementation of priority recommendations from the Figtree Town Centre Studies
- Implement key actions from the Corrimal Town Centre Study
- Undertake the South Wollongong Precinct Plan
- Undertake the Dapto Town Centre Planning Study
- Complete the minor reviews of the Beaton Park and Botanic Garden Plans of Management
- Finalise land title requirements for the transfer of land occupied by Russell Vale Golf Course
- Actively participate in the interagency Project Control Group (PCG) to oversee the delivery of infrastructure in the West Dapto Urban Release Area

RESOURCES



FTE

16.62

FUTURE CHALLENGES

- Community demand for town centre reviews
- Voluntary planning agreements
- Rezoning requests may increase as a consequence of the pre-gateway appeal system
- Change in State Legislation
- Delivery of new release area at West Dapto and West Dapto development
- Population and housing demand
- Revising and integrating local planning instruments, assessment pathways and internal processes with the forthcoming NSW Biodiversity Conservation Act that will replace some existing and modify other biodiversity legislation

SUPPORTING DOCUMENTS

- Wollongong Local Environmental Plan 2009
- Wollongong Local Environmental Plan (West Dapto) 2010
- Wollongong Development Control Plan 2009
- Wollongong Section 94A Development Contribution Plan
- West Dapto Section 94 Development Contribution Plan
- Town and Village Plans - various
- Draft Coastal Zone Management Plan 2012
- Illawarra Escarpment Strategic Management Plan 2015
- Draft Heritage Strategy and Action Plan 2014 - 2017
- State Environmental Planning Policies
- Environmental Sustainability Policy and Strategy 2014 - 2022
- Draft Illawarra Regional Growth and Infrastructure Plan
- Biodiversity Strategy 2011

LEISURE CENTRES

RESPONSIBILITY *Manager Property and Recreation*

This service involves the provision of commercially operated recreation and leisure facilities at Russell Vale Golf Course, Beaton Park and Lakeside leisure centres.

The services provided through these locations include community access to an 18 hole public golf course, athletics facility, heated swimming pool, learn to swim, aqua-aerobics, personal training, rehabilitation, lap swimming, tennis, squash, seniors exercise activities, gymnastics, group exercise classes, access to gymnasium and fitness equipment, on site child minding, pre exercise advice, rehabilitation and health screening. Council outsources a number of the services available at these facilities including professional golf tuition, elite swim squad training, tennis coaching and physiotherapy.

DELIVERY STREAMS

- Lakeside Leisure Centre
- Beaton Park Leisure Centre
- Russell Vale Golf Course

Preliminary
Operating
\$,000

REVENUE \$3,363

EXPENSE \$(4,437)

NET \$(1,074)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

5.1.6.2

5.5.3.2

5.1.4.2

CORE BUSINESS

- Provide public access to community recreational pursuits at all centres
- Provide Learn to Swim tuition
- Provide health and exercise programs and advisory service for all sectors
- Provide affordable and equitable access to services
- Operate and maintain heated swimming pools
- Operate and maintain public golf course

MAJOR PROJECTS 2016/17

- Explore the options available for the future of Lakeside Leisure Centre
- Increase utilisation of Council's recreation and leisure assets
- Pursue key actions outlined in the 2016-2026 SportsGround & Sporting Facilities Strategy
- Provide a variety of affordable senior programs at the leisure centres

RESOURCES



FTE
20.77

LEISURE CENTRES

RESPONSIBILITY *Manager Property and Recreation*

FUTURE CHALLENGES

- Manage Council s ongoing asset management and maintenance of all facilities including licensing agreements with stakeholders and service providers
- Identify cost efficiencies to trade off increase utility costs at Beaton Park Heated Pool (water, gas and electricity)
- Identify and implement alternative water sources for Russell Vale Golf Course
- Provision of affordable, equitable and financially sustainable facilities and services
- Compliance with the Department of Local Government's Practice Note 15 (Water Safety) 2012 and Fitness Industry Code of Practice
- Level of subsidy for the leisure centres
- Potential increases in demand due to West Dapto
- Future provision of the Leisure Centre Program The overall management and planning of the Beaton Park Precinct will shift to Beaton Park Leisure Centre
- Sport of golf nationally is in decline
- Cost of utilities to service greens and tees continue to increase
- The level of subsidy to Russell Vale Golf Course
- Matters of land title (ownership) require clarification

SUPPORTING DOCUMENTS

- Planning People Places 2006
- Beaton Park Plan of Management
- Future of Our Pools Strategy 2014- 2022

DRAFT ANNUAL PLAN 2016-17 – ANNUAL SERVICE PLANS

LIBRARIES

RESPONSIBILITY *Manager Library and Community Services*

The Library Service delivers information, lifelong learning, cultural and recreational experiences and safe and accessible community spaces and resources, to residents of and visitors to, Wollongong. The service includes seven libraries across the LGA, a Home Library Service, Local Studies Library and a range of online library services

DELIVERY STREAMS

- Central Library
- District Libraries (Thirroul, Corrimal, Dapto, Warrawong)
- Branch Libraries (Helensburgh, Unanderra)

Preliminary
Operating
\$,000

REVENUE \$641

EXPENSE \$(10,411)

NET \$(9,770)

COMMUNITY STRATEGIC PLAN ALIGNMENT

- GOAL 1 : We value and protect our natural environment
- GOAL 2 : We have an innovative and sustainable economy
- GOAL 3 : Wollongong is a creative, vibrant city
- GOAL 4 : We are a connected and engaged community
- GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.4.1.3	2.5.1.1	4.3.2.2	3.4.3.1
4.1.2.1	4.2.1.2	5.5.2.1	5.6.1.1

CORE BUSINESS

- Deliver library services that meet the information, recreation, literacy and participation needs of the community by offering accessible print, audio-visual and electronic resources
- Provide collections including print, audio-visual, reference, local studies and a collection for people from culturally and linguistically diverse communities
- Develop and deliver programs, events and activities to engage the community in the library service
- Provide enquiry and lending services, readers' advice and community information directory
- Provide safe and welcoming spaces for people to meet, connect, study and participate in community life
- Deliver Home Library services to people who lack the capacity to access branches of the library
- Provide library technology support services to ensure ICT resources are functional and meet the needs of the community

MAJOR PROJECTS 2016/17

- Develop and deliver diverse local studies projects that contribute to the preservation and continued relevance of local history and community stories
- Deliver a program of activities and provide services that facilitate learning by community members: Born to Read; History Week workshops; Book Clubs
- Provide database sessions to year 11 & 12 students, and information sessions for customers, across a range of Library sites
- Research and assess the applicability of emerging technologies for library service provision
- Coordinate the refurbishment of Community Facilities, in partnership with licensees and community groups, as identified in the capital works and maintenance programs
- Review the delivery model of Comic Gong Festival
- Investigate opportunities to enhance library multi-media and online presence via the National Broadband Network (NBN)
- Work with Friends of Wollongong Library to improve resources within libraries that are generated with funding from fundraising activities
- Develop brief and initial design for the Southern Suburbs Community Centre and Library
- Deliver Wollongong City Libraries Supporting Document 2015-2022
- Offer a program of activities in Libraries to Celebrate Refugee Week, Reconciliation Week, NAIDOC Week and engage with our diverse community

LIBRARIES

RESPONSIBILITY *Manager Library and Community Services*

RESOURCES



FTE
65.79

FUTURE CHALLENGES

- Achieve the strategic vision of increasing annual loans and visits (including online loans and visits)
- Respond to evolving and diverse customer needs and demands
- Deliver a mix of existing and new/emerging technologies such as e-resources
- Workforce renewal
- Reinvent libraries as community 'places', beyond book repositories
- Provide library services to residents of the future West Dapto community
- NSW State Library subsidy to public libraries has declined
- Changing impact of existing, new and emerging technologies - trend towards demand for e services versus increasing demand from community for more activated library spaces (programs, events)
- Plan for new library at Helensburgh

SUPPORTING DOCUMENTS

- Wollongong City Libraries Strategy 2012-15
- Collection Development Plan
- Wollongong City Libraries Supporting Document 2016-2022 (currently in final stages of development)
- Home Library Service Action Plan

NATURAL AREA MANAGEMENT

RESPONSIBILITY *Manager Environmental Strategy and Planning*

This service includes the management of natural areas under Council care and control. Activities undertaken as part of this service include: restoration of natural areas, weed management, pest management, bushfire management as well as the conservation of endangered ecological communities and threatened species. These activities are funded through a combination of Council's own operating funds, external grants, partnerships with other organisations and the support of community volunteers.

DELIVERY STREAMS

- Natural Area Management
- Asset Protection Zone (Bushfire) Management

Preliminary
Operating
\$,000

REVENUE \$85

EXPENSE \$(2,561)

NET \$(2,476)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 1 : We value and protect our natural environment

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.1.3.1

1.1.4.1

CORE BUSINESS

- Manage Council's natural areas restoration works program
- Respond to community complaints and issues regarding the condition of natural areas under Council care and control.
- Pest animal management programs
- Vegetation management to reduce bushfire risk in asset protection zones on natural areas under Council care and control.
- Manage the Illawarra District Noxious Weeds Authority
- Volunteer management and training through Councils Bushcare and FiReady programs
- Conduct community education events
- Asset protection zone program

MAJOR PROJECTS 2016/17

- Implement annual bushfire Hazard Reduction works program for Asset Protection Zones on Council managed land
- Participate in the Illawarra Bushfire Management Committee programs
- Coordinate natural area restoration works at priority sites
- Support the Illawarra District Noxious Weeds Authority to fulfill weed control obligations under the Noxious Weeds Act, prioritising actions identified under relevant threat abatement plans and high priority natural areas

RESOURCES



FTE
10.7

NATURAL AREA MANAGEMENT

RESPONSIBILITY *Manager Environmental Strategy and Planning*

FUTURE CHALLENGES

- Implementation of the Dune Management Strategy and Dunecare program will result in a growth in service and works delivery across the function
- Cessation of the Lake Illawarra Authority will increase the number of natural area sites under Council's care and control
- Cost of maintaining the expected level of Fiready program support against the relatively low numbers of participation, currently under review
- Potential impact of the proposed 10/50 Vegetation Clearing of Practice Bushfire Code
- Improve natural area condition assessment for key sites
- Manage and mitigate climate change impacts on biodiversity and fire management
- Additional land acquisition (e.g. As a result of growth in West Dapto through, through subdivision, voluntary planning agreements etc.) resulting in an increase in natural assets
- Application and integration of existing and future programs and projects with the forthcoming NSW Biodiversity Conservation Act that will replace some existing and modify other biodiversity legislation

SUPPORTING DOCUMENTS

- Illawarra Biodiversity Strategy 2011
- Generic Plan of Management (Natural Areas)
- Wollongong City Council Vertebrate Pest Animal Policy
- Estuary and Coastal Zone management plans
- Climate Change Adaptation and Mitigation Plan
- Illawarra Escarpment Strategic Management Plan 2006
- Stormwater management plans
- Floodplain risk management plans
- Dune Management Strategy
- Environmental Sustainability Policy and Strategy 2014 - 2022

PARKS AND SPORTSFIELDS

RESPONSIBILITY *Manager Property and Recreation*

This service operates 427 parks, 65 sports fields, 220 playing fields, 9 turf wickets and 156 playgrounds across the city. This includes the provision of passive access to community parks, playgrounds, affordable and equitable access to sports fields, and facility and service planning for the creation of enhanced public amenity and recreational opportunities. These services are supported through facilitating casual hire and bookings of parks and sports fields. Twenty two (22) sports fields are licensed by volunteer or semi-professional sporting clubs.

DELIVERY STREAMS

- Parks
- Playgrounds
- Sportsfields

Preliminary
Operating
\$'000

REVENUE \$490

EXPENSE \$(18,708)

NET \$(18,218)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 3 : Wollongong is a creative, vibrant city

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

3.3.1.2	5.1.6.2	5.1.6.3	5.5.1.1
5.3.3.1	5.4.1.1	5.5.2.1	5.5.2.2
5.5.2.5	5.5.2.6		

CORE BUSINESS

- Provide safe and accessible open space and recreational facilities
- Operate and maintain parks, sports fields and playgrounds
- Coordinate bookings for sports fields and parks
- Carry out quality recreation planning for the Wollongong community
- Develop, implement and review policies aligned to public open space, playgrounds and sports fields
- Provision of safe playground equipment for general community use

MAJOR PROJECTS 2016/17

- Collaborate with Destination Wollongong on encouraging local sporting associations to host and facilitate events.
- Pursue Playground renewals in accordance with the Play Wollongong Strategy 2014 -2024 and adopted Capital Works program
- Explore opportunities outlined in needs assessment developed for the Beaton Park Precinct
- Review West Dapto Recreation needs in line with the adopted Section 94 Plan including current concepts on Cleveland Road and West Dapto Road and ascertain recreation needs for Reed Park South.
- Pursue funding opportunities to install additional outdoor exercise opportunities in public space
- Coordinate the sports facilities planning priorities program with the Sports and Facilities Reference Group
- Manage a Service Level Agreement with the Illawarra Aerial Patrol
- Undertake high priority works, as per open space works schedule
- Implement Landscape Masterplan recommendations for Hill 60 Reserve at Port Kembla
- Provide funding for Bulli Surf Life Saving Club extension and building renewal
- Implement Landscape Masterplan recommendations for Figtree Park Figtree
- Develop and implement priority replacement program for below standard play facilities

RESOURCES



FTE
97.36

PARKS AND SPORTSFIELDS

RESPONSIBILITY *Manager Property and Recreation*

FUTURE CHALLENGES

- Ongoing asset management of all existing facilities
- Level of subsidy of the service
- Population growth and higher density development
- Manage licensing agreements with stakeholders and service providers
- Offset increasing utility costs at parks and sports fields (water and electricity)
- Work with sport clubs to achieve compliance with the Australian Standards on flood lighting
- Achieve compliance with Australian Standards for playgrounds
- Implementation of the Shared Sportsfield Policy
- Liaise with Football South Coast on the development of training and competition venues throughout the city
- Managing Commercial use of Public Open Space
- Increased usage of foreshore parks by South West Sydney Communities
- Increased operational costs

SUPPORTING DOCUMENTS

- Planning People Places 2006
- Playground Provision, Development & Management Policy 2009
- Sportsgrounds and Sporting Facilities Strategy 2015 - 2025

PROPERTY SERVICES

RESPONSIBILITY *Manager Property and Recreation*

This service is concerned with the purchase, management, development, maintenance and disposal of Council owned property in order to meet Council's statutory requirements and contribute to the expansion of Council's revenue base.

DELIVERY STREAMS

- Leasing and Licenses
- Property Sales and Development

Preliminary
Operating
\$'000

REVENUE \$5,755

EXPENSE \$(4,118)

NET \$1,637

COMMUNITY
STRATEGIC PLAN
ALIGNMENT

GOAL 1 : We value and protect our natural environment
GOAL 2 : We have an innovative and sustainable economy
GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM
2012-17 ALIGNMENT

1.1.3.2
5.5.2.2

2.2.2.1

5.1.5.2

5.3.3.1

CORE BUSINESS

- Achieve market return on commercial leases
- Implement the Property Strategy
- Manage Council's property portfolio including purchase, sale, leasing, easements and other encumbrances on Council lands
- Manage the statutory requirements of Council's property portfolio for Community Lands and management of Crown Lands held under trust
- Manage the central business district parking strategy including parking meter contract and Council's paid parking sites
- Identify property based investment opportunities

MAJOR PROJECTS
2016/17

- Subject to funding, pursue acquisition of eligible properties under a VPS (Voluntary purchase scheme) approved by the State Government
- Undertake Mt Keira Masterplan and Plan of Management
- Plan for the renewal of the Stanwell Park Beach Kiosk
- Implement Property Strategy
- Continue to undertake Council's surplus land review
- Work with stakeholders to plan for the renewal of North Wollongong Surf Life Saving Club

RESOURCES



FTE
9.01

FUTURE
CHALLENGES

- Developing an agreed level of service for building maintenance
- Legislative changes, particularly telecommunications
- Property market volatility and impact on performance
- Revision of Council's Property Strategy
- Number of properties managed
- Determine provision of Property Management services
- Contribution to Council's overall financial sustainability
- Acquisition of land and easements to meet operational needs in West Dapto

PROPERTY SERVICES

RESPONSIBILITY *Manager Property and Recreation*

**SUPPORTING
DOCUMENTS**

- Plans of Management
- Planning People Places 2006
- Property Strategy

PUBLIC HEALTH & SAFETY

RESPONSIBILITY *Manager Regulation and Enforcement*

This service is concerned with undertaking the registration, inspection and monitoring of regulated public health premises including public swimming pools and on site waste water systems with the aim of ensuring compliance with state, regional and local legislation and policies. The service

provides health related referrals to the development assessment division. It also involves the development of policies, education programs and information.

DELIVERY STREAMS

- Inspections, Education and Registrations

Preliminary
Operating
\$,000

REVENUE \$676

EXPENSE \$(1,130)

NET \$(454)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 3 : Wollongong is a creative, vibrant city

GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

CORE BUSINESS

- Undertake Council's prescribed regulatory role in relation to public health
- Ensure Council's approach to regulation and enforcement is both consistent and transparent
- Work with other agencies, government departments and the community to make the city safer and more accessible
- Monitor and inspect premises including food premises, boarding houses, sex industry premises, skin penetration, ear and body piercing, hairdresser, beauty salons and tattooist
- Process applications and associated inspections relating to the installation and operation of on-site waste water systems
- Provide detailed referrals to Council's Development Assessment and Certification Division in relation to development applications lodged for regulated health premises
- Inspect and register places of shared accommodation, public swimming pools, and mortuaries
- Conduct two public health education programs

MAJOR PROJECTS 2016/17

RESOURCES



FTE
9.18

FUTURE CHALLENGES

- Negotiating service levels and community expectations
- Changing legislation
- Technological advances
- Increase in contractor ability to deliver service

PUBLIC RELATIONS

RESPONSIBILITY *Manager Community Cultural and Economic Development*

Public Relations deliver a range of functions for the organisation and to the community. The service is responsible for internal and external communications including media monitoring and liaison, community engagement, delivery of major and community events (in particular New Year's Eve and Australia Day), management of Sister City Relations, coordination of Council's Financial Assistance Policy, provision of graphic design, print and signage needs for the organisation and an internal meeting and reception support.

DELIVERY STREAMS

- Community Engagement
- Events Coordination
- Communications
- Marketing, Sign Shop & Printing
- Corporate Relations

Preliminary
Operating
\$,000

REVENUE \$107

EXPENSE \$(2,919)

NET \$(2,812)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 3 : Wollongong is a creative, vibrant city
GOAL 4 : We are a connected and engaged community
GOAL 5 : We are a healthy community in a liveable city

DELIVERY PROGRAM 2012-17 ALIGNMENT

	3.3.1.1	3.1.3.1 4.1.1.1 4.1.3.4	3.3.1.4 4.2.3.1	3.3.1.5 4.1.3.1
	3.3.1.1 3.4.1.1 5.6.1.1			

CORE BUSINESS

- Promote and grow use of online engagement tools
- Implementation of Community Engagement Policy and Framework
- Delivery of engagement activities
- Work with Economic Development and other internal stakeholders to streamline approval process for external event organisers
- Develop a more integrated approach to marketing
- Management of Council's website, Facebook Page and Twitter
- Continue to streamline processes and optimise efficiencies in the design, printery and sign shop areas
- Review Council's delivery of major community celebrations e.g. New Year's Eve and Australia Day
- Support local and major events within the region that will benefit the community and showcase Wollongong
- Civic Receptions
- Community Grants and Financial Assistance Policy

MAJOR PROJECTS 2016/17

- Continue partnership with Beyond Empathy to deliver projects with disadvantaged young people and children
- Participate in the Wollongong Major Events Committee
- Coordinate a calendar events for the 200 years of European Settlement in Wollongong (Illawarra 200)
- Host six Major Events reflecting priority sectors
- Coordinate activation and accessibility of the Arts Precinct in collaboration with the Arts Precinct Management Committee
- Implement the Community Engagement Framework
- Resource and support a range of engagement options to provide advice across identified target groups
- Expand Council's on-line profile including increased use of digital media and delivery of an organisational e-newsletter strategy
- Provide information updates via quarterly community newsletters and a redesigned Council website
- Delivery of civic activities which recognises and celebrates the diversity of the city's people
- Support development of local athletes via funding agreement with Illawarra Academy of Sport
- Provide an Events Concierge Service to event holders looking to deliver major events across the city

PUBLIC RELATIONS

RESPONSIBILITY *Manager Community Cultural and Economic Development*

RESOURCES



FTE
31.97

FUTURE CHALLENGES

- Meet the communities changing communication preferences with the growth of social media and online engagement
- Deliver high quality and safe community events with limited resources while managing increasing attendance at major community events
- Changes in legislation
- Increased focus on online engagement
- Review delivery of Council events coordination

SUPPORTING DOCUMENTS

- Financial Assistance Policy
- Wollongong Major Events Strategy 2012- 2015 and the Draft Major Events Strategy 2016-2020
- Community Engagement Policy & Framework


REGULATORY CONTROL

RESPONSIBILITY *Manager Regulation and Enforcement*

This service is concerned with environment and development compliance, animal control and parking in accordance with state, regional and local legislation and policies. It involves the monitoring, investigation and enforcement of non-compliance relating to development, environment (such as air, water and noise pollution and abandoned motor vehicles), public safety (footpath/ road way obstructions), animal control and parking enforcement. Education programs and information also form part of this service.

DELIVERY STREAMS

- Environment Development, Compliance & Education
- Animal Control
- Parking Enforcement

Preliminary Operating \$,000	REVENUE \$3,378		EXPENSE \$(4,681)		NET \$(1,303)	
	COMMUNITY STRATEGIC PLAN ALIGNMENT		GOAL 1 : We value and protect our natural environment			
			GOAL 5 : We are a healthy community in a liveable city			
	DELIVERY PROGRAM 2012-17 ALIGNMENT		1.1.2.1	5.3.1.1	5.5.2.4	
	CORE BUSINESS		<div>→ Undertake Council's prescribed regulatory role in relation to the unauthorised and non-compliant building and development, environmental protection, animal control, illegal dumping and parking</div> <div>→ Work with other agencies, government departments and the community to make the city safer and more accessible</div> <div>→ Educate the community regarding Council's statutory role in compliance and enforcement</div> <div>→ Undertake regulatory inspections of swimming pool safety barriers</div>			
MAJOR PROJECTS 2016/17		<div>→ Investigate and respond to complaints relating to existing development</div> <div>→ Work together with the Environment Protection Authority, Workcover and other agencies to minimise pollution and its impacts</div> <div>→ Develop and implement regulatory programs that assist in improving compliance with environmental regulatory requirements</div> <div>→ Assist in the implementation of the Illawarra Pilot Joint Organisations Regional Illegal Dumping (RID) Program Action Plan</div> <div>→ Develop and implement public health, amenity and safety regulatory programs that assist in improving compliance with legislative requirements</div> <div>→ Implement regulatory and educational programs to facilitate compliance with the Companion Animals Act and Council's Dogs on Beaches and Parks Policy</div>				
RESOURCES		<div><div></div><div>FTE 32.62</div></div>				
FUTURE CHALLENGES		<div>→ Undertake Council's prescribed regulatory role in relation to the unauthorised and non-compliant building and development, environmental protection, animal control, illegal dumping and parking</div> <div>→ Work with other agencies, government departments and the community to make the city safer and more accessible</div> <div>→ Educate the community regarding Council's statutory role in compliance and enforcement</div> <div>→ Undertake regulatory inspections of swimming pool safety barriers</div>				

STORMWATER SERVICES

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

This service provides 730 kilometres of drainage and associated infrastructure assets across the city that aim to be safe, efficient, effective and sustainable. Continue to implement a coordinated approach to floodplain management and protection of waterways including beaches, lakes, lagoons and streams from urban pollutants.

DELIVERY STREAMS

- Floodplain Management
- Stormwater quality management

Preliminary
Operating
\$'000

REVENUE \$2,087

EXPENSE \$(13,798)

NET \$(11,711)

COMMUNITY STRATEGIC PLAN ALIGNMENT

GOAL 1 : We value and protect our natural environment

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.1.2.1

1.1.2.2

1.1.3.2

CORE BUSINESS

- Efficient removal of surface runoff created through most rain events
- Flood mitigation during high volume storm and rain events
- Ongoing management and protection of prescribed dams and basins
- Protection of waterways including beaches, lakes, lagoons and streams from urban pollutants
- Construction and maintenance of water courses drainage structures including pits and pipes, detention basins and water quality control ponds
- Continue to implement a coordinated approach to floodplain and stormwater management
- Implement Floodplain Risk Management Plans
- Coordinate natural area restoration works

MAJOR PROJECTS 2016/17

- Undertake the Lake Illawarra Water Quality Monitoring Program
- Finalise and implement key priorities from the Integrated Stormwater Management Plan
- Implement Council's Floodplain Risk Management Plans.
- Investigate opportunities and make application for grant funding
- Implement Revised Conduit Blockage Policy

RESOURCES



FTE
15.87

FUTURE CHALLENGES

- Changes in State and Federal funding allocations for investigation and mitigation programs
- Impacts of anticipated climate, rainfall and sea level changes
- Increased urbanisation
- Change in risk allocation
- Increased community interest and scrutiny of flood planning
- Complete service level agreements for stormwater program delivery

STORMWATER SERVICES

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

**SUPPORTING
DOCUMENTS**

- Asset Management Plan - Stormwater
- Floodplain Risk Management Plans
- Estuary Management Plans
- Estuary Management Studies
- Stormwater Management Plans
- Towradgi Lagoon Entrance Management Policy
- Fairy Lagoon Entrance Management Policy
- Conduit Blockage Policy

TOURIST PARKS


RESPONSIBILITY *Manager Property and Recreation*

Wollongong City Tourist Parks provide a commercial return to Council through the provision of beachside accommodation for visitors to Wollongong. Council's Tourist Parks are located at Bulli, Corrimal and Windang, and include annual sites and tourist accommodation.

The three tourist parks operate under the National Competition Policy which means they must compete in a commercial environment with all costs brought to account in determining price.

DELIVERY STREAMS

- Corrimal Tourist Park
- Bulli Tourist Park
- Windang Tourist Park

Preliminary Operating \$,000	REVENUE \$6,253		EXPENSE \$(5,648)		NET \$605	
	COMMUNITY STRATEGIC PLAN ALIGNMENT	GOAL 2 : We have an innovative and sustainable economy GOAL 5 : We are a healthy community in a liveable city				
	DELIVERY PROGRAM 2012-17 ALIGNMENT	2.3.2.3	5.1.5.2			
	CORE BUSINESS	<div>→ Provide holiday accommodation to tourists to the Wollongong Local Government Area through the provision of accommodation such as cabins, powered sites, un powered sites and annual sites</div> <div>→ Operate as an efficient, well managed business providing a return to Council</div> <div>→ Contribute to the promotion of tourism in Wollongong through the provision of industry leading facilities</div> <div>→ Provide a quality service to all customers of the facility</div> <div>→ Implementation of master plans to maximise utilisation</div>				
	MAJOR PROJECTS 2016/17	<div>→ Contribute to the promotion of tourism in Wollongong through the management of Council's three Tourist Parks at Bulli, Corrimal and Windang</div> <div>→ Manage Council's commercial businesses to maximise return at Corrimal, Bulli and Windang Tourist parks, Beaton Park Leisure Centre and Wollongong Memorial Gardens</div>				
	RESOURCES	<div><div></div><div>FTE 31.88</div></div>				
FUTURE CHALLENGES	<div>→ Maintaining income in a period of tough economic conditions and diversifying customer base to assist in addressing this issue</div> <div>→ Maintaining assets and capital investment to keep pace with competitors</div> <div>→ Changes to crown land requirements</div> <div>→ Shifting customer requirements</div> <div>→ Council agility and nimbleness</div> <div>→ Profitability</div>					
SUPPORTING DOCUMENTS	<div>→ Park Strategic Plan 2012-16</div>					

TRANSPORT SERVICES

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

This service provides for the strategic planning, delivery and management of a transport infrastructure asset network that is safe, efficient, effective and sustainable. It is critical for sustaining basic community function including access for business, recreation and tourism activities.

Transport services provide for all modes of transport including pedestrians, cyclists, motorists and watercraft through the provision of roads, footpaths, cycleways, bridges, carparks bus shelters, traffic facilities, boat ramps and jetties.

This Service also includes provision of road safety, traffic and integrated transport planning and support and advice.

DELIVERY STREAMS

- Asset Management incl Infrastructure Renewal & Maintenance
- Road Safety, Traffic and Transport Planning
- Roads & Bridges
- Footpaths, Cycleways & Transport Nodes
- Car Parks & Boat Ramps
- Traffic Facilities including Street Lighting
- Street Sweeping

Preliminary
Operating
\$,000

REVENUE \$5,793

EXPENSE \$(44,718)

NET \$(38,925)

COMMUNITY STRATEGIC PLAN ALIGNMENT

- GOAL 1 : We value and protect our natural environment
- GOAL 2 : We have an innovative and sustainable economy
- GOAL 5 : We are a healthy community in a liveable city
- GOAL 6 : We have sustainable, affordable and accessible transport

DELIVERY PROGRAM 2012-17 ALIGNMENT

1.3.2.3	2.1.2.1	2.3.1.4	5.1.5.1
6.1.1.1	6.1.2.1	6.1.3.1	6.1.4.1
6.2.1.1	6.2.3.1	6.2.4.1	6.2.5.1
6.1.3.2	6.1.3.3	6.1.3.4	6.2.1.2
6.2.1.3	6.2.2.2		

CORE BUSINESS

- Construction and maintenance of roads and bridges
- Management, construction and maintenance of Council's transport related assets
- Contribution and participation towards local, regional and state transport initiatives
- Regulation of traffic
- Feasibility studies relating to improved public transport usage
- Work with Department of Transport to ensure integration of Illawarra Transport Strategies
- Advocacy for continued operation of public transport opportunities
- Availability and maintenance of Car Parks
- Support projects that investigate opportunities for the provision of Tourism infrastructure
- Maintain, plan and install street lights
- Mechanical broom operation

TRANSPORT SERVICES

RESPONSIBILITY *Manager Infrastructure Strategy and Planning*

MAJOR PROJECTS 2016/17

- Review Inner City Parking Strategy and implement any identified necessary adjustments
- Implement the inner city parking strategy
- Manage metered parking system to ensure its operation at optimum levels
- Continue the Keiraville/Gwynneville Access and Movement Strategy
- Continue implementation of the Wollongong Bicycle Plan
- Finalise investigations into potential additional Gong Shuttle route
- Advocate for the implementation of a shuttle route for the South of Wollongong City Centre
- Implement footpath and cycleway improvement programs and the development of city wide pedestrian plan.
- Work with Shellharbour Council and others to extend the Lake Illawarra cycleway
- Accelerate capital program for footpath renewal
- Monitor the level of service with change in expected life of footpaths
- Continue to construct Stage 1 of the Grand Pacific Walk
- Undertake a 'Park n Ride' feasibility study
- Council to work with key agencies and partners to progress the provision of an effective and integrated regional transport network
- Deliver the Wollongong Pedestrian Plan
- Deliver the asset renewal program for active transport
- Deliver the road resurfacing & reconstruction program
- Finalise design and approvals and commence construction of the road link
- Advocate for continued operation of the Night Bus and late rail services

RESOURCES



FTE

64.25

FUTURE CHALLENGES

- Fund the renewal gap for the city's ageing infrastructure
- Integration of Transport Strategies
- Changes in legislation
- Continued urban expansion including West Dapto increasing need for services
- Adapting to changes in availability/pricing of materials
- Proposed changes to Federal Assistance Grants
- State changes in transport planning/policy
- Increased demand for active transport - walking, cycling and public transport
- Tourism growth leading to requirement for more services and additional usage of high profile tourist facilities

SUPPORTING DOCUMENTS

- Access and Movement Strategies
- Asset Management Plan - Transport
- City of Wollongong Bicycle Plan
- Traffic Facilities Program
- West Dapto Infrastructure and servicing plan
- Regional Transport Plan
- Regional Growth Plan


WASTE MANAGEMENT

RESPONSIBILITY *Manager City Works and Services*

Waste management is responsible for providing customer focussed, reliable and responsible resource recovery, recycling and solid waste management to the community that enhances civic assets and amenities and maximises environmental sustainability now and into the future

DELIVERY STREAMS

- Public Litter Bin Collection and Street & Gutter Cleaning
- Wollongong Waste & Resource Recovery Park
- Domestic Waste Collection Services
- Cleaning of public toilets

Preliminary Operating \$,000	REVENUE \$40,699	EXPENSE \$(43,274)	NET \$(2,575)
COMMUNITY STRATEGIC PLAN ALIGNMENT	GOAL 1 : We value and protect our natural environment GOAL 5 : We are a healthy community in a liveable city		
DELIVERY PROGRAM 2012-17 ALIGNMENT	1.3.2.1 5.3.1.1	1.3.2.3 5.3.2.1	1.3.2.4 1.3.3.1
CORE BUSINESS	→ Deliver high quality, value for money, customer focused municipal waste services to the Wollongong community in the form of waste facilities and collection service → Manage the domestic waste, recycling and organics collection contracts → Manage the recycling and organics processing contracts → Provide education activities for the community on how to best utilise our services → Protect the environment from impacts associated with waste generation, resource recovery, recycling and disposal activities → Public bin and litter collection and services across the entire public domain		
MAJOR PROJECTS 2016/17	→ Continue to deploy Council's Waste and Resource Recovery Strategy → Monitor gas wells for gas quality and quantity → Investigate and implement flaring, energy generation and other options. → Deliver new carbon abatement projects funded as a result of the carbon tax repeal → Review public place litter and waste bins and revise service levels and provision → Review the availability of public toilets and implement a program for cleaning and maintenance		
RESOURCES	 FTE 44.42		
FUTURE CHALLENGES	→ Reducing waste to landfill and increasing recycling to minimise landfill waste → Investigating the potential to generate electricity from landfill gas to put back into the grid → Operating a community recycling facility → Continuing to look at ways to minimise costs to the community		
SUPPORTING DOCUMENTS	→ Wollongong Waste and Resource Recovery Strategy 2022		

YOUTH SERVICES

RESPONSIBILITY *Manager Community Cultural and Economic Development*

Council's Youth Service provides a program of recreation, cultural and education activities to meet the needs of young people aged 12 -25 at Wollongong Youth Centre and an outreach program at Warrawong. These programs focus on youth participation and community development, targeted programs, music, arts and culture, and sector coordination and development.

Council also funds the Neighbourhood Youth Work Program (NYWP) in seven community sites across the LGA, to address the needs of those young people for activities, referral and support.

DELIVERY STREAMS

- Neighbourhood Youth Work Program
- Wollongong Youth Services

Preliminary
Operating
\$'000

REVENUE \$31

EXPENSE \$(1,511)

NET \$(1,479)

**COMMUNITY
STRATEGIC PLAN
ALIGNMENT**

GOAL 2 : We have an innovative and sustainable economy

GOAL 3 : Wollongong is a creative, vibrant city

**DELIVERY PROGRAM
2012-17 ALIGNMENT**

2.1.1.1

3.1.2.2

CORE BUSINESS

- Deliver programs for young people to participate in recreational, social and educational activities in both a drop in and structured environment
- Work in partnership with other divisions of Council and external organisations including schools to deliver a variety of projects for young people
- Provide information and referral to young people 12- 24 years
- Coordinate the Wollongong Youth Network
- Include young people in planning processes to ensure consideration is given to youth in Council related policy and planning decisions
- Co-fund neighbourhood community programs to develop and deliver services for young people in the local government area.

**MAJOR PROJECTS
2016/17**

- Provide mentoring opportunities to young people to develop skills and gain experience in broadcasting and production

RESOURCES



FTE
6.67

**FUTURE
CHALLENGES**

- Youth unemployment in the Wollongong LGA is one of the highest in Australia for over a decade. In 2006, the youth unemployment rate for the LGA was 38.3% & in 2011 this figure increased to 42.2% (15-24 years, ABS Census). These figures are nearly double the comparable national average & are presently one of the highest in the country
- The Wollongong LGA ranks high nationally in terms of socio-economic disadvantage with a SEIFA score of 983.8 (ABS Census 2006), indicating Wollongong is more disadvantaged than the national average of 1005 & the NSW average of 1003
- The Wollongong LGA has a total of five southern suburbs that experience very high levels of disadvantage

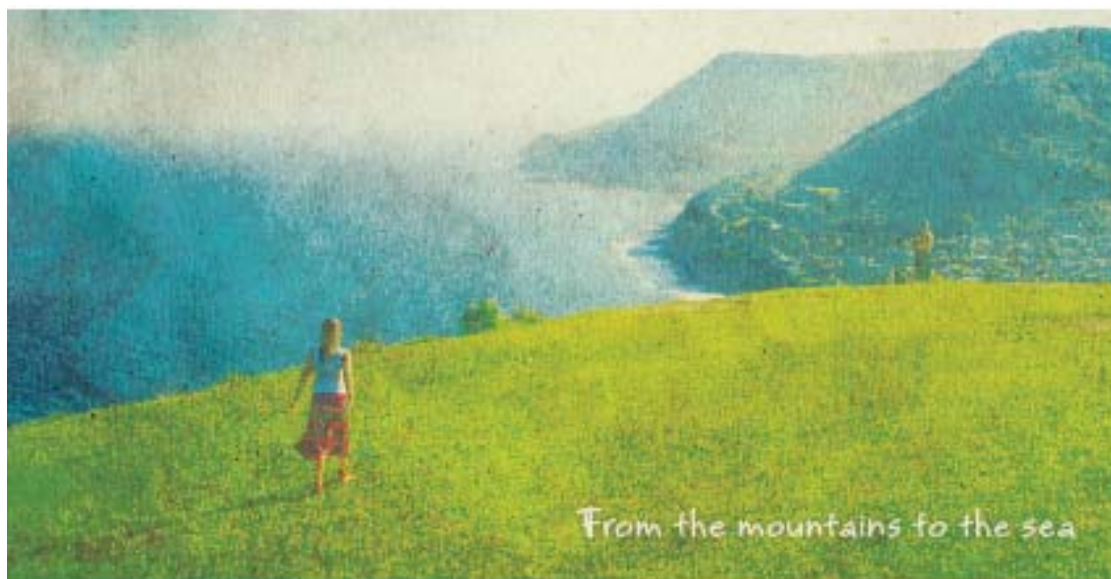
YOUTH SERVICES

RESPONSIBILITY

Manager Community Cultural and Economic Development

SUPPORTING DOCUMENTS

- Future Regional Youth Employment Action Plan
- Draft City for People
- Cultural Plan
- Economic Development Strategy
- Future Disability Inclusion Action Plan
- Draft Major Events Strategy 2016-2020



From the mountains to the sea

WOLLONGONG CITY COUNCIL

DRAFT BUDGET 2016 – 2017

ATTACHMENT 1

FOR EXHIBITION

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Please Note: Rounded numbers have been used in this document that may impact on totals

Section 1: Budget 2016-17

INTRODUCTION

Financial Overview

During 2014-15 Council reviewed and adopted a revised Resourcing Strategy 2012-22 and a revised Delivery Program 2012-17 as part of its review of financial sustainability through the 'Securing Our Future' Program. The 'Securing Our Future' program sets the high level financial parameters for this Annual Plan. The financial estimates in this Draft Annual Plan 2016-17 are based on a continuation of the 'Securing Our Future' outcomes and are within the context of the Financial Strategy adopted by Council on 17 February 2014.

The Financial Strategy has a number of clear objectives that have been used in establishing the financial boundaries that flow on to this year's Annual Plan, they include:

- *Council will aim to maintain Available Funds between 3.5% and 5.5% of Operational Revenue [pre capital].*
- *Council will move towards and maintain small surplus budgets in the future.*
- *Council's annual allocations to operational and capital budgets will generally not exceed anticipated cash inflows. Where Available Funds level are above minimum requirements, consideration will be given to the allocation of funds to deferred asset renewals or investments that reduce future operational costs.*
- *Council will move towards creating annual Operational Funds Available for Capital equal to depreciation.*
- *Council will apply at least 85% of Operational Funds Available for Capital to the renewal of existing assets.*
- *The full life cost of capital expenditure will be considered before capital projects are approved. Asset renewal, maintenance, and operational costs impacting on future budgets, will be included in forecasts as part of the capital budgeting process.*

The adopted Resourcing Strategy and Delivery Plan include the 'Securing Our Future' outcomes that required a \$21 Million per annum improvement that is being delivered by:

- *An Efficiency Program implemented over the three years that has reduced expenditure requirements by \$4.5 Million without material impact on service levels.*
- *A minor change to some service levels that have, or will reduce, cost by \$1.5 Million by 2017-18. These adjustments include a change to the life of footpaths that have reduced the renewal requirement by approximately \$1 Million per annum.*
- *An increase in revenue from fees and charges of \$0.5 Million over three years.*
- *A rate increase that has built an additional \$14.5 Million per annum into revenue.*

Council submitted a Special Rate Variation (SRV) application to IPART on 24 February 2014 that was approved on 3 June 2014. 2016-17 is the final year of the three year SRV. The approved increase in 'General Income from Rates' is 6.24%. The additional funds are being directed to asset maintenance and renewal projects. The rating adjustments will include an increase to most ratepayers of around 6.63%. Rates for 3(c) Regional Business and Heavy 1 Activity 1 Business subcategories (that currently pay a higher than average rate in the dollar on property valuation), and Special Rates, are proposed to be indexed by 3% for 2016-17 in accordance with the SRV application.

Performance to date indicates that Council is well placed to meet the Efficiency Savings/Service Reduction targets and to progress the long term goals of the 'Securing Our Future' program.

All estimates show that Council's short, medium and longer term financial capacity remains sound with strong liquidity, low debt and sound financial control which enable balanced fund's budgets to be planned and achieved over a period of time. A balanced fund result means that the allocation of resources to be spent is matched by the levels of revenue received and funds held to pay for it.

Council's planned unrestricted cash holdings (Available Funds) provide sufficient capacity to manage an appropriate level of irregular variations in operational performance or provide opportunity for unanticipated future investment.

Council's Financial Strategy is to maintain Available Funds between 3.5% and 5.5% of operational revenue. Favourable results in prior years that were partly attributed to one off improvements resulted in Council exceeding the upper level of this target and provided an opportunity to create a pool of funds to progress future strategic projects that had not been fully funded through annual or long term allocations. The Strategic Projects restricted Asset was created in 2014-15 to identify these funds and plan for their allocation in future periods. The revised long term forecast in the Draft Budget 2016-17 include a number of transfers to restricted cash for Strategic Projects over the next four years amounting to \$6 Million. This will bring the forecast Available Funds within the range outlined in the Financial Strategy.

The range and scope of projects that have been considered for inclusion in Council's longer term plan has been limited for 2016-17 by the Merger Proposal that is currently being considered by the State Government. The limitations imposed by the 'Council Decision Making During Merger Proposal Period's Guideline' means that Council has proposed to continue to implement and operate in accordance with our adopted plans and have not committed through this Annual Plan to new or revised strategies or project proposals that may be significantly impacted by a merger.

The projects that have been considered and proposed through the 2016-17 planning process and are included in the Draft Annual Plan 2016-17, include both capital and operational changes. The projects have an estimated cost of \$6.7 Million and will be funded from the Strategic Projects restricted cash over a 10 year period. A substantial proportion of the Strategic Projects Restricted Asset (\$18.1 Million) will remain available for further consideration in future periods. The following table provides a summary of the additional projects that have been included in the Draft Annual Plan:

PROPOSED PROJECTS & PROGRAM										
Funded from Strategic Projects Restricted Cash										
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Capital & Whole of Life Costs										
Botanic Garden visitor Information booth										
Capital	220									
External contribution	(50)									
Asset maintenance & operations	0	(8)	(13)	(19)	(20)	(22)	(24)	(26)	(27)	(29)
	170	(8)	(13)	(19)	(20)	(22)	(24)	(26)	(27)	(29)
MT Keira future development										
Capital	250									
	250	0	0	0	0	0	0	0	0	0
Your Library Everywhere										
Capital	60									
Asset maintenance & operations	6	7	7	7	7	7	7	8	8	8
	66	7	7	7	7	7	7	8	8	8
Ian McClelland Park - scoping										
Capital	20									
	20	0	0	0	0	0	0	0	0	0
North Dalton Park - Upgrade of amenities										
Capital	170									
	170	0	0	0	0	0	0	0	0	0
Property Acquisition Stewart St										
Capital	1,250									
	1,250	0	0	0	0	0	0	0	0	0
Grand Pacific Walk - Stage One										
Capital	2,239									
	2,239	0	0	0	0	0	0	0	0	0
	4,165	(1)	(7)	(12)	(13)	(15)	(16)	(18)	(20)	(21)
Studies & Supporting Documents										
Flood data update										
Review of drainage blockage policies	600	400								
	600	400	0	0	0	0	0	0	0	0
Other projects										
Corrimal Town Centre Pilot	60									
Biodiversity Strategy	115	121								
Facilitate Lower Town Hall	30									
Corrimal Town Centre Façade Project	30									
Street Trees - Urban Greening Strategy	138	138	128							
Promote Heritage sites & Museums	40									
Signature Events 2016-2018	100	132	135							
Development engineering	133	137	141							
	646	528	404	0	0	0	0	0	0	0
TOTAL	5,411	927	398	(12)	(13)	(15)	(16)	(18)	(20)	(21)

The following projects that are proposed to be funded from specific sources as disclosed in the table below have been introduced for consideration as part of the annual planning process.

PROPOSED PROJECTS & PROGRAM										
Funded from Other Restricted Cash										
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Whytes Gully Lot 501 Development										
Capital (additional)	2,200									
Funded from Waste Facility restricted cash	(2,200)									
Asset maintenance & operations		60	63	64	66	68	70	71	73	75
Additional income (gate fee)		(60)	(63)	(64)	(66)	(68)	(70)	(71)	(73)	(75)
	0	0	0	0	0	0	0	0	0	0
Carbon Abatement projects										
Capital	1,000	848								
Asset maintenance & operations			23	25	25	26	27	27	28	29
Funded from Carbon Tax restricted cash	(1,000)	(848)	(23)	(25)	(25)	(26)	(27)	(27)	(28)	(22)
	0	0	0	0	0	0	0	0	0	7

The Funds Results estimates for 2015-16 and forward years are shown below. The deficit balance in 2015-16 is mainly due to the transfer of surplus Available Funds resulting from the positive result for the 2014-15 financial year and operational improvements identified beyond the planned efficiency targets during the September 2015 Quarterly Review. Council maintains a consistent position around its Funds Result in the years beyond 2015-16.

TOTAL FUNDS SURPLUS (DEFICIT)					
	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Total Funds Surplus / (Deficit)	(10,241)	62	57	51	(73)

The 2016-17 Budget and long term financial position encompass the 'Securing Our Future' outcomes that have been designed to achieve the balance required for longer term financial sustainability. Through this position, it should be possible to renew the existing high value, long lived assets such as roads, bridges, buildings, public toilets and recreation facilities that generally need to be funded over their life.

Council's Resource Strategy 2012-17 provides substantial information on Council's financial performance and position over recent years and highlights the significant improvements that have been achieved financially by Council in that time. The financial adjustments that continue in the current plans are much less onerous due to the organisational improvement, constraint, financial planning and control that have been achieved in recent years.

Assets

Council's Balance Sheet (page 11) shows the extent of assets managed by Council for the community. Property, Plant and Equipment that makes up the large portion of Council's assets is valued at \$2.2 Billion. This amount is the current value of the assets after allowing for depreciation. These assets have a current replacement value in excess of \$3.7 Billion.

The proposed 2016-17 budget includes a capital expenditure program of \$101.6 Million that is detailed in the Draft Capital Budget.

Borrowing Costs (Financing)

Borrowings are considered as part of the Capital Budget process in accordance with the Financial Strategy and Asset Management Policy. Council's current Financial Strategy indicates Council can remain a low debt user and maintain a debt service ratio (principal and interest repayments compared to operational revenue) below 4%.

The revised Financial Strategy would allow borrowings of up to \$65 Million (based on loan borrowed at 3.6% for a 20 year term) including existing loans. Indicative local government benchmarks for councils similar to Wollongong suggest that a debt service ratio up to 10% is sustainable. Council's continued low borrowing level is a positive indicator that reflects the capacity and flexibility that Council has in future periods should the need arise or further benefit become available to borrow at higher levels.

Loans

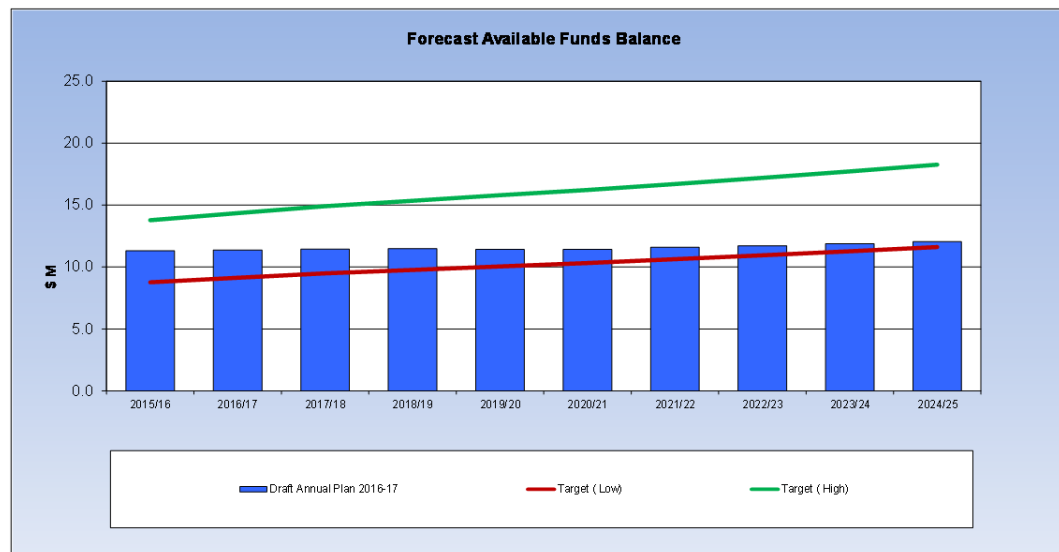
In 2009-10, Council accepted a \$26.1 Million interest free loan from the Department of Planning to accelerate construction of the West Dapto Access Strategy. Council further increased its loan borrowings as part of a subsidised Local Infrastructure Renewal Scheme (LIRS) program that is offered by the State Government as incentive to councils to accelerate infrastructure renewal. Council increased its loan borrowing by \$20 Million in 2012-13 and a further \$4.3 Million in 2013-14 under this program to bring forward the program for the renewal and upgrade of footpaths and cycleways and accelerate significant building refurbishment works for Berkeley Community Centre, Corrimall Library and Community Centre and Thirroul Pavilion and Kiosk respectively. A further \$15 Million in loans was drawn down during 2014-15 as part of LIRS (3) to be subsidised at 3% and to be used to support West Dapto Access – Fowler's Road to Fairwater Drive project. These loans will be repaid over 9.5 years and will increase Council's Debt Service Ratio forecast for 2016-17 to approximately 3.1% which remains below Council's current target of 4%.

The loan repayments associated with the West Dapto Access Strategy and LIRS (3) will be funded from a reduction in other capital works, Section 94 contributions and additional rate revenue from the West Dapto subdivision.

The operating expenses shown in Council's forecasts include a borrowing cost for the interest free loan that Council received in 2009-10. As this loan is an interest free loan, it is accounted for at fair value. The value of the interest free loan in each period is the Net Present Value (NPV) of the future repayments that will be made over the remaining life of the asset. The \$26.1 Million loan was originally recognised as a liability of only \$17.3 Million while the difference between that and the actual funds received was treated as income in 2009-10. There is a notional interest expense recorded each year to reflect the amortisation of this notional income and the increase in the NPV over the life of the loan.

Cash and Investments

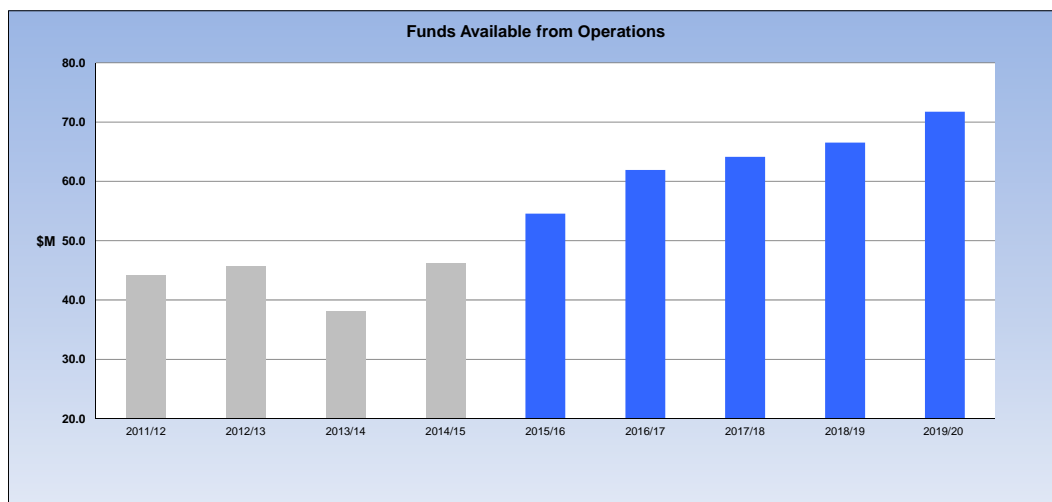
Cash and liquidity are very important indicators of short term financial stability for an organisation. Council has, and will maintain into the future, an adequate cash and investment position. Council's Financial Strategy has a target to achieve and maintain an Available Funds position between 3.5% (low target) and 5.5% (high target) of operational revenue [pre capital]. The table below shows the estimated Available Funds position, including the additional investment of funds.



Operational Performance – Funds Available from Operations

A level of funding from operations sufficient to cover required asset renewal remains a primary financial objective of Council's Financial Strategy to provide for the effective and timely renewal of assets. This will secure Council's ability to provide acceptable services and community amenities into the future.

The 'Securing our Future' program has had a positive impact on the funds available from operations. The graph below shows the improvements achieved over the last five years and forecasts for the next five years.



Note: The timing of Financial Assistance Grant payments has impacted years 2011-12 to 2013-14 when payments were made in advance. The most material impact is in 2013-14 where the first two instalments for that year's grant were paid in June 2013.

Unbudgeted Supporting Documents and Initiatives

Council has a large number of Supporting Documents that may be in the form of a plan, strategy, study, or similar that have potential actions that have not yet been funded through the Delivery Planning process. The Delivery Plan and Annual Budget are the tools used to allocate the limited resources available to Council and the community to the highest level needs and priorities. The large volume of Supporting Documents provide clear, longer term intent and direction for Council in terms of what it would like to do and what it will endeavour to do with the resources that may be available. These Supporting Documents are important in planning future Council services and are used to identify and respond to opportunities for future external funding and/or an increase or redirection of own source funds available to Council.

One of the major sets of Supporting Documents relate to the West Dapto Release Area. Much of Wollongong's population growth is expected to be centred on new residential developments at West Dapto in Wollongong's south-west. Growth in West Dapto will require significant new services supported by a substantial level of new infrastructure. While Supporting Documents, such as the West Dapto LEP, Infrastructure Plan, Access Strategy and West Dapto Section 94 Plans articulate proposed services, assets and some potential future sources of funds or redirection of existing funding, Council's Delivery Plan and proposed Annual Plan only include those elements of the Plan that have passed through that part of the planning process. The full extent of services expected from development in West Dapto is still in the planning phase.

In November 2015 Council adopted a revised draft West Dapto Section 94 Plan that was placed on exhibition until February 2016. The draft plan has been forwarded to IPART for review and approval as the required levies within the plan exceed the cap that has been set in place by State Government. The 2016-17 Annual Plan and long term financial estimates include the infrastructure program, revenues and assumptions outlined in the 2015 draft West Dapto Section 94 Plan. The revenue assumptions include average levies of approximately \$63,000 per lot that could be funded from developers and the State Government if approved by IPART. Should IPART seek variation to the plan or reject the plan, a revised plan will be required that meets the funding and development requirements.

The Draft 2016-17 Annual Plan also includes funding for the continuing West Dapto Review project that will further review the Supporting Documents and will provide more definitive information, revised cost estimates and proposed timing of infrastructure works for the growth area. Assumptions will be changed in future periods based on the best available information at that time.

The capital projects from the West Dapto Release Area that have been introduced into Council's four year program through the Annual Budget are the Princes Highway/Fowler's Road to Fairwater Drive extension (\$73 Million) and Wongawilli Road (\$13 Million). The estimates include funding for these works from Section 94, the interest free loan from the Department of Planning, grant funds including Building Better Regional Cities and Restart NSW, Illawarra Infrastructure funding (\$22.5 Million), loans under LIRS (3) (\$15 Million) and some general revenue.

Loan repayments for the West Dapto Access Loan have been set by the Department of Planning over a 10 year period and are included in estimates. It is intended that for the most part, the loan repayment will be funded by future Section 94 contributions and rates revenue from West Dapto.

In accordance with Council's Financial Strategy, additional rate revenue raised through subdivisions in the West Dapto Release Area are to be transferred to an internal restriction and used in the early years of the development to assist in funding West Dapto works. These funds have been applied to debt repayments over the first 10 years. As the development progresses, revenue from the area will be used to fund the maintenance and operation of new assets as part of Council's overall budget.

There are a large number of other potential initiatives or programs that have not been included in the financial estimates at this stage due to the lack of certainty around the timing, funding and/or probability of completion. These include:

- The potential sale of property in Flinders Street (under agreement subject to conditions);
- The longer term capital works and impacts of development and operations within West Dapto;
- Unknown implications of Lake Illawarra;
- Warrawong Library and Community Centre - capital indicatively provided in forward capital programs while any additional operational costs are not yet funded;
- Grand Pacific Walk - Stage 1 is funded, future stages are not yet fully funded;
- Some Blue Mile projects are funded (Tramway replacement, shelters etcetera), while others are not yet funded;

These initiatives or projects may be introduced through the budget review process when they reach a point of clarity and funding is available that enables their inclusion.

Financial Estimates

The estimated financial results are outlined in the table below. These results are based on programmed works and services and assumptions detailed later in this report.

	2015/16 Budget \$M	2016/17 Forecast \$M	2017/18 Forecast \$M	2018/19 Forecast \$M	2019/20 Forecast \$M
Net Operating Result for the Year Before Grants and Contributions provided for Capital Purposes [Profit/(Loss)]	(2.7)	1.0	3.9	5.0	6.1
Net Operating Result for the Year [Profit/(Loss)]	17.0	34.0	48.1	37.6	35.4
Total Funds Surplus / (Deficit)	(10.2)	0.1	0.1	0.1	(0.1)

The Net Operating Result for the Year [Surplus/(Deficit)] in the Income and Expense Statement includes depreciation and other non-cash expenses, but does not include capital expenditure. Depreciation expenditure reflects the deterioration in the value of net assets of the organisation for the period. Over a period of time, it would be expected that assets at least increase in line with population and inflation to maintain the current level of service provided by those assets.

The Total Funds Surplus provides the result of all cash inflows and cash outflows or restrictions anticipated for the period. Council aims to have an annual Funds result that ensures that the organisation remains within the Available Funds range outlined in the Financial Strategy over the long term. This means there may be individual years with deficit Fund results due to timing of projects and programs however, over the long term, Available Funds are maintained.

Council has a continuous budget process that revises the long term forecasts in line with longer term and annual delivery planning, annual resets of assumptions and indices, quarterly review changes and one off changes where new information leads to a requirement to alter the forecast. The underlying indices supporting the long term forecasts contained in the following schedules were revised at the commencement of the 2016-17 Annual Planning process to reflect most recent economic indicators. Long term projections include adjustments made during the September and December 2015 Quarterly Reviews that had a recurrent impact.

The revised long term projections will continue to be reviewed through the annual planning process to reflect more recent information from both external sources and internal analysis and as changes to service and programs are further considered and agreed.

The following draft budget reports are provided for the Current Budget and Long Term Financial Position:

Whole of Council Five Year Financial Forecasts

- Income Statement
- Funding Statement (including Capital Budget)
- Balance Sheet
- Cash Flow Statement
- Restricted Cash Summary

WOLLONGONG CITY COUNCIL

5 Year Financials

	2015/16 Budget \$'000	2016/17 LTM Budget \$'000	2017/18 LTM Budget \$'000	2018/19 LTM Budget \$'000	2019/20 LTM Budget \$'000
INCOME STATEMENT					
Income From Continuing Operations					
Revenue:					
Rates and Annual Charges	174,086	184,008	192,794	199,360	206,224
User Charges and Fees	30,115	33,400	34,619	35,349	36,283
Interest and Investment Revenues	5,147	4,105	4,332	4,241	3,905
Other Revenues	11,239	9,949	10,242	10,530	10,824
Grants and Contributions - Operating	29,928	29,471	29,269	29,673	30,079
Capital Grants & Contributions	19,696	32,947	44,209	32,547	29,259
Other Income:					
Profit/Loss on Disposal of Assets	0	0	0	0	0
Total Income From Continuing Operations	270,212	293,880	315,464	311,701	316,575
Expenses From Continuing Operations					
Employee Costs	114,122	117,922	120,472	123,266	126,400
Borrowing Costs	4,206	3,979	3,727	3,203	2,632
Materials, Contracts & Other Expenses	86,299	89,027	93,091	96,054	99,129
Depreciation, Amortisation + Impairment	62,074	63,474	65,435	67,368	69,243
Internal Charges (labour)	(11,828)	(12,320)	(12,667)	(13,027)	(13,413)
Internal Charges (not labour)	(1,540)	(1,583)	(1,590)	(1,619)	(1,658)
Efficiency Savings	0	(194)	(591)	(599)	(611)
Service Adjustments	(100)	(400)	(500)	(513)	(526)
Total Expenses From Continuing Operations	253,234	259,904	267,376	274,133	281,196
Operating Result from Continuing Operations	16,978	33,975	48,087	37,568	35,378
Net Operating Result for the Year [Profit/(Loss)]	16,978	33,975	48,087	37,568	35,378
Net Operating Result for the Year Before Grants and Contributions provided for Capital Purposes [Profit/(Loss)]	(2,719)	1,028	3,878	5,021	6,119

WOLLONGONG CITY COUNCIL

5 Year Financials

	2015/16 Budget \$'000	2016/17 LTM Budget \$'000	2017/18 LTM Budget \$'000	2018/19 LTM Budget \$'000	2019/20 LTM Budget \$'000
FUNDING STATEMENT					
Surplus (Deficit) [Net Operating Result for the Year]	16,978	33,975	48,087	37,568	35,378
Add back :					
- Non-cash Operating Transactions	77,446	77,215	81,758	84,086	86,326
- Restricted cash used for operations	16,532	14,386	10,639	10,514	10,658
- Income transferred to Restricted Cash	(44,875)	(51,750)	(63,987)	(52,845)	(47,378)
- Payment of Accrued Leave Entitlements	(11,512)	(11,906)	(12,347)	(12,784)	(13,239)
Funds Available from Operations	54,569	61,920	64,150	66,539	71,745
Borrowings repaid	(6,371)	(6,693)	(6,876)	(7,062)	(7,263)
Operational Funds Available for Capital Budget	48,197	55,227	57,274	59,477	64,482
CAPITAL BUDGET					
Assets Acquired	(89,883)	(101,554)	(112,824)	(96,243)	(103,221)
Transfers to Restricted Cash	(7,100)	0	0	0	0
Funded From :-					
- Operational Funds	48,197	55,227	57,274	59,477	64,482
- Sale of Assets	1,626	1,743	1,750	1,795	1,292
- Internally Restricted Cash	7,506	20,885	12,493	5,499	5,278
- Capital Grants	13,447	11,350	10,234	6,728	1,450
- Developer Contributions (Section 94)	6,397	6,737	21,978	8,335	28,946
- Other Externally Restricted Cash	7,569	4,825	8,503	14,310	1,050
- Other Capital Contributions	2,000	850	650	150	650
TOTAL FUNDS SURPLUS / (DEFICIT)	(10,241)	62	57	51	(73)

WOLLONGONG CITY COUNCIL

5 Year Financials

	2015/16 Budget \$'000	2016/17 LTM Budget \$'000	2017/18 LTM Budget \$'000	2018/19 LTM Budget \$'000	2019/20 LTM Budget \$'000
BALANCE SHEET					
CURRENT ASSETS					
Cash Assets	114,097	106,370	104,947	112,273	111,737
Investment Securities	12,677	11,819	11,661	12,475	12,415
Receivables	21,077	22,923	24,606	24,313	24,693
Inventories	6,040	6,040	6,040	6,040	6,040
Assets held for Sale (previously non-current)	0	0	0	0	0
Other	4,431	4,551	4,669	4,791	4,915
TOTAL CURRENT ASSETS	158,323	151,703	151,924	159,892	159,801
NON-CURRENT ASSETS					
Non Current Cash Assets	0	0	0	0	0
Non Current Investment Securities	0	0	0	0	0
Non-Current Receivables	0	0	0	0	0
Non-Current Inventories	0	0	0	0	0
Investments Accounted for using Equity Method	1,159	1,159	1,159	1,159	1,159
Investment Property	2,916	3,087	3,263	3,443	3,628
Intangible Assets	1,219	1,219	1,219	1,219	1,219
Property, Plant & Equipment	2,277,345	2,309,554	2,351,193	2,378,273	2,410,959
TOTAL NON-CURRENT ASSETS	2,282,640	2,315,020	2,356,834	2,384,094	2,416,966
TOTAL ASSETS	2,440,963	2,466,723	2,508,758	2,543,986	2,576,766
CURRENT LIABILITIES					
Current Payables	22,791	23,391	24,064	24,672	25,308
Provisions < 12 Months	17,252	17,718	18,179	18,651	19,136
Provisions > 12 Months	35,830	36,798	37,754	38,736	39,743
Current Interest Bearing Liabilities	6,693	6,876	7,062	7,263	4,572
TOTAL CURRENT LIABILITIES	82,566	84,783	87,059	89,322	88,759
NON-CURRENT LIABILITIES					
Non Current Interest Bearing Liabilities	33,935	27,789	21,294	14,422	10,053
Non Current Provisions	44,103	39,817	37,984	40,252	42,586
TOTAL NON-CURRENT LIABILITIES	78,038	67,606	59,278	54,674	52,639
TOTAL LIABILITIES	160,604	152,389	146,337	143,997	141,399
NET ASSETS	2,280,359	2,314,334	2,362,421	2,399,990	2,435,368
EQUITY					
Accumulated Surplus	(1,134,147)	(1,158,406)	(1,192,891)	(1,233,669)	(1,271,891)
Surplus (Deficit) for period	(16,978)	(33,975)	(48,087)	(37,568)	(35,378)
Asset Revaluation Reserve	(1,011,064)	(1,011,064)	(1,011,064)	(1,011,064)	(1,011,064)
Restricted Assets	(118,171)	(110,889)	(110,380)	(117,689)	(117,035)
TOTAL EQUITY	(2,280,359)	(2,314,334)	(2,362,421)	(2,399,990)	(2,435,368)

WOLLONGONG CITY COUNCIL

5 Year Financials

	2015/16 Budget \$'000	2016/17 LTM Budget \$'000	2017/18 LTM Budget \$'000	2018/19 LTM Budget \$'000	2019/20 LTM Budget \$'000
CASH FLOW STATEMENT					
CASH FLOWS FROM OPERATIONS					
Receipts					
Rates and Annual Charges	175,118	182,162	191,111	199,654	205,844
User Charges & Fees	30,115	33,400	34,619	35,349	36,283
Investment Incomes	5,147	4,105	4,332	4,241	3,905
Grants & Contributions	49,625	62,418	73,477	62,220	59,339
Other Operating Receipts	10,954	9,658	9,948	10,228	10,514
Payments					
Employee Costs	(100,945)	(103,943)	(106,209)	(108,346)	(110,809)
Materials & Contracts	(91,736)	(86,250)	(89,737)	(92,715)	(95,698)
Borrowing Costs	(1,530)	(1,355)	(1,171)	(982)	(780)
Other Operating Payments	0	(2,277)	0	0	0
NET CASH PROVIDED BY (OR USED IN) OPERATIONS	76,747	97,919	116,369	109,650	108,596
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Sale of Investment securities	102,398	859	158	(814)	60
Proceeds from Sale of Property, Plant & Equip	1,626	1,743	1,750	1,795	1,292
Repayments from Deferred Debtors	0	0	0	0	0
Payments					
Purchase of Property Plant & Equipment	(89,883)	(101,554)	(112,824)	(96,243)	(103,221)
Advances to Deferred Debtors	0	0	0	0	0
Purchase of Interest in Joint Ventures					
NET CASH PROVIDED BY (OR USED IN) INVESTING ACTIVITIES	14,141	(98,953)	(110,916)	(95,262)	(101,870)
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Proceeds from Borrowings and advances	0	0	0	0	0
Payments					
Repayments of Borrowings and Advances	(6,371)	(6,693)	(6,876)	(7,062)	(7,263)
Repayment of Lease Finance Liabilities					
NET CASH PROVIDED BY (OR USED IN) FINANCING ACTIVITIES	(6,371)	(6,693)	(6,876)	(7,062)	(7,263)
NET INCREASE (DECREASE) IN CASH & CASH EQUIVALENTS HELD	84,517	(7,727)	(1,423)	7,326	(536)
Cash at Beginning of Period	29,581	114,097	106,370	104,947	112,273
CASH & CASH EQUIVALENTS AT EOY	114,097	106,370	104,947	112,273	111,737
PLUS other investment securities	12,677	11,819	11,661	12,475	12,415
TOTAL CASH & INVESTMENTS	126,775	118,189	116,608	124,748	124,152

5 YEAR RESTRICTED CASH SUMMARY

PURPOSE OF RESTRICTED CASH	OPENING BALANCE 1/07/15	2015/16 Budget \$'000			2016/17 Forecast \$'000			2017/18 Forecast \$'000			2018/19 Forecast \$'000			2019/20 Forecast \$'000		
		Transfer		Balance	Transfer		Balance	Transfer		Balance	Transfer		Balance	Transfer		Balance
		In	Out	30/06/16	In	Out	30/06/17	In	Out	30/06/18	In	Out	30/06/19	In	Out	30/06/20
Internally Restricted Cash																
Property	4,122			4,122		1,600	2,522			2,522			2,522			2,522
Strategic Projects	11,208	10,400	2,825	18,783	1,100	5,411	14,472	2,350	928	15,894	2,550	398	18,046		(12)	18,058
Future Programs	6,941		1,834	5,107		1,063	4,044		581	3,463		360	3,103		380	2,723
Property Investment Fund	7,845	218		8,062	215		8,277	254		8,532	295		8,827	296		9,123
MacCabe Park Development	690	150		840	150		990	150		1,140	150		1,290	150		1,440
City Parking Strategy	253	534	485	302	516	515	304	498	765	37	480	190	327	461	171	617
Sports Priority Program	514	267	195	586	267	250	603	267	250	619	267	250	636	267	250	653
Telecommunications Revenue	118	34		153	35	33	155	36		191	37		228	38		267
Natural Areas Fund	489	279	302	465	250	282	433	250	250	433	250	250	433	250	250	433
West Dapto Rates (additional)	81	608	563	126	933	800	259	1,269	923	605	1,910	1,053	1,462	2,538	500	3,500
Lake Illawarra Estuary Management Fund		165	73	92	165	165	92	165	165	92	165	165	92	165	165	92
Darcy Wentworth Park	165	34		198	35		233	36		269	37		306	38		344
Waste Disposal Facilities ***	9,533	2,915	3,179	9,269	3,166	12,274	161	3,216	9,550	(6,173)	3,219	4,050	(7,004)	3,220	4,400	(8,184)
Total Internal Restricted Cash	41,957	15,603	9,455	48,105	6,832	22,393	32,544	8,492	13,411	27,625	9,359	6,716	30,268	7,422	6,104	31,587
Externally Restricted Cash																
Section 94	15,091	8,327	10,468	12,949	17,205	6,962	23,193	30,816	22,210	31,799	29,122	8,573	52,348	27,886	29,191	51,042
Grants	4,997	17,791	19,661	3,127	22,363	17,935	7,555	19,402	16,249	10,708	9,168	12,309	7,566	7,068	7,600	7,034
Loan Repayment	7,020			7,020	192		7,213	228		7,440	264		7,704	265		7,969
Carbon Pricing	4,379			4,379		3,277	1,102		848	254		23	230		25	205
Domestic Waste Management	10,697	1,618	1,538	10,777	430	700	10,508	329	500	10,336	262	800	9,798	160	1,200	8,758
External Service Charges to Restricted Assets		50		50	51		101	52		153	54		207	55		261
Other Contributions	4,820	1,526	2,546	3,800	729	749	3,781	651	568	3,864	678	580	3,962	690	591	4,061
Special Rates Levies - City Centre + Mall	205	1,434	1,507	131	1,471	1,496	106	1,515	1,536	86	1,561	1,576	71	1,608	1,617	61
West Dapto Home Deposit Assistance Program	5,816	3,849		9,665	264		9,929	314		10,243	363		10,606	364		10,971
Local Infrastructure Renewal Scheme	24,295		6,745	17,550	458	3,640	14,368	433	7,213	7,588	257	13,160	(5,316)	100		(5,215)
Stormwater Management	371	1,777	1,531	616	1,754	1,880	491	1,756	1,962	285	1,758	1,799	245	1,760	1,703	301
Total External Restricted Cash	77,691	36,371	43,996	70,066	44,918	36,639	78,345	55,495	51,086	82,755	43,485	38,820	87,420	39,956	41,927	85,448
Grand Total	119,648	51,975	53,451	118,171	51,750	59,032	110,889	63,987	64,497	110,380	52,845	45,536	117,689	47,378	48,031	117,035

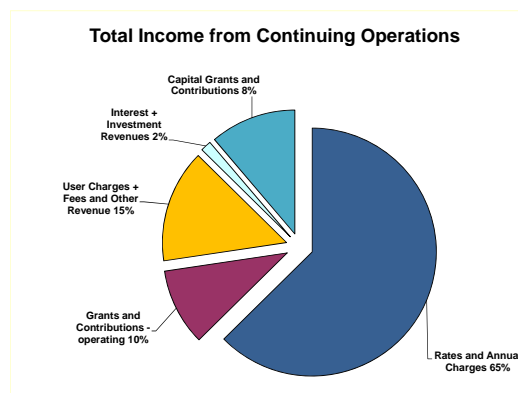
*** The Waste Disposal Facilities Restricted Asset is held for the development and renewal of assets within Council's waste facilities and for the rehabilitation of the sites at the end of their lives. Council's Waste Strategy and Master Plan for facilities is currently being reviewed and will potentially change the life and capital requirements of the facilities. While this review is being progressed the forward capital works program only includes specific works that are not impacted by a revised strategy. Adjustments to the works program will be made where necessary following completion of the review program. Cash collections have been estimated in accordance with the current program.

5 YEAR S94 RESTRICTED CASH SUMMARY

PURPOSE OF RESTRICTED CASH	OPENING BALANCE 1/07/15	2015/16 Budget \$'000			2016/17 Forecast \$'000			2017/18 Forecast \$'000			2018/19 Forecast \$'000			2019/20 Forecast \$'000		
		Transfer		Balance 30/06/16	Transfer		Balance 30/06/17	Transfer		Balance 30/06/18	Transfer		Balance 30/06/19	Transfer		Balance 30/06/20
		In	Out		In	Out		In	Out		In	Out		In	Out	
Externally Restricted Cash																
S94 Plans		6		6			6			6			6			6
S94 West Dapto	8,247	5,001	8,045	5,203	15,814	5,557	15,460	29,411	20,176	24,695	27,702	7,426	44,971	26,461	28,382	43,050
S94A City Centre	(3,233)	1,127	212	(2,317)	(74)	450	(2,841)	(110)	700	(3,651)	(146)	100	(3,898)	(151)	200	(4,249)
S94A City Wide	10,076	2,193	2,211	10,058	1,465	955	10,568	1,515	1,333	10,749	1,565	1,047	11,268	1,577	609	12,236
Total S94 Restricted Cash	15,091	8,327	10,468	12,949	17,205	6,962	23,193	30,816	22,210	31,799	29,122	8,573	52,348	27,886	29,191	51,042

Revenue

Revenue Type	2016/17 Forecast (\$M)
Rates and Annual Charges	184.0
Grants and Contributions - operating	29.5
User Charges + Fees and Other Revenue	43.3
Interest + Investment Revenues	4.1
Capital Grants and Contributions	32.9
Total Income from Continuing Operations	293.9



Rates & Annual Charges

Rates

The rates on individual properties will increase on average by 6.63% for all categories and sub categories, other than Business 3C Regional and Heavy 1 Activity 1 and the Special Rates that are proposed to increase by an average of 3.0% in line with the approved Special Rate Variation.

The rate categories and sub-categories are proposed to remain unchanged. These structures have been applied since 1994 when the provisions of the then new Local Government Act came into force. A change in pricing structure for residential rates to include a base charge was introduced in 2002.

In addition to general rates, Council currently applies two special rates, the Mall Special Rate and the City Centre Special Rate. Special rates are projected to generate \$1.5 Million of revenue for 2016-17.

Rate increases for 2016-17 have been set per Council's Special Rate Variation (SRV) approval, inclusive of the annually approved rate peg. Forecasts beyond the SRV period included in the 10 year forecasts are based on increases aligned to CPI projections. Forecasts beyond 2015-16 also include a 0.4% growth in rates that represents approximately 490 additional properties per annum in addition to the estimated growth from the West Dapto release area.

Income from rates based on existing property information is shown below. These prices will change marginally through the planning process as property information changes. More detailed information relating to the rates and rating policy is contained in the Draft Revenue Policy, Fees & Charges booklet to be provided under separate cover.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Rates Revenue					
General Rates					
Ordinary Rates - Residential	97,347	104,642	108,422	112,397	116,460
Ordinary Rates - Farmland	297	467	482	496	511
Ordinary Rates - Mining	1,007	1,077	1,112	1,145	1,180
Ordinary Rates - Business	43,591	45,935	47,345	48,704	50,101
Special Rates - Mall	1,035	1,060	1,089	1,118	1,147
Special Rates - City Centre	398	411	423	434	445
Total Rates Revenue	143,675	153,593	158,873	164,293	169,844

With the development of new properties in West Dapto, there will be increasing rate revenue for Council over a period of time. This rate revenue will precede operational demand and assets built will require little renewal or maintenance for seven to 15 years creating a perception of improved financial capacity. Experience in developing councils has shown the long term negative impacts that the delayed expense pattern has if additional rate revenue is built into other recurrent operations.

To assist in managing this, the Financial Strategy requires that increased annual rate revenue created from subdivision in West Dapto be restricted and only allocated to operational expenditure as the area develops. The annual revenue will be made available to meet infrastructure or planning requirements in the area, or be applied to meet existing infrastructure renewal requirements. In the coming years, this will be directed towards repayments of loans for the West Dapto Access Strategy.

Domestic Waste Management

Under the Local Government Act, Council must not apply income from an ordinary rate towards the cost of providing Domestic Waste Management services. Income obtained from charges for Domestic Waste Management must be calculated so as to not exceed the reasonable cost to the council of providing those services.

The charge calculated for 2016-17 is based on the full recovery of the service, including appropriate charges for Domestic Waste tipping fees at Whyte's Gully. The Waste Facility tipping charge includes pricing for future capital costs associated with the management of the facility and long term site remediation.

Pricing and revenue for Domestic Waste Management are applied on an averaging basis over a period of time to avoid abnormal fluctuations in price. The anticipated revenue for Domestic Waste Management is shown below with more details on the charges set out in the Draft Revenue Policy, Fees & Charges booklet provided under separate cover.

The carbon tax legislation was repealed on 17 July 2014 and tax collected for 2014-15 of \$1.197M was refunded through the domestic waste levy process during 2015-16. This repeal also impacts on the carbon tax collected prior to 2014-15 (\$2.3M). Council resolved to participate in the Voluntary Waste Industry Protocol (VWIP). This is an initiative that was developed during 2015 by the Federal Government, in liaison with the Australian Landfill Owners' Association (ALOA) and the Australian Local Government Association (ALGA) to help ensure that the early collected carbon charges are returned for consumer benefit. Under this agreement Council has resolved to refund the carbon tax collected prior to 2014-15 to rate payers through the 2016-17 rate notices.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Domestic Waste Management Revenue					
Annual Charges Domestic Waste Management	29,684	32,008	33,233	34,375	35,683

Stormwater Management

Council levies a Stormwater Management Charge on all parcels of rateable land, other than those exempted under the Local Government Act. The pricing from Stormwater Management is to remain unchanged from 2015-16.

Current year and future estimates of the yield from Stormwater is shown below with charges set out in detail in the Draft Revenue Policy, Fees & Charges booklet provided under separate cover.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Stormwater Management Revenue					
Annual Charges Stormwater Management Service	1,777	1,754	1,756	1,758	1,760

Waste Management Services – Non-Domestic Premises

Council levies a Waste Management fee on approximately 359 non-residential properties where approved. The operations of this service are currently managed through the kerbside collection contracts and costs have not been separated from Domestic Waste. The fee for this service has historically been set in line with Domestic Waste Management fees to avoid cross subsidisation.

The revenue from non-domestic waste operations is estimated at \$169,555 for 2016-17. Charges are set out in detail in the Draft Revenue Policy, Fees & Charges booklet provided under separate cover. These fees became subject to GST in 2013-14. A subsequent review of application of GST to waste charges by the Australian Tax Office has confirmed that non-domestic waste charges will return to GST exempt.

Pensioner Rebates

Council is required to provide a pensioner rebate under the Local Government Act and has also continued to provide a voluntary rebate to eligible pensioners who were receiving a Council rebate prior to 1994. Pensioner rebates are deducted from rates revenue for reporting purposes.

The compulsory pensioner rebate to ratepayers holding a pension card is 50% of rates and annual charges up to \$250. 55% of this rebate is funded from Government subsidy which is included in untied grant revenues.

The voluntary Council rebate is indexed by the general rates increase (6.63% for 2016-17).

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Pensioner Rebates					
Pensioner Rate Rebate - Statutory s575	3,085	3,115	3,145	3,175	3,205
Pensioner Rate Rebate - Council s582	488	451	411	368	324
Total Pensioner Rates Rebate	3,573	3,566	3,556	3,543	3,529
Pensioner DWM Rebate - Statutory s575	868	878	888	897	906
Pensioner DWM Rebate - Council s582	132	141	129	115	102
Total Pensioner DWM Rebate	1,000	1,019	1,016	1,012	1,008
Total Pensioner Rebates	4,573	4,585	4,572	4,556	4,536

User Fees, Charges and Other Revenue

Council charges a range of fees as contained in the Draft Revenue Policy, Fees & Charges booklet. The income received from fees reduces the amount of rates and other untied income required for these services. Other charges are generally not for service and include penalty income, leasing, recoveries, sponsorship etc.

Fees for services are set having due consideration to the following factors:

- The cost of providing the service.
- The importance of the service to the community.
- The price fixed by a relevant industry body.
- Any factors specified in the Local Government Act.
- Market rates or pricing.

Council assesses its pricing for services under the following categories which are identified against individual fees in the Draft Revenue Policy, Fees & Charges booklet.

Pricing Method	Description
Full Cost Pricing	Fees and charges are set to enable the recovery of all direct and indirect costs involved in the provision of a service.
Subsidised Pricing	Fees and charges are set at a level that recovers less than the full cost incurred in service delivery. In effect some level of subsidisation is factored into the price.
Rate of Return Pricing	Fees and charges are set to enable the recovery of all direct and indirect costs involved in the provision of a service plus a profit margin.
Market Pricing	Fees and charges are based on current market fee structures. The market price is usually determined by examining competitors' prices and may have little relationship to the cost of providing the service.
Statutory Pricing	Fees and charges are set to comply with statutory legislation. Council identifies in its Draft Rates, Fees & Charges Booklet where it adopts the maximum statutory fee.
Rate of Return/Market Pricing	Fees are based on a combination of Rate of Return & Market Pricing and relate mainly to Waste Services currently.

Increases to Fees and Other Revenue are generally in line with the estimated increase in cost for services of 2.8%. Some prices vary from the index based on specific issues impacting the operations, costs or pricing parameters of the particular service.

Indices for Revenue

		2015/16 Adopted %	2016/17 Revised %	2017/18 Revised %	2018/19 Revised %	2019/20+ Revised %
Fees and Charges						
-Commercial	3	3.0	2.8	3.0	3.0	3.0
-Other		3.0	2.8	3.0	3.0	3.0
Rates Increase - inclusive of SRV*	5	6.63	6.63	2.80	2.60	2.60
Rates Increase - growth		0.40	0.40	0.40	0.40	0.40
Total Rate increase applied		7.03	7.03	3.20	3.00	3.00
Interest Rates (90 day bill rate)	6	3.00	2.70	3.20	3.70	3.70
Loan borrowing rate	7	4.30	5.00	5.50	5.90	5.90

Notes on indices

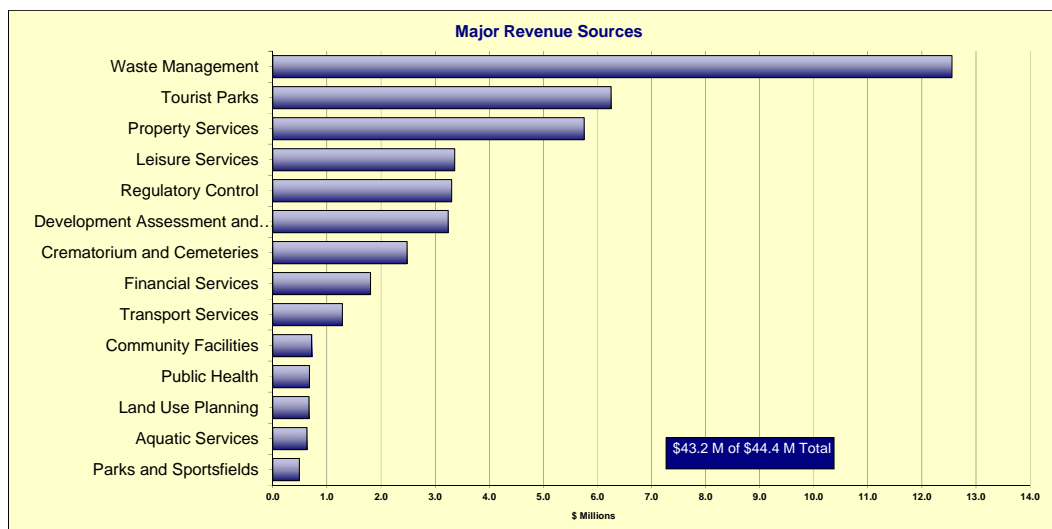
3. **Fees & Charges** [commercial and other revenues] income had previously been under a 5 year strategy, completed in 2011/12, that increased the level of charges above CPI aimed at bringing these charges up to market rates. It is proposed that this action is continued, until further instruction.

5 **Rates**. The rate revenue increases targets are inclusive of the Special Rate Variation that was approved by IPART in June 2014. Rates above the rate peg estimate have not been applied to 3c Regional Business and Heavy 1 Activity 1 Business subcategories, that currently pay a higher than average rate in the dollar on property valuation, or to Special Rates. The rating revenues for years beyond 2016-17 are based on an estimated rate peg and expected growth.

6. **Interest on Investments**. Rates are based on information from a number of organisations and include an additional margin of 0.5% that reflects Council's previous achievements against this benchmark.

7. **Loan Borrowings**. Loan borrowings are based on 10 year treasury bond rate + 1.5% margin.

Fees, Charges and Other Revenue account for 15% of Council's revenue [pre capital]. The major elements are shown in the table below.



Operational Grants

Untied Grants

Financial Assistance Grant

The Financial Assistance Grant (FAG) is a general purpose annual grant funded by the Federal Government through the States. Although the Grant has two components, general purpose and roads component, it is an unconditional grant. The general purpose component is distributed to the States based on population and needs assessment whilst the road component is distributed based on road infrastructure maintained. The grant is usually subject to indexation; however, the 2014 Federal Government Budget included a 'pause' removing indexation growth, which extends until 2017-18.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Financial Assistance (Revenue Sharing) Grant					
General Purpose component	15,065	15,065	15,442	15,828	16,223
Roads component	2,374	2,381	2,439	2,499	2,560
Total Financial Assistance Grant	17,439	17,446	17,881	18,326	18,783

Better Waste and Recycling Program

The State Government introduced the Waste Less, Recycle More initiative in 2013-14 as a four year program to provide funding to Local Government to enable councils to work with their communities to increase recycling and reduce illegal dumping and littering.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Better Waste and Recycling Program	435	435	0	0	0

Pensioner Rate Subsidy

The pensioner rate subsidy is included in the untied grants to offset the cost of rebates.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Pensioner Subsidies					
Pensioner Rate Subsidy	1,614	1,713	1,730	1,746	1,763
Pensioner DWM Subsidy	560	483	488	493	498
Total Pensioner Subsidies	2,174	2,196	2,218	2,240	2,261

Specific Purpose Operational Grants

There is a small range of specific purpose operational grants that are recurrent in nature and form part of Council's ongoing budget. The budget and forecast amounts for ongoing funding is provided below by service.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Specific Purpose Operating Grants					
Aged and Disability Services	3,722	3,865	3,908	3,953	3,998
Emergency Management	575	567	567	567	567
Environmental Services	543	441	0	0	0
Libraries	467	470	472	475	477
Stormwater Services	300	300	300	300	300
Community Programs	257	257	221	221	221
Natural Area Management	143	0	0	0	0
Cultural Services	78	63	63	63	63
Regulatory Control	74	74	0	0	0
Youth Services	33	29	29	29	29
Human Resources	4	0	0	0	0
Total Specific Purpose Operating Grants	6,195	6,066	5,560	5,607	5,655

The Financial Strategy states that Council will actively pursue grant funding and other contributions to assist in the delivery of core services.

State and Federal Government planning and the announcement of one off specific purpose grants does not generally align with Council's planning cycle. It is anticipated that Council will become

aware of, and make application for, a range of grants during the next reporting period that are not budgeted at this stage. Where grants are provided, the budget will be updated to make allowance for the additional income and expense of the program as approved.

Operational grant forecasts include annual funding of approximately \$4 Million from Federal and State sources for community transport and social support programs and are included in the Aged and Disability projections shown above. Council has been delivering these services to the community for over 20 years and, in the last five years those services have been operating at cost neutral to Council. The Federal Government has commenced a reform of Aged and Disability Services that will impact on how these services may be delivered in the future and what Council's role may be. The programs for Social Support Services and Community Transport are currently funded until June 2018 and June 2016 respectively. Council is in the process of evaluating the impact of the reforms on the delivery of our service and exploring potential service and governance models for delivery of these programs in the future. The financial projections of the long term forecast assume that these services will continue to be delivered within a similar funding arrangement.

It should be noted that the current service model recovers all operational costs associated with this service delivery from external funding including accommodation costs, administrative support, use of IT facilities, etc. In the event that Council no longer provides this service, there may be a negative impact if the operational costs that were attributed to this cannot be recovered from other sources or be removed.

Interest on Investments

Interest on investments forecasts are based on anticipated cash holdings and projected interest rates. Cash holdings projections are drawn from the budgeted revenues and expenditures in the budget and anticipated internal and external restricted cash balances. Council is required to restrict any interest attributed to Section 94, Domestic Waste Management and a number of grants.

Projected interest rates are generally based on forecast 90 day bill rates. Forecasts for interest rates are derived from a number of sources including banking sector projections and Council's investment adviser. The market conditions post the global financial crisis has seen a significant decline in this area of revenue. In addition, there are increased limitations on investments products that can be used by councils. Previously, access to higher risk strategies meant higher returns and greater risk.

Capital Income

Capital income refers to revenue that is specifically used for additional assets acquired by Council. The funding may be in the form of cash contributions or may represent the value of assets dedicated to Council by land developers or other levels of Government. Capital income is inconsistent from one period to another and is also difficult to predict due to the nature of the transactions.

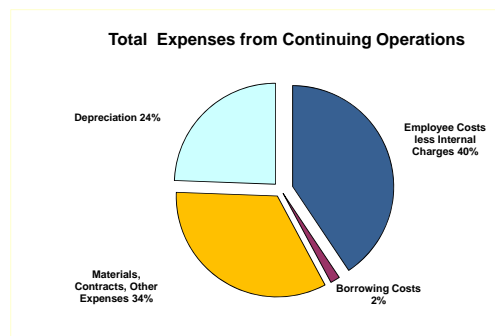
Wollongong City Council eliminates capital income from its key financial measures and discussions as it is not income that can be used to fund the day to day operations of the Council or generally be used to replace existing assets. Capital income is, however, important to the Council and its community as it is a source of funds that allow for increased assets that can improve services and/or provide new services to growing areas such as roads, bridges, drains and playing fields in a new release area such as West Dapto. The operation of these assets will be reflected in Council's operating costs in future years and will form part of the operating financial measures at that time.

Any changes in the quantum or timing in the availability of these grants and contributions will have a direct impact on the capital works program. Impacts may include changes in timing of projects pending as alternate sources of funding or substitution of Council funding which may result in a delay in non-funded projects.

In 2014, Council was successful in securing additional grants for major capital projects totalling \$39.4 Million. This included funding under the Restart NSW Illawarra Infrastructure Fund for Bald Hill Reserve upgrade \$2.9 Million, Grand Pacific Walk \$5.0 Million and West Dapto Access – Princes Highway/Fowler's Road to Fairwater Drive \$22.5 Million as well as funding for Cordeaux Road of \$7.0 Million under the Restart NSW program and a contribution of \$2.0 Million from BHP for this project. These projects continue in various stages of design and construction and are included in the current and revised capital works budget. Future operational costs have not been included in the financial estimates at this stage as construction programs are currently being finalised.

Expenses

Expense Type	2016/17 Forecast (\$M)
Employee Costs less Internal Charges	105.6
Borrowing Costs	4.0
Materials, Contracts, Other Expenses	86.9
Depreciation	63.5
Total Expenses from Continuing Operations	259.9



Service Levels

The current budget includes Service levels as outlined in the Draft Annual Service Plans 2016-17 documents. Estimates for expenses and income in future years have been applied based on existing service levels unless a decision has been made, or a plan is in place, to vary this level. The detail of services to be provided is outlined in the Draft Service Plans. The outcomes of Service Reviews are incorporated into forward estimates as deployment strategies are confirmed. Variations in recurrent budget costs in excess of expected indices are considered through the annual planning process and will be included in the budget where agreed.

Efficiency/Service Reductions

The 'Securing Our Future' program included a \$4.5 Million operational efficiency target (to be achieved over the four years 2014-15 to 2017-18) that required a reduction in the resources used to provide existing levels of services and a \$1.5 Million adjustment to existing services.

Securing Our Future Adopted Outcomes	EFFICIENCY		SERVICES	REVENUE		TOTAL
	Lower Impact \$,000	High Impact \$,000	\$,000	Rates * \$,000	Other \$,000	\$,000
2014/15	1,000		1,000	4,950	120	7,070
2015/16	1,000		200	4,560	250	6,010
2016/17	1,500	500	200	4,990	130	7,320
2017/18		500	100			600
2018/19						-
TOTAL	3,500	1,000	1,500	14,500	500	21,000

The lower impact efficiency targets were proportionally allocated to individual services based on the level of discretionary expenditure in each with the intent that specific programs or actions would be developed over time by the relevant division to achieve these. 2016-17 is the third year for the achievement of the lower impact efficiency targets that initially had a cumulative target of \$3.6 Million (inclusive of indexation). Recurrent improvements implemented during 2014-15 and further actions identified during 2015-16 have reduced this target to \$484,000 for 2016-17. Continued vigilance and effort will be required to achieve the remaining target and maintain these improvements.

The high impact efficiency targets are shown in the Financial Statements as a separate Efficiency Savings line with an expectation that achievement of these would commence in 2016-17 with a target of \$500,000 for that year and a further \$500,000 in 2017-18. At this stage, recurrent savings of \$215,000 have been achieved through renegotiated electricity contract for street lighting and a further \$91,000 in commercial operations reducing the target for 2016-17 to \$194,000. Further improvements required to achieve these targets will be developed and considered over the coming periods for implementation. It is intended that options for efficiency improvement will be formed from the areas discussed through the 'Securing Our Future' process. Again, it is intended that these high impact efficiency adjustments will not impact negatively on service delivery.

Service Adjustments of \$1.0 Million (that were achieved through an extension of footpath useful lives), in the above table were identified prior to the final adoption of the 2014-15 Annual Plan and are included in the following table for information purposes. Planned revenue improvements of \$500,000 have been fully achieved.

Where improvements have exceeded the Efficiency Targets in a particular year, these have been applied to offset unexpected adverse impacts or have been used to improve the financial projections. At the September 2015 Quarterly Review net improvements of \$3.3 Million were identified in excess of the Efficiency Targets for 2015-16 that were transferred to the Strategic Projects restricted cash for future projects.

Performance to date indicates that Council is well placed to meet the Efficiency Savings/Service Reduction targets and to progress the long term goals of the 'Securing Our Future' program. The following table provides an update on achievements to date.

Securing Our Future Improvement Targets						
		2014-15		2015-16		2016-17
Service	Adopted Budget		Achieved	Adopted Budget		Balance
	Budget			Budget	Balance	
	\$000's	\$000's		\$000's	\$000's	\$000's
Allocated Efficiency Targets - Lower Impact						
	(1,000)	832		(2,000)	(95)	(3,602)
High Impact Efficiency Target, Income & Service Adjustments						
Efficiency Improvements				0	0	(500)
Service Adjustments	(1,000)	1,000		(1,200)	(100)	(1,400)
Additional Revenues	(120)	170		(370)	0	(500)
	(1,120)	1,170		(1,570)	(100)	(2,400)
	(2,120)	2,002		(3,570)	(195)	(6,002)
						(1,078)

Employee Costs

Employee costs are inclusive of labour on costs such as superannuation, workers' compensation costs, parental leave, annual leave, provision for long service leave and payroll tax, where applicable. The previous Federal Government passed legislation increasing the compulsory superannuation guarantee payments that Council pays for all staff in accumulation scheme super funds. The timeframes for these increases were reset by the current Government as part of the 2014 Federal Budget and the super guarantee levy will now remain at 9.5% until July 2021 and then will increase by 0.5% annually until it reaches 12% in July 2025.

Councils have also been required to make additional annual contribution to the defined benefits scheme to address the fund shortfall resulting from the global financial crisis (Council's contribution is currently \$1.8 Million per year). The final payment of this top up is currently assumed to be in 2020-21.

Recurrent casual and overtime budgets are maintained to match the service and structure levels required for 2016-17. It is usual that some of these budgets are exceeded during the year as additional employee resources are used for projects that are planned but not allocated to labour in the first instance, or for new projects introduced with funding.

Council's current enterprise agreement runs for three years to June 2018 and includes agreed rate increases of 2.7% and 2.8% respectively for 2015-16 and 2016-17 with the final year linked to the NSW Local Government State Award. For financial forecasting purposes labour cost index beyond 2016-17 has been aligned to the rate income index.

The cost of employees working on capital projects is allocated to specific projects as work is completed. This includes design, survey, project management, and supervision and construction staff. The budget includes all labour costs and an estimate of the annual employee allocation required to be made to capital works. This is shown in Internal Charges as a negative expense which reduces the operating cost to the correct level. Under this structure, the capital budget is required to include sufficient works to employ these resources.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Salaries & Wages					
Salaries and Wages	84,184	86,596	89,096	91,718	94,324
Superannuation	10,886	11,153	11,406	11,639	11,897
Workers' Compensation Insurance	1,941	2,079	2,136	2,190	2,246
Fringe Benefits Tax	203	208	209	215	220
Payroll Tax	44	46	47	48	50
Training Costs (excluding Salaries)	814	845	861	882	904
Other Employee Costs	3,187	3,430	2,775	1,897	1,343
Change in Workers Comp Provision	227	233	240	248	255
Direct Labour Oncosts	12,635	13,331	13,702	14,429	15,161
Total Employee Salaries & Wages	114,122	117,922	120,472	123,266	126,400
Capitalised & Distributed Employee Costs	11,828	12,320	12,667	13,027	13,413
Total Operational Employee Salaries & Wages	102,294	105,602	107,805	110,239	112,987

Borrowing Costs (Financing)

Borrowings are considered as part of the Capital Budget process in accordance with the Financial Strategy and Asset Management Policy. Council's current Financial Strategy indicates Council will remain a low debt user by maintaining a debt service ratio (principal and interest repayments compared to operational revenue) below 4%.

Loans

In 2009-10, Council accepted a \$26.1 Million interest free loan from the Department of Planning to accelerate construction of the West Dapto Access Strategy.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Borrowing Cost on Interest Free Loan					
Recognise interest on interest free loan	872	730	567	391	203

Council further increased its loan borrowings as part of a subsidised Local Infrastructure Renewal Scheme (LIRS) program offered by the State Government as incentive to councils to accelerate infrastructure renewal. Council has increased its loan borrowing by \$20 Million in 2012-13 and a further \$4.3 Million in 2013-14 under this program to bring forward the program for the renewal and upgrade of footpaths and cycleways and accelerate significant building refurbishment works for Berkeley Community Centre, Corrimall Library and Community Centre and Thirroul Pavilion and Kiosk respectively. A further \$15 Million in loans was drawn down during 2014-15 as part of LIRS (3) to be subsidised at 3% and to be used to support West Dapto Access – Fowler's Road to Fairwater Drive project. These loans will be repaid over 9.5 years and will increase Council's Debt Service Ratio forecast for 2014-15 to approximately 3% which is still below Council's target of 4%. The loan repayments associated with the West Dapto Access Strategy and LIRS (3) will be funded primarily from Section 94 contributions and additional rate revenue from the West Dapto subdivision.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Borrowing Cost on LIRS					
Interest	1,528	867	737	603	462
Recognise interest on loan funds associated with Local Infrastructure Renewal Scheme (LIRS) (excludes subsidy)					

Waste Facility Remediation

Council is required under its accounting standards to recognise the value of its waste facilities inclusive of remediation works that are required.

The anticipated cost of the remediation is added to the value of the waste facility asset and also held as a provision (liability) against the asset. Both sides of this transaction are held at NPV. As the NPV increases over time, the increase in provision is transacted through the Income and Expense Statement as borrowing costs as shown below.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Borrowing Cost on Waste Remediation					
Interest on Waste Facility Remediation	1,804	1,894	1,989	1,829	1,649

Materials, Contracts and Other Expenses

Forecasts for materials, contracts and other expenses are based on current estimates of Service Plan requirements plus indexation.

Indexation

General indexation is used where specific information is not available. The proposed indices are based on information obtained from a number of sources including economic forecast data from the Commonwealth Bank, St George Bank and Deloitte's Access Economics Economic Brief.

Indices for Expenditure						
		2015/16 Adopted %	2016/17 Revised %	2017/18 Revised %	2018/19 Revised %	2019/20+ Revised %
CPI - general expenditure	1	2.75	2.60	2.50	2.50	2.50
Enterprise Agreement (EA)	4	2.70	2.80	NA	NA	NA
-Wages costs (wage price index)		NA	NA	2.80	2.60	2.60
Interest Rates (90 day bill rate)	6	3.00	2.70	3.20	3.70	3.70
Loan borrowing rate	7	4.30	5.00	5.50	5.90	5.90
Utilities	8					
-Electricity		3.75	3.60	3.50	3.50	3.50
-Other Utilities		3.75	3.60	3.50	3.50	3.50
-Street lighting		3.75	3.60	3.50	3.50	3.50
Notes on indices						
1. General expenditure index. The proposed CPI is based on an average of projections sourced from a number of organisations including Deloitte's Access Economics September 2015 Brief, Commonwealth and St George Banks. The projected CPI increase has reduced by 0.1% in all years compared to those used in the Adopted Budget.						
4. Salary + Wages/Labour. Council's current enterprise agreement runs for three years to June 2019. Final negotiations have confirmed rates for 2015/16 and 2016/17 of 2.7% and 2.8% respectively. For years beyond 2016/17 this index has been linked to the rate index. Labour costs were previously indexed at 3% and the improvement generated by the decrease in this indexed in the latter years has flowed through the budget and has been incorporated in the revised forecasts.						
6. Interest on Investments. Rates are based on information from a number of organisations and include an additional margin of 0.5% that reflects Council's previous achievements against this benchmark.						
7. Loan Borrowings. Loan borrowings are based on 10 year Treasury bond rate + 1.5% margin.						
8. Utilities. Utilities have been indexed by CPI with an additional margin of 1% to reflect anticipated pricing around infrastructure works.						

Statutory Charges

EPA Levy

The Protection of the Environment Operations Act 1997 (POEO Act) requires certain licensed waste facilities in NSW to pay a contribution for each tonne of waste received at the facility. Referred to as the Waste Levy (also called EPA levy), the contribution is applicable to waste and cover materials going to landfill. Rates applicable are by prescribed formula in the associated regulations of the POEO Act; based on scheduled geographic location, with Wollongong classified as being within the Metropolitan Levy Area [MLA is a combination of areas previously known as Sydney Metropolitan Area (SMA) and Extended Regulated Area (ERA)]. Application of the levy to cover materials was introduced March 2007. Current operational expenditure forecasts and fee structures propose that Council will be able to source an amount of cover materials onsite to reduce the overall cost of this levy.

The cost of the levy for 2016-17 is anticipated to be \$136.69 per tonne. It is expected that the rate will then increase by CPI in the Metropolitan Levy Area each year per tonne beyond that.

A portion of the levy relates to Domestic Waste which is recovered through the Domestic Waste Management Charge.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
EPA Levy					
EPA Levy - Council	547	516	518	526	539
EPA Levy - Commercial	2,739	4,233	4,551	4,596	4,641
EPA Levy - Domestic	6,892	6,836	7,035	7,240	7,451
EPA Levy on Landfill	3,289	3,672	3,892	3,975	4,062
TOTAL EPA Levy	13,467	15,258	15,997	16,337	16,692

Street Lighting

Street lighting is sourced through the Local Government Procurement tendered processes and subsequent contracts. A rebate on street lighting is paid through the account resulting in a net cost to Council.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Street Lighting	3,122	3,360	3,477	3,599	3,725

Emergency Services

Emergency services operations are contributed to by Council as below:

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Emergency Services contributions					
Rural Fire Service	416	392	392	393	393
State Emergency Services	357	268	268	269	269
NSW Fire Brigade	2,649	2,504	2,504	2,504	2,504
Provision for indexation on contributions	0	229	360	495	636
Total Emergency Services contributions	3,422	3,393	3,524	3,660	3,802

The way that emergency services, including Fire and Rescue NSW, the NSW Rural Fire Service and the NSW State Emergency Service are funded has been under review since early 2013. In December 2015 the State Government announced that the Emergency Services Levy that is currently paid on insurance policies will be replaced with a property based levy which will be collected by Local Government on behalf of the State. The intent of this change is to provide a more equitable and less complicated means of collecting the levy that will also bring NSW in line with other States. The State Government intends to consult with key stakeholders, such as the insurance industry and local government, on the implementation of the reforms and it is expected that this will be in place for 1 July 2017. At this stage, it is unclear what the impact may be on Council expenses, including insurance and contributions, and what level of income if any will be derived from providing this service.

Financial Assistance

The Local Government Act 1993 allows councils to provide financial assistance to individuals or organisations for the purpose of exercising its functions. Council's Financial Assistance Policy provides the framework for the delivery of financial assistance in a consistent, equitable and transparent manner that meets the requirements of the Act. The Policy outlines the types of support that Council provides and the approval process required.

Council is involved in a range of programs that may at times include support to external organisations or individuals that can be of financial and/or non-financial nature. Non-financial or in-kind support may encompass a broad range of activities and is difficult to define due to the broad type of support this can take. Examples of in-kind contributions include reduced or waived fees and charges, access to Council resources and facilities or Council providing a service without receiving consideration. The following tables provide a summary of proposed direct financial support for 2016-17.

Affiliates Contributions

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
Affiliates Contributions					
Tourism Support & Contributions	979	1,001	1,023	1,045	1,068
Performing Arts Centre	667	685	702	719	737
TOTAL Affiliates Contributions	1,647	1,686	1,725	1,765	1,805

The level of financial support to the above affiliated organisations is based on current funding agreements that are subject to review at time of renewal.

West Dapto Home Deposit Assistance Program

In June 2012, Council entered into a funding agreement with the Department of Families, Housing, Community Services and Indigenous Affairs for the Building Better Regional Cities Program. The funding agreement provided Council with \$9.2 Million to establish a program to improve affordability of housing in the area for low to moderate income earners. The program allowed for assistance to be provided to approved applicants in the form of a Council held security deposit of 20% of the value of the property. The deposit is intended to allow the vendor to borrow without requiring a deposit and to allow the lending authority to waive mortgage insurance fees. Interest earned on the deposit will also be paid against the applicant's loan. It was expected that 123 packages would be offered over a two year period commencing in the 2015-16 financial year. The anticipated contributions are shown in the table below. The progress of this program has been inhibited by a number of factors and the final outcome is uncertain at this time and budget adjustments may be required as the status of this becomes clearer.

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
West Dapto Home Deposit Assistance Program	1	454	454	454	454

Other Contributions, Donations, Memberships and Subsidies

	2015/16 Budget \$'000	2016/17 Forecast \$'000	2017/18 Forecast \$'000	2018/19 Forecast \$'000	2019/20 Forecast \$'000
City Centre - Destination Wollongong Marketing	324	332	341	350	359
Destination Wollongong - LGA Major Events	324	332	340	349	357
Neighbourhood Youth Program	205	210	215	221	226
IRIS Contribution	88	90	93	95	110
Sponsorship Fund	85	103	105	108	97
Business Development	81	85	88	90	92
Southern Councils Group	76	78	80	82	84
Natural Areas Management	60	62	63	65	67
Australia Day Committee	54	55	57	58	60
Illawarra Escarpment - Geotech. Research	54	54	54	54	54
Illawarra Surf Lifesaving Contribution	52	53	54	56	57
Crown St Facade Rejuvenation Program #	50	0	0	0	0
Corrimal Town Centre Façade #	0	30	0	0	0
Illawarra Institute Sport Contribution	44	45	46	47	49
Community Arts Programme - Public Art Se	42	43	44	45	47
Subsidy Aerial Patrol Contribution	25	26	27	27	28
Wollongong Town Hall - Fee Subsidisation	16	16	17	17	18
Scholarships	13	13	13	14	14
Cultural Centres Operations	11	11	11	11	12
Smith Street Child Care Centre	9	9	9	9	9
Public Bands Contribution	8	8	9	9	9
Asset Operational Costs	7	7	7	7	7
Life Education Illawarra Contribution	7	7	7	7	7
Aboriginal Activities	6	6	6	6	7
WCC Social Club	3	4	4	4	4
Minor Donations	3	3	3	3	4
Corp Development Program	2	2	2	2	2
Youth Week	2	2	2	2	2
Other Minor Donations and Contributions	2	2	2	2	2
TOTAL Other Contributions, Donations and Subsidies	1,651	1,689	1,699	1,741	1,783
<i># not ongoing item</i>					

Unbudgeted Supporting Documents and Initiatives

Council has a large number of Supporting Documents that may be in the form of a plan, strategy, study, or similar that have potential actions that have not yet been funded through the Delivery Planning process. The Delivery Plan and Annual Budget are the tools used to allocate the limited resources available to Council and the community to the highest level needs and priorities. The large volume of Supporting Documents provide clear, longer term intent and direction for Council in terms of what it would like to do and what it will endeavour to do with resources that may be available. These Supporting Documents are important in planning future Council services and are used to identify and respond to opportunities for future external funding and/or an increase or redirection of own source funds available to Council.

One of the major sets of Supporting Documents relate to the West Dapto Release Area. Much of Wollongong's population growth is expected to be centred on new residential developments at West Dapto in Wollongong's south-west. Growth in West Dapto will require significant new services supported by a substantial level of new infrastructure. While Supporting Documents, such as the West Dapto LEP, Infrastructure Plan, Access Strategy and West Dapto Section 94 Plans articulate proposed services, assets and some potential future sources of funds or redirection of existing funding, Council's Delivery Plan and proposed Annual Plan only include those elements of the Plan that have passed through that part of the planning process. The full extent of services expected from development in West Dapto is still in the planning phase.

The Annual Plan 2015-16 included funding for a West Dapto Review project that was to review the Supporting Documents over a two year period and will provide more definitive information, revised cost estimates, and proposed timing of infrastructure works in the growth area.

The revised financial forecasts are premised on the Draft West Dapto Section 94 Development Contributions Plan that is currently on exhibition and includes a higher level of contribution that is expected to be paid by the developer and through contribution by the State Government.

Loans and grants that have been approved have also been included and are applied to fund the capital works included in the Delivery Plan.

Loan repayments for the West Dapto Access Loan have been set by the Department of Planning over a 10 year period and are included in estimates. It is intended that for the most part, the loan repayment will be funded by future Section 94 contributions and rates revenue from West Dapto.

Some aspects of the West Dapto Release Area have been progressed to a stage where they have been introduced into Council's forward capital program. These include the Princes Highway/Fowler's Road to Fairwater Drive extension (\$90 Million) and Wongawilli Road (\$13.0 Million). These works are to be funded from proposed Section 94, the interest free loan from the Department of Planning, grant funds including Building Better Regional Cities and Restart NSW, Illawarra Infrastructure funding (\$22.5 Million), loans under LIRS (3) (\$15.0 Million) and some general revenue.

The scope and estimates for these projects are currently being reviewed with potential construction of the Princes Highway/Fowler's Road to Fairwater Drive extension over the next four years. As the scope, design, and estimates for these projects are further developed, funding and potentially financing decisions will need to be made to progress them to completion. These considerations will be assessed against other budget requirements and included as decisions are made.

In accordance with Council's Financial Strategy, additional rate revenue raised through subdivisions in the West Dapto Release Area are planned to be transferred to an internal restriction and used in the early years of the development to assist in funding West Dapto works. These funds have been applied to debt repayments over the first 10 years. As the development progresses, revenue from the area will be used to fund the maintenance and operation of new assets as part of Council's overall budget.

Council has also created a Strategic Projects restricted asset that currently has \$14.5 Million to fund Supporting Document projects such as the West Dapto Access Strategy as they are advanced through the Delivery Planning Process. It is also intended that future one off expenditure or revenue improvements will be channelled into this restricted asset to assist in achieving a broader range of delivery projects.

Supporting Documents - Planning Studies & Investigations

Council provides an annual budget for studies and investigations that are used to inform and support future projects or directions. Funding for the following studies has been included in the Draft Annual Plan 2016-17 operational budget and future year forecasts.

Project	2015/16 \$000's	2016/17 \$000's	2017/18 \$000's	2018/19 \$000's	2019/20 \$000's
Allans Creek Flood Study	0	150	150	0	0
Arts Precinct Master Plan	50	0	0	0	0
Berkeley Commercial Centre Study	0	0	30	0	0
Biocertification for West Dapto	15	0	0	0	0
Blue Mile Masterplan - update	0	0	0	50	0
Botanic Garden Masterplan/Asset Mgmt Plan	0	50	50	0	0
Brooks Creek Flood Study/Floodplain Risk Mgmt *	30	50	0	0	0
Bulli Town Centre Planning Study	0	0	0	90	0
Centralised Studies & Plans	0	0	31	252	363
City Centre Revitalisation	70	0	0	0	0
Contaminated land	10	0	0	0	0
Corrimal Commercial Revitalisation Strategy	1	0	0	0	0
Corrimal Pool Masterplan	0	60	0	0	0
Cringila Hills Site Assessment	0	0	150	0	0
Dapto Town Centre Planning Study	25	65	0	0	0
Drainage Blockage Policies **	0	600	400	0	0
Expansion of paid public parking regime	0	10	0	0	0
Facilities Planning Development	30	0	32	33	34
Fairy Creek Corridor Recreation Masterplan	0	30	0	0	0
Fairy Meadow Town Centre Planning Study	0	0	0	0	120
Floodplain Management Studies *	215	0	0	350	350
Gwynneville / Keiraville Study	0	50	50	0	0
Helensburgh Town Centre Planning Study	0	0	40	0	0
Heritage Asset Management Strategy	0	0	50	0	0
Hewitts Creek Flood Study/Floodplain Risk Mgmt *	15	100	100	0	0
Housing Study	2	0	0	0	0
Industrial Land Planning Controls Review	0	0	60	0	0
Integrated Facilities Plan	100	81	0	0	0
Mt Keira Masterplan & Plan of Mgmt	70	30	0	0	0
Mt Kembla Village Centre Planning Study	0	0	0	30	0
Sandon Point Aboriginal Heritage Impact Permit	60	20	0	0	0
South Wollongong Precinct Plan	67	140	0	0	0
Street Tree Masterplan/Strategy	0	40	0	0	0
Sustainability Chapter of the Wollongong DCP	30	0	0	0	0
Tourism Accommodation Review Planning Controls	0	0	50	0	0
Towradgi Creek Flood Study/Floodplain Risk Mgmt	0	100	100	0	0
Urban Greening Strategy	50	0	0	0	0
West Dapto Aquatic Facility Investigations	40	0	0	0	0
Whartons Creek Entrance Managment Plan *	31	0	0	0	0
Windang Town Centre Planning Study	0	0	0	90	0
Wollongong City Flood Study *	15	0	0	0	0
Wollongong City Pedestrian Plan	50	0	0	0	0
Wollongong City Traffic & Transport Plan	0	20	0	0	0
Wollongong LGA Feasibility Studies	15	15	15	15	15
Woonona/East Corrimal Village Planning Study	0	0	0	0	30
TOTAL Planning Studies & Investigations	991	1,611	1,308	910	912
Expenditure shown above is for full project cost. A number of projects are supported from external grant funds or internal restrictions:					
* Supported by two thirds funding from the State Government.					
** Supported by funding from restricted cash for Strategic Projects.					

Other Specific Expense

Depreciation

Depreciation represents 24% of the expense budget. While depreciation is not cash expenditure, it is an important part of the real cost of maintaining Council services. Depreciation represents the consumption of an asset over its life. This deterioration in value of assets occurs through use, ageing or obsolescence.

The cost of depreciation has changed during the past several years' reporting periods as classes of assets have been moved from historical cost to fair valuation. In 2009-10 particularly, the valuation of roads and bridges was changed to fair value which had a significant impact on depreciation amounts. All assets are now moved to fair value or acceptable approximations of fair value and significant change is not anticipated in the future.

Council's maturity in asset management is improving and as new information becomes available changes may occur, particularly to asset lives and valuation information. Depreciation forecasts in the long term financial projections include provision for additional assets that are included in the capital works program (excluding West Dapto) and conservative estimates for expected growth through revaluation. No provision is currently included for any assets that may be contributed to Council from other levels of government or future developments.

Service Budgets

While Council's Budget is set and reported at a whole of Council level, for strategic planning purposes it is important to understand the proposed allocations of financial resources at the individual service level. Service level expenses include not only the direct labour and material costs but also internal charges. Internal charges are charges for activities managed by one division to provide services to other areas within Council. Direct examples of this will include:

- Provision of assets, such as vehicles, plant, computers, and buildings.
- Internal services such as design, project delivery and supervision, printing and marketing, workshop.

Where it is useful to directly charge between one service and another, a defined methodology has been established to allocate costs between the division providing the service and the user of the service. In the case of buildings, this is considered to be similar to a landlord/tenant arrangement for plant, similar to plant hire arrangements, for vehicles and computers, like a rental agreement. It is intended that generally only avoidable costs driven by end user demand are charged. The allocation of charges is based on cost with no internal profits generated through the process. Corporate Services and other overheads have not been charged directly to cost centres unless there is an external source of funding that provides for a proportion of those expenses.

A summary of the Operating Result before Grants and Contributions Provided for Capital Purposes Budget at Service is included on the following page.

Summary of Operating Result Grants and Contributions Provided for Capital Purposes by Service

OPERATING BUDGETS						
	2015/16			2016/17		
	EXPENSES	REVENUE	Net	EXPENSES	REVENUE	Net
	Current Budget \$'000	Current Budget \$'000		Forecast Budget \$'000	Forecast Budget \$'000	
Aged and Disability Services	(3,849)	4,113	265	(4,447)	4,247	(201)
Aquatic Services	(12,423)	595	(11,828)	(12,757)	631	(12,126)
Botanic Garden and Nursery	(3,602)	256	(3,346)	(3,668)	263	(3,404)
Community Facilities	(4,798)	766	(4,032)	(4,982)	713	(4,268)
Community Programs	(1,854)	362	(1,492)	(1,847)	364	(1,484)
Corporate Strategy	(1,840)	(324)	(2,164)	(1,714)	(334)	(2,047)
Crematorium and Cemeteries	(2,601)	2,540	(61)	(2,481)	2,482	1
City Centre Management	(2,525)	1,458	(1,067)	(2,872)	1,496	(1,376)
Cultural Services	(5,497)	256	(5,241)	(5,634)	240	(5,394)
Integrated Customer Service	(4,777)	11	(4,766)	(4,931)	11	(4,920)
Development Assessment and Certification	(7,010)	3,532	(3,478)	(7,077)	3,239	(3,838)
Stormwater Services	(12,734)	2,109	(10,625)	(13,798)	2,087	(11,711)
Economic Development	(1,684)	0	(1,684)	(1,674)	0	(1,674)
Emergency Management	(4,979)	1,240	(3,739)	(4,928)	567	(4,361)
Environmental Services	(2,597)	707	(1,890)	(2,627)	610	(2,018)
Financial Services	(8,678)	167,246	158,568	(6,550)	176,108	169,559
Governance and Administration	(8,091)	238	(7,853)	(8,504)	86	(8,418)
Public Health	(1,059)	658	(400)	(1,130)	676	(454)
Human Resources	(7,089)	390	(6,700)	(7,734)	10	(7,724)
Information and Communications Technology	(3,910)	0	(3,910)	(3,957)	0	(3,957)
Infrastructure Planning & Support	(12,743)	175	(12,568)	(11,154)	175	(10,979)
Internal Charges Service	(1)	0	(1)	60	0	60
Leisure Services	(4,298)	3,232	(1,065)	(4,437)	3,363	(1,074)
Libraries	(10,089)	635	(9,454)	(10,411)	641	(9,770)
Natural Area Management	(3,049)	160	(2,889)	(2,561)	85	(2,476)
Land Use Planning	(2,337)	649	(1,688)	(2,511)	666	(1,846)
Property Services	(4,094)	5,647	1,553	(4,118)	5,755	1,637
Public Relations	(2,730)	123	(2,607)	(2,919)	107	(2,812)
Parks and Sportsfields	(17,861)	487	(17,374)	(18,708)	490	(18,218)
Regulatory Control	(4,546)	2,844	(1,701)	(4,681)	3,378	(1,303)
Tourist Parks	(5,480)	6,083	603	(5,648)	6,253	605
Transport Services	(42,522)	6,748	(35,774)	(44,718)	5,793	(38,925)
Waste Management	(40,400)	37,545	(2,855)	(43,274)	40,699	(2,575)
Youth Services	(1,490)	35	(1,455)	(1,511)	31	(1,479)
Grand Total - Operational	(253,234)	250,516	(2,719)	(259,904)	260,933	1,028

General Assumptions & Background

Indices

The financial forecasts are comprised of both recurrent and non-recurrent income and expenditure. The non-recurrent items have specified values and timing of delivery. Recurrent items may be subject to the application of indices, or may be set based on known commitments for expenditure, such as loan repayments, or may be adjusted for volume impacts or future pricing changes. Indices were derived from a number of publications including long term economic projections published by the Federal Government including the Reserve Bank and Australian Bureau of Statistics (ABS), various banks, the Quarterly Economic Brief from Deloitte Access Economics and IPART recommendations for various utilities and rates pegging.

Variation in actual prices and cost to Council compared to these indices will impact financial results. The extent of this impact will depend on the size of the income or expenditure that is subject to the indices, the extent of variation and the degree to which Council is able to actively mitigate the variation. Council reviews its indices at least annually and analyses the impacts of these changes. Significant changes are addressed as they become known.

Utility Cost

Projected increases for utility costs are generally based on the Independent Pricing and Regulatory Tribunal (IPART) publications, where applicable, other than for electricity which also includes recognition of specific negotiated contracts that are in place for street lighting and Council sites. Street lighting is subject to separate contracts for infrastructure and electricity supply and is currently indexed at 3.7%. These contracts were negotiated in January 2016 through Local Government Procurement (LGP). Council also currently has individual contracts through LGP for large and small sites that are also due for renewal in December 2016. Future expenditure has been indexed at CPI plus 1% allowing for some infrastructure charges pending further information as contracts are renewed.

Climate Change

Local Government is considered to be on the frontline facing the impact of climate change on communities. The Federal Government has indicated that councils have a role in early planning to identify and prepare for the risk from climate change and help protect the wellbeing of communities, local economies and the built and natural environment, and to contribute to a low pollution future. In addition to a planning role, councils also own or directly manage a range of assets that potentially will be impacted by climate change. Additional expenditure for this role or potential eventualities have not been specifically included in current forecasts. Increased emphasis on climate change related activities may require a redirection of funding.

Restricted Assets

The level of available or untied cash is expressed as cash and investment holdings after allowance for restricted assets. Assets, generally cash, may be externally or internally restricted. External restrictions are usually imposed by an external or legislative requirement that funds be spent for a specific purpose. This may include unspent grant funds that have been provided to Council for the delivery of a particular project or service, funds collected as developer contribution under Section 94 or surpluses achieved in the delivery of domestic waste. In some of these instances, Council is also required to restrict investment earnings that are generated by these cash holdings. Internal restrictions are funds that Council has determined will be used for a specific future purpose such as the future replacement of waste facilities. A comprehensive review of internal restrictions was undertaken in 2009 that resulted in Council resolving to rationalise a number of internally restricted assets. This approach was consistent with the introduction of improved management of capital works through a centralised process and a longer term planning focus. The current Long Term Financial Plan maintains this approach.

Internally Restricted Assets	
Purpose	Source of Funds
Property	
Restriction is to be placed on the first asset sales to fund a long term budget commitment of funding \$3.6 million of capital works from property sales. Following this, the Restricted Asset will not be required as identified in previous plans.	Property sale proceeds
Strategic Projects	
Support for large and strategic projects or shortfalls in project funding. Allocation of funds is considered and approved by Council through the planning process.	Improved 2013-14 and 2014-15 result compared to budget and proceeds from the settlement of a long term litigation matter associated with investment advice provided to Council.
Future Programs	
Investment of excess Available Funds into asset renewal and other initiatives.	Non recurrent improvements have resulted in Council exceeding the upper level Available Funds target outlined in the Financial Strategy. This has provided an opportunity to invest the excess funds to enhance asset renewal and other initiatives.
MacCabe Park Development	
To accumulate cash for the acquisition of properties adjacent to MacCabe Park, as and when they are offered to Council in accordance with the planning provisions, to achieve the objectives of extending MacCabe Park.	Recurring annual allocation made by Council.
City Parking Strategy	
To fund future parking, transport and pedestrian access, bicycle and public transport projects in the city Centre.	Net surplus of the Inner City Parking Strategy.
Sports Priority Program	
To provide funding for projects recommended by the Sports & Facilities Reference Group.	Recurring annual allocation made by Council and telecommunications licence fees (50% Fernhill & Woonona soccer clubs, and Berkeley Sports & Social Club grounds and 100% of other sports grounds).
Telecommunications Revenue	
Council resolution originally directed telecommunications revenue to North Dalton Park and Beaton Park for capital enhancements. Both these restrictions were removed by Council resolution in March 2009 with the view that capital upgrade and maintenance would be programed through the capital budget.	Licence fees for telecommunications towers at North Dalton Park and Beaton Park.
West Dapto Rates	
Increased annual rate revenue created from subdivision in West Dapto will be restricted and only allocated to operational expenditure as the area develops. In the interim period, the annual revenue should be made available to meet infrastructure or planning requirements in the area.	Increased annual rate revenue created from sub divisions in West Dapto.
Darcy Wentworth Park	
Upgrading sporting facilities in the local ward. On completion of these facilities, the additional funds to be allocated to the Sports Facilities Reference Group, to embellish sporting facilities across the city.	Rental proceeds from Darcy Wentworth Park car park.
Waste Disposal Facilities	
The Waste Facilities Restricted asset is held for the development and renewal of assets within Council's waste facilities and for the rehabilitation of the sites at the end of their lives.	A proportion of the annual waste fee is allocated for the estimated future development and rehabilitation of waste facilities. This estimate is included in the annual calculation of the waste fees.
Property Investment Fund	
To provide funding for investment in longer term income generating activities.	Proceeds of property sales (excluding those already identified through the property rationalisation program), investment income on accumulated funds held and dividends from investments funded from this source.
Natural Areas Fund	
To provide funding for natural area projects.	Proceeds from dividend payment from Southern Phones that are allocated to specific projects annually in arears. The value of the dividend will vary from year to year and Council is advised of the amount generally in December.
Lake Illawarra Estuary Management Fund	
Wollongong and Shellharbour Council now share the responsibility for the management of Lake Illawarra and it's surroundings after the State Government disbanding the Lake Illawarra Authority in July 2014.	Funding for the LIEM Fund will be initially in the proportion of 2/3rds Wollongong to 1/3rd Shellharbour. Shellharbour's portion will come as an external contribution. The initial Memorandum of Understanding (MOU) set the contribution per annum at \$165,000 for Wollongong and \$85,000 for Shellharbour. The funding may be allocated over multiple years, so unspent funds are retained in this Restricted Asset and the external contributions restricted asset.

The current financial information has a number of recognised limitations as follows that will require adjustment over a period of time:

Asset Management – Valuation and Asset Lives

As an industry, Local Government has recognised a need to provide for ongoing asset replacement. The consumption of these assets is represented by depreciation which is based on expected asset lives, condition assessments and valuations. While the maturity of this information is improving, many of the assumptions are unproven due to the nature of this exercise. For example, it is difficult to estimate asset lives in relatively new cities, such as Wollongong, where there may not be historical data available or comparability with other cities due to differing environmental factors and construction approaches. In addition, changing technologies may impact on renewal and maintenance costs. Ongoing refinement of these forecasts may result in revised useful lives which would impact on depreciation expenditure in either direction.

Lake Illawarra

This area was previously managed by the Lake Illawarra Authority (LIA) and Council provided an annual contribution in the vicinity of \$500,000 as part of its operational budget. All former LIA lands have been transferred to the Department of Trade and Investment (Crown Lands Division) or to Government Property. Discussions are continuing with Crown Lands regarding the future management responsibilities for these lands. It is possible that Council could ultimately inherit responsibility for approximately \$6 Million of assets with an estimated annual depreciation expense of \$200,000 and similar annual maintenance costs. It is expected that the existing budget would be sufficient to address ongoing maintenance but not necessarily expansion, upgrade or improvement to assets. No adjustment has been made to the current budget or long term projections as the proposal has not been finalised.

West Dapto Development

Estimates have been included for Section 94 income from West Dapto based on the Draft West Dapto Section 94 Development Contributions Plan that is currently on exhibition and include a higher level of contribution that is expected to be paid by the developer or through a contribution by the State Government. Rate income projections have also been based on the above Plan and in accordance with Council's Financial Strategy, additional rate revenue raised through subdivisions in the West Dapto release area will be transferred to an internal restriction and used in the early years of the development to assist in funding West Dapto works.

Loan repayments for the West Dapto Access loan have been set by the Department of Planning over a 10 year period. It is intended that for the most part, the loan repayment will be funded by future Section 94 contributions and rates revenue from West Dapto. Funding has been applied to debt repayments over the first 10 years. As the development progresses, revenue from the area will be used to fund the maintenance and operation of new assets and services as part of Council's overall budget.

Some aspects of the West Dapto Release Area have been progressed to a stage where they have been introduced into Council's forward capital program. These include the Princes Highway/Fowler's Road to Fairwater Drive extension (\$90.0 Million) and Wongawilli Road (\$13.0 Million). These works are to be funded from Section 94, the interest free loan from the Department of Planning, grant funds including Building Better Regional Cities and Restart NSW, Illawarra Infrastructure funding (\$22.5 Million), loans under LIRS (3) (\$15.0 Million) and some general revenue.

The scope and estimates for these projects are currently being reviewed with potential construction of the Princes Highway/Fowler's Road to Fairwater Drive extension over the next four years. As the scope, design, and estimates for these projects are further developed, funding and potentially financing decisions will need to be made to progress them to completion. These considerations will be assessed against other budget requirements and included as decisions are made.

No other expenditures relating to the release area have been included. There is significant planning and analysis required in estimating the financial impacts of the development and forecasts are subject to ongoing review and as there is greater certainty in relation to service and assets plans for the area.

Internal Charging

There have been continuing efforts to better reflect the costs of capital and services by distributing the cost of internal assets and services. There are existing charges for buildings, plant, vehicles, desktop computing, marketing, printing, waste tipping fees, insurances, Fringe Benefits Tax (FBT), cost of capital (plant and vehicles only) and internal labour services. There has been some change in the current plan to provide greater levels of service cost understanding by increasing the use of internal charging to include other asset classes where assets are used in specific services but are managed and maintained by another area. This has included such things as roads, bridges and footpaths in parks, tourist parks, crematorium and cemeteries and recreation assets that were not previously captured against that service.

Contributed Assets

Council's estimates do not currently provide fully for potential assets that may be contributed or donated to Council over time. Improvements to Council's Asset Management Plans identify an objective to 'Improve the information, processes and systems supporting the management of our assets'.

Section 94 Income (excluding West Dapto)

Section 94 income projections are based on the Adopted Plan and anticipated timing of receipts. There are a range of projects that have been included in the Delivery Program that are dependent on funding from this source. The timing and capacity to deliver these will need to be monitored in the context of ability to achieve income projections.

Property Sales and Investment

While Council is actively pursuing the sale of some properties, a decision has been made not to forecast sale dates or values due to uncertainty in delivery. As property sales become more certain, they will be added to budgeted sources of funding. Consideration of advancing existing projects or investing in new assets to be funded from sales will be given at that time.

Section 2: Capital Program and Budget 2016-20

Introduction

Section 2 of this report sets out Council's 4 year Capital Works Program for the renewal, upgrade and creation of new infrastructure assets to meet the existing and future needs of the City. The significant drivers for this program are:

- Community input and strategic directions identified in Wollongong 2022
- Council's Asset Management Policy and Strategies
- Economic, tourism and growth factors
- Availability of funding.

The Capital Works Program is structured to provide a significant amount of renewal funding to community assets (Roads, Footpaths, Cycleways, Buildings, Stormwater, Recreation, Sporting and Aquatic facilities) using inputs from both the community and Council's Asset Management Plans.

In 2015-16, Council's Capital Budget included the allocation of \$51.4 Million of operational funds, \$2.7 Million of interest subsidised loans under the Local Infrastructure Renewal Scheme Rounds 1 and 2 as well as over \$10 Million of grants from the NSW and Federal Governments for the renewal of failing assets and the provision of new assets for the community.

Council's 2015-16 asset replacement and expansion program for the community provides:

Asset Type	Amount*	Significant Projects
Roads & Bridges	\$24.8M	Construction and Design of new roads and bridges as part of the West Dapto Access Strategy \$5.4M Resurfacing and pavement reconstruction works on roads across the city \$11.0M Traffic facility/safety upgrades totaling \$3.6M Replacement or major renewal of 7 road and pedestrian bridges totaling \$1.2M
Footpaths & Cycleways	\$19.8M	Construction of 30 new footpaths and reconstruction of 24 poor footpaths, totaling 54 sites at \$8.2M Construction and renewal of cycleways/shared paths at 9 sites including Cordeaux Road major project, total \$5.5M Upgrade of commercial center footpaths: Thirroul, Austinmer, and Unanderra, plus the construction of Crown Street West footpath from Jubilee bridge to Atchison St, total commercial \$3.0M
Car parks	\$1.7M	New car parking at Stuart Park & reconstructing of 5 car parks across the City, Stage 3 at Fred Finch Park, Berkeley (netball)
Stormwater & Floodplain Management	\$4.1M	Investigation, design and construction works on 8 different creek sites for installing of debris control structures Relining of 28 weak and failing stormwater pipes
Buildings	\$16.1M	Upgrade and renewal works including Thirroul Beach Pavilion, and Berkeley Community Centre Installation of water tanks at Sublime point
Parks, Gardens & Sportsfields	\$5.4M	Includes redeveloping Bald Hill Reserve, Stanwell Tops Stuart Park playground replacement and 14 other play facilities totaling \$1.1M
Beaches & Pools	\$2.6M	Upgrades to Austinmer, Wombarra and Woonona rock pools. Sand dune reshaping works at Fairy Meadow, Corrimal and Towradgi beaches.

*as at Feb 2016

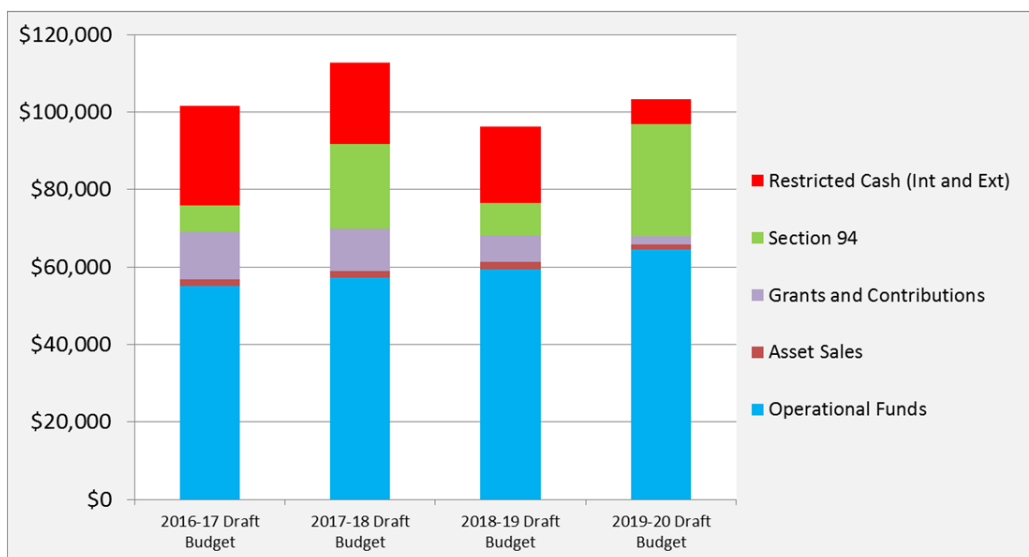
Capital Budget Funding 2016-20

In 2016-17, \$101.55 Million will be allocated for capital works – much of which will go towards improving the condition of existing community assets, with a focus on replacing failing assets.

The total Capital Budget for 2016-17 is derived from the allocation of operational funds (including contributions from operational savings), asset sales, contributions from reserves, allocations from Section 94 funds, and funding from the State and Federal Governments. The overall capital budget has been increased since the adoption of the revised Delivery Plan 2012-17 due to the inclusion of the funding under the Restart NSW Illawarra Infrastructure Fund.

In 2016-17, Council will continue to expend loans funds for the footpath and shared paths program using the interest subsidised loans received under the State Government's Local Infrastructure Renewal Scheme.

Capital Budget Funding (\$, 000's)



Capital Revenue Type	2016-17 Draft Budget (\$,000's)	2017-18 Draft Budget (\$,000's)	2018-19 Draft Budget (\$,000's)	2019-20 Draft Budget (\$,000's)
Operational Funds	55,165	57,217	59,426	64,555
Asset Sales	1,743	1,750	1,795	1,292
Grants and Contributions	12,200	10,884	6,878	2,100
Section 94	6,737	21,978	8,335	28,946
Restricted Cash (Internal and External)	25,710	20,995	19,809	6,328
Borrowings	0	0	0	0
Total	101,554	112,824	96,243	103,221

Council will also continue to pursue grants for refurbishment and improvement works in Wollongong including the replacement of the Tramway Walk seawall, the construction of infrastructure for the new development areas of West Dapto, expansion of the cycleway and shared path network, and construction of road safety facilities.

Capital Budget by Assets 2016-20

A breakdown of the Capital budget by asset class for the next 4 years is outlined in the following table:

Capital Works Budget by Asset Types

Asset Class	2016-17 \$ M	2017-18 \$ M	2018-19 \$ M	2019-20 \$ M
Roads & Bridges	14.63	14.55	15.62	14.03
Footpaths & Cycleways	18.10	9.38	9.06	10.36
Car parks	1.17	1.75	1.22	0.97
Stormwater & Floodplain	4.45	6.47	7.02	6.87
Buildings	14.13	15.44	19.00	23.72
Commercial Operations	1.11	1.21	1.06	1.12
Parks Gardens And Sportfields	4.22	3.62	2.75	3.00
Beaches & Pools	2.98	2.51	2.80	2.87
Natural Areas	0.53	0.16	0.21	0.47
Waste Facilities	13.22	10.35	4.00	4.35
Fleet	1.78	1.82	2.10	0.98
Plant & Equipment	3.68	3.57	3.15	3.51
Information Technology	1.16	1.16	0.92	0.76
Library Books	1.19	1.16	1.19	1.22
Public Art	0.31	0.32	0.25	0.28
Emergency Services	2.04	0.25	0.22	0.23
Land Acquisitions	1.35	0.10	0.10	0.10
Sub Total #	89.33	77.94	73.76	78.94
West Dapto Access*	12.22	34.87	22.48	24.28
TOTAL #	101.55	112.82	96.24	103.22

Notes:

Sub Total and Total include Non Project allocations, which are not shown in the table

* Includes the budget allocations for 2 major projects: Extension of Fowlers Road and Wongawilli / West Dapto Road upgrade. Final design and cost estimates are not yet available.

Major Capital Projects for 2016-17

During 2016-17 Council plans to undertake the key capital projects listed below.

NEW PROJECTS – PLANNING AND DESIGN

- Traffic signals at intersection Denison St and Victoria St, Wollongong
- CBD cycleway links: section along Stewart St from Kembla St to Corrimal St
- Footpath upgrade of Kembla Street in the city, from Crown St to Market St
- Construction of new footpaths including along Caldwell Avenue Tarrawanna, Lawrence Hargrave Drive Thirroul at Mountain Road, and Flagstaff Road leading to the traffic lights at Warrawong High School
- Debris control structures protecting several creeks across the city; including at West Wollongong, Dapto, Cordeaux Heights and Fairy Meadow
- New kerb and gutter at Carrington Street Woonona and Hicks Road Thirroul
- Footpath renewal upgrade plans for Windang CBD
- Replacement Wollongong SES facility
- Design of 'Exeloo' facilities at Helensburgh cemetery
- Design of the City Centre Parking Guidance system

NEW PROJECTS – COMMENCING CONSTRUCTION

- Providing Disabled Access to Helensburgh swimming pool
- Extension of Fowlers Road to Fairwater Drive
- 'The Tramway' shared path reconstruction North Wollongong, incorporating the staircase to Cliff Road and the sea wall adjacent the Continental Pools
- Road reconstruction program including O'Brien's Road Figtree, First Avenue Warrawong and Lower Coast Road Stanwell Park
- Roundabout at the 5-way intersection of Maidstone Street and The Ridge, Helensburgh. This includes new footpath along Maidstone Street.
- Reconstruction of Second Avenue North road pavement, Warrawong
- Corbett Avenue road retaining wall, Thirroul
- Bong Bong Road / Station Street traffic lights
- Replacing 9 aged playgrounds at parks across the city
- Warrawong CBD upgrade works

CONTINUATION OF WORKS

- Bald Hill Reserve Upgrade including replacement of the amenities building
- Grand Pacific Walk pathway from Coalcliff to Stanwell Park
- Whytes Gully Waste Processing Depot, Reddalls Road, Kembla Grange – construction of new landfill cell
- Shared path along Smith Street Wollongong
- CBD footpath upgrade along Crown St West, Atchison Street to Jubilee Bridge
- High voltage power connection to the Mt Keira Summit Park
- Unanderra CBD footpath upgrades
- Replacement of pedestrian bridge over rail line at Farrell Road Bulli
- Design of Wongawilli Road reconstruction and bridge installation, Wongawilli
- Bulli Surf Life Saving Club building refurbishment

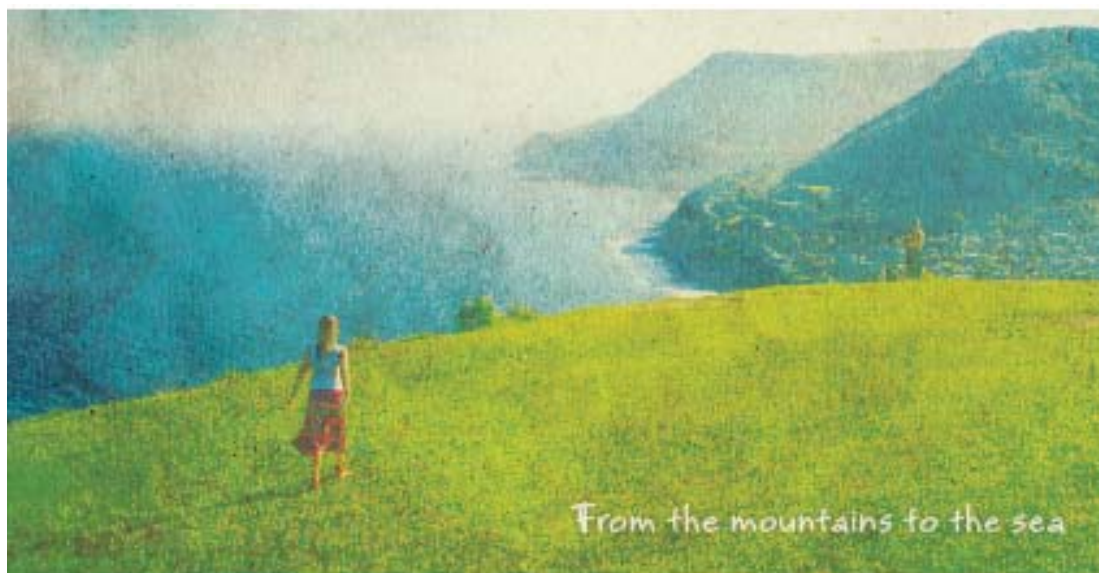
DRAFT CAPITAL BUDGET 2016/17 to 2019/20

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Asset Class	2016/17			2017/18			2018/19			2019/20		
	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding
Roads And Related Assets												
Traffic Facilities	700	(550)	150	1,350	(1,053)	297	700	(350)	350	450	(350)	100
Public Transport Facilities	271	(20)	251	290	(120)	170	373	(20)	353	270	(20)	250
Roadworks	12,320	(2,300)	10,020	11,206	(650)	10,556	12,645	(160)	12,485	12,030	(1,050)	10,980
Bridges, Boardwalks and Jetties	1,340	0	1,340	1,700	(100)	1,600	1,900	0	1,900	1,280	0	1,280
Total Roads And Related Assets	14,631	(2,870)	11,761	14,546	(1,923)	12,623	15,618	(530)	15,088	14,030	(1,420)	12,610
West Dapto												
Total West Dapto	12,219	(11,989)	230	34,873	(34,873)	0	22,480	(22,480)	0	24,280	(24,280)	0
Footpaths And Cycleways												
Footpaths	3,453	(500)	2,953	3,325	(395)	2,930	2,942	(100)	2,842	3,330	0	3,330
Cycle/Shared Paths	9,035	(5,835)	3,200	2,610	(400)	2,210	1,780	(215)	1,565	1,860	(300)	1,560
Commercial Centre Upgrades	5,615	(1,995)	3,620	3,445	(645)	2,800	4,340	(170)	4,170	5,166	(151)	5,015
Total Footpaths And Cycleways	18,103	(8,330)	9,773	9,380	(1,440)	7,940	9,062	(485)	8,577	10,356	(451)	9,905
Car parks												
Total Car parks	1,171	0	1,171	1,750	(260)	1,490	1,220	0	1,220	965	0	965
Stormwater and Floodplain Management												
Floodplain Management	2,550	(560)	1,990	3,900	(600)	3,300	4,700	(1,550)	3,150	5,266	(550)	4,716
Stormwater Management	1,650	(550)	1,100	2,210	(730)	1,480	1,830	(540)	1,290	1,130	(900)	230
Stormwater Treatment Devices	250	(175)	75	360	(260)	100	490	(160)	330	475	(250)	225
Total Stormwater And Floodplain	4,450	(1,285)	3,165	6,470	(1,590)	4,880	7,020	(2,250)	4,770	6,871	(1,700)	5,171
Buildings												
Cultural Centres	1,100	0	1,100	1,200	0	1,200	1,720	0	1,720	760	0	760
Administration Buildings	950	0	950	1,150	0	1,150	910	0	910	820	0	820
Community Buildings	11,362	(618)	10,744	12,538	0	12,538	15,847	(500)	15,374	21,627	(250)	21,377
Public Facilities	720	(170)	550	554	0	554	520	0	520	515	0	515
Total Buildings	14,132	(788)	13,344	15,442	0	15,442	18,997	(500)	18,497	23,722	(250)	23,472

Asset Class	2016/17			2017/18			2018/19			2019/20		
	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding
Commercial Operations												
Tourist Parks	750	0	750	750	0	750	750	0	750	750	0	750
Crematorium/Cemeteries	210	0	210	310	0	310	210	0	210	220	0	220
Leisure Centres	150	0	150	150	0	150	100	0	100	150	0	150
Total Commercial Operations	1,110	0	1,110	1,210	0	1,210	1,060	0	1,060	1,120	0	1,120
Parks Gardens and Sportsfields												
Play Facilities	1,250	(50)	1,200	1,270	(67)	1,203	930	(10)	920	925	0	925
Recreation Facilities	2,037	(1,375)	662	1,360	(200)	1,160	940	0	940	1,042	0	1,042
Sporting Facilities	785	(270)	515	838	(250)	588	780	(350)	430	833	(344)	489
Lake Illawarra Foreshore	150	0	150	150	0	150	100	0	100	200	0	200
Total Parks Gardens And Sportfields	4,222	(1,695)	2,527	3,618	(517)	3,101	2,750	(360)	2,390	3,000	(344)	2,656
Beaches and Pools												
Beach Facilities	575	0	575	500	0	500	790	0	790	810	0	810
Rock/Tidal Pools	1,210	0	1,210	920	0	920	770	0	770	880	0	880
Treated Water Pools	1,190	0	1,190	1,090	0	1,090	1,235	0	1,235	1,175	0	1,175
Total Beaches And Pools	2,975	0	2,975	2,510	0	2,510	2,795	0	2,795	2,865	0	2,865
Natural Areas												
Total Natural Areas	525	(250)	275	161	0	161	211	0	211	472	(100)	372
Waste Facilities												
Whytes Gully New Cells	8,300	(8,300)	0	6,348	(6,348)	0	4,000	(4,000)	0	4,000	(4,000)	0
Whytes Gully Renewal Works	795	(795)	0	0	0	0	0	0	0	350	(350)	0
Helensburgh Rehabilitation	4,129	(4,129)	0	4,000	(4,000)	0	0	0	0	0	0	0
Total Waste Facilities	13,224	(13,224)	0	10,348	(10,348)	0	4,000	(4,000)	0	4,350	(4,350)	0
Fleet												
Total Fleet	1,783	(940)	843	1,822	(960)	862	2,102	(1,108)	994	981	(517)	464

Asset Class	2016/17			2017/18			2018/19			2019/20		
	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding	Expenditure	Funding	Revenue Funding
Plant and Equipment												
Portable Equipment (Mowers etc.)	355	(53)	302	180	(27)	153	250	(38)	213	250	(38)	213
Mobile Plant (trucks, backhoes etc.)	3,000	(750)	2,250	3,050	(763)	2,288	2,600	(650)	1,950	2,950	(738)	2,213
Fixed Equipment	320	0	320	340	0	340	300	0	300	310	0	310
Total Plant And Equipment	3,675	(803)	2,872	3,570	(790)	2,781	3,150	(688)	2,463	3,510	(775)	2,735
Information Technology												
Total Information Technology	1,160	0	1,160	1,160	0	1,160	920	0	920	760	0	760
Library Books												
Total Library Books	1,194	(66)	1,128	1,162	(6)	1,156	1,191	(6)	1,185	1,220	(6)	1,214
Public Art												
Public Art Works	200	0	200	200	0	200	150	0	150	180	0	180
Art Gallery Acquisitions	110	0	110	115	0	115	100	0	100	100	0	100
Total Public Art	310	0	310	315	0	315	250	0	250	280	0	280
Emergency Services												
Total Emergency Services	2,040	0	2,040	250	0	250	220	0	220	226	0	226
Land Acquisitions												
Total Land Acquisitions	1,350	(1,250)	100	100	0	100	100	0	100	100	0	100
Non-project allocations												
Capital Project Contingency	3,001	0	3,001	3,857	0	3,857	2,816	0	2,816	3,832	0	3,832
Capital Project Plan	280	0	280	280	0	280	280	0	280	280	0	280
Total Non-Project Allocations	3,281	0	3,281	4,137	0	4,137	3,096	0	3,096	4,112	0	4,112
Loans												
West Dapto Loan & LIRS 3	0	(2,900)	(2,900)	0	(2,900)	(2,900)	0	(4,411)	(4,411)	0	(4,472)	(4,472)
TOTAL	101,554	(46,389)	55,165	112,824	(55,607)	57,216	96,243	(36,817)	59,426	103,221	(38,665)	64,555



From the mountains to the sea

WOLLONGONG CITY COUNCIL

DRAFT REVENUE POLICY, FEES AND CHARGES 2016-2017

ATTACHMENT 2

FOR EXHIBITION



WOLLONGONG CITY COUNCIL

DRAFT REVENUE POLICY, FEES AND CHARGES

2016-2017

Draft Revenue Policy Fees and Charges 2016-2017

RATES

A three year Special Rate Variation above the general rate peg was applied for and approved in 2014. The proposed 2016-17 rates increases have been calculated in accordance with year three of the IPART approval that allows for a 6.24% increase in General Income. Individual properties have been increased on average by 6.63% for all categories and sub categories, other than Business 3C Regional and Heavy 1 Activity 1 and the Special Rates that have been increased by an average of 3% in line with the approved Special Rate Variation. The table below is based on the current rating structure and rateable properties as at 6 February 2016, these numbers will change through the budget consideration and consultation period and will be updated to the final figures in June.

Rating Category	Name of sub-category	Number of Properties	Ad Valorem Rate	Minimum (M) or Base (B)		Notional Income Yield
				Amount \$	Percentage Total Rate	
Residential		75,994.59	0.312766	709.57(B)	50.00%	107,846,635
Farmland		120.00	0.247571	920.78(M)	2.48%	325,298
Business	Ordinary	283.00	0.404869			43,579
Business	Commercial	2,078.23	1.896732	920.78(M)	10.77%	18,760,646
Business	3c Regional Business	256.48	2.564238	824.50(M)	2.73%	6,317,632
Business	Light Industrial	936.70	1.55024	920.78(M)	11.09%	5,757,117
Business	Heavy Industrial	355.00	2.40055	920.78(M)	3.66%	6,464,742
Business	Heavy 1 Activity 1	37.00	3.490603	824.50(M)	2.70%	8,687,574
Mining		16.00	3.398932	920.78(M)	31.25%	1,073,364
Special Rates	Wollongong Mall Rate	73.00	0.981515			1,059,809
Special Rates	City Centre Rate	643.46	0.099888			405,029
TOTAL						156,741,426

In accordance with Section 514 of the Local Government Act 1993, each parcel of land within the City has been categorised for rating purposes and owners are notified in conjunction with their annual rate notice or where varied during in writing.

Under Section 554 of the Local Government Act 1993, all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Local Government Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating. Council's website has further information and guidance on rates exemptions for entities to assist in determining whether they may have claim to exemption.

The following comments are made in respect of each ordinary rate to be levied by Council:

Residential

Section 516 as it relates to Wollongong City Council states that land is to be categorised as 'residential' if it is a parcel of rateable land valued as one assessment and:

- i Its dominant use is for residential accommodation, or
- ii In the case of vacant land, is zoned or otherwise designated for use for residential purposes under an environmental planning instrument, or

Council has determined that 50% of its residential rate income will be levied as a base amount.

Farmland Rating

Section 515(1) sets out the prerequisites for occupied land to be categorised as 'farmland'. Land will be categorised as farmland if it is a parcel of rateable land valued as one assessment and it must be:

- i The dominant use of which it is for farming (that is, the business or industry as it is defined within the Act) which:
- ii has a significant and substantial commercial purpose or character; and

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- iii is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

Mining

Section 517(1) states that land is to be categorised as mining if it is a parcel of rateable land valued as one assessment and the dominant use of a coal mine or metalliferous mine.

Business

Section 518 of the Act states that land is to be categorised as 'business' if it cannot be categorised as farmland, residential, or mining. Under Section 529(1) Council has determined that there will be six sub-categories of the 'business' category as follows:

- Business – Ordinary
- Business – Commercial
- Business – 3 (c) Regional
- Business – Light Industrial
- Business – Heavy Industrial
- Business – Heavy 1 Activity 1

Special rates

Wollongong Mall Special Rate

The rate will be levied on business properties to provide Council with revenue sufficient to defray the expenses in connection with the management, promotion, working, maintenance, cleaning and provision of additional works and services for the Wollongong Mall and its environs.

City Centre Special Rate

The rate will be levied on business properties to provide Council with revenue sufficient to defray the expenses in connection with crime prevention and community safety strategies in the city centre.

Categorisation Maps

Maps showing property categorisation and sub-categorisation and special rate are available for perusal at Council's Administration Building, Burelli Street, Wollongong, which identify lands mentioned in this Rating Policy.

Interest Charge for Overdue Rates and Charges

In accordance with Section 566 (3) of the Local Government Act 1993, the interest rate applicable to overdue rates and charges will be in accordance with the maximum charge to be determined by OLG. The charge will be set as a percentage per annum of simple interest calculated and applied on a daily basis.

The interest rate will be shown on the 2016-2017 Rates and Charges Notice.

REVALUATION

A general valuation of land within council areas occurs every three years. These valuations are the basis of the rates notices issued by local councils. Valuations are one factor used in determining landowners' level of rates. Council received valuations as at 1 July 2013 and these revised values will be used to assess the 2016-2017 rates.

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HARDSHIP

Council recognises that due to exceptional circumstances ratepayers may at times encounter difficulty paying their annual rates and charges. Council has a Hardship Policy that provides a framework for providing relief to any ratepayers who are suffering genuine financial hardship.

PENSIONER RATES

Council will accept an application for a pensioner concession rebate on the prescribed application form with confirmation of Centrelink/Department of Veteran Affairs (DVA) entitlement. This could be in the form of a plastic blue Pensioner Concession Card (PCC), electronic card on smart phone or similar device, or a confirmation letter which will need to be sighted by the Customer Service Officer.

The pension concession will only be granted for the current rating year. The amount of the rebate will be proportioned according to the number of full quarters in the rating year after the commencement of pensioner eligibility.

The eligible pensioner must:

- Be the owner, or spouse of the owner, and reside at the property
- Hold either a Pensioner Concession Card (PCC) or;
- Gold card embossed with 'TPI' (Totally Permanently Incapacitated) or;
- Gold card embossed with 'EDA' (Extreme Disablement Adjustment)

A mandatory rebate under Section 575 of the Local Government Act (LGA) will be applied to all eligible pensioners. A voluntary Council rebate will apply to eligible pensioners who received the mandatory and voluntary Council rebate under Section 582 of the LGA prior to 1 January 1994. The voluntary rebate of rates will be indexed annually by the same percentage increase in the rates. The voluntary rebate for 2016-2017 will be \$244.80.

Council will verify the concessional eligibility on a regular basis, if eligibility is not confirmed the rebate will be reversed based on the number of full quarters remaining for the year. A letter will be forwarded to the ratepayer advising the rebate has been removed from the account.

If the land is jointly owned by others that are not the spouse of the eligible pensioner, the rebate will be apportioned based on the percentage of the ownership for the eligible pensioner residing at the location.

LATE PAYMENT FEE – SUNDRY DEBTORS

Under Council's Debt Recovery and Hardship Assistance Policy, Council can charge a late payment fee on any sundry debtor account that is greater than 60 days.

The late payment fee for 2016-2017 will be \$10.00. This fee will be added to the sundry debtor account at the time a reminder letter is processed.

Draft Revenue Policy Fees and Charges 2016-2017

ANNUAL CHARGES

Council provides a range of services for which it charges an annual charge, authorised under various sections of the Local Government Act 1993, summarised as follows:

Stormwater Management Annual Charges

In accordance with Section 496A of the Local Government Act, 1993, Council will levy a stormwater management charge on all parcels of rateable land within the urban area of the City of Wollongong categorised for rating purposes as 'Residential' or 'Business' (including all sub categories), not being vacant land, or Land owned by the Crown, or Land held under a lease for private purposes granted under the Housing Act 2001 or The Aboriginal Housing Act 1998.

For the 2016-2017 rating year the following charges will apply:

- Land categorised as residential (not being a strata lot) \$25.00. (Estimated Yield \$1,371,375).
- Residential strata lot \$12.50. (Estimated Yield \$198,513)
- Land categorised as business (not being a business strata lot) \$25.00 per 350 sq metres or part capped at a maximum of \$100.00. (Estimated Yield \$196,850)
- Business strata lot \$25.00 per 350 sq metres or part of the area of land upon which the lot exists capped at a maximum of \$100.00 and divided by the number of business strata lots on that area of land. (Estimated Yield \$11,970)

The total estimated yield for 2016-2017 for the Stormwater Management charge is \$1,778,708

Stormwater Management Service

The Wollongong Local Government area is prone to high intensity rainfall which can lead to flash flooding. The quantity of runoff during periods of high intensity rainfall is large and only small proportions of the total flow are carried within both the stormwater networks and creek channels. As a result, floodplain inundation is substantial, often fast flowing and at considerable depths. During these periods of high intensity rainfall, flooding is generally characterised by rapid rises and falls in water level.

Sustainable management of stormwater is also crucial to the functioning of the City's natural assets and the management of stormwater flows is critical to the safety of the people of Wollongong. Accordingly, there is an urgent need to address water quality and water quantity (volumes and flow rates) issues throughout the City.

To protect our residents, infrastructure and our natural assets, Wollongong City Council is addressing the important role water quality and quantity plays in the management of our City's social, economic and natural environment through the Stormwater Management Service Charge. This charge assists in funding the improvements and maintenance of the stormwater drainage system in the City.

The Stormwater Charge enables Council to continue to implement the strategies identified in the Stormwater Management and Floodplain Management Plans that have been prepared and periodically reviewed for Wollongong catchments. The total cost of implementing all the strategies in these plans exceeds \$80m.

If Council does not undertake or implement the required actions to service the stormwater infrastructure, there will be a decrease in the service life of these assets. This will have a negative effect on Council's budget as the cost to maintain these Stormwater Quality and Quantity assets will increase with time. Costs to rehabilitate stormwater infrastructure will be higher resulting in higher maintenance costs, an increase in the rate of degradation of Council's assets and lower service levels being provided to the community. Utilising lifecycle analysis, it is imperative to implement a sustainable mechanism to ensure that the infrastructure is improved, maintained and repaired to protect human life, property and the environment.

Draft Revenue Policy Fees and Charges 2016-2017

Every member of this community will benefit from this Stormwater Management Service Charge through the preservation and improvement of our infrastructure, how that affects the way we live and ultimately our environment. It will allow Council to tackle critical Stormwater Management tasks that have been identified to significantly benefit both present and future generations.

Council will utilise the Stormwater Management Service Charge to deliver increased services (new or additional stormwater management services) in the management of stormwater including:

- planning, construction and maintenance of drainage systems, including pipes, channels, retarding basins and waterways receiving urban stormwater;
- planning, construction and maintenance of stormwater treatment measures, including gross pollutant traps and constructed wetlands;
- planning, construction and maintenance of stormwater harvesting and reuse projects;
- planning and undertaking of community and industry stormwater pollution education campaigns;
- inspection of commercial and industrial premises for stormwater pollution prevention;
- cleaning up of stormwater pollution incidents (charge can fund a proportion);
- water quality and aquatic ecosystem health monitoring of waterways, to assess the effectiveness of stormwater pollution controls (charge can fund a proportion); and
- monitoring of flows in drains and creeks, to assess the effectiveness for flow management (flooding) controls (charge can fund a proportion).

The Stormwater Management Service Charge enables Council to deliver the much needed program of stormwater management activities. Projects are in the vital areas of Stormwater Quantity Management and Stormwater Quality Management.

Examples of some of the high priority works in the Stormwater Management Service Charge include:

Stormwater Quantity Management

Large sections of Wollongong are flood risk affected and have a history of flooding, an example of which is the August 1998 flood. This illustrates the need for an integrated long term solution. In response, Council is systematically investigating the risks of flooding, with the aim of developing mitigating strategies. This is dealt with through the Floodplain Management program.

Floodplain Management can cover a range of activities. Options for achieving a reduction in potential flood damage within a catchment include the design and construction of flood mitigation works; policy and planning control review and voluntary purchase of properties.

Stormwater Quality Management

Many issues relating to continued environmental degradation are either directly or indirectly related to water and stormwater quality. In response, three Stormwater Management Plans have been prepared by Council as part of the State Government's initiative for managing stormwater.

Council has carried out significant investigation in the development of our Stormwater Management Plans. These Management Plans have indicated a reduction in water quality through sedimentation, nutrients and pathogens. The result is a degradation of aquatic habitat, reduction in stream fish and invertebrate populations.

Solutions identified in the Stormwater Management Plans include the installation of Stormwater Quality Improvement Devices (SQID's) at a number of locations and innovative water treatment techniques of both on-line and off-line wetland schemes to reduce harmful nutrient loads on Lake Illawarra and other estuaries.

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Stormwater Management Service Charge Project Program

The table below provides details of how additional projects, listed by theme, are to be funded by the Stormwater Management Service Charge.

Project Theme	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Stormwater Management Service Charge Income					
Unspent funds brought forward from previous year.	617	491	285	245	302
Annual Charge	1,754	1,756	1,758	1,760	1,762
Available funds	2,371	2,247	2,043	2,005	2,063
Proposed Expenditure					
Stormwater Quantity Management	666	510	665	412	318
Stormwater Quality Management	316	405	309	303	320
Stormwater Infrastructure Restoration & Replacement	450	630	440	600	679
Stormwater Operational Management	342	308	273	274	274
Environmental Management Program	0	0	0	0	0
Watercourse - Stormwater	107	109	112	115	118
	1,880	1,962	1,799	1,703	1,708

Domestic Waste Management Services Annual Charges

In accordance with Section 496(1), Section 496(2) and Section 541 of the Local Government Act 1993, Council will levy an annual charge for the provision of domestic waste management services. The Domestic Waste Management Charge varies depending on the size of the general waste container provided for domestic waste management during 2016-2017. A minimum of one Domestic Waste Management Service/Charge is to be levied for each separate dwelling upon a property whether or not the dwellings are subdivided. A separate dwelling for the purpose of this policy is defined as being self-contained and/or leased on the open market.

The following options are available to property owners:

- Weekly service of an 80 litre general waste bin, or
- Weekly service of a 120 litre general waste bin, or
- Weekly service of a 240 litre general waste bin.

In addition to the weekly collection of general waste, each Domestic Waste Management Charge applied to rates entitles residents to a fortnightly recycling and a fortnightly garden organics collection service, collected on alternate weeks, and two on-call household clean up services each financial year.

Property owners are able to decrease the size of their general waste bin throughout the year. New charges are applied, pro rata, to their rates account from the date of delivery.

Property owners may also nominate to increase their bin size, an administration fee of \$61.50 is applicable. Where a property owner did not nominate a change in bin size in 2015-2016 the Domestic Waste Management Charge will automatically be levied for the bin size charged in 2016-2017.

The standard charge for a 120 litre general waste bin will apply if the residential property is part of a complex that already receives a bulk waste service and the owner does not use individual bins for each unit or flat.

The Rates Notice for 2016-17 includes \$2.276 Million refund of the carbon tax which applied in the 2012-13 and 2013-14 financial years. To comply with the provisions of the previous Clean Energy Act, Council, as the owner of a significantly large landfill site at Whytes Gully, was obliged to charge customers for future greenhouse gas emission liabilities as waste was received. These liabilities were

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then removed when the "carbon tax" repeal legislation was implemented in July 2014. In November 2015, Council elected to participate in the Federal Government's Waste Industry Protocol which has provided Council with an approved mechanism to refund domestic waste customers.

The charges for 2016-2017 have increased by 3.4% compared to 2015-2016 and include a transfer from restricted cash of \$700,000 to facilitate pricing equalisation.

The charges for the provision of the total service during the year commencing 1 July 2016 will be:

	General Waste Bin Size	Annual Charge \$	Carbon Tax Refund \$	Estimated Yield \$
Occupied land	80 litres	304	(22.00)	5,741,753
Occupied land	120 litres	399	(28.50)	20,301,243
Occupied land	240 litres	657	(47.00)	3,472,641
Households with Kidney Dialysis	240 litres	399	(28.50)	
Vacant Land - Waste Charge		31		45,960

In determining the amount to be charged, Council has calculated its cost per annum under the following headings:

Domestic Waste Management Cost 2016-17		\$'000
Waste Facility Costs		
Waste disposal costs		14,589
		14,589
Collection Costs		
Collections & Processing Contracts		16,069
Education & Promotion		456
Operational & Administration costs		967
Total Direct Costs		17,492
Pricing equalisation		(696)
Carbon Tax Refund		(2,263)
Statutory Charges		
Pensioner Rebate		1,019
TOTAL EXPENDITURE		30,141
Pensioner subsidy		(483)
Contractor Contributions		0
Other Revenue		(96)
TOTAL INCOME		(579)
Total Domestic Waste Management Cost		29,562

* Note: Includes provision for recycling services provided to nominated properties. This provision will cease at the end of the 2016-17 financial year.

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It is estimated that a total of 80,830 serviced properties and 1482 parcels of vacant land with service availability to be charged during 2016-2017. In determining the charge to be applied to serviced properties, all the costs listed above have been taken into account.

Council cannot apply income from ordinary rates towards the cost of providing Domestic Waste Management Services. In determining the annual Domestic Waste Management Charge, Council must include all expenditure that relates to the delivery of this service and may include provision for future increases to allow for equalisation of pricing from year to year. This is considered a prudent approach as the waste area is subject to changing industry regulation and costs and operational requirements that have the potential for significant variations in the future.

Domestic Waste Management Services – Additional Services

Additional waste and recycling collection services are available to domestic properties and are priced as follows:

Additional Services			\$
Service Type	Bin Size	Annual charge	
Green Waste	240 litres	75	
Recycling	240 litres	48	
General Waste	80 litres	175	
	120 litres	233	
	240 litres	370	

Additional general waste collection services can only be purchased where a household is currently receiving the 240 litre weekly service. A maximum of two additional service types can be purchased at the charges listed above in conjunction with an existing service. Where additional bins across all service types are required, these will be charged at the appropriate annual Domestic Waste Management Charge.

Domestic Waste Management Services – Wheel Out - Wheel Back Service

Residents can apply for the 'Wheel Out – Wheel Back' service to assist with having their bins placed out for collection and returned to their property each week at an annual fee of \$285. Property Owners must complete an application form for this service and will be required to provide supporting evidence such as a medical certificate. Once authorised by Council, the cost for this service will be applied to the rates account for the property. Residents will need to provide written consent for the Collection Contractor to access their property and indemnify the Collection Contractor and Council against all claims.

Waste Management Services – Subdivisions, New Developments and Multi Unit Dwellings (MUDs)

Where a domestic property has been subdivided or newly developed, Council is required to levy a Domestic Waste Management Charge once an Interim Occupation Certificate or an Occupation Certificate has been processed by Council. Council will levy the 120 litre annual service charge unless otherwise notified by the property owner.

Council will apply a Domestic Waste Management Charge for separate dwellings in a Multi-Unit Dwelling (MUD) unless it has been identified through the Development Application processes that Council is unable to provide domestic waste services to these premises.

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Waste Management Services – Bin Rationalisations in Multi Unit Dwellings (MUDs) and Complexes

Where a multi-unit complex has restricted capacity to store waste and recycling receptacles, Council may issue a bulk waste bin or larger Mobile Garbage Bins (MGBs) to equal a waste disposal capacity for each unit within the complex of 80, 120 or 240 litres. Where a bin rationalisation is implemented, all property owners will be levied the same domestic Waste Management Charge.

For complexes wishing to reduce the number of bins at their property, Council will require minutes from a Strata Meeting demonstrating that the application of a standard Domestic Waste Management Charge across all units has been adopted by a quorum.

Waste Management Services – Non Domestic Premises

In accordance with section 501 of the Local Government Act 1993, Council will levy an annual charge for the provision of waste management services to non-domestic properties. 'Waste' means garbage, being all refuse other than trade waste and effluent as defined in the Local Government Act, 1993 dictionary.

The Non Domestic Waste Management Charge varies depending on the size of the general waste container provided for waste management during 2016-2017.

The following options are available to property owners:

- Weekly service of an 80 litre general waste bin, or
- Weekly service of a 120 litre general waste bin, or
- Weekly service of a 240 litre general waste bin.

In addition to the weekly collection of general waste, each Non Domestic Waste Management Charge entitles the property with a fortnightly recycling and green waste collection service, collected on alternate weeks. Additional bins will not be provided to non-domestic properties and where the standard services are insufficient; these premises should seek the services from a licensed waste reduction and disposal service provider. Non domestic premises are not entitled to the on-call household clean up service. A number of organisations are currently receiving single or supplementary waste recycling services without a charge. It is intended that from 1 July 2017, this service will no longer be provided. Council will work with the effected parties during 2016-2017 to ensure a smooth transition to alternative arrangements for these parties.

The charges for the provision of the total service during the year commencing 1 July 2016 will be:

	General Waste Bin Size	Annual Charge \$
Non Domestic (includes land exempt from rating)	80 litres	282
Non Domestic (includes land exempt from rating)	120 litres	371
Non Domestic (includes land exempt from rating)	240 litres	610

In determining the amount to be charged, Council has calculated its cost per annum under the following headings:

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Waste Management Services Non Domestic Cost 2016-17	
	\$'000
Waste Facility Costs	
Waste disposal costs	85
	85
Collection Costs	
Collections & Processing Contracts	94
Education & Promotion	3
Operational & Administration costs	6
Total Direct Costs	102
Pricing equalisation	(4)
Carbon Tax Refund	(13)
TOTAL COST	170

It is estimated that these charges will be applicable to a total of 359 properties during 2016-2017.

Waste Management Services - Disputed Domestic Waste Management Charges

The annual rate notice that is issued each year in July includes details of the Domestic Waste Management charge attributed to each property, including any additional bins or services. Where the property owner believes they are being incorrectly charged and advises Council prior to the due date for payment of the first instalment, Council will verify the rate and bin size and the charge will be amended back to 1 July for the current financial year.

Where a property owner advises Council of an anomaly in regards to the size of their general waste bin subsequent to the first instalment due date, then the charge will be amended from the date that advice was received by Council.

Residents must pay their rates instalment as issued, and any amendments agreed to will be adjusted on the next instalment notice

Exemptions

Under the Local Government Act 1993, Council is required to make and levy an annual charge for the provision of domestic waste management services. Pensioners receive subsidies to this charge, no other exemptions apply. A number of organisations are currently receiving single or supplementary waste recycling services without a charge. It is intended that from 1 July 2017, this service will no longer be provided. Council will work with the effected parties during 2016-2017 to ensure a smooth transition to alternative arrangements for these parties.

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FEES & OTHER CHARGES

Local Government Act

In accordance with Section 608 of the Local Government Act 1993, Council proposes a range of fees as scheduled in this document.

Generally, these fees are intended to cover the following:

- Supply of a service, product or commodity,
- giving information,
- providing a service in connection with the Council's regulatory functions, including receiving an application for approval, granting an approval, making an inspection and issuing a certificate,
- allowing admission to any building or enclosure.

The income received from these fees and charges will reduce the level of cross subsidisation, inherent in service provision, from general rates.

Section 610 of the Local Government Act states that a fee should not be determined if it is inconsistent with the amount determined under another Act, or is in addition to the amount determined under another Act.

The Local Government Act 1993 provides the framework for setting fees. Proposed increases to fees and other charges have generally increased in line with the estimated CPI increase for 2016-2017 of 2.8%. Some prices vary outside the index based on specific issues impacting the operations, costs, or pricing parameters of the particular service. Regulatory or statutory fees will increase in line with government pronouncements.

Fees have been set and proposed for various activities after giving due consideration to the Local Government Act and the following factors:

- The cost to Council of providing the service.
- The importance of the service to the community.
- The price fixed by the relevant industry body.
- Any factors specified in the Local Government regulations.
- Market rates/pricing.

All Rates, Fees & Charges are set at the maximum and can be adjusted in accordance with this Revenue Policy which allows for a discount, exemption or waiver of fees to be given where specifically included in the schedule of Rates, Fees and Charges or provided for under a Council Policy. The criteria for the application of the discount, exemption or waiver must be clearly defined in the schedule of Rates, Fees and Charges or stand alone policy. A list of these policies is provided in the Appendix to the schedule of Rates, Fees & Charges. Discounts, exemptions or a waiver of fees outside these delegations can only be approved by the General Manager. Requests granted by the General Manager outside of the policy are entered into a register and reported to the Corporate Governance Committee at regular intervals.

The following pricing categories have been used in determining the fees, which are summarised below:

- Full Cost Pricing - Fees are set to enable the recovery of all direct and indirect costs involved in the provision of a service.
- Subsidised Pricing - Fees and charges are set at a level that recovers less than the full cost incurred in service delivery. In effect, some level of subsidisation is factored into the price.

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- Rate of Return Pricing - Fees and charges are set to enable the recovery of all direct and indirect costs involved in the provision of a service plus a profit margin.
- Market Pricing - Fees and charges are based on current market fee structures. The market price is usually determined by examining competitors' prices and may have little relationship to the cost of providing the service.
- Statutory Pricing - Fees and charges are set to comply with statutory legislation.
- Rate of Return/Market Pricing – Fees that are a combination of Rate of Return & Market Pricing and relate to Waste Services.

Goods and Services Tax (GST) has been included in the fees and charges on those items that are subject to GST. Some fees and charges are GST free under Division 38 and some are exempt from GST under Division 81 of the GST legislation.

In general, those fees and charges that are of a regulatory nature are exempt from GST, whereas those that constitute a fee for service or competitive supply will be subject to GST.

There is an ongoing review of application of GST to various fees and charges levied by councils. The outcome of this review may impact on a number of fees that have been included in the Draft Fees and Charges document to the extent of application of GST.

Council has identified its Category 1 and Category 2 Business Activities for the purpose of competitive neutrality. Category 1 businesses have a gross turnover greater than \$2m, they are;

- Tourist Parks
- Leisure Centres
- Waste Disposal
- Crematorium and Cemeteries.

Council has no Category 2 businesses identified that have a gross turnover of less than \$2m. National Competition Policy requires disclosure of the pricing methods Council used in determining the fees and charges of these declared business activities. The pricing methods that Council used in determining these fees and charges are detailed in the declared business activities section.

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, a document published by the Department of Local Government, Wollongong City Council has declared that the following are to be considered as business activities and these business activities have income earned from fees and charges:

Tourist Parks

The Tourist Parks' function is concerned with the operation, management and development of caravan parks (tourist parks) at Bulli, Corrimal and Windang to achieve the best available financial return and the provision of a high standard amenity to park patrons and local residents. Key activities for this function include:

- Operation of the Tourist Parks
- Maintenance of Tourist Park Grounds, Buildings and surrounds
- Marketing
- Provision of Additional Facilities and Accommodation types

The pricing method used in determining Tourist Parks' Fees and Charges is the **market** pricing method whereby fees and charges are based on current market fee structures. The market price is usually determined by examining competitors' prices and may have little relationship to the cost of providing the service. It is anticipated that it will not be necessary for Council to subsidise this business activity.

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Waste Disposal

The Waste Disposal function manages the disposal of solid waste generated within the City. This function works closely with the waste collection and recycling function to ensure waste is disposed of in a manner which best utilises limited landfill resources. The key activities of this function are:

- Landfill management
- Environmental control
- Rehabilitation of closed landfill sites.

The pricing method used in determining Waste Disposal Fees and Charges is the **rate of return/Market** pricing method. This is where fees are set to enable the recovery of all direct and indirect costs involved in the provision of a service plus a profit margin taking into account market factors. It is anticipated that it will not be necessary for Council to subsidise this business activity.

Health & Fitness

This function is responsible for the management and upkeep of Council's leisure centres. The key activity of this function is:

- Management of the commercial leisure centres.

The pricing methods used in determining Health & Fitness Fees and Charges are the **market, full, statutory** and **subsidised** pricing methods. Market price is based on current market fee structures and is usually determined by examining competitors' prices and may have little relationship to the cost of providing the service. Full cost pricing is where fees are set to enable the recovery of all direct and indirect costs involved in the provision of a service. Statutory pricing is where fees are set to comply with statutory legislation. Subsidised pricing is where fees are set at a level that recovers less than the full cost incurred in service delivery. In effect some level of subsidisation is factored into the price.

It is anticipated that Council will be subsidising this business activity due to the service being provided on a less than cost recovery basis.

Crematorium and Cemeteries

The crematorium and cemeteries function is concerned with the provision of quality crematorium, cemetery and memorial facilities and services to the residents of Illawarra and surrounding areas, including the Sydney Metropolitan region. Key activities for this function include:

- Garden Placements and Development
- Grave Preparation
- Operating the Cemeteries and the Crematorium.

The pricing methods used in determining Cemeteries and Crematorium's Fees and Charges are a combination of the **market** and **full cost** pricing methods. Market price is based on current market fee structures and is usually determined by examining competitors' prices and may have little relationship to the cost of providing the service. Full cost pricing is where fees are set to enable the recovery of all direct and indirect costs involved in the provision of a service.

It is anticipated that Council will be subsidising this business activity due to the service being provided on a less than cost recovery basis.

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CHARGES FOR WORKS CARRIED OUT ON PRIVATE LAND

Council's policy in relation to charges for works on private land arises from two different types of activities.

- 1 Where work is carried out on private property by Council labour utilising materials purchased by Council, the work is charged at full cost recovery including all administrative overheads.
- 2 For works requiring the clearing of land or of such other regulatory nature, Council has a policy of employing private contractors to perform the work. Council adds to the contractor's charges an amount to cover the cost of overseeing the adequacy of the work performed. This amount will be \$146.00 (including GST) during the 2016-2017 financial year.

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
CITY CENTRE MANAGEMENT - CROWN STREET MALL					
SERVICE VEHICLES					
Annual Administration Fee for service vehicles to enter the Mall - charge per vehicle per year	Full	No	\$72.00	\$74.00	2.78%
BUSKERS					
Daily Fee	Full	No	\$10.00	\$10.50	5.00%
Half Day Fee	Full	No	\$5.00	\$5.10	2.00%
STREET ARTISTS/TRADING					
Daily Fee	Full	No	\$20.50	\$21.00	2.44%
PRODUCT ADVERTISING PROMOTIONS					
Daily Fee**	Full	No	\$155.00	\$159.00	2.58%
Weekly Fee**	Full	No	\$1,080.00	\$1,110.00	2.78%
CONCERTS, FESTIVALS, FETES AND ONE-OFF MARKETS					
Commercial and Private Users - Per Day**	Full	No	\$300.00	\$308.00	2.67%
RECURRING MARKETS - Per Day**					
Note: Recurring Markets are Markets which are held on more than one occasion in a financial year.					
Commercial and Private Users - Per Day**	Full	No	\$250.00	\$257.00	2.80%
ONGOING MARKETS					
Note: Ongoing Markets are Markets that are held over a period exceeding 12 months					
All User Categories	Full	No	By Negotiation	By Negotiation	
DAMAGE/WASTE BOND					
Per Event**	Full	No	\$700.00	\$720.00	2.86%
Buskers, Street Artist/Trading and Product Advertising Promotions Exempt					
** Fee can be waived or reduced by the Economic Development Manager for not for profit groups, social and small to medium enterprises.					
INFRASTRUCTURE PLANNING & SUPPORT					
DIGITAL DATA SUPPLY - Spatial/ non-spatial and digital images					
Subject to Conditions:					
Supply of digital data is subject to licence conditions. A Licence Agreement must be signed by both parties before data can be distributed. Supply of some data may require the consent of a 3rd party					
Data extraction only - labour component (hourly rate) **	Full	No	\$76.50	\$95.00	24.18%
Supply of Digital Data (CD/DVD/email) - Cost per copy	Full	No	\$6.20	\$6.40	3.23%
Property boundary (Cadastre - comprising lot/road boundary, lot/DP number, road centreline, text labels) per km ² plus labour fee **	Full	No	\$2.30	\$2.40	4.35%
Additional Spatial Layers (excluding contours, aerial imagery) - per theme plus labour fee **	Full	No	\$11.00	\$11.50	4.55%
Note : Unless otherwise noted, Spatial data is supplied in ESRI shape format. Contact the Mapping Services team for available alternate formats and costs for data conversion.					
Note : Aerial photo imagery and LiDAR/ALS data is not available for supply in digital format due to 3rd party licensing restrictions.					
Note ** Minimum charge of half an hour					
3D CITY CENTRE MODEL - Data Supply and Services					
Data extraction and conversion (labour component - hourly rate)	Full	No	\$150.00	\$95.00	-36.67%
Note : Labour Rate covers import/export building models (including conversion), texture import/export, model terrain clip(per site), 3D analysis and consultancy	Full	No	At cost plus processing fee	At cost plus processing fee	
Minimum one (1) hour per building site	Full	No	\$150.00	\$95.00	-36.67%
SCANNING AND PRINTING OF SCANNED PLAN IMAGES					
Refer to the Governance & Information fees & charges					
MAP PRODUCTS					
Note : Map production incurs a labour and consumables component.					
Map production - labour component (hourly rate)	Full	Yes	\$76.50	\$95.00	24.18%
Supply of maps in Digital format (CD/DVD/email) - Cost per copy	Full	No	\$6.20	\$6.40	3.23%
Printing: up to A3 - per sheet	Full	No	\$5.70	\$5.90	3.51%
Printing: larger than A3 - per sheet	Full	No	\$18.50	\$19.00	2.70%
Printing Surcharge : additional fee for inclusion of aerial photography in printed maps (per sheet - all sizes)	Full	No	\$8.20	\$8.40	2.44%
Note: Supply of maps containing aerial photography is subject to licence restrictions - refer Mapping Services team for Conditions of Supply					
Note . Minimum charge of half an hour					
Map Books (Coverage for Wollongong LGA)					
Digital A3 book with DP/Lot or House Numbers - supplied on DVD	Full	No	\$71.50	\$95.00	32.87%
Printed copies: Additional cost applies for supply of printed Map Books, charged at the map printing fee per sheet					
ROAD WIDENING CERTIFICATES					
Road Widening Certificates	Full	No	\$38.50	\$39.50	2.60%
LABORATORY TESTS					
Test Methods :					
AS - Australian Standard					
T - Roads & Traffic Authority NSW					
Others as indicated in the schedule or as arranged					
General					
Consulting Rate (Engineers) (per hour)	Market	Yes	\$217.00	\$223.00	2.76%
TRAFFIC RELATED FEES					
A Traffic COUNT Data (limited locations available)					
Data for one specific location :					
- Volume Only	Subs	Yes	\$23.00	\$23.50	2.17%
- Volume, Speed, Classification	Subs	Yes	\$66.00	\$68.00	3.03%
Data for five or more locations :					
- Volume per location	Subs	Yes	\$19.50	\$20.00	2.56%
- Volume, Speed, Classification per location	Subs	Yes	\$53.00	\$54.50	2.83%
B Tracks Traffic Modelling					
Undertake traffic modelling for outside organisations - per day	Market	Yes	\$1,400.00	\$1,440.00	2.86%
Supply of base traffic models (TRACKS or PARAMICS) for development planning	Market	No	\$1,585.00	\$1,630.00	2.84%
C Traffic Committee					
Work Zone Application :					
- Two signs and two posts including Application fee (6 months)	Full	No	\$555.00	\$570.00	2.70%
- Each additional post and sign (6 months)	Full	No	\$276.00	\$284.00	2.90%
- Occupancy fee extension Per month	Market	No	\$98.00	\$101.00	3.06%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Additional occupancy fees within City Centre pay parking area (Monday to Friday):					
- Per day for 6 metre length or part thereof for area within 3P Ticket zone	Full	No	\$6.40	\$6.60	3.13%
- Per day for 6 metre length or part thereof for area within 2P Ticket zone	Full	No	\$8.40	\$8.60	2.38%
- Per day for 6 metre length or part thereof for area within 1P Ticket zone	Full	No	\$8.40	\$8.60	2.38%
- Per day for 6 metre length or part thereof for area within 1/2P Ticket zone	Full	No	\$8.40	\$8.60	2.38%
LAND USE PLANNING					
A Local Environmental Plans (where Council has to prepare or assess)					
Minor Rezonings - External requests for spot rezonings (1 lot or less than 1500m ²). Excludes Planning Proposals resulting from Neighbourhood Plans in West Dapto (no charge). If Council and the Department of Planning & Environment does not support preparation of draft Planning Proposal, then \$3000 will be refunded. No refund, if after exhibition, Council does not support finalisation of Planning Proposal.	Subs	No	\$15,000.00	\$15,420.00	2.80%
Major Rezonings - External requests for rezonings including spot rezonings (more than 1 lot and 1500m ²), creation of new zones, rezonings where a LES or technical study(s) is required (eg flood, heritage, land capability). Excludes Planning Proposals resulting from Neighbourhood Plans in West Dapto (no charge). If Council and the Department of Planning & Environment does not support preparation of draft Planning Proposal, then \$5000 will be refunded. No refund, if after exhibition, Council does not support finalisation of Planning Proposal.	Subs	No	\$30,000.00	\$30,840.00	2.80%
Fee for assessment of Planning Proposal required as a result of a pre-Gateway Appeal where Council is appointed the Relevant Planning Authority	Subs	No	\$15,000.00	\$15,420.00	2.80%
Preparation of Local Environmental Study or technical study	Market	No	The full cost of the preparation of the LES/technical study will be invoiced. Quote/cost estimate will be agreed with the proponent at the start of the process.	The full cost of the preparation of the LES/technical study will be invoiced. Quote/cost estimate will be agreed with the proponent at the start of the process.	
Reclassification of community land to operational land via external party request, including public hearing. In addition to rezoning fee.	Subs	No	\$2,060.00	\$2,120.00	2.91%
B Development Control Plans (where Council has to prepare or assess)					
External application to amend a DCP Chapter (excluding Neighbourhood Plans - no charge) per hour fee and advertising at cost	Market	No	\$250.00	\$257.00	2.80%
External application to prepare a new DCP Chapter	Market	No	The full cost of the preparation of the DCP will be invoiced. Quote/cost estimate will be agreed with the proponent at the start of the process.	The full cost of the preparation of the DCP will be invoiced. Quote/cost estimate will be agreed with the proponent at the start of the process.	
LAND USE PLANNING MAP PUBLICATIONS					
LEP map printing A4 or A3 colour (no production) per page	Full	No	\$5.50	\$5.70	3.64%
Map production - labour component (hourly rate)	Full	Yes	\$82.50	\$85.00	3.03%
Printing of produced maps A4 or A3 size, per page	Full	No	\$5.50	\$5.70	3.64%
Printing of produced maps A2, A1 or A0 size, per page	Full	No	\$18.50	\$19.00	2.70%
LEP, DCP, Section 94 Plan, planning study or other document printing (excluding maps) - Black & white - per page A4	Full	No	\$0.20	\$0.20	0.00%
LEP, DCP, Section 94 Plan, planning study or other document printing (excluding maps) - Colour - per page A4	Full	No	\$0.50	\$0.50	0.00%
LEP, DCP, Section 94 Plan, planning study or other document printing (excluding maps) - per page A3	Full	No	\$6.00	\$6.20	3.33%
Screen Dumps of Mapping Data					
Screen Dumps (per sheet)	Full	No	\$6.00	\$6.20	3.33%
STRATEGIC DIGITAL DATA (External Clients)					
Zones, Zone Text (28 map partitions @ \$7.90 per partition)	Subs	No	\$220.00	\$226.00	2.73%
Additional layers - Contact the Strategic Mapping Services Section for data availability (per theme per 1:20,000 map partition)	Subs	No	\$27.50	\$28.50	3.64%
C.D. production containing policies, strategies, L.E.P.'s & D.C.P.'s.	Full	No	\$6.00	\$6.20	3.33%
Note : Data is supplied and costed in ArcInfo format. Contact the Strategic Mapping Services Section for translators and media available. Consultancy rates are charged for conversions.					
Also available on Councils internet site at no charge					
Subject to Conditions					
A digital base licence agreement must be signed by both parties before data is distributed. Some data requires the custodian consent. Contact the Strategic Mapping Services Section for data availability.					
Air Photos					
Scanning of air photos (per hour) (for printing see printing charges)	Full	No	\$74.50	\$76.50	2.68%
Enlargement and Reduction Prints					
Will be charged at the rate for the size of the "original" or "copy" whichever is the larger of the two.					
CERTIFICATE RELATED FEES - PLANNING CERTIFICATES					
Planning Certificate					
S149(2) (minimum certificate) per parcel of land	Stat	No	\$53.00	\$53.00	0.00%
S149 (2) and (5) (additional information) per parcel of land	Stat	No	\$133.00	\$133.00	0.00%
Priority issue of certificate	Subs	No	\$129.00	\$133.00	3.10%
PUBLIC RELATIONS					
FILMING APPLICATION FEES					
Fee Waiver as determined by Management policy					
Ultra low impact is free					
Low impact	Stat	No	\$141.00	\$141.00	0.00%
Medium impact	Stat	No	\$282.00	\$282.00	0.00%
High Impact	Stat	No	\$469.00	\$469.00	0.00%
Cost recovery for services provided by council	Stat	No	at direct cost	at direct cost	0.00%
Bond	Market	No	\$515 up to \$1030	\$530 up to \$1060	2.80%
MARKET STALLS					
Market Stalls - New Year's Eve / part day or evening events					
Food Stalls	Market	No	\$153.00	\$167.00	25.56%
Showbags and novelty stalls	Market	No		\$175.00	New

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Other Stalls eg Face Painting	Market	No		\$100.00	New
Twilight markets					
Food stalls	Market	No	\$120.00	\$123.00	2.50%
Movie Events					
Stalls	Market	No		\$55.00	New
Market Stalls - Australia Day / or full day festivals (excluding Viva)					
Craft Stall - 3m x 3m	Market	No	\$55.00	\$56.50	2.73%
Late Fee - Craft Stall - 3m x 3m (paid after 30th November)	Market	No	\$75.00	\$77.00	2.67%
Craft Stall - 3m x 6m	Market	No	\$110.00	\$113.00	2.73%
Late Fee - Craft Stall - 3m x 6m (paid after 30th November)	Market	No	\$125.00	\$129.00	3.20%
Food Stall 3m x 3m	Market	No	\$132.00	\$136.00	3.03%
Late Fee - Food Stall 3m x 3m (paid after 30th November)	Market	No	\$150.00	\$154.00	2.67%
Food stall 3m x 6m	Market	No	\$197.00	\$203.00	3.05%
Late Fee - Food stall 3m x 6m (paid after 30th November)	Market	No	\$225.00	\$231.00	2.67%
Stall 8m x 9m or mobile van	Market	No	\$384.00	\$395.00	2.86%
Late Fee - Stall 8m x 9m or mobile van (paid after 30th November)	Market	No	\$400.00	\$411.00	2.75%
Electricity Fee	Market	Yes	\$92.00	\$94.50	2.72%
Late Fee - Electricity Fee (paid after 30th November)	Market	Yes	\$110.00	\$113.00	2.73%
Event Management					
Application Assessment Fee	Market	No	\$100.00	\$103.00	3.00%
ENVIRONMENTAL SERVICES					
TREE MANAGEMENT PERMIT INSPECTIONS	Subs	No	\$70.00	\$72.00	2.86%
TREE MANAGEMENT PERMIT APPEAL INSPECTIONS	Subs	No	\$35.00	\$36.00	2.86%
TREE MANAGEMENT PERMIT BREACHES per offence - for individuals	Stat	No	\$1,500.00	\$3,000.00	100.00%
TREE MANAGEMENT PERMIT BREACHES per offence - for corporations	Stat	No	\$3,000.00	\$6,000.00	100.00%
TREE MANAGEMENT PERMIT PENSIONER RATE: (50% of inspection rate subject to receiving pensioner rebate from Council)	Subs	No	\$35.00	\$36.00	2.86%
NATURAL AREA MANAGEMENT					
Illawarra District Noxious Weeds Authority (IDNWA)					
Noxious Weeds Certificate	Stat	No	\$30.00	\$30.00	0.00%
Liability for Expenses - inspection to determine compliance with Section 18 Notice	Stat	No	\$200.00	\$200.00	0.00%
Private Work Charges - Small scale jobs up to 1 hr to complete. Includes labour (one operator), plant and chemical (assumes chemical usage of 500ml or 50L of mix)	Stat	No	\$110.00	\$110.00	0.00%
Private Work Charges - Large scale jobs requiring more than 1 hour to complete. Includes one operator and all plant/equipment (chemical extra)	Stat	No	\$80.00	\$88.00	10.00%
Two Operators (per hour)	Stat	No	\$125.00	\$130.00	4.00%
<i>Note: an administration fee of 16.5% applies to all large-scale private works undertaken.</i>					
STORMWATER SERVICES					
FLOODPLAIN & DRAINAGE INFORMATION					
Supply spatial Flood data layers - see DIGITAL DATA SUPPLY					
Supply of Council's 2D models (per model) for Collin Creek, Duck Creek, Fairy-Cabbage Creeks, Hewitts, Mullet and Brooks Creeks, Towradgi Creek and Wollongong City. The supply of these models will be subject to a digital data licence agreement.	Subs	No		\$2,020.00	New
17th Aug. 1998 Storm in W'ong Flood Data Report	Subs	No	\$211.00	\$217.00	2.84%
Compendium of Rainfall Data for Storm of 17th August 1998 in Nth Subs of W'ong	Subs	No	\$164.00	\$169.00	3.05%
Copies of available Flood Studies and Floodplain Management Studies - cost per study	Subs	No	\$149.00	\$153.00	2.68%
Supply of Site Specific Flood Information	Subs	No	\$82.50	\$85.00	3.03%
Note: Should the customer fail to collect the requested information described below within a period of 7 days, a new application with applicable fees will be required.					
WASTE MANAGEMENT					
HOUSEHOLD WASTE - WOLLONGONG WASTE AND RESOURCE RECOVERY PARK ONLY					
MIXED GENERAL WASTE					
Minimum charge (100kg or less)	Rate of Return	Yes	\$35.00	\$36.00	2.86%
Charge per Tonne (Greater than 100kg)	Rate of Return	Yes	\$348.00	\$355.00	2.01%
Expanded plastic (polystyrene & other light) loads by volume - Charge per m3 (applicable to loads > 25% by volume polystyrene)	Rate of Return	Yes	\$193.00	\$198.00	2.59%
GARDEN ORGANICS & WOOD WASTE					
Minimum charge (100kg or less)	Rate of Return	Yes	\$12.00	\$12.50	4.17%
Charge per Tonne (Greater than 100kg)	Rate of Return	Yes	\$113.00	\$116.00	2.65%
WASTE CHARGES PER SPECIFIED ITEM					
Mattresses (per item)	Rate of Return	Yes	\$26.00	\$26.50	1.92%
Car and motorcycle tyres (each)	Rate of Return	Yes		\$3.50	New
Car and motorcycle tyres (each) with rim	Rate of Return	Yes		\$6.50	New
Light truck and 4WD tyres (each)	Rate of Return	Yes		\$7.50	New
Light truck and 4WD tyres (each) with rim	Rate of Return	Yes		\$14.50	New
TELEVISIONS, COMPUTERS AND COMPUTER PERIPHERALS for items deemed suitable for acceptance under the Product Stewardship Act, 2011	Rate of Return	Yes	\$0.00	\$0.00	
COMMERCIAL AND BUSINESS WASTE - WOLLONGONG WASTE AND RESOURCE RECOVERY PARK ONLY					
MIXED GENERAL WASTE					
Minimum charge (200kg or less)	Rate of Return	Yes	\$70.00	\$72.00	2.86%
Charge per Tonne (Greater than 200kg)	Rate of Return	Yes	\$348.00	\$355.00	2.01%
GARDEN ORGANICS AND WOOD WASTE					
Minimum charge (200kg or less)	Rate of Return	Yes	\$23.50	\$24.00	2.13%
Charge per Tonne (Greater than 200kg)	Rate of Return	Yes	\$113.00	\$116.00	2.65%
TYRES					
Minimum charge (less than 0.4 tonne) (Large plant and tractor tyres not accepted)	Rate of Return	Yes	\$108.00	\$111.00	2.78%
Charge per tonne (0.4 tonne or more) (Large plant and tractor tyres not accepted)	Rate of Return	Yes	\$263.00	\$270.00	2.66%
SPECIAL WASTE DISPOSAL - WOLLONGONG WASTE AND RESOURCE RECOVERY PARK ONLY					
SPECIAL WASTE - Commercial only*					
*Including waste requiring immediate or supervised burial or special handling; animal processing waste; loads greater than 25% paper and or cardboard; product destructions. All special waste must be classified and permitted to enter a Class 1 Landfill und	Rate of Return	Yes	\$371.00	\$381.00	2.70%
SPECIAL WASTE - Non Conforming Charity Waste**					
** This charge applies to Charities who have been granted Section 88 Levy exemption by the Environment Protection Authority and who deliver material that does not comply with Councils Wollongong Waste and Resource Recovery Park - Fees and Exemptions Policy. Charities that do not have an EPA Section 88 Exemption will incur full commercial waste disposal rates.	Rate of Return	Yes		\$220.00	New
SPECIAL WASTE - Expanded plastic (polystyrene & other light) loads by volume - Charge per m3 (applicable to loads > 25% by volume polystyrene)	Rate of Return	Yes		\$198.00	New
DEAD ANIMALS - Domestic and Commercial					
RSPCA animal disposal is exempt					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Minimum Charge - Animals under 100kg	Rate of Return	Yes	\$35.00	\$36.00	2.86%
Charge per tonne - Large size animals over 100kg	Rate of Return	Yes	\$348.00	\$355.00	2.01%
CLEAN FILL - WOLLONGONG WASTE AND RESOURCE RECOVERY PARK					
Material suitable for use as waste cover at Wollongong Waste and Resource Recovery Park. Application and Approval Process applies (acceptance subject to Council's sole discretion)	Subs	No	Price by negotiation with Waste Services Manager	Price by negotiation with Waste Services Manager	
CHARGES DURING WEIGHBRIDGE FAILURE - WOLLONGONG WASTE AND RESOURCE RECOVERY PARK ONLY					
GENERAL WASTE					
Domestic small (cars, station wagons, + 1/2 ute tray or trailer loads)	Rate of Return	Yes	\$35.00	\$36.00	2.86%
Domestic large (car or wagon with trailer loads, full ute/trailer loads)	Rate of Return	Yes	\$105.00	\$107.00	1.90%
- Truck- Small Commercial	Rate of Return	Yes	\$216.00	\$221.00	2.31%
- Truck- Medium Commercial	Rate of Return	Yes	\$1,305.00	\$1,330.00	1.92%
- Truck- Large Commercial	Rate of Return	Yes	\$2,775.00	\$2,830.00	1.98%
Garden Organics					
Garden Organics small (cars, station wagons, + 1/2 ute tray or trailer loads)	Rate of Return	Yes	\$12.00	\$12.50	4.17%
Garden Organics large (car or wagon with trailer loads, full ute/trailer loads)	Rate of Return	Yes	\$34.00	\$35.00	2.94%
- Truck- Small Commercial	Rate of Return	Yes	\$70.00	\$72.00	2.86%
- Truck- Medium Commercial	Rate of Return	Yes	\$422.00	\$434.00	2.84%
- Truck- Large Commercial	Rate of Return	Yes	\$900.00	\$924.00	2.67%
Weighbridge Tare Tickets					
- Vehicles 4.5 tonnes or less (per weigh)	Rate of Return	Yes	\$24.00	\$24.50	2.08%
- Vehicles 4.5 tonnes or more (per weigh)	Rate of Return	Yes	\$47.50	\$49.00	3.16%
'RED TOP' RESIDUAL WASTE BIN SIZE CHANGEOVER FEES					
Upsize of domestic Residual Waste 'Red Top' bin	Rate of Return	No	\$60.00	\$61.50	2.50%
Downsize of domestic Residual Waste 'Red Top' bin	Rate of Return	No	\$0.00	\$0.00	
SPECIAL NOTES:					
Commercial or business waste not accepted as household waste, as assessed by Weighbridge Operator(s)					
Garden Organics are not accepted to landfill and must be separated from mixed general waste and be free of contamination for depositing in the garden organics drop off area					
Approved Charities who have been granted Section 88 Levy exemption by the Environment Protection Authority are exempt from disposal fees for unusable goods and materials recovered from public donations received at the charities local facilities. Charities are not exempt from garden organics & wood waste; commercial and business waste or waste from outside the Wollongong Local Government Area. Charities who have been granted Section 88 Levy exemption by the Environment Protection Authority and who deliver material that does not comply with Councils Wollongong Waste and Resource Recovery Park – Fees and Exemptions Policy will incur the 'Non-conforming Charity Waste' charge. Charities that do not have an EPA Section 88 Exemption will incur full commercial waste disposal rates.					
Specified items are required to be deposited in recycling areas prior to mixed general waste being deposited for disposal. Failure of site users to follow directions may result in specified item(s) weights being included in mixed general waste charges					
Wollongong Waste and Resource Recovery Park is not permitted to accept builders waste for landfill disposal including mixed soils, concrete, bricks, tiles, plasterboard, wood waste and general mixed builders waste.					
Asbestos material and commercial amounts of polystyrene not accepted at Wollongong Waste and Resource Recovery Park					
The Product Stewardship Act, 2011 effective 1 July 2012 provides for televisions, computers and computer peripherals to be accepted for recycling by an 'Approved Arrangement' free of charge, providing the material presented meets industry standards					
Pensioner Exemptions apply in accordance with the Wollongong Waste and Resource Recovery Park - Fees and Exemption Policy					
TRANSPORT SERVICES					
PARKING FEES					
Surface Parking Areas					
Thomas Street, Victoria Street, Rawson Street, Belmore Street, Keira Street, George Street and Atchinson Street (monthly)					
Permanent Parking	Full	Yes	\$84.50	\$87.00	2.96%
Establishment Fee - Access card (permanent surface car parks)*	Full	Yes	\$26.00	\$30.00	15.38%
Administration Building Car Park (monthly)					
Covered parking	Full	Yes	\$122.00	\$125.00	2.46%
Rooftop parking	Full	Yes	\$84.50	\$87.00	2.96%
Metered Parking Charges					
1/2 hour, 1 hour, 2 hours, on-street and off-street parking within the inner city parking area (per hour pro rata)	Full	Yes	\$1.00	\$1.00	0.00%
3 hours and 4 hours on-street and off-street parking within the inner city parking area (per hour pro rata)	Full	Yes	\$0.80	\$0.80	0.00%
8 hours off-street parking within the inner city parking area (per hour pro rata)	Full	Yes	\$0.60	\$0.60	0.00%
Administration Fee - for services not covered by other fees	Full	Yes	\$165.00	\$170.00	3.03%
Note: The inner city parking strategy adopted by Council 24 March 2009, defines the inner city parking area and is available on Councils website					
Work Zone Parking - refer to S138 Roads Act listed under Application to Occupy a Roadway/Footpath - Occupation by other than Hoarding					
Removal and re-installation of Parking Meters within Construction Zones (per meter)	Full	No	\$1,990.00	\$2,045.00	2.76%
Holding deposit for damage to parking meter located within construction zone	Full	No	\$1,100.00	\$1,130.00	2.73%
Replacement access card, when the original card has been lost or stolen	Full	Yes		\$70.00	New
Replacement parking permit, when the original has been lost or stolen	Full	Yes		\$70.00	New
Additional parking permit	Full	Yes		\$70.00	New
Establishment Fee - Additional issue - Access card (permanent surface car parks)*	Full	Yes		\$60.00	New
<i>*Customers are eligible for a refund of \$15.00 (on application) when access cards are returned to W'CC.</i>					
CONTRIBUTION TO WORKS					
Trimming of trees on Council land comply with approved Development applications and in accordance with tree management approval- per hour- minimum 2 hours	Full	No	\$220.00	\$320.00	45.45%
Residential Vehicular Crossing (excluding layback)- up to 10m2 (Plain concrete). From rear of kerb crossing (layback) to property boundary. Only available in conjunction with closely associated works undertaken by Council - to be assessed by Civil Coordinator.	Full	No	\$1,080.00	\$1,110.00	2.78%
Residential Vehicular Crossing - per square metre up to 10m2 (plain concrete)- (In addition to the above fee for vehicular construction up to 10m2) - to be assessed by Civil Coordinator.(Costs exclude service relocation).	Full	No	\$96.50	\$99.00	2.59%
Residential Vehicular Crossing- greater than 10m2 - Quote/cost estimate assessed and prepared by Civil Coordinator for the applicant. Agreement to be reached prior to works commencing. (Costs excludes service relocation).	Full	No		The full cost of the residential driveway will be invoiced. Quote/cost estimate will be agreed with the proponent upon application. (POA)	New

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Residential Kerb Crossing (layback only) - up to 3.6m wide (plain concrete). Only available in conjunction with closely associated works undertaken by Council to be assessed by Civil Coordinator. Cost excludes service relocation.	Full	No	\$1,080.00	\$1,110.00	2.78%
Utility and service adjustments associated with residential vehicular/kerb crossing, road and footpath reinstatement works - to be assessed by Civil Coordinator in consultation with service authorities.	Full	No	The full cost calculated as per Utility Authority pricing- POA	calculated as per Utility Authority pricing- POA	
REINSTATEMENT OF ROAD AND FOOTPATH SURFACES					
Roads (per square metre) up to 10m2 - Minimum charge is 1m2					
Roads greater than 10m2 - Minimum charge is 10 times rate above					
Surfaces within the Road Reserves (Asphaltic concrete or other) greater than 10m2. (excavate temporary restoration, prepare subgrade and lay new surface material) - Full cost recovery of works, to be assessed by Civil Coordinator, minimum charge is 10 times square metre rate	Full	No	The full cost is calculated as per reinstatement costs	The full cost is calculated as per reinstatement costs	
Footpaths up to 10m2					
Hard Surfaces fee (Concrete, pavers, asphaltic concrete or other) up to 10m2. (excavate temporary restoration, disposal, prepare subgrade and lay new surface material) - to be assessed by Civil Coordinator. Cost excludes service relocation.	Full	No		\$1,800.00	New
Hard Surfaces (Concrete, pavers, asphaltic concrete or other) per square metre up to 10m2. (excavate temporary restoration, disposal, prepare subgrade and lay new surface material) - to be assessed by Civil Coordinator. Cost excludes service relocation.	Full	No	\$413.00	\$110.00	-73.37%
Formed or grassed area (including turfing and minor landscaping, excluding hard surfaces), minimum charge is 3m ² landscaping extent shall be assessed by Parks Coordinator. (Per square metre)	Full	No	The full cost is calculated as per reinstatement costs	The full cost is calculated as per reinstatement costs	
NOTES:					
Minimum are of restoration shall be in accordance with the requirements of the Guide to Codes and Practices for street openings					
REINSTATEMENT OF OTHER LAND, FENCING AND SERVICES					
Formed or grassed area (including turfing and minor landscaping, excluding hard surfaces), minimum charge is 3m2, landscaping extent shall be assessed by Parks Coordinator. (Per square metre)	Full	Yes	\$72.00	\$130.00	80.56%
Fencing, stormwater services, major landscaping or other reinstatement works. Full cost recovery of works, to be assessed by Civil Coordinator. Cost excludes service relocation.	Full	Yes	calculated as per reinstatement costs	The full cost is calculated as per reinstatement costs	
DIRECTIONAL SIGNS OVER COUNCIL'S FOOTWAY AND ROADS					
Application Fee	Full	Yes	\$102.00	\$105.00	2.94%
Erection on existing post (plus \$5.50 per letter in excess of twelve)	Full	Yes	\$499.00	\$515.00	3.21%
Erection on suitable post (plus \$5.50 per letter in excess of twelve)	Full	Yes	\$690.00	\$710.00	2.90%
Annual charge for rental and maintenance – per sign	Full	Yes	\$103.00	\$106.00	2.91%
NOTES: 1) Council will be the sole body to erect signs					
AGED & DISABILITY SERVICES					
COMMUNITY TRANSPORT- Wollongong Shellharbour					
INDIVIDUAL TRANSPORT					
IT Buses - return trip (discretionary) within Wollongong & Shellharbour LGAs	Subs	No	\$13.00	\$13.00	0.00%
Individual Transport Car - return trip (discretionary) within & outside LGA	Subs	No	Variable rate depending on distance travelled. Minimum \$7 to \$70	Variable rate depending on distance travelled. Minimum \$7 to \$70	0.00%
Taxi Vouchers	Subs	No	\$10.00 per month for \$50.00 worth of vouchers	\$10.00 per month for \$50.00 worth of vouchers	0.00%
GROUP TRANSPORT					
HACC Groups					
Fee per kilometre travelled requested toward bus replacement and maintenance costs (discretionary).					
Weekday Use - per kilometer	Subs	No	\$1.20	\$1.20	0.00%
Evening and Weekend Use - per kilometer	Subs	No	\$1.20	\$1.20	0.00%
Minimum fee per use applicable to all groups travelling less than 80 kms	Subs	No	\$75.00	\$77.00	2.67%
Non HACC Groups					
Weekday Use - per kilometer	Subs	Yes	\$1.20	\$1.20	0.00%
Evening and Weekend Use - per kilometer	Subs	Yes	\$1.20	\$1.20	0.00%
Non HACC Groups required to replace fuel used. Bus will be collected with full tank and must be returned with a full tank					
Minimum fee per use applicable to all groups travelling less than 80 kms	Subs	No	\$75.00	\$77.00	2.67%
SOCIAL SUPPORT/RESPIRE					
Pension Rate	Subs	No		\$154.00	New
Part Pension Rate	Subs	No		\$192.00	New
Self-funded Retiree Contribution	Subs	No		\$231.00	New
Social Support Group					
Pension Rate	Subs	No		\$15 and \$25	New
Part Pension Rate	Subs	No		\$20 and \$30	New
Self-Funded Retiree Contribution	Subs	No		\$25 and \$35	New
Social Support Individual					
Pension Rate - volunteer per hour	Subs	No		\$3.50	New
Pension Rate - brokerage per hour	Subs	No		\$10.00	New
Part Pension Rate - volunteer per hour	Subs	No		\$4.00	New
Part Pension Rate - brokerage per hour	Subs	No		\$12.00	New
Self-funded Retiree Contribution - volunteer per hour	Subs	No		\$5.00	New
Self-funded Retiree Contribution - brokerage per hour	Subs	No		\$17.00	New
Flexible Respite					
Pension Rate - Twilight Tours - per trip	Subs	No		\$10.00	New
Pension Rate - volunteer per hour	Subs	No		\$3.50	New
Pension Rate - brokerage per hour	Subs	No		\$10.00	New
Part Pension Rate - Twilight Tours - per trip	Subs	No		\$12.00	New
Part Pension Rate - volunteer per hour	Subs	No		\$4.00	New
Part Pension Rate - brokerage per hour	Subs	No		\$12.00	New
Self-funded Retiree Contribution - Twilight Tours - per trip	Subs	No		\$17.00	New
Self-funded Retiree Contribution - volunteer per hour	Subs	No		\$5.00	New
Self-funded Retiree Contribution - brokerage per hour	Subs	No		\$17.00	New
Home Maintenance					
Pension Rate - minor maintenance	Subs	No		15% of service costs	New
Pension Rate - garden maintenance per hour	Subs	No		\$15.00	New
Part Pension Rate - minor maintenance	Subs	No		20% of service costs	New
Part Pension Rate - garden maintenance per hour	Subs	No		\$20.00	New
Self-funded Retiree Contribution - minor maintenance	Subs	No		30% of service costs	New
Self-funded Retiree Contribution - garden maintenance per hour	Subs	No		\$25.00	New
COMMUNITY FACILITIES					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Additional Costs - Refer to Site Specific General Information & Conditions of Use					
Attendant Services - Refer to Site Specific General Information to check for availability					
Definitions : FUNCTIONS - social functions, weddings, balls, plays, conferences, exhibitions, dances, etc; ALL OTHER ACTIVITIES - meetings, classes etc					
Classification Definition - Non-Profit = Groups meeting non-profit status Other = Government Departments, Commercial, Private					
Preparation and clean up time - Functions only	Subs	Yes	1/2 hourly rate	1/2 hourly rate	
Function raising funds for a registered charity or public appeal	Subs	Yes	Less 25%	Less 25%	
Grand Piano - Hourly rate	Subs	Yes	\$11.50	\$12.00	4.35%
Upright Piano - Hourly rate	Subs	Yes	\$8.50	\$8.70	2.35%
Stage Lights - Hourly rate	Subs	Yes	\$11.50	\$12.00	4.35%
Data Projector - Hourly rate	Subs	Yes	\$8.50	\$8.70	2.35%
Data Projector and Computer - Hourly rate	Subs	Yes	\$12.00	\$12.50	4.17%
Electronic Whiteboard hourly rate	Subs	Yes	\$8.50	\$8.70	2.35%
BULLI SENIOR CITIZENS' CENTRE					
Hourly rate - Function	Subs	Yes	\$41.00	\$42.00	2.44%
Hourly rate - Non Profit	Subs	Yes	\$10.50	\$11.00	4.76%
Hourly rate - Other	Subs	Yes	\$20.00	\$20.50	2.50%
COALCLIFF COMMUNITY HALL AND DARKES FOREST COMMUNITY HALL					
Hourly rate - Function	Subs	Yes	\$39.00	\$40.00	2.56%
Hourly rate - Non Profit	Subs	Yes	\$9.50	\$10.00	5.26%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
COLEDALE COMMUNITY HALL					
Main Hall					
Hourly Rate - Function	Subs	Yes		\$38.00	New
Hourly Rate - Non Profit	Subs	Yes		\$12.00	New
Hourly Rate - Other	Subs	Yes		\$18.00	New
Meeting Room					
Hourly Rate - Non Profit	Subs	Yes		\$11.00	New
Hourly Rate - Other	Subs	Yes		\$15.00	New
CORRIMAL DISTRICT LIBRARY & COMMUNITY CENTRE					
GREVILLE HALLS 1 AND 2 COMBINED					
Hourly rate - Function	Subs	Yes	\$59.00	\$60.00	1.69%
Hourly rate - Non Profit	Subs	Yes	\$32.00	\$33.00	3.13%
Hourly rate - Other	Subs	Yes	\$54.00	\$55.50	2.78%
GREVILLE HALL 1					
Hourly rate - Function	Subs	Yes	\$53.00	\$54.00	1.89%
Hourly rate - Non Profit	Subs	Yes	\$23.00	\$23.50	2.17%
Hourly rate - Other	Subs	Yes	\$35.50	\$36.50	2.82%
GREVILLE HALL 2					
Hourly rate - Non Profit	Subs	Yes	\$20.00	\$20.50	2.50%
Hourly rate - Other	Subs	Yes	\$31.00	\$32.00	3.23%
GENERAL HIRE OFFICES					
Daily Rate Office 1,2,3,4 (9am to 5pm)	Subs	Yes	\$29.50	\$30.50	3.39%
1/2 Day Rate Office 1,2,3,4 (1/2 day - 4 hours)	Subs	Yes	\$16.50	\$17.00	3.03%
Hourly Rate Office 1,2,3,4	Subs	Yes	\$8.50	\$9.00	5.88%
Daily Rate Office 5 (9am to 5pm)	Subs	Yes	\$24.00	\$24.50	2.08%
1/2 Day Rate Office 5 (1/2 day - 4 hours)	Subs	Yes	\$14.50	\$15.00	3.45%
Hourly Rate Office 5	Subs	Yes	\$7.50	\$8.00	6.67%
NON-PROFIT HIRE OFFICES					
Daily Rate Office 1,2,3,4 (9am to 5pm)	Subs	Yes	\$22.00	\$22.50	2.27%
1/2 Day Rate Office 1,2,3,4 (1/2 day - 4 hours)	Subs	Yes	\$12.50	\$13.00	4.00%
Hourly Rate Office 1,2,3,4	Subs	Yes	\$7.00	\$7.50	7.14%
Daily Rate Office 5 (9am to 5pm)	Subs	Yes	\$17.50	\$18.00	2.86%
1/2 Day Rate Office 5 (1/2 day - 4 hours)	Subs	Yes	\$10.50	\$11.00	4.76%
Hourly Rate Office 5	Subs	Yes	\$6.50	\$7.00	7.69%
FLAME TREE ROOM					
Hourly rate - Non Profit	Subs	Yes	\$9.00	\$9.50	5.56%
Hourly Rate - Other	Subs	Yes	\$12.00	\$12.50	4.17%
LILLY PILLY ROOM					
Hourly Rate - Function	Subs	Yes	\$33.00	\$34.00	3.03%
Hourly rate - Non Profit	Subs	Yes	\$17.00	\$17.50	2.94%
Hourly rate - Other	Subs	Yes	\$28.00	\$29.00	3.57%
MYRTLE ROOM					
Hourly rate - Non Profit	Subs	Yes	\$13.00	\$13.50	3.85%
Hourly rate - Other	Subs	Yes	\$21.00	\$21.50	2.38%
BOTTLE BRUSH ROOM					
Hourly rate - Non Profit	Subs	Yes	\$11.00	\$11.50	4.55%
Hourly rate - Other	Subs	Yes	\$14.00	\$14.50	3.57%
DAPTO RIBBONWOOD CENTRE					
KURRAJONG HALL 1 AND 2					
Hourly rate - Function	Subs	Yes	\$65.00	\$67.00	3.08%
Hourly rate - Non Profit	Subs	Yes	\$32.00	\$33.00	3.13%
Hourly rate - Other	Subs	Yes	\$51.00	\$52.50	2.94%
KURRAJONG HALL 1					
Hourly rate - Function	Subs	Yes	\$56.50	\$58.00	2.65%
Hourly rate - Non Profit	Subs	Yes	\$22.50	\$23.00	2.22%
Hourly rate - Other	Subs	Yes	\$36.00	\$37.00	2.78%
KURRAJONG HALL 2					
Hourly rate - Function	Subs	Yes	\$40.00	\$41.00	2.50%
Hourly rate - Non Profit	Subs	Yes	\$19.50	\$20.00	2.56%
Hourly rate - Other	Subs	Yes	\$28.00	\$29.00	3.57%
HEININGER HALL					
Hourly rate - Function	Subs	Yes	\$48.50	\$50.00	3.09%
Hourly rate - Non Profit	Subs	Yes	\$22.00	\$22.50	2.27%
Hourly rate - Other	Subs	Yes	\$33.50	\$34.50	2.99%
SCRIBBLY GUM ROOM OR LAUREL ROOM					
Hourly rate - Function	Subs	Yes	\$34.00	\$35.00	2.94%
Hourly rate - Non Profit	Subs	Yes	\$15.50	\$16.00	3.23%
Hourly rate - Other	Subs	Yes	\$28.00	\$29.00	3.57%
ACACIA ROOM					
Hourly rate - Non Profit	Subs	Yes	\$13.50	\$14.00	3.70%
Hourly rate - Other	Subs	Yes	\$22.50	\$23.00	2.22%
BANKSIA ROOM					
Hourly rate - Non Profit	Subs	Yes	\$11.50	\$12.00	4.35%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Hourly rate - Other	Subs	Yes	\$18.00	\$18.50	2.78%
SASSAFRAS ROOM					
Hourly rate - Non Profit	Subs	Yes	\$11.50	\$12.00	4.35%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
COMMUNITY OFFICE SPACE					
Day session (9.00 am to 5.00pm)- Non Profit	Subs	Yes	\$38.00	\$39.00	2.63%
Day session (½ day – 4 hours) - Non Profit	Subs	Yes	\$20.50	\$21.00	2.44%
Hourly rate - Non Profit	Subs	Yes	\$10.50	\$11.00	4.76%
Day session (9.00 am to 5.00pm) - Other	Subs	Yes	\$48.00	\$49.50	3.13%
Day session (½ day – 4 hours) - Other	Subs	Yes	\$26.00	\$26.50	1.92%
Hourly rate - Other	Subs	Yes	\$13.00	\$13.50	3.85%
STANWELL PARK CHILDREN'S CENTRE					
Room 1					
Hourly rate - per hour per room - Function	Subs	Yes	\$39.00	\$42.00	7.69%
Hourly rate - per hour per room - Non Profit	Subs	Yes	\$11.00	\$11.50	4.55%
Hourly rate - per hour per room - Other	Subs	Yes	\$20.00	\$21.00	5.00%
Room 2					
Hourly rate - per hour per room - Function	Subs	Yes	\$39.00	\$40.00	2.56%
Hourly rate - per hour per room - Non Profit	Subs	Yes	\$11.00	\$11.00	0.00%
Hourly rate - per hour per room - Other	Subs	Yes	\$20.00	\$20.00	0.00%
THIRROUL DISTRICT COMMUNITY CENTRE AND LIBRARY					
EXCELSIOR HALL and BLACK DIAMOND ROOM					
Hourly rate - Function	Subs	Yes	\$53.00	\$54.00	1.89%
EXCELSIOR HALL and RED CEDAR ROOM					
Hourly rate - Function	Subs	Yes	\$54.50	\$56.00	2.75%
EXCELSIOR HALL					
Hourly Rate - Function	Subs	Yes	\$45.50	\$47.00	3.30%
Hourly rate - Non Profit	Subs	Yes	\$21.00	\$21.50	2.38%
Hourly rate - Other	Subs	Yes	\$35.50	\$36.50	2.82%
ESCARPMENT ROOM					
Hourly rate - Function	Subs	Yes	\$30.50	\$31.50	3.28%
Hourly rate - Non Profit	Subs	Yes	\$15.00	\$15.50	3.33%
Hourly rate - Other	Subs	Yes	\$22.00	\$22.50	2.27%
RED CEDAR ROOM OR OCEAN ROOM					
Hourly rate -Function	Subs	Yes	\$24.50	\$25.00	2.04%
Hourly rate - Non Profit	Subs	Yes	\$13.00	\$13.50	3.85%
Hourly rate - Other	Subs	Yes	\$20.00	\$20.50	2.50%
BLACK DIAMOND					
Hourly rate - Function	Subs	Yes	\$22.50	\$23.00	2.22%
Hourly rate - Non Profit	Subs	Yes	\$12.00	\$12.50	4.17%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
CABBAGE PALM					
Hourly rate - Non Profit	Subs	Yes	\$8.00	\$8.50	6.25%
Hourly Rate -Other	Subs	Yes	\$10.00	\$10.50	5.00%
TASMAN ROOM					
Day session (9.00 am to 5.00pm)- Non Profit	Subs	Yes	\$22.00	\$22.50	2.27%
Day session (½ day – 4 hours) - Non Profit	Subs	Yes	\$13.00	\$15.00	15.38%
Hourly rate - Non Profit	Subs	Yes	\$7.00	\$8.00	14.29%
Hourly Rate - Other	Subs	Yes	\$9.00	\$10.00	11.11%
Day session (½ day – 4 hours) - Other	Subs	Yes	\$20.00	\$20.50	2.50%
Hourly rate - Other	Subs	Yes	\$36.00	\$37.00	2.78%
WARRAWONG COMMUNITY CENTRE					
HALL					
Hourly rate - Function	Subs	Yes	\$55.00	\$56.00	2.86%
Hourly rate - Non Profit	Subs	Yes	\$13.00	\$13.50	3.85%
Hourly rate - Other	Subs	Yes	\$19.50	\$20.00	2.56%
MEETING ROOMS 1 AND 2					
Hourly rate - Non Profit	Subs	Yes	\$11.00	\$11.50	4.55%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
INTERVIEW ROOM					
Hourly rate - Non Profit	Subs	Yes	\$8.50	\$8.70	2.35%
Hourly rate - Other	Subs	Yes	\$11.00	\$11.50	4.55%
MEETING ROOM 1 OR 2 OR YOUTH ROOM					
Hourly rate - Non Profit	Subs	Yes	\$9.50	\$9.80	3.16%
Hourly rate - Other	Subs	Yes	\$13.00	\$13.50	3.85%
WINDANG SENIOR CITIZENS' CENTRE					
Hourly Rate - Function	Subs	Yes	\$35.00	\$36.00	2.86%
Hourly rate - Non Profit	Subs	Yes	\$13.00	\$13.50	3.85%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
WOLLONGONG SENIOR CITIZENS' CENTRE					
Hourly Rate - Function	Subs	Yes	\$40.00	\$41.00	2.50%
Hourly rate - Non Profit	Subs	Yes	\$13.00	\$13.50	3.85%
Hourly rate - Other	Subs	Yes	\$17.00	\$17.50	2.94%
COMMUNITY PROGRAMS					
WOLLONGONG INTERPRETER SERVICE					
Minimum 1 1/2 hour session	Subs	Yes	\$175.00	\$184.00	5.14%
- Full Day (up to 7 hours)	Subs	Yes	\$609.00	\$640.00	5.09%
- Every 1/4 hour after	Subs	Yes	\$31.50	\$33.00	4.76%
Minimum 1 1/2 hour session - Language Support Worker	Subs	Yes	\$157.50	\$165.00	4.76%
- Full Day (up to 7 hours)	Subs	Yes	\$556.50	\$584.00	4.94%
- Every 1/4 hour after	Subs	Yes	\$28.50	\$30.00	5.26%
VOLUNTEERING ILLAWARRA					
All Volunteering Illawarra fees and charges are subsidised and paid by organisations					
Not for Profit Organisation - Small (total annual income: \$0 - \$300K)	Subs	Yes		\$100.00	New
Not for Profit Organisation - Medium (total annual income: \$301 - \$800K)	Subs	Yes		\$300.00	New
Not for Profit Organisation - Large (total annual income: \$801 - \$2M)	Subs	Yes		\$600.00	New
Not for Profit Organisation - Major (over \$2M)	Subs	Yes		\$900.00	New
Government organisations including Departments and Local Councils/Universities/TAFEs	Subs	Yes		\$900.00	New
Volunteer Referral Services	Subs	Yes		\$70.00	New
Skilled Volunteer Recruitment (UOW) - a/v for not for profit only	Subs	Yes		\$50.00	New
Professional Project-based volunteers	Subs	Yes		\$50.00	New
Volunteering Expo	Subs	Yes		\$30.00	New
Project Volunteering Promotion Package (corporate volunteering)	Subs	Yes		\$50.00	New
Networking Event Package (1 representative - 10 events)	Subs	Yes		\$30.00	New

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Support/Affiliate (non-transferable)	Subs	Yes		\$20.00	New
Training Fees	Subs	Yes		\$70.00	New
CREMATORIUM & CEMETERIES					
Wollongong Memorial Gardens and Crematorium (CREM)					
Crematorium Services					
Cremation Fee – Adults					
Weekdays - Cremations completed prior to 3.30pm	Full	Yes	\$720.00	\$740.00	2.78%
Additional fee for requests for same day cremations completed after 3.30pm	Full	Yes	\$180.00	\$185.00	2.78%
Saturdays concluding no later than 12.00pm - includes chapel fee	Full	Yes	\$1,310.00	\$1,345.00	2.67%
Saturdays concluding or commencing after 12.00pm and including Sundays - includes chapel fee	Full	Yes	\$2,475.00	\$2,545.00	2.83%
Cremation of Exhumed Remains	Full	Yes	\$1,380.00	\$1,420.00	2.90%
Witnessing of Cremation Insertion	Full	Yes	\$244.00	\$251.00	2.87%
Chapel Fee					
Where the Chapel is used for more than 15 minutes and Saturdays (Maximum 1 hour)	Full	Yes	\$118.00	\$121.00	2.54%
Where the Chapel is used for less than 15 minutes	Full	Yes	\$68.00	\$70.00	2.94%
Memorial only service up to 60 minutes - including administration fee, can include services at cemeteries also (weekdays)	Full	Yes	\$446.00	\$458.00	2.69%
Memorial only service up to 60 minutes - including administration fee, can include services at cemeteries also (Saturday & Sunday)	Full	Yes	\$1,690.00	\$1,735.00	2.66%
Children under 12 months (including stillborn)					
Cremation Fee (Weekdays only)	Subs	Yes	No Charge	No Charge	
Children – 1 to 12 years					
Weekdays - Cremations completed prior to 3.30pm	Full	Yes	\$440.00	\$452.00	2.73%
Additional fee for requests for same day cremations completed after 3.30pm	Full	Yes	\$180.00	\$185.00	2.78%
Saturdays concluding no later than 12.00pm - includes chapel fee	Market	Yes	\$1,110.00	\$1,140.00	2.70%
Saturdays concluding or commencing after 12.00pm and including Sundays - includes chapel fee	Market	Yes	\$2,360.00	\$2,425.00	2.75%
Indigent (Cremation on Weekdays only)					
Ashes to be scattered or collected					
Adult and child over 12 years	Market	Yes	\$670.00	\$690.00	2.99%
Child aged 1 to 12 years	Market	Yes	\$430.00	\$442.00	2.79%
Miscellaneous Fees					
Where the cremation delivery arrives after 3.45pm or is booked in after 3.45pm on Fridays (Fee covers each 30 minute block after the latest booking time, or part thereof)	Full	Yes		\$232.00	New
Scattering of ashes	Full	Yes	\$57.00	\$58.50	2.63%
Removal of ashes from wall or garden for collection	Full	Yes	\$170.00	\$175.00	2.94%
Family Attendance at Placement of ashes	Full	Yes	\$91.00	\$93.50	2.75%
Family Attendance at Placement of Ashes Saturday (9.00am -11.00am only)	Full	Yes	\$420.00	\$432.00	2.86%
Placement of ashes into previous memorial only site	Full	Yes	\$192.00	\$197.00	2.60%
Lifting & Transfer of Ashes into a new site within same garden	Full	Yes	\$285.00	\$293.00	2.81%
Issue of New Interment Licence Certificate	Full	Yes	\$30.00	\$31.00	3.33%
Administration Fee - for services not covered by other fees	Full	Yes	\$112.00	\$115.00	2.68%
Register Searches for Burials Prior to 1 October 1967					
Search Cemetery Registers includes maximum 2 deceased searches per fee	Full	No	\$51.50	\$53.00	2.91%
Posting of Ashes (plus Insurance)					
Posting of ashes within Australia	Full	Yes	\$158.00	\$162.00	2.53%
Posting of ashes Overseas (Air Mail)	Full	Yes	\$306.00	\$315.00	2.94%
Insurance for posting of ashes	Full	Yes	At Cost	At Cost	
GARDEN MEMORIALS					
All Plaques, Urns, Photos and Accessories	Market	Yes	Current Market Rate plus 30%	Current Market Rate plus 30%	
Memorial Only (ashes are collected or scattered)					
Jasmine Garden, Eternity Tree including appropriate plaque - ashes are scattered into the soil or collected by family	Market	Yes	\$645.00	\$665.00	3.10%
Reservation - plaque fee cannot be pre paid	Market	Yes	\$356.00	\$366.00	2.81%
Garden of Peace - Babies					
Placement and Plaque Fee	Market	Yes	\$260.00	\$267.00	2.69%
Shared Rose Gardens					
First Rose Rose Gardens including appropriate plaque	Market	Yes	\$930.00	\$955.00	2.69%
Reservation in First Rose Garden - plaque fee cannot be prepaid	Market	Yes	\$720.00	\$740.00	2.78%
Second rose garden including appropriate plaque	Full	Yes	\$1,009.00	\$1,035.00	2.58%
Reservation in Second Rose Garden - plaque fee cannot be prepaid	Full	Yes	\$720.00	\$740.00	2.78%
Circular Rose Garden, includes placement & plaque	Market	Yes	\$1,100.00	\$1,130.00	2.73%
Reservation in Circular Rose Garden - plaque fee cannot be prepaid	Market	Yes	\$765.00	\$785.00	2.61%
Garden or Rock or Walls					
Includes Native Garden Surround, Native Garden Rocks, Rock Surround, Gardenia Walk, Fix Services Lest We Forget Gardens and Memorial Walls, Bulli Cemetery Seaview Gardens and Memorial Walls	Market	Yes	\$1,350.00	\$1,390.00	2.96%
Reservation in Garden or Rock or Walls - plaque fee cannot be prepaid	Market	Yes	\$1,015.00	\$1,045.00	2.96%
Starlight Remembrance Wall					
Includes appropriate plaque - Ashes are scattered into scatter vault	Market	Yes	\$730.00	\$750.00	2.74%
Reservation - does not include plaque and placement fee	Market	Yes	\$385.00	\$396.00	2.86%
Couples Placements Walls & Gardens					
Includes 2 positions in double niche walls (Wall of Harmony, Reflection or Remembrance). Includes appropriate plaque and placement fee	Market	Yes	\$3,420.00	\$3,515.00	2.78%
Reservation - plaque fee can not be prepaid	Market	Yes	\$2,615.00	\$2,690.00	2.87%
Includes 2 positions in Companion Gradients (Companion walk) - includes appropriate plaque and placement fee	Market	Yes	\$3,205.00	\$3,295.00	2.81%
Reservation - does not include plaque and placement fee	Market	Yes	\$2,615.00	\$2,690.00	2.87%
Main Chapel Placement					
Columbarium Wall (inside Main Chapel)					
Includes up to two placements, two large Anakin urns plus inscription of name and life span.	Market	Yes	\$4,255.00	\$4,375.00	2.82%
Family Rose Bush and Shrub & Rock Memorial Rights					
Right to a bush, family rock or shrub, including :					
The right to first placement, standard bronze plaque placed onto a sandstone pillar including placement fee	Market	Yes	\$2,470.00	\$2,540.00	2.83%
Reservation - does not include plaque and placement fee	Market	Yes	\$2,135.00	\$2,195.00	2.81%
Each Subsequent reserved position	Market	Yes	\$1,020.00	\$1,050.00	2.94%
Rockery Tree Memorials - no new sites available subsequent positions in existing rockeries only					
Each Subsequent placement (does not include Plaque Fee)	Market	Yes	\$1,020.00	\$1,050.00	2.94%
Sanctuary Family Gardens & Quad Family Gardens					
Inclusive of first two placements plus 1 standard bronze plaque and 1 bronze family plaque placed onto sandstone pillars	Market	Yes	\$8,875.00	\$9,125.00	2.82%
Reservation - does not include plaque and placement fee	Market	Yes	\$8,540.00	\$8,780.00	2.81%
Each subsequent reservation OR placement	Market	Yes	\$1,020.00	\$1,050.00	2.94%
EVERAFTER MEMORIAL GARDENS					
Family Quad Gardens (Up to 12 Placements)					
Inclusive of first two placements plus 1 bronze minibook of life plaque (first page plus blank) and 1 bronze family plaque placed onto granite pillar	Market	Yes	\$10,005.00	\$10,285.00	2.80%
Reservation - does not include plaque and placement fee	Market	Yes	\$9,670.00	\$9,940.00	2.79%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Each subsequent reservation OR placement (does not include plaque fee)	Market	Yes	\$1,020.00	\$1,050.00	2.94%
Family Garden (Up to 6 placements)					
Inclusive of first two placements plus 1 standard bronze plaque and 1 bronze family plaque placed onto granite pillar	Market	Yes	\$6,610.00	\$6,795.00	2.80%
Reservation - does not include plaque and placement fee	Market	Yes	\$6,275.00	\$6,450.00	2.79%
Each subsequent reservation OR placement (does not include plaque fee)	Market	Yes	\$1,020.00	\$1,050.00	2.94%
Couples Placements Walls & Gardens					
Includes 2 positions in either the Gardens or Walls. Includes appropriate plaque and placement fee	Market	Yes	\$3,850.00	\$3,960.00	2.86%
Reservation - does not include plaque and placement fee	Market	Yes	\$3,045.00	\$3,130.00	2.79%
Memorial Only Wall Option (no ash placement)					
Includes appropriate plaque - ashes are scattered into scatter vault	Market	Yes	\$850.00	\$875.00	2.94%
Reservation - does not include plaque and placement fee	Market	Yes	\$515.00	\$530.00	2.91%
Shared Rose Garden					
Includes placement and bronze plaque mounted on garden edge	Market	Yes	\$1,350.00	\$1,390.00	2.96%
Reservation - does not include plaque and placement fee	Market	Yes	\$1,015.00	\$1,045.00	2.96%
NEW GARDENS TO BE BUILT - Family Rose Bush (up to 6 placements)					
Inclusive of first placement plus 1 bronze photoset plaque mounted on single granite pillar	Market	Yes	\$3,220.00	\$3,310.00	2.80%
Reservation - does not include plaque and placement fee	Market	Yes	\$2,885.00	\$2,965.00	2.77%
Each subsequent reservation OR placement (does not include plaque fee)	Market	Yes	\$1,020.00	\$1,050.00	2.94%
MEMORIAL WALLS					
Full Ash Placement Walls Incl: Walls of Tranquility, Serenity and Peace / Free Standing Granite Walls					
Single Niche including Plaque, Placement Fee and compulsory Vase	Market	Yes	\$1,865.00	\$1,915.00	2.68%
Reservation - does not include Plaque & Placement Fee	Market	Yes	\$1,320.00	\$1,355.00	2.65%
Other Wall Placements					
Includes Wall of Memory 1 & 2, Porte Cohere Wall, Garden Walls, Rose Gardens Walls, Chapel Walls, Contour Walls. Includes placement fee and appropriate plaque fee. Vase is optional	Market	Yes	\$710.00	\$730.00	2.82%
Reservation in Wall of Memory 1 & 2, Porte Cohere Wall, Garden Walls, Rose Gardens Walls, Chapel Walls, Contour Walls	Market	Yes	\$365.00	\$375.00	2.74%
CEMETERY GARDENS & WALLS					
Bulli Cemetery (BULLI)					
Bulli Cemetery Garden of Memory, including appropriate plaque with ashes scattered or collected	Market	Yes	\$645.00	\$665.00	3.10%
Reservation - does not include plaque fee	Market	Yes	\$356.00	\$366.00	2.81%
Bulli Cemetery Seaview Garden, Garden of Memory Rocks & Cemetery Walls	Market	Yes	\$1,350.00	\$1,390.00	2.96%
Reservation - does not include plaque fee	Market	Yes	\$1,015.00	\$1,045.00	2.96%
Bulli Cemetery Oceanview Memorial Walls (Wall Placement - including vase)	Market	Yes	\$1,865.00	\$1,915.00	2.68%
Reservation - does not include plaque fee	Market	Yes	\$1,320.00	\$1,355.00	2.65%
Bulli Cemetery Oceanview Memorial Walls (Base Placement)	Market	Yes	\$1,735.00	\$1,785.00	2.88%
Reservation - does not include plaque fee	Market	Yes	\$1,320.00	\$1,355.00	2.65%
Quad Family Gardens - Inclusive of first two placements plus 1 standard bronze plaque and 1 bronze family plaque placed onto sandstone pillars	Market	Yes		\$9,125.00	New
Reservation - does not include plaque and placement fee	Market	Yes		\$8,780.00	New
Each subsequent reservation OR placement	Market	Yes		\$1,050.00	New
Scarborough Cemetery (SCARB)					
Scarborough Cemetery Memorial Rocks (Ashes are scattered into the soil or collected by family)	Market	Yes	\$730.00	\$750.00	2.74%
Reservation - does not include plaque fee	Market	Yes	\$385.00	\$396.00	2.86%
Scarborough Cemetery Garden of Memory A & B Surround, Seaview Walk & Cemetery Walls	Market	Yes	\$1,350.00	\$1,390.00	2.96%
Reservation - does not include plaque fee	Market	Yes	\$1,015.00	\$1,045.00	2.96%
Scarborough Cemetery Seaview Memorial Wall (Wall Placement - including vase)	Market	Yes	\$1,865.00	\$1,915.00	2.68%
Reservation - does not include plaque fee	Market	Yes	\$1,320.00	\$1,355.00	2.65%
Scarborough Cemetery Seaview Memorial Wall (Base Placement)	Market	Yes	\$1,735.00	\$1,785.00	2.88%
Reservation - does not include plaque fee	Market	Yes	\$1,320.00	\$1,355.00	2.65%
Helensburgh Cemetery (HBURGH)					
Helensburgh Cemetery Memorial Rocks (Ashes are scattered into the soil or collected by family)	Market	Yes	\$730.00	\$750.00	2.74%
Reservation - does not include plaque fee	Market	Yes	\$395.00	\$406.00	2.78%
Helensburgh Cemetery Native Garden, Garden of Memory & Cemetery Walls	Market	Yes	\$1,350.00	\$1,390.00	2.96%
Reservation - does not include plaque fee	Market	Yes	\$1,015.00	\$1,045.00	2.96%
CEMETERIES BURIAL SERVICES					
WOLLONGONG LAWN CEMETERY (WLAWN) at Kembla Grange					
The interment fees (Grave Digging) covers the following sections within the Wollongong Lawn Cemetery: Illawarra Lawn Beam, Lawn Section 1, Rose Beam Section, Conifer Beam Section, Muslim Section, Indo Chinese Sections, Headstone Sections (Non-Denominational, Antiochian, Maronite and Bahai)					
Weekdays	Full	Yes	\$1,300.00	\$1,335.00	2.69%
Saturdays commencing before 12.00pm	Full	Yes	\$2,015.00	\$2,070.00	2.73%
Weekends commencing from Saturday 12.00pm & Sundays	Full	Yes	\$3,260.00	\$3,350.00	2.76%
Lawn Beam Sections					
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKDAY)	Market	Yes	\$3,955.00	\$4,065.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$4,670.00	\$4,800.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$5,915.00	\$6,080.00	2.79%
Single Burial Licence per grave site, includes perpetual maintenance, and administration fee (does not include interment fee or plaque)	Market	Yes	\$1,940.00	\$1,995.00	2.84%
Headstone Sections					
New Ground Burial Package, includes grave site (Burial Licence)& interment fee. Does not include headstone (WEEKDAY)	Market	Yes	\$3,240.00	\$3,330.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$3,955.00	\$4,065.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$5,200.00	\$5,345.00	2.79%
Single Burial Licence per grave site, includes perpetual maintenance, and administration fee (does not include interment fee or headstone)	Market	Yes	\$1,940.00	\$1,995.00	2.84%
Antiochian Orthodox Portion					
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKDAY)	Market	Yes	\$3,940.00	\$4,050.00	2.79%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$4,655.00	\$4,785.00	2.79%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$5,900.00	\$6,065.00	2.80%
Single Burial Licence per grave site, includes perpetual maintenance, and administration fee (does not include interment fee or headstone)	Market	Yes	\$2,640.00	\$2,715.00	2.84%
Maronite Portion					
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKDAY)	Market	Yes	\$3,750.00	\$3,855.00	2.80%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$4,465.00	\$4,590.00	2.80%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. Does not include headstone (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$5,710.00	\$5,870.00	2.80%
Single Burial Licence per grave site, includes perpetual maintenance, and administration fee (does not include interment fee or headstone)	Market	Yes	\$2,450.00	\$2,520.00	2.86%
Indigent Persons in Lawn Sections only					
Under instruction from Institutions (weekdays only)					
Adults, or Child with casket length over 1.2 metres	Full	Yes	\$2,020.00	\$2,075.00	2.72%
Stillborn/Infant/Child with casket length 1.2 metres or less	Full	Yes	\$1,235.00	\$1,270.00	2.83%
Children's Services					
Interment Fee in childrens sections of Stillborn, Infant, or children to 12 years with casket length 1.2 metres or less	Market	Yes	\$695.00	\$715.00	2.88%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, includes Baby Beam Bronze Lawn Plaque. (WEEKDAY)	Market	Yes	\$1,810.00	\$1,860.00	2.76%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, includes Baby Beam Bronze Lawn Plaque. (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$2,655.00	\$2,730.00	2.82%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, includes Baby Beam Bronze Lawn Plaque. (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$3,900.00	\$4,010.00	2.82%
Single Burial Licence per grave site, includes perpetual maintenance, and administration fee (does not include interment fee or plaque)	Market	Yes	\$620.00	\$635.00	2.42%
Miscellaneous (Fees apply to both Wollongong Lawn and General Cemeteries)					
MONUMENT PERMITS					
Permission to erect a monument	Full	No	\$266.00	\$273.00	2.63%
Aboveground crypts	Full	No	\$340.00	\$350.00	2.94%
Other Miscellaneous Fees					
Clean sand (30cm layer upon coffin)	Full	Yes	\$104.00	\$107.00	2.88%
Clean Sand or Soil (Single Depth)	Full	Yes	\$251.00	\$258.00	2.79%
Where the funeral arrives more than 30 minutes after designated time (Fee covers each 30 minute block or part thereof)	Full	Yes	\$226.00	\$232.00	2.65%
Where the funeral arrives after the latest booking time of 3.00pm or is booked in after 3.00pm (Fee covers each 30 minute block after the latest booking time, or part thereof)	Full	Yes	\$226.00	\$232.00	2.65%
Exhumation (weekdays only)	Full	Yes	\$5,315.00	\$5,465.00	2.82%
Interment of ashes into an existing Interment Right (Lawn & Headstone Sections)	Full	Yes	\$469.00	\$482.00	2.77%
Interment of ashes into an existing Interment Right (Monument Sections)	Full	Yes	\$595.00	\$610.00	2.52%
Weekend call out fee	Full	Yes	\$1,245.00	\$1,280.00	2.81%
Pre digging reservation for monument construction (weekdays only)	Full	Yes	\$1,280.00	\$1,315.00	2.73%
Exhumation or transfer from crypt vault to another cemetery (weekdays)	Full	Yes	\$1,280.00	\$1,315.00	2.73%
Grave Digging for underground vault	Full	Yes	\$1,655.00	\$1,700.00	2.72%
MONUMENT SECTIONS					
Opening or Re-opening a Grave (Interment Fees), does not include removal of existing monument ledger					
Monumental Portion at Wollongong Lawn Cemetery - Macedonian, Traditional Monument, Greek Orthodox.					
Weekdays	Full	Yes	\$1,470.00	\$1,510.00	2.72%
Saturdays commencing before 12.00pm	Full	Yes	\$2,190.00	\$2,250.00	2.74%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,435.00	\$3,530.00	2.77%
Macedonian Monument Section 3					
(Burial Plots 1.5 metres x 2.4 metres - includes footpaths)					
New Ground Burial Package, includes grave site (Burial Licence), interment fee & sand. (WEEKDAY)	Market	Yes	\$5,524.00	\$5,680.00	2.82%
New Ground Burial Package, includes grave site (Burial Licence), interment fee & sand. (WEEKEND - Commencing before 12.00pm Saturday)	Market	Yes	\$6,244.00	\$6,420.00	2.82%
New Ground Burial Package, includes grave site (Burial Licence), interment fee & sand. (WEEKEND - Commencing from 12.00pm Saturday)	Market	Yes	\$7,489.00	\$7,700.00	2.82%
Single Burial Licence (Burial Right) per grave site, includes perpetual maintenance, and administration fee. Does NOT include monument	Market	Yes	\$3,950.00	\$4,060.00	2.78%
Traditional Monument Portion					
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKDAY)	Market	Yes	\$4,240.00	\$4,360.00	2.83%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKEND - Commencing before 12.00pm Saturday)	Market	Yes	\$4,960.00	\$5,100.00	2.82%
New Ground Burial Package, includes grave site (Burial Licence)& interment fee. (WEEKEND - Commencing from 12.00pm Saturday)	Market	Yes	\$6,205.00	\$6,380.00	2.82%
Single Burial Licence (Burial Right) per grave site, includes perpetual maintenance, and administration fee. Does NOT include monument	Market	Yes	\$2,770.00	\$2,850.00	2.89%
Greek Orthodox Monument Portion					
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKDAY)	Market	Yes	\$4,750.00	\$4,885.00	2.84%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKEND - Commencing before 12.00pm Saturday)	Market	Yes	\$5,470.00	\$5,625.00	2.83%
New Ground Burial Package, includes grave site (Burial Licence)& interment fee. (WEEKEND - Commencing from 12.00pm Saturday)	Market	Yes	\$6,715.00	\$6,905.00	2.83%
Single Burial Licence (Burial Right) per grave site, includes perpetual maintenance, and administration fee. Does NOT include monument	Market	Yes	\$3,280.00	\$3,370.00	2.74%
Mausoleum					
Top Row (Double) - Single Burial Licence (Burial Right) per site, includes perpetual maintenance, and administration fee.	Market	Yes	\$20,010.00	\$20,570.00	2.80%
Middle Row (Double) Single Burial Licence (Burial Right) per site, includes perpetual maintenance, and administration fee.	Market	Yes	\$29,960.00	\$30,800.00	2.80%
Lower Row (Double) Single Burial Licence (Burial Right) per site, includes perpetual maintenance, and administration fee.	Market	Yes	\$22,830.00	\$23,470.00	2.80%
Reception of a body and sealing of a vault					
Weekdays	Full	Yes	\$1,300.00	\$1,335.00	2.69%
Weekends	Full	Yes	\$2,090.00	\$2,150.00	2.87%
GENERAL CEMETERIES					
HELENSBURGH CEMETERY (HBURGH)					
Monumental Portion & Lawn Portions					
Burial Licence (Burial Right) per grave site (one interment only) includes perpetual maintenance & administration fee. Does not include monument or plaque	Market	Yes	\$2,150.00	\$2,210.00	2.79%
Monumental Portion					
Opening or Re-opening a Grave (Interment Fees), does not include removal of existing monument ledger					
Weekdays	Full	Yes	\$1,675.00	\$1,720.00	2.69%
Saturdays commencing before 12.00pm	Full	Yes	\$2,550.00	\$2,620.00	2.75%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,795.00	\$3,900.00	2.77%
Monument Portion					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKDAY)	Market	Yes	\$3,825.00	\$3,930.00	2.75%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKEND - Commencing before 12.00pm Saturday)	Market	Yes	\$4,700.00	\$4,830.00	2.77%
New Ground Burial Package, includes grave site (Burial Licence)& interment fee. (WEEKEND - Commencing from 12.00pm Saturday)	Market	Yes	\$5,940.00	\$6,105.00	2.78%
Lawn Portion					
Opening or Re-opening a Grave (Interment Fees)					
Weekdays	Full	Yes	\$1,665.00	\$1,710.00	2.70%
Saturdays commencing before 12.00pm	Full	Yes	\$2,535.00	\$2,605.00	2.76%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,780.00	\$3,885.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKDAY)	Market	Yes	\$4,530.00	\$4,655.00	2.76%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$5,400.00	\$5,550.00	2.78%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing from 12.00pm Sunday)	Market	Yes	\$6,645.00	\$6,830.00	2.78%
SCARBOROUGH CEMETERY (SCARB)					
Monumental Portion					
Burial Licence (Burial Right) per grave site, includes perpetual maintenance & administration fee. Does not include monument.	Market	Yes	\$6,925.00	\$7,120.00	2.82%
Opening or Re-opening a Grave (Interment Fees)					
Weekdays	Full	Yes	\$1,645.00	\$1,690.00	2.74%
Saturdays commencing before 12.00pm	Full	Yes	\$2,520.00	\$2,590.00	2.78%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,765.00	\$3,870.00	2.79%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKDAY)	Market	Yes	\$8,570.00	\$8,810.00	2.80%
New Ground Burial Package, includes grave site (Burial Licence) & interment fee. (WEEKEND - Commencing before 12.00pm Saturday)	Market	Yes	\$9,445.00	\$9,710.00	2.81%
New Ground Burial Package, includes grave site (Burial Licence)& interment fee. (WEEKEND - Commencing from 12.00pm Saturday)	Market	Yes	\$10,690.00	\$10,990.00	2.81%
Lawn Portion					
Burial Licence (Burial Right) per grave site, includes perpetual maintenance & administration fee. Does not include plaque.	Market	Yes	\$4,750.00	\$4,885.00	2.84%
Opening or Re-opening a Grave (Interment Fees)					
Weekdays	Full	Yes	\$1,645.00	\$1,690.00	2.74%
Saturdays commencing before 12.00pm	Full	Yes	\$2,520.00	\$2,590.00	2.78%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,765.00	\$3,870.00	2.79%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKDAY)	Market	Yes	\$7,110.00	\$7,310.00	2.81%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing before 12.00pm)	Market	Yes	\$7,985.00	\$8,210.00	2.82%
New Ground Burial Package, includes grave site (Burial Licence), interment fee, standard single bronze lawn plaque. (WEEKEND - Commencing from 12.00pm)	Market	Yes	\$9,230.00	\$9,490.00	2.82%
BULLI CEMETERY (BULLI)					
Opening or Re-opening a Grave (Interment Fees)					
Weekdays	Full	Yes	\$1,620.00	\$1,665.00	2.78%
Saturdays commencing before 12.00pm	Full	Yes	\$2,500.00	\$2,570.00	2.80%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,745.00	\$3,850.00	2.80%
WOLLONGONG CEMETERY (WOLLGEN)					
Opening or Re-opening a Grave (Interment Fees)					
Weekdays	Full	Yes	\$1,620.00	\$1,665.00	2.78%
Saturdays commencing before 12.00pm	Full	Yes	\$2,500.00	\$2,570.00	2.80%
Weekends commencing from Saturday 12.00pm and Sundays	Full	Yes	\$3,745.00	\$3,850.00	2.80%
Stillborn Memorial Garden – Wollongong	Market	Yes	\$345.00	\$355.00	2.90%
CULTURAL SERVICES					
WOLLONGONG CITY GALLERY					
FUNCTIONS (social functions, weddings receptions, conferences, etc)					
Function raising funds for a registered charity or public appeal	Market	Yes	Less 25%	Less 25%	
Use of Projector per booking	Market	Yes	\$8.10	\$8.30	2.47%
BLUESCOPE STEEL GALLERY					
Hourly Booking (after 5pm weekday)	Market	Yes	\$272.00	\$280.00	2.94%
Half day (3 hours)	Market	Yes	\$340.00	\$350.00	2.94%
Full day booking (10am-5pm)	Market	Yes	\$680.00	\$700.00	2.94%
WEDDING CEREMONY					
Hourly booking(includes set up)	Market	Yes	\$408.00	\$419.00	2.70%
THE GALLERY FOYER					
FUNCTIONS (social functions, weddings receptions, conferences, etc)					
Hourly booking (after 5pm weekdays and 4pm weekends)	Market	Yes	\$214.00	\$220.00	2.80%
THE GUIDES ROOM					
Meetings, workshops and seminars					
Monday to Friday					
Hourly booking	Market	Yes	\$37.00	\$38.00	2.70%
Half day (3hrs)	Market	Yes	\$126.00	\$130.00	3.17%
Full day booking (10am-5pm)	Market	Yes	\$186.00	\$191.00	2.69%
Saturday and Sunday					
Hourly booking	Market	Yes	\$74.00	\$76.00	2.70%
Half day (12pm-4pm)	Market	Yes	\$186.00	\$191.00	2.69%
LIBRARIES					
FINES					
When a borrower does not return library material within the prescribed time, the borrower pays an overdue fee for each item that is overdue					
Overdue material (per item per day)	Subs	No	\$0.40	\$0.50	25.00%
Adult (maximum fee per item)	Subs	No	\$2.20	\$2.50	13.64%
Children/Young Adult (Under 18 years)	Subs	No	\$0.10	\$0.10	0.00%
Children/Young Adult (maximum fee per item)	Subs	No	\$2.00	\$2.00	0.00%
Replacement of borrower's cards					
Individual	Full	No	\$2.80	\$3.00	7.14%
Family cards (maximum charge)	Full	No	\$7.60	\$8.00	5.26%
Recovery Action (per borrower where a Collection service is used)	Full	No	\$112.00	\$115.00	2.68%
SERVICE FEES					
Reservation fee for any item on the system that is not a junior/youth item. Any loan item - books, magazines, DVDs, etc.	Subs	No	\$1.00	\$1.00	0.00%
Reservation for junior/youth loan items	Subs	No	no charge	no charge	
Inter-Library Loan – handling fee (or full cost of recovery if a charge is made by the lending Library)	Subs	Yes	\$4.70	\$5.00	6.38%
PHOTOCOPYING CHARGES (PER COPY)					
Photocopies – Black and White A4	Market	Yes	\$0.20	\$0.20	0.00%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Photocopies – Black and White A3	Market	Yes	\$0.40	\$0.40	0.00%
Micro copies	Market	Yes	\$0.20	\$0.20	0.00%
Photocopies - Colour A4	Market	Yes	\$0.40	\$0.40	0.00%
INTERNET					
Black and White Prints – A4 – per page	Market	Yes	\$0.20	\$0.20	0.00%
Colour prints - A4 – per page	Market	Yes	\$0.40	\$0.40	0.00%
COMPUTER PERIPHERALS					
Computer peripherals (ie ear buds, USBs, etc) as per customer demand. Cost plus	Market	Yes	\$2.60	\$3.00	15.38%
LOCAL STUDIES PHOTOGRAPHS					
Black and White Prints					
A3	Market	Yes	\$51.00	\$55.00	7.84%
A4	Market	Yes	\$34.00	\$35.00	2.94%
A5	Market	Yes	\$20.50	\$25.00	21.95%
Handling charges for use of own camera/scanner	Full	Yes	\$7.20	\$7.40	2.78%
Sepia Prints					
A3	Full	Yes	\$65.00	\$70.00	7.69%
A4	Full	Yes	\$40.00	\$45.00	12.50%
A5	Full	Yes	\$29.00	\$30.00	3.45%
Digital Image (<300dpi) sent by email: service limited by capacity	Full	Yes	\$24.00	\$25.00	4.17%
Digital Image (>300dpi - High Resolution)	Full	Yes	\$73.00	\$75.00	2.74%
Postage & packing	Full	Yes	\$5.90	\$7.50	27.12%
CD for high res image/s	Full	Yes	\$4.20	\$5.00	19.05%
LOST AND DAMAGED ITEMS – (NON-REFUNDABLE)					
Replacement fee calculated by Library Management system					
TRAINING					
All training sessions	Subs	Yes	\$5.40	\$10.00	85.19%
CENTRAL LIBRARY THEATRETTE					
Use of Video/DVD per booking	Subs	Yes	\$7.50	\$10.00	33.33%
Use of data projector and screen	Subs	Yes	\$8.50	\$10.00	17.65%
Community Groups (for classes, groupwork, meetings etc)					
Hourly rate	Subs	Yes	\$16.00	\$17.00	6.25%
All other organisations (including commercial, private, Government departments.)					
Hourly rate	Subs	Yes	\$29.00	\$30.00	3.45%
Specialised Searching and Database Searching (as determined by the Manager Library Services)					
Full cost recovery for specialised services (as determined by the Manager Library Services) - per hour	Full	No	\$76.00	\$80.00	5.26%
Other Charges					
Library and Community Services Manager may undertake to secure for a borrower through the Library any service, interlibrary, reference or information upon payment of sum sufficient to cover the estimated cost incurred by the Library in rendering					
Events and Activities					
Library and Community Services Manager may establish an entry fee or other charge for a library event or activity to meet or offset the cost of the activity.					
YOUTH SERVICES					
WOLLONGONG YOUTH CENTRE					
Meeting Space Hire (includes auditorium, drop-in room and 2 other small meeting rooms)					
Additional Costs (see Wollongong Youth Centre General Information & Conditions of Use)					
Additional Services (fees to be determined by Coordinator in each individual case)					
Non profit organisations (community based and charity organisations with identifiable source of income)					
Ocean Room/Mountain Room					
Hourly rate	Subs	Yes	\$8.80	\$9.00	2.27%
Daily rate	Subs	Yes	\$46.50	\$48.00	3.23%
Auditorium/Drop in room					
Hourly rate	Subs	Yes	\$17.00	\$17.50	2.94%
Daily rate	Subs	Yes	\$87.50	\$90.00	2.86%
All other organisations including government					
Ocean/ Mountain Rooms					
Hourly	Subs	Yes	\$49.00	\$50.50	3.06%
Daily	Subs	Yes	\$196.00	\$201.00	2.55%
Auditorium/Drop in					
Hourly	Subs	Yes	\$80.50	\$83.00	3.11%
Daily	Subs	Yes	\$371.00	\$381.00	2.70%
Music Room Hire					
Usage per person per two hour session	Subs	Yes	\$5.20	\$5.30	1.92%
AQUATIC SERVICES					
Exclusive 50m Pool Hire for Swimming Club Point Score (per hour or part thereof)	Subs	Yes	\$90.00	\$92.50	2.78%
For the use of any pool by schools from outside Council's area for organised activities/events involving 50 or more persons – excluding carnivals (per hour or part thereof)	Subs	Yes	\$136.00	\$140.00	2.94%
Normal Hours Exclusive Main Pool Use Only (per hour or part thereof)	Subs	Yes	\$181.00	\$186.00	2.76%
After Hours Exclusive Main Pool Use Only					
Monday to Friday (per hour or part thereof)	Subs	Yes	\$213.00	\$219.00	2.82%
Saturday, Sunday and Public Holidays (per hour or part thereof)	Subs	Yes	\$235.00	\$242.00	2.98%
Pool grounds and surrounds for social event (excluding pool) (per hour part of)	Subs	Yes	\$148.00	\$152.00	2.70%
Carnivals generally including Swimming Club, South Coast or Tablelands ASC and pool complex hire (during normal operation hours) (Helensburgh half fee)					
Saturday (per hour or part thereof)	Subs	Yes	\$181.00	\$186.00	2.76%
Sunday or Public Holiday (per hour or part thereof)	Subs	Yes	\$213.00	\$219.00	2.82%
Promotion at Swimming Pool Commercial	Subs	Yes	\$1,210.00	\$1,245.00	2.89%
Promotion at Swimming Pool Non-Commercial	Subs	Yes	\$272.00	\$280.00	2.94%
School Swimming Carnivals (within Wollongong LGA)					
Pool Hire for School Swimming Carnivals 1/2 day (up to 4 Hours)	Subs	Yes	\$129.00	\$133.00	3.10%
Pool Hire for School Swimming Carnivals Full Day (up to 8 Hours)	Subs	Yes	\$258.00	\$265.00	2.71%
Lane Hire (per lane per hour or part thereof)					
Olympic Pool Complex	Subs	Yes	\$41.00	\$42.00	2.44%
Half Olympic Pool Complex	Subs	Yes	\$20.50	\$21.00	2.44%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
School Sport / Activities (within Wollongong LGA excludes Department of Education SSS Learn to swim program)	Subs	Yes	\$10.00	\$10.50	5.00%
Licensed LTS teaching (per lane per hour)	Subs	Yes	\$20.50	\$21.00	2.44%
CORRIMAL & DAPTO HEATED SWIMMING POOLS					
Concession charges available on production of current concession cards (Centrelink, Veteran Affairs, Seniors, full time student). Concessions are issued to individual qualifying patrons and are not transferable. Valid identification must be produced at time of entry					
Children under 5 years with adult supervision are exempt	Subs	Yes	\$0.00	\$0.00	0.00%
Carers/Companion Card Holders with paying adult/child are exempt	Subs	Yes	\$0.00	\$0.00	0.00%
Adult actively supervising child under 5 years in pool	Subs	Yes	\$2.30	\$2.40	4.35%
Adult per visit	Subs	Yes	\$4.90	\$5.00	2.04%
Child/Concession per visit	Subs	Yes	\$3.10	\$3.20	3.23%
Unemployed per visit	Subs	Yes	\$3.10	\$3.20	3.23%
Family Pass per visit	Subs	Yes	\$15.50	\$16.00	3.23%
Organised school/social group activities (Per Person Pre Booked - Child/Concession) - minimum 5 participants	Subs	Yes	\$2.40	\$2.50	4.17%
Adult Voucher Book (25 tickets)	Subs	Yes	\$104.00	\$107.00	2.88%
Child/Concession Voucher Book (25 tickets)	Subs	Yes	\$58.50	\$60.00	2.56%
Adult 3 month Pass (unlimited entry - non transferable)	Subs	Yes	\$190.00	\$195.00	2.63%
Child/Concession 3 Month Pass (unlimited entry - non transferable)	Subs	Yes	\$140.00	\$144.00	2.86%
Spectators per visit	Subs	Yes	\$0.60	\$0.60	0.00%
Use of Water Slide including entry	Subs	Yes	\$4.60	\$4.70	2.17%
Unlimited Pass Out Entry					
Adult	Subs	Yes	\$7.50	\$7.70	2.67%
Child	Subs	Yes	\$4.50	\$4.60	2.22%
Concessions	Subs	Yes	\$4.50	\$4.60	2.22%
Family	Subs	Yes	\$22.50	\$23.00	2.22%
50m Pool Hire for Private Bookings per hour or part thereof (after hours pool use)					
Monday to Friday	Subs	Yes	\$222.00	\$228.00	2.70%
Saturday, Sunday and Public Holidays	Subs	Yes	\$245.00	\$252.00	2.86%
Exclusive 50m Pool Hire for Swimming Club Point Score (per hour or part thereof)*	Subs	Yes	\$111.00	\$114.00	2.70%
Pool Hire (maximum 4 hour booking)					
Education Department					
Carnivals	Subs	Yes	Entry Fee Only	Entry Fee Only	
Learn to Swim	Subs	Yes	Entry Fee Only	Entry Fee Only	
School Sport/Activities	Subs	Yes	Entry Fee Only	Entry Fee Only	
Department of Sport and Recreation					
Learn to Swim	Subs	Yes	Entry Fee Only	Entry Fee Only	
Swimming Clubs/South Coast and Tablelands Amateur Swimming Association Carnivals (50m Pool for maximum 5 hours)					
Saturday #	Subs	Yes	\$55.50	\$57.00	2.70%
Sunday and Public Holidays #	Subs	Yes	\$55.50	\$57.00	2.70%
Lane Hire (per lane per hour or part thereof)					
- 50m Pool #	Subs	Yes	\$42.50	\$43.50	2.35%
- 25m & 18m Pool #	Subs	Yes	\$21.00	\$21.50	2.38%
Licensed LTS teaching (per lane per hour) #	Subs	Yes	\$34.00	\$35.00	2.94%
* No Entry Fee					
# Plus Entry Fee					
Aquarobics (Dapto Pool only)					
Adult	Subs	Yes	\$13.50	\$14.00	3.70%
Child/Concession/Unemployed	Subs	Yes	\$9.40	\$9.70	3.19%
PORT KEMBLA POOL COMMUNITY ROOM HIRE					
Meetings, training, presentations and the like (per hour or part thereof - with a minimum booking payable of 2 hours))					
- Non-Profit Sporting or Community Organisation	Subs	Yes	\$33.00	\$34.00	3.03%
CONTINENTAL POOL COMMUNITY ROOM HIRE					
Meetings, training, presentations and the like (per hour or part thereof - with a minimum booking payable of 2 hours))					
- Non-Profit Sporting or Community Organisation	Subs	Yes	\$33.00	\$34.00	3.03%
BEACH HIRE					
For the use of parks and playing fields - directly booked and managed by Registered Charities (Charity No. must be quoted), Church Groups, Ex-Services and Schools - a 100% discount will be applied if prior booking arrangements are made.					
For the use of any beach for organised events involving 50 or more persons	Subs	Yes	\$150.00	\$154.00	2.67%
Use of any beach for commercial activities	Subs	Yes	\$1,345.00	\$1,385.00	2.97%
BOTANIC GARDEN					
Use of area within Botanic Garden for Private Functions (other than Rose Garden) Price per hour	Subs	Yes	\$530.00	\$545.00	2.83%
Use of Rose Garden within Botanic Garden for Private Functions Price per hour	Subs	Yes	\$595.00	\$610.00	2.52%
Botanic Garden Public Dedications - Family Pavers	Full	Yes	\$100.00	\$103.00	3.00%
Botanic Garden Public Dedications - Trees	Full	Yes	\$1,000.00	\$1,030.00	3.00%
Botanic Garden Public Dedications - Picnic Benches and Bench Seats	Full	Yes	\$2,000.00	\$2,055.00	2.75%
Private Function Booking Bond (refundable)	Subs	No	\$350.00	\$360.00	2.86%
Wedding Equipment for Hire - Rose Garden					
Wedding Hire Package - red carpet, up to 30 chairs, table, table cloth	Subs	Yes	\$158.00	\$162.00	2.53%
All other bookings (per hour) (previously Commercial Promotions)	Subs	Yes	\$750.00	\$770.00	2.67%
Event - Tier 4 Community Event Price per day	Subs	Yes	\$300.00	\$308.00	2.67%
Event - Tier 4 Community Event Bump in / out fee Price per day	Subs	Yes	\$150.00	\$154.00	2.67%
Event - Tier 4 Community Event Booking Bond	Subs	No	\$1,000.00	\$1,030.00	3.00%
Event - Tier 3 Regional Event Price per day	Subs	Yes	\$1,500.00	\$1,540.00	2.67%
Event - Tier 3 Regional Event Price per half day (4 Hours Maximum)	Subs	Yes	\$750.00	\$770.00	2.67%
Event - Tier 3 Regional Event Bump in / out Price per day	Subs	Yes	\$750.00	\$770.00	2.67%
Event - Tier 3 Regional Event Booking Bond Price per event	Subs	No	\$5,000.00	\$5,140.00	2.80%
After Hours Services (per hour)	Full	Yes	\$316.00	\$325.00	2.85%
Guided Walks (per person) with minimum booking of 5 people (previously 10 people) inside opening hours	Subs	Yes	\$10.50	\$11.00	4.76%
Tent Erection fee	Subs	Yes	\$530.00	\$545.00	2.83%
Botanic Garden Childrens Ranger Parties (Up to 30 Children)	Full	Yes		\$450.00	New
Botanic Garden Childrens Ranger Parties - Price per extra child above 30 children	Full	Yes		\$15.00	New
DISCOVERY CENTRE / GREENHOUSE PARK					
Long workshop participant (> 8 hours)	Subs	Yes	\$68.00	\$70.00	2.94%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Interpretation Program (3 Hours) - participant fee	Subs	Yes	\$20.50	\$21.00	2.44%
Individual participant fee (also hourly rate for weekends)	Subs	Yes	\$10.00	\$10.50	5.00%
School Holiday Program Family Rate (3 or more children)	Subs	Yes	\$20.00	\$20.50	2.50%
Groups per show off-site	Subs	Yes	\$960.00	\$985.00	2.60%
"Enviro 2014" activities per student (renamed from World Environment Day)	Subs	Yes	\$2.60	\$2.70	3.85%
Botanic Garden Discovery Centre or Towri Centre Facility Hire - Half Day Rate (4 Hours)	Subs	Yes	\$184.00	\$189.00	2.72%
Botanic Garden Discovery Centre or Towri Centre Facility Hire - Full Day Rate	Subs	Yes	\$273.00	\$281.00	2.93%
BOTANIC GARDEN NURSERY					
Individual Plants 50mm Tube	Subs	Yes	\$1.90	\$2.00	5.26%
Multiple Plants 50mm Tube >50 plants (WCC Projects only)	Subs	Yes	\$1.70	\$1.70	0.00%
Individual Plants (70mm) Forest Tube	Subs	Yes	\$2.70	\$2.80	3.70%
Multiple Plants (70mm) Forest Tube >50 plants (WCC Projects only)	Subs	Yes	\$2.40	\$2.50	4.17%
Individual Jumbo Tube 75mm	Subs	Yes	\$3.70	\$3.80	2.70%
Multiple Jumbo Tube 75mm >20 plants (WCC Projects only)	Subs	Yes	\$3.30	\$3.40	3.03%
Individual Plants 140mm Pot	Subs	Yes	\$7.10	\$7.30	2.82%
Individual Plants 200mm Pot	Subs	Yes	\$12.00	\$12.50	4.17%
Individual Plants 250mm Pot	Subs	Yes	\$18.00	\$18.50	2.78%
Individual Plants 300mm Pot	Subs	Yes	\$33.00	\$34.00	3.03%
Trees - 25 litre to 400 litre sizes	Market	Yes	Market Rate	Market Rate	
Botanic Garden Nursery - Plant Sale Discount 25%	Market	Yes			
Request for approved discount structure to be approved by Botanic Garden Curator for Plant stock assessed as being of lower quality - 25% discount would apply to plants that would not be of a quality to sell at full price.					
Botanic Garden Nursery - Plant Sale Discount 50%	Market	Yes			
Request for approved discount structure to be approved by Botanic Garden Curator for Plant stock assessed as being of poor quality or old stock - 50% discount would apply to plants that would otherwise be written off.					
School Planting Program - Fee Waiver	Market	Yes	\$0.00	\$0.00	0.00%
30 x Plants maximum 140mm size provided to schools (via application) per financial year					
100 x Plants maximum 140mm size provided to up to 8 schools for National Tree Day per annum					
Charitable Donations - Fee Waiver	Market	Yes	\$0.00	\$0.00	0.00%
30 x Plants Maximum 140mm size provided to charities (via application) Curator to approve based on plants used in charitable projects only, not for onsell/ use as raffle prizes.					
Worm farms	Full	Yes	\$85.00	\$87.50	2.94%
Compost Bins 220L	Full	Yes	\$46.50	\$48.00	3.23%
TECHNICAL SERVICES					
Expert Vegetation/Horticultural Advice	Subs	Yes	\$204.00	\$210.00	2.94%
Seed Collection Service per day	Full	Yes	\$396.00	\$407.00	2.78%
GREENHOUSE PARK					
Corporate hire small up to 10 people	Full	Yes	\$200.00	\$206.00	3.00%
Corporate hire large over 10 people	Full	Yes	\$400.00	\$411.00	2.75%
Long workshop participant (> 8 hours)	Subs	Yes	\$68.00	\$70.00	2.94%
Individual participant fee (also hourly rate for weekends)	Subs	Yes	\$10.00	\$10.50	5.00%
WASTE WISE EVENTS					
Hire of Equipment	Deposit	Yes	\$100.00	\$103.00	3.00%
LEISURE CENTRES					
BEATON PARK LEISURE CENTRE					
Concession charges available on production of current concession cards (Centrelink, Veteran Affairs, Seniors, full time student). Concessions are issued to individual qualifying patrons and are not transferable. Valid identification must be produced at time of entry					
Note: Fees are shown at the following rates:					
Per Hour = p/h					
Per Visit = p/v					
Per Purchase = p/p					
Peak (after 5pm Monday- Friday) = P					
Off Peak (before 5pm Monday to Friday & Weekends) = OP					
DRY AREA					
Badminton/table tennis per court p/h	Market	Yes	\$22.00	\$22.50	2.27%
Badminton/table tennis per court p/h concession	Market	Yes	\$18.00	\$18.50	2.78%
Equipment Hire Badminton (1 piece), Table Tennis (up to 4 pieces)	Full	Yes	\$3.80	\$3.90	2.63%
Main Hall p/h P	Market	Yes	\$89.00	\$91.50	2.81%
Main Hall p/h OP	Market	Yes	\$68.00	\$70.00	2.94%
Main Hall p/h permanent	Market	Yes	\$79.00	\$81.00	2.53%
Main Hall - Not for Profit (8 hours)	Subs	Yes	\$452.00	\$465.00	2.88%
Activities Room p/h	Market	Yes	\$59.00	\$60.50	2.54%
Leisure Kidz p/h	Subs	Yes	\$47.00	\$48.50	3.19%
Meeting Room/Fitness Testing Room Hire p/h	Market	Yes	\$12.50	\$13.00	4.00%
Any School/not for profit group Activities except gymnastics (booked) – per student p/v Min 15	Subs	Yes	\$7.40	\$7.60	2.70%
School/not for profit group activities - Gymnastics (booked) minimum charge	Subs	Yes	\$167.00	\$172.00	2.99%
Basketball – per person p/h	Full	Yes	\$7.30	\$7.50	2.74%
Gymnastics					
Kindagym - per class	Market	Yes	\$10.00	\$10.50	5.00%
1 hour coaching per class (payable by term)	Market	Yes	\$13.50	\$14.00	3.70%
1.5 hour coaching class (payable per term)	Market	Yes	\$16.00	\$16.50	3.13%
2 hour coaching per class (payable by term)	Market	Yes	\$22.00	\$22.50	2.27%
Childrens Birthday Parties per person Min 10	Market	Yes	\$28.00	\$29.00	3.57%
Registration fee - As per NSW gymnastics association schedule of fees	Stat	Yes	As per NSW Gymnastics Association Schedule of Fees	As per NSW Gymnastics Association Schedule of Fees	0.00%
Group Exercise/Circuit/Gymnasium					
Carers/Companion Card Holders with paying adult are exempt					
Adults	Full	Yes	\$17.00	\$17.50	2.94%
Concession	Subs	Yes	\$13.00	\$13.50	3.85%
Adult – 15 visit pass	Full	Yes	\$204.00	\$210.00	2.94%
Concession – 15 visit pass	Subs	Yes	\$145.00	\$155.00	6.90%
Late Pace/Seniors classes Adult	Subs	Yes	\$9.60	\$9.90	3.12%
Late Pace/Seniors/Jnr Class – Concession	Subs	Yes	\$7.60	\$7.80	2.63%
Multi Use	Full	Yes	\$26.00	\$26.50	1.92%
Early Morning (pre 10.00 am) Gym Only	Subs	Yes	\$14.00	\$14.50	3.57%
Client Services					
Program Design (casual), Assessment & Program (Member)	Market	Yes	\$74.00	\$76.00	2.70%
Fitness Assessment and Program	Market	Yes	\$106.00	\$109.00	2.83%
Assessment (casual), Program (member) program, re-design	Market	Yes	\$53.00	\$54.50	2.83%
Rehabilitation Services - As per Workcover schedule of charges	Stat	Yes	As per WorkCover Schedule of Charges	As per WorkCover Schedule of Charges	0.00%
Individual Personal Training					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Personal Training P	Market	Yes	\$78.50	\$80.50	2.55%
Personal Training OP/Member rate	Market	Yes	\$74.00	\$76.00	2.70%
Personal Training 1/2 hr session	Market	Yes	\$53.00	\$54.50	2.83%
Personal Training 5 x 1/2 hr session	Market	Yes	\$244.00	\$251.00	2.87%
5 Session Pass P 1 hr	Market	Yes	\$373.00	\$383.00	2.68%
5 Session Pass OP/Member rate 1 hr	Market	Yes	\$352.00	\$362.00	2.84%
10 Session Pass P 1 hr	Market	Yes	\$705.00	\$725.00	2.84%
10 Session Pass OP/Member Rate 1 hr	Market	Yes	\$670.00	\$690.00	2.99%
Group Personal Training					
Group PT (2) P	Market	Yes	\$102.00	\$105.00	2.94%
Group PT (2) OP	Market	Yes	\$96.50	\$99.00	2.59%
Group PT (3) P	Market	Yes	\$117.00	\$120.00	2.56%
Group PT (3) OP	Market	Yes	\$111.00	\$114.00	2.70%
5 Session Pass (2) P	Market	Yes	\$484.00	\$498.00	2.89%
5 Session Pass (2) OP	Market	Yes	\$458.00	\$471.00	2.84%
5 Session Pass (3) P	Market	Yes	\$560.00	\$575.00	2.68%
5 Session Pass (3) OP	Market	Yes	\$530.00	\$545.00	2.83%
10 Session Pass (2) P	Market	Yes	\$915.00	\$940.00	2.73%
10 Session Pass (2) OP	Market	Yes	\$870.00	\$895.00	2.87%
10 Session Pass (3) P	Market	Yes	\$1,060.00	\$1,090.00	2.83%
10 Session Pass (3) OP	Market	Yes	\$1,005.00	\$1,035.00	2.99%
Private Coaching Licence Aqua/Track per trainer per month	Full	Yes	\$60.00	\$61.50	2.50%
Rehabilitation Licence - per year	Full	Yes	\$535.00	\$550.00	2.80%
Personal Training Licence - Yearly fee, maximum numbers and conditions apply, not including membership fees	Market	Yes	\$5,806.00	\$5,970.00	2.82%
Membership					
Ongoing Monthly Billing with automatic debit /credit (on contract for 3 months minimum)	Market	Yes	\$64.00	\$66.00	3.13%
Monthly Direct Debit administration charge (third party provider)	Subs	Yes		\$1.50	New
Monthly Billing contract exit fee (early exit fee applies within initial 3 months)	Market	Yes	\$101.00	\$104.00	2.97%
1 month	Market	Yes	\$131.00	\$135.00	3.05%
3 months	Market	Yes	\$328.00	\$337.00	2.74%
12 months	Market	Yes	\$920.00	\$945.00	2.72%
12 month renewing member prior to expiry	Market	Yes	\$768.00	\$790.00	2.86%
Per month passport fee on Premium Membership for use at Lakeside (Beaton Park Term & Monthly fees apply)	Market	Yes	\$10.00	\$10.50	5.00%
Concession Membership					
15% discount off full price membership					
3 months	Market	Yes	\$278.00	\$286.00	2.88%
12 months	Market	Yes	\$782.00	\$803.00	2.69%
Off Peak Membership (between 11am & 4pm and after 7.30pm)					
Ongoing Monthly Billing with automatic debit /credit (on contract for 3 months minimum)	Subs	Yes	\$52.00	\$53.50	2.88%
Monthly Direct Debit administration charge (third party provider)	Subs	Yes		\$1.50	New
Childminding					
First Child Casual	Subs	Yes	\$6.80	\$7.00	2.94%
First Child Member (Term Member)	Subs	Yes	\$4.40	\$4.50	2.27%
Second and subsequent children	Subs	Yes	\$2.40	\$2.50	4.17%
Per month (with term membership)	Subs	Yes	\$30.00	\$31.00	3.33%
Promotional Memberships					
6 weeks	Market	Yes	\$99.00	\$99.00	0.00%
Minimum (discount) rate (Management Use Only) 1 visit	Subs	Yes	\$1.00	\$1.00	0.00%
Minimum (discount) rate (Management Use Only) 1 day	Subs	Yes	\$1.00	\$1.00	0.00%
Corporate Memberships					
Based on total employees with organisation					
Per 50 employees (minimum 50) per month	Full	Yes	\$356.00	\$366.00	2.81%
Ongoing Monthly Billing with automatic debit /credit (Minimum 10 employees per company)	Full	Yes	\$50.00	\$50.00	0.00%
Fitness Passport - per visit	Full	Yes	\$5.20	\$5.50	5.77%
AQUATIC ACTIVITIES					
Pool					
Children under 5 years (preschool age) with adult supervision are exempt					
Carers/Companion Card Holders with paying adult/child are exempt					
Adult p/v	Full	Yes	\$5.80	\$6.00	3.45%
Concession p/v	Subs	Yes	\$3.40	\$3.50	2.94%
Adult after Activity p/v	Full	Yes	\$3.50	\$3.50	0.00%
Concession after Activity p/v	Subs	Yes	\$2.20	\$2.30	4.55%
Family Pass p/v (2 adults, 2 children)	Subs	Yes	\$14.50	\$15.00	3.45%
Adult actively supervising child under 5 years in pool	Subs	Yes	\$2.10	\$2.20	4.76%
Swimming Competency Test	Full	Yes	\$10.00	\$10.50	5.00%
Pool Inflatable (including entry)	Subs	Yes	\$6.00	\$6.20	3.33%
Adult Book of 25 swim tickets	Full	Yes	\$121.00	\$130.00	7.44%
Concession Book of 25 swim tickets	Subs	Yes	\$68.00	\$75.00	10.29%
Lane Hire p/h Monday - Sunday (entry not included)	Full	Yes	\$34.00	\$35.00	2.94%
Pool Hire p/h Monday - Friday (entry included)	Full	Yes	\$170.00	\$175.00	2.94%
Pool Hire p/h Saturday (entry included)	Full	Yes	\$254.00	\$261.00	2.76%
Pool Hire p/h Sunday (entry included)	Full	Yes	\$340.00	\$350.00	2.94%
Swim Club Carnival Hire - pool per hour (entry not included)	Full	Yes	\$56.00	\$57.50	2.68%
Spectators p/v	Full	Yes	\$0.70	\$0.70	0.00%
Aquarobics	Full	Yes	\$14.00	\$14.50	3.57%
Aquarobics – Concession	Subs	Yes	\$11.00	\$11.50	4.55%
Aquarobics 15 visits	Full	Yes	\$148.00	\$160.00	8.11%
Aquarobics – Concession 15 visits	Subs	Yes	\$115.00	\$125.00	8.70%
Swim School					
Learn to Swim - per lesson (payable per term)	Market	No	\$13.20	\$14.50	9.85%
Learn to Swim - 2nd/3rd/4th child - per lesson (payable per term)	Market	No	\$11.80	\$13.00	10.17%
Learn to Swim - Private Lessons - per lesson (payable per term)	Market	No	\$44.55	\$49.00	9.99%
Learn to Swim - Private lessons - disabled - per person (payable per term)	Subs	No	\$26.35	\$29.00	10.06%
Swim Squads - per lesson (payable per term)	Market	Yes	\$14.50	\$15.00	3.45%
Swim Squads - 2nd lesson OR 3rd/4th child - per lesson (payable per term)	Market	Yes	\$13.00	\$13.50	3.85%
Swim Squads - Private Lessons - per lesson (payable per term)	Market	Yes	\$49.00	\$50.50	3.06%
Swim Squads - Private lessons - disabled - per person (payable per term)	Subs	Yes	\$29.00	\$30.00	3.45%
Aquatic Memberships					
6 months	Market	Yes	\$403.00	\$414.00	2.73%
6 months - child	Market	Yes	\$234.00	\$241.00	2.99%
6 months - concession	Market	Yes	\$343.00	\$353.00	2.92%
12 months	Market	Yes	\$700.00	\$720.00	2.86%
12 months - child	Market	Yes	\$392.00	\$403.00	2.81%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
12 months - concession	Market	Yes	\$595.00	\$610.00	2.52%
6 months - family (2 adults & 2 children)	Market	Yes	\$700.00	\$720.00	2.86%
12 months - family (2 adults & 2 children)	Market	Yes	\$1,140.00	\$1,170.00	2.63%
Sauna and Spa	Full	Yes	\$9.60	\$9.90	3.12%
Sauna and Spa - after activity	Full	Yes	\$7.50	\$7.70	2.67%
Sauna and Spa - concession	Full	Yes	\$7.50	\$7.70	2.67%
Sauna & Spa - 15 visits	Full	Yes	\$110.00	\$120.00	9.09%
Notes to Schedule					
Members receive a 50% discount on badminton/table tennis/basketball/adult swim training					
KERRYNN MCCANN ATHLETIC CENTRE					
Casual Trainer					
Adult	Full	Yes	\$5.80	\$6.00	3.45%
Concessional	Subs	Yes	\$3.40	\$3.50	2.94%
Spectator	Subs	Yes	\$0.70	\$0.70	0.00%
Family Pass p/v (2 adults, 2 children)	Subs	Yes	\$14.50	\$15.00	3.45%
Multi-Tickets					
Adult x 25	Full	Yes	\$121.00	\$130.00	7.44%
Concession x25	Subs	Yes	\$68.00	\$75.00	10.29%
Hire of Facility					
Full day Schools - 7 hrs (includes entry)	Full	Yes	\$980.00	\$1,005.00	2.55%
Full Day Regional & District - 7 hrs (includes entry)	Full	Yes	\$1,290.00	\$1,325.00	2.71%
Half day - up to 3.5 hours (includes entry)	Full	Yes	\$525.00	\$540.00	2.86%
Cleaning Fee - per booking	Full	Yes	\$88.00	\$90.50	2.84%
Lane Hire (per lane per hour) entry not included	Full	Yes	\$18.00	\$18.50	2.78%
Equipment Hire per booking (no set up) - Schools	Subs	Yes	\$70.00	\$72.00	2.86%
Equipment Hire per booking (no set up) - Regional & District	Subs	Yes	\$110.00	\$113.00	2.73%
Additional Lighting (back straight) - per hour	Full	Yes	\$15.00	\$15.50	3.33%
LAKESIDE LEISURE CENTRE					
Concession charges available on production of current concession cards (Centrelink, Veteran Affairs, Seniors, full time student). Concessions are issued to individual qualifying patrons and are not transferable. Valid identification must be produced at ti					
<u>Note:</u> Fees are shown at the following rates :					
Per Hour = p/h					
Per Visit = p/v					
Per Purchase = p/p					
Peak (after 5pm Monday- Friday) = P					
Off Peak (before 5pm Monday to Friday & Weekends) = OP					
DRY ACTIVITIES					
Hire					
Tennis/Squash P	Market	Yes	\$22.00	\$22.50	2.27%
Tennis/Squash OP	Market	Yes	\$18.00	\$18.50	2.78%
Tennis/Squash Members P	Subs	Yes	\$11.00	\$11.50	4.55%
Tennis/Squash Members OP	Subs	Yes	\$9.00	\$9.30	3.33%
Tennis/Squash Club Members OP	Subs	Yes	\$9.00	\$9.30	3.33%
Squash Round Robin	Subs	Yes	\$4.40	\$4.50	2.27%
Squash Competition per player	Stat	Yes	As per Illawarra Squash Association Schedule of Fees	As per Illawarra Squash Association Schedule of Fees	0.00%
Tennis Competition - per Court					
Midweek	Subs	Yes	\$22.50	\$23.00	2.22%
Night	Subs	Yes	\$31.50	\$32.50	3.17%
Saturday - Juniors	Subs	Yes	\$14.50	\$15.00	3.45%
Saturday - Seniors	Subs	Yes	\$23.00	\$23.50	2.17%
WDTA Competition	Subs	Yes	\$40.00	\$41.00	2.50%
Coaching Fees (per court per hour)	Subs	Yes	\$7.60	\$7.80	2.63%
Note: coaching fees are subject to a minimum of 2 hours					
Racquet Hire 1 piece	Full	Yes	\$3.80	\$3.90	2.63%
Towel Hire 1 piece	Full	Yes	\$1.00	\$1.00	0.00%
Ball Hire	Full	Yes	\$1.40	\$1.40	0.00%
Room Hire p/h P	Full	Yes	\$40.00	\$41.00	2.50%
Room Hire p/h OP	Subs	Yes	\$20.00	\$20.50	2.50%
Any School or not for profit group Activities (booked) – per student- minimum 15	Subs	Yes	\$7.40	\$7.60	2.70%
Meeting Room/Fitness Testing Room Hire p/h	Full	Yes	\$12.50	\$13.00	4.00%
Group Exercise/Gymnasium					
Carers/Companion Card Holders with paying adult are exempt					
Adults	Full	Yes	\$15.00	\$15.50	3.33%
Concession - card must be shown	Subs	Yes	\$12.00	\$12.50	4.17%
Adult – 15 Visit Pass	Full	Yes	\$165.00	\$180.00	9.09%
Concession - card must be shown – 15 Visit Pass	Subs	Yes	\$118.00	\$130.00	10.17%
Seniors Class	Subs	Yes	\$7.60	\$7.80	2.63%
Seniors – 15 Visit Pass	Subs	Yes	\$86.00	\$90.00	4.65%
Kids Classes	Subs	Yes	\$7.60	\$7.80	2.63%
Multi Use	Subs	Yes	\$22.00	\$22.50	2.27%
Membership					
Ongoing Monthly Billing with automatic debit /credit (on contract for 3 months minimum)	Market	Yes	\$64.00	\$66.00	3.13%
Monthly Direct Debit administration charge (third party provider)	Subs	Yes		\$1.50	New
Monthly Billing contract exit fee (early exit fee applies within initial 3 months)	Market	Yes	\$101.00	\$104.00	2.97%
1 Month	Market	Yes	\$131.00	\$135.00	3.05%
3 months	Market	Yes	\$313.00	\$322.00	2.88%
12 months	Market	Yes	\$850.00	\$875.00	2.94%
12 months renewing member	Market	Yes	\$760.00	\$780.00	2.63%
Per month Passport fee on Premium Membership for use at Beaton Park (Beaton Park Term & Monthly fees apply)	Market	Yes	\$10.00	\$10.50	5.00%
Off Peak Membership (between 11am & 4.30pm and after 7.00pm)					
Ongoing Monthly Billing with automatic debit /credit (on contract for 3 months minimum)	Subs	Yes	\$52.00	\$53.50	2.88%
Monthly Direct Debit administration charge (third party provider)	Subs	Yes		\$1.50	New
Promotional Activities					
6 weeks	Subs	Yes	\$99.00	\$99.00	0.00%
Minimum (discount) rate (Management Use Only) 1 visit	Subs	Yes	\$1.00	\$1.00	0.00%
Minimum (discount) rate (Management Use Only) 1 day	Subs	Yes	\$1.00	\$1.00	0.00%
Membership Concession					
15% discount off full price membership					
3 months	Subs	Yes	\$266.00	\$273.00	2.63%
12 months	Subs	Yes	\$722.00	\$743.00	2.91%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Family Membership (living at same address only)					
20% discount off full membership					
3 months	Subs	Yes	\$250.00	\$257.00	2.80%
12 months	Subs	Yes	\$680.00	\$700.00	2.94%
Client Services					
Replacement Card	Full	Yes	\$7.40	\$7.60	2.70%
Program Design (casual), Assessment & Program (Member)	Market	Yes	\$74.00	\$76.00	2.70%
Fitness Assessment and Program	Market	Yes	\$106.00	\$109.00	2.83%
Assessment (casual), Program (member) program, re-design	Market	Yes	\$53.00	\$54.50	2.83%
Individual Personal Training					
Personal Training P	Full	Yes	\$78.50	\$80.50	2.55%
Personal Training OP	Full	Yes	\$74.00	\$76.00	2.70%
Personal Training 5 Visit P	Full	Yes	\$373.00	\$383.00	2.68%
Personal Training 5 Visit OP	Full	Yes	\$352.00	\$362.00	2.84%
Personal Training 10 Visit P	Full	Yes	\$705.00	\$725.00	2.84%
Personal Training 10 Visit OP	Full	Yes	\$670.00	\$690.00	2.99%
Rehabilitation Licence - per year (Lakeside only)	Full	Yes	\$299.00	\$307.00	2.68%
Private Personal Training Licence per month	Full	Yes	\$266.00	\$273.00	2.63%
Rehabilitation Services - As per Workcover schedule of charges	Stat	Yes	As per WorkCover Schedule of Charges	As per WorkCover Schedule of Charges	0.00%
Child Minding					
First Child Casual	Subs	Yes	\$5.80	\$6.00	3.45%
First Child Member (Term Member)	Subs	Yes	\$4.40	\$4.50	2.27%
Second and subsequent children	Subs	Yes	\$2.40	\$2.50	4.17%
Child Minding – per month (with term membership)	Subs	Yes	\$30.00	\$31.00	3.33%
Child Minding – 3 Months (with term membership)	Subs	Yes	\$69.00	\$71.00	2.90%
Child Minding – 12 Months (with term membership)	Subs	Yes	\$191.00	\$196.00	2.62%
Corporate Memberships					
Based on total employees with organisation					
Per 50 employees (minimum 50) per month	Full	Yes	\$356.00	\$366.00	2.81%
Ongoing Monthly Billing with automatic debit /credit (Minimum 10 employees per company)	Full	Yes	\$50.00	\$51.50	3.00%
Fitness Passport - per visit	Full	Yes	\$5.20	\$5.50	5.77%
RUSSELL VALE GOLF COURSE					
Note: For all public holidays, weekend rates will apply					
Organised Charity Events - Mid week	Market	Yes	\$19.50	\$20.00	2.56%
Organised Charity Events - Weekends	Market	Yes	\$22.00	\$22.50	2.27%
Monday Promotional Rate (all day)	Market	Yes	\$13.50	\$14.00	3.70%
Structured School Clinic (Up to 5 holes)	Market	Yes		\$5.00	New
Social Weekday 9 Holes					
Adult	Market	Yes	\$18.00	\$18.50	2.78%
Child Under 16 (Schools Age)	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$12.00	\$12.50	4.17%
Organised School Sport	Market	Yes	\$9.50	\$9.50	0.00%
Social Weekday 18 Holes					
Adult	Market	Yes	\$21.50	\$22.00	2.33%
Child Under 16	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$13.50	\$14.00	3.70%
Twilight Promotion (After 3:00pm during Daylight Saving)	Market	Yes	\$15.00	\$15.50	3.33%
Club Competition Weekday 9 Holes					
Adult	Market	Yes	\$12.50	\$13.00	4.00%
Child Under 16 (Schools Age)	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$11.00	\$11.50	4.55%
Club Competition Weekday 18 Holes					
Adult	Market	Yes	\$16.00	\$16.50	3.13%
Child Under 16	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$12.50	\$13.00	4.00%
Veterans	Market	Yes	\$12.50	\$13.00	4.00%
Social Weekend 9 Holes					
Adult	Market	Yes	\$20.50	\$21.00	2.44%
Child Under 16	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$16.00	\$16.50	3.13%
Social Weekend 18 Holes					
Adult	Market	Yes	\$26.00	\$26.50	1.92%
Child Under 16	Market	Yes	\$13.00	\$13.50	3.85%
Pensioner	Market	Yes	\$19.50	\$20.00	2.56%
Club Competition Weekend 9 Holes					
Adult	Market	Yes	\$15.50	\$16.00	3.23%
Child Under 16	Market	Yes	\$9.50	\$9.50	0.00%
Pensioner	Market	Yes	\$12.00	\$12.50	4.17%
Club Competition Weekend 18 Holes					
Adult	Market	Yes	\$19.50	\$20.00	2.56%
Child Under 16	Market	Yes	\$13.00	\$13.50	3.85%
Pensioner	Market	Yes	\$16.00	\$16.50	3.13%
Pre Purchase Passes					
12 Month 100 Game Gold Pass					
- Adult	Market	Yes	\$1,120.00	\$1,150.00	2.68%
- Child Under 16	Market	Yes	\$875.00	\$900.00	2.86%
- Pensioner, Full Time Student	Market	Yes	\$890.00	\$915.00	2.81%
12 Month 50 Game Silver Pass					
- Adult	Market	Yes	\$700.00	\$720.00	2.86%
- Child Under 16	Market	Yes	\$535.00	\$550.00	2.80%
- Pensioner, Full Time Student	Market	Yes	\$540.00	\$555.00	2.78%
12 Month 30 Game Bronze Pass					
- Adult	Market	Yes	\$505.00	\$520.00	2.97%
- Child Under 16	Market	Yes	\$345.00	\$355.00	2.90%
- Pensioner, Full Time Student	Market	Yes	\$350.00	\$360.00	2.86%
12 Month Family Pre Purchase Pass					
- Family 125 Adult and 125 Child Under 16 Games	Market	Yes	\$1,960.00	\$2,015.00	2.81%
- Child Multi Pass 50 Games	Market	Yes	\$403.00	\$414.00	2.73%
Family is limited to immediate family living at one address					
PARKS & SPORTFIELDS					
All sports fields (Athletics, Aussie Rules, Baseball, Concrete and Synthetic Cricket Wickets for non ICA use, Hockey, Rugby League, Rugby Union, Soccer, Softball, Social) are hired PER HOUR OR PART THEREOF, WITH A MINIMUM OF 2 HOUR BOOKING					
Junior Bookings applicable for Under 18s.					
Sports Coaching Clinics (per hour/ per field)	Subs	Yes	\$37.50	\$38.50	2.67%
Note: Sports Coaching Clinics are not subject to minimum of 2 hours					
Use of Sportsfield Lighting per hour - 1st field (Minimum 2 hours)	Subs	Yes	\$13.50	\$10.00	-25.93%
Sportsfield Lighting - Unlicensed sites - per hour/per field (Excludes Electricity supply)**	Subs	Yes		\$1.50	New
** Applicable May through to September inclusive					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
COMPETITION					
Illawarra Cricket Association (per hour/per field)					
Turf	Subs	Yes	\$48.00	\$49.50	3.13%
Turf - Schools (subject to availability)	Subs	Yes	\$48.00	\$49.50	3.13%
Concrete/Synthetic - Senior	Subs	Yes	\$22.50	\$23.00	2.22%
Concrete/Synthetic - Junior	Subs	Yes	\$18.00	\$18.50	2.78%
Booking of turf wicket for additional games outside of regular competition	Subs	Yes	\$560.00	\$575.00	2.68%
Netball (per hour/per court)					
Senior	Subs	Yes	\$7.00	\$7.20	2.86%
Junior	Subs	Yes	\$5.80	\$6.00	3.45%
Rugby League (per hour/per field)					
Junior - Man	Subs	Yes	\$7.80	\$8.00	2.56%
Junior - Mod	Subs	Yes	\$10.50	\$11.00	4.76%
Football (Soccer) (per hour/per field)					
Roo Ball	Subs	Yes	\$7.40	\$7.60	2.70%
Touch (per hour/per field)					
Senior	Subs	Yes	\$18.50	\$19.00	2.70%
Junior (u18)	Subs	Yes	\$7.80	\$8.00	2.56%
All Other Sports not specifically mentioned					
Senior - per hour/per field	Subs	Yes	\$38.50	\$39.50	2.60%
Junior - per hour/per field	Subs	Yes	\$16.50	\$17.00	3.03%
Note : Schools from outside Council area are subject to normal booking fees.					
TRAINING					
Netball (per hour/per court)					
Senior	Subs	Yes	\$0.50	\$0.50	0.00%
Junior	Subs	Yes	\$0.40	\$0.40	0.00%
All Other Sports not specifically mentioned (per hour/per field)					
Senior	Subs	Yes	\$18.00	\$18.50	2.78%
Junior	Subs	Yes	\$1.60	\$1.60	0.00%
PERMITS FOR CIRCUSES, RODEOS AND TRAVELLING SHOWS					
On Public Land					
Rental per night	Subs	No	\$680.00	\$700.00	2.94%
Bond to be lodged to cover damage, if any	Subs	No	\$6,420.00	\$6,600.00	2.80%
PARKS AND RESERVES					
For the use of parks and playing fields - directly booked and managed by Registered Charities (Charity No. must be quoted), Church Groups, Ex-Services and Schools - a 100% discount will be applied if prior booking arrangements are made.					
For the use of parks for organised picnics involving 50 or more persons (per day)	Subs	Yes	\$150.00	\$154.00	2.67%
Use of parks for wedding ceremonies (bookings on a per hour basis)	Subs	Yes	\$150.00	\$154.00	2.67%
Erection of marquee or jumping castle	Subs	Yes	\$150.00	\$154.00	2.67%
Stuart Park – bookings for picnics in excess of 100 people	Subs	Yes	\$300.00	\$308.00	2.67%
Use of power within a park or reserve (per day 1 off event)	Subs	Yes	\$65.00	\$67.00	3.08%
Damage/Garbage Deposit (excluding designated special events)	Subs	No	\$300.00	\$308.00	2.67%
Commercial Advertising/Promotion at Parks (per full day)	Subs	Yes	\$1,345.00	\$1,385.00	2.97%
Commercial Advertising/Promotion at Parks (maximum 4 hours)	Subs	Yes	\$595.00	\$610.00	2.52%
Mechanical Rate Fee (including use of electricity)	Subs	Yes	\$135.00	\$139.00	2.96%
Access Bond – Private	Subs	No	\$655.00	\$675.00	3.05%
Key deposits - refundable	Subs	No	\$50.00	\$51.50	3.00%
Hire of Portable Grandstands					
Weekly hire of portable grandstand-seating per unit	Subs	Yes	\$58.50	\$60.00	2.56%
Bond -1 to 6 units	Subs	No	\$330.00	\$339.00	2.73%
Bond - 7 to 12 units	Subs	No	\$665.00	\$685.00	3.01%
SPECIAL EVENTS (incorporating public participation)					
Tier description/classifications are in accordance with Wollongong Major Event Strategy.					
Tier 1 Signature Events					
Tier 1 - Park Hire (per day)	Subs	Yes	\$3,000.00	\$3,085.00	2.83%
Tier 1 - Bump In (Setup)/Bump Out (Removal) (per day)	Subs	Yes	\$1,500.00	\$1,540.00	2.67%
Tier 1 - Bump In (Setup)/Bump Out (Removal) (per 1/2 day - 4 hours maximum)	Subs	Yes	\$750.00	\$770.00	2.67%
Tier 1 - Damage/Garbage Bond (per event)	Subs	No	\$10,000.00	\$10,280.00	2.80%
Tier 2 Major Events					
Tier 2 - Park Hire (per day)	Subs	Yes	\$1,500.00	\$1,540.00	2.67%
Tier 2 - Park Hire (per 1/2 day - 4 hours maximum)	Subs	Yes	\$750.00	\$770.00	2.67%
Tier 2 - Bump In (Setup)/Bump Out (Removal) (per day)	Subs	Yes	\$750.00	\$770.00	2.67%
Tier 2 - Bump In (Setup)/Bump Out (Removal) (per 1/2 day - 4 hours maximum)	Subs	Yes	\$375.00	\$386.00	2.93%
Tier 2 - Damage/Garbage Bond (per event)	Subs	No	\$5,000.00	\$5,140.00	2.80%
Tier 3 Regional Events					
Tier 3 - Park Hire (per day)	Subs	Yes	\$600.00	\$615.00	2.50%
Tier 3 - Park Hire (per 1/2 day - 4 hours maximum)	Subs	Yes	\$300.00	\$308.00	2.67%
Tier 3 - Bump In (Setup)/Bump Out (Removal) (per day)	Subs	Yes	\$300.00	\$308.00	2.67%
Tier 3 - Bump In (Setup)/Bump Out (Removal) (per 1/2 day - 4 hours maximum)	Subs	Yes	\$150.00	\$154.00	2.67%
Tier 3 - Damage/Garbage Bond (per event)	Subs	No	\$3,000.00	\$3,085.00	2.83%
Tier 4 - Local Community Events					
Tier 4 - Park Hire (per day)	Subs	Yes	\$150.00	\$154.00	2.67%
Tier 4 - Bump In (Setup)/Bump Out (Removal) (per day)	Subs	Yes	\$75.00	\$77.00	2.67%
Tier 4 - Damage/Garbage Bond (per event)	Subs	No	\$1,000.00	\$1,030.00	3.00%
TOURIST PARKS					
BULLI, CORRIMAL AND WINDANG BEACH TOURIST PARKS					
EXTRA CHARGES					
Extra persons - unpowered and powered (5-17 years) - per night	Market	Yes	\$13.00	\$14.00	7.69%
Extra persons - unpowered and powered (5-17 years) - per night (Off Season Only - maximum of two extra persons per site)				Free	New
Extra persons - unpowered and powered (18 years and over) - per night	Market	Yes	\$19.00	\$19.50	2.63%
Additional car/trailer/boat per site (no more than one of either per site) - per night	Market	Yes	\$14.00	\$14.50	3.57%
Late check out (conditions apply) up to 4:00pm	Market	Yes	50% of daily rate	50% of Equivalent Nightly Rate	
Late check out (conditions apply) after 4:00pm	Market	Yes	full daily rate applies	Full Nightly Rate	
Standard Key (conditions apply) each	Market	Yes	\$13.00	\$14.00	7.69%
Special Key (conditions apply) each	Market	Yes	\$18.00	\$19.00	5.56%
Special Key Set and Replacement Lock (conditions apply)	Full	Yes		At Cost	New
Fob Set (conditions apply) each	Market	Yes	\$62.00	\$64.00	3.23%
Cabin Booking Fee	Market	Yes	1 Nights Deposit	Equivalent Nightly Rate	
Site Booking Fee - On Season	Market	Yes	3 nights deposit	Equivalent of 3 Nights Fees	
Site Booking Fee - Off and Shoulder Season	Market	Yes	1 Nights Deposit	Equivalent Nightly Rate	
Cancellation Fee - Notification less than 14 days prior to arrival (except Christmas School Holiday bookings)	Market	Yes		Equivalent Nightly Rate	New

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Christmas School Holiday Booking Cancellation Fee - Notification from 1 October and greater than 14 days prior to booking	Market	Yes		Equivalent Nightly Rate	New
Christmas School Holiday Booking Cancellation Fee - Notification less than 14 days prior to arrival	Market	Yes		Full Cost of Booking	New
Cabin Bond - per person - applicable to groups (refunded upon check-out following cabin inspection - provided condition of cabin and cabin equipment is considered satisfactory).	Market	No	\$100.00	\$100.00	3.00%
Cabin Cleaning Charge - per hour (costs associated with extra cleaning and/or smoke removal of cabin left in an unreasonable state)	Full	Yes	\$214.00	\$45.00	-78.97%
Cabin Equipment Charge - (costs associated with the repair and/or replacement of misused equipment)	Market	Yes	\$530.00	\$545.00	2.83%
Cabin Damage Charge - per hour plus costs (cost associated with the repair and/or replacement of property - including legal costs if applicable)	Full	Yes	\$2,140.00	\$45.00	-97.90%
Breach Charge - (costs associated with required rectification necessitated by breaches of Park Rules and/or conditions of occupation)	Full	Yes		At Cost	New
Hire Charge - (for hire of items such as, beach towels, board games etc.)	Subs	Yes		\$2.00-\$100.00	New
Hire Charge Security Deposit - (refunded upon return of items hired such as, beach towels, board games)	Subs	No		\$2.00-\$100.00	New
Weekly Servicing of Cabins - per service (mid-stay clean and linen change)	Market	Yes		\$35.00	New
Metered Electricity Usage	Full	Yes		At Cost	New
Metered Water Usage	Full	No		At Cost	New
Single Use of Park Amenities Block - per person	Market	Yes		\$3.00	New
Day Use of Park Amenities Block - per person	Market	Yes		\$6.00	New
FUNCTION HALL HIRE					
Includes use of video and audio equipment and kitchenette (Not to be used for accommodation, closed between 10:00pm & 6:00am)					
1 to 6 hours -per hour (maximum of 6 hours charged in a 24 hour period)	Market	Yes	\$33.00	\$34.00	3.03%
Full Day Hire - (6+ hrs in a 24 hr period)	Market	Yes	\$198.00	\$204.00	3.03%
Minimum (discount) Rate - (Management use only) - 1 to 6 hours (Per Hour) (Max of 6 hours charged in a 24 hour period)	Subs	Yes	\$24.00	\$25.00	4.17%
Minimum (discount) Rate - (Management use only) - Full Day Hire - 6+ hrs in a 24 hr period	Subs	Yes	\$128.00	\$132.00	3.13%
CARAVAN AND CAMPING AREAS (MAXIMUM PER SITE, 8 PERSONS)					
ON SEASON - including one car and/or caravan/trailer/tent					
Board of Studies NSW Christmas School Holidays, and Australia Day , Easter and Labour Day Long Weekends					
Unpowered Site - per night (2 persons)	Market	Yes	\$40.00	\$41.00	2.50%
Powered site - per night (2 persons)	Market	Yes	\$51.00	\$53.00	3.92%
Drive through Powered site - per night (2 persons)	Market	Yes	\$62.00	\$64.00	3.23%
Ensuite site - per night (2 persons)	Market	Yes	\$81.00	\$78.00	-3.70%
Senior Card Holder Discount (20% discount off full rate)					
2 persons (unpowered site) - per night	Market	Yes	\$32.00	\$33.00	3.13%
2 persons (powered site) - per night	Market	Yes	\$41.00	\$42.00	2.44%
Drive through Powered site - per night (2 persons)	Market	Yes	\$50.00	\$51.00	2.00%
2 persons (ensuite site) - per night	Market	Yes	\$65.00	\$67.00	3.08%
SHOULDER SEASON - including one car and/or caravan/trailer/tent					
Board of Studies NSW school holidays (excluding Christmas school holidays, Australia Day, Easter and Labour Day Long Weekends)					
<i>Maximum 30% discount may be applied as per Discounting Policy</i>					
Unpowered site - per night (2 persons)	Market	Yes	\$30.00	\$30.00	0.00%
Powered site - per night (2 persons)	Market	Yes	\$37.00	\$37.00	0.00%
Drive through Powered site - per night (2 persons)	Market	Yes	\$45.00	\$44.00	-2.22%
Ensuite site - per night (2 persons)	Market	Yes	\$59.00	\$57.00	-3.39%
Senior Card Holder Discount (20% discount off full rate)					
2 persons (unpowered site) - per night	Market	Yes	\$24.00	\$24.00	0.00%
2 persons (powered site) - per night	Market	Yes	\$30.00	\$30.00	0.00%
Drive through Powered site - per night (2 persons)	Market	Yes	\$36.00	\$35.00	-2.78%
2 persons (ensuite site) - per night	Market	Yes	\$47.00	\$46.00	-2.13%
OFF SEASON - including one car and/or caravan/trailer/tent					
Board of Studies NSW school terms (excluding Easter and Labour Day Long Weekends)					
<i>Maximum 30% discount may be applied as per Discounting Policy</i>					
Unpowered site - per night (2 persons)	Market	Yes	\$27.00	\$28.00	3.70%
Powered site - per night (2 persons)	Market	Yes	\$34.00	\$35.00	2.94%
Drive through Powered site - per night (2 persons)	Market	Yes	\$41.00	\$40.00	-2.44%
Ensuite site - per night (2 persons)	Market	Yes	\$54.00	\$52.00	-3.70%
Senior Card Holder Discount (20% discount off full rate)					
2 persons (unpowered site) - per night	Market	Yes	\$22.00	\$23.00	4.55%
2 persons (powered site) - per night	Market	Yes	\$27.00	\$28.00	3.70%
Drive through Powered site - per night (2 persons)	Market	Yes	\$33.00	\$32.00	-3.03%
2 persons (ensuite site) - per night	Market	Yes	\$43.00	\$42.00	-2.33%
OCCUPATION FEE FOR HOLIDAY VANS					
<i>Maximum of 8 persons per site</i>					
Powered Sullaged Sites	Market	No	\$5,420.00	\$5,570.00	2.77%
Powered Unsullaged Sites - (Corimal Beach Sites W27 and W28 only)	Market	No	\$5,088.00	\$5,230.00	2.79%
The annual fee is to be paid in four equal installments. Occupation fees are payable in advance on the first day of every quarter (1 July, 1 October, 1 January, and 1 April), the final quarter being 1 April.					
Council may give notice of termination of an occupation agreement if the occupant fails to pay the occupation fees in accordance with Term 11 of the agreement.					
Alternatively, a discount of 2.5% is available to an occupant who pays the annual fee as a lump sum in advance of the first day of the first quarter being 1 July.					
The fee is set by Council on an annual basis and is applicable for the period 1 July to 30 June.					
Administrative Fee - charged on any new occupant upon transfer of an existing occupation agreement or execution of a new occupation agreement.	Market	Yes	\$500.00	\$500.00	0.00%
Late Fee - for failure to pay occupation fees in accordance with Term 11	Market	Yes	\$132.00	\$136.00	3.03%
Air Conditioner Levy - per annum (payable with first installment of occupation fees or payable pro-rata if air conditioning installed after 1 July)	Market	Yes	\$71.00	\$73.00	2.82%
Removal Charge - Manager approval required - costs associated with removal of caravan and annex remaining on-site following termination of Agreement.	Full	Yes	\$1,000.00	\$1,500.00	50.00%
Additional Parking Space - allocation of an additional parking space to that provided on designated site of occupation.	Market	Yes		\$1,000.00	New
ON-SITE ACCOMMODATION					
ON SEASON - ALL Parks - per cabin basis					
Board of Studies NSW Christmas School Holidays, and Australia Day , Easter and Labour Day Long Weekends					
3 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$312.00	\$321.00	2.88%
2 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$279.00	\$287.00	2.87%
2 Bedroom Family 6 Berth Cabin	Market	Yes	\$251.00	\$258.00	2.79%
2 Bedroom Deluxe 5 Berth Cabin	Market	Yes		\$258.00	New

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
2 Bedroom Family 5 Berth Cabin	Market	Yes	\$230.00	\$236.00	2.61%
2 Bedroom Ensuite 5 Berth Cabin	Market	Yes	\$210.00	\$216.00	2.86%
2 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$201.00	New
1 Bedroom Family 4 Berth Cabin	Market	Yes	\$201.00	\$207.00	2.99%
1 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$201.00	New
SHOULDER SEASON - ALL PARKS - per cabin basis					
Board of Studies NSW School Holidays (excluding Christmas School Holidays, Australia Day, Easter and Labour Day Long Weekends)					
<i>Maximum 30% discount may be applied as per Discounting Policy.</i>					
3 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$229.00	\$235.00	2.62%
2 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$205.00	\$211.00	2.93%
2 Bedroom Family 6 Berth Cabin	Market	Yes	\$184.00	\$189.00	2.72%
2 Bedroom Deluxe 5 Berth Cabin	Market	Yes		\$189.00	New
2 Bedroom Family 5 Berth Cabin	Market	Yes	\$169.00	\$174.00	2.96%
2 Bedroom Ensuite 5 Berth Cabin	Market	Yes	\$154.00	\$158.00	2.60%
2 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$147.00	New
1 Bedroom Family 4 Berth Cabin	Market	Yes	\$147.00	\$151.00	2.72%
1 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$147.00	New
OFF SEASON - ALL PARKS - per cabin basis					
Board of Studies NSW School Terms (excluding Australia Day, Easter and Labour Day Long Weekends)					
<i>Maximum 30% discount may be applied as per Discounting Policy.</i>					
3 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$208.00	\$214.00	2.88%
2 Bedroom Deluxe 6 Berth Cabin	Market	Yes	\$186.00	\$191.00	2.69%
2 Bedroom Family 6 Berth Cabin	Market	Yes	\$167.00	\$172.00	2.99%
2 Bedroom Deluxe 5 Berth Cabin	Market	Yes		\$172.00	New
2 Bedroom Family 5 Berth Cabin	Market	Yes	\$153.00	\$157.00	2.61%
2 Bedroom Ensuite 5 Berth Cabin	Market	Yes	\$140.00	\$144.00	2.86%
2 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$134.00	New
1 Bedroom Family 4 Berth Cabin	Market	Yes	\$134.00	\$138.00	2.99%
1 Bedroom Ensuite 4 Berth Cabin	Market	Yes		\$134.00	New
DEVELOPMENT ASSESSMENT					
DEVELOPMENT APPLICATION FEES					
Application Type					
Dwelling house - \$100,000 or less	Stat	No	\$455.00	\$455.00	0.00%
Advertisements	Stat	No	Note: maximum fee for advertisements is \$285 + \$93 for each advertisement in excess of one or the fee calculated in accordance with the schedule below whichever is the greater	Note: maximum fee for advertisements is \$285 + \$93 for each advertisement in excess of one or the fee calculated in accordance with the schedule below whichever is the greater	0.00%
Erection of buildings, Carrying out of Work, Demolition of a building or work					
Up to \$5,000	Stat	No	\$110.00	\$110.00	0.00%
\$5,001 to \$50,000	Stat	No	\$170 + an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost	\$170 + an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost	0.00%
\$50,001 to \$250,000	Stat	No	\$352, + an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	\$352, + an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	0.00%
\$250,001 to \$500,000	Stat	No	\$1,160 + an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$1,160 + an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	0.00%
\$500,001 to \$1,000,000	Stat	No	\$1,745 + an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1,745 + an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	0.00%
\$1,000,001 to \$10,000,000	Stat	No	\$2,615 + additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$2,615 + additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0.00%
more than \$10,000,000	Stat	No	\$15,875 + an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$15,875 + an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0.00%
Development not involving the erection of a building, the carrying out of a work, subdivision of land or the demolition of a building	Stat	No	\$285.00	\$285.00	0.00%
Subdivision of land					
Incorporating new roads	Stat	No	\$665 + \$65 per additional lot	\$665 + \$65 per additional lot	0.00%
Not incorporating new roads	Stat	No	\$330 + \$53 per additional lot	\$330 + \$53 per additional lot	0.00%
Strata subdivision	Stat	No	\$330 + \$65 per additional lot	\$330 + \$65 per additional lot	0.00%
Use not involving erection of buildings, carrying out of a work, subdivision of land, demolition of a building or work	Stat	No	\$285.00	\$285.00	0.00%
Application for outdoor seating associated with a restaurant or café	Stat	No	\$110.00	\$110.00	0.00%
Designated development fee additional to that calculated above	Stat	No	Additional \$920	Additional \$920	0.00%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Integrated development fee additional to that calculated above	Stat	No	\$140 + \$320 for each approval body (fee for approval body to be in separate cheque made out to the approval body concerned)	\$140 + \$320 for each approval body (fee for approval body to be in separate cheque made out to the approval body concerned)	0.00%
Development requiring concurrence fee additional to that calculated above	Stat	No	\$140 + \$320 for each concurrence authority (fee for concurrence authority to be in separate cheque made out to the concurrence authority concerned)	\$140 + \$320 for each concurrence authority (fee for concurrence authority to be in separate cheque made out to the concurrence authority concerned)	0.00%
Advertising Development Applications					
Designated development	Stat	No	\$2,220.00	\$2,220.00	0.00%
Advertised development	Stat	No	\$1,105.00	\$1,105.00	0.00%
Newspaper Advertisement (Clause 252(1)(d))	Market	No	\$370.00	\$380.00	2.70%
Written Notice to adjoining landowners for Development Applications at or above \$100,000 in estimated cost of construction (Clause 252(1)(d))	Market	No	\$249.00	\$256.00	2.81%
Written Notice to adjoining landowners for Developments under \$100,000 in estimated cost of construction and Complying Development Certificate Applications (Clause 252(1)(d))	Market	No	\$122.00	\$125.00	2.46%
Prohibited development	Stat	No	\$1,105.00	\$1,105.00	0.00%
Notification in accordance with WDCP2009 Appendix 1 Cl 1.4(2)	Stat	No	Fee estimate of the relevant Area Manager	Fee estimate of the relevant Area Manager	0.00%
Amendments to application - fee where application is permitted to be amended after application processing has commenced	Stat	No	25% of application fee + additional fee (calculated in accordance with the advertising scale above) if re-advertising of the application is required	25% of application fee + additional fee (calculated in accordance with the advertising scale above) if re-advertising of the application is required	0.00%
Maximum Fee for each advertising structure	Stat	No	\$285 plus \$93.00 for each advertisement in excess of one	\$285 plus \$93.00 for each advertisement in excess of one	0.00%
Design Review Panel					
Application under SEPP 65	Stat	No		\$2,300.00	New
Application under WLEP 2009 (Cl 7.18) and SEPP 65	Stat	No		\$2,800.00	New
* For applications where WLEP 2009 and SEPP 65 apply, the higher fee is applicable. Additional meetings are charged at the above rates.					
Refund for Withdrawal of Development Application (prior to determination)	Market	No	Up to 80% of original DA fee (at the discretion of Area Manager)	Up to 80% of original DA fee (at the discretion of Area Manager)	
Review of Determination					
In relation to a request that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	Stat	No	\$190.00	\$190.00	0.00%
In respect to any other development application as set out in the following table:					
Up to \$5,000	Stat	No	\$55 + an additional amount of not more than \$500 if notice of the application is required to be given under S82A of the Act.	\$55 + an additional amount of not more than \$500 if notice of the application is required to be given under S82A of the Act.	0.00%
\$5,001 to \$250,000	Stat	No	\$85 + an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost + an additional amount of not more than \$500 if notice of the application is required to be given under S82A of the Act.	\$85 + an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost + an additional amount of not more than \$500 if notice of the application is required to be given under S82A of the Act.	0.00%
\$250,001 to \$500,000	Stat	No	\$500 + an additional \$85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 + an additional amount of up to \$500 if notice is required under Section 82 (A) of the Act.	\$500 + an additional \$85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 + an additional amount of up to \$500 if notice is required under Section 82 (A) of the Act.	0.00%
\$500,001 to \$1,000,000	Stat	No	\$712 + an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 + an additional amount of not more than \$500 if notice of the application is required to be given under Section 82A of the Act.	\$712 + an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 + an additional amount of not more than \$500 if notice of the application is required to be given under Section 82A of the Act.	0.00%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
\$1,000,001 to \$10,000,000	Stat	No	\$987 +an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 + an additional amount of not more than \$500 if notice of the application is required to be given under Section 82A of the Act	\$987 +an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 + an additional amount of not more than \$500 if notice of the application is required to be given under Section 82A of the Act	0.00%
More than \$10,000,000	Stat	No	\$4,737 +an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 + an additional amount of \$500 if notice of the application is required to be given under Section 82A of the Act	\$4,737 +an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 + an additional amount of \$500 if notice of the application is required to be given under Section 82A of the Act	0.00%
Review of determination - erection of a dwelling house with construction cost \$100,000 or less	Stat	No	\$190.00	\$190.00	0.00%
Additional Fee - notification of review of determination	Stat	No	\$620.00	\$620.00	0.00%
Modification of development consent					
s96(1)	Stat	No	\$71.00	\$71.00	0.00%
s96(1)	Stat	No	Free of charge for s96(1) Modifications involving minor error, misdescription or miscalculation resulting from typographical error or minor administrative correction.	Free of charge for s96(1) Modifications involving minor error, misdescription or miscalculation resulting from typographical error or minor administrative correction.	0.00%
s96(1)(a) or s96AA(1) of minimal environmental impact	Stat	No	\$645 OR 50% of the DA fee – whichever is the LESSER	\$645 OR 50% of the DA fee – whichever is the LESSER	0.00%
s96(1)(a)(i) Minor modifications to class 1 and 10 buildings	Stat	No	\$645 OR 25% of the DA fee – whichever is the LESSER	\$645 OR 25% of the DA fee – whichever is the LESSER	0.00%
s96(2)(a) or s96AA(1) not of minimal environmental impact	Stat	No	If the fee for the original application was LESS THAN \$100 then 50% of that fee + an additional amount of up to \$665 if notice is required under Section 96(2) of the Act	If the fee for the original application was LESS THAN \$100 then 50% of that fee + an additional amount of up to \$665 if notice is required under Section 96(2) of the Act	0.00%
s96(2)(b)(i)	Stat	No	If the fee for the original application was MORE THAN \$100, in the case of a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50% of the fee for the original deve	If the fee for the original application was MORE THAN \$100, in the case of a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50% of the fee for the original deve	0.00%
s96(2)(b)(ii)	Stat	No	nt of up to \$500 if not	If the fee for the original application was MORE THAN \$100, in the case of a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less, \$150+ an additional amount of up to \$500 if not	0.00%
s96(2)(b)(iii)	Stat	No	For any other development application - as per the following table:	For any other development application - as per the following table:	0.00%
Up to \$5,000	Stat	No	\$55 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$55 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
\$5,001 to \$250,000	Stat	No	\$85 +an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$85 +an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%
\$250,001 to \$500,000	Stat	No	\$500 +an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$500 +an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%
\$500,001 to \$1,000,000	Stat	No	\$712 +an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$712 +an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%
\$1,000,001 to \$10,000,000	Stat	No	\$987 +an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$987 +an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%
More than \$10,000,000	Stat	No	\$4,737 +an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	\$4,737 +an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 + an additional amount of up to \$500 if notice is required under Section 96(2) of the Act	0.00%
Refund for Withdrawal of Section 96 Application	Stat	No	Refund of up to 80% of original fee (at the discretion of Area Manager)	Refund of up to 80% of original fee (at the discretion of Area Manager)	0.00%
Additional Fee S96(2) or S96(AA) - residential flat design verification	Stat	No	\$760.00	\$760.00	0.00%
Extension of consents	Stat	No	\$82.00	\$82.00	0.00%
COMPLYING DEVELOPMENT CERTIFICATE FEES					
Complying Development Certificate					
Dwellings - Single Storey	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Dwellings - Two Storey or more	Market	Yes	\$1,590.00	\$1,635.00	2.83%
Alterations and additions to dwellings (including attached garages)	Market	Yes	\$995.00	\$1,025.00	3.02%
Ancillary or incidental development to dwellings (including carports and detached garages)	Market	Yes	\$610.00	\$625.00	2.46%
Secondary dwellings (under Affordable Housing SEPP)	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Dual Occupancies (under Affordable Housing SEPP)	Market	Yes	\$2,120.00	\$2,180.00	2.83%
Swimming pools	Market	Yes	\$540.00	\$555.00	2.78%
Bed and Breakfast accommodation	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Subdivision 1 LOT	Market	Yes	\$323.00	\$332.00	2.79%
Subdivision (PER ADDITIONAL LOT)	Market	Yes	\$65.00	\$67.00	3.08%
Advertisements	Market	Yes	\$416.00	\$428.00	2.88%
Change of building use for areas less than 200m2	Market	Yes	\$416.00	\$428.00	2.88%
Change of building use for areas above 200m2 or part thereof charged per m2 plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Internal alterations to shops and other commercial buildings for areas less than 200m2	Market	Yes	\$416.00	\$428.00	2.88%
Internal alterations to shops and other commercial buildings for areas above 200m2 or part thereof charged per m2 plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Erection, alterations and additions to industrial and warehouse buildings for areas less than 500m2	Market	Yes	\$1,250.00	\$1,285.00	2.80%
Erection, alterations and additions to industrial and warehouse buildings for areas above 500m2 or part thereof charged per m2 plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Portable classrooms for areas less than 200m2	Market	Yes	\$374.00	\$384.00	2.67%
Portable classrooms for areas above 200m2 or part thereof charged per m2 plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
COMPLYING DEVELOPMENT CERTIFICATE & PCA APPLICATION COMBINED Under Port SEPP					
	Market	Yes	by quotation of relevant area manager	by quotation of relevant area manager	
All other cases	Market	Yes	by quotation of area manager	by quotation of area manager	
Refund for Withdrawal of Complying Development Certificates (prior to determination)	Market	No	Up to 80% of original CDC fee (at the discretion of Area Manager)	Up to 80% of original CDC fee (at the discretion of Area Manager)	
Modification of CDC	Market	Yes	50% of original fee	50% of original fee	
Minor modification of CDC	Market	Yes	25% of original fee	25% of original fee	

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
CIVIL CONSTRUCTION WORKS IN THE ROAD - Engineering Plan Assessment					
Value of the construction work within the road					
Up to \$50,000	Market	Yes		\$660.00	New
\$50,000 - \$250,000	Market	Yes		\$1,030.00	New
More than \$250,000	Market	Yes		\$1,500.00	New
CONSTRUCTION CERTIFICATES ONLY					
Single Storey Dwellings	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Two Storey Dwelling	Market	Yes	\$1,440.00	\$1,480.00	2.78%
Alterations and additions to dwellings up to \$20,000	Market	Yes	\$535.00	\$550.00	2.80%
Alterations and additions to dwellings \$20,001 up to \$50,000	Market	Yes	\$660.00	\$680.00	3.03%
Alterations and additions to dwellings \$50,001 up to \$100,000	Market	Yes	\$995.00	\$1,025.00	3.02%
Alterations and additions to dwellings \$100,001 up to \$250,000	Market	Yes	\$1,030.00	\$1,060.00	2.91%
Alterations and additions to dwellings more than \$250,000	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Swimming pools up to \$12,000	Market	Yes	\$303.00	\$311.00	2.64%
Swimming pools \$12,001 to \$50,000	Market	Yes	\$400.00	\$411.00	2.75%
Swimming pools more than \$50,000	Market	Yes	\$540.00	\$555.00	2.78%
Garages, carports and outbuildings up to \$12,000	Market	Yes	\$303.00	\$311.00	2.64%
Garages, carports and outbuildings \$12,001 to \$50,000	Market	Yes	\$400.00	\$411.00	2.75%
Garages, carports and outbuildings more than \$50,000	Market	Yes	\$605.00	\$620.00	2.48%
Villa/townhouse development for first sole occupancy unit	Market	Yes	\$1,135.00	\$1,165.00	2.64%
Villa/townhouse development per sole occupancy unit greater than one plus above fee	Market	Yes	plus 40%	plus 40%	
Multi storey residential for first sole occupancy unit	Market	Yes	\$1,135.00	\$1,165.00	2.64%
Multi storey residential per sole occupancy unit greater than one plus above fee	Market	Yes	plus 40%	plus 40%	
Commercial for areas less than 500m ²	Market	Yes	\$1,240.00	\$1,275.00	2.82%
Commercial for areas above 500m ² or part thereof charged per m ² plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Industrial for areas less than 500m ²	Market	Yes	\$1,245.00	\$1,280.00	2.81%
Industrial for areas above 500m ² or part thereof charged per m ² plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Shop/fitout/Change of use for areas less than 200m ²	Market	Yes	\$416.00	\$428.00	2.88%
Shop/fitout/Change of use for areas above 200m ² or part thereof charged per m ² plus fee above	Market	Yes	\$0.80	\$0.80	0.00%
Advertisements	Market	Yes	\$416.00	\$428.00	2.88%
All other cases	Market	Yes	by quotation of relevant area manager	by quotation of relevant area manager	
Refund for Withdrawal of Construction Certificates (prior to determination)	Market	No	Up to 80% of original CC fee (at the discretion of Area Manager)	Up to 80% of original CC fee (at the discretion of Area Manager)	
Modification of CC					
Minor modification or where original fee was less than \$1,000	Market	Yes	50% of the original fee or \$435 whichever is lesser	50% of the original fee or \$447 whichever is lesser	2.76%
All other cases	Market	Yes	50% of the original fee	50% of the original fee	
Minor modification to class 1 and 10 buildings	Market	Yes	25% of the original fee	25% of the original fee	
ROAD NAMING FEE					
Road naming fee for 1 to 5 road names	Market	No		\$800.00	New
Road Naming fee for 6 or more names	Market	No		\$1,100.00	New
PRINCIPAL CERTIFYING AUTHORITY FEES – BUILDING WORKS (including all mandatory inspections)					
Dwellings (Single and two storey)	Market	Yes	\$1,025.00	\$1,055.00	2.93%
Additions to dwellings	Market	Yes	\$1,025.00	\$1,055.00	2.93%
Additions to dwellings (not including wet areas)	Market	Yes	\$825.00	\$850.00	3.03%
Swimming Pools (concrete)	Market	Yes	\$615.00	\$630.00	2.44%
Swimming Pools (fibreglass,above ground)	Market	Yes	\$411.00	\$423.00	2.92%
Garages, Carports and outbuildings	Market	Yes	\$411.00	\$423.00	2.92%
Villa/Town House Development fee	Market	Yes	\$1,025.00	\$1,055.00	2.93%
Villa/Town House Development PCA fee per dwelling plus above fee	Market	Yes	\$486.00	\$500.00	2.88%
Multi Storey Residential fee	Market	Yes	\$1,025.00	\$1,055.00	2.93%
Multi Storey Residential PCA fee per dwelling plus above fee	Market	Yes	\$486 or quotation approved by area Manager	\$500 or quotation approved by area Manager	2.88%
Commercial fee	Market	Yes	\$615.00	\$630.00	2.44%
Commercial PCA fee per 500m ² or part thereof plus above fee	Market	Yes	\$486 or quotation approved by area Manager	\$500 or quotation approved by area Manager	2.88%
Industrial fee	Market	Yes	\$615.00	\$630.00	2.44%
Industrial PCA fee per 500m ² or part thereof plus above fee	Market	Yes	\$486 or quotation approved by area Manager	\$500 or quotation approved by area Manager	2.88%
Change of PCA to WCC from another PCA fee (Dwellings)	Market	Yes	by quotation of area Manager	by quotation of area Manager	
Change of PCA to WCC from another PCA. PCA fee per 500m ² or part thereof plus above fee (Commercial/Industrial)	Market	Yes	by quotation of area Manager	by quotation of area Manager	
Shop Fitout/Change of use fee	Market	Yes	\$206.00	\$212.00	2.91%
Shop Fitout/Change of use PCA fee plus above fee	Market	Yes	\$206.00	\$212.00	2.91%
Interim Occupation Certificate Application	Market	Yes	\$227.00	\$233.00	2.64%
Compliance Certificate (includes one inspection)					
Class 1 and 10 Buildings	Market	Yes	\$206.00	\$212.00	2.91%
Class 2 to 9 Buildings	Market	Yes	\$347.00	\$357.00	2.88%
PRINCIPAL CERTIFYING AUTHORITY FEES - SUBDIVISION WORKS (including all mandatory inspections)					
Minimum Application Fee	Market	Yes		\$2,000.00	New
Application Fee per lot	Market	Yes	\$310.00	\$319.00	2.90%
Additional Inspection Fee - This fee is payable on third inspection of failed mandatory holdpoint. Practical Completion Inspection will not be done until outstanding PCA fees paid	Market	Yes		\$125.00	New
CONSTRUCTION CERTIFICATE – SUBDIVISION WORKS					
Construction Certificates					
Application Fee	Market	Yes	\$630.00	\$650.00	3.17%
Application Fee per additional lots plus above fee	Market	Yes	\$163.00	\$168.00	3.07%
Submission of Additional Information					
Submission of information where required by conditions of development consent and not lodged at the time of subdivision construction certificate application	Market	Yes	\$135.00	\$139.00	2.96%
Modification of Construction Certificate - Subdivision Works					
Modification requiring minimal assessment	Market	Yes	\$130.00	\$134.00	3.08%
Modification	Market	Yes	50% of the original fee or \$560 whichever is lesser	50% of the original fee or \$575 whichever is lesser	2.68%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Special inspections (remove any building and relocate within Wollongong Local Government Area					
From outside Wollongong Local Government Area	Market	Yes	\$845.00	\$870.00	2.96%
From within Wollongong Local Government Area	Market	Yes	\$425.00	\$437.00	2.82%
SUBDIVISION CERTIFICATES					
Involving subdivision works required by a Development Approval					
Application Fee (Torrens and Community Title Subdivision)	Market	No	\$483.00	\$497.00	2.90%
Application Fee per additional lots above one plus above fee	Market	No	\$234.00	\$241.00	2.99%
Boundary Adjustment	Market	No	\$483.00	\$497.00	2.90%
Strata Subdivision					
Application Fee	Market	Yes	\$530.00	\$545.00	2.83%
Application Fee per additional lots above one plus above fee	Market	Yes	\$181.00	\$186.00	2.76%
Submission of Additional Information					
Submission of information where required by conditions of development consent and not lodged at time of subdivision certificate application	Market	No	\$122.00	\$125.00	2.46%
Application to lodge security deposit or bank guarantee to enable construction works to be deferred and/or bonded. Note: no fee applicable where works to be bonded are required by conditions of development consent or in compliance with a relevant Council policy	Market	No	\$416.00	\$428.00	2.88%
Application for full/partial release of security deposit or bank guarantee	Market	No	\$416.00	\$428.00	2.88%
SUBDIVISION FEES – TORRENS/COMMUNITY/STRATA					
Amendment or resigning of Plan of Subdivision and/or 88b instrument	Market	No	\$188.00	\$193.00	2.66%
Endorsement of documents to create, release, vary or modify easements, restrictions or covenants					
By Authorised Person	Market	No	\$188.00	\$193.00	2.66%
By Council Seal	Market	No	\$715.00	\$735.00	2.80%
Strata Title Certificate	Market	No	\$188.00	\$193.00	2.66%
ACTIVITY APPLICATION FEES – SUBMITTED WITH A DEVELOPMENT APPLICATION OR SEPARATELY					
Manufactured Home	Market	No	\$144.00	\$148.00	2.78%
Temporary structure	Market	No	\$144.00	\$148.00	2.78%
Amusement Devices	Market	No	\$67.50	\$69.50	2.96%
Application to operate a Public Carpark	Market	No	\$765.00	\$785.00	2.61%
Urgent Fee (For Applications within 30 days of booking date)	Market	No	\$289.00	\$297.00	2.77%
Other Activities under LGA 1993	Market	No	\$67.50	\$69.50	2.96%
Mobile Food Van's in a Public Place (not associated with an event)	Market	No	\$258.00	\$265.00	2.71%
Minor Charity / Non-Profit Organisation Event	Market	No	\$29.50	\$30.50	3.39%
CERTIFICATE FEES – BUILDING CERTIFICATES					
Building Certificate (Clause 260 EP&A Regulations 2000)					
			\$250 for each dwelling contained in the building or in any other building on the allotment	\$250 for each dwelling contained in the building or in any other building on the allotment	0.00%
Class 1 Buildings	Stat	No			
Class 2 Buildings comprising 2 dwellings	Stat	No	\$250.00 per dwelling	\$250.00 per dwelling	0.00%
Class 2-9 Buildings (not exceeding 200m2)	Stat	No	\$250.00	\$250.00	0.00%
			\$250.00 Plus \$0.50 per sq mtr over 200 sq mtrs	\$250.00 Plus \$0.50 per sq mtr over 200 sq mtrs	0.00%
Class 2-9 Buildings (200-2,000m2)	Stat	No			
			\$1165 + an additional \$0.075 per square metre over 2,000m/sq	\$1165 + an additional \$0.075 per square metre over 2,000m/sq	0.00%
Class 2-9 Buildings (greater than 2,000m2)	Stat	No			
Class 10 Buildings	Stat	No	\$250.00	\$250.00	0.00%
Part of Building Consisting of an External Wall	Stat	No	\$250.00	\$250.00	0.00%
			\$250.00 plus the maximum fee payable if the application were an application for Development Consent and Construction Certificate or for a Complying Development Certificate	\$250.00 plus the maximum fee payable if the application were an application for Development Consent and Construction Certificate or for a Complying Development Certificate	0.00%
Fee for a Certificate for Unauthorised Work to a Class 1 and Class 10 Building	Stat	No			
			\$250.00 plus the relevant fee that should have been paid for the Development Application, Construction Certificate or for a Complying Development Certificate	\$250.00 plus the relevant fee that should have been paid for the Development Application, Construction Certificate or for a Complying Development Certificate	0.00%
Fee for a Certificate for Unauthorised Work to a Class 2-9 Building (not exceeding 200m2)	Stat	No			
			\$250.00 plus \$0.50 per m2 over 200m2 and the relevant fee that should have been paid for the Construction Certificate or Complying Development Certificate	\$250.00 plus \$0.50 per m2 over 200m2 and the relevant fee that should have been paid for the Construction Certificate or Complying Development Certificate	0.00%
Fee for a Certificate for Unauthorised Work to a Class 2-9 Building (200-2000m2)	Stat	No			
			\$1,165.00 plus \$0.075 per m2 over 2000m2 and the relevant fee that should have been paid for the Construction Certificate or Complying Development Certificate	\$1,165.00 plus \$0.075 per m2 over 2000m2 and the relevant fee that should have been paid for the Construction Certificate or Complying Development Certificate	0.00%
Fee for a Certificate for Unauthorised Work to a Class 2-9 Building (greater than 2000m2)	Stat	No			
Additional inspection if more than one is required before issue of certificate	Stat	No	\$90.00	\$90.00	0.00%
Priority issue of certificate	Market	No	\$164.00	\$169.00	3.05%
Copy of certificate	Stat	No	\$13.00	\$13.00	0.00%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
CERTIFICATE FEES – MISCELLANEOUS					
Occupation certificate involving change of building use of existing building (no building work)	Market	Yes	\$239.00	\$246.00	2.93%
Swimming Pools Act 1992 - S24 Certificate of compliance (Cl 13 Swimming Pool Regulations 2008)	Stat	Yes	\$70.00	\$70.00	0.00%
S150 (2) Certificate (Certified copy of a document, map or plan held by Council) - See Clause 262 of EP&A Regulations 2000	Stat	No	\$53.00	\$53.00	0.00%
Outstanding Notices – S735A LGA	Market	No	\$82.00	\$84.50	3.05%
Outstanding Orders – S121ZP EPA	Market	No	\$82.00	\$84.50	3.05%
PRE-LODGE MEETING FOR PROPOSED DEVELOPMENT (fee per meeting)					
Projects involving an estimated cost of development of \$5 Million or greater and / or development projects involving the erection of 15 dwellings / units or more:	Market	Yes	\$935.00	\$960.00	2.67%
Projects involving an estimated cost of development of between \$1 Million up to \$5 Million and / or involving the erection of between 3 dwellings / units to 14 dwellings / units.	Market	Yes	\$630.00	\$650.00	3.17%
Projects involving an estimated cost of development of up to \$1 Million	Market	Yes	\$311.00	\$320.00	2.89%
Pre-Lodgement meeting with Design Review Panel (fee per meeting)					
Development under SEPP 65	Market	No		\$2,300.00	New
Development under WLEP 2009 (Cl 7.18)	Market	No		\$2,800.00	New
Other development proposals	Market	No		\$1,900.00	New
BUSHFIRE ATTACK LEVEL (BAL) ASSESSMENT CERTIFICATE FEE	Market	No	\$361.00	\$371.00	2.77%
ANNUAL FIRE SAFETY STATEMENT					
Renewal administration service fee for first licence - S608 of LGA	Market	No	\$72.00	\$74.00	2.78%
Renewal administration service fee for second and subsequent licences - S608 of LGA	Market	No	50% of above fee		
Fire Safety Non-compliance Inspections - first inspection	Market	Yes	\$278.00	\$286.00	2.88%
Fire Safety - Follow-up Inspections	Market	Yes	\$206.00	\$212.00	2.91%
MISCELLANEOUS FEES					
Notices of intention by Private certifiers					
Administration/ investigation service	Market	Yes	\$675.00	\$695.00	2.96%
REFUND OF FEES					
			Up to 50% of the assessment,damage default,notification fees (if notification not undertaken) paid depending upon the amount of processing undertaken	Up to 50% of the assessment,damage default,notification fees (if notification not undertaken) paid depending upon the amount of processing undertaken	0.00%
Where GST was charged	Stat	Yes			
			Up to 50% of the assessment,damage default,notification fees (if notification not undertaken) paid depending upon the amount of processing undertaken	Up to 50% of the assessment,damage default,notification fees (if notification not undertaken) paid depending upon the amount of processing undertaken	0.00%
Where no GST was charged	Stat	No			
			\$10, or if the Council has inspected the relevant land for the purpose of issuing the certificate, \$35.	\$10, or if the Council has inspected the relevant land for the purpose of issuing the certificate, \$35.	0.00%
s88G Conveyancing Act Certificate	Stat	No			
Registration and filing of privately issued certificates	Stat	No	\$36.00	\$36.00	0.00%
File Retrieval					
File retrieval per file - per hour or part thereof	Market	No	\$36.50	\$37.50	2.74%
Request for information involving research and written response - per hour or part thereof	Market	No	\$79.00	\$81.00	2.53%
Photo copying					
A4 size - per sheet	Stat	No	\$0.20	\$0.20	0.00%
A3 size - per sheet	Stat	No	\$0.40	\$0.40	0.00%
Printing of stamped plans and documents					
Charged as per COPYING/SCANNING DOCUMENTS - Discretionary fees under the Governance & Information fees & charges					
Provision of stamped plans and documents on electronic media					
Charged as per COPYING/SCANNING DOCUMENTS - Discretionary fees under the Governance & Information fees & charges					
EPIs, Codes and Policies					
WDGP 2009	Stat	No	\$50.00	\$50.00	0.00%
Notification Policy	Stat	No	\$5.00	\$5.00	0.00%
DGP - Other per A4 page	Stat	No	\$5.00	\$5.00	0.00%
Sale of Building Specification Booklets	Market	Yes	\$11.00	\$11.50	4.55%
3D Model Data Input Fee DA Lodgement- for buildings 4 storeys and over located within area identified under Wollongong LEP	Market	No	\$1,225.00	\$1,260.00	2.86%
3D Model Data Input Fee Amended Plans- for buildings 4 storeys and over located within area identified under Wollongong LEP - where there are external changes to the building	Market	No	\$1,225.00	\$1,260.00	2.86%
3D Model Data Input Fee Modified Plans- for buildings 4 storeys and over located within area identified under Wollongong LEP- where there are external changes to the building	Market	No	\$1,225.00	\$1,260.00	2.86%
APPLICATION FOR VEHICULAR AND SPECIAL CROSSINGS					
Application Fee – (Vehicular crossings) including up to two (2) inspections	Market	No	\$242.50	\$249.00	2.68%
Additional Inspection Fees	Market	No	\$88.50	\$91.00	2.82%
Application for Footpath Levels (includes one (1) inspection)	Market	No	\$88.50	\$91.00	2.82%
APPLICATION FOR WORKS IN THE ROAD RESERVE OPEN OR OCCUPY - SECTION 138 OF THE ROADS ACT 1993					
Road Opening Permit Application Fee	Market	No	\$150.00	\$165.00	10.00%
Construction Inspection fee for work on Existing or New Council Assets (Road Opening) - per Inspection	Market	No	\$118.00	\$121.00	2.54%
Rental Fee					
Rental - per lineal metre (per metre per month)	Market	No	\$26.00	\$18.95	-27.12%
OCCUPATION BY OTHER THAN HOARDING					
Application fee - where the charges apply to permits under sections 138 (Roads Act) and 68 (Local Government Act) and Traffic Management Services Agreements issued under section 116 of the Roads Act.	Market	No	\$150.00	\$165.00	10.00%
Rental Fee – Occupation of roadway/footway - full road closure	Market	No	\$359.00	\$369.00	2.79%
Application Fee – Occupation of roadway/footway - Integral	Market	No	\$95.00	\$97.50	2.63%
Additional Inspection Fees	Market	No	\$88.50	\$91.00	2.82%
Rental - per lineal metre length	Market	No	\$25.00	\$18.95	-24.20%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
Rental Fee per day for 6 metre or part thereof for area within 3 hour metered zones (excluding Saturday, Sunday & Public Holidays) - per hour	Market	No	\$6.40	\$6.60	3.13%
Rental Fee per day for 6 metre or part thereof for area within 2 hour metered zones (excluding Saturday, Sunday & Public Holidays) - per hour	Market	No	\$8.40	\$8.60	2.38%
Rental Fee per day for 6 metre or part thereof for area within 1 hour metered zones (excluding Saturday, Sunday & Public Holidays) - per hour	Market	No	\$8.40	\$8.60	2.38%
Rental Fee per day for 6 metre or part thereof for area within 1/2 hour metered zones (excluding Saturday, Sunday & Public Holidays) - per hour	Market	No	\$8.40	\$8.60	2.38%
UNAUTHORISED WORKS					
Reinstatement of unauthorised works and associated administration costs.	Market	No	At Cost	At Cost	
PUBLIC HEALTH & SAFETY					
LEGISLATIVE ENFORCEMENT					
Entry and Inspection Fee (LGA) Section 197	Full	No	\$109.00	\$112.00	2.75%
CARAVAN PARKS INSPECTION (per site)	Stat	No	\$3.40	\$3.40	0.00%
HEALTH & SAFETY ISSUES					
Mortuaries Inspection Fee	Full	No	\$347.00	\$357.00	2.88%
Mortuaries Re inspection Fee	Subs	No	\$55.50	\$57.00	2.70%
Improvement Or Prohibition Notice Public Health Act 2010 (public swimming pools)	Stat	No	\$265.00	\$265.00	0.00%
Inspection Fees – Public Swimming Pools - water quality	Subs	No	\$128.00	\$132.00	3.13%
Reinspections fee - Public Swimming pools -water quality	Subs	No	\$55.50	\$57.00	2.70%
SEX INDUSTRY PREMISES					
Inspection and Registration of premises	Full	No	\$350.00	\$360.00	2.86%
Sex industry Re inspection fee	Full	No	\$302.00	\$310.00	2.65%
FOOD PREMISES INSPECTION AND CLASSIFICATION					
Improvement Notices Sect 66a(1) Food Act 2008	Stat	No	\$330.00	\$330.00	0.00%
Administration Charge 1, 2 and 3 - 0 to 5 handlers	Subs	No	\$249.00	\$256.00	2.81%
Administration Charge 1, 2 and 3 - 6 to 50 Handlers	Subs	No	\$385.00	\$396.00	2.86%
Administration Charge – Risk priority 4	Subs	No	\$76.50	\$78.50	2.61%
Inspection fee Risk Priority 1,2 and 3	Subs	No	\$151.00	\$153.00	2.65%
Inspection fee Risk Priority 4	Subs	No	\$55.50	\$57.00	2.70%
Food Premises Re Inspection fee	Subs	No	\$55.50	\$57.00	2.70%
Charitable/ Non Profit Organisations - per annum	Subs	No	\$55.50	\$57.00	2.70%
Markets/Temporary Events - per annum fee	Subs	No	\$55.50	\$57.00	2.70%
NOTIFICATION AND FOOD SAFETY INTERNET SYSTEM	Subs	No	\$48.50	\$50.00	3.09%
PLACES OF SHARED ACCOMMODATION					
Registration and Inspection Fee :					
- Per annum to 10 boarders	Full	No	\$409.00	\$420.00	2.69%
- Per annum above 10 boarders	Full	No	\$610.00	\$625.00	2.46%
Shared Accommodation Re Inspection Fee	Subs	No	\$55.50	\$57.00	2.70%
WATER COOLING TOWER					
Improvement Or Prohibition Notice Public Health Act 2010	Stat	No	\$545.00	\$545.00	0.00%
Registration Fee	Subs	No	\$66.00	\$68.00	3.03%
Inspection and Sampling Fee :					
- 1 to 9 per location	Full	No	\$417.00	\$429.00	2.88%
- More than 10 per location	Subs	No	\$376.00	\$387.00	2.93%
- Reinspection Fee – General	Subs	No	\$119.00	\$122.00	2.52%
- Sampling	Full	No	at cost	at cost	
WARM WATER SYSTEMS					
Registration and inspection of premises	Full	No	\$439.00	\$451.00	2.73%
HAIRDRESSING PREMISES/BEAUTY SALON					
Registration and Inspection Fee	Subs	No	\$185.00	\$190.00	2.70%
Hairdressing/ Beauty Salon Re Inspection fee	Subs	No	\$55.50	\$57.00	2.70%
SKIN PENETRATION					
Improvement Or Prohibition Notice Public Health Act 2010	Stat	No	\$265.00	\$265.00	0.00%
Registration and Inspection Fee	Subs	No	\$204.00	\$210.00	2.94%
Skin Penetration Re Inspection Fee	Subs	No	\$61.00	\$62.50	2.46%
Foot Spa Sampling	Subs	No	at cost	at cost	
SEPTIC SYSTEMS					
Install and operate septic system	Subs	No	\$214.00	\$220.00	2.80%
Approval to operate septic systems and other aerated systems	Subs	No	\$95.50	\$98.00	2.62%
Inspection fee for defective septic systems LGA Sect 197	Subs	No	\$109.00	\$112.00	2.75%
REGULATORY CONTROL					
LEGISLATIVE ENFORCEMENT					
Entry and Inspection Fee POEO Section 104	Full	No	\$109.00	\$112.00	2.75%
Entry and Inspection Fee EPA ACT Section 118G	Full	No	\$109.00	\$112.00	2.75%
Cost compliance per Hour LGA Section 197 POEO Section 104 & EPA Act Section 118G	Full	No	\$109.00	\$112.00	2.75%
Execution of Orders, Notices and Directions - Administration fee	Full	No	\$142.00	\$146.00	2.82%
PROTECTION OF THE ENVIRONMENT OPERATIONS					
Protection of the Environment Operations Act 1997, S94 & S100 (POEO)(Statutory Fee)	Stat	No	\$506.00	\$506.00	0.00%
EVENTS					
Cost of labour/hour - General Ranger	Full	No	\$104.00	\$107.00	2.88%
Cost of labour/hour - Parking Ranger	Full	No	\$87.00	\$89.50	2.87%
STOCK ANIMAL IMPOUNDING FEES					
Walking or Transporting Animals					
Labour per hour - or part thereof (excluding after hours call out)	Full	No	\$74.00	\$76.00	2.70%
Plant/Equipment per hour – or part thereof - inclusive of Insurance and maintenance etc.	Full	No	\$116.00	\$119.00	2.59%
Contractors	Full	No	At Cost	At Cost	
Labour - after hours call out	Full	No	At Cost	At Cost	
Sustenance					
Food/Water per stock/animal per day	Full	No	\$35.00	\$36.00	2.86%
Vet Care	Full	No	At Cost	At Cost	
ARTICLES IMPOUNDING FEES (includes abandoned motor vehicles trolleys and signs etc)					
Conveyance to Pound					
Labour per hour (including allowances and on costs) – per staff used or part thereof	Full	No	\$74.00	\$76.00	2.70%

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Plant/Equipment per hour – or part thereof	Full	No	\$116.00	\$119.00	2.59%
Contractors	Full	No	At Cost	At Cost	
Storing Impounded Article per item per day	Full	No	\$33.00	\$34.00	3.03%
Storage of Vehicle/Machinery per day	Full	No	\$67.50	\$69.50	2.96%
Administration Fee for Serving Notice – per notice	Full	No	\$49.50	\$51.00	3.03%
COMPANION ANIMALS POUND FEES (dogs and cats)					
Release Fee - For the release of a seized companion animal	Subs	No	\$33.00	\$34.00	3.03%
Sustenance/Maintenance Charges - For the maintenance of each companion animal detained by the Council for each day (or part thereof) exclusive of the day delivered to the pound.	Full	No	\$33.00	\$34.00	3.03%
Veterinary Costs - as per veterinary charges	Full	No	At Cost	At Cost	
MICROCHIPPING FEES					
Micro Chipping request from Police or as agreed by delegated manager					
Microchipping at special events/programs	Subs	Yes	\$11.00	\$11.50	4.55%
Micro chipping in any other case except as a request from Police or authorised officer and special events/programs	Subs	Yes	\$52.50	\$54.00	2.86%
Dangerous/Restricted Dog Enclosure Certificate of Compliance	Stat	No	\$150.00	\$150.00	0.00%
Life Time Registration (Companion Animals Act, 1998)(Statutory Fee) - Subject to CPI increase as notified by OLG					
Whole Companion Animal (not desexed)	Stat	No	\$192.00	\$192.00	0.00%
Desexed Companion Animal (except eligible pensioners)	Stat	No	\$52.00	\$52.00	0.00%
Desexed companion animal (owner is an eligible pensioner)	Stat	No	\$21.00	\$21.00	0.00%
Desexed animal sold by eligible Pound/shelter	Stat	No		\$26.00	New
Whole Companion animal owned by recognised breeder.	Stat	No	\$52.00	\$52.00	0.00%
Where the owner of a companion animal is an eligible pensioner and the companion animal is not desexed	Stat	No	\$192.00	\$192.00	0.00%
The following are exempt :					
Companion animal used as a guide or assistance animal.					
A dog used for working on farm land properties categorised under Section 515 Local Government Act.					
Greyhound that is registered under the Greyhound Racing Act.					
FINANCIAL SERVICES					
PAYMENT FEES					
Credit Card Payment Processing Fee - Excludes Commercial & Enterprise Activities	Full	No	0.72%	0.55%	-23.61%
Dishonoured Payments Fee - on-charge of bank/agent fee	Full	No	direct on-charge	direct on-charge	
Late Payment Fee - Sundry Debtors	Full	Yes		\$10.00	New
RATES INFORMATION					
Provide copy of Rate Notice	Full	No	\$17.50	\$18.00	2.86%
Rates or Property Search current rating year	Full	No	\$17.50	\$18.00	2.86%
Rates or Property Search (per hour or part thereof). Including Possessory Title applications, historical ownership requests, former title descriptions, previous valuations, previous rates,etc.	Full	No	\$58.00	\$59.50	2.59%
On-charge of Archival Retrieval fees incurred by Rates/Property search	Full	No	direct on-charge	direct on-charge	
OVERDUE RATES					
Extra Charge, Section 566, Local Government Act					
The rate of interest is that set by the Council but must not exceed the rate specified for the time being by the Minister by Notice in the Government Gazette	Stat	No	9%	10%	11.00%
SECTION 603 CERTIFICATES					
Certificates under Section 603 (as determined by the Department of Local Government)	Stat	No	\$75.00	\$75.00	0.00%
Additional charge for priority issue of Section 603 Certificate - 24 hour turnaround	Full	No	\$15.50	\$16.00	3.23%
GAS MAINS CHARGE (Australian Gas Limited)					
Annual fee under Section 611 of Local Government Act, 1993					
Tariff Sales	Market	No	0.75% of Sales Revenue	0.75% of Sales Revenue	
Standard Contract Sales	Market	No	0.75% of Sales Revenue	0.75% of Sales Revenue	
Corporate Contract Sales	Market	No	0.075% of Sales Revenue	0.075% of Sales Revenue	
GOVERNANCE & ADMINISTRATION					
<i>Government Information (Public Access) Act 2009 No 52</i>					
Access applications seeking personal information about the applicant					
Application	Stat	No	\$30.00	\$30.00	0.00%
Processing Charge - per hour after first 20 hours	Stat	No	\$30.00	\$30.00	0.00%
All other requests					
Application	Stat	No	\$30.00	\$30.00	0.00%
Processing Charge - per hour after first hour	Stat	No	\$30.00	\$30.00	0.00%
Internal Review	Stat	No	\$40.00	\$40.00	0.00%
Amendment of records at no charge					
Note: 50% reduction if disadvantaged or for information that is in the public interest.					
Access to Information as per GIPA Act Schedule 5 Open Access Documents	Full	No	fee to copy documents or supply on disk may apply	fee to copy documents or supply on disk may apply	
COPYING/SCANNING DOCUMENTS - Discretionary					
Black and White					
A4 per side (minimum charge \$2.00)	Full	No	\$0.50	\$0.50	0.00%
A3 per side (minimum charge \$2.00)	Full	No	\$1.00	\$0.90	-10.00%
Colour					
A4 per side	Full	No	\$1.50	\$1.40	-6.67%
A3 per side	Full	No	\$2.40	\$2.30	-4.17%
Application Scanning Fees apply to each of the following					
Building Certificate (more than 10 pages)	Full	No	\$37.50	\$38.50	2.67%
Section 68 Application (more than 10 pages)	Full	No	\$37.50	\$38.50	2.67%
Pre-Lodgement application (more than 10 pages)	Full	No	\$37.50	\$38.50	2.67%
Subdivision Certificate Application (more than 10 pages)	Full	No	\$37.50	\$38.50	2.67%
Development Application					
Construction Certificate Application					
Subdivision Construction Certificate Application					
Section 96 Modification					
Section 82A Review					
Amended Plan/Additional Information discretionary see fees below					
Original estimated cost of development up to \$250,000	Full	No	\$37.50	\$38.50	2.67%
Original estimated cost of development up to \$250,000 to \$1,000,000	Full	No	\$102.00	\$105.00	2.94%
Original estimated cost of development \$1,000,000 to \$10,000,000	Full	No	\$201.00	\$207.00	2.99%
Map and Plan Copying					
Copy of Deposited Plan when available	Full	No	\$8.80	\$9.00	2.27%
For all other map and plan copying - the fees are listed under LAND USE PLANNING					

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
SUPPLY OF DOCUMENTS ON CD/DVD	Full	No	\$16.00	\$16.50	3.13%
Subpoena of Documents - (in proceedings in which council itself is not directly involved)					
subpoena Conduct Money including 1st hour	Full	No	\$51.00	\$52.50	2.94%
subpoena Processing Fee - per hour	Full	No	\$51.00	\$52.50	2.94%
Photocopying per page if required-see above fees copying of documents	Full	No	as above	as above	
SALE OF FLAGS					
Australian Flag	Full	Yes	at cost	at cost	
Wollongong Flag	Full	Yes	at cost	at cost	
Council purchases Australian and Wollongong flags for sale to the public as a community service. Prices may vary at the time they are purchased by Council however they are sold on a cost recovery basis only.					
PROPERTY SERVICES					
GRAZING RIGHTS LICENCE FEES					
per horse per week	Market	Yes	\$24.00	\$24.50	2.08%
LEASES/ LICENCES/APPROVALS					
Application Fee - New applications (excluding Community/Sporting Groups/Outdoor Dining and Commercial Fitness Trainers)	Subs	Yes	\$282.00	\$290.00	2.84%
Administration Fee - Assignment/variations	Subs	Yes	\$403.00	\$414.00	2.73%
Valuation fee (excluding rent reviews & renewals)	Subs	Yes	fee as per service agreement	fee as per service agreement	
Trading Licence - application fee	Subs	Yes	\$266.00	\$273.00	2.63%
Interest Payable Default by Lesses and Licensees*	Stat	Yes	maximum % as per legislation subject to change	maximum % as per legislation subject to change	0.00%
<i>*The rate of interest is that set by the Council but must not exceed the rate specified for the time being by the Minister by Notice in the Government Gazette.</i>					
PREPARATION OF LEASE AND LICENCE AGREEMENTS					
Community & Sporting Groups (not for profit organisations excluding Community Gardens)	Subs	Yes	\$165.00	\$170.00	3.03%
Commercial lease - Preparation of Agreement for Lease/Lease	Subs	Yes	\$1,095.00	\$1,125.00	2.74%
Commercial Lease - Lease only (minimum fee)	Subs	Yes	\$810.00	\$835.00	3.09%
Consents Under Roads Act (except street vending by registered charities)	Subs	No	\$227.00	\$233.00	2.64%
Section 108 Licence (Crown Land) (minimum fee \$50)	Subs	Yes	\$274.00	\$282.00	2.92%
Short Term Licence (under Section 46(3)) (Community Land)	Subs	Yes	\$274.00	\$282.00	2.92%
Commercial Trainers - (Primary Site fitness trainers, surf schools, etc)	Subs	Yes	\$274.00	\$282.00	2.92%
Assignment and/or variation of existing agreements	Subs	Yes	\$266.00	\$273.00	2.63%
COMMUNITY AND SPORTING GROUPS LEASES/LICENCES					
Lease/Licence Fee	Subs	Yes	\$640.00	\$660.00	3.13%
Community Garden and Museums	Subs	Yes	\$109.00	\$112.00	2.75%
FEES FOR COMMERCIAL LEASED PREMISES					
Backflow Protection Service for Boundary & Zone Devices - Annual - per device per year	Market	Yes	\$115.00	\$118.00	2.61%
Temperature Control Devices, 6 monthly - per device per year	Market	Yes	\$234.00	\$241.00	2.99%
Emergency & Exit Lights, 6 monthly - per building per year	Market	Yes	\$466.00	\$479.00	2.79%
Fire Service Testing, several different testing requirements - per year	Market	Yes	\$2,330.00	\$2,395.00	2.79%
Testing & Tagging, different frequencies - per hour	Market	Yes	\$93.00	\$95.50	2.69%
Gas appliance testing & servicing - per year	Market	Yes	\$645.00	\$665.00	3.10%
ROAD CLOSURE FEES					
Valuation fee	Full	No	fee as per service agreement	fee as per service agreement	
Application Fee	Subs	No	\$755.00	\$775.00	2.65%
Title Investigation	Full	Yes	\$200.00	\$206.00	3.00%
Advertising	Full	Yes	\$100.00	\$103.00	3.00%
SALE OF COMMUNITY LAND					
Valuation fee	Full	Yes	fee as per service agreement	fee as per service agreement	
Administration Fee	Subs	Yes	\$815.00	\$840.00	3.07%
USE OF COMMUNITY LAND - Drainage Infrastructure					
Drainage infrastructure - up to 25m in length	Market	Yes	\$2,650.00	\$2,725.00	2.83%
Drainage infrastructure - from 25 to 50 metre in length	Market	Yes	\$6,870.00	\$7,060.00	2.77%
Drainage infrastructure - greater than 50m in length	Market	Yes	\$10,075.00	\$10,355.00	2.78%
Drainage infrastructure where development is valued at greater than \$2m	Market	Yes	independent valuation	independent valuation	
FEES FOR COMMERCIAL FITNESS TRAINERS - PRIMARY SITE					
Zone A - Band 1 (3 to 10 participants)	Market	Yes	\$2,324.00	\$2,390.00	2.84%
Zone A - Band 2 (11 to 18 participants)	Market	Yes	\$3,101.00	\$3,190.00	2.87%
Zone A - Band 3 (19 to 36 participants)	Market	Yes	\$4,639.00	\$4,770.00	2.82%
Zone A - Band 4 (37 to 54 participants)	Market	Yes	\$5,806.00	\$5,970.00	2.82%
Zone B - Band 1 (3 to 10 participants)	Market	Yes	\$2,142.00	\$2,200.00	2.71%
Zone B - Band 2 (11 to 18 participants)	Market	Yes	\$2,859.00	\$2,940.00	2.83%
Zone B - Band 3 (19 to 36 participants)	Market	Yes	\$4,285.00	\$4,405.00	2.80%
Zone B - Band 4 (37 to 54 participants)	Market	Yes	\$5,357.00	\$5,505.00	2.76%
Zone C - Band 1 (3 to 10 participants)	Market	Yes	\$1,425.00	\$1,465.00	2.81%
Zone C - Band 2 (11 to 18 participants)	Market	Yes	\$1,909.00	\$1,960.00	2.67%
Zone C - Band 3 (19 to 36 participants)	Market	Yes	\$2,859.00	\$2,940.00	2.83%
Zone C - Band 4 (37 to 54 participants)	Market	Yes	\$3,577.00	\$3,675.00	2.74%
Licence Fee - Mobile Fitness Trainers (2 clients or less)	Subs	Yes	\$190.00	\$195.00	2.63%
COMMUNICATION INSTALLATIONS					
Initial Investigation & Feasibility Administration Fee	Subs	No	\$2,860.00	\$2,940.00	2.80%
APPROVAL FEE FOR USE OF PUBLIC ROAD					
OUTDOOR RESTAURANTS					
Per square metre for Zone 1	Market	No	\$153.00	\$157.00	2.61%
Per square metre for Zone 2	Market	No	\$80.00	\$82.00	2.50%
Per square metre for Zone 3	Market	No	\$54.00	\$55.50	2.78%
Outdoor restaurant bond	Market	No	\$610.00	\$625.00	2.46%
Application/investigation/assessment fee	Market	No	\$120.00	\$123.00	2.50%
TRADING LICENCE AND STREET VENDING					
Community and Sporting Groups (per day)	Market	Yes	\$54.50	\$56.00	2.75%
Commercial Activities (per day)	Market	Yes	\$139.00	\$143.00	2.88%
Commercial activities per day (in excess of 40 days per year)	Market	Yes	\$11.00	\$11.50	4.55%

All Fees and Charges are set at the maximum and can be adjusted in accordance with Council's Discount and Waiver Policies	Pricing Structure Code	GST Applies (Y/N)	Fees & Charges 2015/2016 (GST Inclusive, if applicable)	Fees & Charges 2016/2017 (GST Inclusive, if applicable)	% change in fees
COMMERCIAL OR INDUSTRIAL INSTALLATIONS - WITHIN COUNCIL LAND or ROAD RESERVE					
Application Fee - Application must be accompanied by a Traffic/Pedestrian Management Plan	Full	No	\$93.00	\$95.50	2.69%
Annual Fee					
Should a company require to install infrastructure in or above a Council road reserve or Council land they will be required to enter into an agreement and pay the annual fee					
For every 150 metres or part thereof	Full	Yes	\$1,415.00	\$1,455.00	2.83%
Signs (per sign - minimum)	Market	Yes	\$530.00	\$545.00	2.83%
WATER SUPPLY CHARGES					
Water Supply charge 20mm Water Meter size	Market	No	\$248.00	\$255.00	2.82%
Water Supply charge 25mm Water Meter size	Market	No	\$388.00	\$399.00	2.84%
Water Supply charge 40mm Water Meter size	Market	No	\$985.00	\$1,015.00	3.05%
Water Supply Charge - meter size > 40mm	Market	No	\$1,545.00	\$1,590.00	2.91%
Water Usage charge (Per kl)	Market	No	\$2.20	\$2.30	4.55%
Water meter reading charge per hour	Market	No	\$26.00	\$26.50	1.92%
Special Water Meter reading (per reading)	Market	No	\$82.00	\$84.50	3.05%
FEES FOR COMMERCIAL SURF SCHOOLS - NON PRIME SITES					
Annual Licence Fee	Market	Yes	\$1,224.00	\$1,260.00	2.94%

Schedule of Discount and Waiver Policies

- 1 City Planning-Waiver of fees for registered charities
- 2 Finance-Debt Recovery and Hardship Assistance Policy
- 3 Governance and Information-City of Wollongong Flag
- 4 City Works-Waste Disposal Depots - Fees and Exemptions
Note: Revised policy named Wollongong Waste and
Resource Recovery Park - Fee and Exemption Policy is
currently being considered by council
□
- 5 Wollongong City Tourist Parks Discounting Policy
- 6 Reduction or Waiver of Hire Fees for Community Rooms
and Halls Under the Direct Control of Council

FEES AND CHARGES 2016-2017

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WOLLONGONG LOCAL ENVIRONMENTAL PLAN 2009

Planning Proposal
SEPP Port Kembla 2013
Airphoto 2014

Legend

 Port Kembla Boundary

Cadastral

 Cadastral 28-01-2016 © Wollongong City Council



0 0.6
Kilometers

Projection: GDA 1994
MGA Zone 56

Scale 1:20,000 @ A3

Map Identification number: Pt Kembla PP AIR 2014.mxd



Planning Proposal
SEPP Port Kembla 2013

Legend



Cadastre

 Cadastre 28-01-2016 © Wollongong City Council

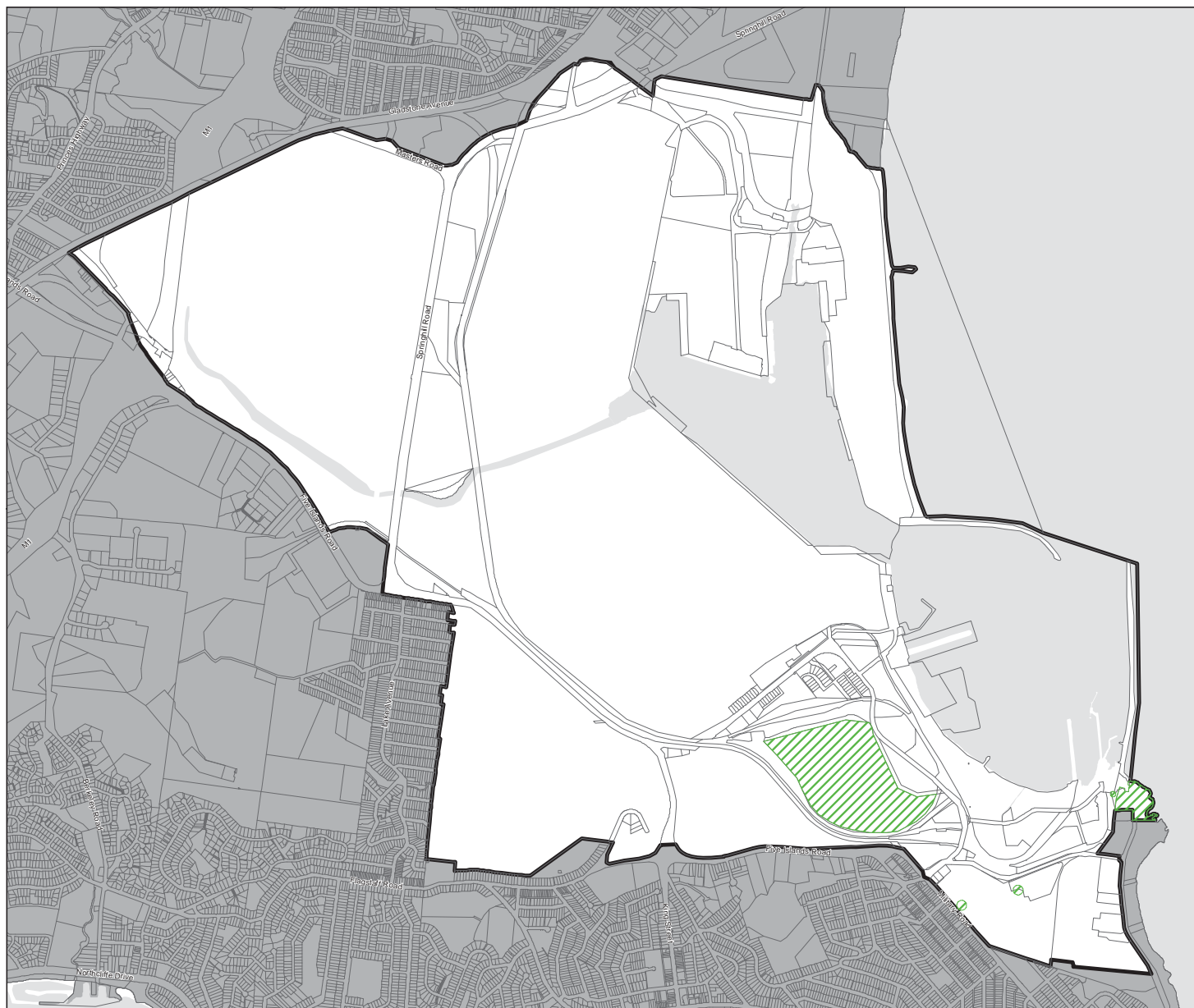


Projection: GDA 1994
MGA Zone 56

A horizontal scale bar with a black background. It has white tick marks at 0, 0.1, 0.2, 0.3, 0.4, 0.5, and 0.6. The word "Kilometers" is written in white below the bar.

Scale 1:20,000 @ A3

Map Identification number: Port Kembla PP Heritage.mxd



Submissions in Reply Report for the draft Whartons Creek Entrance Management Study and Plan dated 8 October 2015

The Draft Whartons Creek Entrance Management Study and Plan was prepared to address the impact of breakout channel scour to the north along Bulli Beach. The Study and Plan aims to provide Council with an affordable and more effective solution for management of entrance breakouts and develop a formal Entrance Management Plan so Council can obtain a long term licence for its management.

The Draft Study and Plan was considered at the Council meeting on 9 November 2015. Council resolved to place the document on public exhibition for 28 days.

Public Exhibition Arrangements

The draft Whartons Creek Entrance Management Study and Plan was placed on exhibition from 11 November to 8 December 2015 and submissions were accepted until 11 December 2015. The exhibition was promoted via Council's website, advertised twice in the Advertiser, hard copies were available in Wollongong and Thirroul Council libraries, and key stakeholders and relevant government departments provided with a hard copy. Council staff that work in the area of Bulli Beach, including staff from Beach Services, City Works and Infrastructure Strategy and Planning, were also invited to comment during public exhibition. Submissions were invited to be returned on either via email, letter or by an online feedback form. A summary of the submissions was presented for discussion at the Estuary and Coastal Zone Management Committee (ECZMC) meeting on 9 December 2015.

Submissions Received

Two written submissions have been received:

- Community member (1); and
- NSW Government Department – Department of Primary Industries (1)

In addition, Council staff and ECZMC discussions about the draft Study and Plan at the 9 December 2015 meeting were also recorded to be included in this report.

Summary of Issues and Proposed Actions/Responses

The comments received relating to each issues topic are summarised in the following table, followed by Council's response and the resulting changes that will be made to the draft Study and Plan.

Issues, Response and Proposed Action/Report Amendments

Issue Topic	Comment/s	Response	Proposed Action/ Report Amendments
Support for Study and Plan	<ul style="list-style-type: none"> Support preferred options as it is in line with NSW policy. Report is comprehensive and valuable reference document. 	<ul style="list-style-type: none"> Noted Noted 	
Compliance with NSW policy	<ul style="list-style-type: none"> Support for minimal interference with ICOLL openings. Concern about any anticipated increased in opening events and impacts on aquatic ecosystems. DPI will review information on environmental impacts detailed in REF at licence approval stage. DPI will work with Crown Lands to issue permit for works for duration of the trial and monitoring. 	<ul style="list-style-type: none"> Noted 	<ul style="list-style-type: none"> Distribute REF to relevant NSW Government Departments during licence application process.
Clarification of content	<ul style="list-style-type: none"> Question about photo (December 2013) of walkway damage (plate 4) – impact of creek or also storms? Error in reporting feedback from Bulli SLSC. 	<ul style="list-style-type: none"> Storm erosion of the back beach may have occurred prior to the creek erosion but this photo represents the state of the beach after creek breakout over one month prior. It is noted that storms which led to severe erosion along Wollongong beaches occurred much earlier in the year (March 2013). This is a summary of issues from Bulli SLSC letter. Some re-wording needed to clarify. 	<ul style="list-style-type: none"> Text amended in Section 1.1 (page 2). Plate 4 shows damage to a board and chain beach access “one month after a breakout”. Text amended in Section 1.5 (page 3). SLSC submission. ...carried around “past” Bulli Rock Pool and over the “exposed” rock platform. Separate ATV/IRB issue listed in separate dot point.

Issue Topic	Comment/s	Response	Proposed Action/ Report Amendments
Management Triggers	<ul style="list-style-type: none"> Generally the creek will track north if the eastern side of the beach is higher than the western. In the past the pool crew when cleaning the pool would ensure that the eastern side of the beach is the same level as western this would allow the water to track directly east during periods of heavy rain. A management/action zone may be mapped, where intervention is triggered if the creek flow enters this zone. This would be an area directly north-east of the north gabion wall. 	<ul style="list-style-type: none"> Additional trigger for action needed. There is a trigger in the report relating to location of creek entrance pond, i.e. when “ponded water in entrance extends almost to seaward end of northern gabion wall (i.e. water/ berm interface is close to 18 m seaward of dune fence) and difference between water level and berm height is less than 300 mm. 	<ul style="list-style-type: none"> Trigger for action added in section 6.2 (page 40), when “back beach area on north side of creek lower than berm crest, and/or”... Note added to Figure 10 (page 41) “monitoring/ action required once entrance pond approaches end of northern gabion wall – refer to triggers” Additional information added to Section 6.3.1 (page 40) procedure, e.g. approximate area of works/sand volume.
Recent management of entrance	<ul style="list-style-type: none"> Recent management of entrance is too high and too focused on the creek entrance and not distributed widely among the beach or sand dune toe. 	<ul style="list-style-type: none"> Recent work at the entrance was undertaken to prevent further erosion of the back beach and dune to ensure access to the beach. It was not undertaken in accordance with this management plan which aims to prevent northward migration, prior to this situation occurring. The management plan indicates a larger area over which works are recommended. 	<ul style="list-style-type: none"> No changes proposed, except for additional trigger (see above in ‘Management Triggers’).
Existing gabion baskets	<ul style="list-style-type: none"> Gabion failure is a Council maintenance failure and is a safety risk. 	<ul style="list-style-type: none"> Noted. Also relates to unsuitability of these structures in wave impact zone and on beaches generally. 	<ul style="list-style-type: none"> Gabion repair will be requested as a wall extension is not proposed at this time. Maintenance would only be carried out to maintain public safety, not rebuild existing structure.

Issue Topic	Comment/s	Response	Proposed Action/ Report Amendments
Water quality	<ul style="list-style-type: none"> Water quality when water is ponding is concern – health and tourism impact. ECZMC needs to address issues where significant and exposed to the tourist/visitor community. Suggestion to install a solar powered pump from a bore west of the footbridge to keep water flow at flushing levels. May require a weir. 	<ul style="list-style-type: none"> Out of scope of this project. Not consistent with Department of Primary Industries views or project objective to “Provide Council with an affordable and more effective solution for management of entrance breakouts than current beach management practices”. Council is considering the installation of warning signs at coastal lakes and lagoons to warn public about hazards, including health risks. 	<ul style="list-style-type: none"> ECZMC may choose to discuss.
Additional management option suggestions	<ul style="list-style-type: none"> Reset the northern wall to narrow the channel as it is at the footbridge, to effect a further southerly stream direction and minimize northerly breakouts. Place a large boulder/s in the centre of the creek (buried/submerged) near the gabion baskets to encourage southerly flow around the boulder/s. 	<ul style="list-style-type: none"> This option was not considered as the key control is the length of the wall. Council was seeking a low-cost option so options focused on extending the existing structure and on entrance/ beach management practices. It is proposed to build up sand on the inside of the northern wall as part of the management plan to direct the scour channel more to the south. Assuming the boulders were large enough not to be washed away by flood flows or storm waves they would simply settle to the entrance scour level during a breakout as sand is washed out around and beneath them. Boulders would need to be in the form of a rip-rap wall connecting to the gabion wall in order to train flows. 	<ul style="list-style-type: none"> Paragraph added to Section 4.3.2 (page 33), “In addition to an extension, consideration could be given to building a rock rip-rap training wall to the bridge to achieve a slight narrowing/ deflection of the existing northern wall alignment to further assist in directing flows to the south. Costs and the potential for excessive beach scour due to higher flow velocities through a narrower channel would need to be considered at the detailed design stage, along with redesign of the stormwater outlet at the entrance”. No amendments proposed. Not a feasible option.

Issue Topic	Comment/s	Response	Proposed Action/ Report Amendments
Additional management option suggestions (cont'd)	<ul style="list-style-type: none"> Place a large boulder/s in line with the berm to encourage scouring at the point to create a low point. A 'rubble drain' - from the ponding area just east of the footbridge build a rubble drain at grade to the surf water's edge at low tide or whatever. Direction would be south east pointing. Exposure of the drain would be expected to occur on occasion and at that section there would be flat rock cover / top. 	<ul style="list-style-type: none"> Response as above As sand is free draining albeit with some resistance to permeability, water is ponding due to the height of the water table where the back beach level is low. A rubble drain structure on the beach would be damaged (quickly destroyed) by wave action. The spaces between the rubble in the drain would quickly fill with sand, so effectively it would end up behaving as the beach does. 	<ul style="list-style-type: none"> No amendments proposed. Not a feasible option. No amendments proposed. Not a feasible option.



Google Earth Pro V 7.1.4.1529. (19/11/2013). CNES / Astrium 2015 [10 July 2015]

REPORT

Whartons Creek

Entrance Management Study and Plan

Client: Wollongong City Council

Reference: M&W8A0530R001D03

Revision: 04/Final

Date: 23 December 2015

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Document title: Whartons Creek

Document short title: Whartons Creek Entrance Study

Reference: M&W8A0530R001D03

Revision: 04/Final

Date: 23 December 2015

Project name: Whartons Creek Entrance Management Study and Plan

Project number: 8A0530

Author(s): H Nelson, G Blumberg, B Morgan

Drafted by: H Nelson

Checked by: G Blumberg

Date / initials: GPB 23/12/15

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Appendix B Entrance Surveys
Appendix C Stakeholder Feedback on Management Options

Executive Summary

Whartons Creek is located at the northern end of Bulli Beach. The entrance is trained by gabion walls on both sides and is intermittently closed and open to the ocean. Migration of the entrance breakout channel to the north towards Bulli Surf Life Saving Club (SLSC) can result in the development of a steep erosion scarp and back beach scour over a lateral distance of up to 150 m. This results in beach safety and amenity issues and impacts on beach accessways and dune vegetation.

This study sought to develop an affordable, low-key management strategy to prevent or reduce the likelihood of creek entrance migration to the north through: analysing available data to identify factors influencing entrance breakout and orientation; assessing past entrance management practices; and consulting with stakeholders with local knowledge of Bulli Beach and the behaviour of the Whartons Creek entrance.

Based on an assessment of likely costs, effectiveness, advantages and disadvantages (including potential environmental impacts), six feasible options were identified comprising sand relocation/ beach reshaping, mechanical breakout of the entrance and two options for extension of the existing northern training wall. Following consultation with Bulli SLSC, the Wollongong Estuary and Coastal Zone Management Committee and Council staff, a combination of options was selected for entrance management.

This report incorporates the subsequent Entrance Management Plan for Whartons Creek based on the preferred management strategy:

- of periodical relocation of sand from the south side to the north side of the entrance in conjunction with cleaning/ regular removal of sand from the Bulli ocean pools, once certain triggers are met; and
- very infrequent event-based relocation of sand or mechanical entrance breakout prior to/ at the commencement of an intense rainfall event.

This management strategy would be evaluated after three years, based on a comprehensive monitoring program. Should this strategy be considered unsuccessful in terms of effectiveness in preventing periodical issues associated with beach safety, amenity and access or with regard to benefit-cost, an alternative management strategy would be implemented comprising a geotextile sand-filled bag extension of the northern gabion entrance training wall.

1 Introduction

1.1 Background

Whartons Creek is located within the Wollongong Local Government Area (LGA) and flows from its headwaters in the Illawarra Escarpment through Bulli to the northern end of Bulli Beach, see **Figure 1**. The creek entrance is trained by gabion walls on both sides and is intermittently closed and open to the ocean. Migration of the entrance breakout channel to the north towards Bulli Surf Life Saving Club (SLSC) can result in the development of a steep erosion scarp and back beach scour over a lateral distance of up to 150 m. This results in beach safety and amenity issues and impacts on beach accessways and dune vegetation. This project, to reduce impacts from creek breakouts to the north, was identified in the *Dune Management Strategy Implementation Plan*, endorsed by Wollongong City Council (WCC) in August 2013.



Figure 1 Whartons Creek Locality

Plates 1 to 2 illustrate the severity of erosion due to breakout channel scour. **Plate 3** shows closed beach accessways and warning signage installed by Wollongong City Council (WCC) when there is a risk to public safety and **Plate 4** shows damage to a board and chain beach access one month after a breakout.



Plate 1 Breakout channel scour (WCC 28/6/2014)



Plate 2 Steep scarp near SLSC (WCC 19/11/2013)



Plate 3 Closed beach accessway (WCC 19/11/2013)



Plate 4 Damaged beach access (WCC 27/12/2013)

1.2 Study Objectives

To address the impacts of breakout channel scour to the north, WCC commissioned this study with the objectives being to:

- Provide Council with an affordable and more effective solution for management of entrance breakouts than current beach management practices.
- Develop a formal Entrance Management Plan so Council can obtain one approval/ licence covering ongoing entrance management.
- Prepare a Review of Environmental Factors (REF) for entrance management which can be periodically updated as required.

1.3 Scope of Work

The scope of work for this study comprised:

- Review of relevant reports including coastal and estuary processes studies, and plans and strategies including entrance plans/ policies for other Wollongong LGA intermittently closed and open lakes or lagoons (ICOLLs) for the purpose of informing this study.
- Site inspection and discussions with WCC, Office of Environment and Heritage (OEH) staff and Bulli SLSC members on current/ past entrance/ beach management practices.
- Data review and analysis including records from an OEH automatic recorder in Whartons Creek (water level and salinity), rainfall (Bureau of Meteorology (BoM) Bellambi Station), offshore wave data (Port Kembla directional waverider buoy), topographical surveys and photomonitoring.
- Options Identification, taking into account WCC's objectives for the study.
- Options Assessment with regard to likely effectiveness in managing creek breakout channel direction, estimated costs and potential impacts e.g. on beach amenity and creek ecology.

1.4 Acknowledgements

The Entrance Management Plan was developed with input from Council staff including the Project Manager and works and beach services staff; Bulli SLSC, OEH and Wollongong's Estuary and Coastal Zone Management Committee (ECZMC). The study was prepared with funding assistance from OEH's Coastal Management Program.

1.5 Consultation

Issues associated with northern entrance channel migration, identified in correspondence to WCC and as illustrated in **Plates 1 to 4** are:

- impact on beach use and access to and from the beach
- temporary closure and damage to beach accessways
- stagnant water from Whartons Creek ponding on the beach.

The Bulli SLSC in a letter to WCC in support of the grant application for this study, provided the following information on the impacts of creek scour to the north and associated restricted beach access.

- Patrol equipment (flags, rescue boards etc) needs to be carried around past Bulli Rock Pool over the exposed rock platform
- Club's All Terrain Vehicle (ATV) has had to tow the trailer with Inflatable Rubber Boat (IRB) to Woonona Beach (south of Bulli Beach) to launch the IRB for patrols.
- Patrol members need to monitor the dune in case of scarp collapse, as well as monitoring the rock pool and surf.
- Lack of beach access impacts on training and surf skis have to be carried over the rock platform to launch at Bulli Beach.
- Nipper activities have to be relocated to a wider section of the beach several hundred metres to the south.
- The steep scarp is a hazard to SLSC junior members as well as the general public.

The SLSC President also advised that:

- The creek entrance channel seems to deviate north nearly every summer (there are no specific records of this apart from photos provided for the study) and that it has a long history of going north.

The study findings and potential management options were presented to representatives of Bulli SLSC, WCC works and beach services staff, and the ECZMC on 14 July 2015. A working draft of this document was then circulated to these stakeholders with an invitation to comment on the study and management options. Questions raised following the presentation are addressed in this report and feedback on the preferred options was used to develop the Entrance Management Plan.

1.6 Relationship to Council's Strategic Planning

This document has been prepared as a deliverable of the WCC Annual Plans 2014-15 and 2015-16. The specific action to develop this plan fits within the Integrated Planning and Reporting (IPR) Framework:

Wollongong 2022 Community Strategy Plan Community Goal: *1 We value and protect the environment.*

↳ Wollongong 2022 Community Strategy Plan Objective: *1.1 The natural environment is protected and enhanced.*

↳ Wollongong 2022 Community Strategy Plan Strategies:
1.1.3 The potential impacts of natural disasters, such as those related to bushfire, flood and landslips are managed and risks are reduced to protect life, property and the environment.
1.2.1 A suite of actions to manage and protect against the future risk of sea level rise is enacted.

↳ Delivery Program 2012-2017 5 Year Actions:
1.1.3.2 Implement a coordinated approach to floodplain and stormwater management
1.2.1.1 Finalise and Implement the Coastal Zone Management Plan

↳ Annual Plan 2014-15 and 2015-16 Annual Deliverables:
Commence the Whartons Creek Entrance Management Plan
Continue implementation of priority actions from the Dune Management Strategy.

Within WCC's IPR, this document can be described as a Supporting Document – Implementation Plan Proposal. Supporting Documents include long, medium and/ or short term outcomes which support the development of IPR legislated documents, such as the Community Strategic Plan, Delivery Program and Annual Plan.

1.7 Other Relevant Plans and Strategies

A brief summary of relevant coastal, estuary and dune management plans follows. Further information on coastal hazards, catchment flooding and entrance management studies can be found in **Appendix A**.

1.7.1 Coastal Zone Management Plan

The *Wollongong Coastal Zone Management* (BMT WBM Draft 2012) identified a number of public assets at risk from coastal hazards at Bulli Beach, including the SLSC and pedestrian/ cycle path. It was recommended that, prior to any future asset upgrades/ redevelopment, assessments be made to

determine whether the asset should be relocated, or redesigned to withstand impacts from coastal hazards.

1.7.2 Estuary Management Plan

Management Actions identified for Whartons Creek in the *Estuary Management Plan for Several Wollongong Creeks and Lagoons* (GHD 2007a) included to:

- establish and maintain a well vegetated riparian zone using locally indigenous plant species
- investigate re-grading of the creek banks to provide a less steep and wider riparian corridor
- stabilise the dune at the entrance and revegetate behind the gabions which form the entrance training walls.

1.7.3 Floodplain Risk Management Plan

The *Combined Catchments of Whartons, Collins and Farrahars Creeks, Bellambi Gully and Bellambi Lake Floodplain Risk Management Study and Plan* (Lyall & Associates 2014) made the following recommendations for the Whartons Creek catchment:

- construction of a flood deflection levee on the western (upstream) side of Franklin Avenue near the railway corridor (see **Figure 1**)
- replacing the existing Franklin Avenue culverts with a bridge
- upgrading the retarding basin near Gordon Hutton Park (west of the railway corridor).

These recommendations were to address overland flooding to the northeast. Overbank flooding from Whartons Creek downstream of Franklin Avenue was not identified as an issue.

1.7.4 Dune Management Strategy for the Patrolled Swimming Areas

The *Wollongong Dune Management Strategy for the Patrolled Swimming Areas of 17 Beaches* (GHD 2014) considered actions to improve sight lines for surf lifesaving patrols while also maintaining recreational amenity and beach access. Options identified were to build an observation tower, build a tower and remove vegetation from the frontal zone, or raise the level of the observation area at the Bulli SLSC. It was noted that removal of stabilising dune vegetation increases the risk of impacts from coastal hazards.

The *Dune Management Strategy Implementation Plan* (2013) included the following options in relation to Bulli Beach: assess status of seawall for protection against coastal hazards; build a tower; removal of vegetation from the frontal zone and reshaping; and the preparation of an entrance management policy for Whartons Creek (this project).

1.7.5 Waniora Point Restoration Plan

The *Coastal Processes and Restoration Plan for Waniora Point, Bulli* (WorleyParsons 2008) concluded that erosion of the Waniora Point Headland is predominantly a surficial process and that the rock pools (children's pool and main pool) at Waniora Point are unlikely to be causing significant effects on sediment transport processes. Development of a landscape master plan was recommended incorporating fencing and vegetation to control access at the headland. To reduce the frequency of works to remove sand from the children's pool a number of pool modifications were provided for consideration, along with other suggestions such as relocation and/ or demolition of the existing children's pool.

2 Description of Site

2.1 Historical Changes

The following information is summarised from WorleyParsons (2008), with additional information provided from WCC and with reference to available historical aerial photographs.

- The first rock pool, constructed in 1903, was located to the south of the current pool which was built in 1935.
- Heavy mineral mining for titanium was undertaken at Bulli Beach from 1953.
- A retaining wall/ seawall (now buried in the vegetated dune) is located in front of the SLSC and extends south for about 70 m. An early 1950s photo (**Plate 5**) provided by Bulli SLSC shows the sandstone wall in the background, and a 1958 photo shows the wall and steps in front of the SLSC (**Plate 6**). WCC excavated two test pits in front of the SLSC in 2014 that revealed the wall was constructed of hand-packed sandstone with rendered face. It was founded on beach rounds/ armour layer without a lower footing bed or piling evident. WCC's geotechnical engineer concluded that the wall appears too low and is of a construction that falls well short of current engineering standards for seawalls.
- Excavation through the dunes and Waniora Headland for the sewer main occurred in the 1970s.
- The 1948 aerial photo (**Plate 7**) shows the Whartons Creek entrance in its current position with limited riparian vegetation and minimal dune vegetation. The 1986 aerial photo (**Plate 8**) shows the alignment of the 1950s wall with Norfolk Island Pines directly behind this. The 1986 photo (**Plate 9**) shows recent dune planting. The 1993 aerial photo (**Plate 10**) clearly shows the gabions on the northern side of the creek entrance and establishment of dune vegetation and beach accessways seaward of the now buried sandstone wall.
- From a review of historical aerial photographs between 1948 and 2006, when Whartons Creek was open it generally meandered to the north or directly southeast on Bulli Beach, although the entrance was usually closed.
- As shown in the aerial photographs, the sand/ vegetation interface at the northern end of Bulli Beach is more seaward than in 1948, with dune rehabilitation works in the mid-1980s leading to substantial seaward migration.



Plate 5 Sandstone wall early 1950s (Bulli SLSC)



Plate 6 Sandstone wall and steps 1958 (Bulli SLSC)



Plate 7 1948 Aerial photograph showing area largely devoid of vegetation and original rock pool (WCC)



Plate 8 1986 Aerial photograph showing back beach devoid of dune vegetation (WCC)



Plate 9 1986 Photograph showing recent dune planting and breakout to north (OEH 1986)



Plate 10 1993 Aerial Photograph showing established dune vegetation (WCC)

From Bulli Beach photogrammetry (1961 to 2005) and a 2013 onground survey, GHD (2014) calculated that at the northern end of the beach the:

- beach width ranged from 15 to 50 m prior to the dune rehabilitation works, and from 30 to 40 m in the period after these works
- beach volume ranged from 70 to 180 m³/m before the works, and from 160 to 190 m³/m after the works
- dune volumes ranged from 60 to 90 m³/m in the pre dune works period, and from 120 to 130 m³/m in the post works period
- dune height ranged from 2 to 3 m AHD before the works, and from 4 to 5 m AHD after the works.

A plot of the 2 m contour from available photogrammetry between 1961 and 2005 by CLT (2010) shows the seaward migration of the shoreline between these dates and the impact of beach erosion as a result of the 1974 storms (see **Appendix A**). The most seaward position of the 2 m contour (1972, 1993 and 2005), i.e. when the beach was in an accreted state, is approximately 40 m out from the end of the northern gabion wall. Sections produced from WCC surveys in 2014/2015 indicated the position of the 2 m contour was between about 30 to 40 m out from the end of the northern gabion wall, hence the beach is currently in a similarly accreted state.

2.2 Foreshore Use

The Bulli SLSC and Bulli Beach Café are located at Waniora Point as well as the children's and main rock pools, see **Figure 2**. The northern end of Bulli Beach is a popular patrolled area for locals and tourists, with the Bulli Tourist Park and Ruby's Kiosk located on the southern side of Whartons Creek. The flagged swimming area can be anywhere between the SLSC and up to 100 m south of Whartons Creek, depending on conditions. **Plate 11** shows the flagged area near the SLSC in January 2015, with the creek channel meandering to the northeast.

The beach has a gentle grade to the vegetated dunes at the rear. There are two formal beach accessways through the dune between the creek entrance and SLSC, plus a sand access ramp for the SLSC's ATV. Grassed open space with a playground is located behind the dunes. A shared pedestrian/ cycle path provides access along the beach through the grassed open space. Carparks are located on the northern side of Waniora Point and the northern side of Whartons Creek.

2.3 Zoning and Tenure

Under the *Wollongong Local Environmental Plan 2009*, downstream of the railway corridor, the creek is zoned IN2 General Industrial where it crosses Franklin Avenue, E2 Environmental Conservation, RE1 Public Recreation either side of Artis Street, then R2 Low Density Residential through the Waniora Public School and Bulli High School grounds to Farrell Road. East of Farrell Road, the creek and entrance area are zoned RE1 Public Recreation. The RE1 zone along the foreshore extends about 75 m seaward of the shared pedestrian/ cycle path creek crossing (footbridge) and cuts through the vegetated dune system. The creek entrance and beach/ dune seaward of this are unzoned.

The foreshore RE1 zoned land is Community Land and the unzoned foreshore land is Crown land. The Whartons Creek entrance channel and beach are within Crown land reserved for recreation (Reserve 81722), land reserved for future public requirements (R1011268), and land below Mean High Water Mark reserved from sale or lease generally (R56146) (NSW Trade & Investment 2015).



Plate 11 Flagged swimming area north of creek (WCC 23/1/2015)

2.4 Topography and Geology

East of the railway corridor, the Wollongong Geological Sheet (Bowman 1974) shows alluvium, gravel, beach and dune sand to the north of Whartons Creek, with levels rising up to 15 m AHD. Australian Height Datum (AHD) is approximately equal to Mean Sea Level (MSL). South of the creek and west of the Bulli Tourist Park is fine to medium grained, bioturbated andesitic sandstone with interbedded quartz-lithic sandstone grey mudrock, carbonaceous mudrock coal and laminates. Ground levels rise more steeply on the southern side of the creek, up to a high point of 27 m AHD near the railway corridor. Dune crests are about 4 m AHD to the north of the creek entrance and up to 6 m AHD to the south.

2.5 Water Quality

WCC monitored water quality at 36 sites in 23 creeks and lagoons on approximately a monthly basis between August 2002 and March 2006. One site was located within the freshwater reach of Whartons Creek. Monitoring results were compared to ANZECC (2000) guidelines for fresh and marine waters, using the trigger values for the protection of aquatic ecosystems in slightly to moderately disturbed systems. Faecal coliform results were assessed against trigger values for recreational activities. Results were presented in five categories, e.g. meeting guideline criteria for less than 10% of the time over the monitoring period, ranging to at least 75% of the time.

Results for Whartons Creek indicated dissolved oxygen saturation values were low (met the guidelines only 10 to 25% of the time), nutrient concentrations were elevated (nitrate concentrations met the guidelines only 10 to 25% of the time) as were copper and zinc (copper only met the guidelines 10 to 25% of the time). Faecal coliform counts met the guideline criteria for primary contact recreation 25 to 50% of the time.

A water quality snapshot at four sites undertaken by GHD (2007b) during ecological surveys in March 2007 also found low dissolved oxygen concentrations (4.2 to 5 mg/l), turbidity ranging from 11 to 17 NTU,

pH of 7.6 to 7.9 and electrical conductivity of 706 to 795 $\mu\text{S}/\text{cm}$ indicating freshwater conditions. It was noted that water quality sampling took place during a period of wet weather when the entrance was open which would have resulted in higher turbidity levels due to catchment runoff.

2.6 Ecology

Estuarine vegetation along Whartons Creek is confined to an area approximately 200 m long and 10 m wide, largely surrounded by mown Kikuyu Grass. Dense Common Reed and Sea Rush (approximately 2 to 5 m wide) line both sides of the creek and grade into terrestrial vegetation west of the Bulli Tourist Park bridge. Swamp Oak and the introduced Lantana are also scattered along the creekline. Beach grasses including Hairy Spinifex, Sea Rocket, Beach Daisy and Beach Pennywort fringe the entrance bar. Beach grasses grade into coastal dune vegetation which includes Coastal Tea Tree, Coastal Wattle, Coastal Rosemary and the introduced Lantana and *Senna pendula* (GHD 2007b).

The estuarine reaches of Whartons Creek provide limited habitat for fauna but do provide potential foraging opportunities for species such as common microchiropteran bats, insectivorous birds and reptiles. The entrance bar and shallow areas of the creek provide potential foraging habitat for a range of common coastal species. A number of common bird species were recorded within the estuarine reaches including the Welcome Swallow, Australian Raven and Silver Gull. Although the threatened Sooty Oystercatcher was recorded near the entrance berm, there is limited foraging habitat available for this species within the creek itself (GHD 2007b).

A fish survey for Whartons Creek in March 2007 returned 263 individuals comprising six species. Whartons Creek was the least diverse of the four Wollongong LGA creeks/ lagoons sampled, with 85% of the fish being Flathead Gudgeon and 10% Sand Mullet. The remaining 5% comprised Sea Mullet, Longfinned Eel, Smallmouth Hardyhead and the introduced Mosquito Fish. A macroinvertebrate survey indicated generally lower overall diversity compared to other creeks (GHD 2007b).

GHD (2007b) attributed the low diversity and abundance of aquatic fauna to:

- limited tidal flushing
- lack of suitable nursery habitat (mangroves, seagrasses, saltmarsh) and tidally inundated mud flats
- poor water quality and riparian habitat condition.

2.7 Infrastructure

East of the railway corridor, Whartons Creek flows via culverts under the Franklin Avenue bridge crossing at Artis Street, culverts under Farrell Road and bridge crossings at the Bulli Tourist Park and creek entrance. Stormwater system information provided by WCC indicates approximately 13 pipelines discharge to Whartons Creek in this reach.

Just to the west of the tourist park bridge, a 370 mm diameter pipe discharges to the creek, between the footbridge and the tourist park bridge a 600 mm diameter pipe discharges to the creek and further east a 750 mm diameter pipe discharges into the northern side of the entrance, downstream of the footbridge, see **Figure 2**. WCC records indicate that the vertical distance to the invert of this pipe is 1.09 m. The creek bank height (top of gabion baskets) in this location is 2.86 m AHD, therefore the invert level of the outlet is approximately 1.77 m AHD. The level of the concrete plinth under the pipe is 1.43 m AHD.



Figure 2 Whartons Creek Features and Infrastructure

As shown in **Figure 2** a 1200 mm diameter sewer main traverses Bulli Beach east of the shared pedestrian/ cycle path and the tourist park. A pit and vent is located immediately to the north of where the main crosses Whartons Creek. The level of the sewer main is estimated to be at around MSL or 0 m AHD (WorleyParsons 2008).

The pedestrian/ cycle path links to the beach accessways either side of the creek. The footbridge deck level is 4.0 m AHD on the northern side and 4.5 m AHD on the southern side (bridge slab is 0.66 m thick). The width of the creek channel (waterline width) under the bridge at 11.15 am on 13 March 2015 was 10.4 m and the distance from the underside of the mid-point of bridge to the waterline was 1.82 m. The entrance was closed. The gauge immediately upstream of the bridge recorded a water level of 1.69 m AHD at this time.

The bridge to the tourist park is about 90 m to the west of the footbridge and is about 10 m wide. The channel width under the bridge around 11.15 am on 13 March 2015 was 7 m. The distance from the underside of the bridge to the waterline was 1.85 m (bridge slab depth 0.35 m, so bridge deck level about 3.9 m AHD). Inquiries with the Tourist Park manager indicated the creek water level was about 0.9 m under the bridge during the last major flood (31 January 2008), a level of about 2.65 m AHD. Modelling by Lyall & Assoc. (2011) indicated a creek water level of 3 m AHD on the upstream side of the tourist park bridge for a 100 year Annual Average Recurrence Interval (ARI) flood event.

2.8 Entrance Condition and Training Works

As noted in **Section 1.1**, rock filled gabions line the creek on each side of the entrance below the footbridge, see **Plates 12** and **13**. The gabions appear to have slumped slightly on the northern side of the creek, leaving a gap between the stormwater headwall and creek bank (see **Plate 14**). At the beach end the gabions have collapsed, rocks have been removed, and at times broken wires protrude through the sand (see **Plate 15**).

GHD (2007b) noted that the estuarine section of Whartons Creek is relatively stable with only the left (north) bank between the footbridge and tourist park exhibiting moderately active erosion.



Plate 12 Northern side of Whartons Creek entrance



Plate 13 Southern side of Whartons Creek entrance



Plate 14 Stormwater pipe headwall



Plate 15 Gabion wires on beach (WCC 20/02/2015)

2.9 Entrance/ Beach Management

Based on discussions with WCC staff and review of recent monitoring data, **Table 1** provides a summary of past entrance management activities and artificial breakouts. Beach raking is also carried out at the northern end of Bulli Beach in summer.

Table 1 Summary of Beach/ Entrance Management Practices at Whartons Creek

Entrance Management Activity	Description and Date*	Estimated Frequency
Berm height management	Prior to 2009, WCC kept the berm low at the entrance in conjunction with pool maintenance activities. This management technique ceased following a review of work procedures.	Every 1-2 months
Entrance channel realignment and beach restoration	Following two breakouts to the north, one in 2009 and in late 2013, the beach did not re-establish naturally and major reshaping work was undertaken in October 2009 and on 7 February 2014 involving excavation of a channel straight out from the creek and moving excavated sand to the north to fill in the remnant creek scour channel at the toe of the dunes.	Every 2-5 years
Mechanical breakout (dry notch)	WWC has excavated a dry notch a couple of times in recent years to direct the pending natural creek breakout straight out to the ocean. Mechanical breakouts are not required for flood mitigation purposes, see Appendix A for more information.	Once per year
Unauthorised channel excavation	Members of the public have also been observed digging a channel across the beach berm to let creek waters flow straight out to the ocean when the channel has turned to the north. Correspondence to Council notes one such occurrence on 1 June 2014 and another attempt was evident in photos taken on 25 July 2014.	Up to 2 times per year
Build-up sand on north side of entrance channel	WCC builds up sand on the northern side of the creek entrance to block potential northern migration of the breakout channel. This work was undertaken just prior to 16 May 2014 and on 18 March 2015.	About 4 times a year

* Based on photomonitoring 21/2/2015-11/6/2015, other photographic records and discussions with WWC

As WCC has no adopted plan for management of Wharton Creek entrance, each time it is necessary to undertake major work, an environmental impact assessment and application has to be prepared to obtain a licence from the land owner (Crown Lands). The current licence, issued on 13 July 2014, is valid for two years. Previous licences were issued for shorter periods (January to June 2014) and for October 2009.

Building up sand on the northern side of the creek entrance to block potential northern migration of the breakout channel is undertaken in conjunction with removal of sand from the rock pools at the northern end of the beach, as well as the previous berm height management. Sand is removed from the children's section of the pool about every 4 weeks in summer and 6 weeks in winter when the pool is cleaned, with sand removed from the main pool about three to four times per year (WorleyParsons 2008). Sand removed from the pools is not used to build-up the northern side of the entrance but placed to the north at the base of Waniora Headland. This is considered an appropriate practice to maintain a sand buffer around Waniora Headland. Choosing to relocate sand southwards from the pools to the entrance would also increase the need for sand removal from the pools which is not desirable. Sand used to build-up the northern side of Whartons Creek is taken from the beach berm to the south.

3 Coastal and Estuarine Processes

3.1 Coastal Evolution and Morphology

The Illawarra escarpment produces steep stream profiles with a rapid gradient transition to the coastal plain. This results in decreased downstream channel capacity and large floodplains to accommodate floodwaters. This is reflected in the geomorphological characteristics of the Illawarra streams, which display compound channel morphologies as a result of the common recurrence of high magnitude flood events. Compound channel streams typically have an inner 'active channel' formed and maintained by frequent small flows and a larger 'macro channel' related to the higher and more infrequent flood volumes. Whartons Creek rises in the Illawarra escarpment and then flows in a channelised form through the coastal plain to the ocean. The creek is 3.4 km long and has a catchment area of 210.8 ha (GHD 2007b).

The Wollongong coastline illustrates the influence of the Illawarra escarpment with a higher occurrence of rocky headlands and protected short beaches compared to the longer beach and sand dune systems to the south (GHD 2007b).

Bulli Beach is a relatively straight 950 m long, south-southeast facing beach that extends south from Wianiora Headland to the lower Flat Rock. The entire beach is exposed to nearshore waves averaging 1.5 m, which usually maintain 4-6 rips, including permanent rips against the rocks at either end, and 2-4 shifting beach rips. The intervening bars are usually attached to the beach, but are separated by a trough during and following periods of high waves - conditions that can also generate a second outer bar running the length of the beach (Surf Life Saving Australia 2015).

The dominant process influencing the morphology of the NSW coast is the action of waves, particularly during storm events. Tidal influence is minimal as the coast is characterised as a micro-tidal zone. As a result, the majority of estuaries along the NSW South Coast are wave-dominated in their form, with fluvial input being the variable factor in determining their final morphology and functioning.

ICOLLs (intermittently closed and open coastal lakes and lagoons) fall under the wave-dominated barrier estuary classification. ICOLLs periodically open to the ocean during rainfall events and subsequently close through the action of tides and waves moving sand onto, and building the beach berm. ICOLLs and coastal creeks are generally narrow, shallow water bodies that develop on prograding coastal sequences formed from beach ridges, dunes and barriers (GHD 2007b).

Whartons Creek is a very small ICOLL, with an estimated volume of 1880 m³, based on an adopted water depth of 0.8 m and estuary area of 2350 m². Tidal processes would very rarely penetrate any distance upstream of the entrance, except during king tides and large ocean storm events. Wave action may bring sand into the creek during storm events. Fluvial processes are small in the estuary due to the limited catchment area, with no fluvial delta present (GHD 2007b).

3.2 Wave Climate

The dominant offshore wave direction along the Wollongong coast is from the SSE. The average annual wave climate from the Port Kembla waverider buoy is shown in **Figure 3**.

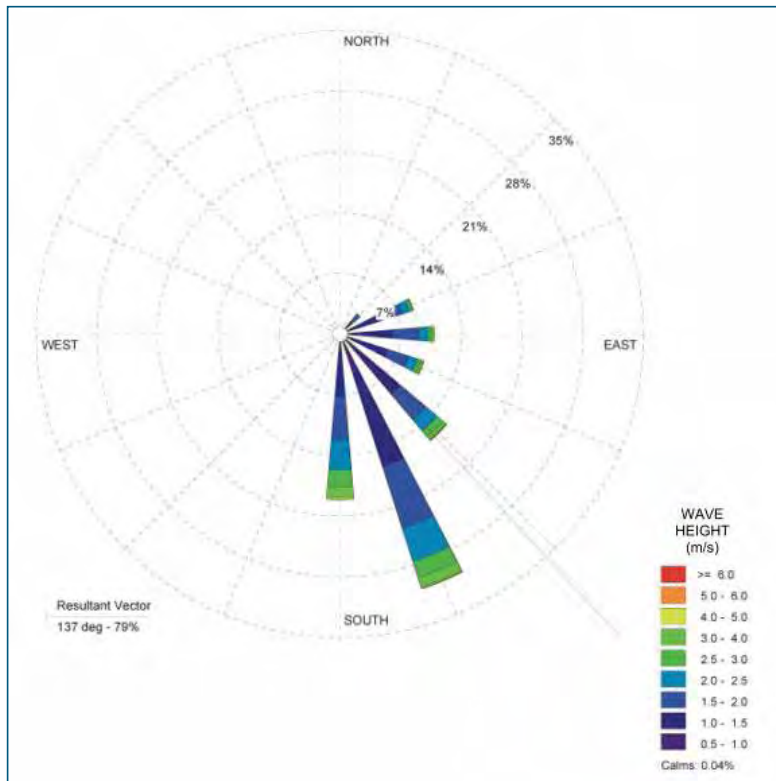


Figure 3 Annual Average Wave Climate Port Kembla (1992-2005) (CLT 2010)

CLT (2010) modelled nearshore wave heights in 6 m depths for a range of ARI storm events at two locations along Bulli Beach, immediately south of Whartons Creek entrance and at the southern end of the beach. Significant wave heights (H_s) near the entrance ranged from 4.03 m for a 5 year ARI event to 4.33 m for a 100 year ARI event, and at the southern end of the beach from 4.51 m for a 5 year ARI event to 4.89 m for a 100 year ARI event. Back-beach breaking wave heights for severe storms along the NSW open coast would typically vary between 2 and 3 m.

3.3 Water Levels

Water levels along the Wollongong LGA coastline vary mainly in response to tides. Other processes that can affect coastal water levels include storm surge, wave setup and sea level rise due to climate change. Water levels inside the entrance of Whartons Creek respond to freshwater flows within the catchment.

Predicted tides for the Wollongong area note respective mean spring and neap tide ranges of 0.7 and 1.2 m. Highest Astronomical Tide (HAT), the highest tide due to the gravitational effect of the moon, sun and planets, is 1.13 m AHD, or 0.5 m above Mean High Water Springs (MHWS). HAT is predicted to occur approximately once every 19 years on average.

Storm surge is due to the combined effect of inverse barometric setup and setup due to the wind shear pushing up water levels along the shoreline. Storm surge in severe events can reach 0.5 m, as it did in the Sydney region in the May-June storms of 1974.

Extreme elevated water levels predicted for Fort Denison in Sydney Harbour are representative of extreme still water levels for the Wollongong area and are summarised in **Table 2**.

Table 2 Extreme Elevated Water Levels at Fort Denison, Sydney Harbour (CLT 2010)

Average Recurrence Interval ARI (years)	Level (m AHD)
10	1.35
20	1.38
50	1.41
100	1.44

Sea level rise is predicted to occur as a consequence of climate change due to the thermal expansion of the oceans and melting of the polar and glacial ice sheets. Sea level in the Sydney region has risen by approximately 0.15 m over the past century. Over the last 20 years or so, sea level has been rising at 3 mm/year (CLT 2010). The former NSW Government sea level rise benchmarks of 0.4 m and 0.9 m above 1990 MSL, by 2050 and 2100 respectively, were adopted in previous WCC coastal zone and flood risk management studies. WCC is yet to adopt a formal sea level rise policy.

Whartons Creek water levels are measured at an OEH gauge operated by Manly Hydraulics Laboratory (MHL) just upstream of the footbridge, or approximately 130 m from the Mean Tide Line. Over the 16 month period from December 2013 to April 2015, measured water levels fluctuated between 0.7 m AHD and 2.5 m AHD. The mean water level over this period was 1.35 m AHD. A plot of the measured water levels is presented in **Figure 4**. Salinity levels are shown in **Figure 5**.

The water level response in the entrance is indicative of whether the entrance is open or closed to the ocean. The creek was closed for at least 2 months before February 2014, after which it broke out and remained open for about 1.5 months. The water level gauge was damaged in mid-March 2014 and not reinstated until the beginning of May 2014 during which a severe rainfall event of 115 mm in 24 hours occurred (such an event is predicted to occur up to once a year on average). The gauge was re-established at the beginning of May 2014 and remained operational though to the end of the analysed record in late April 2015. Other observations from the water level record are:

- At breakout the creek water level immediately drops to around 1 m AHD.
- The largest water level fluctuation associated with a breakout occurred in mid to late August 2014 when the mean water level in the creek fell over 1 m (water level prior to breakout was about 2.3 m AHD).
- The entrance remained essentially open and tidally ventilated from August 2014 to about the end of April 2015, a period of 8 months except for a brief period in early January 2015.
- During periods when the entrance was closed the sustained water level in the entrance did not drop below 1.5 m AHD, and on occasions was as high at 2.0 m AHD or even slightly higher.

3.4 Nearshore Coastal Processes and Sediment Transport

The interaction of tidal excursion, breaking waves on the beach, shoreline composition and morphology drive nearshore coastal processes.

The swash face slope at the creek entrance is typically 1V in 15H as indicated by surveys completed by WCC between July 2014 and April 2015, see **Appendix B**. The mean tidal excursion at the water line is therefore about 8 m. Typical offshore wave heights of 1.5 m with mean wave period of 6 s (CLT 2007) will shoal, break and runup the beach face for a distance of approximately 20 m. From time to time, the wave runup level will exceed the beach berm level which is typically around 2 m AHD, and overtop into the creek entrance. Furrows may form across the berm from the swash action and if the water level is sufficiently charged in the creek entrance, this process of water delivery into the creek and localised lowering of the berm could precipitate a minor breakout.

The water line position opposite the entrance is essentially a response to waves, currents and water levels, and supply of sand. During storms, waves will erode sand off the beach face leading to a landward translation in the water line. This action is reversed in subsequent fairweather periods when low height swell acts to rebuild the beach. Wave runup increases during storms, and the opportunity for overflow into the creek entrance also increases.

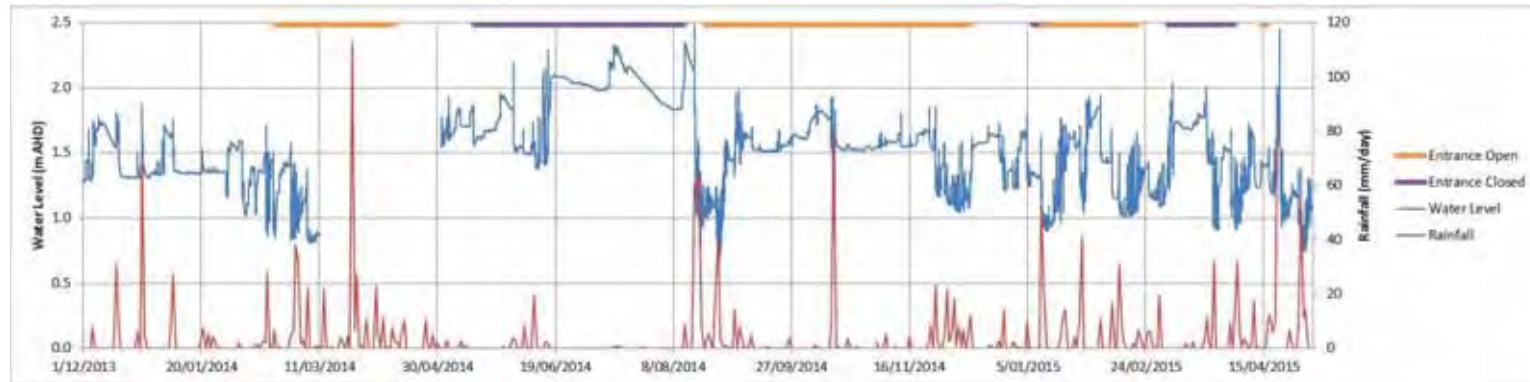
Net northerly longshore sand transport is expected at Bulli Beach due to the dominant SSE wave direction. However, there is no evidence of extensive net longshore transport as the beach is essentially compartmentalised between rocky reefs. As noted in WorleyParsons (2008), there may be some transport of sand from Woonona Beach around Flat Rock into the compartment.

In the case of cross-shore sand transport, an analysis of photogrammetric data between 1961 and 2005 found that Bulli Beach became flatter near MSL in 1974, presumably as a result of the major ocean storms, and it took until 1993 for the former beach slope to 'recover' (WorleyParsons 2008). CLT (2010) noted that the southern end of Bulli Beach experienced heavy erosion as a result of the 1974 storms, losing over 200 m³/m of sand in some areas. At the northern end of the beach some erosion was also experienced, but the extent of this was significantly less due to the wave protection offered by rocky outcrops that surround the headlands. Between 1974 and 1993, there was considerable accumulation of sand above the mean water level.

3.5 Salinity Regime

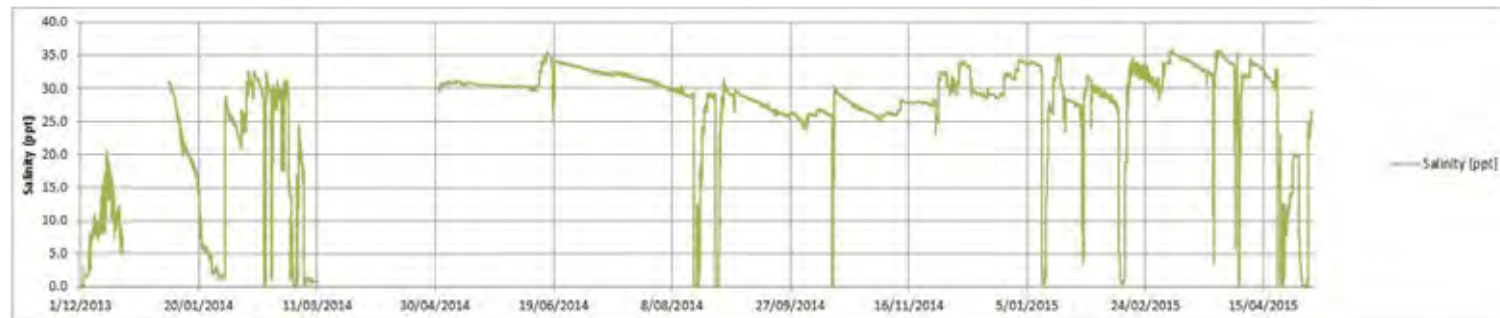
Salinity is also measured at the Whartons Creek entrance gauge. A plot of salinity concentration from December 2013 through to April 2015 is presented in **Figure 5**.

Salinity in the creek appears to approximate ocean salinity (> 25 ppt), except at particular times when the concentration drops significantly to almost zero. It is interesting that the periods of low salinity were very short lived, with ocean salinity levels rapidly re-established. It is noted that the entrance was open for long periods during the period of record. About 15 occasions can be counted over the 16 month period when salinity dropped in excess of 20 to 25 ppt. These marked salinity changes are due to freshwater inputs associated with relatively high rainfall events or wet periods of sustained lower rainfall as indicated by the rainfall records shown in **Figure 4**, associated with a breakout during which saltwater is purged from the entrance and lower creek. A sustained entrance opening would clearly lead to rapid re-establishment of oceanic salinity levels inside the entrance.



Notes: gaps in water level data due to gauge damage, where creek is not shown open or closed relates to times when the entrance was shoaled or just closing or gaps in photomonitoring.

Figure 4 Whartons Creek Water Levels and BoM Bellambi Station Rainfall Records December 2013-April 2015



Note: gaps in salinity data due to gauge damage.

Figure 5 Whartons Creek Salinity Levels December 2013-April 2015

3.6 Entrance Behaviour

3.6.1 Fluctuations in Beach Berm Levels

Surveys of the entrance area and adjacent beach were carried out by WCC monthly between July 2014 and April 2015. Survey plans are included in **Appendix B**. Shore-normal cross sections were extracted through the entrance throat, and 30 m north and south along the beach as shown in **Figure 6**.

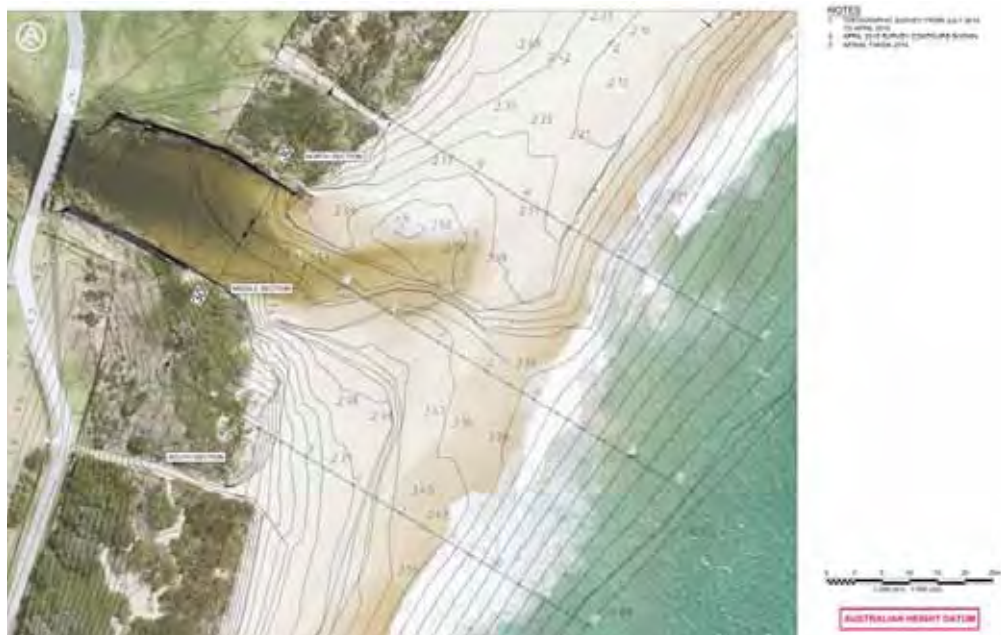
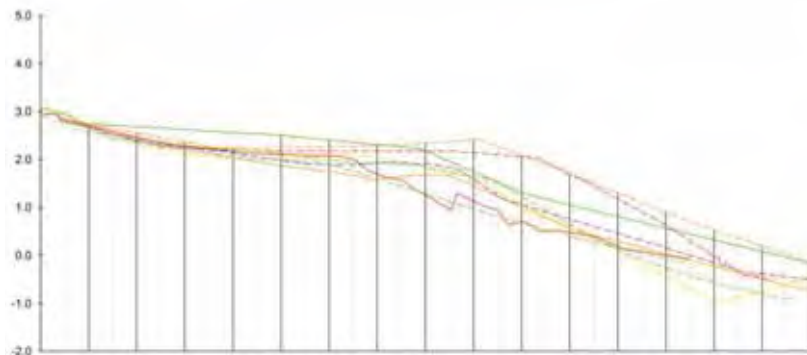


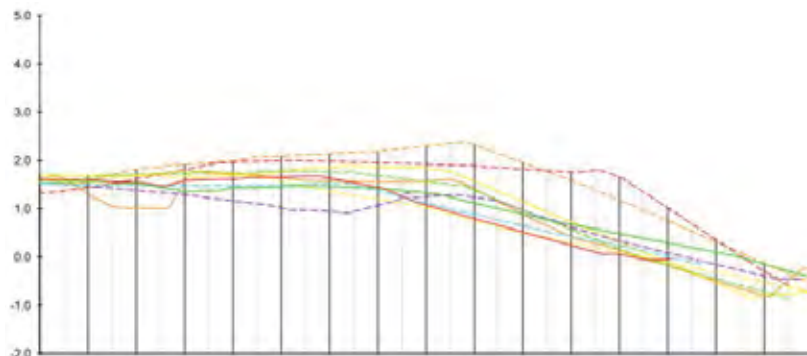
Figure 6 Location of Shore-Normal Cross Sections

The surveys show an accreted beach berm crest between 2.3 and 2.4 m AHD located about 30 m from the mean water line. The fluctuation in beach level at this crest point ranges up to 1.5 m (minimum depleted berm level approximately 0.9 m AHD), with the major breakout clearly shown between August and September 2014, and a lesser breakout shown between March and April 2015.

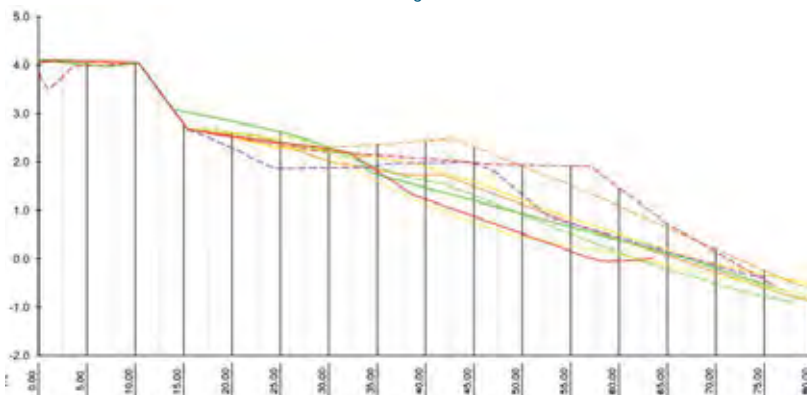
As expected, the recovery of the berm was delayed over the period the creek was open (August 2014 to February 2015). The cross sections show little bias in beach width or berm height variation overall between the sections north and south of the entrance throat.



Section North of Entrance



Section through Entrance



Section South of Entrance

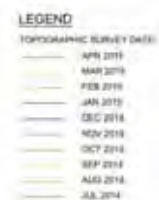


Figure 7 Cross Sections July 2014 to April 2015

3.6.2 Entrance Orientation

A close inspection was made of the monitoring photos taken by WCC to characterise the condition of the entrance as being open or closed, and to gauge what general orientation the entrance throat held in those conditions. Reference was also made to WCC's monthly surveys. A summary of the monitoring and rainfall data is provided below. **Plate 16** shows the entrance on 19 November 2013.



Plate 16 2013 major breakout to the northeast (Google Earth Pro V 7.1.4.1529. (19/11/2013). CNES / Astrium 2015)

- Following excavation of the creek channel directly out from the entrance on 7 February 2014 and using the sand excavated from this to fill the northern scour channel, the entrance channel remained open to at least mid-April with the orientation varying from south to southeast, see **Plate 17**. The data suggests the directional basis was more easterly through this two month period to early May 2014. Rainfall was relatively high during this period, up to a daily average of 22 mm between 21 and 28 March.
- From early May 2014 it appears the entrance started tracking northeast and action was taken by WCC on 16 May to prevent this by mounding sand on the northern side of the entrance, after which the entrance remained closed during a period when there was no rainfall.
- The entrance started flowing northeast again and on the 1 June 2014, two children dug a channel through the beach berm directly out from the creek allowing pooled water to flow directly to the ocean. This easterly opening was short lived and the entrance channel re-established to the north within a few days. By 13 June 2014, the entrance had closed and remained so for about 2 months when very little rain fell.

- The entrance was open again by 22 August 2014 after an average daily rainfall of 19 mm from 12 August 2014 and essentially remained so for 6 months. The entrance orientation first tracked east, then northeast. Overwash into the entrance during high seas was observed at the end of September, see **Plate 18**. Entrance shoaling was noted in late October 2014.



Plate 17 Entrance flowing southeast (WCC 3/4/2014)



Plate 18 Seas washing over berm into creek (WCC 4/9/2014)

- From early November the entrance tracked east, then northeast. Entrance shoaling was noted in early January 2015.
- After average daily rainfall of 27 mm between January 9 and 11, the entrance opened and tracked east, northeast and then north, see **Plates 19** and **20**. Entrance shoaling was noted in early March 2015.
- On 18 March 2015, WCC mounded sand across the channel north of the entrance to direct flow to the east, after which entrance shoaling was noted.
- Following an average daily rainfall of 28 mm between 16 and 23 April 2015, the entrance was flowing to the northeast before shoaling around mid-May 2015.
- The entrance was open again by 28 May and flowing to the northeast before shoaling by 11 June 2015.



Plate 19 Open entrance after heavy rain (WCC 11/1/2015)



Plate 20 Entrance open and flowing north (WCC 6/2/2015)

3.6.3 Factors Influencing Creek Openings and Orientation

Factors influencing creek breakouts, time over which the entrance remains open and entrance channel orientation include:

- **Rainfall intensity and duration:** Whartons Creek has a relatively small catchment and water volume, hence water levels within the creek respond relatively rapidly to rainfall events.
- **Exposure to swell waves:** the proximity of creek entrances to headlands and reefs affects their exposure to waves. Whartons Creek is located at the northern end of Bulli Beach which faces southeast and hence the entrance is directly exposed to waves from this direction. Waniora Headland and associated reefs provide some protection from swell waves from the northeast.
- **Wave climate:** as noted in **Section 3.4** the dominant offshore wave direction is from the SSE. However, swell waves reaching the shoreline are modified by refraction due to nearshore bathymetry and nearshore wave-induced currents (e.g. rips and longshore currents). Typically, nearshore wave action (onshore currents) and tidal currents act to rebuild the entrance berm after breakout (NSW Government 1990). However, extreme waves would erode the beach berm and major ocean storms are typically accompanied by high rainfall leading to entrance breakout.
- **Longshore currents:** these currents drive sediment transport along the beach and hence are responsible for differentials in beach berm height. Longshore currents are generated by waves breaking at an angle to the beach, by feeder currents to rip cells, and from longshore variations in water level resulting from nearshore wave conditions and wind stress. Discharges from small coastal creeks often flow alongshore within a nearshore channel before crossing the offshore bar at a rip location (NSW Government 1990).
- **Water level differential:** spring low tides can increase the intensity of an entrance opening (greater velocities and scour) due to the relatively large difference in water levels between the ocean and creek.

Analysis of Available Data from December 2013 to April 2015

The monitoring tasks undertaken by WCC have permitted an improved understanding of the morphological behaviour of the entrance. As discussed below, rainfall largely dictates the occurrence of entrance openings. Typical minor to moderate waves are of little consequence, and there was no evidence from analysis of data between December 2013 and April 2014 that the wave direction plays a part in entrance channel orientation. In addition, management interventions by WCC and others over this time did not result in a sustained redirection of the creek entrance channel once it had tracked to the north.

A sustained opened condition it would seem requires a sustained period of wet weather which is attributed to the relatively small catchment and waterway volume. If the entrance is closed during a period of low rainfall, it is unlikely to reopen and there is no suggestion from the data that a sustained opening can be triggered solely by a coastal (wave) storm event.

The average rainfall encountered over the August 2014 to April 2015 opening period (8 months) was slightly lower than during the February to April 2014 opening period (2.5 months), although there were short high rainfall intensity periods, specifically between the 9 and 11 January 2015, and between the 16 and 23 April 2015. The major creek opening event that occurred around the 23 April 2015 due to the East Coast Low only lasted about one week before the beach berm was re-established. Monthly rainfall totals for March 2014 (290.4 mm), August 2014, January 2015 and April 2015 were well in excess of long term (1997-2015) averages as shown in **Table 3**.

Table 3 Mean Monthly Long Term (1997-2015) and June 2014-May 2015 Rainfall Totals

Mean Rainfall	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
2014/2015	42.0	2.6	279.8	37.4	93.8	47.4	110.4	170.8	96.2	71.8	301.8	113.2
1997 - 2015	112.7	80.4	88.3	57.9	78.2	97.5	74.4	78.4	142.4	104.6	105.1	88.2

Using a water balance model and rainfall records (University of Wollongong station) from May 2006 to the end of April 2007, GHD (2007b) estimated the frequency of Wollongong coastal creek and lagoon openings. For this 12 month period there were seven rainfall events with a high probability of causing major estuary breakouts (24 hour rainfall exceeding 30 mm and/ or several smaller consecutive events), and a further nine events with the potential to generate minor breakouts (≥ 25 mm total rainfall in a three day period).

No correlation was evident from the available data between offshore wave direction and entrance channel breakout bias. An inspection was made of the wave climate during the monitoring period, with specific reference to average wave directions. Directional deepwater waverider buoy data for Port Kembla was available up to the end of 2014 and for Sydney to the end of April 2015. The Port Kembla data is representative of conditions at Bulli Beach. An attempt was made to correlate the offshore wave direction records between Sydney and Port Kembla in order to extend the wave information to cover the 2015 monitoring window, however a low correlation was observed and this was omitted. Accordingly, this limited the wave direction-entrance behaviour correlation assessment to a 10 month period ending December 2014, as shown in **Table 4**.

Mounding sand on the northern side of the entrance and artificial breakouts appear to do relatively little to prolong an easterly to southerly bias. Within a fortnight of mounding sand on the northern side of the entrance on 16 March 2014, the channel had largely re-established to the northeast. This was also essentially the case for similar work in March 2015.

The action of two children on 1 June 2014 may well have drained the pond which had formed at the entrance behind the berm, but did nothing to encourage or prolong an easterly bias in the entrance channel across the beach as noted in **Table 4**. The water level as recorded inside the entrance on 1 June 2014 was 2.19 m AHD at 10.00 am, dropping 0.5 m in about an hour and by up to 0.7 m by 5.00 pm.

Although relatively short lived, the most significant entrance modification affecting directional bias of the entrance was the beach reshaping work carried out by WCC on the 7 February 2014. Over the February through to April 2014 period the channel alignment was south to southeast, quite different from that observed over between August 2014 and April 2015 when the entrance retained an easterly to north easterly bias.

Table 4 Summary of Entrance Monitoring and Wave and Rainfall Data

WCC monitoring event	Photo monitoring/ survey dates	Available wave data between monitoring dates (Port Kembla buoy)				Average daily rainfall between photo dates (mm)	Entrance Condition					Shoaled/ Closing/ Just closed	Closed	Comments: green shading indicates management intervention by WCC or others
		Average Hso (m)	Average Tp (s)	Average wave direction (deg TN)	Max Hso (m)		Open	Open	Open	Open	Open			
							S	SE	E	NE	N			
1 photo	21-Feb-14						X	X						Reshaped beach to N on 7 Feb to make safe after severe northerly excursion of entrance
2 photo	28-Feb-14					2	X	X						
3 photo	7-Mar-14	0.9	10.7	139	2.0	14	X							
4 photo	21-Mar-14	1.0	9.9	107	2.1	2	X	X						
5 photo	28-Mar-14	1.4	10.2	125	2.4	22	X							
6 photo	3-Apr-14	1.1	8.4	133	1.9	4		X	X					
8 photo	11-Apr-14					6	X	X						
9 photo	16-May-14					0			X			X	X	Mounded sand on N side
10 photo	30-May-14					0						X	X	
	1-Jun-14									X			X	Northerly pond on beach breached by kids
	3-Jun-14							X						Pond emptied and entrance reestablished to north in few days
survey	8,9,10,14-Jul												X	
11 photo	13-Jun-14	1.6	9.0	148	3.0	3							X	
12 photo+surv	27-Jun-14	1.4	10.5	165	4.1	0							X	
13	11-Jul-14	1.3	10.4	149	2.5	0							X	
14	25-Jul-14	1.2	9.8	134	3.4	0							X	Unauthorised attempt to breakout entrance
15	12-Aug-14	1.2	11.9	153	3.1	0							X	
16	22-Aug-14	1.8	12.4	157	2.5	19			X					Wave data missing 16-23 Aug
17	4-Sep-14	1.6	10.2	112	2.1	8			X	X				Wave data missing 3-4 Aug
survey	9-Sep-14								X					
18	19-Sep-14	1.3	9.4	141	2.7	1			X					Wave data missing 4-7 Aug
19	2-Oct-14	1.4	9.0	121	2.9	0			X		X			
survey	2,7-Oct-14								X					
20	16-Oct-14	1.4	8.6	93	2.2	6			X					Wave data missing 14-16 Oct
21	31-Oct-14					0			X			X		Large wave data gaps
survey	5,6-Nov-14								X					
22	13-Nov-14	1.5	8.9	145	2.9	0			X					
23	28-Nov-14	1.5	9.6	135	2.4	3			X					Wide opening - 23mm on 27 Nov
survey	3-Dec-14								X					
24	12-Dec-14	1.8	9.2	104	4.3	6			X	X		X		
25	9-Jan-15					2			X			X		
26	11-Jan-15					27			X	X				Recent opening, deep channel through berm, 53mm on 11 Jan
survey	19-Jan-15								X					
27	23-Jan-15					4			X	X		X		
28	6-Feb-15					5			X			X		
survey	18-Feb-15								X					
29	20-Feb-15					4			X					Recent opening
30	6-Mar-15					3			X		X	X		
survey	17-Mar-15								X		X		X	
31	19-Mar-15					0			X				X	Pool head facing E, sand mounded on N side on 18 March
32 photo+surv	16-Apr-15					5			X			X		
33	23-Apr-15					28			X					Major opening, dune erosion due to East Coast Low
34	30-Apr-15					2			X			X		
35	18-May-15								X			X		
36	28-May-15								X			X		Minor opening
survey	3-Jun-15								X			X		
	11-Jun-15								X			X		Significant opening before current closing indicated by wide and low berm

Notes: where unshaded cross notes channel direction, entrance was only open on high tide or prior to mounding sand on north side or no observations were available.

3.6.4 Potential Impacts of Climate Change on Entrance Behaviour

The potential impact of climate change on rainfall patterns in temperate regions is predicted to be an increase in the frequency and intensity of storm events which could lead to an increase in estuary breakouts. This may be offset to some degree by rising sea levels causing transgressive migration of barrier systems and an increase in berm height, leading to higher ICOLL water levels being required for estuary breakouts (GHD 2007b).

4 Entrance Management Options

4.1 Do Nothing/ Reshape Beach after Breakout

The do nothing option would mean no management intervention to direct creek breakouts and keeping the current configuration of the trained entrance and gabion baskets. This does not mean that creek breakouts would follow a natural cycle as the impact of the trained entrance is likely to have increased the frequency of natural breakouts. Based on a comparison of water level data (1992-2003), CLT (2007) found that the average annual number of breakouts for Towradgi Lagoon (which is also trained by gabion baskets) was almost twice that of the untrained Fairy Lagoon. However, it was noted that water level data prior to installation of the gabions was not available to confirm the impact of the training works.

As noted in **Table 1** major erosion occurred at the northern end of Bulli Beach in 2009 and 2013 which resulted in major impacts on beach amenity and access as described in **Section 1.5**. Less significant events would also impact on beach amenity and access, requiring beach maintenance. Based on this, it has been assumed that significant impacts due to northward migration of the entrance channel could occur every 2-5 years. Costs would still be incurred for the 'do nothing' option as board and chain beach accessways would need to be repaired/ raised as sand levels built up. There would also be costs associated with maintaining/ replacing the gabion baskets. As shown in **Plate 15**, some of the gabion baskets are damaged, with broken wires posing a potential safety issue.

Other 'costs' associated with the 'do nothing' option include additional time to set up for beach patrols and increased emergency response times when normal pedestrian and vehicular access from Bulli SLSC is not possible to due to the steep scarp. As noted in **Section 1.5**, SLSC patrol members also need to monitor beach goers (especially children) to ensure they are not at risk from collapse of the steep scarp, as well as monitoring those in the rock pools and surf.

If no entrance management activities were undertaken there would continue to be periodical damage to the vegetated dune north of the creek, together with damage to beach and access for WCC Lifeguards and Surf Life Savers. Recovery of the beach following scour from the entrance channel is likely to be slow (months) and, in the past, impacts have been considered unacceptable necessitating creek realignment and beach restoration as described below.

The last creek diversion works undertaken by WCC in February 2014 involved excavation of an area approximately 3 m wide by 10 m in length to a depth of 1 m (30 m³ of sand). This sand was placed on the northern side of the excavated channel and then moved by a dozer and spread over the back of the beach to fill the creek scour channel as shown in **Plate 21** (WCC 2013). The cost associated with creek realignment and reshaping the beach was approximately \$20,000. Based on monitoring data, the impact of these works resulted in a south to southeast entrance channel orientation for only about two months before reshaping of the beach berm under natural processes resulted in the entrance channel reverting to the east/ northeast.



Plate 21 Reshaping of beach/ dune following entrance scour (WCC Feb 2014)

4.2 Manage Berm Height/ Dry Notch

4.2.1 Build-up Northern Side of Entrance

This is the current WCC approach and is undertaken periodically in conjunction with ocean pool cleaning, while the machinery is already on the beach. It involves moving sand from the beach berm to the south of the entrance and mounding this up on the northern entrance bank as shown in **Plates 22 and 23**. At the time of the 2014 photo (**Plate 22**) monitoring notes indicated that the creek was only just closed (tidally). In 2015 (**Plate 23**), it was noted that sand had been placed the previous day as the entrance had started deviating to the north. The entrance was not opened in the process.

Based on monitoring information, it is estimated that this work would be undertaken about 3-4 times per year. Although it can be cost-effectively undertaken as part of normal pool maintenance works (cost approximately \$2,500), timing may not coincide with an imminent breakout to the north. In addition, it appears that the effect of these works in encouraging an east/ southeast channel orientation is short lived due to fairly rapid beach berm reshaping under natural processes.



Plate 22 Entrance following 2014 works (WCC 16/5/2014)



Plate 23 Entrance following 2015 works (WCC 19/3/2015)

4.2.2 Regular Berm Shaping

This option was the management option employed by WCC prior to 2009, where the beach berm at the entrance was shaped to maintain a lower 'notch' in an attempt to 'fix' the location of creek breakouts, with sand removed from the berm placed to the north of the creek. The dry notch would be at least the width of the entrance (about 20 m between the gabions).

In an assessment of options for Towradgi Lagoon, CLT (2007) estimated that works to maintain the berm at a lower height would be required monthly or bi-monthly. As was the case previously, this work could be undertaken cost-effectively in conjunction with pool maintenance at a cost of about \$2,500. As noted in **Section 2.9** pool cleaning is undertaken monthly in summer and about 6 weekly in winter.

This option is likely to lead to more frequent entrance breakouts as the entrance would be artificially maintained at a lower level and may reduce the period of time the entrance is open (depending on wave conditions) due to reduced hydraulic head to drive entrance scour. More frequent breakouts would impact creek ecology and may also impact on beach amenity. As for the option above, the beach berm would be reshaped relatively quickly by natural processes in between works.

4.2.3 Event-Based Dry Notch Excavation

As noted in **Table 1**, breakout of Whartons Creek is not required for flood mitigation purposes. However, on occasions WCC has excavated a dry notch to direct the creek breakout channel to the east/ southeast when breakout is imminent.

Based on the review of data from December 2013 to April 2015, breakouts could occur around 3-4 times per year. Note that this is dependent on rainfall patterns. WCC indicated that the cost to excavate a dry notch is about \$5,000.

Timing of this work, such that a breakout coincides with the turning of the high tide could promote a deeper scour channel and longer period over which the channel maintains the alignment. However, this may be short-lived depending on nearshore wave direction. This option requires monitoring of rainfall, water level and tide data and is dependent on plant being available at the optimum time for breakout. It would be expected that this option would result in fewer breakouts than regular berm maintenance as it does not interfere with the natural process of berm building.

4.3 Northern Creek Training Wall Extension

To control creek breakouts to the north using this option alone, it would be expected that the training wall would need to extend to at least the crest of the beach berm. As shown in **Figure 6**, the general alignment of the toe of the frontal dune is approximately 10 to 15 m out from the end of the gabion walls with the berm crest further seaward. The structures would normally be buried under the beach and only exposed when beach levels were low following storm events. The low profile of the training wall would have little impact on sediment transport. Hence sand would not be expected to build-up to any significant extent on the southern side of the wall and erode on the northern side of the wall when sediment transport was to the north.

A number of construction types could be used to extend the northern training as described below, including geotextile bags. Using geotextile bags would provide the flexibility to sequentially trial various training wall extensions to establish an optimum length and configuration. This 'optimum' design would involve a compromise between creek entrance training, beach amenity, access requirements for maintenance vehicles along the beach, risk of damage and cost.

Note that the structures described below (and shown in **Figures 8 and 9**) are at a conceptual level. The concept design focusses on taking into account the impacts of extreme rainfall events, but also has regard to damage during extreme wave events. In an extreme ocean storm, the vegetated frontal dune would be substantially eroded, see location of current 100 year Hazard Line on **Figure 8 (Appendix A)** provides more information and predicted future hazard lines). It is clear from this that there would be little point in designing a creek training wall to withstand an extreme ocean storm event, as the dunes it would be designed to protect from creek scour would be eroded by storm waves. Hence maintenance/ restoration of the structure, along with the dune would be required after major storm events.

A longer northern training wall would stabilise the entrance more to the east/ southeast, but northward migration of the breakout channel could still occur around the end of the structure due to the dominant direction of sediment transport to the north. However, the resulting scour channel (which would extend further seaward and typically through the crest of the beach berm) would be shorter before reaching the waterline. Although the location of the berm crest is variable, the creek would typically discharge seaward of this (highest point on the beach), hence instances of the channel bending around the end of the structure and causing erosion as far back as the toe of the vegetated dune would not be expected.

4.3.1 Geotextile Bag Trial Extension

This would likely involve an extension to the northern gabion wall using 2.5 m³ sand filled geotextile bags, configured with either two bags at the bottom and one on top (three bag configuration), or a larger three bottom, two middle and one top bag (six bag configuration). A three bag, 10 m extension could initially be trialled to assess its effectiveness. The bags would be filled with sand from the area south of the entrance and moved into position with an excavator. Additional bags could be filled and buried in the beach south of the entrance and added to the original structure as required, or could be used as replacement bags if they were needed at short notice due to damage from storms or vandalism. This option would involve continuation of WCC's current photomonitoring and beach surveys. The length of the trial would depend on weather conditions (i.e. frequency of breakouts) but would be expected to be at least 12 months and up to three years. Once an optimum length and configuration was identified, the structure could be maintained as is. A conceptual cross section showing the geotextile bag extension is shown in **Figure 9**.

For the purpose of option comparison, the estimated cost for a 10 m long, three bag training wall with vandal deterrent covering each side would be approximately \$50,000 and a six bag configuration approximately \$60,000. Note that site preparation is a large component of these costs, compared to

materials. The design life of these structures would be around 15 years largely governed by vandal damage, general durability of exposed geotextile materials and severity of actual ocean storm events. The predicted location of the slumped back beach erosion scarp (hazard line) for a severe storm event occurring today is approximately 5 m landward of the seaward end of the existing northern gabion wall.

More efficient entrance training may result in an increase in the frequency of entrance breakouts. Being a 'soft' engineering option means the geotextile entrance training wall could be readily adapted to changing conditions, such as any change in shoreline position due to sea level rise and the position of the toe of the vegetated dune should further shoreline accretion (perhaps unexpectedly) occur.



Figure 8 Training Wall Extension Concept Plan [100 year ARI immediate Zone of Slope Adjustment line shown CLT (2010)]

4.3.2 Rock Training Wall

As an alternative to a geotextile bag wall and if a longer life extended entrance training option was required, a rock rip-rap training wall extension could be considered once the optimum length of the wall was determined through the trial described above. For the purposes of options comparison a training wall 10 m long and 1.5 m high, constructed with igneous rip-rap with a D50 of 0.4 m has been costed. This option would involve removing the gabions at the eastern end of the existing training wall to achieve the design height. A conceptual cross section showing the rock training wall extension is shown in **Figure 9**.

Based on the indicative concept described above the cost of a rock rip-rap training wall extension is estimated at \$90,000. The estimated design life of the structure would be 40 years. However, as the structure could sustain damage during an extreme ocean storm event, larger rock (1-1.5 m nominal diameter) may be required at the seaward end, increasing costs.

In addition to an extension, consideration could be given to building a rock rip-rap training wall to the bridge to achieve a slight narrowing/ deflection of the existing northern wall alignment to further assist in directing flows to the south. Costs and the potential for excessive beach scour due higher flow velocities through a narrower channel would need to be considered at the detailed design stage, along with redesign of the stormwater outlet at the entrance.

Although achieving the same benefits as a geotextile bag structure and being less likely to suffer damage, a rock rip-rap extension would have more impact on beach amenity when exposed.

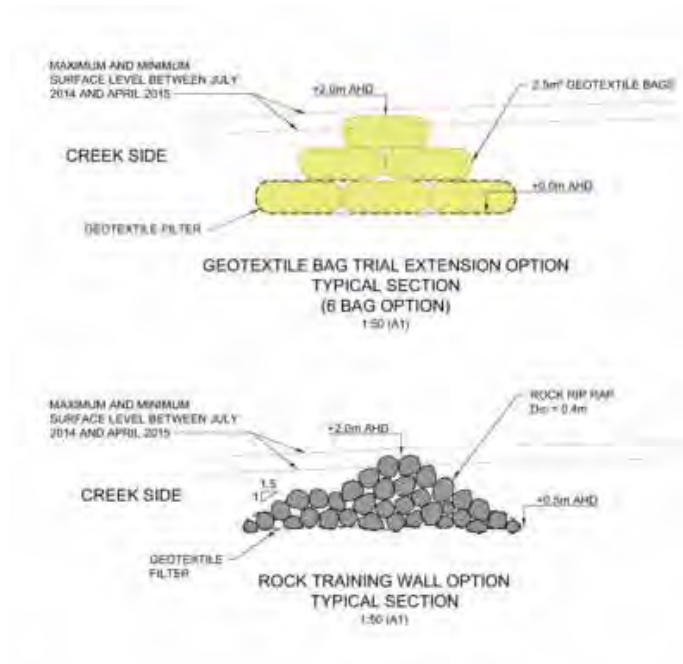


Figure 9 Conceptual Training Wall Cross Section

4.3.3 Gabions

As noted in **Section 2.8** and illustrated in **Plates 14** and **15**, the existing gabion wall on the northern side of the entrance has been subject to deformation and basket wires have broken at the eastern end of the wall. Gabions are not suitable structures along the open coast as they are subject to wave damage, vandalism and pose public safety issues when broken wires are exposed on the beach. In addition, once the gabion basket is damaged, rocks from within the basket would be shifted onto the beach under wave action and could pose a hazard to beach users. As shown in **Figure 8**, the entire creek entrance is currently at risk from erosion during a 100 year ARI ocean storm event with high future maintenance

implications for this option. In view of this, an extension of the training wall using gabions has not been considered further.

4.4 Pipe/ Culvert Outfall

Piping the creek has not been considered in any detail as channelising even a modified natural system, such as Whartons Creek, would be inconsistent with environmental policy such as the *Policy and Guidelines for Fish Habitat Conservation and Management* (DPI 2013) and would have a major impact on creek ecology. To avoid being blocked with sand, the outlet would need to extend several tens of metres from the shoreline into the surf zone and be a fully engineered coastal structure.

This would be a high cost option inconsistent with WCC's objectives for an 'affordable' solution. In addition, installation of a pipe/ culvert at the entrance would require modification of the stormwater system (as shown in **Plate 12** a stormwater pipe discharges into the entrance area) and may impact on local stormwater flooding. As shown in **Figure 2**, the sewer main crosses the creek entrance at approximately 0 m AHD and excavation to ensure the pipe/ culvert would normally be buried under the berm could impact on this pipeline.

A pipe/ culvert outfall would impact on beach amenity, and extending into the patrolled swimming area would pose a hazard to swimmers and surfers. As such this option was not considered further.

5 Options Assessment

5.1 Summary of Options, Costs and Potential Impacts

To provide an indication of maintenance requirements for built options, **Table 5** shows the probability of various storm events affecting Bulli Beach over 15 years (the design life of geotextile bags) and the associated approximate distance of eroded beach in relation to the estimated current seaward end of the northern gabion wall. **Table 6** provides a summary of the options described in **Section 4**, apart from the options not considered practical on environmental and public safety grounds, i.e. gabion extension and piping the entrance. The assessment is presented in terms of:

- Likely costs (indicative only, not including costs associated with detailed design, impact assessment or approvals). As the design life of geotextile bags is 15 years, estimated costs over 15 years for each option has been provided for comparison.
- Likely effectiveness in achieving and maintaining a breakout straight across the beach and/ or mitigating the impacts of entrance scour on the dunes to the north.
- Other advantages such as timing in conjunction with other beach maintenance activities.
- Disadvantages including potential adverse impacts on beach access, visual amenity, recreational use and ecology.

Table 5 Probability of Various ARI Storm Events Occurring Over 15 Years

ARI Storm Event	Estimated Volume Eroded (m ³ /m)	Approximate Distance Eroded from Current Buried Seaward End of Northern Gabion Wall (m)	Probability over 15 Years (%)
100 year	250	-10	14
50 year	220	-5	26
20 year	180	0	54
5 year	120	5	96
2 year	80	10	100

**Estimated horizontal distance to Zone of Slope Adjustment (+ve measured seaward). Based on CLT (2010) and storm erosion trends for NSW open coast after Gordon (1987)*

As described in **Section 2**, it is noted that Whartons Creek is a modified system as a result of:

- riparian corridor clearing
- catchment development and discharge of urban stormwater to the creek
- bridge constrictions
- entrance training works.

As noted in **Section 2.6**, GHD (2007b) identified water quality issues and low species diversity within the creek system. In view of this, none of the options identified below is likely to have a significant impact on creek ecology. Generally, these works would be permissible without consent under *State Environmental Planning Policy (SEPP) Infrastructure*. As noted in **Section 2.9**, a licence under the *Crown Lands Act 1989* is required for major beach reshaping and would also be required over the area occupied by a

training wall extension. A training wall extension may also require approval from the Coastal Panel under the *Coastal Protection (CP) Act 1979*, unless it is included in a Coastal Zone Management Plan. Adoption by WCC and certification of the Wollongong Coastal Zone Management Plan (CZMP) under the *CP Act* is pending release of the Stage 2 Coastal Reforms. The current draft CZMP does not include an action to implement an entrance management plan for Whartons Creek. Further information on approvals, environmental impacts and mitigation measures will be provided in a Review of Environmental Factors (REF) for the preferred management option.

None of the options described in **Table 6** are inconsistent with the recommendations of relevant reports listed in **Section 1.7**, nor would they significantly impact on the implementation of management actions under these plans and strategies.

Table 6 Summary of Options Assessment

Option	Indicative Cost	Likely Effectiveness*	Advantages	Disadvantages
Do Nothing	\$2000 (reinstate accessways as beach recovers) \$10,000 over 15 years	N/A	<ul style="list-style-type: none"> - does not interfere with natural coastal processes, however, creek entrance is already modified 	<ul style="list-style-type: none"> - periodical impacts on beach access, amenity and safety - damage to vegetated dune and accessways - relies on natural processes to re-establish beach and dune which could take an extended period of time
Excavate Channel and Reshape Beach	\$20,000 \$86,000 over 15 years	Medium term	<ul style="list-style-type: none"> - restores beach amenity - assists in directing creek breakouts to the south/southeast - no structures required 	<ul style="list-style-type: none"> - likely to be required every 2 to 5 years - damage to vegetated dune and accessways - temporary impacts on beach access, amenity and safety - new licence likely to be required each time works are needed
Build-up Nth Side of Entrance	\$2,500 \$113,000 over 15 years	Short term	<ul style="list-style-type: none"> - can be incorporated in regular pool maintenance 	<ul style="list-style-type: none"> - likely to be required 3-4 times per year - entrance may breakout to north between scheduled maintenance activities
Maintain Low Berm	\$2,500 \$225,000 over 15 years	Short term	<ul style="list-style-type: none"> - can be incorporated in regular pool maintenance 	<ul style="list-style-type: none"> - work undertaken every 1-2 months - entrance berm building between scheduled maintenance may result in breakout to north
Dry Notch Excavation (Event-Based)	\$5,000 \$226,000 over 15 years	Short term	<ul style="list-style-type: none"> - opportunity to maximise channel scour to southeast 	<ul style="list-style-type: none"> - likely to be required 3-4 times per year - requires rainfall/ water level /tide monitoring - needs to be undertaken at short notice and possibly out of hours

Option	Indicative Cost	Likely Effectiveness*	Advantages	Disadvantages
Geotech Bag Training Wall extension (Nth Side)	\$50,000 to \$60,000 Maintenance \$35,000 over 15 years	Long term	<ul style="list-style-type: none"> - easily removed/ modified to determine optimum configuration - trains entrance to southeast - utilises sand from beach system, no environmental issues if bags break - can be modified to adapt to changing conditions 	<ul style="list-style-type: none"> - trial requires ongoing monitoring - subject to damage from ocean storms and vandalism - may affect vehicle access for maintenance activities on high tides - likely to require partial rebuilding within 15 years - relatively short design life - breakouts to north at end of structure still possible - more complex approvals process
Rock Training Wall extension (Nth Side)	\$90,000 Maintenance \$20,000 over 15 years	Long term	<ul style="list-style-type: none"> - trains entrance to southeast - potentially long design life - can be raised/ lengthened to adapt to changing conditions 	<ul style="list-style-type: none"> - visual impact - impact on beach amenity - subject to damage in severe ocean storms - may affect vehicle access for maintenance activities on high tides - will possibly require maintenance due to storm damage within 15 years (depending on design criteria) - breakouts to north at end of structure still possible - more complex approvals process

* short term (a matter of days or weeks), medium term (a number of years), long term (provided structure maintained)

5.2 Preferred Approach for Entrance Management

Based on stakeholder feedback (refer to **Appendix C** for more detail), the preferred management options included the geotextile bag training wall extension or an ongoing program of event-based dry notch excavation and/ or build-up of the north side of the entrance. The geotextile bag training wall option was preferred by the Bulli SLSC for beach amenity reasons and it was also one of the preferred options of OEH representatives and a representative of the Department of Primary Industries (DPI) on the ECZMC.

Council staff indicated that they would prefer not to install a wall extension on the beach, due to the impact of such a structure on beach management operations, and the perceived high maintenance costs due to potential storm damage. A dune reshaping project is being considered for Bulli Beach in 2016-17 as part of the Dune Management Strategy Implementation Plan, which would potentially impact on a new structure. Due to these concerns, an ongoing program of managing the sand height north of the entrance or an event based dry notch excavation was preferred, at least in the short term. These options were also supported by OEH and DPI (as an alternative to the geotextile bag training wall extension).

Other options that were preferred by members of the ECZMC included excavation of a channel and reshaping the beach or maintenance of a low berm and building up the south side of the entrance.

Based on the feedback received, the preferred entrance management strategy is:

- A three year plan for a program of sand relocation to build up the north side of the creek, based on specific operational triggers, with a simple procedure able to be implemented by City Works staff when cleaning out the Bulli pools.
- A review of this program to be undertaken in three years, including actual costs and impacts, based on monitoring and reporting as outlined in **Section 6**, Entrance Management Plan.
- This review to inform the long term management approach to follow, i.e. continuation of this program or reconsider proceeding to a detailed design for geotextile bag training wall extension.

6 Entrance Management Plan

The three year program for entrance management would comprise:

- monitoring
- relocation of sand in conjunction with regular Bulli Beach pool cleaning once triggers were reached
- event based sand relocation or dry notch excavation (mechanical breakout)
- reporting and review of Entrance Management Plan.

6.1 Monitoring

In addition to the monitoring and reporting program below, it is recommended that:

- A survey staff is installed to AHD in the vicinity of the pedestrian bridge in a location where there is always standing water (the existing pole for the water level recorder may be suitable, rather than installing an additional pole to mount the staff). The location needs to consider potential damage during flood flows and visibility, so that the water level can be easily read during site inspections.
- An additional photomonitoring point on the southern bank of the entrance is established to provide a view looking north of the creek entrance. Entrance monitoring photo points 1 and 2 near the children's pool and café can be discontinued and monitoring frequency to be reduced, see below.
- A survey cross section through the creek entrance (central profile in **Figure 6**) is included in WCC's regular Bulli Beach profile survey (currently carried out monthly).

Daily Monitoring

- Bulli seven day forecast (BoM website)

Regular Photomonitoring

Photomonitoring is to be undertaken prior to pool cleaning to determine if intervention is necessary, daily after intervention for about 1 week to determine the success of intervention, and following major rainfall and ocean storm events. Routine monitoring should occur on average about fortnightly however, if conditions are unchanged from the previous site visit this can simply be noted in the spreadsheet without taking new photographs.

Field Observations to be recorded in spreadsheet:

- photo date and time
- water level (read from survey staff)
- entrance condition (open, closing, closed)
- entrance orientation (S, SE, E, N, NE)
- berm height or height either side of channel (estimated from highest level of sand above creek water level)
- nearshore wave direction (estimated from observation, i.e. from south, onshore, from north)
- comments, e.g. unauthorised attempt to breakout entrance, major scour channel, minor scour channel

Additional Data (to be added to field observation spreadsheet)

- total average daily rainfall between monitoring dates (Bellambi BoM Station)
- average offshore wave height and direction (Port Kembla waverider buoy) (when available - to compare with estimated nearshore wave direction on day of photo)

6.2 Triggers

The following triggers for action are based on the findings of the Entrance Management Study and should be reviewed and refined annually, based on the results of ongoing monitoring.

- Case 1: Periodical Intervention (potential for entrance to meander north) - entrance closed and:
 - back beach area on north side of creek lower than berm crest, and/or
 - water level 2.0 m AHD or higher, and/ or
 - ponded water in entrance extends almost to seaward end of northern gabion wall (i.e. water/ berm interface is close to 18 m seaward of dune fence) and estimated difference between water level and berm height is less than 300 mm.
- Case 2: Event-based Intervention (potential for breakout) - entrance closed and predicted rainfall of around 20 mm/ day over three days, or higher rainfall over shorter period.

Despite this intervention, if the entrance meanders and breaks out to the north without resulting in a major impact on the beach, no action is proposed while it is open. Following closure, any remaining remnant northern channel should be filled to encourage subsequent breakouts to the east or south. In the event that an entrance breakout to the north results in major damage to the dune toe and beach accessways, this intervention program can be viewed as unsuccessful and should be reviewed.

6.3 Procedure

6.3.1 Works

In Case 1, sand relocation to be undertaken in conjunction with next scheduled maintenance of the children's pool (undertaken at around 4 week intervals in summer and 6 week intervals in winter).

In Case 2, during swimming season, sand to be relocated or dry notch excavated for artificial breakout. Outside the swimming season, event-based entrance management would be a lower priority.

Sand relocation for Case 1 or Case 2 (see **Figure 10**):

- Sand to be excavated from between the south gabion training wall and first beach accessway to the south, from a few metres out from the toe of the vegetated dune out to the swash zone, an area of about 900 m² excavated to a depth of around 300 mm (up to approximately 270 m³ of sand).
- Sand to be placed between the northern side of north gabion training wall and first beach accessway which is approximately 20 m to the north, extending from the toe of the vegetated dune to the highest point on the beach berm (variable but typically about 30 m seaward of the end of the northern gabion wall). The relocated sand should be on average at least 400 mm deep but at the lowest point in the beach profile would need to be at least 600 mm deep. Depending on the level of the back beach it may also be necessary to place sand over the vegetated toe of the dune so the beach profile slopes to the ocean. In the event that nearshore waves are from the northeast and hence sand movement is to the south, it may be necessary to place sand further north beyond the access track to maintain this

sand volume north of the entrance for a longer period of time than would otherwise result under these conditions.

- Additional sand to be placed immediately adjacent to the southern side of the end of the north gabion training wall for a distance landward of 10 m or more, if possible (depending on available plant) to reduce the entrance bed depth adjacent to the wall with the aim of pushing a subsequent scour channel to the south.



Figure 10 Typical Sand Relocation for Case 1 or Case 2

Mechanical breakout for Case 2 only (see **Figure 11**):

- Immediately prior to predicted rainfall or on commencement of rainfall event, pilot channel to be excavated perpendicular to the shoreline and a few metres out from the seaward end of the entrance water/ berm interface on the southern side of the entrance. Channel to be around 600 mm wide or wider (depending on excavator bucket), about as deep as the water depth in the entrance and extending out to swash zone.
- Last few metres of channel to be excavated through to water in entrance to induce breakout as close as possible to highest tide of the day, so that the maximum entrance scour is achieved with the falling tide.



Figure 11 Typical Mechanical Breakout for Case 2

Based on available monitoring information for the period July 2014 to April 2015, up to three Case 1 and one Case 2 interventions may be required per annum.

6.3.2 Notification

- Council lifeguards and Bulli SLSC to be advised of timing of works during swimming season.
- In addition, for mechanical breakout, temporary signage to be installed to warn of high velocities during breakout and potential localised water pollution from creek discharge.

6.4 Reporting

6.4.1 Works

During/ following sand relocation and mechanical breakout photographs should be taken and the following details recorded:

- date of works
- plant involved and start and stop time (to estimate costs)
- approximate volume of sand moved
- for mechanical breakouts:
 - time of breakout and time of highest tide
 - water level in creek at breakout
 - estimated nearshore wave direction.

6.4.2 Annual Reporting

Annual reporting and assessment of the preferred entrance management strategy should include the following.

- Plot of rainfall (Bellambi BoM Station) and water level from automatic recorder in creek and inclusion of entrance condition (open/ closed) to extend the data record in the Entrance Management Study.
- Average berm height, average rainfall total immediately prior to entrance breakout, average water level at breakout, number of breakouts, typical longevity of breakouts (distinguish between natural and mechanical breakouts).
- Weather patterns influencing breakouts/ beach condition, e.g. higher or lower than average monthly rainfall, atypical seasonal offshore wave climate, severe weather (e.g. occurrence of BoM warnings for hazardous surf and damaging waves).
- Assessment of the likely impact of sand relocation works and mechanical breakouts on entrance orientation and maintenance of desired orientation to E, SE or S (e.g. desired entrance orientation achieved at breakout, channel orientation maintained until subsequent closure or for an extended period of time, little or no impact of creek breakouts on beach access, amenity or recreational use).

6.5 Action Plan

Table 7 indicates actions required to implement the Sand Relocation and Mechanical Breakout Strategy and, in the event that this is considered unsuccessful after the trial period, the Geotextile Bag Extension to the northern gabion training wall.

Table 7 Entrance Management Strategy Implementation Plan

Entrance Management Strategy	Action	Responsibility	Timeframe/ Frequency
Sand Relocation and Mechanical Breakout	Prepare environmental impact assessment	Draft REF prepared as part of this study	2016
	Obtain long term (at least 3 years) regulatory approvals	Environment Strategy & Planning Division	2016
Sand Relocation and Mechanical Breakout	Photomonitoring	Environment Strategy & Planning Division	2016-2019 (fortnightly)
	Survey (entrance cross section)	Environment Strategy & Planning Division and Project Delivery Division	2016-2019 (monthly)
	Periodical sand relocation (Case 1 trigger)	City Works & Services Division	2016-2019 (in conjunction with pool cleaning as triggers are met)
	Event-based sand relocation or mechanical breakout (Case 2 trigger)	City Works & Services Division	2016-2019 (depending on weather conditions)
	Reporting and annual review of triggers, work procedures, evaluation of outcomes, costs	Environment Strategy & Planning Division	2016-2019 (annually)
	Review of Entrance Management Plan	Environment Strategy & Planning Division	2019
	Adopt revised/ updated triggers and work procedures for ongoing entrance management	Environment Strategy & Planning Division	2020 (if 2016-2019 program considered successful)
	Revise original environmental impact assessment	Environment Strategy & Planning Division	2020 (if 2016-2019 program considered successful)
	Obtain ongoing approval for Entrance Management Plan	Environment Strategy & Planning Division	2020 (if 2016-2019 program considered successful)
Geotextile Bag Extension (only if above strategy is not considered successful)*	Prepare concept design and detailed design for geotextile bag northern training wall extension	Project Delivery Division	2020
	Prepare environmental impact assessment	Project Delivery Division	2020
	Obtain planning and regulatory approvals	Project Delivery Division	2020 (provided no significant adverse impacts identified)
	Construct training wall extension	Project Delivery Division and City Works & Services Division/ contractor	2020
	Monitor and review and extend if necessary	Environment Strategy & Planning Division	2020-2023

* To proceed, this project would have to be nominated and included in WCC's four year Capital Works Program.

7 References

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www.beachsafe.org.au/beach/nsw366

Appendices

- A1.1 Coastal Erosion
- A1.2 Coastal Inundation
- A1.3 Catchment Flooding
- A1.4 Catchment Runoff Assessment

A1.1 Coastal Erosion

Cardno Lawson Treloar (CLT 2010) produced hazard lines for the immediate, 2050 and 2100 planning periods as shown in **Figure 1**. The hazard lines were based on adoption of:

- 100 year ARI event storm demand of 250 m³/m
- 0.4 and 0.9 m sea level rises above 1990 MSL by 2050 and 2100 respectively.

No long term recession due to sediment loss was identified from the photogrammetry, hence **Figure 1** represents shoreline recession due to sea level rise for the 2050 and 2100 planning periods. **Figure 2** shows plots of the position of the 2 m AHD contour for different photogrammetry dates. The impact of severe storm erosion is apparent in 1974, along with a more seaward shoreline position since 1961.



Figure 1 Immediate, 2050 and 2100 Coastal Hazard Lines (CLT 2010)



Figure 2 Historical 2 m AHD Shoreline Change (CLT 2010)

A1.2 Coastal Inundation

The extent of coastal inundation due to 100 year ARI ocean storm event is shown in **Figure 3**.



Figure 3 Immediate, 2050 and 2100 Coastal Inundation Extents (CLT 2010)

A1.3 Catchment Flooding

Lyll & Associates (2011) determined that when the capacity of the culverts under Franklin Street (immediately east of the railway corridor) is exceeded floodwaters are diverted from the Whartons Creek channel and flow east through several residential properties and the grounds of Waniora Primary School and Bulli High School before discharging north of Waniora Point to Sandon Point Beach. This is illustrated in **Figure 4** from the Flood Study which shows flows during a 100 year ARI event are essentially contained within the creek banks in the downstream reach, with flood flows in the creek at a level of about 3 m AHD in the vicinity of the Bulli Beach Tourist Park.

The yellow line in **Figure 4** indicates the catchment boundary, the red dotted line the extent of flood prone land and the numbers refer to the water surface levels in m AHD. The black dotted line represents the numerical model boundaries.

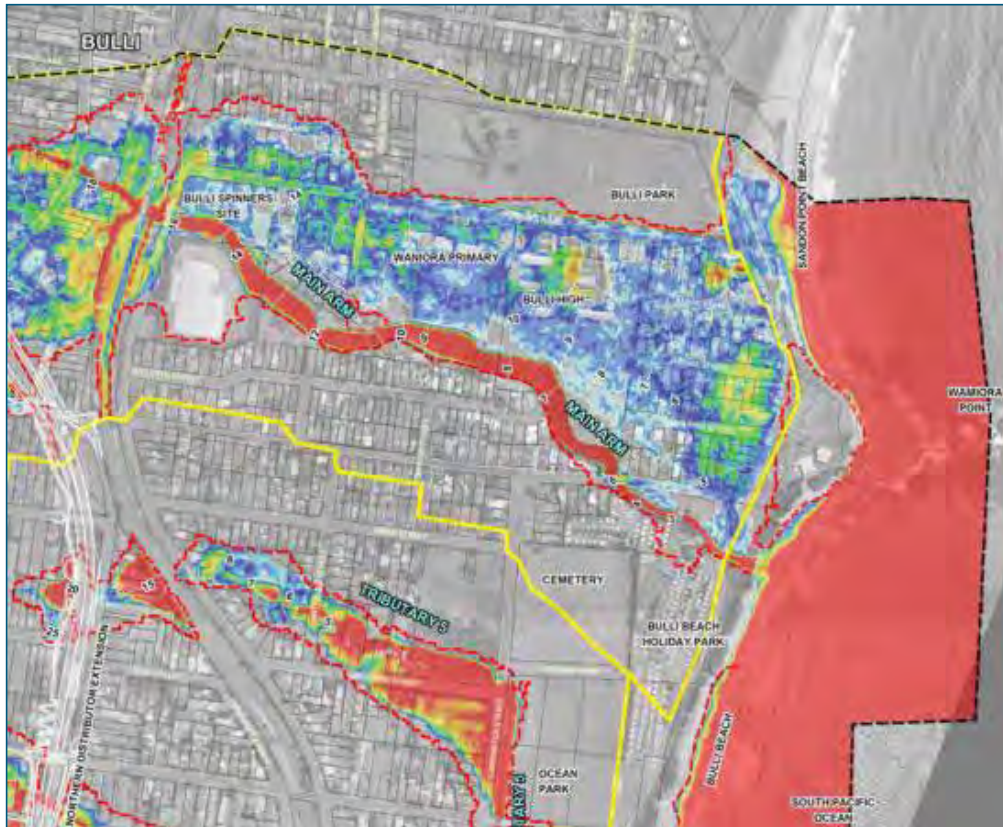


Figure 4 Modelled 100 Year ARI Flood Heights (Lyll & Assoc. 2011)

The Floodplain Management Study (Lyll & Assoc. 2014) recommended construction of a flood deflection levee on the western (upstream) side of Franklin Avenue and replacing the existing Franklin Avenue culverts with a bridge, as well as upgrading the upstream retarding basin. As shown in **Figure 5** from the Floodplain Management Study and Plan, the impact of these works would not substantially affect downstream creek behaviour (i.e. flood flows would still be contained within the creek banks).

Lyll & Associates (2014) also modelled the impact of varying berm heights at the creek entrance and found this had little impact on flood extents. For the maximum berm height modelled (3 m AHD), there was a small encroachment of flood waters into the Bulli Beach Tourist Park, compared to the flood extent of lowest berm height modelled (1.5 m AHD). The impact on flooding from the intermediary berm heights of 2 m and 2.5 m AHD was essentially the same as the 1.5 m AHD berm height.

As the main issue for the lower part of the Whartons Creek catchment is inundation of the essentially flat floodplain to the north of the creek, there were no recommendations in relation to berm height management for flood mitigation purposes.

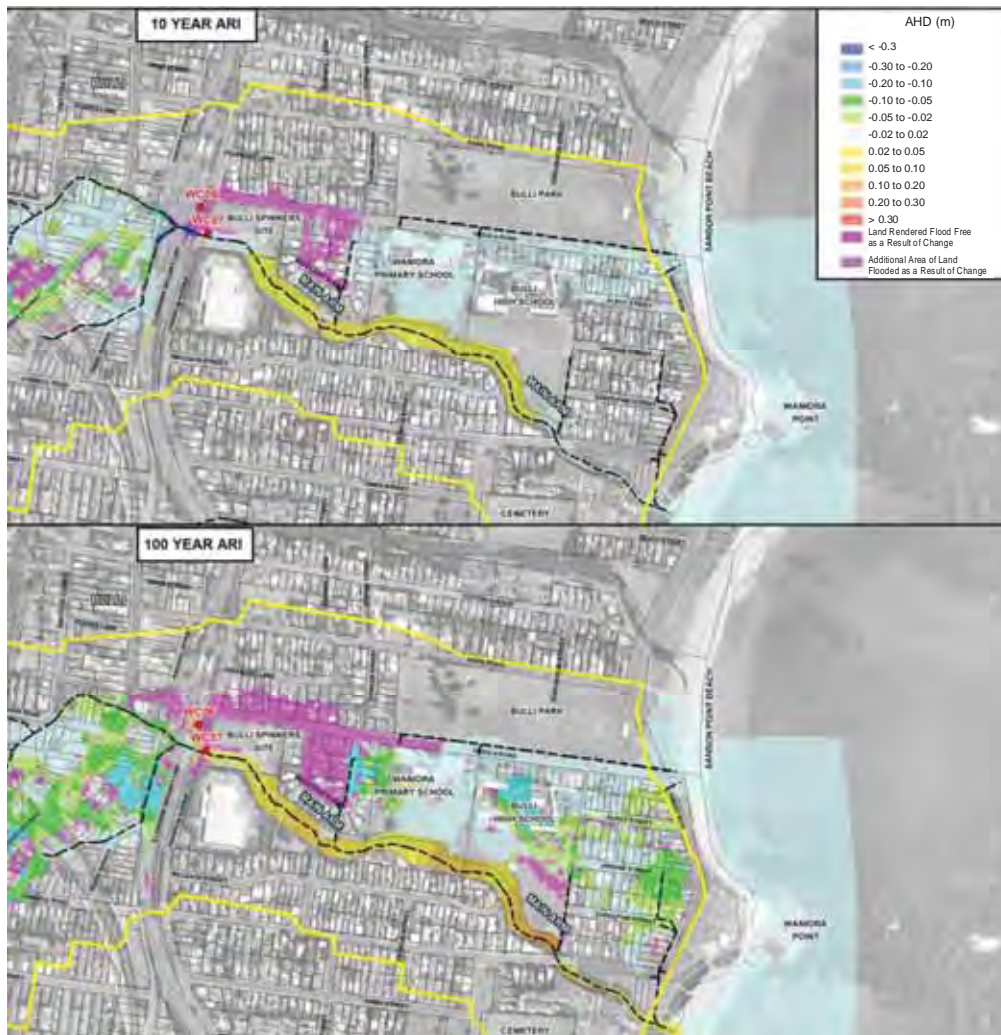


Figure 5 Modelled Impact of Recommended Flood Mitigation Works (Lyall & Assoc. 2014)

In relation to projected 0.4 m and 0.9 m level rise impacts (by 2050 and 2100 respectively above 1990 MSL), Lyall & Associates (2014) indicated the following.

- The area of land within the Bulli Beach Holiday Park currently classified as a low flood risk would change to medium flood risk.
- The extent of land at medium flood risk would be greater than that currently at low flood risk.
- The extent of land at high flood risk would not change.

A1.4 Catchment Runoff Assessment

GHD (2007) undertook a catchment runoff assessment for a number of Wollongong coastal creeks and lagoons, including Whartons Creek. This involved calculating the critical (peak) runoff volume generated by a 1 year Average Recurrence Interval (ARI) storm (found to be the 18 hour duration design event) using a simple water balance model to incorporate evaporation losses and infiltration. The coastal plain through which Whartons Creek flows is characterised by soil landscapes that are prone to flooding from permanently high water tables and have soils of high permeability. For the Whartons Creek catchment the peak runoff volume was calculated to be 81,000 m³.

The rainfall excess (amount of rainfall that turns to runoff following saturation of the catchment) required to produce runoff equal to or greater than the creek volume was also calculated. The estimated volume of Whartons Creek was 1880 m³, based on an adopted water depth of 0.8 m and estuary area of 2350 m². The rainfall excess to flush Whartons Creek was estimated to be 0.9 mm which corresponds to a 1 year ARI design storm of between one and two hours duration (equivalent to approximately 30-45 mm rainfall).

GHD (2007) then analysed rainfall events (University of Wollongong station) from May 2006 to the end of April 2007 to estimate the frequency of coastal creek and lagoon opening and flushing. For this 12 month period there were seven rainfall events with a high probability of causing estuary flushing (24 hour rainfall exceeding 30 mm and/ or several smaller consecutive events), and a further nine events with the potential to generate conditions to at least open the creeks and lagoons to the ocean resulting in partial flushing (≥ 25 mm total rainfall in three day period).

Appendix B Entrance Surveys

WCC carried out topographic surveys at approximately one month intervals at the entrance to Whartons Creek between July 2014 and June 2015. A copy of these surveys follows.





AUG 2014







JAN 2015



FEB 2015



MAR 2015



APR 2015

Appendix C Stakeholder Feedback on Options

WCC Feedback on the Options for the Management of the Entrance of Whartons Creek, Bulli

This document compiles the feedback received from key stakeholders based on:

- Presentations by consultants Haskoning Australia at a Stakeholder Meeting and the Estuary and Coastal Zone Management Committee (ECZMC) Meeting on 14th July 2015; and
- Responses received following review of the draft *Entrance Management Study and Plan for Whartons Creek* dated 24 July 2015.

Comments/Discussions	Response/Action	Preferred Option
Bulli Surf Life Saving Club – Stakeholder Meeting 14 July 2015 and subsequent correspondence		
<p>Issues include public safety with regards to sand dunes (particularly children playing in them) and creek leaving stagnant water in front of surf club is a health hazard.</p> <p>For beach amenity reasons, they would prefer the sand filled bag option – but would need to confirm this position with the rest of the Club before commenting further.</p> <p>As the beach is exposed to southerly swell and can't change natural processes recognise that the training wall extension would aim to reduce frequency/ severity of northward migration but not be a 'total' solution.</p> <p>President requested copy of presentation for AGM with background information on the study and timeframes for exhibition etc.</p> <p>After viewing the presentation by the consultants and listening to comments by stakeholders on the day, Geo-textile Training Wall is preferred.</p>	Amended presentation sent to Keith Caldwell	Geotech Bag Training Wall Extension
Council Staff - Stakeholder Meeting 14 July 2015 and subsequent correspondence		
<p>Council has worked with sand bags previously, with sand bags being filled by Council workers – they have worked recently.</p> <p>Suggested proactive option of monitoring the water level.</p> <p>Need access along beach following erosion events due to storms – training wall extension may form barrier for bulldozer/ machinery may hit bags/ rocks.</p> <p>Beach raking work may also be impacted by the training wall.</p> <p>Ensure consultation with Dune Crew during any design for structural options.</p>	<p>Structural options would impact on these current work practices and this will be considered.</p> <p>Appropriate markers would have to be considered in detailed design.</p> <p>Consultation will occur.</p>	No specific option preferred at the meeting – see subsequent feedback.
<p>Structural options seem an expensive trial, considering there was no guarantee that this is a viable solution.</p> <p>Suggests that more rocks or sandbags would be required due to storm and weather patterns (increased cost).</p> <p>Suggests that a similar process to the Towradgi and Fairy Meadow management plan with triggers for action - maintain or open as required either when the pool is being cleaned or arrange for plant and labour to attend as needed.</p> <p>Suggests a geotech report needed to determine suitability of area for such structures.</p>	<p>Bag number would be assessed during detailed design. Cost for both three bag and six bag configuration included in draft Study.</p> <p>Goetech report would be included in detailed design if structural option is preferred.</p>	Event based and/or build up north side of entrance

Comments/Discussions	Response/Action	Preferred Option
<p>Prefers a similar approach to Fairy and Towradgi creek entrances. Utilisation of existing maintenance plan for Bulli rock pool that has machinery utilised at the site every 4 - 6 weeks.</p> <p>Concerns about the associated cost of the bag retaining wall, and their longevity within a beach environment subjected to annual storm swell conditions from various directions.</p>		Event based and/or build up north side of entrance
<p>Prefer to avoid structures on the beach. An ongoing formal program of sand relocation based on triggers would be suitable for Works crews.</p>		Event based and/or build up north side of entrance
<p>Prefer to avoid structures on the beach. Prioritising of other infrastructure projects may delay implementation of such an infrastructure project.</p>		Event based and/or build up north side of entrance
<p>Prefer not to put structures on beaches, as they could alter local coastal processes, and detract from the naturalness of the area. Also considers the geotextile bag option is not a foolproof solution.</p> <p>Preference is to open the entrance and open it straight out, when it is about to open. The challenge with this option would be in being able to predict when the creek is about to open. This will require the consultants to analyse the water level records, and the catchment hydrology, to come up with trigger points - similar to what was done for Fairy and Towradgi Creeks.</p> <p>Managing the berm height to certain pre-determined criteria will be a never-ending job, given the dynamic nature of this part of the beach.</p>	<p>Management plan to include triggers and process to guide the works if preferred option.</p>	Dry Notch Excavation (Event Based) with trigger points
Office of Environmental Heritage - Stakeholder Meeting 14 July 2015, ECZMC Meeting 14 July 2015 and subsequent correspondence		
<p>If revetments are used, the limitations of the design and this being a "trial" should be clear, so as not to create unrealistic community expectations.</p> <p>Beach/ dune to north of training wall extension would need maintenance following ocean storm erosion events.</p> <p>Commented that velocities at entrance were quite high and concepts as shown could suffer scour and undermining during breakouts.</p>	<p>Haskoning to investigate flow velocities. This was followed up and flow velocities would be considered in any detailed design.</p>	No specific option preferred at the meeting – see subsequent feedback.
<p>Rock sizing for rock revetment (is 0.4m sizing too small?) for coastal & riverine processes.</p> <p>Consideration of larger coastal events on structure integrity (and associated maintenance).</p> <p>Possible improvements to durability of revetment (temporary geotech) using vegetation in northern interface with vegetated dune (with suitable species such as <i>Lomandra</i>). This could reduce erosion associated with catchment flows overtopping structure and improve longevity of the option should the temporary geotextile prove effective. It could also work to reduce post event maintenance.</p> <p>There is limited information in the report by which to readily identify a preferred option.</p> <p>The environmental assessment and approval process issues (including Coastal Protection Act requirements) are also yet to be considered. It would be useful for some discussion of this in the report. Further work could also be done on the economics around the various options (as raised in the Committee).</p> <p>Managing the berm height may prove to have limitations as would the maintenance of a dry notch, however these could also be better costed in the study so as to assist in decision making. The costings and economic evaluation could also better clarify initial costs as well as anticipated costs over a longer period (say 5,10 & 20 years).</p>	<p>Proposed maintenance costs to be reviewed in draft Study (this was included in subsequent draft dated 24 July 2015).</p> <p>Consideration of vegetation during detailed design if this options is preferred.</p> <p>Additional approval requirements to be included in draft Study (discussion on approvals was included in section 5.1 of subsequent draft dated 24 July 2015).</p> <p>Additional long term costings to be included in draft Study (this was included in subsequent draft dated 24 July 2015).</p>	No specific option preferred at the meeting – see subsequent feedback.

Comments/Discussions	Response/Action	Preferred Option
<p>The three options mentioned under item 4.5 in the report are expected to work, provided the structures are properly designed. The word 'trial' has been used for a geotextile bag structure in order to decide the minimum effective length of the structure with a view to save cost. That is a reasonable approach.</p> <p>Council's present arrangement of ongoing maintenance of the erosion at the north of the entrance, as and when necessary, can also be considered as an alternative option. However, it is a nuisance that the beach, dune and even dune plantation at the subject area can disappear without any notice.</p> <p>As expected structural options will be comparatively expensive. These options may also need minor maintenance cost (i.e. topping up of geotextile and rock structures).</p> <p>The proposed short term option of controlling the breakouts by maintaining berm height will not be effective and sustainable.</p>	<p>Maintenance cost to be included in the draft Study (this was included in section 5.1 and Table 6 in subsequent draft dated 24 July 2015).</p>	<p>Structural option or build up north side of entrance</p>
Estuary and Coastal Zone Management Committee Members - ECZMC Meeting 14 July 2015		
<p>Cost of structural options vs reshaping option is a concern and suggested that option 1 is actually more cost effective.</p> <p>Clarification was provided that while reshaping may only be required 3-4 years, other works on the entrance are required in between.</p>	<p>Further detail on long term costs needed in draft Study (this was included in subsequent draft dated 24 July 2015).</p>	<p>Excavate Channel and Reshape Beach</p>
<p>The monitoring time is not very long (since 2013). What is the impact of storm cut on the processes? Has there been any storm cut modelling done? Where is beach at the moment in terms of beach state? What is the mobility of the beach and how would it affect wall placement?</p>	<p>Haskoning Australia to look at Coastal Zone Study and incorporate further detail in draft Study (some additional information about accreted state included in section 2.1 of subsequent draft dated 24 July 2015).</p>	<p>None given</p>
<p>Suggestion to position the training wall to first accessway north, so that sand will build up against it to take the pressure off the bags.</p> <p>Remove gabion baskets from the entrance. Do not replace with any control devices.</p> <p>Respond to breakouts to the north by skimming the berm (berm management as per prior to 2009), except the sand be replaced to the south of the entrance.</p> <p>Sand from the pool to be placed near the northern end of the beach, possibly south of the access to the beach by the surf club, adjacent to the dune to allow for wind transport along the beach with a view to build up the berm north of the entrance during summer period.</p>	<p>Haskoning Australia advised that this would not be desirable as it would allow the creek to meander to the north and the objective is to prevent this. Detailed design would address potential scour along geotextile bag wall.</p>	<p>Maintain low berm and build up south side of entrance</p>
Department of Primary Industries – ECZMC member, feedback received subsequent to 14 July 2015 meeting		
<p>Provided link to guidelines for ICOLL openings in section 6.4 of the policy and guidelines for fish habitat conservation and management: http://www.dpi.nsw.gov.au/fisheries/habitat/publications/policies,-guidelines-and-manuals/fish-habitat-conservation</p> <p>Should WCC wish to develop an event based entrance management, DPI - Fisheries is happy to work with Crown Lands to generate a permit covering an extended period of time, say 5 years, to save the need to repeatedly apply for relevant permits/licences.</p> <p>Considers a 10m geotextile training wall on the northern side of the entrance seems a reasonable alternative given the small nature and highly modified nature of Whartons Creek - it allows the flexibility for removal if necessary and is not an excessive length. REF should examine the anticipated increase in opening events and the subsequent impacts to aquatic ecosystems within Whartons Creek.</p>	<p>REF will include assessment of impacts of aquatic ecosystems in Whartons Creek.</p>	<p>Event based management or geotextile training wall</p>

BACKGROUND

The Crown Street Mall (Mall) is a unique space located within a retail and business environment located at the heart of our Wollongong City Centre.

A city mall speaks volumes about a city, how it is perceived, how it is used and importantly what is experienced and shared with other people. Flexible spaces and a diversity of functions both day and night allow people of all ages to spend time in the Mall creating a constant hive of activity.

Council welcomes and encourages the type of activity identified in this Policy that delivers on the Guiding Principles identified below:

OBJECTIVE

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for activity in the Mall.
- 2 Encourage various forms of activity that create a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

POLICY STATEMENT

This Policy provides a framework for appropriate Mall activities while acknowledging that in a mixed use environment, these activities need to be carefully managed for equity and fairness to all and to protect and recognise the role of the city's public domain.

For the purposes of this Policy the Mall is the area that encapsulates Crown Street between Keira and Kembla Streets, a section of upper and lower Church Streets and Globe Lane – see Figure 1 below:

Figure 1



This Policy is to be implemented in conjunction with other relevant Council policies and strategies including the Wollongong Local Environmental Plan (LEP).

STATEMENT OF PROCEDURES

GUIDING PRINCIPLES

The following describes the five guiding principles which support activity in the Crown Street Mall:

1 Appropriate Location

Council seeks to encourage Mall activity in appropriate locations in order to promote economic growth, cultural benefits and social integration while understanding the needs of local businesses and users of the public domain. The location should be selected based on where the activity can enhance the vibrancy and positive experience.

Activities should be integrated into the Mall in a way that do not disrupt the community's engagement with the public domain i.e. compromise existing users, pedestrian access, street furniture, and building entrances.

While the whole of the Mall provides activation opportunities, three zones have been identified as major activation hubs with a capacity to support a number of different forms of activity occurring in tandem. These locations are the Kiera Street Mall Entry/Exit, the T-intersection at Church Street and the area opposite the Wesley Church – see Figure 1.

Specific sites have been allocated for fundraising and street entertainment.

2 Safety and Accessibility

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability.

3 Authentic, Diverse and Engaging

Council encourages new and interesting ideas that add to the life of the City Centre, give another reason for people to visit the City Centre, enhance the vitality of the Mall, and create a sense of interest and curiosity. The range of Mall activities should reflect a uniqueness, depth and breadth of creative opportunities and may be seasonally orientated.

Activities within the Mall should be authentic with a strong 'local' focus. 'Local' refers to creatives and products designed by residents within the Wollongong LGA, surrounding LGAs or the Illawarra Region (can be manufactured elsewhere).

The originality of Crown Street Mall activity concepts should be demonstrated with a strong point of difference that complements the current retail offer.

Mall activities should be engaging and diverse in nature encouraging community participation.

4 Attractive and High Quality

The design and appearance of structures should be innovative and vibrant, as well as being structurally sound to be able to withstand exposure to various climatic conditions. The overall design of any infrastructure used by the activity should contribute to the Mall's physical characteristics and enrich the street culture.

The activity must be considered to be suitable and acceptable for presentation in the public domain.

5 Management and Operations

Council encourages Mall activities that demonstrate sound management practices such as timeliness, reliability and professionalism. Any proposed activity should consider basic logistical matters such as safety, traffic, noise, waste and access before, during, and after each activity. Evidence of how this is addressed will be required and will be used to address suitability.

Demonstration of how the activity delivers on the Mall alcohol and smoke-free zone will also need to be clearly defined.

Mall Activity applications should provide evidence of current public liability insurance with a minimum cover of \$20,000,000. Council reserves the right to waive this requirement when appropriate.

TYPES OF ACTIVITIES

This Policy extends to the most commonly practiced forms of activation. These include activities that occupy any part of the public domain for of a long term, medium term and short term.

Each of the activities identified in this Policy has specific requirements which are identified in each of the attached corresponding Policy Operating Statements attached to this Policy.

Long Term

Long Term Mall activities occupy a part of the public domain for greater than twelve months. Most of these activities are granted through an Expression of Interest and/or Quotation process with pre-determined selection criteria which includes the Guiding Principles identified in this Policy.

These activities include:

- 1 Outdoor Markets
- 2 Goods and/or services kiosks/carts/cylinders/vans eg fresh flowers, fresh fruit and vegetables, food vans

Note: Outdoor dining is governed by Council's Outdoor Dining Policy.

Medium Term

For the purposes of this Policy, medium term Mall activity is defined as seasonal activity. It occupies a part of the public space for greater than 3 months and up to 12 months. Seasonal activities are temporary in nature, may occur on a daily and/or weekly basis and may be disassembled and removed from the public space at the end of the day.

Seasonal activity is any activity that offers the sale of unique products or services or the presentation of unique displays eg art installation.

Crown Street Mall Permits as well as any other statutory requirements outside of this Policy for the particular activity are required.

Short Term

For the purposes of this policy, short-term Mall activity is defined as any activity that extends any time from a part day to up to 3 months. These activities are temporary in nature, may occur on a daily basis and are disassembled from the public place at the close of trade.

Crown Street Mall Permits as well as any other statutory requirements outside of this Policy for the particular activity are required. Short term activities include:

- 1 Events and Festivals
- 2 Street Entertainment which includes busking
- 3 Fundraising
- 4 Promotions and Handbill Distribution
- 5 Occasional Retail Trading
- 6 Mall Banner Pole Program.

POLICY OPERATING STATEMENTS - ATTACHED

- | | |
|---------------|--|
| Attachment 1: | Short Term Activity: Events and Festivals |
| Attachment 2: | Short Term Activity: Street Entertainment |
| Attachment 3: | Short Term Activity: Fundraising Collection |
| Attachment 4: | Short Term Activity: Promotions and Handbills |
| Attachment 5: | Short/Medium Term Activity: Retail Trading and Seasonal Events |
| Attachment 6: | Short Term Activity: Crown Street Mall Street Banner Program |

ACTIVITY EXCLUSIONS

In order to ensure that the Mall fosters an environment that supports and encourages a dynamic activity centre that is shaped by this Policy, Council does not support activities that do not deliver on the above Guiding Principles.

These activities are identified below.

Vehicular Access to the Mall

The Mall is a vehicle free zone. However recognising that at times authorised vehicles may require access to the Mall the following are exceptions:

- Emergency Service vehicles involved in active Duty
- Public Utility Service vehicles involved in active maintenance
- Vehicles displaying a Council 'Vehicle' Entry Permit'. These are permits specific to the Mall which can be requested through Council's City Centre Team and will only be granted for the purposes of dropping off material/goods for an approved activity or as part of an approved activity.

The owner or driver of any vehicle entering or parking contrary to any vehicle regulation sign or permit conditions in the Mall or any person who fails to comply with such signs may be issued with a Penalty Notice.

Public Collections

Public collections such as requests for cash donations, direct debit arrangements or pledges for an individual's personal use fall outside of the fundraising activity supported in this Policy, and as such are prohibited.

Bill Posting

Council may issue a Permit for the display of advertising posters within the Crown Street Mall. Council may prosecute any person who affixes or causes to be affixed any advertisement within the Crown Street Mall without the issue of a permit by Council.

The Permit holder will be required to carry out remediation work (removal of posters) in connection with the carrying out of the activities or face potential prosecution under the Protection of the Environment Operations Act 1997.

Skating – Section 681A of the Local Government Act 1993

The use of roller blades, roller skates or skateboards within the Crown Street Mall is prohibited. Council may confiscate any item of this nature it deems prohibited under Section 681A of the Local Government Act 1993.

Spruiking – Section 68 of the Act

Spruiking by a person or persons is not an approved activity within the Crown Street Mall.

Use of Public Address Systems – Section 632 of the Act

The use of a public address system or any type of amplification must not be used within the Crown Street Mall without the prior issue of a Permit by Council.

Display and/or Sale of Food

Food must not be displayed or sold unless granted permission by Council and must not be displayed or sold otherwise than in accordance with the relevant provisions of the Food Act 2003, the Food Regulation 2004 or any relevant Council Policy.

Horses

Horses are not allowed to enter the Crown Street Mall without the prior issue of a Permit by Council.

Where a permit is issued, those persons responsible for the horse or horses will need to comply with the Crown Street Mall Traffic Management Plan.

Dogs – Companions Animals Act 1998

- a Any dog in or on the Crown Street Mall is required to be under the effective control of some competent person by means of an adequate chain, cord or leash.
- b Failure to comply with this requirement is an offence under the Companion Animals Act 1998 and may render the owner of the dog liable to a penalty.
- c The owner of a dog which defecates in or on the Crown Street Mall is guilty of an offence under the Companion animals Act 1998 for which a penalty applies unless the faeces are removed and properly disposed of by the owner of the dog or by the person in control of the dog.

Garbage Bins

Garbage bins located in the Crown Street Mall are for the use of the public and not for the general usage of businesses or retailers. If retailers or businesses do use these bins, they may face prosecution under Protection of the Environment Operations Act 1997.

Litter

Persons issued with a Permit must not damage the area to which the Permit relates and keep it and adjacent areas free of any waste generated by the activity or promotion.

Alcohol-Free Zones

The consumption of alcohol within the Crown Street Mall is prohibited without approval by Council and an approved Liquor Licence from the office of Liquor Gaming and Racing that clearly delineates the approved Licenced Area.

During the Liquor Licence application phase a Plan of Management detailing control over the site is to be submitted to Council as part of the process. This is to ensure the goals of the Alcohol Free Zone are maintained and the amenity of the area is preserved.

Smoke-Free Zone

From 1 November 2013, the Crown Street Mall has been designated as a smoke-free area. This covers Crown Street between Keira and Kembla Streets, Globe Lane, and Church Street between Globe Lane and Court Lane.

Pavement and Drains

- a The Crown Street Mall pavement must not be stained or marked in any way.
- b No permanent alterations are to be made to the pavement or Council property such as holes to accommodate table legs and promotional apparatus unless in special circumstances with prior Council approval.
- c No materials are to be poured down pits or allowed to soil into pits.

The Permit holder will be required to carry out remediation work in connection with the carrying out of the activities or face potential prosecution under the Protection of the Environment Operations Act 1997.

Amendments to this Policy

This Policy replaces the Crown Street Mall Regulations Policy. Council may amend, vary or add to this Policy from time to time.

BACKGROUND:

Council values the rich diversity of entertainment and experiences that community-based and commercially-focused events and festivals can bring to public life.

Events and festivals staged in the Crown Street Mall (Mall) should complement existing community and commercial activities, and balance the needs of local residents and the broader community.

OBJECTIVES:

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for events and festivals held in the Mall.
- 2 Encourage events and festivals that contribute to a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

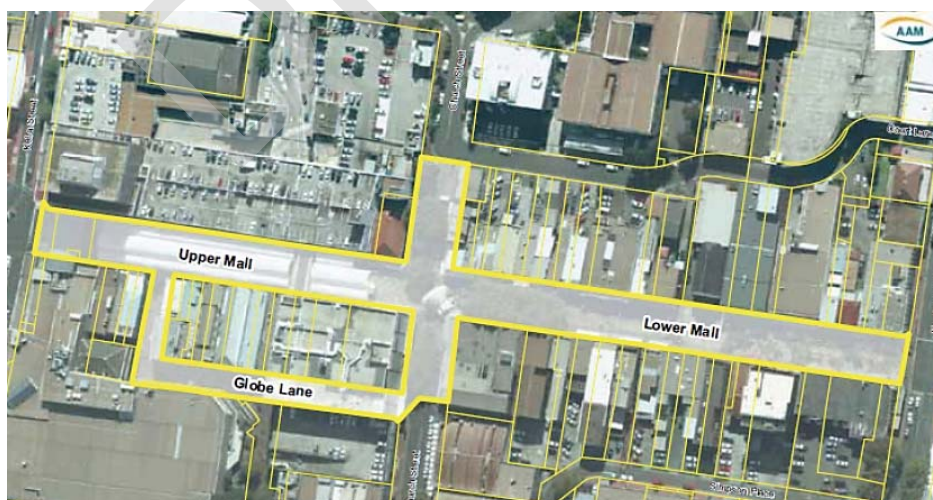
DEFINITIONS:

‘Event’ and ‘festival’ are any activity, private, community or commercial, organised for a particular location or a series of locations within the Crown Street Mall, and at a particular time, with a considerable number of persons attending. This includes parades, large-scale street parties, and public concerts, sporting events or other activities.

‘Local’ refers to products designed by residents within the Wollongong LGA, surrounding LGAs or the Illawarra Region (can be manufactured elsewhere), and creatives and organisations within the Wollongong LGA, surrounding LGAs or the Illawarra Region.

‘Mall’ geographical area is defined in figure 1 below:

Figure 1:



GUIDING PRINCIPLES

Permits help to ensure events and festivals are operated within the framework of Wollongong City Council's (Council) policies and guidelines for this activity.

Council's decision to approve a permit for events and festivals will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location

Council seeks to encourage events and festivals in an appropriate location in order to promote economic growth, cultural benefits and social integration while understanding the needs of local businesses and other users of the public domain.

This type of activity would seek to incorporate the length of the Mall.

Events and festivals will only be permitted on days as determined by Council. The total area for events/festivals will be determined by Council and the activity is required to stay within that area during the allocated period.

2 Safety and Accessibility

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential. Responsible and appropriate measures are to be put in place to minimise risk and danger.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability.

3 Authentic, Diverse and Engaging

Council encourages new and interesting ideas that add to the life of the City Centre by providing another reason for people to visit, enhancing the vitality of the Mall, and creating a sense of interest and curiosity both day and night.

Events and festivals within the Mall should be authentic. A strong 'local' focus incorporating local product and talent is encouraged, as well as the incorporation of original and creative ideas that demonstrate a unique point of difference and a connection to our rich cultural surroundings.

Council supports events and festivals that offer a diverse program including music and art, and encourage community participation.

4 Attractive and High Quality

The Mall encompasses significant places and architectural elements. Any additions to the public domain should create a seamless and attractive addition to the city centre.

The design and appearance of structures should be innovative and vibrant, and structurally sound to be able to withstand exposure to various climatic conditions. The overall design of any infrastructure used by the activity should contribute to the Mall's physical characteristics and enrich city life and street culture.

The event and festival must be considered to be suitable and acceptable for presentation in the public domain.

5 Management and Operations

Council encourages events and festivals in the Mall that demonstrate sound management practices such as timeliness, reliability and professionalism. Any proposed activity should consider basic logistical matters such as safety, traffic, noise, waste and access before, during, and after each activity. Evidence of how these factors will be suitably addressed is required. A risk management plan will also be required.

Event type	Event Parameters	Application Notice
Small Events	<ul style="list-style-type: none"> • 50 to 150 people • No selling of food or alcohol • Low or no impact on Crown Street Mall retailers and businesses 	10 working days to 1 month (10 working days minimum)
Medium Events	<ul style="list-style-type: none"> • 150 to 1000 people • Food vendors or licensed areas • Potential impact on Crown Street Mall retailers and businesses. 	6 weeks to 3 months
Large Events	<ul style="list-style-type: none"> • Attendance over 1000 people • Food vendors or licensed areas • Medium/high impact on Crown Street Mall retailers and businesses. • Multiple event days/sites 	3 to 6+ months

PERMITS AND FEES:

These are identified in Council's annual fees and charges document which can be found on Council's website.

INSURANCE:

All Festival and Event applications should provide evidence of current public liability insurance with a minimum cover of \$20,000,000.

APPLICATIONS/CONTACTS:

All relevant information regarding events and festivals including the Application Form can be obtained via:

Phone. (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown St, Wollongong

The application form must be received and a permit issued prior to undertaking events and festivals. All conditions identified in the approved permit must be met.

BACKGROUND:

Council values the rich diversity and experiences that street entertainment can bring into the Crown Street Mall (Mall). It also recognises the importance of having a structured framework in place that supports the ambience and amenity of the public domain.

Talented performers from all backgrounds, including beginners, are invited to showcase their skills, express their creative talents, provide cultural experiences and entertain members of the public in the Mall.

OBJECTIVES:

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for street entertainment in the Mall.
- 2 Encourage street entertainment that creates a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

DEFINITIONS:

‘Street entertainment’ is defined as a performance involving playing a musical instrument, singing, giving a recital, conjuring, juggling, puppetry, mime, acrobatics, living sculptures, digital displays or dance act, where a donation may or may not be sought from the public.

‘Busking’ is where a donation is sought for street entertainment activities.

‘Local’ refers to the Wollongong LGA, surrounding LGAs or the Illawarra Region.

‘Mall’ refers to the geographic area identified in Figure 1 below:

Figure 1



GUIDING PRINCIPLES:

Permits help to ensure that events and festivals are operated within the framework of Wollongong City Council's policies and guidelines for this activity.

Council's decision to approve a permit for street entertainment will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location

Council seeks vibrant street entertainment in an appropriate location in order to promote cultural and social benefits while still appreciating the needs of local businesses, adjoining property owners and other users of the public domain.

Street entertainment will only be permitted on days as determined by Council. Council may restrict the number of persons to be issued permits on any one day and reserves the right to audition buskers.

A permit is required for street entertainment in the Crown Street Mall except where performers have been hired by a private organisation as part of an event.

In the case of busking, Council has allocated specific sites in the Mall approved for this type of street entertainment. These sites have been selected based on where the activity can enhance the vibrancy and social activation within the Mall without disrupting normal business activities. Information in relation to these sites can be found on Council's website.

2 Safety and Accessibility

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential. Responsible and appropriate measures are to be put in place to minimise risk and danger.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability.

3 Authentic, Diverse and Engaging

Council supports original and creative street entertainment that offers a variety of performances, positively engages passers-by, creates a sense of interest and curiosity, and engages with the surrounding public domain and people.

A focus on local product and talent is encouraged.

4 Attractive and High Quality

The design and appearance of any items associated with street entertainment should be innovative, structurally sound and be able to withstand strong wind and sun exposure.

The street entertainment must be considered to be suitable and acceptable with regard to presentation in the public domain. Council reserves the right to withhold the issue of a permit for a person to undertake street entertainment, if in the opinion of Council, the appearance and/or dress of an applicant is unsuitable, or the activity is likely to detract from promoting the concept of the Crown Street Mall as a pleasant community and shopping precinct.

Council reserves the right to prohibit the use of microphones and amplified sound within the Crown Street Mall.

5 Management and Operations

Council encourages street entertainment in the Mall that demonstrates sound management practices such as timeliness, reliability and professionalism. Any proposed activity should consider basic logistical matters such as noise and access before, during, and after each activity. Management of these will be required to be demonstrated.

Performers are required to ensure that litter is not created or left in the Crown Street Mall as a result of their performance.

The implementation of the Mall Alcohol Free and Smoke-Free zones will also need to be demonstrated.

INSURANCE

All street entertainment applications should provide evidence of current public liability insurance with a minimum cover of \$20,000,000. Council reserves the right to waive this requirement when appropriate.

PERMITS AND FEES

These are identified in Council's annual fees and charges document which can be found on Council's website.

APPLICATIONS/CONTACTS

All relevant information regarding street entertainment is included in the application form for this activity. This and any other information in regard to this activity can be obtained via:

Phone. (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown Street, Wollongong

The application form must be received and a permit issued prior to undertaking street entertainment. All conditions identified in the approved permit must be met.

DRAFT

BACKGROUND

Council recognises that there is a high demand for fundraising activities in the Crown Street Mall (Mall) and that this type of activity has the capacity to deliver a positive community outcome.

OBJECTIVES

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for fundraising collection in the Mall.
- 2 Encourage fundraising collections that demonstrate significant community benefit.

DEFINITIONS

'Fundraising' refers to any activity that requests cash donations, direct debit arrangements or pledges from individuals, groups or businesses for community and/or charity events. It does not include requests for cash donations, direct debit arrangements or pledges for an individual's personal use

'Fundraising activities' include the selling of promotional items, toys, second hand or new goods, food, clothing, etc with the stated or declared intention of supporting a charity. Roaming fundraising activities are not permitted in the Crown Street Mall.

'Fundraising representative' is a person or team of persons seeking donations in the Mall on behalf of a not-for-profit organisation and may include a registered charity. Those operating on a commission basis will not be offered a permit.

'Mall' geographical area is defined in figure 1 below:

Figure 1:



GUIDING PRINCIPLES:

Permits help to ensure that the fundraising activity is operated within the framework of Wollongong City Council's policies and guidelines for this activity.

Council's decision to approve a permit for this activity will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location:

Council seeks fundraising activities in an appropriate location in order to promote the Mall's cultural and social benefits while still appreciating the needs of local businesses, adjoining property owners and other users of the public domain.

Fundraising will only be permitted on days and times as determined by Council. Council may restrict the number of fundraising activities to be issued permits on any one day.

Council has allocated specific sites in the Mall for fundraising collections. These sites have been selected based on where the activity can enhance the vibrancy and social activation within the Mall without disrupting normal business activities. Information in relation to these sites can be found on Council's website.

2 Safety and Accessibility:

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential. Responsible and appropriate measures are to be put in place to minimise risk and danger.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability

3 Authentic, Diverse and Engaging:

Priority will be given to fundraising that has a direct positive impact and/or a strong connection to the local community.

Those operating on a commission basis will not be offered a permit.

4 Attractive and High Quality:

The design and appearance of any items associated with fundraising collections should be innovative, structurally sound and be able to withstand strong wind and sun exposure.

The fundraising collection must be considered to be suitable and acceptable with regard to its presentation in the public domain. Council reserves the right to withhold the issue of a permit for a person to undertake fundraising collections, if in the opinion of Council, the appearance and/or dress of an applicant is unsuitable, or the activity is likely to detract from promoting the concept of the Crown Street Mall as a pleasant community and shopping precinct.

Council reserves the right to prohibit the use of microphones and amplified sound within the Crown Street Mall.

5 Management and Operations:

Council will approve fundraising activity that is well organised and demonstrates good management practices such as timeliness, reliability and professionalism. The activity should consider basic logistical matters such as noise and access before, during, and after each activity. Management of these will be required to be demonstrated.

Organisers are required to ensure that litter is not created or left in the Crown Street Mall as a result of their performance.

The implementation of the Mall Alcohol Free and Smoke-Free zones will also need to be demonstrated.

PERMITS AND FEES:

Permits will be issued for eligible fundraising activity in the nominated location in the public domain.

There are no fees associated with eligible fundraising activity.

INSURANCE:

All fundraising and charity collection applications should provide evidence of current public liability insurance with a minimum cover of \$20,000,000. Council reserves the right to waive this requirement when appropriate.

APPLICATIONS/CONTACTS:

All relevant information regarding fundraising including an Application Form can be obtained via:

Phone: (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown Street, Wollongong

The application form must be received and a permit issued prior to undertaking fundraising. All conditions identified in the approved permit must be met.

DRAFT

BACKGROUND

Wollongong City Council recognises that the Mall is located within a retail sector and that business promotions and handbill distribution can benefit the business community.

OBJECTIVES

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for promotions and handbill distribution in the Mall.
- 2 Encourage promotions and handbill distribution that contribute to a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

DEFINITIONS

'Handbill' includes a placard, notice, book, pamphlet, paper or advertisement other than an advertisement affixed to any building abutting the road, but does not include a newspaper, magazine or book sold by a newspaper vendor or other person authorised by Wollongong City Council, nor any handbill containing material of an exclusively political nature distributed by hand to any person.

'Promotion' is any activity that includes any concept that promotes a service or a sample product, and giveaways of sample product and/or sample merchandise. It does not include selling the product, service or any associated merchandise.

'Mall' geographical area is defined in figure 1 below:

Figure 1:



GUIDING PRINCIPLES

Permits help to ensure that the activity is operated within the framework of Wollongong City Council's policies and guidelines for this activity.

Council's decision to approve a permit for this activity will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location

Council will seek an appropriate location for this type of activity that will promote economic growth, cultural and social benefits while still appreciating the needs of local businesses, adjoining properties and other users of the public domain. The location and total area for this activity will be determined by Council taking into consideration pedestrian volumes and the existing retail offer. All infrastructure and trading is required to stay within that area during the allocated period.

Promotions and handbills will only be permitted on days as determined by Council. The total area for promotions and handbills will be determined by Council and the activity is required to stay within that area during the allocated period. Council may restrict the number of promotions and handbill activities to be issued permits on any one day.

2 Safety and Accessibility

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential. Responsible and appropriate measures are to be put in place to minimise risk and danger.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability.

3 Authentic, Diverse and Engaging

Businesses located within the Wollongong Mall rate geographical area will be offered first preference. Applications from other businesses will be given consideration where it can be demonstrated that the proposed offer delivers a point of difference and contributes to the activation of the Mall's street culture.

4 Attractive and High Quality

The design and appearance of structures should be innovative and vibrant, and structurally sound to be able to withstand exposure to various climatic conditions. The overall design of any infrastructure used by the activity should contribute to the Mall's physical characteristics and enrich city life and street culture.

The activity must be considered to be suitable and acceptable for presentation in the public domain. Council reserves the right to withhold the issue of a permit where the activity is likely to detract from promoting the concept of the Crown Street Mall as a pleasant community and shopping precinct.

Council reserves the right to prohibit the use of microphones and amplified sound within the Crown Street Mall.

5 Management and Operations

Council will approve seasonal and occasional retail trading that is well organised and demonstrates good management practices such as timeliness, reliability and professionalism.

Any proposed activity should consider operational matters such as, but not limited to, safety, noise, waste, cleaning and access before, during and after each activity. Evidence of how these factors will be suitably addressed is required. A risk management plan will also be required.

Implementation of the Mall alcohol and smoke free zone will also need to be demonstrated.

INSURANCE

All promotions and handbills activity applications should provide evidence of current public liability insurance with a minimum cover of \$20,000,000. Council reserves the right to waive this requirement when appropriate.

PERMITS AND FEES

These are identified in Council's annual fees and charges document which can be found on Council's website.

APPLICATIONS/CONTACTS

All relevant information regarding promotions and handbills is included in the application form for this activity. This and any other information in regard to this activity can be obtained via:

Phone. (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown Street Wollongong.

The application form must be received and a permit issued prior to undertaking promotions and handbill distribution. All conditions identified in the approved permit must be met.

DRAFT

BACKGROUND:

Wollongong City Council encourages retail trading (seasonal and occasional) and seasonal events that promote a lively and activated Crown Street Mall (Mall) and contribute to the vibrancy of the street culture both day and night.

OBJECTIVES:

The main objectives of this Policy are to:

- 1 Provide a clear and transparent framework to guide the decision-making and approval process for retail trading and seasonal events in the Mall.
- 2 Encourage retail trading (seasonal and occasional) and seasonal events that create a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

DEFINITIONS:

‘Retail Trading’ can be in the form of occasional retail trading or seasonal retail trading.

‘Occasional Retail Trading’ is the selling of unique products and services from temporary infrastructure placed within the public domain which is removed from the public space at the close of trade each day. For the purposes of this Policy occasional retail trading is classified as a short-term activity that extends any time from a part day to up to three (3) months. Occasional Retail Trading includes occasional retail stalls and occasional mobile food vans.

‘Seasonal Retail Trading’ is the selling of unique products and services from temporary infrastructure placed within the public domain for greater than 3 months and up to 12 months. These activities are temporary in nature, may occur on a daily and/or weekly basis and are usually dissembled and removed from the public space at the end of the day. Seasonal Retail Trading includes seasonal retail stalls and seasonal mobile food vans.

‘Seasonal Event’ is a unique event that extends for greater than 3 months and up to 12 months. This is temporary in nature, and may occur on a daily and/or weekly basis. Examples include art installations, special event displays.

‘Mall’ geographical area is defined in Figure 1 below:

Figure 1:



GUIDING PRINCIPLES:

Permits help to ensure that retail trading and seasonal events are operated within the framework of Wollongong City Council's policies and guidelines for this activity.

Council's decision to approve a permit for this activity will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location

Council permits retail trading and seasonal events in an appropriate location in order to promote economic growth, cultural benefits and social integration while still appreciating the needs of Crown Street Mall businesses, adjoining property owners and other users of the public domain.

The location and total area for this activity will be determined by Council taking into consideration pedestrian volumes and existing retail offer. All infrastructure and trading is required to stay within that area during the allocated period.

2 Safety and Accessibility

Mall activities should be delivered without compromising the safety of people or places. With safety in mind well-designed and maintained equipment, stalls and infrastructure are essential. Responsible and appropriate measures are to be put in place to minimise risk and danger.

Accessible paths of travel located within the Mall against the perimeter of the public domain and private property lines are to always be kept clear. This aligns to Council's commitment for accessibility and inclusiveness for all people including those with a disability.

3 Authentic, Diverse and Engaging

Council supports original and creative activity that adds vibrancy to the Mall. Retail trading and seasonal events should provide a sense of interest and curiosity, be authentic and engage with the surrounding domain and people.

Businesses located within the Wollongong Mall rate geographical area will be offered first preference. Applications from other businesses will be given consideration where it can be demonstrated that the proposed offer delivers a point of difference and contributes to the Mall's street culture.

4 Attractive and High Quality

The design and appearance of structures should be innovative and vibrant, and structurally sound to be able to withstand exposure to various climatic conditions. The overall design of any infrastructure used by the activity should contribute to the Mall's physical characteristics and enrich city life and street culture.

The activity must be considered to be suitable and acceptable for presentation in the public domain. Council reserves the right to withhold the issue of a permit where the activity is likely to detract from promoting the concept of the Crown Street Mall as a pleasant community and shopping precinct.

Council reserves the right to prohibit the use of microphones and amplified sound within the Crown Street Mall.

5 Management and Operations

Council will approve retail trading and seasonal events that are well organised and demonstrate good management practices such as timeliness, reliability and professionalism.

Any proposed activity should consider operational matters such as, but not limited to, safety, noise, waste, cleaning and access before, during and after each activity. Evidence of how these factors will be suitably addressed is required. A risk management plan will also be required.

Implementation of the Mall alcohol and smoke free zone will also need to be demonstrated.

PERMITS AND FEES:

These are identified in Council's annual fees and charges document which can be found on Council's website.

INSURANCE:

All retail trading and seasonal events should provide evidence of current public liability insurance with a minimum cover of \$20,000,000.

APPLICATIONS/CONTACTS:

All relevant information regarding retail trading and seasonal events including an application form can be obtained via:

Ph. (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown Street, Wollongong

The application form must be received and a permit issued prior to undertaking retail trading and seasonal events. All conditions identified in the approved permit must be met.

DRAFT

BACKGROUND:

Wollongong City Council recognises that banners on Council owned banner poles located in the Crown Street Mall (Mall) can add vibrancy and a sense of place for the community both day and night.

OBJECTIVES:

The main objectives of this Policy are to:

- 3 Provide a clear and transparent framework to guide the decision-making and approval process for the installation of banners on Council owned banner poles in the Mall.
- 4 Encourage banners that contribute to a vibrant and revitalised Mall and a strong sense of place for the community and other stakeholders.

DEFINITIONS:

A 'banner' is a long strip of cloth bearing a slogan or design hung on the banner poles within the public domain in the Crown Street Mall.

Banners can be used to promote the following events and activities occurring in the city centre:

- Cultural events
- Community celebrations
- Retail events of public interest eg mid-year sales
- Tourism and civic programs
- Business and retail awards
- Christmas and other seasonal and/or celebratory events.

Banners are not intended for:

- Advertising of goods, services or an individual and/or business
- Promoting events that the public cannot attend
- Marketing activities such product launches or media announcements
- Political statements
- Tobacco or alcohol sponsorship/advertising
- Promoting events that are not deemed suitable for minors or are culturally offensive.

Preference will be given to Council initiatives in the first instance.

GUIDING PRINCIPLES:

Permits help to ensure that the banner pole operations and banner design and content are operated with an understanding of Wollongong City Council's policies and guidelines for this activity.

Council's decision to approve a permit for this activity will be based on the following guiding principles. Council will refer to these principles in the decision-making process to ensure each application conforms to the Policy and is assessed fairly, consistently and appropriately.

1 Appropriate Location

There are 17 banner poles located along the length of the Mall on Crown Street between Keira and Kembla Streets. The allocation of banner poles will take into consideration the activity that is being promoted and the overall demand for banner pole usage.

Council will work with successful applicants on sequence, number and period of time. The maximum duration for banners to be in place is two months at any time.

Preference will be given to banner pole bookings related to Council managed events.

2 Safety and Accessibility

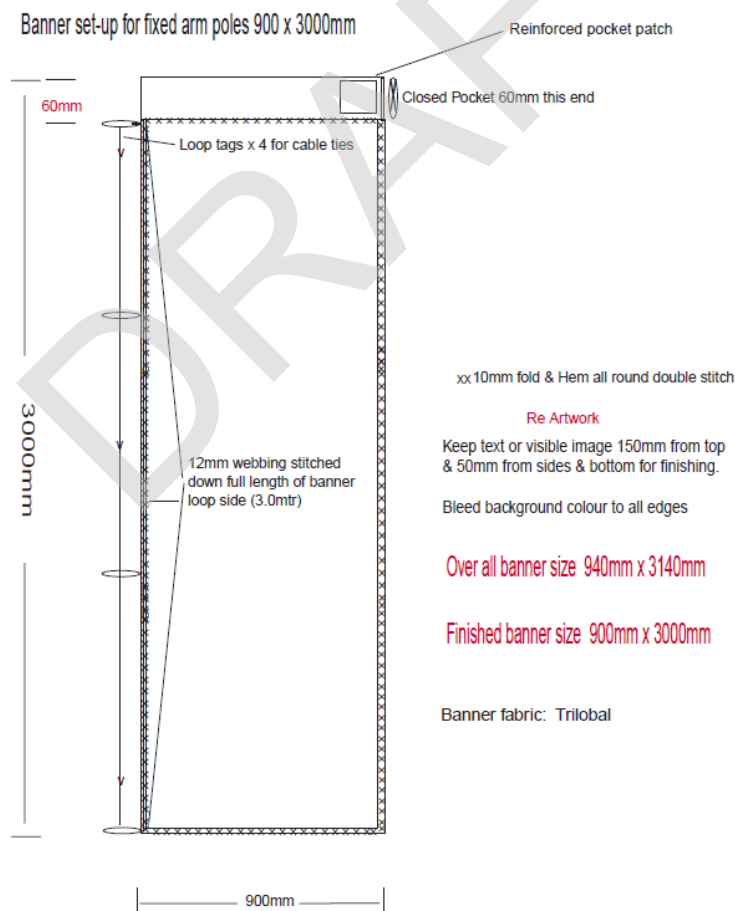
Banners on banner poles and their erection should be delivered without compromising the safety of people or places. Banner pole installers are required to have the appropriate WHS systems and processes in place, as well as a regard for the overall safety of Mall users.

3 Authentic, Diverse and Engaging

Council supports original and creative banners that add vitality to the public domain.

4 Attractive and High Quality

Figure 1 below shows the specifications for Council's banner poles in the Mall:



Banner Artwork Guidelines:

- Logo recognition on banners must be limited to a maximum of 10 per cent of the size of the banner. The preferred logo placement is along the bottom of the banner. No more than three logos are allowed per banner.
- The maximum space available to recognise a single sponsor on a flag or banner is 10% of the total size of the banner. The maximum space available to recognise multiple sponsors on a flag or banner is 20% of the total size of the banner.
- Commercial sponsors that banner sites are permitted 20% of the total flag and banner space to communicate a key message promoting their association with the event; e.g. "Proudly supported by...".
- The use of one bold striking image or graphic design is to be used and overall graphics kept simple.
- Strong colours ensure visibility against both the sky and the city landscape.
- Trilobal fabric to be used for banner fabric.

The banner program is not intended to be an advertising medium for commercial products and services.

All banner designs are to be approved by Council prior to going into production. Wollongong City Council reserves the right to reject any design that does not comply with design guidelines.

Wollongong City Council also reserves the right to refuse or have removed any banners that are considered not to conform with quality standards eg faded, torn, frayed.

All costs relating to the design, production and installation of banners are to be met by the hirer.

5 Management and Operations

All proposed activities associated with banner erection and removal should consider operational matters such as but not be limited to safety, noise, waste, and access before, during and after each activity.

A risk management plan will be required for the installation of banners.

FEES:

Council's annual fees and charges identify any relevant fees relating to this activity. These can be found on Council's website.

INSURANCE:

Banner installers are required to have public liability insurance to the amount of \$20,000,000.

APPLICATIONS/CONTACTS:

All relevant information regarding banner poles in the Mall including an Application Form can be obtained via:

Phone: (02) 4227 7111

Email: citycentre@wollongong.nsw.gov.au

Webpage: <http://www.wollongong.nsw.gov.au/CityCentre>

Or visit us at the iHUB at 93 Crown Street, Wollongong

The application form must be received and a permit issued prior to undertaking banner installation. All conditions identified in the approved permit must be met.

SUMMARY SHEET	
Responsible Division	Community Cultural and Economic Development
Date adopted by Council	[To be inserted by Corporate Governance]
Date of previous adoptions	Not applicable
Date of next review	"[Date - Not to be more than 4 years from adoption]"
Prepared by	City Centre Operations Coordinator
Authorised by	Manager Community Cultural and Economic Development

Creating an inclusive city that enables people
with disability to participate in the life of the city



Disability Inclusion Action Plan

Draft
2016-
2020

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Message from the Lord Mayor

It is my pleasure to present Council's Disability Inclusion Action Plan 2016 – 2020.

Council is working towards creating a Wollongong that is accessible and inclusive of everyone, and provides equal opportunity for people with disability to utilise and enjoy the public spaces and life of our City.

Council has a key role in promoting and supporting access and inclusion by ensuring it is a key consideration in all areas of Council business. This includes how we develop the built environment, provide information and services, support employment opportunities and promote positive community attitudes and behaviour toward people with disability.

The purpose of this Plan is to ensure access and inclusion is positioned as core business and integrated with existing planning cycles, so that employees at every level consider inclusion of people with disability in their business. It has been informed by many conversations and lots of listening to people with disabilities, their families and carers. The Plan sets out ways in which Council will assist in making Wollongong a more welcoming and accessible City for everyone, including people with disability.

Without an inclusive community and the opportunities that an inclusive community provides, diversity is not promoted, control over choice is limited and positive change for people with disability may not occur.

I am proud of the diversity of our community and the positive contributions they make to our City. Engagement is a key part of any Plan and I would like to thank the many community members who took the time to contribute their ideas with the ultimate aim of making our City a better place for everyone to live, work, study and play.

Lord Mayor
Councillor Gordon Bradbery OAM

Message from the General Manager

I am really proud to champion the implementation of Council's Disability Inclusion Action Plan 2016 – 2020 together with Council's senior leaders. This Plan presents Council's commitment to people with disability for improving access and inclusion over the next four years.

In 2015/16 Council ran a number of community consultation activities to identify which Council services were most important to people with disability and how satisfied they were with these. The information collected from this consultation process has informed the objectives and actions in the Plan.

Council is committed to maintaining genuine dialogue with people with disability across the next four years as the Plan is being implemented. It is my belief that inclusion is everyone's business who works at Council. We can all do our bit to make sure the City is a more welcoming place for all people including people with disability.

We will take a leadership role in our own practice and improve Council's internal systems and processes to ensure they support better access outcomes.

I would like to thank everyone involved in the development of the Plan and look forward to ongoing conversation with the community and hearing about the difference to people's lives we can make through the delivery of the actions in the Plan.

General Manager
David Farmer

Background

Personal choice and control is only possible when communities are inclusive of all people including people with disability. Real diversity is not achieved unless people with disability are provided with equal opportunity to participate in community life.

For the first time all levels of government across Australia have committed to a unified, national approach to improving the lives of people with disability, their families and carers through the development of the National Disability Strategy. In this strategy the State and Federal Governments have committed to an approach where the individual is the 'centre' of focus and not their disability.

In August 2014 the NSW Disability Inclusion Act 2014 was passed. This Act requires Council to develop a Disability Inclusion Action Plan to help remove barriers and enable people with disability to participate equally in their communities.

Purpose

The purpose of the Disability Inclusion Action Plan is to set out the strategies and actions that Council will deliver in the next four years to enable people with disability to have greater access to Council information, services and facilities. The Plan includes actions for all areas of Council and will guide us in making our services and facilities more inclusive. Implementation of the actions in this Plan will benefit many people in our community including older people, people with a temporary injury and parents with young children.

The Plan is underpinned by the following principles which support the United Nations Convention on the Rights of Persons with Disabilities (2006):

- Focusing on abilities and not disabilities.
- Fundamental rights for all people.
- Genuine dialogue and participation.
- Improving access and inclusion for all.
- Prudent use of resources.
- Recognising the benefits of collaboration.
- Principles of Universal Design.
- Access is everyone's business.

The Case for Inclusion

- As a community, we are poorer without a diverse range of viewpoints and individual perspectives.
- Exclusion leads to disadvantage and discrimination, which have far reaching negative impacts across all aspects of life, including health, welfare, education and employment. These impacts are felt beyond the individual, with families and the broader community being negatively impacted by a non-inclusive community.
- Employment can provide independence, reduce reliance on benefits and improve the living standards of people with disability. This can have positive health impacts and contribute to a greater sense of self-worth.
- Access to business benefits not only people with disability, but older people, parents with prams and business owners by expanding their business reach. There is a strong economic case to increase inclusion in our community.

Inclusion

Maximising participation opportunities for people with disability in all aspects of community life. This happens by promoting and fostering a culture where people with disability feel included equally in the community.

Source: LGNSW: Disability Inclusion Action Planning Guidelines 2015

Disability in Our City



The following information is based on ABS Census data. The Census records disability information, that is people who identify as needing help with mobility, self-care or communication due to disability or long-term health conditions.

18.5% of the population, or 38,257 people living in Wollongong, have some form of disability (based on a 2014 population estimate of 206,794).

As our population ages and people live longer the number of people who have a profound or severe disability and require help with core activities such as mobility, self-care or communication will increase.

Profound or Severe Disability - Needing Assistance

5.8% (Australia 4.8%) of the population or 11,205 people in Wollongong identified as needing assistance.

- 6% of 0-14 yr olds identified as needing assistance. 
- 59% of 65 yrs and over identified as needing assistance. 

Socio-Economic Disadvantage

Research shows that there is a relationship between socioeconomic status and disability. In areas such as income, employment, education, internet connection, housing and transport, people with disability experience greater disadvantage than the general population.

Income

39% of households who identify as needing assistance are low income (earn less than \$600/week) compared to 26% of all households.

Labour Force and Unemployment

14% of people who identify as needing assistance are unemployed compared to 7% of the population.

Internet Access

54% of people who identify as needing assistance have an internet connection compared to 71% of the population.

Car Ownership

23% of households where people identify as needing assistance did not own a car compared to 11% of all households.

Social Housing

19% of people who identify as needing assistance live in social housing compared to 8% of the total population.

Education

21% of the population who identify as needing assistance (aged 15 years +) hold educational qualifications, compared to 46% of the population.



Source: 2011 Australian Bureau of Statistics, Census of Population and Housing.
Compiled and presented by .id the population experts.

Developing the Plan

- 1 Commitment** Council committed to developing a Disability Inclusion Action Plan for delivery from July 2016. This Plan will help us meet our obligations under the NSW Disability Inclusion Act 2014.
- 2 Research** We did background research, a demographic analysis and a review of Council's access improvements.
- 3 Raising Awareness** Workshops with staff were held to raise awareness of the Act, the need to develop a plan and ways to improve inclusion across all areas of Council.
- 4 Consultation**
 - Community Survey**
163 people with disability and their families and carers responded to a survey which rated the importance and satisfaction of 21 Council services.
 - Community Conversations**
Two conversations between people with disability and Council staff were held to discuss barriers people with disability face when accessing Council services. 34 Council staff listened to 24 people with disability share their experience. Conversations were also held with a Transition to Employment program and a secondary school group.
- 5 Strategies and Actions** Draft strategies and actions were developed by staff across Council based on what the community told us was important.
- 6 Checking In** Two workshops were held with people with disability and their carers to present the draft strategies and actions and gather feedback on whether we had got it right before the Plan was placed on public exhibition.

7 Endorsement

The draft Plan was placed on public exhibition and the community provided feedback before the Plan was adopted by Council.

8 Lodgement

The adopted Plan will be lodged with the Disability Council of NSW.

DRAFT

Access & Inclusion - Legislation & Policy

People with disability, their families and carers have the same rights as all people to access services and facilities. These rights are part of State and Commonwealth policy and legislation which make it unlawful to discriminate against a person with disability.

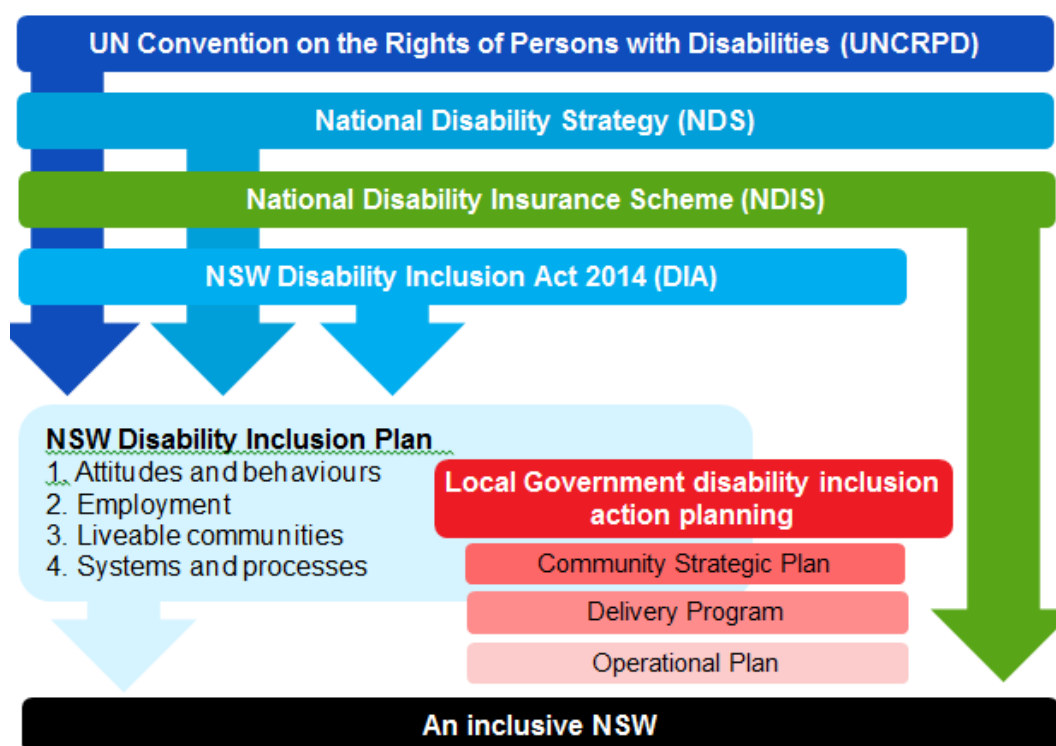


Figure 1: The relationships between the relevant policy and legislative instruments.

Source: Disability Inclusion Action Planning Guidelines Local Government.

Legislation and Standards that inform Council's Work

- Commonwealth Disability Discrimination Act 1992.
- Australian Standard (AS 1428) – Design for Access and Mobility.
- Disability Access to Premises Buildings Standards 2010.
- Disability Standards for Accessible Public Transport 2002.
- Web Accessibility National Transition Strategy 2010.

Council's Planning Process

Council has one Vision, one Program and one Plan. This is the Community Strategic Plan and Annual Plan. The Disability Inclusion Action Plan is a supporting document that will inform the actions in our Annual Plan.



Community Strategic Plan



Supporting Documents

Council has two types of supporting documents:

- Strategy level documents
- Implementation Plan proposals

These may contain **UnFunded Opportunities (UFO's)**



Delivery Program

The outcome of the decision making process is the Resourcing Strategy Delivery Program and Annual Plan



Decision Making

- What are the priorities
- What will we do
- How will we make it happen

Implementation

- Construction
- Service
- Achieving goals



All-abilities playground at Corrimal



Viva la Gong Festival



Construction of Puckey's shared pathway

Improving Access

Council has been working for many years to improve access to our services and facilities. Some of our achievements are shown below.

Programs that Support Access

We run programs for people with disability through a number of services, our Libraries, Art Gallery, Leisure Centres, Cultural Services and Youth Services.



Sensorium

Wollongong Art Gallery invites you to
SENSORIUM
An interactive exhibition of contemporary art devised to stimulate the five senses
To be officially opened by
John Monteleone, Program Director
Wednesday 2 December, 12-1pm
Finger food and refreshments provided.
Free, all welcome
Exhibition continues until 21 February 2016

Wollongong Art Gallery: Ground floor, corner of Kambla and Burelli Streets Wollongong
Accessible venue

A Celebration of Ability at Wollongong Art Gallery

Sensory Touch Tours

1-2pm & 2-3pm
Take a touch tour with the artists as they discuss their ideas and ways of working with one of the five senses.
Suitable for people who are blind or have low vision

Auslan Interpreter available

For bookings and other access requirements phone 4227 8507 or email vvidulich@wollongong.nsw.gov.au

Parking contact John Monteleone jmonteleone@wollongong.nsw.gov.au

Image: Janet Tavaroz, Victorian Banquet (Installation photo), 2013, sugar pasta, food colouring, dimensions variable

WOLLONGONG ART GALLERY

wollongong
City of Wollongong

Corner Kambla & Burelli sts Wollongong
phone 02 4227 8500
www.wollongongartgallery.com
www.facebook.com/wollongongartgallery
open Tues to Thurs 10am-5pm
weekends 12-4pm

Wollongong Art Gallery is a service of Wollongong City Council and receives assistance from the federal government through "Take & Giveback" Arts NSW. Wollongong Art Gallery is a member of Regional Arts and Public Gallery of NSW

Arts NSW

NSW

NSW

NSW

NSW

NSW

NSW

NSW

Interactive Exhibition – Art Gallery



Keep It Clear - Disability Awareness Raising Campaign

Awareness Raising Projects

We work with community partners to deliver awareness programs such as Keep it clear! and Line of Sight.

Facilities

We provide equipment and features in our recreation areas such as parks, beaches and playgrounds that support access.



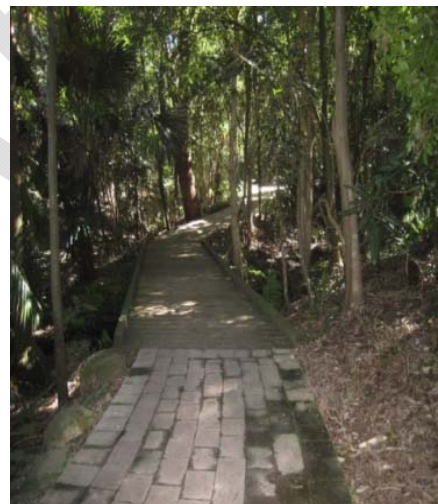
Amphibious Wheelchair



Lang Park: Outdoor gym equipment



All-Abilities playgrounds



Botanic Garden: Accessible Rainforest Walk



Continental Baths Access Ramp

We build new buildings that meet access standards and upgrade older buildings to be more accessible



Tourist Parks: Accessible Cabins



Thirroul Community Centre








Berkeley Community Centre

Consultation – What the Community Told Us







A range of consultation activities were undertaken with people with disability, their families and carers and Council staff to inform the development of the Plan.

Community Survey Results

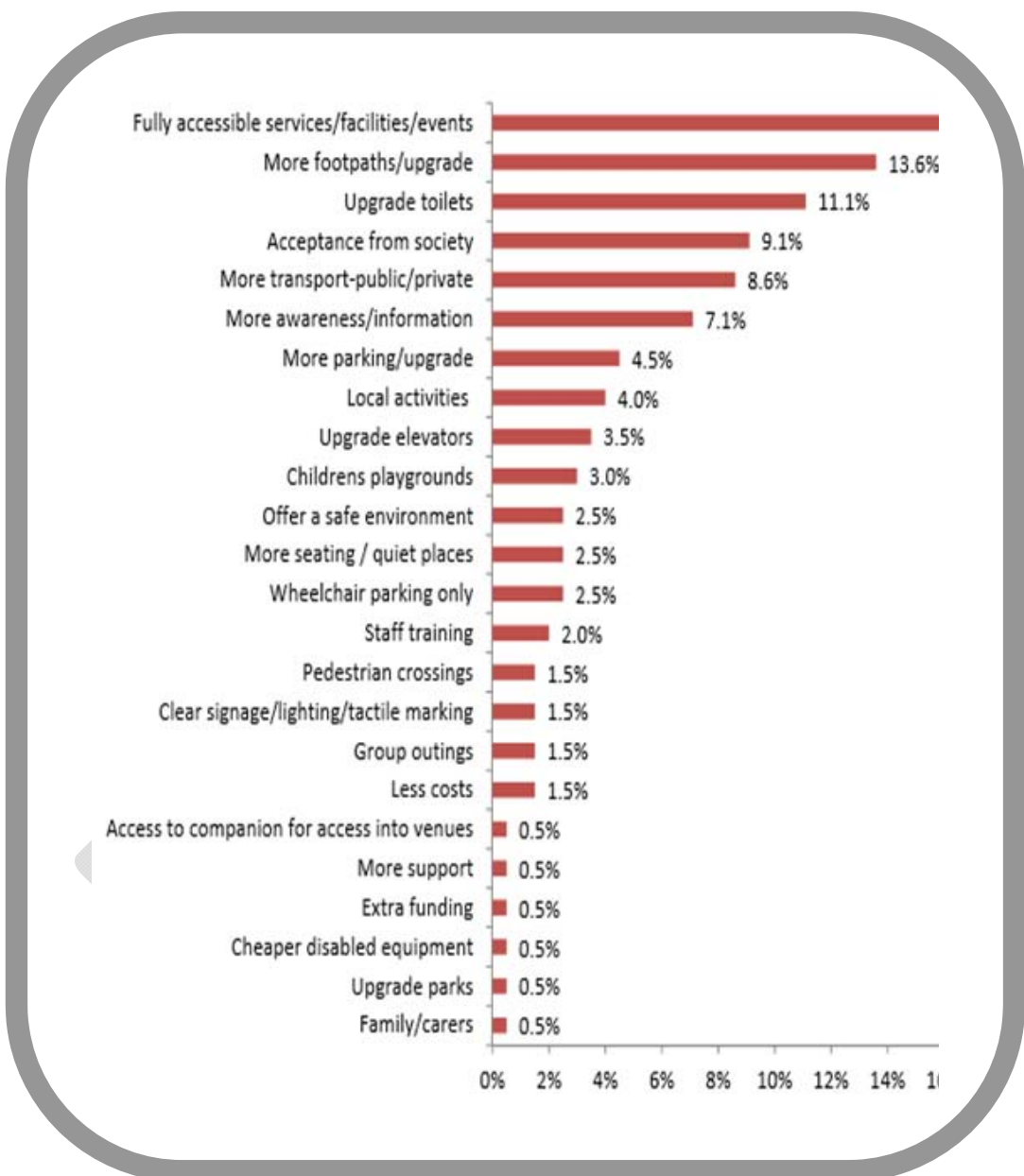
Council is performing well (high importance/high satisfaction) in the following service areas:

-  Heated pools.
-  Patrolled beaches.
-  Council's domestic, recycling & green waste collection service.
-  Public swimming pools (free entry).
-  Botanic Garden.

Priority service areas for Council to make improvements (high importance/low satisfaction):

-  Footpaths.
-  Public toilets.
-  Designated parking for people with disability.
-  Council run events, festivals and activities (Viva la Gong, Australia Day, New Year's Eve).
-  Cycle ways / shared pathways.
-  Council parks / open space / sports fields.

This graph shows the features most important to enabling people with disability to participate in community.



Source: Wollongong City Council Disability Access and Inclusion Plan Management Report prepared by IRIS Research June 2015.

Community Conversations

Through the conversations, the community told us what would make a difference to their ability to participate. Some of the key themes are outlined below.

1 Creating Liveable Communities

Footpaths and Paths of Travel

- Wide level footpaths free of hazards.
- Kerb ramps with no lip, at the correct grade and alignment.
- Accessible footpaths that connect to parking, bus stops, services and facilities.
- Safe pedestrian refuges.

Accessible Toilets

- More clean, well-maintained, unlocked accessible toilets.
- Hoists and adult change tables.
- Information about the locations.
- Visible contact number to report issues with toilets.

Designated Accessible Parking

- More parking and drop off points near services, venues and events.
- Greater enforcement of the Mobility Parking Scheme.

Events and Festivals

- Designated accessible parking and drop off points.
- Accessible pathways linking parking, toilets, seating, shade and activities.
- Promote access features in event information.
- Designated viewing areas and rest spaces.
- More accessible toilets.
- More bins.

2 Improving Access to Services through better Systems and Processes

- More consultation to identify barriers people with disability face accessing Council services and facilities.
- Greater awareness among developers, contractors, planners and architects of disability access requirements.
- More information in a range of accessible formats about Council services, facilities and activities through a variety of channels.
- Include information about access in promotional material.
- Ensure information is kept simple.
- Ensure Council's website, print material and social media is accessible.
- Let the community know what Council can and cannot do in relation to access and the challenges faced.

3 Promoting Positive Community Attitudes and Behaviours

- More education for the community, businesses, and Council about the broad range of disabilities.
- Increase visibility of people with disability in Council publications and marketing material.
- Provide more opportunities for the community to engage with people with disability.
- Promote accessible businesses and tourism.
- Raise awareness among businesses of the value of the disability dollar.

4 Supporting Access to Meaningful Employment

- Council is recognised as employer of choice for people with disability.
- Ask us what we can do.
- Meaningful work not tokenistic.
- Support Social Enterprises.
- Accessible recruitment practices.
- Designated positions for people with disability.
- Accessible work places.

The Plan for Action

Creating Liveable Communities

Liveable communities are places people can move about easily to access services and facilities and participate in community life.

“One of the annoying things about kerb ramps is that they don't always match up in terms of being exactly opposite each other. This causes a wheelchair user to need to weave around other people crossing the road and potentially getting closer to vehicles than necessary.”

Survey - Wollongong, 25-34 yrs.

What Council Will Do

Improve our Accessible Public Toilets

- Develop a Public Toilet Strategy.
- Implement a program to improve our accessible public toilets.
- Install signs to report cleaning concerns.
- Maintain information on the National Public Toilet Map.
- Promote our public accessible toilets as not for general community use.

Increase the number of Accessible Parking Spaces

- Develop a priority list to improve and increase the number of spaces.
- Promote the location of the spaces on our webpage.
- Monitor and enforce non-compliant use.
- Develop and implement a campaign to target illegal use.

Increase the number of Accessible Paths of Travel to Key Destinations

- Improve the continuous accessible paths of travel including parking, footpaths and kerb ramps in our town and village centres, to key destinations such as recreation and community facilities.
- Increase awareness about cycle ways and shared pathways being for everyone to use.

Improve Access to our Spaces and Streetscapes

- Use universally accessible park and street furniture when renewing open space and streetscapes.
- Incorporate access outcomes as key criteria in infrastructure projects.
- Provide clear paths of travel along property lines where possible.

Increase the number of Accessible Bus stops and Shelters

- Audit bus stops and shelters and develop a list of priorities for improvement.
- Upgrade bus stops and shelters to make them accessible including a link to a continuous accessible path of travel.

Increase access to our Recreation Services and Facilities

- Include accessible play elements when renewing and installing playgrounds.
- Include access to parking and seating when upgrading sports grounds and facilities.
- Increase access at the Botanic Garden.
- Continue to upgrade access to our community and heated pools including the installation of hoists.
- Undertake access appraisals of our three Tourist Parks and promote access features.
- Consider access onto North Beach.
- Support the inclusion of people with disability at Council Leisure Centres.

Increase access to library, community, youth and cultural services

- Promote and support inclusion in all activities at the IPAC, Art Gallery, Cultural services and Libraries.
- Schedule programs for people with disability at the IPAC, Art Gallery, Cultural services and Libraries.
- Continue to promote and support access to our Youth Services activities
- Improve access to the Arts Precinct.
- Continue to provide Community Transport and Social Support Services in line with funding agreements.

“Quiet spaces like little tents with cushions. Libraries need more training in Autism Awareness.”

Survey - West Wollongong, Age 35-44 yrs.

Increase access to our buildings

- Undertake access appraisals of our buildings and facilities.
- Prioritise access outcomes when renewing and building facilities.

Improve our policy and planning tools to create better access

- Consider the latest research around housing for people with disability when preparing our Housing Strategy.
- Include the needs of people with disability in the development of our town and village plans, master plans and precinct plans.

Local Story: Accessible built environment



“The cycle track is very popular; the areas that have been redone are good. There are a couple of blind spot where people have to be careful, maybe mirrors along these areas. While our tandem activity is for people with vision impairment anyone can join us who for any reason can't ride on their own. Some of the things that make it difficult for me to move around are signs outside of shops and also chairs and dining tables, it would help if outdoor dining spaces had temporary barriers around then, saves me from going off line.”

Geoff - Feb 2016

Improving Access to Services through better Systems and Processes

Easy to access systems, options for communicating and information help remove barriers to participation and support people to live independently.

“When advertising events you should include information about the access points.”

Workshop participant - Sept 2015

What Council Will Do

Increase access to information

- Implement guidelines for making our publications accessible.
- Promote new accessible technologies for communicating with Council.
- Educate our staff about the use of communication supports.
- Monitor and update our website to meet access standards.
- Incorporate captioning for video content on our website.

Increase awareness about our services to support access

- Include information about access in our promotional material and signage.
- Promote access upgrades to services and facilities in our newsletter.
- Keep our website up-to-date with information about access.

Increase participation in our community engagement activities

- Talk to people with disability and include their ideas in plans for Council services, facilities and activities.

Improve our systems and processes to deliver better access outcomes

- Make disability access a key criteria in our Capital Works program.
- Develop an online map that shows the most important things for us to fix to improve access in our City.

- Assess access for people with disability when collecting information and data about our assets.
- Set up an internal working party to develop better ways of providing access to our assets.

Increase our capacity to provide accessible services and facilities

- Use checklists that assess access to our services and facilities and identify ways to improve.

Local Story: Accessible Communication



“Imagine what it would be like to walk around all day with a 'gag' on your mouth and not to be able to tell people what you want. At Para Meadows we use a variety of ways for communicating. We use unaided systems, like signing and gestures that do not require special equipment and aided systems that use picture charts, books and special computers. Many forms of communication include an assistive technology component such as iPads. To see some of these systems in more settings such as libraries, swimming pools, playgrounds, theatres, community centres and shops would be wonderful and would give our students a voice in the wider community.” -

Deputy Principal Para Meadows - Feb 2016

Promoting Positive Community Attitudes and Behaviours

People's attitudes impact all aspects of community life. The attitudes and behaviours of the community towards people with disability have been described as the single biggest barrier to participation and inclusion.

"They think we're dumb because we have a disability - attitudes need to change."

Workshop participant - Sept 2015.

What Council Will Do

Raise awareness about the contribution people with disability make to our community

- Increase the visibility of people with disability in our publications and communications.
- Educate businesses about the importance of providing good access to their business.

Increase participation in our events, festivals and activities

- Provide Building Inclusive Events training for staff and community event holders.
- Review our events and implement strategies to improve access.
- Include information about access in marketing and promotional material.

Undertake programs to promote access and inclusion

- Partner with community organisations to deliver projects that support inclusion.
- Support organisations to build their skills in delivering activities for people with disability.
- Deliver campaigns to promote and support inclusion.

Local Story: Attitudes and behaviours



“We both have people that help us with things like our accounts. I have a walker, I live up 15 stairs and my biggest fear is falling. I have trouble getting on a bus, I live in Corrimal we need more buses in the suburbs that are easy to get on and off. I also have a problem speaking to people, I hate it. I used to be treated bad at school. More people are understanding us better. Need to talk more to disability people. We want to explain what we want in Illawarra, to tell the Lord Mayor and politicians. People also need to learn that disability toilets are for disability people.”

Nicole and Stephen - Feb 2016

Supporting Access to Meaningful Employment

Employment contributes towards feelings of self-worth and provides regular social interaction. For most people employment and economic security are interrelated. Employment can increase an individual's capacity for choice and control over many life decisions.

“Some employers are afraid to offer jobs to people with disability.
Need to break down barriers and educate employers.”
Workshop participant - Sept 2015.

What Council Will Do

Increase employment opportunities

- Work with community, government and businesses to support local employment.
- Support social enterprises that provide employment.
- Implement our Social Procurement Policy.

Increase participation opportunities

- Make sure our recruitment website content meets access standards.
- Use recruitment methods that give people with disability the opportunity to show their ability to do the job.
- Provide targeted employment for people with disability through Council's development programs.
- Include people with disability on recruitment panels for targeted positions.
- Promote vacancies to community networks, schools, TAFE and Universities.

Increase retention and development opportunities

- Support employees with disability to pursue their career goals.
- Make sure workplaces meet the access needs of the employee.
- Make sure managers and supervisors have the skills and resources to support employees with disability.

Incorporate workforce diversity as part of everyday Council business

- Establish flexible work practices.

Increase awareness about working with people with disability

- Provide access and inclusion training for all new staff.
- Provide training for staff who work with the community to increase their awareness of inclusive service provision.
- Provide job specific training for our employees about access relevant to their roles.

Local Story: Employment



“Council has always been supportive but at the same time I don't want to be a quota, I am capable. I think the staff have become less awkward when dealing with disability, most people just see me as Hayley. Not all disabilities are visible, my 'invisible' disability causes me more grief than my physical disability. As 'disability' traffic increases we should seriously look at the accessibility of our building.”

Hayley - January 2016

Delivering the Plan

Governance	<p>The General Manager, Executive and The Senior Management Team will sponsor and promote the Plan.</p> <p>A Steering Group will oversee and monitor the implementation of the actions in the Plan.</p>
Integration	<p>The actions in this Plan will become part of our Delivery Program and Annual Plan and help us to deliver the Community Strategic Plan.</p>
Implementation	<p>An implementation plan that includes time frames, priorities, resources and responsibilities has been developed to help with the delivery of the Plan.</p>
Monitoring and Evaluation	<p>An evaluation framework with performance indicators has been developed to measure change. Data will be collected and reported throughout the implementation of the Plan. In the 4th year of the Plan we will measure community satisfaction through a community survey.</p>
Reporting	<p>Regular updates will be provided on our website to report progress.</p> <p>Progress towards delivering the actions in the Plan will be formally reported as part of Council's annual reporting processes.</p> <p>Council will prepare and submit reports to the NSW Disability Council as required.</p>
Ongoing Consultation and Review	<p>Council will talk with the community regularly to check that the priorities in the Plan are still the same and make changes to the Plan where we need to.</p>

Measuring our Progress

The following indicators will help us to measure if we are achieving our vision for an accessible and inclusive City.

Indicator		How will it be measured?
Creating Liveable Communities		
↑	% of people with disability who are satisfied with Council's accessible public toilets.	Disability Access & Inclusion Survey/ Customer satisfaction measure.
↑	Number of accessible parking spaces in key destinations.	Council data.
↑	% of people with disability who are satisfied with footpaths and paths of travel.	Disability Access & Inclusion Survey/ Customer satisfaction measure.
↑	% of people with disability who express satisfaction with the accessibility of Council public spaces.	Disability Access & Inclusion Survey/ Customer satisfaction measure.
↑	Number of accessible bus stops and shelters.	Disability Access & Inclusion Survey/Customer satisfaction measure.
↑	% of people with disability who are satisfied with recreation services, community facilities/halls and libraries.	Disability Access & Inclusion Survey/ Customer satisfaction measure.
↑	Accessibility of recreation services, community facilities and libraries.	Council data.
↑	% of people with disability who feel they have the opportunity to participate and are satisfied with Council's library and cultural activities.	Disability Access & Inclusion Survey/ Customer satisfaction measure.

Providing Accessible Systems and Processes		
	% of people with disability who can easily access Council information.	Disability Access & Inclusion Survey.
	% of Council publications that are accessible, include images of people with disability and include information about access.	Analyse sample of Council publications.
	% of people with disability who have participated in a community consultation activity.	Disability Access & Inclusion Survey.
↑	Number of Council systems that have incorporated access as a key criteria.	Council data.
↑	% of Council staff who have participated in access training and learning opportunities.	Council data.
Promoting Positive Community Attitudes and Behaviours		
	Number of community projects and campaigns to raise awareness of the positive contribution people with disability make to the community.	Council data.
↑	% of people with disability who have participated in and are satisfied with Council events and festivals.	Disability Access & Inclusion Survey/ Customer satisfaction measure.
	Partnerships between Council and other organisations that deliver positive outcomes for people with disability.	Number of partnerships projects/Customer Satisfaction measure.
Supporting Access to Employment		
↑	Percentage of people with disability employed at Council (fulltime/part time/casual).	Council data.
↑	Accessibility of Council work places	Council data.
↑	Number of Council suppliers that provide employment opportunities to people with disability.	Council data.

Funding the Plan

Some actions in this Plan are about continuing to do what we are doing well and others are about improving the way we do things. Many actions will not cost Council additional money but require us to do things differently. However some actions in the Plan will require additional funds to build something or upgrade an existing facility or service. The money to do this work will be allocated through the annual budget process where possible. At times Council may apply for funding from external sources to help achieve the actions in the Plan.

Managing our Risk

Council understands that it has a legal responsibility, in providing service, not to discriminate against another person on the grounds of that other person's disability. Council will continue to increase access to information, upgrade facilities and improve how it delivers services to remove barriers to access and meet this obligation. The actions in this plan demonstrate our commitment to continual improvement and have been prioritised with consideration being given to Council's Risk Management process.

Acknowledgement

Council would like to thank everyone who has contributed to the development of this Plan.

Creating an inclusive city that enables people
with disability to participate in the life of the city



Disability Inclusion Action Plan

2016-2020
Engagement
Summary
March 2016

Engagement Summary

Purpose

We're developing Wollongong City Council's Disability Inclusion Action Plan. As part of the development of the plan we consulted people with disability and their carers to learn more about the things that are most important to enable them to participate in community life.

Why do we need a plan?

The NSW Disability Inclusion Act 2014 requires all Councils to develop a plan. A plan will help Council to deliver improved services, facilities and programs to people with a disability and their carers. In Wollongong City there are around 11,200 people, or about 5.8% of the population, living with profound or severe disability (2011 ABS Census).

How was the community consulted?

We asked people with disability and their carers about their experience of using Council services, facilities and programs through:

A Community Survey

People rated the importance of and their satisfaction with 21 Council services and facilities. 163 people completed this survey.

Community Conversations

Two community conversations were held with 26 community members and 34 Council staff to talk about:

- Developing positive community attitudes and behaviours.
- Creating liveable communities.
- Supporting access to meaningful employment.
- Improving access to services through better systems and processes.

We also talked with 17 young people from a Transition to Work program and 7 local high school students about the things that are most important to them.

Community Survey Results

Council is performing well (high importance/high satisfaction) in the following service areas:



Heated pools.



Patrolled beaches.



Council's domestic, recycling & green waste collection service.



Public swimming pools (free entry).



Botanic Garden.

Priority service areas for Council to make improvements (high importance/low satisfaction):



Footpaths.



Public toilets.



Designated parking for people with disability.



Council run events, festivals and activities (Viva la Gong, Australia Day, New Year's Eve).

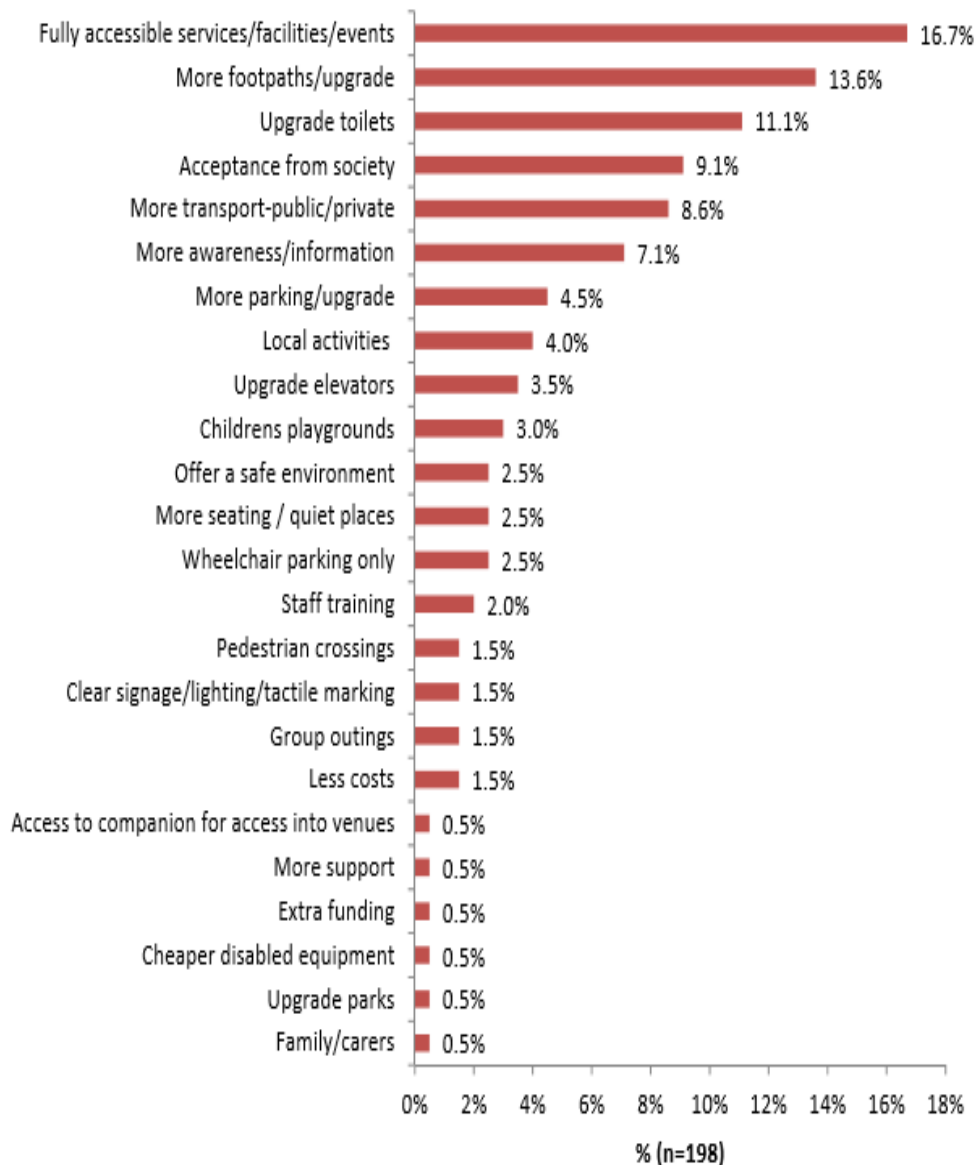


Cycle ways / shared pathways.



Council parks / open space / sports fields.

The following graph shows the feature most important to enabling people with disability to participate in community life.



Source: Wollongong City Council Disability Access and Inclusion Plan Management Report prepared by IRIS Research June 2015.

What could Council do better?

Footpaths and Paths of Travel

- Wide level footpaths free of hazards.
- Kerb ramps with no lip, at the correct grade and alignment.
- Accessible footpaths that connect to parking, bus stops, services and facilities.
- Safe pedestrian refuges.

“One of the most annoying things about kerb ramps is that they don’t always match up in terms of being exactly opposite each other. This causes a wheelchair user to need to weave around other people crossing the road and potentially getting closer to vehicles than necessary.”

Survey – Wollongong, Age 25-34 yrs.

Accessible Toilets

- More, clean, well-maintained, unlocked accessible toilets.
- Hoists and adult change tables.
- Information about the locations.
- Visible contact number to report issues with toilets.

“There is only ever one disabled toilet. How can we find a way to deter able bodied people using disabled toilets, when they have various other toilets available to them?”

Survey - Horsley, Age 45-54 yrs.

Designated Accessible Parking

- More parking and drop off points near services, venues and events.
- Greater enforcement of the Mobility Parking Scheme.

“Parking around Wollongong is often hard. The distance for my son to walk is sometimes too far.”

Survey - Barrack Heights, Age 35-44 yrs.

Council Events and Festivals

- Designated accessible parking and drop off points.
- Accessible pathways linking parking, toilets, seating, shade and activities.
- Promote access features in event information.
- Designated viewing areas and rest spaces.
- More accessible toilets.
- More bins.

“Rest areas to unload and toilet/feed and go again or sit and relax.”
Workshop participant.

Cycle Ways and Shared Pathways

- Lack of awareness by bike riders.
- Speeding bikes.
- Wider and better maintained paths.
- More seating and bins.

“Bike riders get upset if the disabled person does not respond quickly enough.”
Survey - Figtree, Age 25-34 yrs.

Council Parks, Open Space and Sports Fields

- More accessible parking.
- More public toilets.
- Accessible pathways.

Bus Shelters

- More bus shelters with seating and accessible connecting pathways.

Children's Playgrounds

- More disability friendly play equipment and better maintenance of current equipment.
- More public toilets and seating.
- Safety concerns with needles.
- Fencing.

“Fenced playgrounds are a safety issue for all kids but especially special needs. Some parents can’t take their children out in fear they will run.”

Survey - Wollongong, Age 35-44 yrs.

Public Swimming Pools (free entry) and Heated Pools

- More toilets including change tables and lockers.
- Ramp or lift access into pools including better heating of pools.
- Cost of entry into heated pools.
- Assistance with getting in/out of pool.
- More shade.

Patrolled Beaches

- Accessible mats and beach wheelchairs.
- Accessible parking and pathways along foreshore areas.
- More toilets.

Council Leisure Centres eg Beaton Park, Lakeside

- Better maintenance and cleaning.
- Better heating.
- More promotion.
- No assistance available.
- A separate non-chlorinated pool.

“I don't attempt to go there if I don't know if they have anything to offer me. I might get into exercise more if I knew what my options were.”

Survey - Wollongong, Age 25-34 yrs.

Botanic Garden

- More public toilets.
- More parking.
- Improve ramp access.
- Better maintained pathways.

Wollongong Art Gallery

- Accessible parking.
- Have a wheelchair available.
- Improve access via main entrance.
- Tactile displays for vision impaired.

“I would go there regularly if there were a few disability parking spots there, instead of maybe once or twice a year. I'm involved in the visual and performing arts, but lack of parking limits my participation.”

Survey - Fernhill, Age 55-64 yrs.

Illawarra Performing Arts Centre

- Insufficient parking.
- Limited 'disability' seating.
- Cramped seating.
- Not autism friendly.
- Too expensive.

Libraries and Community Centres

- More activities for people with disability information about activities.
- Disability awareness training for staff including Autism awareness training.
- More accessible parking at community centres and Central Library.

“Other than Unanderra, access is excellent, without libraries such as Warrawong and Dapto my life would be greatly diminished.”

Survey - Berkeley, Age 35-44 yrs.

Council Customer Service Centre

- More parking.

Council's Domestic, Recycling and Green Waste Collection Service

- A nappy disposal service.
- Assistance to move bins.

"Recycle regularly - taking bins out is sometimes hard but I use neighbours to help."

Survey – Corrimal, Age 45-54 yrs.

How can Council improve its information and communication?

- More information in a range of accessible formats about Council services, facilities and activities.
- Use a variety of media channels to provide information.
- Include information about access in promotional material.
- Ensure information is kept simple.
- Ensure Council's website, print material and social media is accessible.
- Let the community know what Council can and cannot do in relation to access and the challenges faced.

"It would be helpful if when events are publicised it specifies whether or not suitable for disabilities."

Survey – Wollongong, Age 25-34 yrs.

What did the community say about attitudes?

- More education for the community, businesses, and Council about the broad range of disabilities.
- Increase visibility of people with disability in Council publications and marketing material.
- Provide more opportunities for the community to engage with people with disability.
- Promote accessible businesses and tourism.
- Raise awareness among businesses of the value of the disability dollar.

"They think we're dumb because we have a disability - attitudes need to change."

Workshop participant

What did the community say about access to meaningful employment?

- Council is recognised as employer of choice for people with disability.
- Ask us what we can do.
- Meaningful work not tokenistic.
- Support Social Enterprises.
- Accessible recruitment practices.
- Designated positions for people with disability.
- Accessible work places.

“Some employers are afraid to offer jobs to people with disability.
Breakdown barriers and educate employers.”
Workshop participant

What other things can the community do to support people with disability?

- Better access into and around shops.
- More accessible buses and taxis including driver awareness.
- Better lighting in shops and Council venues.
- Signage showing location of accessible toilets.
- Battery recharge stations for mobility scooters.
- More awareness by people inappropriately using disability parking and accessible toilet amenities.

“Training for cafes, libraries, shop owners about disability access and inclusiveness.”
Survey - Fairy Meadow, Age 25-34 yrs.

What did Council staff have to say?

- Need greater consistency across Council in our approach to disability access.
- More data about the needs of people with disability to support Council in decision making and provision of services and facilities.
- Raise awareness among planners, developers, contractors and architects of disability access requirements and Disability Discrimination Act 1992.
- More consultation to identify the barriers in accessing Council services and facilities.
- Let the community know what Council can and cannot do in relation to access and the challenges faced.

“A look at disability from a ‘users’ point of view will help contribute towards better planning and assessment for people with disabilities.”
Workshop, Council officer.

Where to from here?

The findings will be used to develop the strategies and actions for Council’s Disability Inclusion Action Plan 2016 - 2020. The community will be asked for feedback on the draft Plan when it is available.

Acknowledgement

Council would like to thank everyone who participated in the consultation process and took the time to complete the Survey and participate in community conversations.

SUMMARY OF SUBMISSIONS – DRAFT WOLLONGONG HERITAGE STRATEGY 2015-2017

This document provides a brief summary of the key issues raised in submissions to the Wollongong Heritage Strategy 2015-2017 during the exhibition period and in discussions with the Heritage Advisory Committee.

No.	Submitter Details	Summary of submission/Key Points	Response
1.	Resident - North Wollongong	<ol style="list-style-type: none"> 1. Supports heritage strategies but suggests that these are “Motherhood Statements”. 2. Raises concern with Council’s past record for management of Council Heritage Assets, in particular, Stream Hill, Gleniffer Brae, Illawarra Museum. Suggests more should be done in this area to ensure Council’s compliance with the draft Strategies. 3. Suggests the need to consider more listings of 1920’s-1950’s Architecture in Wollongong and expresses concern over the loss of some buildings in North Wollongong. Also expresses concern over potential inconsistencies between the zoning, height and FSR controls for North Wollongong and the historic urban character. 4. Recommends that Council commit more resources to provide “meaningful financial assistance /encouragement” for properties to be maintained and suggests that this “must be more than rate reduction or small financial incentive”. 	<ol style="list-style-type: none"> 1. The heritage strategy is to be implemented through the ‘Implementation Plan Proposals’, which detail specific deliverable’s that will support the delivery of these high level strategies. 2. Strategy 8 <i>‘Implement best practice heritage asset management procedures as a positive example for the community’</i> specifically addresses these concerns. In addition, a number of the particular sites listed of concern are addressed in the Implementation Plan Proposals for Strategy 8. 3. The Heritage Schedule review project has now moved into the review of potential new items including ‘twentieth century architecture’. It is anticipated that some new items will be reported to Council for consideration during 2016. 4. Council has an existing Heritage Grant program and continues to seek funding to support assistance of heritage owners. A new item has been added to the Implementation Plan Proposals.
2.	Mineral Heritage Sub-Committee, Illawarra Branch of the Australian Institute of Mining and Metallurgy (AusIMM)	<ol style="list-style-type: none"> 1. Notes that involvement of the AusIMM mineral heritage sub-committee in a range of past and present heritage projects. 2. Notes the past proposal for a tourist coal mine in the area and the merit of this proposal. 3. Asks that Council provide a link to the AusIMM 	<ol style="list-style-type: none"> 1. Noted. 2. Noted – Council at the time decided not to proceed with this plan. The Implementation Plan Proposals includes an item to prepare a ‘Heritage Tourism Strategy’ that could consider this as part of our Heritage Tourism Offer (see item 7.5).

No.	Submitter Details	Summary of submission/Key Points	Response
		<p>Illawarra Heritage Trail Virtual Tour Website via the Wollongong City Library Webpage.</p> <ol style="list-style-type: none"> Asks that a member of AusIMM be nominated to play a role as liaison officer between WCC library, and local museums and suggests that Council should take a leadership role in encouraging communications between these organisations. Suggests that a Regional Museum is long overdue and recommends that the Australia's Industry World Facility would be an ideal site. 	<ol style="list-style-type: none"> This is being considered by Council's Library. Council will look at adding this group to the existing museum networks. A Virtual Regional Museum is currently being finalised as a result of the feasibility assessment previously undertaken by Council.
3.	The National Trust of Australia Illawarra Shoalhaven Branch	<p>This submission provides a series of comments in relation to Council's performance against the nine individual strategies. Key comments of relevance are detailed below:</p> <ol style="list-style-type: none"> Recommends that raising community awareness and an increased focus on education should be a key commitment of Council and suggests specific actions including: <ul style="list-style-type: none"> A higher profile presence on Council's website, Focussed liaison with Heritage interest groups, more interpretive plaques at heritage sites, more readily available heritage information (pamphlets etc.), Continued and improved training and education. Recommends the better promotion of the Heritage Grant Fund. Notes support for funding strategies but notes lack of detail on spending on Council heritage assets. Notes concern with some examples of past heritage management by Council. Recommends that Council's Heritage Asset Management should be better promoted "as a positive example to the community". Recommends that consideration be given to 	<p>The purpose of the Heritage Strategy is to strive for improved performance in heritage management. It is noted that many of the comments and recommendations included in the submission are already recognised in the Strategy and Implementation Plan Proposals.</p> <ol style="list-style-type: none"> Specific actions are already included in the Implementation Plan Proposals for all of these items (see implementation plan proposals for Strategy 1 – 'Actively involve the community in the management of Wollongong's heritage', Strategy 3 – <i>'Employ and train staff to manage Wollongong's heritage and to provide professional advice to the community'</i> and Strategy 7 – <i>'Implement heritage education and promotion programs'</i>). Noted. Expenditure and funding of Heritage Assets is seen as an important consideration in the development of a Heritage Asset Management Strategy – which is listed in the Implementation Plan Proposals as item 8.1. This is specifically addressed by Strategy 8 – <i>'Implement best practice heritage asset management procedures as a positive example for the community'</i>

No.	Submitter Details	Summary of submission/Key Points	Response
		implementing a transferrable development rights system for heritage properties and notes that previous consideration was given to this by former management at Council.	as well as by the listed implementation proposals for this strategy and in particular, in the development of a Heritage Asset Management Strategy (Item 8.1 in the Implementation Plan proposals). 5. Previous consideration of Transferrable development rights found that the legal costs and resourcing requirements of implementing and managing a Transferrable Development Rights system similar to that of Sydney City Council - for heritage properties are prohibitive. Whilst this could be further explored, it is considered that continued focus on promotion and implementation of the incentives outlined in the Implementation Plan Proposals (see items 4.5, 4.6 and 4.7).
4.	Neighbourhood Forum 5	Forum resolved to support the thrust of the Heritage Strategy but recommend that more specific measures are incorporated to: 1. Involve the community. 2. Publicise the importance and benefits of heritage preservation. 3. Outline funding opportunities. 4. Manage their own properties in accordance with the strategy.	1. This is specifically addressed by Strategy 1 - <i>‘Actively involve the community in the management of Wollongong’s heritage’</i> . 2. This is specifically addressed by Strategy 7 – <i>‘Implement heritage education and promotion programs’</i> 3. This item is specifically addressed by Strategy 5 – <i>‘Provide funding for heritage projects and programs’</i> 4. This item is specifically addressed by Strategy 8 – <i>‘Implement best practice heritage asset management procedures as a positive example for the community’</i>
5.	Heritage Property Owner	Submission lodged on Council’s Strategy homepage but is seeking specific advice in relation to their own property – not commenting on or of relevance to the Strategy or Implementation Plan.	Advice is being provided independent of the Heritage Strategy review.
6.	Heritage Advisory Committee	During discussion, the Committee requested the addition of an Action relating to the employment of an Aboriginal	Item 3.2 has been inserted in the Implementation Plan Proposed in response to this request.

No.	Submitter Details	Summary of submission/Key Points	Response
		Heritage Officer by Wollongong City Council. The Committee resolved that “The revised draft Wollongong Heritage Strategy be recommended to Council for adoption.”	3.2 – “Consider and explore funding opportunities for the employment of a full time Aboriginal Heritage role within Council”. The resolution of the Committee is supported by the recommendations of this report.

COUNCIL POLICY

BACKGROUND

In 2010 Council re-established the Wollongong Heritage Advisory Committee. The Committee's Charter set key priorities for the Committee including development of a three year heritage strategy. With the support of the Committee, during 2011, Council adopted the Wollongong Heritage Strategy 2011-2014. This was a significant first for Council.

The Wollongong Heritage Strategy 2015-2017, has been developed following a review of the 2011-2014 Strategy and Action Plan, with input from the Wollongong Heritage Advisory Committee, and various Council Divisions and following a public exhibition process. ~~The document will provide~~ document provides continued direction to Council, and the Wollongong Heritage Advisory Committee, in relation to heritage outcomes for the coming three years strategy period.

OBJECTIVES

The objectives of this policy are to:

1. Ensure that the Community are actively engaged in the development and delivery of Council's heritage policies.
2. Set the Heritage Advisory Committee's agenda for the three year period of the Strategy.
3. Provide a formal mechanism for evaluating, and reporting on Council's performance in heritage management, and the achievements of the Wollongong Heritage Advisory Committee.
4. Provide for the long term sustainable management of Wollongong's Heritage.
5. Provide the supporting policy framework for delivery of the Wollongong Heritage Implementation Plan Proposals 2015-2017.

POLICY STATEMENT

Wollongong City Council will respect and acknowledge those who came before us, including the traditional custodians of the land on which our City is built, and all of those who have contributed to the City of Wollongong.

We will do this by working with the community to: identify; acknowledge; conserve; protect; document; record; interpret; promote; and manage, the significant: places; objects; records; stories; and memorials, of our past, for the benefit, enjoyment, and appreciation of future generations.

HERITAGE STRATEGY

Council will strive to achieve its Heritage Policy by implementing the following nine key Heritage Strategies:

1. Actively involve the community in the management of Wollongong's heritage;
2. Maintain an up to date list of heritage items;
3. Employ and train staff to manage Wollongong's heritage and provide professional advice to the community;
4. Develop and Implement programs and projects that aim to achieve pro-active heritage management;
5. Provide funding for heritage projects and programs;
6. Identify and manage key heritage precincts and streetscapes;
7. Implement heritage education and promotion programs;
8. Implement best practice heritage asset management procedures as a positive example for the community; and
9. Promote sustainable development as a tool for heritage management.

These nine strategies for Heritage Management are discussed in more detail below. Each strategy is linked with a recommendation from the NSW Office of Environment and Heritage publication 'Recommendations for Local Council Heritage Management' and these recommendations are noted beneath each strategy. For each of the nine strategies a brief explanation is provided, and a series of goals have been defined to demonstrate the expected outcome.

Strategy 1 – Actively involve the community in the management of Wollongong’s heritage

[This strategy relates to Heritage Branch Recommendation 1 – ‘Establish a Heritage Committee to deal with heritage matters in your local area’].

Involving the community in the management of the City’s Heritage is an essential component of good heritage management. To this end, Council re-established ~~its~~ [the Wollongong](#) Heritage Advisory Committee in 2010. The purpose of the Committee is to provide a formal means of community involvement in Council’s Heritage Management processes [and decision making](#).

Council also acknowledges that the Heritage Advisory Committee provides only one means for community involvement in heritage management and that Council must also engage with the Community in relation to all policy decisions that will impact on Heritage outcomes. In particular, Council recognises the need to continually improve our engagement with local Aboriginal people in relation to Council works projects [and](#) Council policy programs.

In recent years, there has been a significant trend within social media toward engagement around issues relating to the history and heritage of Wollongong. This media provides an opportunity to engage with a broader and younger segment of the Community in relation to heritage issues.

GOALS

1. Increased community participation, awareness and appreciation of heritage in Wollongong.
2. Council’s Heritage policies reflect the values of the local community.
3. The Local Aboriginal community are actively engaged in the management [and promotion](#) of their heritage.
4. Owners of Heritage Items and collections are supported by Council through access to heritage advice and regular communication regarding heritage policy matters relevant to them.
5. ~~Explore options for supporting and expanding the use of s~~ [Social media, Council’s website and other technologies are used- as a tool](#) [platforms](#) for heritage promotion, engagement and interpretation.
6. ~~Finalise the Sandon Point Joint Management Agreement~~ [Actively engage the Sandon Point Joint Management group in decisions about the management of the Sandon Point Aboriginal Place.](#)

Strategy 2 – Maintain an up to date list of heritage items

[This strategy relates to Heritage Branch Recommendation 2 - Identify the heritage items in your area and list them in your Local Environmental Plan]

Council has a legislative responsibility to maintain a list of heritage places and recognises the importance of this responsibility. Council is committed to the ongoing review and update of the heritage schedules in the Wollongong Local Environmental Plan and is focussed on ensuring that these lists accurately represent those aspects of our cities heritage that are important to the community. Council is also working to clearly identify and demonstrate the significance of all heritage items through an accessible heritage inventory.

GOALS

1. Increased knowledge of and proactive management of Wollongong’s heritage.
2. Heritage sites and collections are clearly identified and their significance clearly defined in an up to date online inventory.
3. Heritage schedules are up to date and provide for conservation of a range of significant sites related to Wollongong’s key historic themes.
4. Aboriginal Heritage sites are identified for their cultural significance and archaeological values [and](#) these values are actively managed in a culturally sensitive manner.
5. Archaeological sites (both Indigenous and non-Indigenous) are actively identified, managed and conserved in accordance with relevant legislative requirements.

Strategy 3 – Employ and train staff to manage Wollongong’s heritage and provide professional advice to the Community
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(This strategy relates to Heritage Branch Recommendation 3 - Appoint a heritage advisor to assist the Council, the community and owners of listed heritage items)

Council provides a range of heritage services to the community. These services include heritage planning, promotion and advice, the management of Council’s heritage assets and the maintenance of a local history collection in the library. Council recognises the importance of providing adequate resources to maintain these services, and to deliver this strategy. Council is also committed to the development and implementation of a staff training program.

GOALS

1. Resources are available to deliver the outcomes identified within Council’s Heritage Strategy and Action Plan.
2. Council staff are trained to identify potential heritage issues and apply Council’s heritage management policies in a manner appropriate to their position.
3. A range of valued heritage services are provided to the community.
4. Development enquiries and [Development Application](#) referrals for heritage properties are completed within specified timeframes.

Strategy 4 – Develop and Implement programs and projects that aim to achieve pro-active heritage management.
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(This Strategy Relates to Heritage Branch Recommendation 4 - Manage local heritage in a positive manner)
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Council recognises the importance of proactive heritage management in providing positive heritage outcomes and is committed to the implementation of projects and programs that encourage, through the provision of incentives, advice and policy, active conservation of the City’s heritage. Council will continue to develop and explore projects and programs aimed at achieving positive heritage management.

GOALS

1. Proactive heritage and urban design management in Wollongong.
2. Community awareness and appreciation of Wollongong’s heritage is increased.
3. Cultural ~~and~~ heritage tourism opportunities are developed and ~~implemented~~[promoted](#).
4. Heritage Interpretation material and experiences are provided and accessible.
5. The local museum sector is supported and their contribution to heritage management acknowledged.
6. Increased awareness of the financial benefits of heritage listing and economic potential of adaptive re-use projects and heritage tourism.

Strategy 5 – Provide funding for heritage projects and programs.

[This strategy relates to Heritage Branch Recommendation 5 - Introduce a local heritage grant fund to provide small grants to encourage local heritage projects]

Council recognises the importance of funding to achieve positive heritage outcomes. Council is committed to providing funds to support the delivery of this strategy. We will also actively pursue available heritage funding from other levels of government.

GOALS

1. Council's expenditure on heritage management and heritage projects is monitored and reported.
2. Conservation and maintenance of privately owned heritage items is encouraged and rewarded.
3. Good relations between Council and owners of Heritage properties and collections.
4. Council is successful in obtaining grant funding for heritage projects and programs.

Strategy 6 – Identify and manage key heritage precincts and streetscapes

[This strategy relates to Heritage Branch Recommendation 6 - Run a heritage main street program]

The identification and management of historic precincts and streetscapes is recognised by Council as an essential component of heritage management, [urban design and planning](#). Council is committed to ensuring heritage is a key consideration of town and village planning, [CBD planning and in planning and master planning for significant sites with recognised heritage values](#).

Council is also committed to [developing a plan of management for Sandon Point Aboriginal Place](#), declared under the National Parks and Wildlife Act 1974, so as to ensure the appropriate management and conservation of this highly significant Aboriginal site.

GOALS

1. Council, owners of heritage items, and the wider community are actively involved in the creation of attractive and well managed heritage precincts and conservation areas.
2. [The heritage values of conservation areas and heritage precincts and major heritage sites](#) are clearly defined and clear policies for conservation and enhancement are provided.
3. Town and village planning incorporates heritage and urban design considerations.
4. The local Aboriginal community are actively engaged in the identification, management and interpretation of places of Aboriginal significance.
5. [The heritage values of the Illawarra Escarpment are increasingly acknowledged and managed in planning decisions through the implementation of the Illawarra Escarpment Strategic Management Plan 2015.](#)
6. [Implement the Sandon Point and McCauley's Beach Plan of Management with guidance from partnership with the Sandon Point Joint Management Committee Group.](#)
7. [Implement the program identified in the Hill 60 Master Plan, including the conservation works and heritage interpretation.](#)
7. [Implement the Illawarra Escarpment Strategic Management Plan \(2015\).](#) [UT1]

Strategy 7 – Implement heritage education and promotion programs

[This strategy relates to Heritage Branch Recommendation 7 - Present educational and promotional programs]

Council recognises that educating staff and the community about our heritage and promoting this heritage to the community and visitors form essential components in a heritage management model. For this reason Council has committed to the ongoing presentation of education and promotion programs related to Wollongong's Heritage.

These programs include an ongoing education program for Council staff, a commitment to ongoing support for local heritage events and festivals, as well as the preparation of a Heritage Promotion and Tourism Strategy.

GOALS

1. Increased awareness and appreciation of indigenous and non-indigenous heritage by Council, owners of heritage items and the community of Wollongong.
2. Wollongong's heritage is actively celebrated by Council and the community on a regular basis.
3. ~~Council implements a~~Regular heritage training ~~programs provided to Council Staff and Councillors.~~
4. ~~The h~~Heritage ~~s~~Section of Council's website is maintained and accessible.
5. A range of heritage interpretation materials and experiences are provided.
6. A Heritage Promotion and Tourism Strategy is developed.

Strategy 8 – Implement best practice heritage asset management procedures as a positive example for the community.

[This strategy relates to Heritage Branch Recommendation 8 - Set a good example to the community by properly managing heritage places owned or operated by the council]

Council is responsible for the management of over 100 heritage affected properties. These include ~~approximately over~~ 30 heritage listed buildings, ~~Approximately more than~~ 20 heritage listed parks and recreation areas, eight [8] Cemeteries, as well as many other heritage items including trees and vegetated areas, ~~m~~Monuments/~~M~~emorials, ~~p~~Pools and ~~r~~Rock ~~P~~pools, ~~r~~Roads and rail alignments. In addition to these Council also maintains a range of assets which have cultural significance but may not be listed as heritage items on the Local Environmental Plan. These sites include a wide range of Aboriginal sites ~~and/or~~ places of cultural significance to the local Aboriginal Community.

It is essential that Council puts in place procedures and processes, and commits sufficient funds, to ensure that Council leads by example in managing its heritage assets. For this reason, Council will ~~prepare-develop~~ and implement a Heritage Asset Management Strategy, to ensure that our ~~h~~Heritage ~~A~~assets are managed in a strategic manner that accounts for their significance and aims to achieve long term conservation.

GOALS

1. Council provides a positive example to the community in managing its heritage assets.
2. Council has clearly defined policies and procedures relating to the conservation and management of its heritage assets.
3. ~~Council maintains~~Good relations with the Aboriginal Community and other Heritage interest groups.
4. Council's heritage assets are clearly defined, and Council's spending on heritage assets and projects can be ~~clearly~~identified and monitored.
5. A Heritage Asset Management Strategy is developed and implemented.

Strategy 9 – Promote sustainable development as a tool for heritage management.
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[This strategy relates to Heritage Branch Recommendation 9 - Promote sustainable development as a tool for heritage management]

Council acknowledges that Aboriginal Cultural Heritage is intrinsically tied to the Illawarra Landscape, its flora and fauna and that caring for country, through environmental management and conservation is essential to the management of our cultural heritage.

Council also recognises that conservation of heritage sites can in many cases support sustainability through for example, the adaptive re-use of existing buildings. For this reason Council, through its Local Environmental Plan offers Heritage Incentives including the potential to allow for adaptive re-use projects that might otherwise be prohibited, where this achieves conservation of a heritage item. Council will also consider the waiver of Development Application fees in these cases.

Council acknowledges the need to consider opportunities for making heritage buildings more sustainable through the incorporation of new technologies and improvements aimed at increasing energy efficiencies and reducing carbon footprints. ~~The actions identified in the Heritage Action Plan are provided in recognition of these principles.~~

GOALS

1. Council's heritage management practices contribute to achieving sustainability.
2. Council recognises the value of 'natural' heritage places and their significance to the Community, including the Illawarra Escarpment.
3. Council actively encourages the adaptive re-use of heritage items.
4. Council's Development Control Plan is updated to include specific guidelines on the use of sustainable technologies for heritage properties.

DELIVERY OF THIS STRATEGY

To ensure the successful delivery of the Wollongong Heritage Strategy 2015-2017, the Wollongong Heritage Implementation Plan Proposals 2015-2017 have been developed. The Implementation Plan Proposals are intended to guide Council, the Wollongong Heritage Advisory Committee, and Council's Heritage Officer in the delivery of the nine strategies detailed in this policy. The Implementation Plan Proposals are provided as an Appendix to the Strategy.

Note: The Wollongong Heritage Implementation Plan Proposals 2015-2017 (Appendix 1), does not form a ~~formal~~ part of the Wollongong Heritage Strategy 2015-2017. This document is intended as Council's Operational Delivery Plan. It contains some items that are subject to the securing of funding and grants and will be subject to regular ~~revue~~ review and evaluation based on available resources, funding and other operational requirements.

DRAFT

SUMMARY SHEET

RESPONSIBLE DIVISION	Environmental Strategy and Planning
DATE ADOPTED ON BEHALF OF COUNCIL	DRAFT ONLY - NOT YET ADOPTED
DATE OF PREVIOUS ADOPTION(S)	Not applicable
DATE FOR REVIEW	July 2017
PREPARED BY	Joel Thompson Strategic Project Officer - Heritage
AUTHORISED BY	Manager Environmental Strategy and Planning

APPENDIX: **DRAFT** WOLLONGONG HERITAGE IMPLEMENTATION PLAN PROPOSALS 2015-2017

This document, an Appendix of the Wollongong Heritage Strategy 2015-2017, outlines Council's proposed implementation plan and details proposed deliverables against each of the nine Heritage Strategies detailed in the Strategy document. The Implementation Plan Proposals are not a formal part of Council's Heritage Strategy, but provide the operational delivery plan that will ensure the success of the Strategy.

The Implementation Plan Proposals are presented in a series of tables which directly relate to the nine strategies identified within the Wollongong Heritage Strategy 2015-2017. Additionally, the specified actions identified under each of the strategies are split into two (2) sections:

1. Key Deliverables.
2. Ongoing Services.

Those items listed as 'key deliverables' represent projects that are above and beyond the day to day services of Council, and generally indicate projects that have a clear deliverable and end point. Those items identified under 'ongoing services' relate to services that are delivered by Council ~~as a matter of course~~ in an ongoing manner, and which are anticipated to be provided during the ~~three year implementation of the strategy timeframe~~.

The implementation proposals in this document include a wide variety of specified actions, including funded projects and programs that are budgeted, and in many cases, already underway. This Plan contains some proposals that are subject to the securing of funding and grants. These are highlighted in grey shading throughout. This document will be subject to regular review, revision and evaluation based on available resources, funding and other operational requirements.

Strategy 1 – Actively involve the community in the management of Wollongong’s heritage

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
1.1	Continue to meet with, and work with the Wollongong Bicentenary Committee to ensure appropriate recognition of the Bicentenary of Illawarra during 2015/2016. (Linked to Action 7.2)	Comm, Cultural & Economic Dev Division Heritage Officer	Ongoing until end of 2016	Operational	<u>Staff time</u> Nil.	Ongoing
1.2	Further explore the establishment of a 'Friends of Waterfall (Garrawarra) Cemetery Group'. (Linked to item 8.6).	Cemeteries Staff Heritage Officer	2016	See Item 8.6	See Item 8.6.	
1.3	Re-appoint the Wollongong Heritage Advisory Committee following the <u>September 2016</u> upcoming Council elections.	Council Environment Strategy & Planning Heritage Officer	Early 2017	Operational	<u>Staff time</u> Nil.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
1.4	Hold bi-monthly meetings of the Wollongong Heritage Advisory Committee.	Heritage Officer HAC Members	Ongoing	Operational	<u>Staff time</u> Nil.	Ongoing
1.5	Conduct annual reviews of the Heritage Advisory Committee in accordance with the Committee Charter to ensure the purpose, membership and operation of the Committee is effective.	Heritage Officer HAC Members	12 monthly reviews	Operational	<u>Staff time</u> Nil.	
1.6	Monitor the implementation of the Heritage Strategy 2015-2017 by undertaking annual reviews of performance against the strategy and action plan.	Heritage Officer HAC Members	12 monthly reviews starting July 2016	Operational	<u>Staff time</u> Nil.	
1.7	Hold bi-monthly meetings of the Aboriginal Reference Group and ensure key Aboriginal heritage policy issues are discussed.	Community Services	Ongoing	Operational	<u>Staff time</u> Nil.	Ongoing
1.8	Council staff to attend regular meetings of the Illawarra Aboriginal Community Based Working Group and bring key Council policy matters to the group for discussion.	Community Services Heritage Officer	Ongoing	Operational	<u>Staff time</u> Nil.	Ongoing
1.9	<u>Hold regular meetings of the Sandon Point Joint</u>	<u>Land Use Planning</u>	<u>Ongoing</u>	<u>Allocated</u>	<u>Staff time</u> Nil.	<u>Ongoing</u>

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
	Management Group to inform implementation of the Plan of Management.			Operational budget		

DRAFT

Strategy 2 – Maintain an up to date list of heritage items

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.1	Finalise the review of the Wollongong Heritage Schedules and update the State Heritage Inventory Database accordingly.	Heritage Officer Heritage Advisor Land Use Planning	Early Mid 2016	\$30,000 for 2014/2015	Nil - Budgeted project that is nearing finalisation/reporting.	Ongoing project inventory data for all existing heritage items has been reviewed. Heritage assessments of nominated items are being finalised.
2.2	Work with the Aboriginal Community to undertake an Aboriginal cultural heritage mapping exercise to determine areas of cultural significance to the Aboriginal Community and consider listings of Aboriginal sites where appropriate.	Heritage Officer Land Use Planning Aboriginal Community	2016/2017	Subject to Funding	Project is unfunded (Grant funding is available). Estimated cost \$ 5 40,000.	
2.3	Seek funding/grants to support the development of an Archaeological Zoning Plan for the City (particularly the CBD) and if successful, implement procedures through appropriate development controls/procedures.	Heritage Officer Land Use Planning	2016/2017	Subject to Funding	Project is unfunded.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.4	Monitor and maintain the schedule of heritage items listed in Wollongong's planning instruments.	Heritage Officer Land Use Planning	Ongoing	Operational	Staff timeNil.	Ongoing
2.5	Continue to acknowledge the Aboriginal Heritage Information Management System as the key register of Aboriginal Heritage Sites.	All of Council	Ongoing	Operational	Staff timeNil.	Ongoing

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.6	Where sites are identified as being of State Heritage significance, prepare State Heritage nominations for these sites when and where these align with the state theme priorities determined by the NSW Heritage Council.	Heritage Officer HAC Members	Ongoing – as required.	Operational	<u>Staff time</u> Nil.	Ongoing

Strategy 3 – Employ and train staff to manage Wollongong’s heritage and to provide professional advice to the community

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
3.1	Provide Heritage Training to newly appointed Council and Heritage Committee Membership following September 2016 the upcoming Council elections.	Heritage Officer Council Heritage Committee	Early 2017	Operational	Staff time Nil.	
3.2	Consider and explore funding opportunities for the employment of a full time Aboriginal Heritage role within Council.	EMC Council	2016	Unfunded	Full time position currently unfunded.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
3.32	Continue to provide Heritage Training and Heritage Awareness training for Council staff, Councillors and Heritage Committee Members.	Heritage Officer Heritage Advisor	Ongoing	Operational	Staff time Nil.	Ongoing
3.43	Provide a range of local history documents and publications through Council’s Local Studies Library.	Library Services	Ongoing	Operational	Staff time Nil.	Ongoing
3.54	Maintain and update the Illawarra Images Database and provide access to this service online.	Library Services	Ongoing	Operational	Staff time Nil.	Ongoing
3.65	Assess Interim Heritage Order requests under delegation from the NSW Heritage Council in accordance with defined procedures.	Heritage Officer Heritage Advisor	Ongoing	Operational	Staff time Nil.	Ongoing
3.76	Provide professional heritage referral advice in relation to development applications with potential Aboriginal and non-Aboriginal Heritage Impacts.	Heritage Advisor Heritage Officer City Planning	Ongoing	Operational & Heritage Advisor Allocation	Staff time Nil.	Ongoing
3.87	Identify, investigate and enforce compliance matters relating to illegal development involving heritage places.	Regulation & Enforcement Heritage Officer Heritage Advisor City Planning	Ongoing	Operational	Staff time Nil.	Ongoing

Strategy 4 – Develop and Implement programs and projects that aim to achieve pro-active heritage management

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.1	Conduct a review of the Heritage Conservation, and Aboriginal Heritage Chapters of the Wollongong Development Control Plan 2009.	Heritage Officer Heritage Advisor Land Use Planning	2016/2017	Operational	<u>Staff time</u> Nil.	Started
4.2	Develop a management policy for moveable heritage items and develop a list of significant moveable heritage within the City.	Heritage Officer WHAC Members Museum Advisor/Cultural services.	2017	Subject to Funding	Subject to funding.	
4.3	Continue to progress the recommendations of the "Regional Museum Feasibility Assessment" through development of a Virtual Museum.	Cultural Services Museum Advisor	2015/2016	\$30,000 Grant for development of a "Virtual Museum"	Grant funding allocated.	Virtual Museum platform is currently being finalised and due to be launched April 2016.
4.4	Continue to provide Heritage comments and input into the State Government's Planning System and Aboriginal Heritage Reforms.	Heritage Officer Land Use Planning Heritage Committee	As State Legislation Reviews Progress.	Operational	<u>Staff time</u> Nil.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.5	Run a Local Heritage Grant program for local conservation projects. (See action 5.2).	Heritage Officer Land Use Planning	Ongoing - Annually	See action 5.2	Existing \$30,000 recurrent budget.	Ongoing
4.6	Offer a waiver of DA and CC fees for heritage properties where there are positive heritage outcomes.	Heritage Officer City Planning	Ongoing	Operational	Nil – existing service.	Ongoing
4.7	Provide Conservation Incentives for appropriate development to heritage properties through the Conservation Incentives clause in the Wollongong Local Environmental Plan 2009.	Heritage Officer City Planning	Ongoing	Operational	Nil – existing service.	Ongoing

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.8	Provide pre-lodgement heritage information to encourage positive conservation outcomes.	Heritage Officer Heritage Advisor City Planning	Ongoing	Operational	Nil – existing service.	Ongoing
4.9	Provide continued support for the museum sector through the Museums Advisor and other Museums programs.	Cultural Services Heritage Officer	Ongoing	Museum Advisor funded to June 2017.	Funding/Resourcing beyond 2016 is uncertain.	Ongoing

Strategy 5 – Provide adequate funding for heritage projects and programs

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
5.1	Seek additional State Government Funding to support Heritage Advisor Position and Local Heritage Grant Program through the NSW Heritage Fund.	WCC NSW Heritage Council	2016/2017	Nil – funding application only.	Nil – potential external funding.	Applications for funding lodged in late 2015.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
5.21	Continue to provide an annual Emergency Heritage Asset Fund, to allow urgent heritage maintenance issues not budgeted from another source to be completed.	Heritage Officer Finance Division Infrastructure	Ongoing	Existing \$150,000 p/a recurring.	Staff timeNil.	Ongoing
5.32	Provide a Local Heritage Grant Fund for local conservation projects (see Action 4.6).	Council	Annually	Existing \$30,000 p/a recurring.	Staff timeNil.	Ongoing
5.43	Actively pursue grant funding for heritage projects through available programs.	Heritage Officer	Ongoing	Operational	Staff timeNil.	Ongoing
5.54	Continue to fund a Consultant Heritage Advisor to support the role of the Heritage Officer.	Council NSW Heritage Branch	Ongoing	Existing budget of \$70,000 (includes \$7,500 p/a grant from NSW Heritage)	Staff timeNil.	Ongoing

Strategy 6 – Identify and manage key heritage precincts and streetscapes

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
6.1	Review existing Conservation areas and consider additional areas as part of the Heritage Schedule Review project (this forms part of Action 2.1).	Heritage Officer Heritage Consultant	2016	See Action 2.1	<u>Staff time</u> Nil	
6.2	Finalise implementation of the Crown Street Façade Rejuvenation Project.	City Centre Team Land Use Planning	Ongoing - 2015	Existing project	Existing Budget Allocation.	Grant Funded Projects being finalised.
6.3	Finalise and submit a State Heritage Nomination for the former Waterfall (Garrawarra) Sanatorium and Cemetery Site.	Heritage Officer	2015	Operational	<u>Staff time</u> Nil	Nomination Lodged with NSW Heritage Branch in 2015 – awaiting advice on listing .

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
6.4	Ensure Heritage Conservation is a key consideration in the development of Council's Town and Village Planning studies.	Heritage Officer Land Use Planning	Ongoing	Operational	<u>Staff time</u> Nil	Ongoing

Strategy 7 – Implement heritage education and promotion programs

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
7.1	Continue to develop heritage trails and walks throughout the City and promote these on Council's website, through Destination Wollongong and by other means.	Heritage Officer Land Use Planning HAC Members	Ongoing	Operational & Grants		
7.2	Implement programs and events to appropriately commemorate the Bicentenary of Illawarra during 2015-2016 (linked to Action 1.1)	Comm's Culture & Strategy Div. Bicentenary Committee Heritage Officer	2015-2016	Community Events Funding	<u>Staff timeNil.</u>	
7.3	Implement the recommended Heritage Interpretation Works contained within the Blue Mile Heritage Interpretation Strategy.	Infrastructure Works Heritage Officer	Ongoing	Subject to Funding	To be delivered in line with works program until additional funding is sourced.	North Beach Kiosk interpretation and Heritage Walk Stage 2B interpretation recently finalised.
7.4	Finalise and Implement the Crown Street Heritage Interpretation Plan.	Infrastructure Works Heritage Officer	2015	Implementation part of Crown Street Public Domain Works		Soon to be installed.
7.5	Develop a Heritage Promotion and Tourism Strategy to promote Wollongong's heritage.	Heritage Officer HAC members	2016-2017?	Subject to funding.	Unfunded project – est cost \$30,000.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
7.6	Maintain a heritage section on Council's website and provide a user friendly resource of heritage information/guidelines and publications.	Heritage Officer Council Web Managers	Ongoing	Operational	<u>Staff timeNil.</u>	
7.7	Actively engage in the annual National Trust Heritage Festival by running a program of events	Heritage Officer HAC Members	Ongoing	Unfunded – previous \$5,000	Will be delivered in a limited capacity using	

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
	and/or partnering with local heritage groups, including the Illawarra Shoalhaven Branch of the National Trust of Australia (NSW). (See action 5.3).			budget no longer available.	operational resources until additional funding can be obtained.	
7.8	Support other local events and festivals which celebrate aspects of Wollongong's Heritage. Examples include Naidoc Week, Viva La Gong, Mount Kembla Heritage Festival etc.	Heritage Officer Community Services Events Co-ordinator	Ongoing	Operational	Nil – existing services and programs (including cultural grants program).	Ongoing
7.9	Provide an annual guest lecture at the University of Wollongong for students undertaking a Heritage Management subject and consider other educational opportunities.	Heritage Officer	Ongoing - Annual	Operational	Staff time Nil.	Ongoing

Strategy 8 – Implement best practice heritage asset management procedures as a positive example for the community.

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
8.1	Develop a Heritage Asset Management Strategy for Council's Heritage Assets.	Heritage Officer Infrastructure Division Property Division Community Services City Works	2016-2017	Operational	Nil – to be developed in-house. <u>Staff time.</u>	
8.2	Bulli Miners Cottage - Undertake a detailed building condition assessment, Implement urgent priority works, and actively pursue the re-use of the property.	Land Use Planning Property Division Infrastructure Division	2015-2016	<u>Initial phase of works budgeted for 2015/2016.</u> Any additional costs subject to separate report and funding	Initial assessment and works funded, future use and management options will require costing and funding.	Condition Assessment completed. DA approved for priority works. Works will commence approx. March/April 2016.
8.3	Finalise and implement the Sandon Point Aboriginal Place Management Plan in consultation with the local Aboriginal Community and other Stakeholders.	Heritage Officer Land Use Planning Community Services	2015-2016	Ongoing Budgeted Project	Nil – E Existing project.	Plan of Management adopted – AHIP currently being prepared and Joint Management Committee meetings being held.
8.4	Undertake a detailed review of the Hill 60 Conservation Management Plan and develop a Master Plan for the site.	Property & Recreation	2015-2016	External Grant received.	Nil – e Existing grant funded project.	<u>Draft CMP review complete and draft Master Plan</u>

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
						exhibited. [J72]
8.5	Determine and implement an appropriate future use arrangement for the unleased components of Gleniffer Brae	Environment Strategy & Planning	2015-2016	Existing project	Nil — Existing Council Project.	A revised Conservation Management Plan and POM are currently being developed.
8.6	Waterfall (Garrawarra) Cemetery –Implement the Council Resolution of 14 July 2014.	Property Division Cemeteries Staff Heritage Officer Land Use Planning	2015/2016	Subject to Funding Budgeted project for 2015/2016.	Budgeted project for 2015/2016. Nil – budgeted project.	Necessary approvals for works and legal access being negotiated and sought.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
8.7	Incorporate Aboriginal and non-Aboriginal heritage considerations in the planning process for Council works projects, seeking independent external heritage advice where appropriate.	Infrastructure City Works Community Services	Ongoing	Operational and capital project budgets.	Nil – existing processes.	Ongoing

Strategy 9 – Promote sustainable development as a tool for heritage management.

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
9.1	Develop guidelines and policies related to the provision of solar panels, solar hot water systems, water tanks and other technologies aimed at improving sustainability of heritage buildings (as part of action 4.1).	Heritage Officer Land Use Planning Environment	2016-2017	Operational	Staff time Nil.	
9.2	Finalise and implement a Bio-banking Agreement for Puckey's Estate.	Environment	2015 <u>with implementation ongoing</u>	Funded Project	Positive – Funding mechanism to assist with maintenance costs.	Agreement Completed. Implementation underway.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
9.3	Actively encourage the adaptive reuse of heritage buildings and offer incentives to this end, including waiver of DA Fees and Section 94 Contributions.	Heritage Officer City Planning Section 94 Officer	Ongoing	Operational	Nil – existing service.	Ongoing
9.4	Identify, list and conserve sites with 'natural', 'environmental' and 'landscape' heritage values.	Heritage Officer HAC Members	Ongoing	Operational	Staff time Nil.	Ongoing
9.5	Support 'Bushcare' and similar programs that enhance, reinstate and support 'natural' heritage environments and Places of Aboriginal Heritage significance, and involve Aboriginal workers in these projects where possible.	Environment	Ongoing	Existing budgets and grants	Nil – existing service.	Ongoing

WOLLONGONG HERITAGE STRATEGY 2015-2017

COUNCIL POLICY

BACKGROUND

In 2010 Council re-established the Wollongong Heritage Advisory Committee. The Committee's Charter set key priorities for the Committee including development of a three year heritage strategy. With the support of the Committee, during 2011, Council adopted the Wollongong Heritage Strategy 2011-2014. This was a significant first for Council.

The Wollongong Heritage Strategy 2015-2017, has been developed following a review of the 2011-2014 Strategy and Action Plan, with input from the Wollongong Heritage Advisory Committee, and various Council Divisions and following a public exhibition process. This document provides continued direction to Council, and the Wollongong Heritage Advisory Committee, in relation to heritage outcomes for the strategy period.

OBJECTIVES

The objectives of this policy are to:

1. Ensure that the Community are actively engaged in the development and delivery of Council's heritage policies.
2. Set the Heritage Advisory Committee's agenda for the period of the Strategy.
3. Provide a formal mechanism for evaluating, and reporting on Council's performance in heritage management, and the achievements of the Wollongong Heritage Advisory Committee.
4. Provide for the long term sustainable management of Wollongong's Heritage.
5. Provide the supporting policy framework for delivery of the Wollongong Heritage Implementation Plan Proposals 2015-2017.

POLICY STATEMENT

Wollongong City Council will respect and acknowledge those who came before us, including the traditional custodians of the land on which our City is built, and all of those who have contributed to the City of Wollongong.

We will do this by working with the community to: identify; acknowledge; conserve; protect; document; record; interpret; promote; and manage, the significant: places; objects; records; stories; and memorials, of our past, for the benefit, enjoyment, and appreciation of future generations.

HERITAGE STRATEGY

Council will strive to achieve its Heritage Policy by implementing the following nine key Heritage Strategies:

1. Actively involve the community in the management of Wollongong's heritage;
2. Maintain an up to date list of heritage items;
3. Employ and train staff to manage Wollongong's heritage and provide professional advice to the community;
4. Develop and Implement programs and projects that aim to achieve pro-active heritage management;
5. Provide funding for heritage projects and programs;
6. Identify and manage key heritage precincts and streetscapes;
7. Implement heritage education and promotion programs;
8. Implement best practice heritage asset management procedures as a positive example for the community; and
9. Promote sustainable development as a tool for heritage management.

These nine strategies for Heritage Management are discussed in more detail below. Each strategy is linked with a recommendation from the NSW Office of Environment and Heritage publication 'Recommendations for Local Council Heritage Management' and these recommendations are noted beneath each strategy. For each of the nine strategies a brief explanation is provided, and a series of goals have been defined to demonstrate the expected outcome.

Strategy 1 – Actively involve the community in the management of Wollongong’s heritage
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[This strategy relates to Heritage Branch Recommendation 1 – ‘Establish a Heritage Committee to deal with heritage matters in your local area’].
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Involving the community in the management of the City’s Heritage is an essential component of good heritage management. To this end, Council re-established the Wollongong Heritage Advisory Committee in 2010. The purpose of the Committee is to provide a formal means of community involvement in Council’s Heritage Management processes and decision making.

Council also acknowledges that the Heritage Advisory Committee provides only one means for community involvement in heritage management and that Council must also engage with the Community in relation to all policy decisions that will impact on Heritage outcomes. In particular, Council recognises the need to continually improve our engagement with local Aboriginal people in relation to Council works projects and Council policy programs.

In recent years, there has been a significant trend within social media toward engagement around issues relating to the history and heritage of Wollongong. This media provides an opportunity to engage with a broader and younger segment of the Community in relation to heritage issues.

GOALS

1. Increased community participation, awareness and appreciation of heritage in Wollongong.
2. Council’s Heritage policies reflect the values of the local community.
3. The Local Aboriginal community are actively engaged in the management and promotion of their heritage.
4. Owners of Heritage Items and collections are supported by Council through access to heritage advice and regular communication regarding heritage policy matters relevant to them.
5. Social media, Council’s website and other technologies are used as platforms for heritage promotion, engagement and interpretation.
6. Actively engage the Sandon Point Joint Management group in decisions about the management of the Sandon Point Aboriginal Place.

Strategy 2 – Maintain an up to date list of heritage items
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[This strategy relates to Heritage Branch Recommendation 2 - Identify the heritage items in your area and list them in your Local Environmental Plan]

Council has a legislative responsibility to maintain a list of heritage places and recognises the importance of this responsibility. Council is committed to the ongoing review and update of the heritage schedules in the Wollongong Local Environmental Plan and is focussed on ensuring that these lists accurately represent those aspects of our cities heritage that are important to the community. Council is also working to clearly identify and demonstrate the significance of all heritage items through an accessible heritage inventory.

GOALS

1. Increased knowledge of and proactive management of Wollongong’s heritage.
2. Heritage sites and collections are clearly identified and their significance clearly defined in an up to date online inventory.
3. Heritage schedules are up to date and provide for conservation of a range of significant sites related to Wollongong’s key historic themes.
4. Aboriginal Heritage sites are identified for their cultural significance and archaeological values and these values are actively managed in a culturally sensitive manner.
5. Archaeological sites (both Indigenous and non-Indigenous) are actively identified, managed and conserved in accordance with relevant legislative requirements.

Strategy 3 – Employ and train staff to manage Wollongong’s heritage and provide professional advice to the Community
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(This strategy relates to Heritage Branch Recommendation 3 - Appoint a heritage advisor to assist the Council, the community and owners of listed heritage items)

Council provides a range of heritage services to the community. These services include heritage planning, promotion and advice, the management of Council’s heritage assets and the maintenance of a local history collection in the library. Council recognises the importance of providing adequate resources to maintain these services, and to deliver this strategy. Council is also committed to the development and implementation of a staff training program.

GOALS

1. Resources are available to deliver the outcomes identified within Council’s Heritage Strategy and Action Plan.
2. Council staff are trained to identify potential heritage issues and apply Council’s heritage management policies in a manner appropriate to their position.
3. A range of valued heritage services are provided to the community.
4. Development enquiries and Development Application referrals for heritage properties are completed within specified timeframes.

Strategy 4 – Develop and Implement programs and projects that aim to achieve pro-active heritage management.
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(This Strategy Relates to Heritage Branch Recommendation 4 - Manage local heritage in a positive manner)
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Council recognises the importance of proactive heritage management in providing positive heritage outcomes and is committed to the implementation of projects and programs that encourage, through the provision of incentives, advice and policy, active conservation of the City’s heritage. Council will continue to develop and explore projects and programs aimed at achieving positive heritage management.

GOALS

1. Proactive heritage and urban design management in Wollongong.
2. Community awareness and appreciation of Wollongong’s heritage is increased.
3. Cultural heritage tourism opportunities are developed and promoted.
4. Heritage Interpretation material and experiences are provided and accessible.
5. The local museum sector is supported and their contribution to heritage management acknowledged.
6. Increased awareness of the financial benefits of heritage listing and economic potential of adaptive re-use projects and heritage tourism.

Strategy 5 – Provide funding for heritage projects and programs.
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[This strategy relates to Heritage Branch Recommendation 5 - Introduce a local heritage grant fund to provide small grants to encourage local heritage projects]
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Council recognises the importance of funding to achieve positive heritage outcomes. Council is committed to providing funds to support the delivery of this strategy. We will also actively pursue available heritage funding from other levels of government.

GOALS

1. Council's expenditure on heritage management and heritage projects is monitored and reported.
2. Conservation and maintenance of privately owned heritage items is encouraged and rewarded.
3. Good relations between Council and owners of Heritage properties and collections.
4. Council is successful in obtaining grant funding for heritage projects and programs.

Strategy 6 – Identify and manage key heritage precincts and streetscapes
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[This strategy relates to Heritage Branch Recommendation 6 - Run a heritage main street program]
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The identification and management of historic precincts and streetscapes is recognised by Council as an essential component of heritage management, urban design and planning. Council is committed to ensuring heritage is a key consideration of town and village planning, CBD planning and in planning and master planning for significant sites with recognised heritage values.

Council is also committed to implementing the Plan of Management for Sandon Point Aboriginal Place, declared under the National Parks and Wildlife Act 1974, so as to ensure the appropriate management and conservation of this highly significant Aboriginal site.

GOALS

1. Council, owners of heritage items, and the wider community are actively involved in the creation of attractive and well managed heritage precincts and conservation areas.
2. The heritage values of conservation areas, heritage precincts and major heritage sites are clearly defined and clear policies for conservation and enhancement are provided.
3. Town and village planning incorporates heritage and urban design considerations.
4. The local Aboriginal community are actively engaged in the identification, management and interpretation of places of Aboriginal significance.
5. The heritage values of the Illawarra Escarpment are increasingly acknowledged and managed in planning decisions through the implementation of the Illawarra Escarpment Strategic Management Plan 2015.
6. Implement the Sandon Point and McCauley's Beach Plan of Management in partnership with the Sandon Point Joint Management Group.
7. Implement the program identified in the Hill 60 Master Plan, including the conservation works and heritage interpretation.

Strategy 7 – Implement heritage education and promotion programs

[This strategy relates to Heritage Branch Recommendation 7 - Present educational and promotional programs]

Council recognises that educating staff and the community about our heritage and promoting this heritage to the community and visitors form essential components in a heritage management model. For this reason Council has committed to the ongoing presentation of education and promotion programs related to Wollongong's Heritage.

These programs include an ongoing education program for Council staff, a commitment to ongoing support for local heritage events and festivals, as well as the preparation of a Heritage Promotion and Tourism Strategy.

GOALS

1. Increased awareness and appreciation of indigenous and non-indigenous heritage by Council, owners of heritage items and the community of Wollongong.
2. Wollongong's heritage is actively celebrated by Council and the community on a regular basis.
3. Regular heritage training is provided to Council Staff and Councillors.
4. The heritage section of Council's website is maintained and accessible.
5. A range of heritage interpretation materials and experiences are provided.
6. A Heritage Promotion and Tourism Strategy is developed.

Strategy 8 – Implement best practice heritage asset management procedures as a positive example for the community.

[This strategy relates to Heritage Branch Recommendation 8 - Set a good example to the community by properly managing heritage places owned or operated by the council]

Council is responsible for the management of over 100 heritage affected properties. These include over 30 heritage listed buildings, more than 20 heritage listed parks and recreation areas, eight (8) Cemeteries, as well as many other heritage items including trees and vegetated areas, monuments/memorials, pools and rock pools, roads and rail alignments. In addition to these Council also maintains a range of assets which have cultural significance but may not be listed as heritage items on the Local Environmental Plan. These sites include a wide range of Aboriginal sites and places of cultural significance to the local Aboriginal Community.

It is essential that Council puts in place procedures and processes, and commits sufficient funds, to ensure that Council leads by example in managing its heritage assets. For this reason, Council will develop and implement a Heritage Asset Management Strategy, to ensure that our heritage assets are managed in a strategic manner that accounts for their significance and aims to achieve long term conservation.

GOALS

1. Council provides a positive example to the community in managing its heritage assets.
2. Council has clearly defined policies and procedures relating to the conservation and management of its heritage assets.
3. Council maintains good relations with the Aboriginal Community and other Heritage interest groups.
4. Council's heritage assets are clearly defined, and Council's spending on heritage assets and projects can be identified and monitored.
5. A Heritage Asset Management Strategy is developed and implemented.

Strategy 9 – Promote sustainable development as a tool for heritage management.
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[This strategy relates to Heritage Branch Recommendation 9 - Promote sustainable development as a tool for heritage management]

Council acknowledges that Aboriginal Cultural Heritage is intrinsically tied to the Illawarra Landscape, its flora and fauna and that caring for country, through environmental management and conservation is essential to the management of our cultural heritage.

Council also recognises that conservation of heritage sites can in many cases support sustainability through for example, the adaptive re-use of existing buildings. For this reason Council, through its Local Environmental Plan offers Heritage Incentives including the potential to allow for adaptive re-use projects that might otherwise be prohibited, where this achieves conservation of a heritage item. Council will also consider the waiver of Development Application fees in these cases.

Council acknowledges the need to consider opportunities for making heritage buildings more sustainable through the incorporation of new technologies and improvements aimed at increasing energy efficiencies and reducing carbon footprints.

GOALS

1. Council's heritage management practices contribute to achieving sustainability.
2. Council recognises the value of 'natural' heritage places and their significance to the Community, including the Illawarra Escarpment.
3. Council actively encourages the adaptive re-use of heritage items.
4. Council's Development Control Plan is updated to include specific guidelines on the use of sustainable technologies for heritage properties.

DELIVERY OF THIS STRATEGY

To ensure the successful delivery of the Wollongong Heritage Strategy 2015-2017, the Wollongong Heritage Implementation Plan Proposals 2015-2017 have been developed. The Implementation Plan Proposals are intended to guide Council, the Wollongong Heritage Advisory Committee, and Council's Heritage Officer in the delivery of the nine strategies detailed in this policy. The Implementation Plan Proposals are provided as an Appendix to the Strategy.

Note: The Wollongong Heritage Implementation Plan Proposals 2015-2017 (Appendix 1), does not form a part of the Wollongong Heritage Strategy 2015-2017. This document is intended as Council's Operational Delivery Plan. It contains some items that are subject to the securing of funding and grants and will be subject to regular review and evaluation based on available resources, funding and other operational requirements.

SUMMARY SHEET

RESPONSIBLE DIVISION	Environmental Strategy and Planning
DATE ADOPTED ON BEHALF OF COUNCIL	DRAFT ONLY - NOT YET ADOPTED
DATE OF PREVIOUS ADOPTION(S)	Not applicable
DATE FOR REVIEW	July 2017
PREPARED BY	Joel Thompson Strategic Project Officer - Heritage
AUTHORISED BY	Manager Environmental Strategy and Planning

APPENDIX: WOLLONGONG HERITAGE IMPLEMENTATION PLAN PROPOSALS 2015-2017

This document, an Appendix of the Wollongong Heritage Strategy 2015-2017, outlines Council's proposed implementation plan and details proposed deliverables against each of the nine Heritage Strategies detailed in the Strategy document. The Implementation Plan Proposals are not a formal part of Council's Heritage Strategy, but provide the operational delivery plan that will ensure the success of the Strategy.

The Implementation Plan Proposals are presented in a series of tables which directly relate to the nine strategies identified within the Wollongong Heritage Strategy 2015-2017. Additionally, the specified actions identified under each of the strategies are split into two (2) sections:

1. Key Deliverables.
2. Ongoing Services.

Those items listed as 'key deliverables' represent projects that are above and beyond the day to day services of Council, and generally indicate projects that have a clear deliverable and end point. Those items identified under 'ongoing services' relate to services that are delivered by Council in an ongoing manner, and which are anticipated to be provided during the implementation of the strategy .

The implementation proposals in this document include a wide variety of specified actions, including funded projects and programs that are budgeted, and in many cases, already underway. This Plan contains some proposals that are subject to the securing of funding and grants. These are highlighted in grey shading throughout. This document will be subject to regular review, revision and evaluation based on available resources, funding and other operational requirements.

Strategy 1 – Actively involve the community in the management of Wollongong’s heritage

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
1.1	Continue to meet with, and work with the Wollongong Bicentenary Committee to ensure appropriate recognition of the Bicentenary of Illawarra during 2015/2016. (Linked to Action 7.2)	Comm, Cultural & Economic Dev Division Heritage Officer	Ongoing until end of 2016	Operational	Staff time.	Ongoing
1.2	Further explore the establishment of a 'Friends of Waterfall (Garrawarra) Cemetery Group'. (Linked to item 8.6).	Cemeteries Staff Heritage Officer	2016	See Item 8.6	See Item 8.6.	
1.3	Re-appoint the Wollongong Heritage Advisory Committee following the upcoming Council elections.	Council Environment Strategy & Planning Heritage Officer	Early 2017	Operational	Staff time.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
1.4	Hold bi-monthly meetings of the Wollongong Heritage Advisory Committee.	Heritage Officer HAC Members	Ongoing	Operational	Staff time.	Ongoing
1.5	Conduct annual reviews of the Heritage Advisory Committee in accordance with the Committee Charter to ensure the purpose, membership and operation of the Committee is effective.	Heritage Officer HAC Members	12 monthly reviews	Operational	Staff time.	
1.6	Monitor the implementation of the Heritage Strategy 2015-2017 by undertaking annual reviews of performance against the strategy and action plan.	Heritage Officer HAC Members	12 monthly reviews starting July 2016	Operational	Staff time.	
1.7	Hold bi-monthly meetings of the Aboriginal Reference Group and ensure key Aboriginal heritage policy issues are discussed.	Community Services	Ongoing	Operational	Staff time.	Ongoing
1.8	Council staff to attend regular meetings of the Illawarra Aboriginal Community Based Working Group and bring key Council policy matters to the group for discussion.	Community Services Heritage Officer	Ongoing	Operational	Staff time.	Ongoing
1.9	Hold regular meetings of the Sandon Point Joint	Land Use Planning	Ongoing	Allocated	Staff time.	Ongoing

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
	Management Group to inform implementation of the Plan of Management.			Operational budget		

Strategy 2 – Maintain an up to date list of heritage items

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.1	Finalise the review of the Wollongong Heritage Schedules and update the State Heritage Inventory Database accordingly.	Heritage Officer Heritage Advisor Land Use Planning	Mid 2016	\$30,000 for 2014/2015	Nil - Budgeted project that is nearing finalisation/reporting.	Inventory data for all existing heritage items has been reviewed. Heritage assessments of nominated items are being finalised.
2.2	Work with the Aboriginal Community to undertake an Aboriginal cultural heritage mapping exercise to determine areas of cultural significance to the Aboriginal Community and consider listings of Aboriginal sites where appropriate.	Heritage Officer Land Use Planning Aboriginal Community	2016/2017	Subject to Funding	Project is unfunded (Grant funding is available). Estimated cost \$50,000.	
2.3	Seek funding/grants to support the development of an Archaeological Zoning Plan for the City (particularly the CBD) and if successful, implement procedures through appropriate development controls/procedures.	Heritage Officer Land Use Planning	2017	Subject to Funding	Project is unfunded.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.4	Monitor and maintain the schedule of heritage items listed in Wollongong's planning instruments.	Heritage Officer Land Use Planning	Ongoing	Operational	Staff time.	Ongoing
2.5	Continue to acknowledge the Aboriginal Heritage Information Management System as the key register of Aboriginal Heritage Sites.	All of Council	Ongoing	Operational	Staff time.	Ongoing

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
2.6	Where sites are identified as being of State Heritage significance, prepare State Heritage nominations for these sites when and where these align with the state theme priorities determined by the NSW Heritage Council.	Heritage Officer HAC Members	Ongoing – as required.	Operational	Staff time.	Ongoing

Strategy 3 – Employ and train staff to manage Wollongong’s heritage and to provide professional advice to the community

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
3.1	Provide Heritage Training to newly appointed Council and Heritage Committee Membership following the upcoming Council elections.	Heritage Officer Council Heritage Committee	Early 2017	Operational	Staff time.	
3.2	Consider and explore funding opportunities for the employment of a full time Aboriginal Heritage role within Council.	EMC Council	2016	Unfunded	Full time position currently unfunded.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
3.3	Continue to provide Heritage Training and Heritage Awareness training for Council staff, Councillors and Heritage Committee Members.	Heritage Officer Heritage Advisor	Ongoing	Operational	Staff time.	Ongoing
3.4	Provide a range of local history documents and publications through Council’s Local Studies Library.	Library Services	Ongoing	Operational	Staff time.	Ongoing
3.5	Maintain and update the Illawarra Images Database and provide access to this service online.	Library Services	Ongoing	Operational	Staff time.	Ongoing
3.6	Assess Interim Heritage Order requests under delegation from the NSW Heritage Council in accordance with defined procedures.	Heritage Officer Heritage Advisor	Ongoing	Operational	Staff time.	Ongoing
3.7	Provide professional heritage referral advice in relation to development applications with potential Aboriginal and non-Aboriginal Heritage Impacts.	Heritage Advisor Heritage Officer City Planning	Ongoing	Operational & Heritage Advisor Allocation	Staff time.	Ongoing
3.8	Identify, investigate and enforce compliance matters relating to illegal development involving heritage places.	Regulation & Enforcement Heritage Officer Heritage Advisor City Planning	Ongoing	Operational	Staff time.	Ongoing

Strategy 4 – Develop and Implement programs and projects that aim to achieve pro-active heritage management

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.1	Conduct a review of the Heritage Conservation, and Aboriginal Heritage Chapters of the Wollongong Development Control Plan 2009.	Heritage Officer Heritage Advisor Land Use Planning	2016/2017	Operational	Staff time.	Started
4.2	Develop a management policy for moveable heritage items and develop a list of significant moveable heritage within the City.	Heritage Officer WHAC Members Museum Advisor/Cultural services.	2017	Subject to Funding	Subject to funding.	
4.3	Continue to progress the recommendations of the "Regional Museum Feasibility Assessment" through development of a Virtual Museum.	Cultural Services Museum Advisor	2015/2016	\$30,000 Grant for development of a "Virtual Museum"	Grant funding allocated.	Virtual Museum platform is currently being finalised and due to be launched April 2016.
4.4	Continue to provide Heritage comments and input into the State Government's Planning System and Aboriginal Heritage Reforms.	Heritage Officer Land Use Planning Heritage Committee	As State Legislation Reviews Progress.	Operational	Staff time.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.5	Run a Local Heritage Grant program for local conservation projects. (See action 5.2).	Heritage Officer Land Use Planning	Ongoing - Annually	See action 5.2	Existing \$30,000 recurrent budget.	Ongoing
4.6	Offer a waiver of DA and CC fees for heritage properties where there are positive heritage outcomes.	Heritage Officer City Planning	Ongoing	Operational	Nil – existing service.	Ongoing
4.7	Provide Conservation Incentives for appropriate development to heritage properties through the Conservation Incentives clause in the Wollongong Local Environmental Plan 2009.	Heritage Officer City Planning	Ongoing	Operational	Nil – existing service.	Ongoing

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
4.8	Provide pre-lodgement heritage information to encourage positive conservation outcomes.	Heritage Officer Heritage Advisor City Planning	Ongoing	Operational	Nil – existing service.	Ongoing
4.9	Provide continued support for the museum sector through the Museums Advisor and other Museums programs.	Cultural Services Heritage Officer	Ongoing	Museum Advisor funded to June 2017.	Funding/Resourcing beyond 2017 is uncertain.	Ongoing

Strategy 5 – Provide adequate funding for heritage projects and programs

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
5.1	Seek additional State Government Funding to support Heritage Advisor Position and Local Heritage Grant Program through the NSW Heritage Fund.	WCC NSW Heritage Council	2016/2017	Nil – funding application only.	Nil – potential external funding.	Applications for funding lodged in late 2015.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
5.2	Continue to provide an annual Emergency Heritage Asset Fund, to allow urgent heritage maintenance issues not budgeted from another source to be completed.	Heritage Officer Finance Division Infrastructure	Ongoing	Existing \$150,000 p/a recurring.	Staff time.	Ongoing
5.3	Provide a Local Heritage Grant Fund for local conservation projects (see Action 4.6).	Council	Annually	Existing \$30,000 p/a recurring.	Staff time.	Ongoing
5.4	Actively pursue grant funding for heritage projects through available programs.	Heritage Officer	Ongoing	Operational	Staff time.	Ongoing
5.5	Continue to fund a Consultant Heritage Advisor to support the role of the Heritage Officer.	Council NSW Heritage Branch	Ongoing	Existing budget of \$70,000 (includes \$7,500 p/a grant from NSW Heritage)	Staff time.	Ongoing

Strategy 6 – Identify and manage key heritage precincts and streetscapes

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
6.1	Review existing Conservation areas and consider additional areas as part of the Heritage Schedule Review project (this forms part of Action 2.1).	Heritage Officer Heritage Consultant	2016	See Action 2.1	Staff time.	
6.2	Finalise implementation of the Crown Street Façade Rejuvenation Project.	City Centre Team Land Use Planning	Ongoing - 2015	Existing project	Existing Budget Allocation.	Grant Funded Projects being finalised.
6.3	Finalise and submit a State Heritage Nomination for the former Waterfall (Garrawarra) Sanatorium and Cemetery Site.	Heritage Officer	2015	Operational	Staff time.	Nomination Lodged with NSW Heritage Branch in 2015 – awaiting advice on listing.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
6.4	Ensure Heritage Conservation is a key consideration in the development of Council's Town and Village Planning studies.	Heritage Officer Land Use Planning	Ongoing	Operational	Staff time.	Ongoing

Strategy 7 – Implement heritage education and promotion programs

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
7.1	Continue to develop heritage trails and walks throughout the City and promote these on Council's website, through Destination Wollongong and by other means.	Heritage Officer Land Use Planning HAC Members	Ongoing	Operational & Grants		
7.2	Implement programs and events to appropriately commemorate the Bicentenary of Illawarra during 2015-2016. (linked to Action 1.1)	Comm's Culture & Strategy Div. Bicentenary Committee Heritage Officer	2015-2016	Community Events Funding	Staff time.	
7.3	Implement the recommended Heritage Interpretation Works contained within the Blue Mile Heritage Interpretation Strategy.	Infrastructure Works Heritage Officer	Ongoing	Subject to Funding	To be delivered in line with works program until additional funding is sourced.	North Beach Kiosk interpretation and Heritage Walk Stage 2B interpretation recently finalised.
7.4	Finalise and Implement the Crown Street Heritage Interpretation Plan.	Infrastructure Works Heritage Officer	2015	Implementation part of Crown Street Public Domain Works		Soon to be installed.
7.5	Develop a Heritage Promotion and Tourism Strategy to promote Wollongong's heritage.	Heritage Officer HAC members	2016-2017?	Subject to funding.	Unfunded project – est cost \$30,000.	

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
7.6	Maintain a heritage section on Council's website and provide a user friendly resource of heritage information/guidelines and publications.	Heritage Officer Council Web Managers	Ongoing	Operational	Staff time.	
7.7	Actively engage in the annual National Trust Heritage Festival by running a program of events	Heritage Officer HAC Members	Ongoing	Unfunded – previous \$5,000	Will be delivered in a limited capacity using	

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
	and/or partnering with local heritage groups, including the Illawarra Shoalhaven Branch of the National Trust of Australia (NSW). (See action 5.3).			budget no longer available.	operational resources until additional funding can be obtained.	
7.8	Support other local events and festivals which celebrate aspects of Wollongong's Heritage. Examples include Naidoc Week, Viva La Gong, Mount Kembla Heritage Festival etc.	Heritage Officer Community Services Events Co-ordinator	Ongoing	Operational	Nil – existing services and programs (including cultural grants program).	Ongoing
7.9	Provide an annual guest lecture at the University of Wollongong for students undertaking a Heritage Management subject and consider other educational opportunities.	Heritage Officer	Ongoing - Annual	Operational	Staff time.	Ongoing

Strategy 8 – Implement best practice heritage asset management procedures as a positive example for the community.

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
8.1	Develop a Heritage Asset Management Strategy for Council's Heritage Assets.	Heritage Officer Infrastructure Division Property Division Community Services City Works	2016-2017	Operational	Staff time.	
8.2	Bulli Miners Cottage - Undertake a detailed building condition assessment, Implement urgent priority works, and actively pursue the re-use of the property.	Land Use Planning Property Division Infrastructure Division	2015-2016	Initial phase of works budgeted for 2015/2016. Any additional costs subject to separate report and funding	Initial assessment and works funded, future use and management options will require costing and funding.	Condition Assessment completed. DA approved for priority works. Works will commence approx. March/April 2016.
8.3	Finalise and implement the Sandon Point Aboriginal Place Management Plan in consultation with the local Aboriginal Community and other Stakeholders.	Heritage Officer Land Use Planning Community Services	2015-2016	Ongoing Budgeted Project	Existing project.	Plan of Management adopted – AHIP currently being prepared and Joint Management Committee meetings being held.
8.4	Undertake a detailed review of the Hill 60 Conservation Management Plan and develop a Master Plan for the site.	Property & Recreation	2015-2016	External Grant received.	Existing grant funded project.	Draft CMP review complete and draft Master Plan

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
						exhibited.
8.5	Determine and implement an appropriate future use arrangement for the unleased components of Gleniffer Brae	Environment Strategy & Planning	2015-2016	Existing project	Existing Council Project.	A revised Conservation Management Plan and POM are currently being developed.
8.6	Waterfall (Garrawarra) Cemetery –Implement the Council Resolution of 14 July 2014.	Property Division Cemeteries Staff Heritage Officer Land Use Planning	2015/2016	Budgeted project for 2015/2016.	Nil – budgeted project.	Necessary approvals for works and legal access being negotiated and sought.

ONGOING SERVICES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
8.7	Incorporate Aboriginal and non-Aboriginal heritage considerations in the planning process for Council works projects, seeking independent external heritage advice where appropriate.	Infrastructure City Works Community Services	Ongoing	Operational and capital project budgets.	Nil – existing processes.	Ongoing

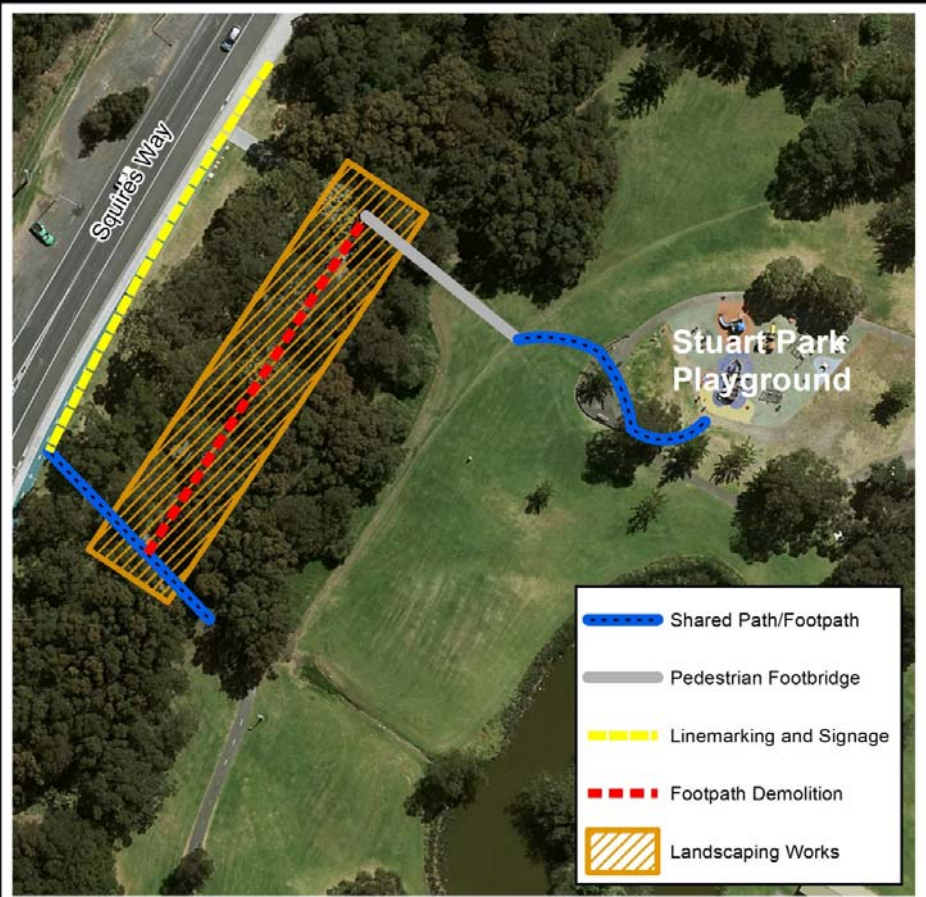
Strategy 9 – Promote sustainable development as a tool for heritage management.

KEY DELIVERABLES

No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
9.1	Develop guidelines and policies related to the provision of solar panels, solar hot water systems, water tanks and other technologies aimed at improving sustainability of heritage buildings (as part of action 4.1).	Heritage Officer Land Use Planning Environment	2016-2017	Operational	Staff time.	
9.2	Finalise and implement a Bio-banking Agreement for Puckey's Estate.	Environment	2015 with implementation ongoing	Funded Project	Positive – Funding mechanism to assist with maintenance costs.	Agreement Completed. Implementation underway.

ONGOING SERVICES

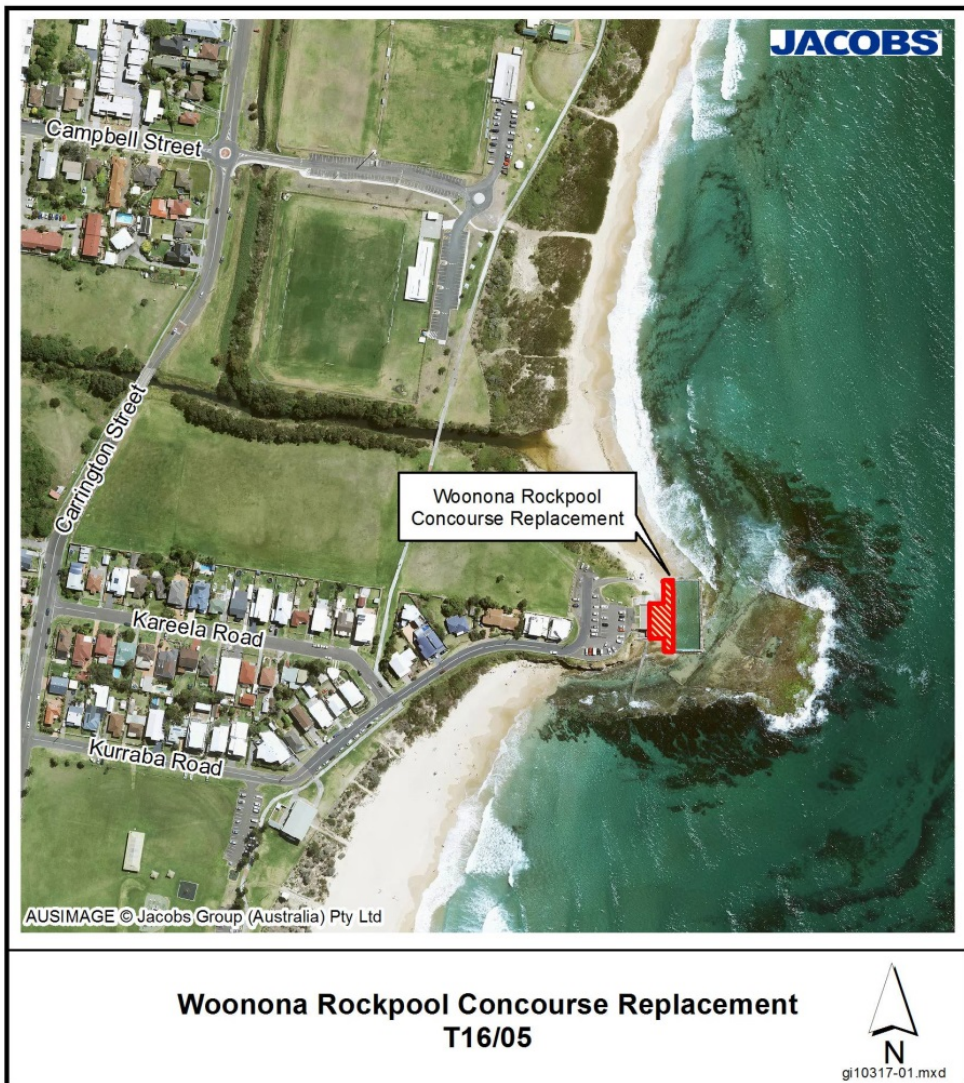
No.	Action	Partners	Timeframe	Budget	Financial/Resourcing Implications	Status
9.3	Actively encourage the adaptive reuse of heritage buildings and offer incentives to this end, including waiver of DA Fees and Section 94 Contributions.	Heritage Officer City Planning Section 94 Officer	Ongoing	Operational	Nil – existing service.	Ongoing
9.4	Identify, list and conserve sites with 'natural', 'environmental' and 'landscape' heritage values.	Heritage Officer HAC Members	Ongoing	Operational	Staff time.	Ongoing
9.5	Support 'Bushcare' and similar programs that enhance, reinstate and support 'natural' heritage environments and Places of Aboriginal Heritage significance, and involve Aboriginal workers in these projects where possible.	Environment	Ongoing	Existing budgets and grants	Nil – existing service.	Ongoing



T16/04 - Stuart Park Pedestrian Boardwalk



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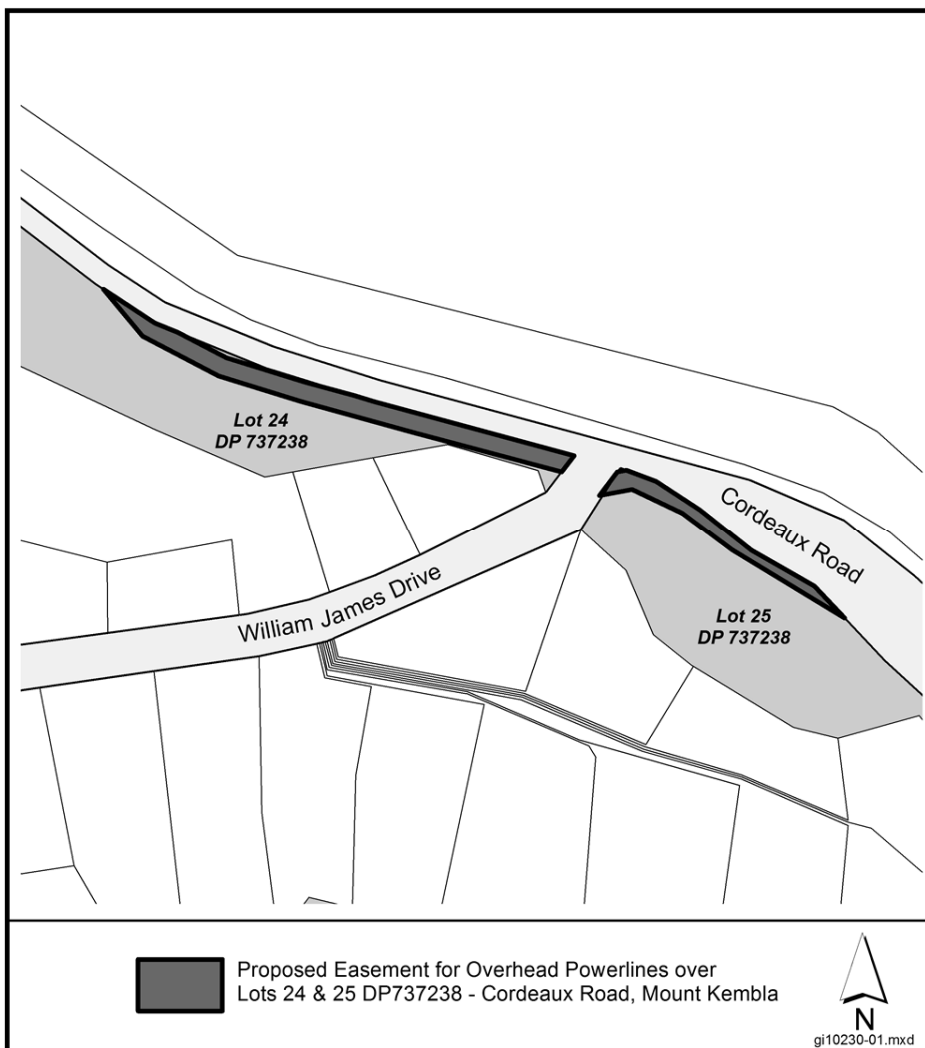


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Attachment 1 – Locality Plan



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WOLLONGONG CITY COUNCIL

1 July 2015 to 26 February 2016

	2015/16 Original Budget \$'000	2015/16 Current Budget \$'000	2015/16 YTD Budget \$'000	2015/16 Actual YTD \$'000
Income Statement				
Income From Continuing Operations				
Revenue:				
Rates and Annual Charges	173,253	174,086	114,631	114,646
User Charges and Fees	33,194	30,115	20,285	20,835
Interest and Investment Revenues	4,772	5,147	3,209	3,363
Other Revenues	9,454	11,239	7,727	7,078
Grants & Contributions provided for Operating Purposes	28,846	29,928	19,830	20,836
Grants & Contributions provided for Capital Purposes	14,520	19,696	16,455	16,165
Other Income:				
Profit/Loss on Disposal of Assets	0	0	(0)	(113)
Total Income from Continuing Operations	264,040	270,212	182,138	182,809
Expenses From Continuing Operations				
Employee Costs	113,797	114,122	74,649	74,466
Borrowing Costs	4,206	4,206	2,767	2,820
Materials, Contracts & Other Expenses	89,130	86,199	53,886	51,322
Depreciation, Amortisation + Impairment	62,074	62,074	41,383	41,938
Internal Charges (labour)	(11,876)	(11,828)	(7,780)	(7,112)
Internal Charges (not labour)	(1,400)	(1,540)	(1,014)	(742)
Total Expenses From Continuing Operations	255,932	253,234	163,891	162,691
Operating Results From Continuing Operations	8,108	16,978	18,247	20,118
Net Operating Result for the Year	8,108	16,978	18,247	20,118
Net Operating Result for the Year before Grants & Contributions provided for Capital Purposes				
	(6,412)	(2,719)	1,791	3,953
NET SURPLUS (DEFICIT) [Pre capital] %	3.1%	6.3%	10.0%	11.0%
Funding Statement				
Net Operating Result for the Year	8,108	16,978	18,247	20,118
Add back :				
- Non-cash Operating Transactions	77,378	77,446	51,630	52,554
- Restricted cash used for operations	15,464	16,532	11,512	11,810
- Income transferred to Restricted Cash	(34,812)	(44,875)	(36,123)	(36,754)
- Payment of Accrued Leave Entitlements	(11,550)	(11,512)	(7,632)	(8,484)
- Payment of Carbon Contributions	0	0	0	0
Funds Available from Operations	54,588	54,569	37,633	39,244
Advances (made by) / repaid to Council	0	0	0	0
Borrowings repaid	(6,371)	(6,371)	(4,877)	(4,876)
Operational Funds Available for Capital Budget	48,217	48,197	32,756	34,368
CAPITAL BUDGET				
Assets Acquired	(86,256)	(89,883)	(43,096)	(39,791)
Contributed Assets	0	0	0	(436)
Transfers to Restricted Cash	0	(7,100)	(7,100)	(7,100)
Funded From :-				
- Operational Funds	48,217	48,197	32,756	34,368
- Sale of Assets	2,008	1,626	438	375
- Internally Restricted Cash	5,136	7,506	2,224	1,900
- Borrowings	0	0	0	0
- Capital Grants	9,439	13,447	6,913	6,465
- Developer Contributions (Section 94)	6,510	6,397	2,748	1,844
- Other Externally Restricted Cash	9,460	7,569	5,050	5,080
- Other Capital Contributions	2,365	2,000	808	2,197
TOTAL FUNDS SURPLUS / (DEFICIT)	(3,122)	(10,241)	742	4,902

Manager Project Delivery Division

Commentary on February 2016 Capital Budget Report

As at 26 February 2016, year to date expenditure was \$39.8M of the approved capital budget of \$89.9M. This value is \$3.3M behind the initial forecast expenditure of \$43.1M for this period.

The following table summarises the proposed changes to the total Capital budget by transfer of budget between programs and reduction or introduction of various types of external or loan funding. These changes result in a no change in the overall capital budget.

Program	Major Points of change to Capital Budget
Traffic Facilities	Reallocate Budget to Road Works
Road Works	Reallocate budget from Stormwater Management & Footpaths Rephase RMS & R2R funding from existing projects
Footpaths	Rephase to Road Works Reallocate LIRS Funding project savings from completed projects
Cycle/Shared Paths	Rephase RMS & Restart Illawarra funding from existing projects
Commercial Centre Upgrades – Footpaths and Cycleways	Reallocate budget to Carpark Construction/Formalising Rephase City Parking Strategy funding from existing project
Carpark Constructing/Formalising	Reallocate funding from Commercial Centre Upgrades – Footpaths and Cycleways
Floodplain Management	Rephase Funding from Bulk allocation
Stormwater Management	Reallocate budget to Road Works Rephase Funding from existing project
Stormwater Treatment Devices	Rephase Funding from existing project
Community Buildings	Reallocate budget to Rock/Tidal Pools & Treated Water Pools Introduce Community Building Partnership Funding for existing project
Rock/Tidal Pools	Reallocate budget from Play Facilities & Community Buildings
Treated Water Pools	Reallocate budget from Community Buildings
Helensburgh Rehabilitation	Rephase Waste Reserve Funding from existing project
Motor Vehicles	Reallocate budget to Capital Project Contingency Rephase funding for existing project
Public Art	Reallocate budget to Art Gallery Acquisitions
Art Gallery Acquisitions	Reallocate budget from Public Art
Capital Project Contingency	Reallocate budget from Motor Vehicles

CAPITAL PROJECT REPORT

as at the period ended 26 February 2016

ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
						Budget	

Roads And Related Assets

Traffic Facilities	3,682	(2,262)	3,607	(2,262)	2,607	(75)	0
Public Transport Facilities	441	(172)	441	(172)	194	0	0
Roadworks	13,752	(3,716)	13,862	(3,601)	8,066	111	114
Bridges, Boardwalks and Jetties	1,850	(350)	1,850	(350)	502	(0)	(0)
TOTAL Roads And Related Assets	19,725	(6,500)	19,761	(6,385)	11,368	36	114

West Dapto

West Dapto Infrastructure Expansion	4,902	(4,013)	4,902	(4,013)	1,044	0	0
TOTAL West Dapto	4,902	(4,013)	4,902	(4,013)	1,044	0	0

Footpaths And Cycleways

Footpaths	8,962	(4,705)	8,825	(4,618)	5,020	(137)	87
Cycle/Shared Paths	8,324	(5,544)	7,083	(4,303)	4,122	(1,240)	1,240
Commercial Centre Upgrades - Footpaths and Cyclew	2,770	(435)	2,435	(300)	587	(335)	135
TOTAL Footpaths And Cycleways	20,056	(10,684)	18,343	(9,222)	9,729	(1,712)	1,462

Carparks

Carpark Construction/Formalising	775	(500)	975	(500)	580	200	0
Carpark Reconstruction or Upgrading	1,081	0	1,081	0	196	(0)	0
TOTAL Carparks	1,856	(500)	2,056	(500)	777	200	0

Stormwater And Floodplain Management

Floodplain Management	1,475	(667)	1,292	(484)	328	(183)	183
Stormwater Management	2,225	(443)	2,115	(433)	694	(110)	10
Stormwater Treatment Devices	250	(150)	200	(100)	26	(50)	50
TOTAL Stormwater And Floodplain M	3,950	(1,260)	3,607	(1,017)	1,048	(343)	243

Buildings

Cultural Centres (IPAC, Gallery, Townhall)	1,131	0	1,131	0	375	(0)	0
Administration Buildings	765	0	765	0	227	(0)	0
Community Buildings	12,683	(3,066)	12,432	(3,096)	6,649	(251)	(30)
Public Facilities (Shelters, Toilets etc.)	522	0	522	0	272	0	0
TOTAL Buildings	15,101	(3,066)	14,850	(3,096)	7,522	(251)	(30)

Commercial Operations

Tourist Park - Upgrades and Renewal	750	0	750	0	425	(0)	0
Crematorium/Cemetery - Upgrades and Renewal	190	0	190	0	75	0	0
Leisure Centres & RV/GC	195	0	195	0	1	(0)	0
TOTAL Commercial Operations	1,135	0	1,135	0	501	(0)	0

Parks Gardens And Sportfields

Play Facilities	1,106	(50)	1,116	(73)	307	10	(23)
Recreation Facilities	3,363	(1,892)	3,381	(1,917)	793	18	(25)
Sporting Facilities	897	(195)	913	(195)	533	16	0
Lake Illawarra Foreshore	0	0	0	0	0	0	0
TOTAL Parks Gardens And Sportfield	5,367	(2,137)	5,409	(2,184)	1,633	43	(48)

Beaches And Pools

Beach Facilities	346	0	346	0	89	0	0
Rock/Tidal Pools	1,526	0	1,611	0	910	85	0
Treated Water Pools	1,273	0	1,474	0	554	201	0
TOTAL Beaches And Pools	3,145	0	3,431	0	1,552	286	0

CAPITAL PROJECT REPORT

as at the period ended 26 February 2016

ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
						Budget	
Natural Areas							
Environmental Management Program	0	0	0	0	0	0	0
Natural Area Management and Rehabilitation	175	(25)	175	(25)	59	(0)	0
TOTAL Natural Areas	175	(25)	175	(25)	59	(0)	0
Waste Facilities							
Whytes Gully New Cells	2,645	(2,645)	2,645	(2,645)	1,369	0	(0)
Whytes Gully Renewal Works	300	(300)	300	(300)	47	(0)	(0)
Helensburgh Rehabilitation	184	(184)	109	(109)	74	(75)	75
TOTAL Waste Facilities	3,129	(3,129)	3,054	(3,054)	1,490	(75)	75
Fleet							
Motor Vehicles	1,748	(1,130)	1,531	(990)	572	(217)	140
TOTAL Fleet	1,748	(1,130)	1,531	(990)	572	(217)	140
Plant And Equipment							
Portable Equipment (Mowers etc.)	100	(10)	100	(10)	43	0	0
Mobile Plant (trucks, backhoes etc.)	2,701	(507)	2,701	(507)	329	(0)	0
Fixed Equipment	0	0	0	0	0	0	0
TOTAL Plant And Equipment	2,801	(517)	2,801	(517)	373	(0)	0
Information Technology							
Information Technology	895	0	895	0	179	(0)	0
TOTAL Information Technology	895	0	895	0	179	(0)	0
Library Books							
Library Books	1,150	0	1,150	0	995	0	0
TOTAL Library Books	1,150	0	1,150	0	995	0	0
Public Art							
Public Art Works	200	0	145	0	73	(55)	0
Art Gallery Acquisitions	110	0	165	0	106	55	0
TOTAL Public Art	310	0	310	0	179	(0)	0
Emergency Services							
Emergency Services Plant and Equipment	588	0	588	0	92	(0)	0
TOTAL Emergency Services	588	0	588	0	92	(0)	0
Land Acquisitions							
Land Acquisitions	3,320	(2,825)	3,320	(2,825)	434	0	0
TOTAL Land Acquisitions	3,320	(2,825)	3,320	(2,825)	434	0	0
Non-Project Allocations							
Capital Project Contingency	51	0	128	0	0	77	0
Capital Project Plan	480	0	480	0	242	0	0
TOTAL Non-Project Allocations	531	0	608	0	242	77	0
Loans							
West Dapto Loan	0	(2,760)	0	(2,760)	0	0	0
TOTAL Loans	0	(2,760)	0	(2,760)	0	0	0
GRAND TOTAL	89,883	(38,545)	87,926	(36,588)	39,791	(1,957)	1,957

WOLLONGONG CITY COUNCIL

		Actual 2015/16 \$'000	Actual 2014/15 \$'000
BALANCE SHEET			
		as at 26/02/16	as at 30/06/15
CURRENT ASSETS			
Cash Assets	143,564	124,611	
Investment Securities	17,446	11,046	
Receivables	20,578	22,108	
Inventories	6,035	6,040	
Other	3,341	4,313	
Total Current Assets	190,964	168,118	
NON-CURRENT ASSETS			
Non Current Cash Assets	9,000	9,000	
Property, Plant and Equipment	2,249,020	2,251,345	
Investment Properties	2,750	2,750	
Westpool Equity Contribution	1,159	1,159	
Intangible Assets	863	1,219	
Total Non-Current Assets	2,262,793	2,265,474	
TOTAL ASSETS	2,453,757	2,433,592	
CURRENT LIABILITIES			
Current Payables	33,121	29,868	
Current Provisions payable < 12 months	17,025	16,790	
Current Provisions payable > 12 months	34,871	34,871	
Current Interest Bearing Liabilities	6,369	6,369	
Total Current Liabilities	91,386	87,899	
NON-CURRENT LIABILITIES			
Non Current Interest Bearing Liabilities	35,464	39,758	
Non Current Provisions	43,757	42,554	
Total Non-Current Liabilities	79,220	82,312	
TOTAL LIABILITIES	170,606	170,210	
NET ASSETS	2,283,151	2,263,381	
EQUITY			
Accumulated Surplus	1,137,879	1,132,670	
Asset Revaluation Reserve	1,011,065	1,011,064	
Restricted Assets	134,206	119,648	
TOTAL EQUITY	2,283,151	2,263,381	

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT as at 26 February 2016		
	YTD Actual 2015/16 \$ '000	Actual 2014/15 \$ '000
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts:		
Rates & Annual Charges	113,330	166,562
User Charges & Fees	34,774	33,505
Interest & Interest Received	3,522	5,789
Grants & Contributions	38,074	54,189
Other	7,497	23,908
Payments:		
Employee Benefits & On-costs	(63,772)	(92,705)
Materials & Contracts	(29,595)	(58,052)
Borrowing Costs	(1,004)	(1,311)
Other	(26,506)	(42,795)
Net Cash provided (or used in) Operating Activities	76,320	89,090
CASH FLOWS FROM INVESTING ACTIVITIES		
Receipts:		
Sale of Infrastructure, Property, Plant & Equipment	375	12,570
Deferred Debtors Receipts	-	10
Payments:		
Purchase of Investments	-	-
Purchase of Investment Property	-	-
Purchase of Infrastructure, Property, Plant & Equipment	(46,369)	(85,072)
Purchase of Interests in Joint Ventures & Associates	-	-
Net Cash provided (or used in) Investing Activities	(45,994)	(72,492)
CASH FLOWS FROM FINANCING ACTIVITIES		
Receipts:		
Proceeds from Borrowings & Advances	-	15,000
Payments:		
Repayment of Borrowings & Advances	(4,966)	(5,244)
Repayment of Finance Lease Liabilities	-	-
Net Cash Flow provided (used in) Financing Activities	(4,966)	9,756
Net Increase/(Decrease) in Cash & Cash Equivalents	25,360	281
plus: Cash & Cash Equivalents and Investments - beginning of year	144,656	144,375
Cash & Cash Equivalents and Investments - year to date	170,016	144,656

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT as at 26 February 2016		
	YTD Actual 2015/16 \$ '000	Actual 2014/15 \$ '000
Total Cash & Cash Equivalents and Investments - year to date	170,016	144,656
Attributable to:		
External Restrictions (refer below)	80,809	66,137
Internal Restrictions (refer below)	53,422	22,208
Unrestricted	35,785	56,311
	170,016	144,656
External Restrictions		
Developer Contributions	17,945	11,758
RMS Contributions	270	238
Specific Purpose Unexpended Grants	6,435	10,910
Special Rates Levy Wollongong Centre Improvement Fund	-	-
Special Rates Levy Wollongong Mall	139	251
Special Rates Levy Wollongong City Centre	3	11
Local Infrastructure Renewal Scheme	19,571	18,791
Unexpended Loans	7,147	12,877
Domestic Waste Management	9,489	6,408
Private Subsidies	4,642	1,883
West Dapto Home Deposit Assistance Program	9,686	-
Stormwater Management Service Charge	1,018	834
West Dapto Home Deposits Issued	85	-
Carbon Price	4,379	2,176
Total External Restrictions	80,809	66,137
Internal Restrictions		
Property Development	4,122	(252)
Property Investment Fund	8,048	-
Strategic Projects	21,325	-
Future Projects	6,565	-
Sports Priority Program	604	850
Car Parking Strategy	756	489
MacCabe Park Development	790	391
Darcy Wentworth Park	187	99
Garbage Disposal Facility	9,780	20,281
Telecommunications Revenue	141	279
West Dapto Development Additional Rates	378	71
Southern Phone Natural Areas	605	-
Lake Illawarra Estuary Management Fund	121	-
Total Internal Restrictions	53,422	22,208

WOLLONGONG CITY COUNCIL
STATEMENT OF INVESTMENTS
26 February 2016

DIRECT INVESTMENTS								
Investment Body	Rating	Purchase Price \$	Fair Value of Holding \$	Security	Purchase Date	Maturity Date	Interest / Coupon Rate	
NAB Professional Maximiser	A-1+	-	21,554,418	11am	26/02/2016	26/02/2016	2.50%	
NAB General Fund	A-1+	-	6,065,934	11am	26/02/2016	26/02/2016	2.50%	
NAB	A-1+	4,000,000	4,000,000	T/Deposit	27/02/2014	29/02/2016	4.13%	
Bank of Queensland	A-2	2,000,000	2,000,000	T/Deposit	11/09/2015	10/03/2016	2.90%	
SUN Corp	A-1+	2,000,000	2,000,000	T/Deposit	11/09/2015	14/03/2016	2.91%	
ME Bank	A-2	2,000,000	2,000,000	T/Deposit	18/02/2015	18/03/2016	3.20%	
CBA	A-1+	1,000,000	1,000,000	T/Deposit	28/08/2015	24/03/2016	2.79%	
CBA	A-1+	3,000,000	3,000,000	T/Deposit	26/03/2015	24/03/2016	2.95%	
NAB	A-1+	2,000,000	2,000,000	T/Deposit	30/11/2015	30/03/2016	2.91%	
BankWest	A-1+	1,000,000	1,000,000	T/Deposit	6/10/2015	4/04/2016	2.85%	
BankWest	A-1+	1,000,000	1,000,000	T/Deposit	5/11/2015	5/04/2016	2.80%	
NAB	A-1+	2,000,000	2,000,000	T/Deposit	18/09/2015	18/04/2016	2.99%	
SUN Corp	A-1+	1,000,000	1,000,000	T/Deposit	24/09/2015	21/04/2016	2.90%	
BankWest	A-1+	1,000,000	1,000,000	T/Deposit	31/07/2015	27/04/2016	2.90%	
BankWest	A-1+	2,000,000	2,000,000	T/Deposit	27/11/2015	27/04/2016	3.00%	
IMB	A-2	2,000,000	2,000,000	T/Deposit	28/05/2015	28/04/2016	2.80%	
CBA	A-1+	3,000,000	3,000,000	T/Deposit	9/10/2015	6/05/2016	2.84%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	10/11/2015	9/05/2016	2.89%	
Westpac	A-1+	1,000,000	1,003,410	FRN	30/01/2012	9/05/2016	3.42%	
NAB	A-1+	2,000,000	2,000,000	T/Deposit	24/09/2015	24/05/2016	2.97%	
SUN Corp	A-1+	1,500,000	1,500,000	T/Deposit	24/09/2015	24/05/2016	2.85%	
BEN	A-2	3,000,000	3,000,000	T/Deposit	4/01/2016	1/06/2016	2.75%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	11/09/2015	7/06/2016	2.86%	
IMB	A-2	2,000,000	2,000,000	T/Deposit	11/09/2015	10/06/2016	2.80%	
Bank of Queensland	A-2	3,000,000	3,000,000	T/Deposit	16/09/2015	16/06/2016	2.80%	
Bank of Queensland	A-2	3,000,000	3,000,000	T/Deposit	23/09/2015	23/06/2016	2.93%	
IMB	A-2	1,000,000	1,000,000	T/Deposit	28/08/2015	1/07/2016	2.80%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	27/11/2015	25/07/2016	2.85%	
BankWest	A-1+	2,000,000	2,000,000	T/Deposit	31/07/2015	29/07/2016	2.90%	
ANZ	A-1+	2,500,000	2,500,000	T/Deposit	6/08/2015	6/08/2016	3.06%	
NAB	A-1+	2,500,000	2,500,000	T/Deposit	6/08/2014	8/08/2016	3.74%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	11/09/2015	9/08/2016	2.85%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	27/02/2015	22/08/2016	3.05%	
ME Bank	A-2	2,500,000	2,500,000	T/Deposit	27/02/2015	22/08/2016	2.90%	
IMB	A-2	2,000,000	2,000,000	T/Deposit	11/09/2015	12/09/2016	2.80%	
ME	A-2	3,000,000	3,000,000	T/Deposit	18/01/2016	18/09/2016	3.10%	
ME	A-2	2,000,000	2,000,000	T/Deposit	18/01/2016	18/09/2016	3.10%	
CBA	A-1+	1,000,000	1,000,000	T/Deposit	23/12/2015	19/09/2016	2.97%	
STG	A-1+	1,000,000	1,000,000	T/Deposit	23/12/2015	19/09/2016	2.87%	
WBC	A-1+	2,000,000	2,000,000	T/Deposit	24/04/2015	19/10/2016	2.90%	
Bendigo Bank	A-2	1,500,000	1,500,000	T/Deposit	26/10/2015	25/10/2016	2.90%	
Bendigo Bank	A-2	2,000,000	2,000,000	T/Deposit	29/09/2015	28/10/2016	3.00%	
B/West	A-1+	1,000,000	1,000,000	T/Deposit	3/02/2016	3/11/2016	2.85%	
CBA	A-1+	2,000,000	2,000,000	T/Deposit	23/12/2015	17/11/2016	2.97%	
NAB	A-1+	2,000,000	2,000,000	T/Deposit	18/01/2016	18/11/2016	3.01%	
ME	A-2	1,000,000	1,000,000	T/Deposit	25/02/2016	21/11/2016	3.00%	
BWest	A-1+	1,000,000	1,000,000	T/Deposit	7/12/2015	6/12/2016	2.90%	
NAB	A-1+	1,030,000	1,030,000	T/Deposit	17/12/2015	19/12/2016	3.03%	
Bendigo Bank	A-2	2,000,000	2,000,000	T/Deposit	29/09/2015	22/12/2016	3.05%	
B/West	A-1+	2,000,000	2,000,000	T/Deposit	23/12/2015	22/12/2016	3.00%	
B/West	A-1+	1,000,000	1,000,000	T/Deposit	4/01/2016	3/01/2017	3.00%	
ME	A-2	2,000,000	2,000,000	T/Deposit	17/12/2015	16/01/2017	3.05%	
SUN	A-1+	2,000,000	2,000,000	T/Deposit	23/12/2015	23/01/2017	3.00%	
WBC	A-1+	3,000,000	3,000,000	T/Deposit	31/07/2015	31/01/2017	2.74%	
BOQ	A-2	2,000,000	2,000,000	T/Deposit	4/01/2016	3/02/2017	2.95%	
IMB	A-2	2,000,000	2,000,000	T/Deposit	28/08/2015	28/02/2017	2.80%	
NAB	A-1+	1,500,000	1,500,000	T/Deposit	31/08/2015	28/02/2017	2.78%	
Bendigo Bank	A-2	1,000,000	1,000,000	T/Deposit	11/09/2015	13/03/2017	2.90%	
Bank of Queensland	A-2	2,000,000	2,000,000	T/Deposit	26/02/2016	29/03/2017	3.00%	
ME	A-2	2,500,000	2,500,000	T/Deposit	18/02/2016	15/05/2017	3.13%	
St George	A-1+	1,500,000	1,500,000	T/Deposit	27/11/2015	25/05/2017	2.81%	
SUN Corp	A-1+	1,500,000	1,500,000	T/Deposit	27/11/2015	26/05/2017	2.81%	
ME	A-2	1,000,000	1,000,000	T/Deposit	23/12/2015	15/06/2017	3.15%	
Bendigo Bank	A-2	2,000,000	2,000,000	T/Deposit	31/07/2015	31/07/2017	3.00%	
IMB	A-2	5,000,000	5,000,000	T/Deposit	30/07/2015	31/07/2017	2.80%	
Bank of Queensland	A-2	3,000,000	3,000,000	T/Deposit	28/08/2015	28/08/2017	2.80%	
Bendigo Bank	A-2	1,000,000	1,000,000	T/Deposit	11/09/2015	11/09/2017	2.95%	
Commonwealth Bank Australia zero coupon bond with a \$4M face value	A-1+	2,000,000	3,705,840	BOND	21/01/2008	22/01/2018		
CBA	A-1+	1,000,000	1,000,510	FRN	19/10/2015	19/10/2018	2.90%	
Bendigo Bank	A-2	1,000,000	996,170	FRN	16/09/2015	17/09/2019	3.28%	
NAB	A-1+	3,000,000	2,982,540	FRN	24/06/2015	3/06/2020	3.10%	
Bendigo Bank	A-2	2,000,000	1,980,920	FRN	18/08/2015	18/08/2020	3.87%	
SUN Corp	A-1+	1,500,000	1,499,115	FRN	20/10/2015	20/10/2020	3.39%	
NAB	A-1+	1,000,000	997,250	FRN	5/11/2015	5/11/2020	3.37%	
EMERALD A Mortgage Backed Security *	AAA	691,627	537,947	M/Bac	17/07/2006	22/08/2022	2.58%	
EMERALD B Mortgage Backed Security *	AA	2,000,000	1,335,660	M/Bac	17/07/2006	23/08/2027	2.88%	

MANAGED FUNDS								
Investment Body	Rating	Purchase Price \$	Fair Value of Holding \$	Purchase Date	Monthly Return (Actual)	Annualised % p.a.	FYTD (Actual)	
Tcorp Long Term Growth Facility Trust	N/A	1,131,841	1,648,857	13/06/2007	-0.22%	-2.84%	-6.57%	

Investment Body	Face Value	Security
Southern Phone Company	2	shares

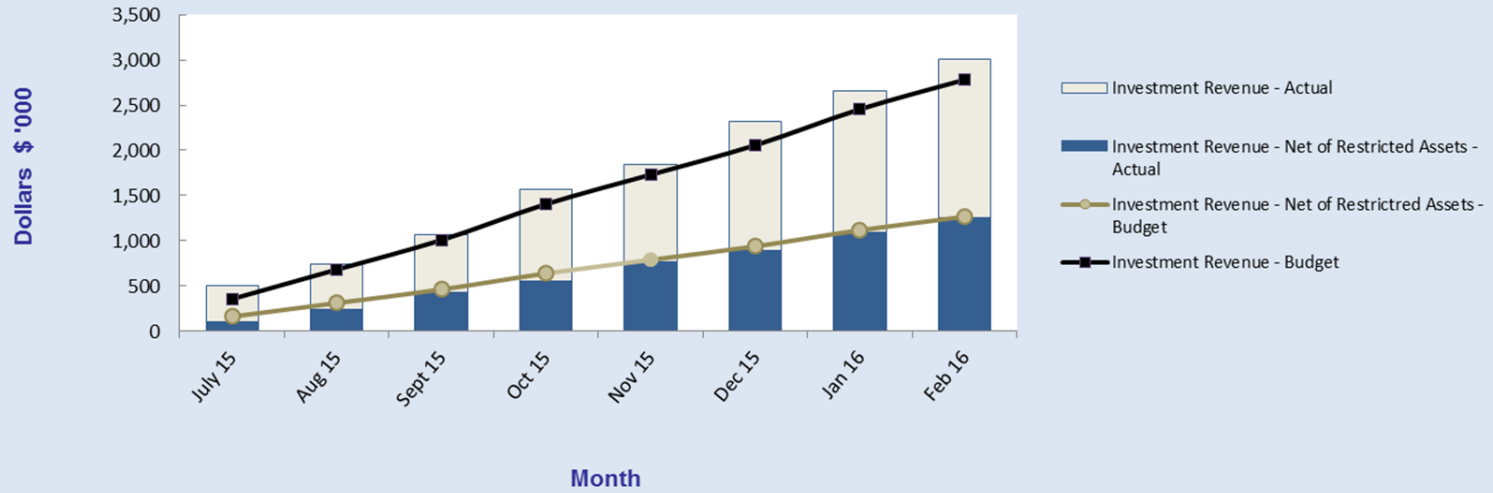
TOTAL **\$ 169,838,572**

* The maturity date provided is the weighted-average life of the security. This is the average amount of time that will elapse from the date of security's issuance until each dollar is repaid based on an actuarial assessment. Assessments are carried out on a regular basis which can potentially extend the life of the investment. Current assessments anticipate an extension of life of the investment.

This is to certify that all of the above investments have been placed in accordance with the Act, the regulations and Council's Investment Policies.

Brian Jenkins
RESPONSIBLE ACCOUNTING OFFICER

Investment Income Compared to Budget 2015-2016



Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

TRAFFIC CONTROL PLAN FOR GREY ST - KEIRAVILLE

TRAFFIC CONTROL PLAN FOR GREY ST - KEIRAVILLE

www.invarion.com

Legend

- Work Area
- Cone

Controllers to establish two way against the normal flow of traffic whilst closure in place.

Roburys Rd

Gipps Rd

Grey St

Murphys Ave

For any stop/slow works setup signs and distances in relation traffic controllers as illustrated here.

①

DM

DM

DM


DM

For works on and around footpath a minimum width of 1.5m shall be maintained at all times for pedestrians to pass unhindered

Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are put in place to conform with AS 1742.3

PREPARED TO STOP

STOP

Client: WGC	 <p>SAFETY FIRST</p>	Traffic Logistics do not accept responsibility of this traffic control plan. It is not implemented by Traffic Logistics Pty Ltd.	TLTCP: 8079	Rev: B
Location: Grey St - Keiraville		THIS PLAN IS NOT TO SCALE	Date Implemented:	
Date Drawn: 3/03/2016			Design & Inspect Traffic Control Plan Card No: 11833/1591	Transport Roads & Maritime Services
Time of Works: 0700-1700			WASON BURGESS Expiry Date: 04/12/2016	
Job No:	Team Leader:	Qualification No:		
<p>This site specific TCP is based on TCAWS Manual 2010 and is to be setup and packed up by qualified traffic controllers with current Introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select and Modify (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number.</p>				

