

ITEM 19

TENDER T19/36 - PROPOSED UPGRADE TO LIGHTING FOR COURTS 1 AND 2, LAKESIDE LEISURE CENTRE, KANAHOOKA

This report recommends acceptance of a tender for Tennis Court Lighting at Lakeside Leisure Centre, Kanahooka Road, Kanahooka in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Council has 43 locations in the City where sportsfield lighting has been installed to cater for the increased sporting demands of the community. The proposed works will replace the existing failing infrastructure with new Light Emitting Diode (LED) Lighting to Courts 1 and 2 at Lakeside Leisure Centre, Kanahooka.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Stowe Australia Pty Ltd for lighting installation to Lakeside Leisure Centre (Courts 1 and 2), in the sum of \$124,180, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Andrew Carfield, Director Infrastructure + Works - Connectivity Assets + Liveable City

ATTACHMENTS

- 1 Location Plan

BACKGROUND

Council's Sports Ground and Sporting Facilities Strategy (2017-2021) identifies 'lighting at sports grounds' as one of the most significant assets that require upgrading to meet the increasing demand and use from existing sporting clubs. The existing lighting infrastructure at Lakeside Leisure Centre has failing poles, consists of inefficient and outdated metal halide lighting systems and is at the end of its usable life. Some of the existing poles have already been removed due to their poor condition. Installing new lighting at existing sports grounds provides greater opportunities for users of the facility to train and play at night and encourages greater participation in community sporting events. New lighting increases the standard of the existing facility and allows a broader demographic of users in the community to access the site at extended hours.

Utilising the Council's Sports Ground and Sporting Facilities Strategy recommendation, the replacement lighting installation at Lakeside Leisure Centre is proposed to continue to meet the demands of the centre. The scope of works includes the decommissioning of existing infrastructure and installation of new, energy efficient LED lighting for Courts 1 and 2.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on 14 November 2019.

Two (2) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Property and Recreation, Finance and Governance and Customer Service Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works

Assessable Criteria and Weightings

- 1 Cost to Council – 45%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile – 10%
- 4 Staff qualifications and experience – 5 %
- 5 Proposed Subcontractors – 5%
- 6 Project Schedule – 5%
- 7 Demonstrated strengthening of local economic capacity – 5%
- 8 Workplace Health and Safety Management System – 5%
- 9 Environmental Management Policies and Procedures – 5%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Stowe Australia Pty Ltd	1
Central West Electrical Contractors Pty Ltd	2

PROPOSAL

Council should authorise the engagement of Stowe Australia Pty Ltd to carry out the works in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees
- 3 External Consultants – Paul Anthony Electrical Pty Ltd

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 4 “We are a connected and engaged community”. It specifically delivers on core business activities as detailed in the Asset Management Plans Service Plan 2019-2020.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered low based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

2019/20 Capital Budget

CONCLUSION

The recommended tenderer has submitted an acceptable tender for this project and Council should endorse the recommendations of this report.



