

ITEM 12 AMENDMENT TO COUNCIL MEETING DATES

At its meeting held on 21 September, 2020 Council adopted meeting dates for the 2021 calendar year. An amendment to the adopted schedule of meetings is required to make allowance for the announcement that the September 2021 local government elections have been postponed to 4 December, 2021 due to the COVID-19 pandemic.

RECOMMENDATION

Council adopt the 2021-22 Council Meeting Cycle as shown in the attachment to this report.

REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 Proposed 2021-22 Council Meeting Cycle

BACKGROUND

In accordance with the Local Government Act 1993, *Council is required to meet at least ten times each financial year, each time in a different month.*

Council meetings have traditionally been held on a Monday with the following meeting cycle -

- Ordinary Council meetings held on a three (3) weekly cycle on Mondays, commencing at 6.00 pm
- Councillor Briefing Sessions held on the second and third Monday of the cycle, commencing at 5.00 pm
- No Council meetings or Councillor Briefings held during school holiday period (government schools)
- Additional Councillor Briefing Sessions scheduled for Thursdays, when there is an urgent demand.

The above cycle has worked well, with Councillors being briefed on a wide range of significant matters prior to the reports coming before Council. This report recommends adopting a set of meeting dates consistent with the current three-week cycle however Council may amend the meeting cycle any time by future resolution.

PROPOSAL

The proposed meeting dates take into consideration the local government elections, to be held 4 December 2021, and required caretaker periods. It should be noted that due to the delayed timing of the 2021 council election, the declaration of the election results is not expected until 21-23 December, 2021. As such an extraordinary meeting may also be considered in January 2022 if any urgent issues require attention prior to the first scheduled meeting of the 2022 calendar year.

The proposed Council Meeting and Briefing schedule for the remainder of 2021-22 financial year is shown in the attached Calendar and features the following -

- Ordinary Council meetings generally held on a three-week cycle on a Monday commencing at 6.00pm
- Councillor Briefing Sessions be held on every other Monday, excluding school holidays, commencing at 5.00pm

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “We are a connected and engaged community”.

It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2021-2022.

FINANCIAL IMPLICATIONS

There are no additional financial implications from the proposed amended meeting schedule.

CONCLUSION

The recommended set of meeting dates is consistent with the current three-week cycle and will continue to provide for Councillors to receive two briefing nights in most three-week cycles.

2021-2022

Jul-21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug-21						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sep-21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Oct-21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Nov-21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Dec-21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan-22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Feb-22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Mar-22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Apr-22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May-22						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jun-22						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- Council Meetings
- Councillor Briefings
- ARIC Meetings
- Public Holidays
- School Holidays