

WOLLONGONG CITY COUNCIL

# Traffic Committee Agenda

28 August 2019



**WEDNESDAY 28 AUGUST 2019**

9.15 AM

LEVEL 10 COMMITTEE ROOM 2

## PURPOSE OF MEETING

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

# INDEX

| ITEM | PAGE NO.   |
|------|--|
| 1    | STANDING AGENDA ITEMS.....4                                    |
| 1.1  | Welcome..... 4   |
| 1.2  | Acknowledgement of Country ..... 4                             |
| 1.3  | Declarations of Interest ..... 4                               |
| 1.4  | Apologies..... 4   |
| 1.5  | Confirmation of Minutes Arising from Previous Minutes ..... 4  |
| 1.6  | Business Arising from Previous Meeting..... 4                  |
| 2    | GENERAL BUSINESS..... 4  |
| 2.1  | WOLLONGONG Gipps Street – WARD 2..... 4                        |
| 2.2  | WINDANG Oakland Avenue – WARD 3 ..... 5                        |
| 2.3  | KEMBLA GRANGE West Dapto Road – WARD 3..... 5                  |
| 2.4  | FIGTREE Valley Drive – WARD 2..... 6                           |
| 2.5  | PORT KEMBLA Parker and Illawarra Streets – WARD 2 ..... 6      |
| 2.6  | BERKELEY Nolan Street – WARD 3 ..... 6                         |
| 3    | REGULATION OF TRAFFIC.....7                                    |
| 3.1  | NORTH WOLLONGONG Ralph Black Drive – WARD 2 ..... 7            |
| 3.2  | CORRIMAL Augusta Street – WARD 1..... 7                        |
| 3.3  | KEMBLA GRANGE Darkes Road – WARD 3 ..... 8                     |
| 3.4  | PORT KEMBLA Gloucester Boulevard – WARD 3 ..... 8              |
| 3.5  | WOLLONGONG George Hanley Drive and Squires Way– WARD 3 ..... 9 |
| 4    | DESIGN MATTERS..... 10   |
| 4.1  | EAST CORRIMAL Lake Parade – WARD 1 ..... 10                    |
| 4.2  | WARRAWONG Cowper Street – WARD 3 ..... 10                      |
| 4.3  | BULLI Point Street – WARD 1..... 10                            |
| 4.4  | WOLLONGONG Crown Lane and Regents Street – WARD 2 ..... 11     |
| 4.5  | WOLLONGONG Rawson Street – WARD 2 ..... 11                     |
| 5    | INFORMAL ITEM..... 11  |
| 5.1  | WOLLONGONG Sydney to Gong – WARD 2..... 11                     |

## 1 STANDING AGENDA ITEMS

### 1.1 Welcome

### 1.2 Acknowledgement of Country

*“We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today.”*

### 1.3 Declarations of Interest

### 1.4 Apologies

### 1.5 Confirmation of Minutes Arising from Previous Minutes

Confirmation of Minutes of Meeting Held on 17 July 2019.

### 1.6 Business Arising from Previous Meeting

## 2 GENERAL BUSINESS

### 2.1 WOLLONGONG Gipps Street – WARD 2

Gipps Street – No Parking Area for Smiths Hill School

#### BACKGROUND

The Principal of Smiths Hill High School has approached Council to consider replacing some of the unrestricted parking currently at the western end of Gipps Street on the School frontage with No Parking during School times to give parents better opportunities to drop off and collect students. There are 16 – 17 unrestricted car parking spaces in this area and the PC has agreed that half of these would be useful as a drop off pick up area.

The School would like to see the times for the school changed to reflect the school bus timetable on the Gipps Street frontage. It is proposed that the 8 No Parking spaces and the Gipps Street Bus zones be timed 7.30 am to 9 am and 2 pm to 3.30 pm on School Days.

#### CONSULTATION

The Principal and the P&C have agreed to the proposed changes and no further consultation is required.

#### PROPOSAL

Install 44 m of No Parking restrictions on the southern side of Gipps Street on the frontage to Smiths Hill High School, immediately west of the existing Bus Zone. The No Parking area and the Bus Zone on Gipps Street are to be timed 7.30 am to 9 am and 2 pm to 3.30 pm on School Days.

## 2.2 WINDANG Oakland Avenue – WARD 3

Oakland Avenue, Windang Public School – Zoned Parking and Installation of Mobility Space

### BACKGROUND

Windang Public School has recently been fenced for site security and parents no longer have the same flexibility with respect to entry points to the school. The school community have asked that the school bus zone be moved northwards to the gate to the playing fields, where students catching the bus are escorted by staff. That will leave the main gate to the school close to a significant section of unrestricted parking. In addition, the school community has requested a mobility zone immediately south of the gate opposite Cedar Avenue. There is an existing kerb ramp and it is possible to install a compliant mobility parking space.

The school community were given the option for sections of no parking to permit drop off and pick up however given the size of the school frontage parents are content to leave the kerb side parking unrestricted.

### CONSULTATION

The school community has already considered the options and further consultation is not required.

### PROPOSAL

Install the following:

- a) Bus Zone 20 metres in length adjacent to the northern most gate on Oakland Avenue and timed 8.00am to 9.30am and 2.30pm to 4.00pm School Days only.
- b) Mobility parking adjacent to the school gate and opposite Cedar Avenue; the space is to be 7 metres in length and 3.2 metres wide.

## 2.3 KEMBLA GRANGE West Dapto Road – WARD 3

West Dapto Road – New Subdivision Signage and Line-marking

### BACKGROUND

The next stage of the subdivision for Sanctuary Ponds residential area has been resubmitted with respect to the road network. Amended plans for the junction with West Dapto Road have been adjusted in line with comments made previously. The arrangement for the T Junction and West Dapto Road now complies with the standards for at T Junction on an 80km per hour road.

### CONSULTATION

No consultation required.

### PROPOSAL

The amended plans 1799C-CC-S1-0602 and 1799C-SK-0068 be approved.

## 2.4 FIGTREE Valley Drive – WARD 2

Valley Drive – No Stopping Restrictions

### BACKGROUND

The residents who use the common driveway at 34-58 Valley Drive, Figtree have asked that No Stopping restrictions be installed between the driveway and the crest on the northern side of Valley Drive. While Council doesn't normally consider parking restrictions around driveways this situation is unique in that the section of no stopping is no more than 20 metres and is not adjacent to any homes. The location of the driveway near the crest makes it difficult to improve access and in these circumstances the installation of no stopping restrictions may be of assistance.

### CONSULTATION

No consultation required.

### PROPOSAL

Install no stopping restrictions between the driveway to 34-58 and the crest on the northern side of Valley Drive, Figtree.

## 2.5 PORT KEMBLA Parker and Illawarra Streets – WARD 2

Parker and Illawarra Streets – No Stopping Restrictions

### BACKGROUND

A resident has noticed a lot of vehicles park close to the intersection of Parker and Illawarra Streets to visit the shop on the opposite side of Illawarra Street. No stopping restrictions for standard 10 m on each side of the T-junction may assist.

### CONSULTATION

No consultation necessary.

### PROPOSAL

Install No Stopping restrictions on each side of the T-junction of Illawarra and Parker Streets Port Kembla by way of a continuous yellow line.

## 2.6 BERKELEY Nolan Street – WARD 3

Nolan Street – Installation of Bus Zone

### BACKGROUND

Premier Illawarra has asked that the two bus stops on Nolan Street, Berkeley, adjacent to the Nan Tien Temple be upgraded to bus zones. The bus operator has reported an increase in the number of vehicles parked illegally at existing bus stops and the installation of bus zones should assist in providing the service.

### CONSULTATION

No consultation is required.

### PROPOSAL

Install bus zones 25 metres in length to cover the existing bus stops on both sides of Nolan Street, Berkeley adjacent to the Nan Tien Temple.

### 3 REGULATION OF TRAFFIC

#### 3.1 NORTH WOLLONGONG Ralph Black Drive – WARD 2

Ralph Black Drive – Street Party on Saturday 30 November 2019 - Road Closure

##### BACKGROUND

The Manager of the business at 22 Ralph Black Drive, North Wollongong has requested that Council approve a closure of Ralph Black Drive between 1pm and 9pm on Saturday 30 November 2019 for the purposes of holding a street party. It is understood that employees from adjacent businesses have also been invited however to date agreement from nearby business owners has not been received.

The event is to be held after businesses in the area have closed for the day and the impact on the business community and the road network will be negligible. The applicant should provide evidence of the agreement of nearby businesses for this road closure to be supported.

##### CONSULTATION

Further consultation with adjoining businesses is required.

##### PROPOSAL

The road closure of Ralph Black Drive, North Wollongong be approved as a street party subject to the agreement of adjoining business owners and subject to Council's Standard Conditions for Street Parties attached.

#### 3.2 CORRIMAL Augusta Street – WARD 1

Augusta Street Christmas Party on Sunday 8 December 2019 – Road Closure

##### BACKGROUND

Council has received a request from the Corrimal Community Church for a street party including carols on the lawn to be held on Sunday 8 December 2019 from 4pm to 9.30pm.

The Church have also provided evidence from adjoining residents that there is no objection to the road closure taking place for this event.

##### CONSULTATION

Consultation with the community is required as a condition of approval for this road closure.

##### PROPOSAL

The proposed road closure is approved subject to Council's Standard Conditions for Street Parties attached.

### 3.3 KEMBLA GRANGE Darkes Road – WARD 3

Darkes Road – Proposed Road Closure for Construction Work 1 October 2019 to 16 December 2019

#### BACKGROUND

The construction of the new subdivision at 109 Darkes Road involves a new sewer line and a stormwater line to be installed at the edge of Darkes Road to the west of West Dapto Road. In order to complete the project safely the construction manager has proposed the closure of Darkes Road from just west of the driveway to Council's Integral Energy Park to the intersection with West Dapto Road. The proposed closure will be in place from 1 October 2019 to 16 December 2019.

There is one private property at 141 Darkes Road in the length of road affected by the closure. The Construction Manager has arranged for temporary access. Residents and visitors to the Integral Energy Park and the properties to the east will be required to enter and leave the area via the Princes Highway, with no access permitted from West Dapto Road.

#### CONSULTATION

Consultation with residents and major user groups at Integral Energy Park is a condition of approval for this road closure.

#### PROPOSAL

The proposed road closure of Darkes Road Kemplab Grange be approved for the period 1 October 2019 to 16 December 2019 subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

### 3.4 PORT KEMBLA Gloucester Boulevard – WARD 3

Gloucester Boulevard – Additional Triathlon Event and Road Closure 7.15 am to 10.45 am on Sunday 20 October 2019

#### BACKGROUND

The Illawarra Triathlon Club obtained approval for the road closures necessary to hold the 2019/20 series of triathlon events on Gloucester Boulevard, at the Council meeting on Monday 12 August 2019. The Club have been successful in a bid to hold an additional triathlon event for the Police Games on Sunday 20 October 2019. The event will be run on the same times and using the same Traffic Management Plans as the events already approved. The closure for this additional event will take effect from 7.15 am to 10.45 am on the day.

#### CONSULTATION

Consultation with the community affected by the closures of Gloucester Boulevard is a condition of approval for this event.

#### PROPOSAL

The road closures for Gloucester Boulevard be approved for the additional triathlon event for the Police Games on Sunday 20 October 2019, subject to Council's Standard Conditions for Road Closures and the previously submitted Traffic Management Plans for the Illawarra Triathlon Club Events at Port Kembla.

### 3.5 WOLLONGONG George Hanley Drive and Squires Way– WARD 3

Yours and Owls Festival Road Closures at George Hanley Drive and Squires Way – 10 am on Saturday 5 to 12 am on Monday 7 October 2019.

#### BACKGROUND

The Yours and Owls Music Festival for 2019 is to be held at Stuart Park on Saturday 5 and Sunday 6 October. It is proposed to have the entrance to the Festival at the western end of Stuart Park and there are temporary bus, Taxi and No Parking zones included on the Traffic Management plan on Squires Way and George Hanley Drive. The plans will need to be amended to include a No Parking area close to the Kembla Street roundabout for special pick ups after each day of the event, and a temporary 40 kph speed limit is required between the bridge on Squires Way to George Hanley Drive adjacent to the roundabout.

The organisers originally proposed a road closure for 30 minutes of George Hanley Drive at the conclusion of each day's entertainment in order to allow pedestrians to cross. Council prefers that several controlled crossing points be arranged on Squires Way and George Hanley Drive where traffic will be stopped for short periods to allow pedestrians to cross, facilitated by the 40 kph speed limit. This will avoid the need for any road closures, and will have pedestrians directed along paved footpaths. The organisers have been asked to provide amended Traffic Management Plans to be tabled at the meeting.

#### CONSULTATION

Consultation with the community in the vicinity of Stuart Park is a condition of approval for this event.

#### PROPOSAL

The proposed Regulation of Traffic on Squires Way and George Hanley Drive from 10 am on Saturday 5pm to 1 am on Monday 7 October 2019 be approved subject to the amended Traffic Management Plans submitted and Council's Standard Conditions for Road Closures.

## 4 DESIGN MATTERS

### 4.1 EAST CORRIMAL Lake Parade – WARD 1

Lake Parade - Footpath

#### BACKGROUND

This proposal aims to link the existing footpath along Lake Parade to the NSW Coastline Cycleway while also improving the intersection of the Cycleway and Lake Parade.

#### CONSULTATION

Consultation is part of the design process. Residents have expressed advocacy for the footpath link during the construction of the rest of the Lake Parade footpath.

#### PROPOSAL

Plan 6636\_SK01\_1 Lake Parade, East Corrimal be approved.

### 4.2 WARRAWONG Cowper Street – WARD 3

Cowper Street and Inner Crescent Intersection – Median Island, Signage and Line-marking

#### BACKGROUND

Council has prepared plans for the construction of a median island, signage & Line-marking at the intersection of Cowper Street & Inner Crescent, Warrawong. This project will improve traffic flow through the intersection and provide a crossing point for pedestrians.

#### CONSULTATION

Consultation is a requirement of the design process.

#### PROPOSAL

Plan 6489\_C01\_1 Cowper Street, Warrawong be approved.

### 4.3 BULLI Point Street – WARD 1

Point Street – Proposed Car Park renewal with the addition of a Mobility Parking Space.

#### BACKGROUND

As part of the Local Area Traffic Management project in Point Street, Bulli Council is proposing an upgrade to the carpark adjacent to the 'Point Café.' The upgrade will include new signage/line marking and the addition of a Mobility Parking Space.

#### CONSULTATION

Consultation is a requirement of the design process.

#### PROPOSAL

Plan 6452\_C06\_2 Point Street, Bulli be approved.

#### 4.4 WOLLONGONG Crown Lane and Regents Street – WARD 2

Crown Lane and Regent Street – Raised Threshold and No Stopping

##### BACKGROUND

As part of the construction for proposed civil work in Crown Lane, on the corner of Regent Street and Crown Lane, Wollongong, Council is proposing to add a raised threshold and adjust the No Stopping restrictions.

##### CONSULTATION

Consultation is a requirement of the design process.

##### PROPOSAL

Plan 6595\_SK01\_1 Crown Lane and Regent Street, Wollongong be approved.

#### 4.5 WOLLONGONG Rawson Street – WARD 2

Rawson Street, near intersection of Crown Lane and Regent Street – Mobility Parking Relocation

##### BACKGROUND

As part of the construction for the Footpath upgrade in Rawson Street, near the intersection of Crown Lane and Regent Street, Wollongong, Council is proposing to relocate and duplicate the mobility parking space from the southern side of the street to a more suitable (flatter) location on the northern side.

##### CONSULTATION

Consultation is a requirement of the design process.

##### PROPOSAL

Plan 6594\_SK01\_1 Rawson Street, Wollongong be approved.

### 5 INFORMAL ITEM

#### 5.1 WOLLONGONG Sydney to Gong – WARD 2

MS Sydney to the Gong Bike Ride, Wellness Fun Run on Sunday 3 November 2019 – Road Closures

##### BACKGROUND

In connection with the MS Sydney Gong bike ride the organisers have arranged for a fun run to be held in order to involve more of the local community in the main event. The roads around Flagstaff Hill and Wollongong Harbour will already be closed for the bike ride event, as part of the NSW State events committee approval which do not require formal approval from Wollongong Council.

The Wellness Fun Run will take place between 7.30am and 8.30am with a 5km and a 10km course. The bike riders are not expected to arrive in Wollongong before 8.30am and the larger proportion of participants generally begin to arrive in Cliff Road after 10.00am.

The organisers have also arranged for special trains to transport cyclists back to Sydney at the conclusion of the event. For this purpose Lowden Square at Wollongong Station will be used to marshal the cyclists onto trains. It is understood that bus services will not be affected and as Lowden Square is part of the railways operational land formal Council approval is not required.

## Standard Conditions for Road Closures

**Standard Conditions for Road Closures**

*For Special Events and Work Related activities Within Council Road Reserves.*

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller, a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

**Required information as shown below MUST be attached:**

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**

### Standard Conditions for Street Parties

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper  
(eg) Temporary Road Closure – Owen Street, Bulli  
Date: 6 December 2014  
Time: 2 pm – 7 pm  
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 **See attached typical road closure set up for a street party – note that vehicles will be required to be parked across the roadway at each closure point.**

Council will endeavour to make available to you the following equipment

| Regular Street Equipment Requirements | Cul - De - Sac Street Equipment Requirements |
|---------------------------------------|--|
| 6 Barrier legs                        | 3 Barrier legs                               |
| 12 Road Barriers                      | 6 Road Barriers                              |
| 2 Road Closed Signs                   | 1 Road Closed Signs                          |
| 4 Flashing Lights                     | 2 Flashing Lights                            |

It should be noted that Council does not supply 9 volt batteries for flashing lights, but these can be obtained at a modest cost from hardware stores. The flashing lights must be fixed to the barriers and operating prior to sunset.

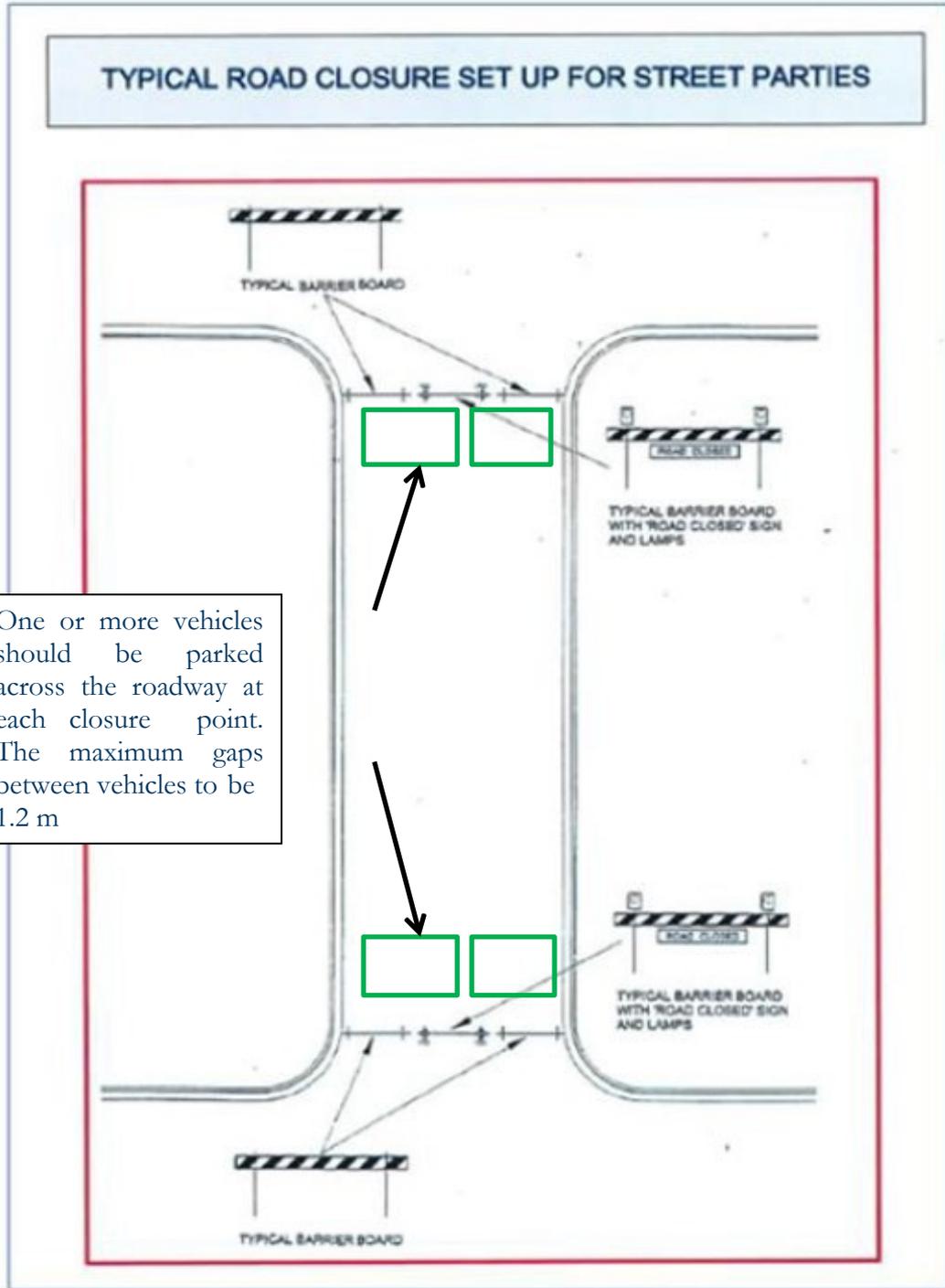
It is your responsibility to collect this equipment from Council’s Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

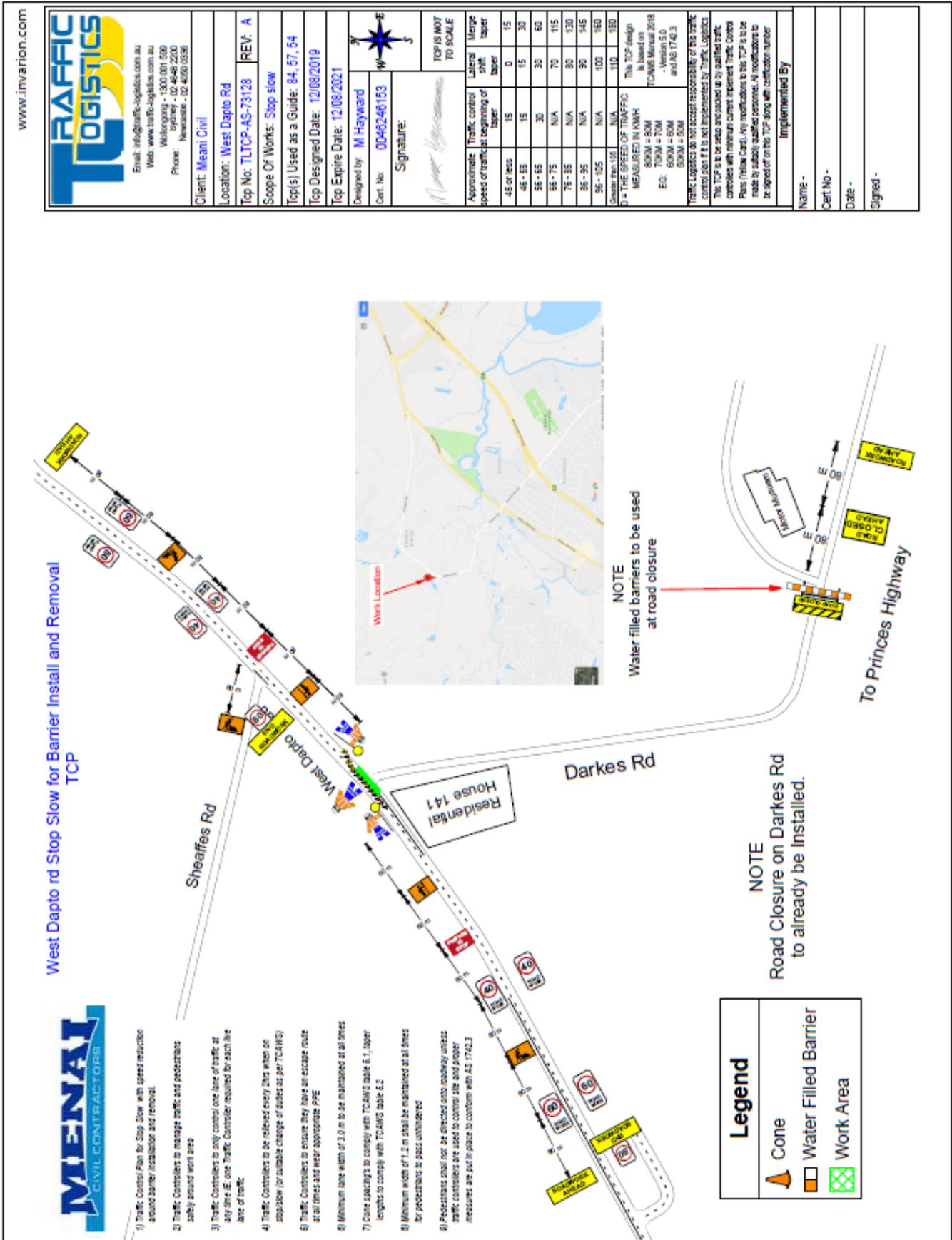
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to contact Lee Cramer, Council’s Events and Functions Coordinator on 42 277104 two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council’s Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm) at your expense.

Attachment 2 – Standard Conditions for Street Parties



Plan 1 of 2 – Darkes Road, Wongawilli















Plan 6595\_SK01\_1 Crown Lane and Regent Street, Wollongong

