

9.15AM ON WEDNESDAY 14 SEPTEMBER 2016

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY				
Author's Name	Author's Title	Signature	Date	
Lindsay Dunstan	Traffic Engineer			
Ted Collins	Traffic Unit Manager			
Peter Nunn	Transport and Stormwater Services – Manager			
Mike Dowd	d Infrastructure Strategy and Planning – Manager			
Mike Hyde	Director – Infrastructure and Works			

MINUTES ENDORSED BY			
Name	Title	Signature	Date
David Farmer	General Manager		



Wollongong City Council Infrastructure, Strategy and Planning Division Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 The Traffic Committee recommendation be adopted.
- 2 The Traffic Committee recommendation not be adopted.
- 3 The Traffic Committee reconsider this issue.

City of Wollongong Traffic Committee Meeting

Wollongong City Council Administration Building

Level 10 Committee Rooms 2 & 3

Commencing at 9.15 am

MINUTES CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 14 SEPTEMBER 2016

PRESENT		
Lindsay Dunstan – Chairman	Wollongong City Council	
Tania Martin – Administration Officer	Wollongong City Council	
Naomi Reid – Road Safety Officer	Wollongong City Council	
Senior Constable Andrew Cotton	Wollongong Local Area Command	
David Cratchley	Premier Illawarra	
Kristian Pinochet	Roads & Maritime Services	
APOLOGIES		
Melanie Haskew		

CONFIRMATION OF MINUTES OF MEETING HELD ON 10 AUGUST 2016.

BUSINESS ARISING – None



GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	AUSTINMER	Moore Street	Timed Parking for Vet Clinic
2	WOONONA	Russell Street and Haddons Lane	Loading Zone
3	MT KEIRA	Mount Keira Road	Installation of 'No Stopping' signs and lines
4	MANGERTON	Norman Street	No Stopping Restrictions

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
5	HELENSBURGH	Junction Street	Helensburgh PS Fete Friday 28 October 2016
6	BULLI	Owen Street	Annual Street Christmas Party Saturday 3 December 2016
7	OTFORD	Station Road	Coastal Classic Trail Run Saturday 15 October 2016
8	WOLLONGONG	Various Streets	Triathlon Festival – Wollongong 4 & 5 March 2017
9	WOLLONGONG	Endeavour Drive, Marine Drive, Harbour Street, Crown Street & Corrimal Street (between Kembla & Marine Drive)	Run Wollongong Event 16 October 2016

DESIGN MATTERS

	Suburb	Street(s)	Issue
10	WONGAWILLI	The Grove	Stage 4 of the subdivision Signs and Line Plan

LATE ITEMS

	Suburb	Street(s)	Issue
11	WOLLONGONG	Cliff Road	New Year's Eve Celebrations 31 December 2017 – 5.00pm – 11.00pm
	Suburb	Street(s)	Issue
12	WOLLONGONG	Cliff Road, Bourke Street and Endeavour Drive	Australia Day Celebrations 26 January 2017 – 5.00pm – 11.00pm
13	WOLLONGONG	Kembla & Crown Streets	Walk of Pride Thursday 13 October 2016 – 10.00am to 10.30am

The meeting concluded at 12.00pm.



GENERAL BUSINESS

1 AUSTINMER

Moore Street – Timed Parking for Vet Clinic

Background:

The operator of the Vet Clinic on the corner of Moore and Gilchrist Street, Austinmer has asked for timed parking due to an increase in commuter parking in the area. There is an opportunity to install one hour parking on the Gilchrist Street frontage either side of the existing taxi zone. Austinmer station is the terminus for a bus service and when not in use the taxi zone is used as a manoeuvring area for the buses.

PROPOSAL SUPPORTED UNANIMOUSLY

Install one hour parking 8.30am – 6.00pm Monday – Friday and 8.30am – 12.30pm Saturday on the eastern side of Gilchrist Street Austinmer either side of the existing taxi zone.

2 WOONONA

Russell Street & Haddons Lane – Loading Zone

Background:

A recent request to reinstate the loading zone at this location included a 15 minute/30 minute parking area. No objection is raised to the 10m long loading zone being reinstated in Russell Street, but there is no space for a parking area. On the eastern side of Haddons Lane there is a large Council car park which is frequently underutilised and accordingly adequate parking for businesses in the area is normally available.

PROPOSAL SUPPORTED UNANIMOUSLY

Install a 10m long loading zone on the southern side of Russell Street in Russell Street adjacent to the fruit shop.

3 MT KEIRA

Mount Keira Road - Installation of 'No Stopping' signs and lines

Background:

In the interests of safety from rock falls, Council has been asked to install 'No Stopping' signs and continuous yellow lines along Mount Keira Road from the tight radius curve north of the Girl Guide property to the Scout Camp entrance.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping" signs and lines on both sides of Mt Keira Road from the tight radius curve north of the Girl Guide property to the Scout Camp entrance.

4 MANGERTON

Norman Street – No Stopping

Background:

A resident in the area has asked Council to consider No Stopping restrictions at the intersection of Mangerton Road and Norman Street. The area of concern is the northern side of Norman Street and a section of No Stopping 15 meters in length is considered appropriate.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions on the northern side of Norman Street and eastern side of Mangerton Road for a distance of 15 meters from the intersection.



REGULATION OF TRAFFIC

5 HELENSBURGH

Junction Street – Helensburgh Public School Fete on the afternoon of Friday 28 October 2016

Background:

The Helensburgh PS is arranging the fete to be held on Friday 28 October 2016 and has proposed a closure of Fletcher Street at the School. The closure will take effect from 3 pm to 10 pm on the day and arrangements have been made with the 3 residents affected to maintain their access during the closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closure be approved subject to Council Standard Conditions for street parties. (Attachment 2)

6 BULLI

Owen Street – Annual Street Christmas Party – Saturday 3 December 2016

Background:

The residents of Owen Street, Bulli are arranging their annual Street Christmas Party and have proposed a closure of Owen Street on 3 December 2016. The proposed closure will take effect from 2.00pm to 7.00pm between Franklin Avenue and Waterloo Street. All the affected residents have consented to the road closure and the detour around the event is reasonably simple.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closure be approved subject to Council Standard Conditions for street parties. (Attachment 2)

7 OTFORD

Station Road – Coastal Classic Trail Run – Saturday 15 October 2016

Background:

The Coast Classic Trail Run has been held for the past six years to raise funds for the improvement of the Coast Track in the Royal National Park. The event commences from Otford Primary School, Station Road, and proceeding along Beaumont Road, Fanshawe Road and Lady Wakehurst Drive. It is now proposed to hold the event on Saturday 15 October close Station Road from 6am to 10.30am. (Attachment 3)

PROPOSAL SUPPORTED UNANIMOUSLY

The Traffic Management Plans previously submitted approved to be used on the new date 15 October 2016, subject to Council's Standard Conditions for Road Closure. (Attachment 1)

8 WOLLONGONG

'trithegong" Triathlon Festival 2017 - Wollongong – Saturday 4 March & Sunday 5 March 2017

Background:

The 'trithegong' Triathlon Festival Wollongong 2017 is a festival that will consist of five triathlon events on the Saturday and 3 triathlon events on the Sunday.

Saturday 4 March – The road closures proposed for the Saturday events involve Marine Drive and Endeavour Drive, where the bus terminus is to be relocated to the southern side of Burelli Street (between Harbour and Corrinal Streets). The closures take effect from 5.30am to 5.30pm on the day. Apart from the relocation of the bus terminus to Burelli Street bus services are not interrupted.

Sunday 5 March - The road closures for the Sunday events involve Cliff Road, Kembla Street, Bourke Street, George Hanley Drive, Virginia Street (between Squires Way & Pleasant Ave), Squires Way, Carters Lane from Elliotts Road to Pioneer Road and Pioneer Road to the return point a few meters south of Rothery Street, Bellambi. The road closures of Carters Lane and Pioneer Road will take effect from 6.45am to 11am on the day. The remaining road closures between Endeavour Drive and Elliotts Road will take effect from 6.45am – 4.00pm on the day.

In addition to the road closures on Sunday 5 March 2016, a number of traffic controls will be managed in Bode Avenue, Pleasant Avenue, Bessell Avenue and Virginia Street south of the Pleasant Avenue roundabout. These traffic controls are necessary to prevent traffic congestion in the streets close to the triathlon event. The organisers need to ensure that traffic is not permitted to enter Squires Way from the Innovation Campus, in light of the internal road connection through to Puckey Avenue and Montague Street, Fairy Meadow.



The organisers have arranged an alternate route for the Gong Shuttle on the Sunday and it's understood a residents/business owners pass system will be established for access along the event route during the Sunday road closures. Between 7am & 11am bus routes 3 & 8 will need to be diverted from Elliotts Road to Rothery Street. In addition, police will be stationed at critical points such as Bourke & Kembla Streets and Pioneer Road and Towradgi Road to ensure that pedestrians and residents affected by the closures have controlled access when safe to cross the race route.

Road closures will affect a number of intersections with traffic signals and require formal permission from RMS. Furthermore the event involves cycling races on public roads and these require formal police approval.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures and regulation of traffic be approved subject to:

- (a) The submitted Traffic Management Plans (Attachment 4)
- (b) Approval for the proposed bus arrangements from Transport for New South Wales for the Gong shuttle and the 3 & 8 route services.
- (c) Approval for the controls at traffic signals (including the Bourke & Corrimal Streets intersection) from NSW RMS
- (d) Council Standard Conditions for Road Closures (Attachment 1)
- (e) Approval for the race events on public roads from the NSW Police
- (f) The closure of the Innovation Campus internal road system to prevent traffic entering Squires Way from the Innovation Campus.

9 WOLLONGONG

'Run Wollongong Event' – Sunday 16 October 2016 7am – 10am

Background:

The Run Wollongong event involves races of 6 km and 12 km in length and requires full road closures for Market Street (east of Harbour Street) Endeavour Drive, Marine Drive, Cliff Road (between Harbour and Endeavour Drive and north of Bourke Street), Crown Street (between Kembla Street and Marine Drive) Corrimal Street and Harbour Street (between Stewart and Crown Streets). Part road closures will be in place for Harbour Street (the sections north and south of Stewart and Crown Street respectively), Cliff Road (between Harbour and Bourke Streets), George Hanley Drive and Squires Way.

The races all start and finish at Lang Park and for the 6km race, participants run on Market Street to Harbour Street, Crown Street on a loop to just short of Kembla Street and then to the southern end of Harbour Street. The 6km race then uses the shared path to Flagstaff Hill and return to Lang Park.

NSW Roads & Maritime Services have negotiated a closure of Corrimal Street with a diversion via Kembla Street but that buses will be permitted on Corrimal Street. As the runners are at the beginning of the 6 km event, the participants will pass quickly and buses can travel through when safe to do so.

The 12 km event will use Marine Drive, Cliff Road, George Hanley and Squires Way and then to the shared path network north of Elliotts Road and return to Lang Park.

The road closures will take effect from 7 am to 11 am on the day with some roads being reopened before 11 am as events are completed. Arrangements are being made to set up a temporary bus terminus in Burelli Street between Harbour and Corrinal Streets. (Attachment 5)

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted Traffic Management Plans be approved subject to Council's Standard Conditions for Road Closures (attachment 1)

DESIGN MATTERS

10 WONGAWILLI

The Grove – Stage 4 of the Subdivision Signs and Lines Plan

Background:

The developer of the next stage of the subdivision known as The Grove have submitted plans for signs and lines prior to the roads being accepted as public roads.



PROPOSAL SUPPORTED UNANIMOUSLY

Submitted Plans FR110067-008 C2023 A & FR110067-008 C2022 A be approved (Attachment 6)

LATE ITEMS

11 WOLLONGONG

Cliff Road - New Year's Eve Celebrations 31 December 2016 - 5.00pm - 11.00pm

Background:

Council is sponsoring a family New Year's Eve Celebration n 2016 centred on Belmore Basin and Flagstaff Hill as in previous years. The road closures will take effect from 5.00pm to 11.00pm on the day and involve a closure of Cliff Road between Georges Place and Marine Drive (Attachment 7)

PROPOSAL SUPPORTED UNANIMOUSLY

The road closure be approved subject to the submitted Traffic Management Plan and Council's Standard Conditions for Road Closures (Attachment 1)

12 WOLLONGONG

Cliff Road, Bourke Street and Endeavour Drive Wollongong – Australia Day Celebrations 26 January 2017 from 5.00pm – 11.00pm

Background:

Council is sponsoring a family Day Celebration in 2017 centred on Belmore Basin and Flagstaff Hill as in previous years. The road closures will take effect from 5.00pm – 11.00pm on the day and involve a closure of Cliff Road, Endeavour Drive and Bourke Street. In addition there will be traffic controls in Stuart Park to manage parking and on Springhill Road Coniston to allow the use of the car park in JJ Kelly Park and the operation of a park and ride service (Attachment 8)

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures (Attachment 1)

13 WOLLONGONG

Kembla and Crown Streets Wollongong - Walk of Pride Thursday 13 October 2016 from 10 am to 10:30 am

Background:

Subsequent to the Meeting, Committee members have discussed the event known as the Walk of Pride which supports community awareness of mental health. The Walk of Pride has been organised for Thursday 13 October 2016 and involves a proposed closure of Kembla and Crown Street to permit participants to walk from the area at the entrance to the Wollongong Town Hall across Kembla Street to the Crown Street Mall. The closure takes effect from 10 am to 10.30 am and will be managed by a private traffic management company.

As the closure affects an intersection controlled by traffic signals it requires approval from NSW Roads & Maritime Services. When preliminary discussions were held Council advised the organisers to keep participants on the footpaths and use the normal phases of the scatter pedestrian crossing at the traffic signals on Kembla and Crown Streets. The organisers have now obtained support from the Police for event and permission from NSW RMS for a road closure. The RMS approval is conditional on Council approval as well; accordingly it has been necessary to include this road closure proposal in the minutes of the Traffic Committee meeting of 14 September 2016 (attachment 9).

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures (Attachment 1)

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Minutes to be confirmed at the next meeting to be held at 9.15am on 5 October 2016.

		2016 Traffic Committee Meetings	
Wednesday	4 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 2	25 May	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 2	29 June	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 2	20 July	Administration Building, Level 8 Conference Room	9.15am – 2.00pm
Wednesday	10 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday	14 September	Administration Building, Level 9 Function Room	9.15am – 2.00pm
Wednesday	5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 2	26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday	16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm

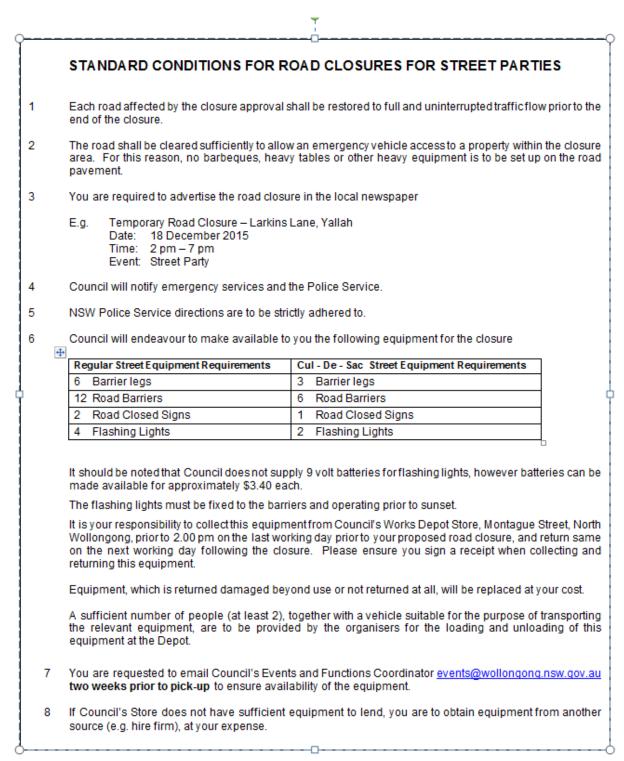


Attachment 1 - Standard Conditions for Road Closures

Standard Conditions for Road Closures For Special Events and Work Related activities Within Council Road Reserves.		
Following approval by Wollongong City Council, road closures are subject to the additional Counci conditions:		
 The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.) 		
 NSW Police Approval: The Applicant must obtain written approval from NSW Police, where required under the Roads Act. 		
 If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS). 		
 The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works. 		
 The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure. 		
 Traffic Management Plan: The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP. 		
 Traffic Management Plan Setup: The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police. 		
 Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s. 		
 Public Notice Advertisement: The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure. 		
 Public Liability Policy: The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure. 		
Checklist:		
Completed Council Form: 'Application to Open and Occupy or Underbore a Roadway or Footpath'.		
Required information as shown below MUST be attached:		
A copy of the letter from the Traffic Committee authorising the closure		
The Traffic Management Plan (TMP)		
The Road Occupancy Licence (ROL) if required		
Written approval from NSW Police		
Public Liability Insurance		
Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's		
Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.		



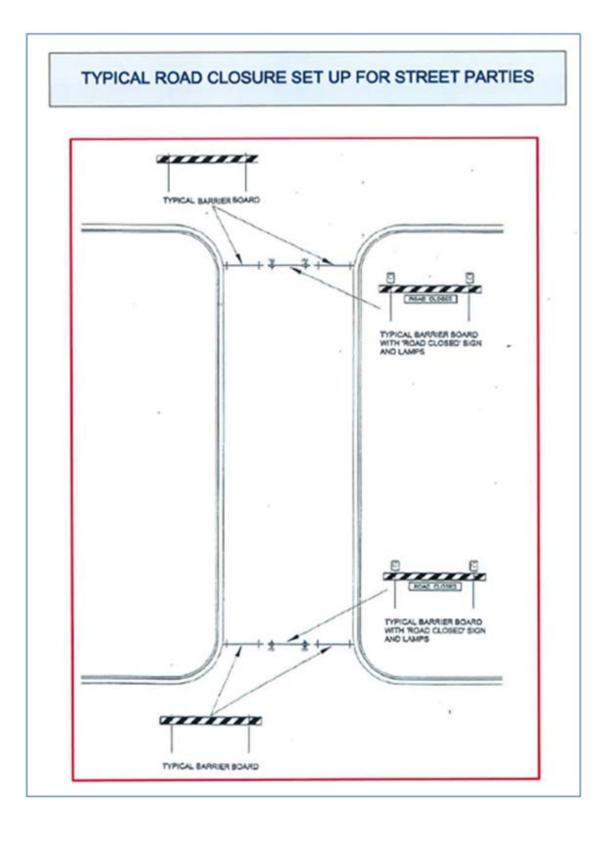
Attachment 2 - Standard Conditions - Road closures for Street Parties 1 of 2



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Attachment 2 - Standard Conditions - Road closures for Street Parties 1 of 2



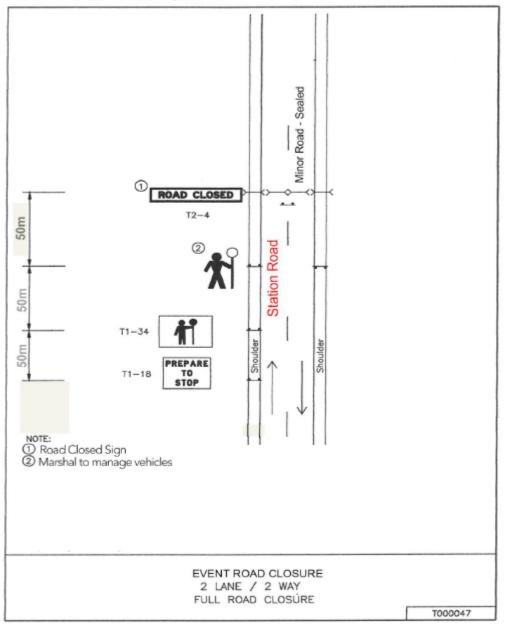


Attachment 3 - Coastal Class Trial Run - Otford - 1 of 6

TCP - A



Traffic Control Plan for Running Event



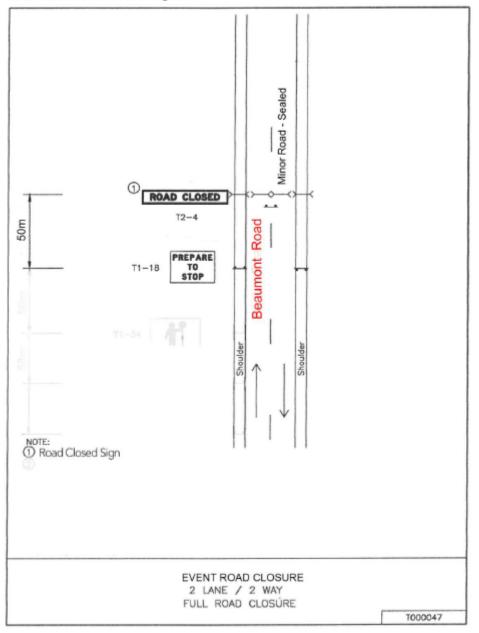


Attachment 3 - Coastal Class Trial Run - Otford - 2 of 6

TCP - B



Traffic Control Plan for Running Event



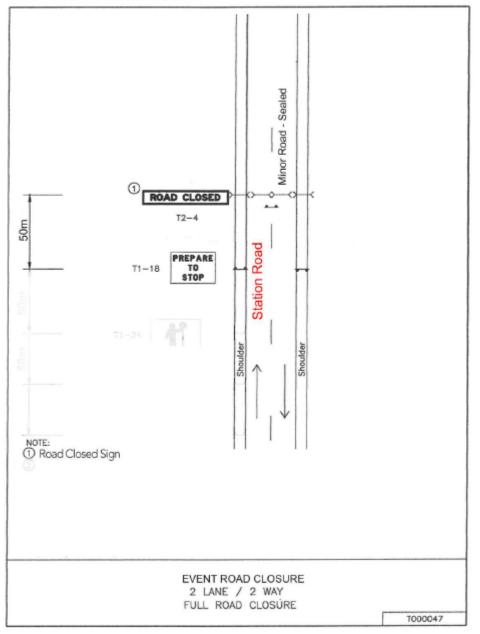


Attachment 3 - Coastal Class Trial Run - Otford - 3 of 6

TCP - C



Traffic Control Plan for Running Event



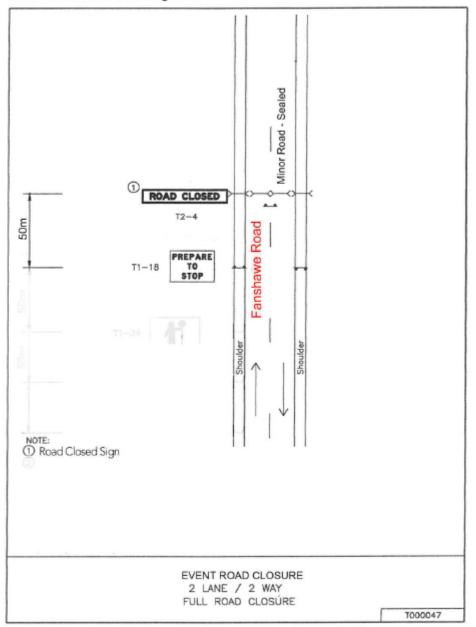


Attachment 3 - Coastal Class Trial Run - Otford - 4 of 6

TCP - D



Traffic Control Plan for Running Event



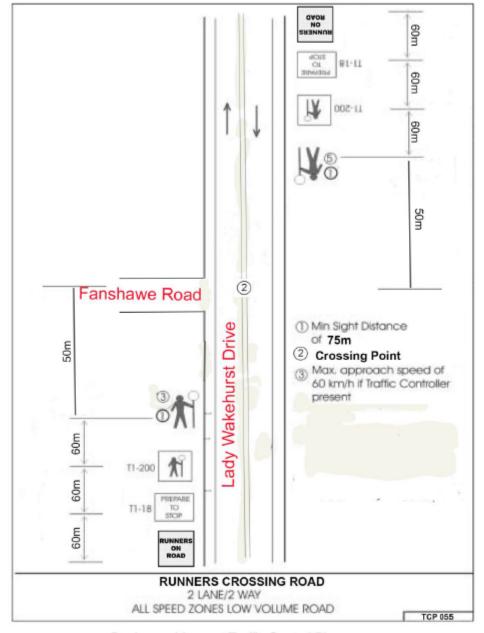


Attachment 3 - Coastal Class Trial Run - Otford - 5 of 6

TCP - E



Traffic Control Plan for Running Event







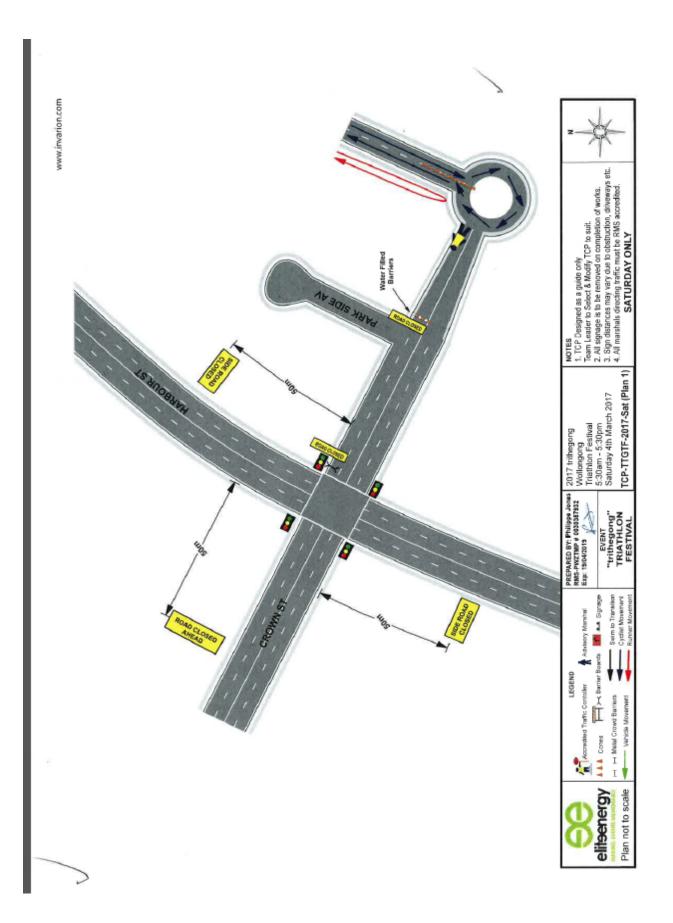
Attachment 3 - Coastal Class Trial Run - Otford - 6 of 6

Additional Sign

TCP E "Runners On Road" – 900x900



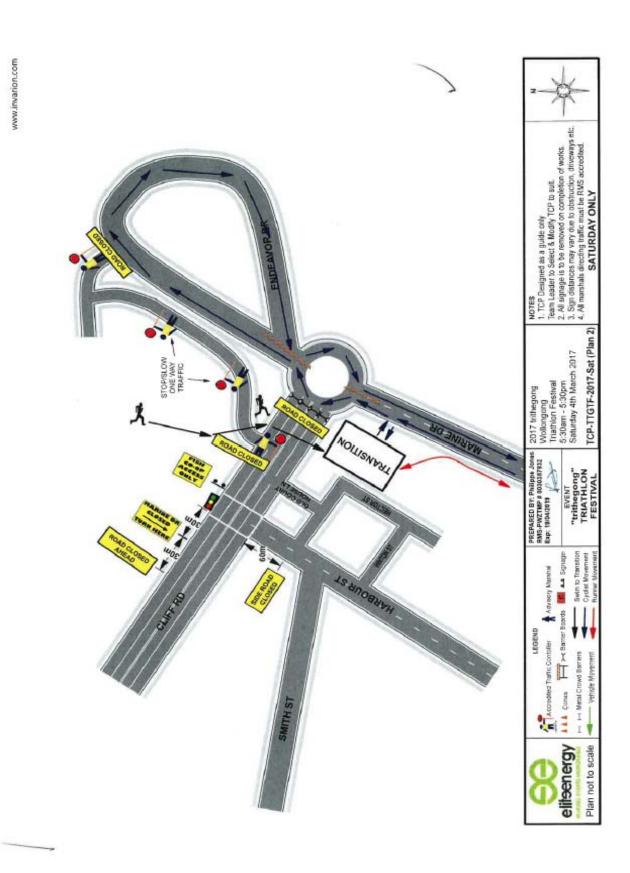




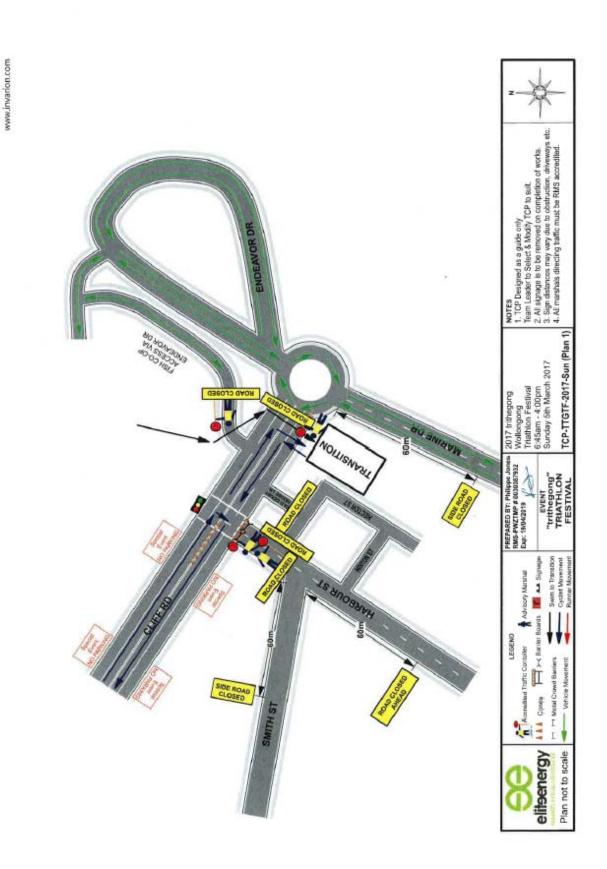
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Attachment 4 - 'trithegong" Triathlon Festival Road Map for Saturday's event 4 March 2017 - 2 of 2

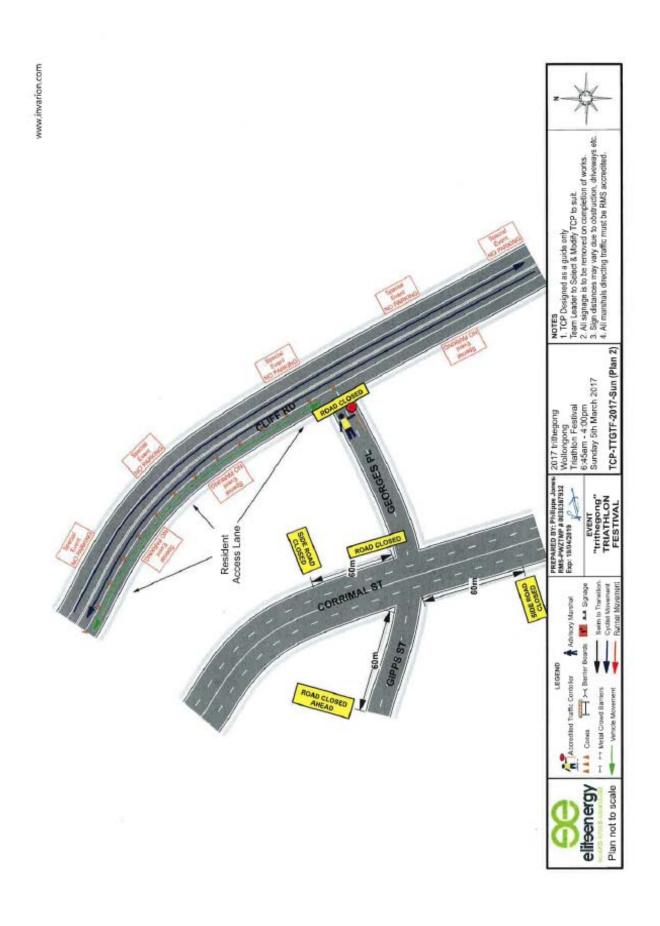




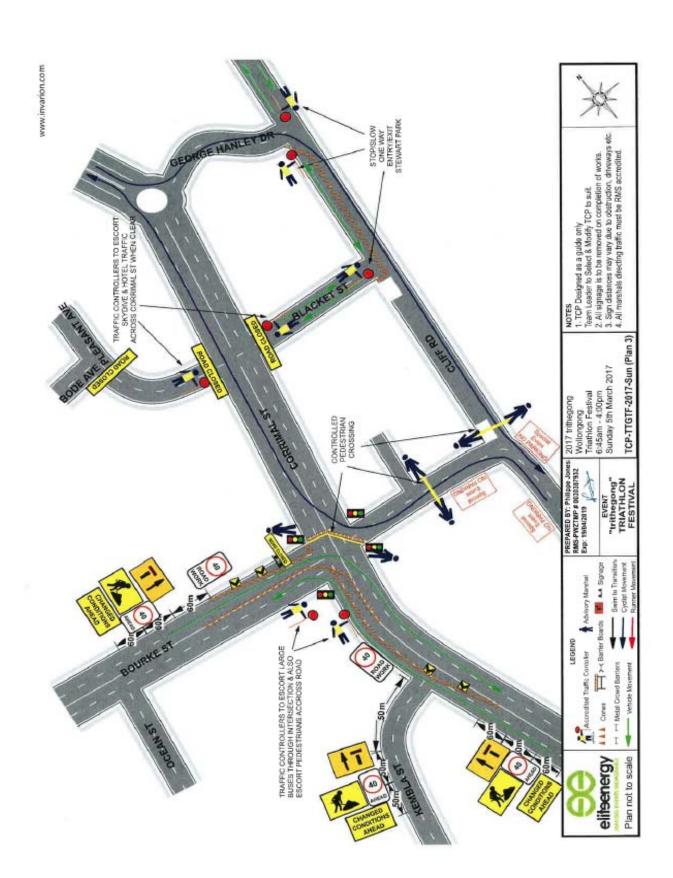




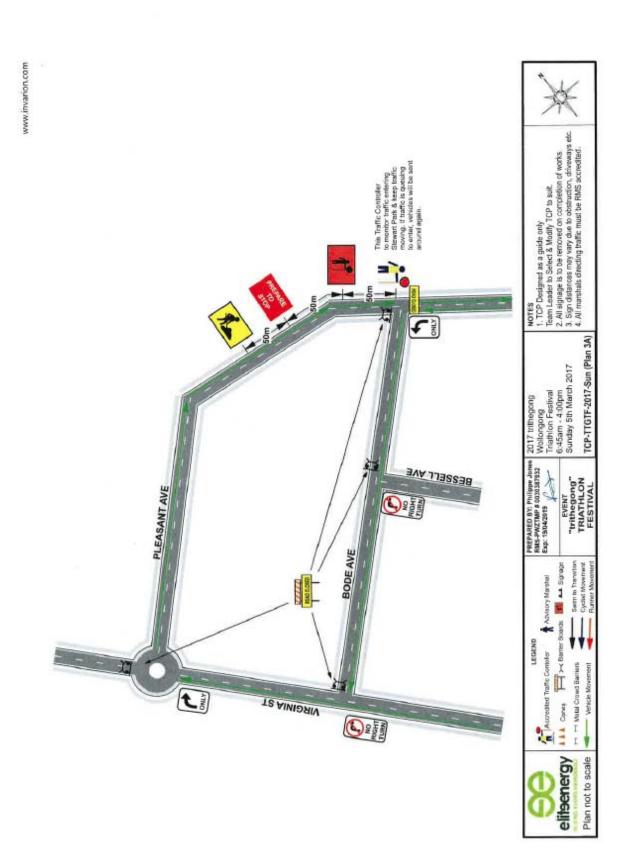
Attachment 4 - trithegong" Triathlon Festival Road Map for Sunday's event 5 March 2017 - 2 of 14





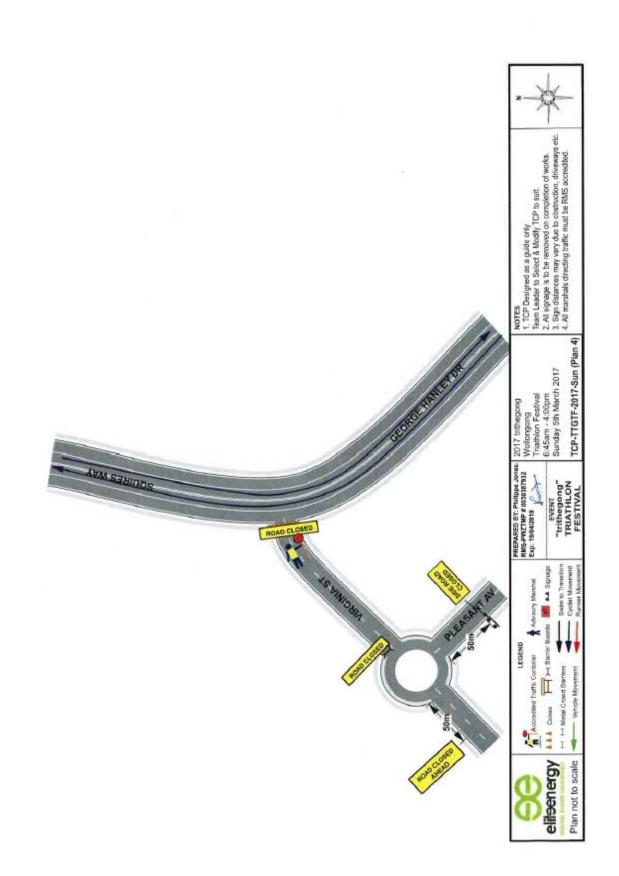




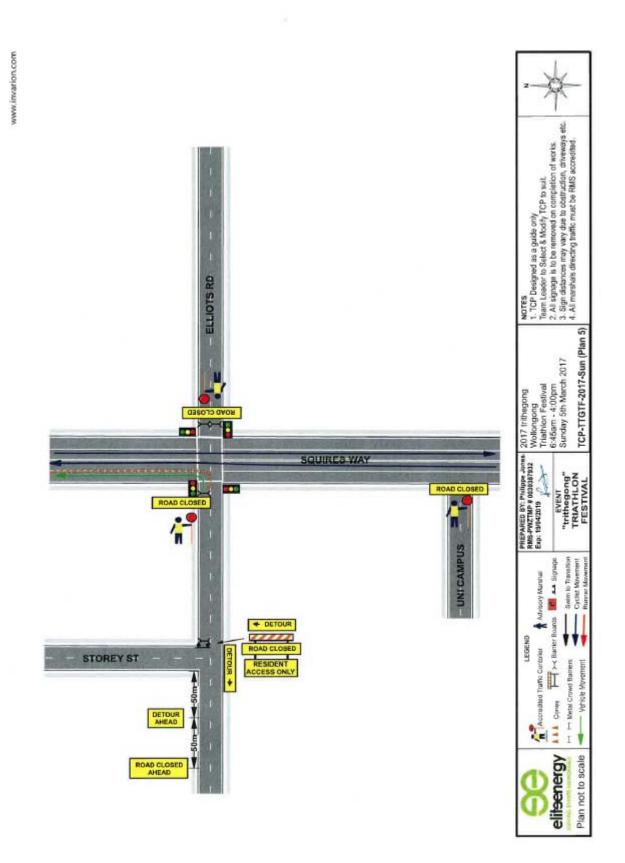




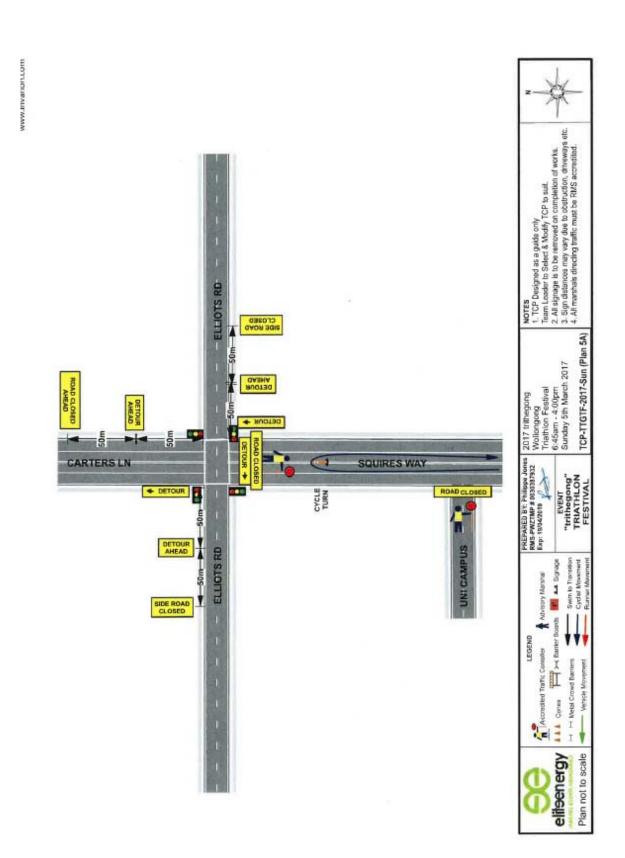
Attachment 4 - trithegong" Triathlon Festival Road Map for Sunday's event 5 March 2017 - 5 of 14



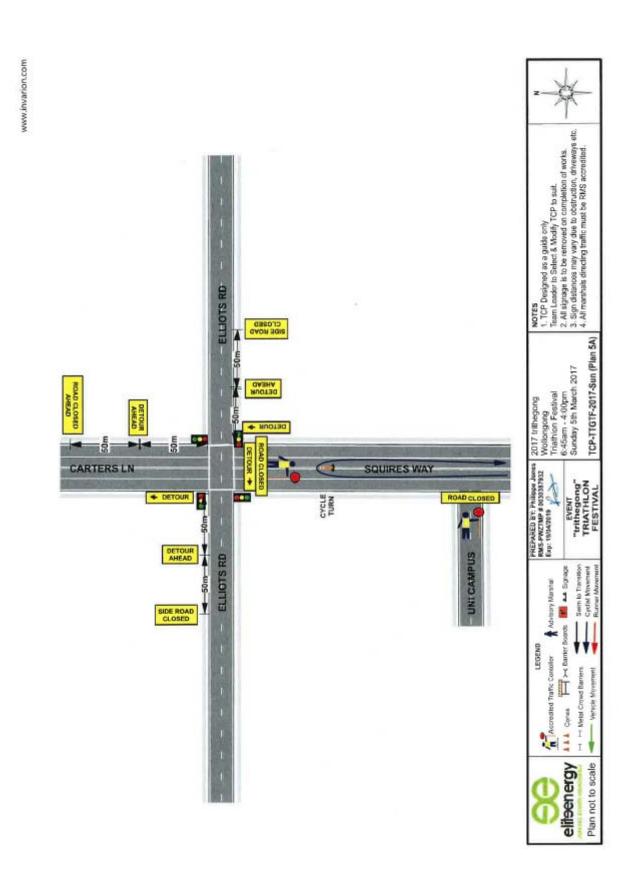




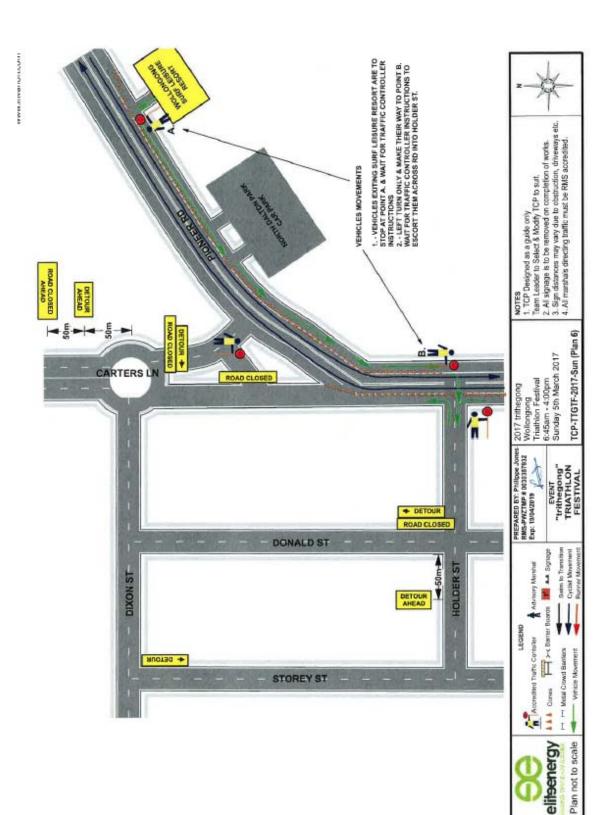




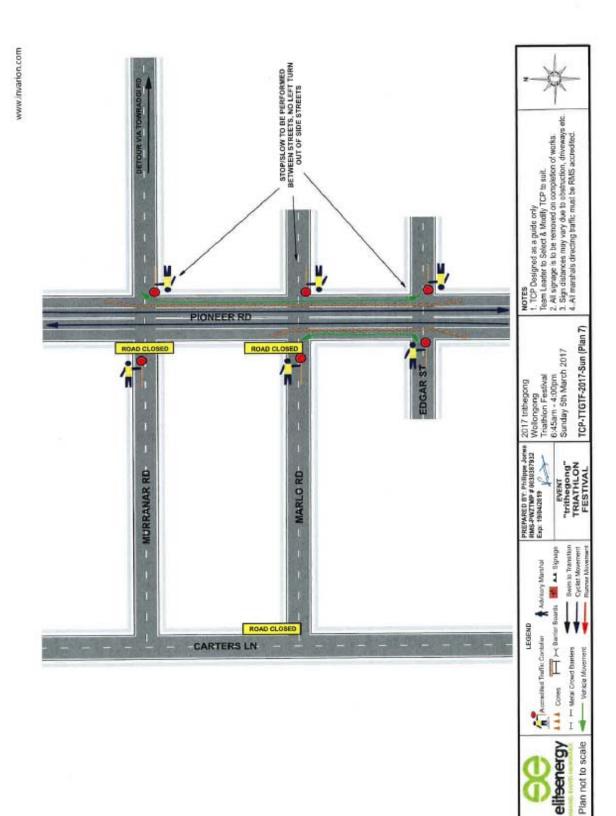






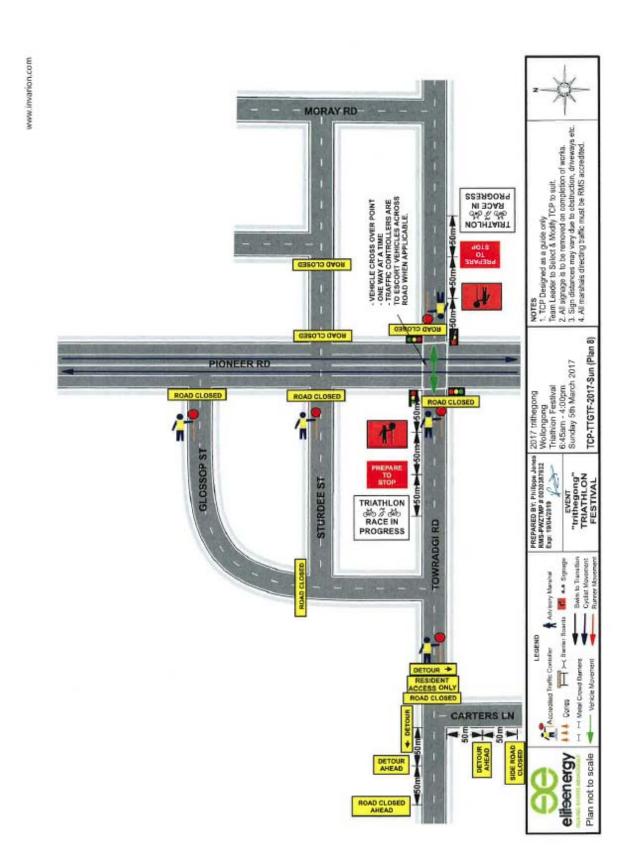




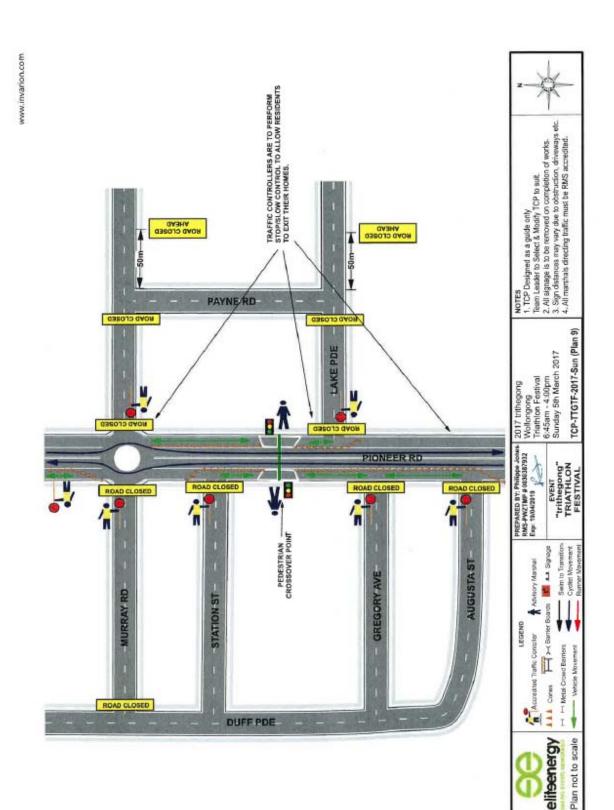




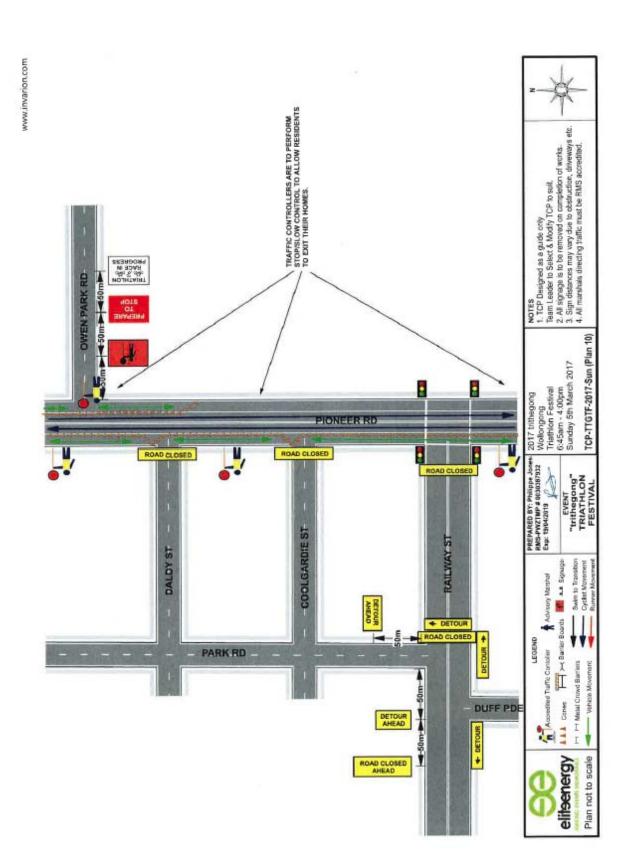
Attachment 4 - trithegong" Triathlon Festival Road Map for Sunday's event 5 March 2017 - 11 of 14



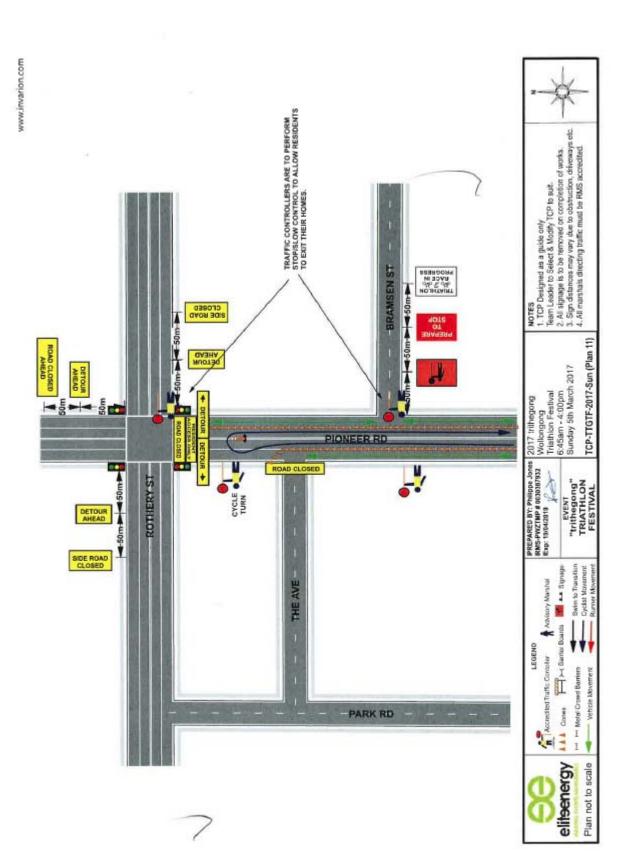






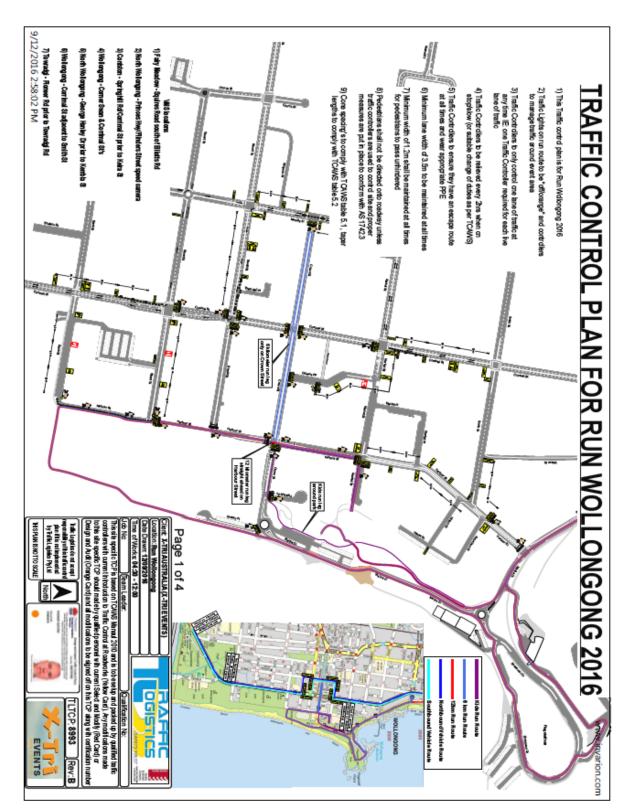






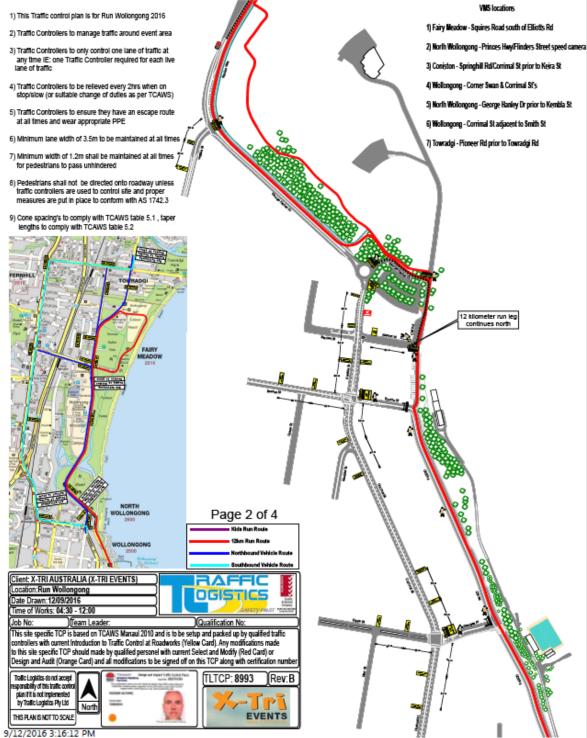






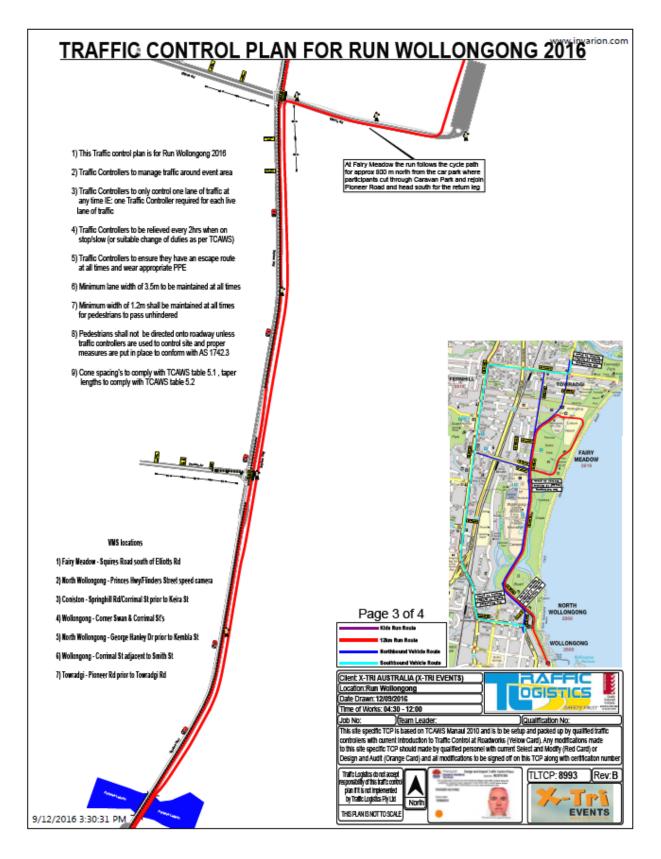








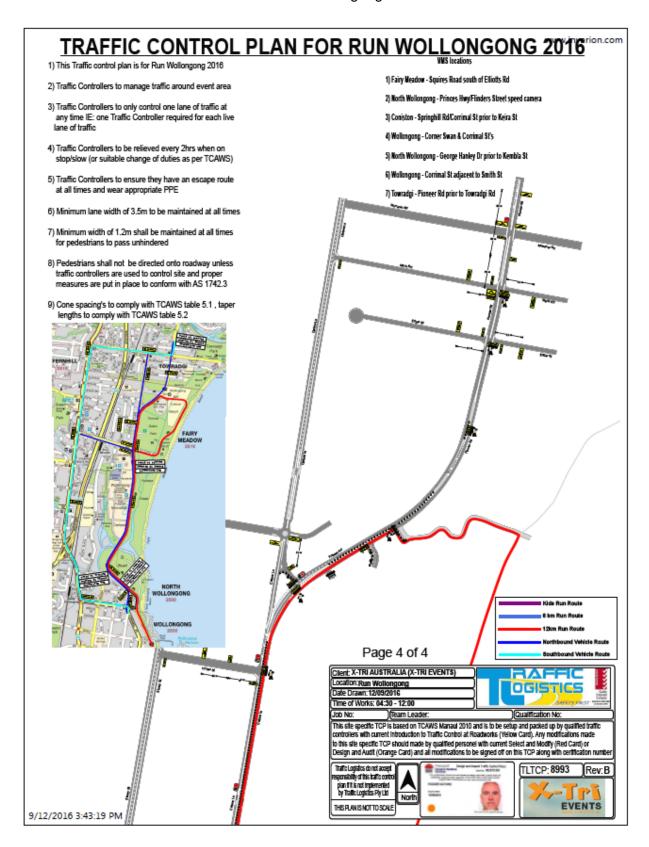
Attachment 5 - Run Wollongong 2016 - 3 of 4



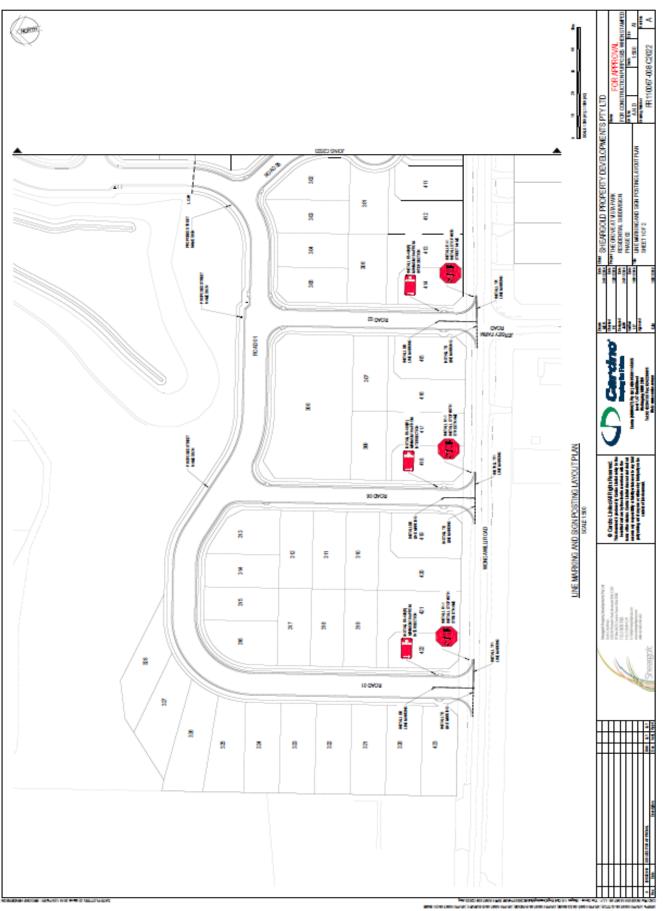
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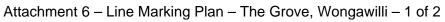


Attachment 5 - Run Wollongong 2016 - 4 of 4

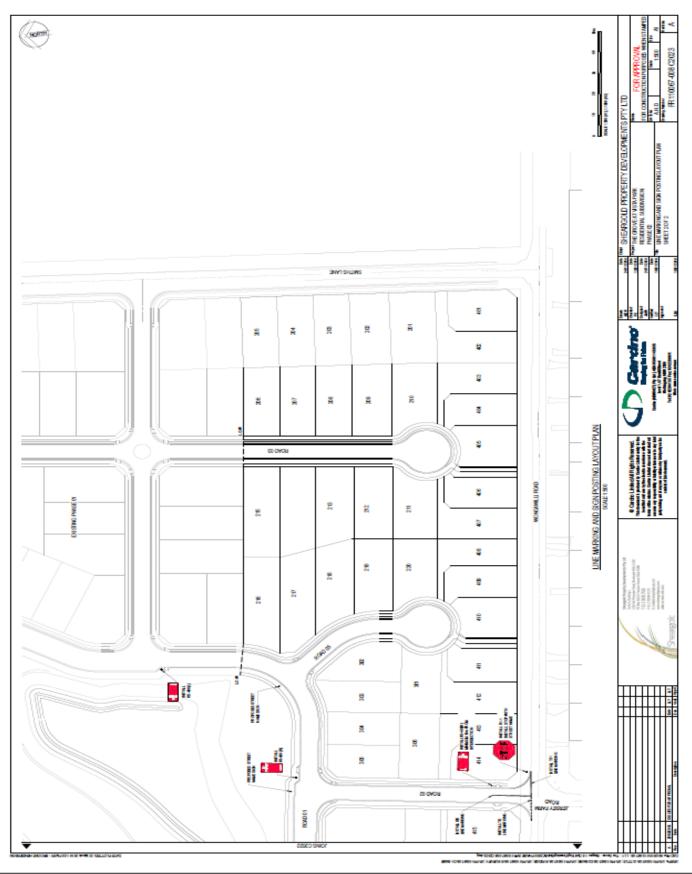






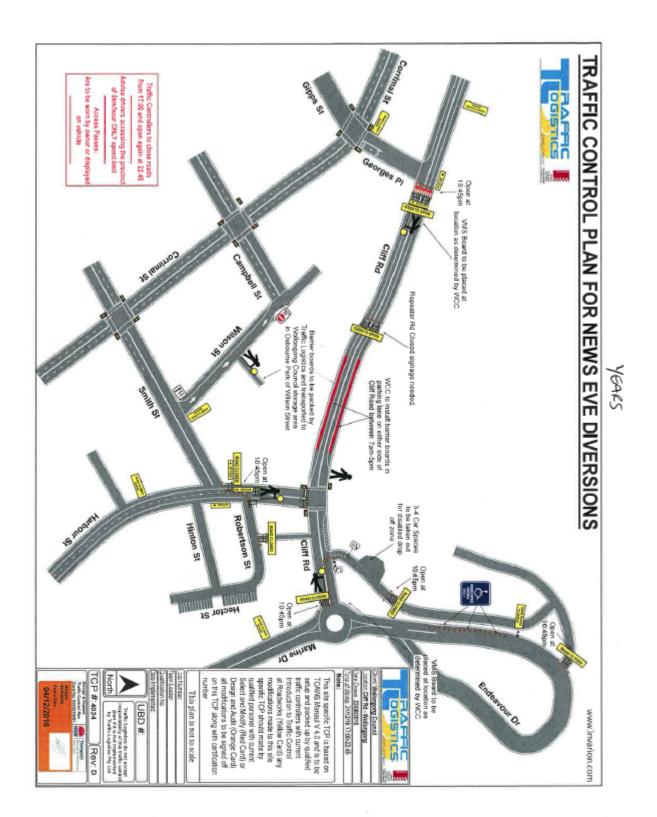






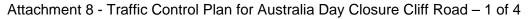
Attachment 6 - Line Marking Plan - The Grove Wongawilli 2 of 2

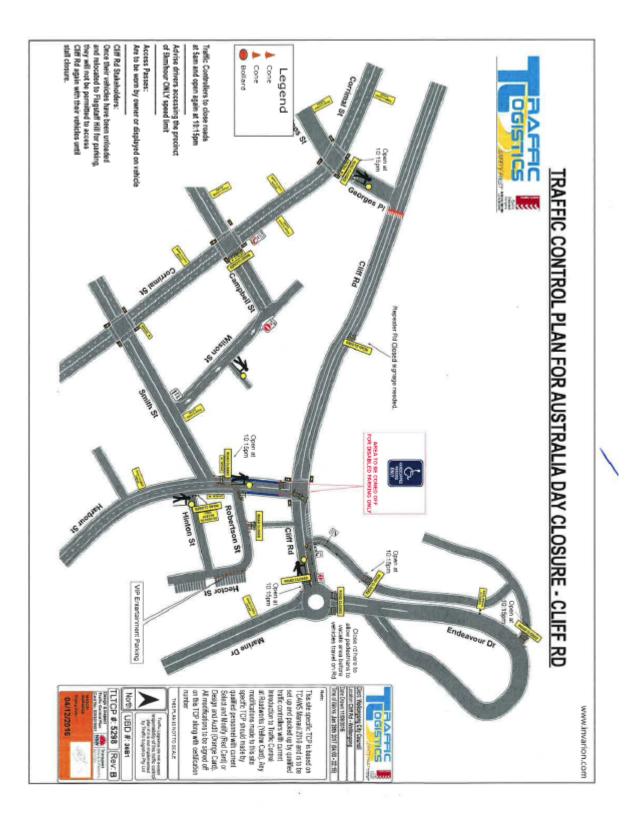




Attachment 7 - Traffic Control Plan for New Year's Eve Diversion - 1 of 1

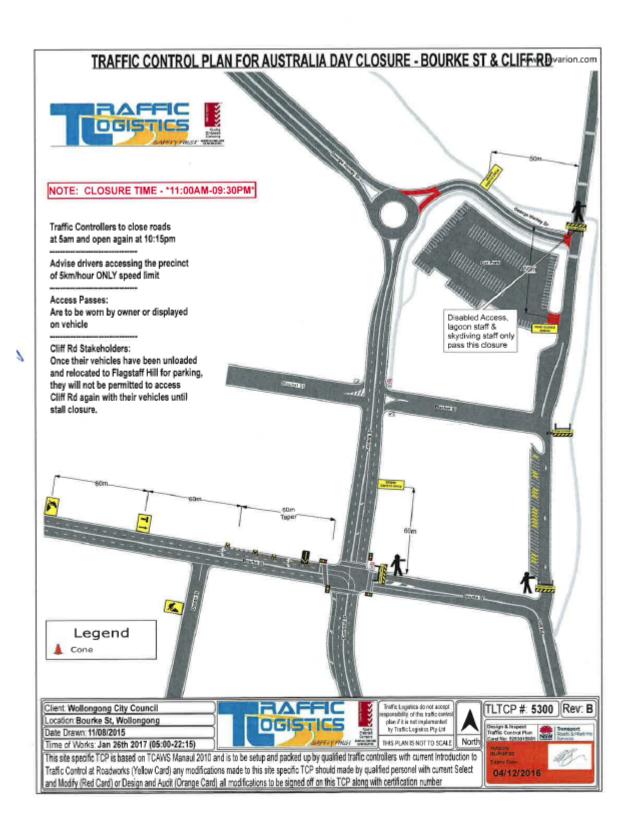






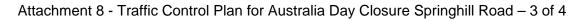


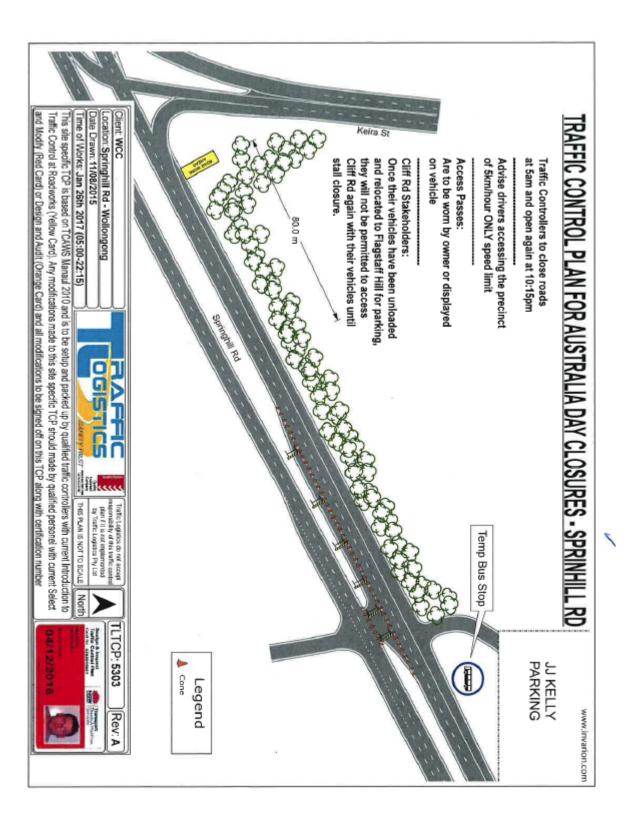
Attachment 8 - Traffic Control Plan for Australia Day Closure Bourke St & Cliff Road - 2 of 4



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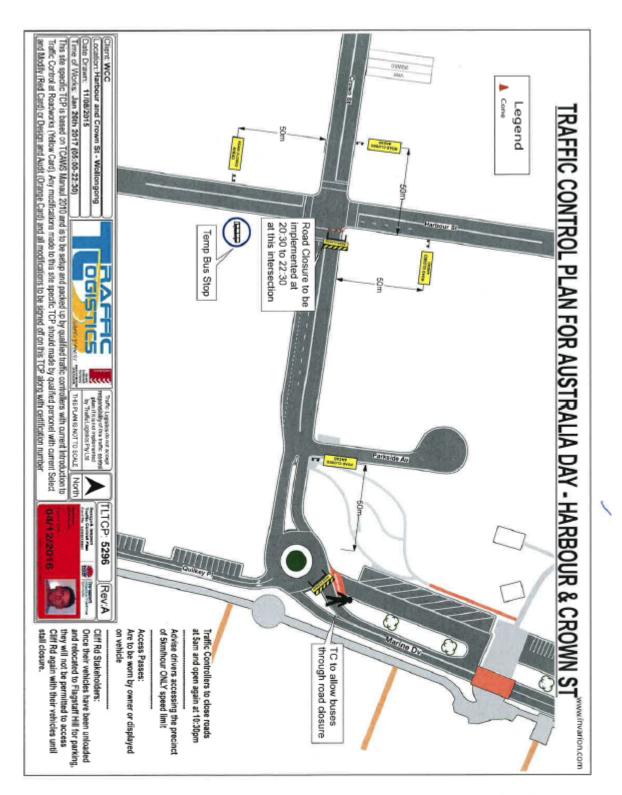




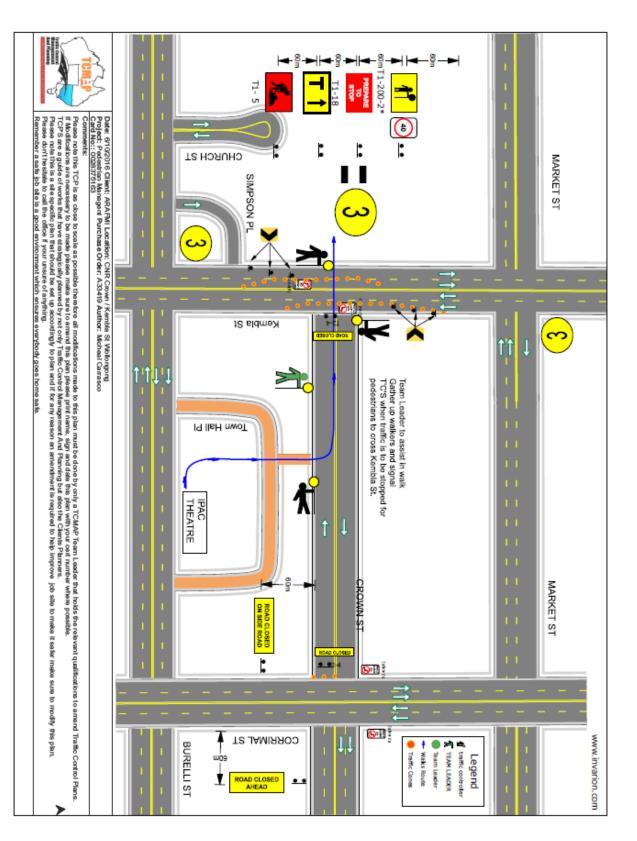




Attachment 8 - Traffic Control Plan for Australia Day Closure Harbour & Crown Streets – 4 of 4







Attachment 9 - Walk of Pride - 13 October 2016