

FORM

WOLLONGONG MEMORIAL GARDENS & CEMETERIES APPLICATION TO CARRY OUT WORK IN CEMETERIES



Privacy Notification (*Privacy and Personal Information Protection Act 1998 – Section 10*) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

Wollongong Memorial Gardens & Cemeteries
 176 Berkeley Road, Unanderra, NSW 2526
Post Locked Bag 8821 Wollongong DC NSW 2500
Phone 02 4227 7780 **Fax** 02 4271 7535
Email memorialgardens@wollongong.nsw.gov.au
Web www.memorialgardens.wollongong.nsw.gov.au
Office Hours: 8:30 am to 4:30 pm Mon - Fri

Post Applications to: General Manager
 Wollongong City Council
 Locked Bag 8821
 WOLLONGONG NSW 2500

CEMETERY DETAILS			
Name of Cemetery <small>Click or tap here to enter text.</small>			
Portion <small>Click or tap here to enter text.</small>	Section / Row <small>Click or tap here to enter text.</small>	Grave No <small>Click or tap here to enter text.</small>	
Name of Deceased <small>Click or tap here to enter text.</small>		Date of Death <small>Click or tap to enter a date.</small>	
Name of Licencee <small>Click or tap here to enter text.</small>			
Address of Licencee <small>Click or tap here to enter text.</small>			
Signature of Licencee <small>Click or tap here to enter text.</small>			Date <small>Click or tap to enter a date.</small>
Monumental Mason <small>Click or tap here to enter text.</small>			Phone <small>Click or tap here to enter text.</small>
Address of Mason <small>Click or tap here to enter text.</small>			

I hereby agree that the monument work carried out in Wollongong City Council Cemeteries will be in compliance with the Australian Standards and Council Monument Regulations

Signed

PARTICULARS OF WORK TO BE CARRIED OUT			
<input type="checkbox"/> Headstone on beam	<input type="checkbox"/> Headstone on footing	<input type="checkbox"/> Plaque or panel	<input type="checkbox"/> Concrete reserved gravesite
<input type="checkbox"/> Renovation / Refurbishment	<input type="checkbox"/> Additional Inscription	<input type="checkbox"/> Full Monument	<input type="checkbox"/> Removal / Replacement of Ledger
Engineers Certificate of Compliance		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Description of material <small>Click or tap here to enter text.</small>			
Inscription <small>Click or tap here to enter text.</small>			
Attach copy of the design of the monument complete with dimensions to comply with Council's monument regulations			
OFFICE USE ONLY			
Fees Payable \$	Checked & Pegged	Statutory Declaration Supplied	
Receipt No	Application No	Date	

Please Note: No work shall be carried out in any cemetery under the care and control of Wollongong City Council prior to the payment of the appropriate fee and the issue of a work permit.