

**WOLLONGONG CITY COUNCIL
COMMUNITY, CULTURAL AND ECONOMIC DEVELOPMENT
SMALL GRANTS
NAIDOC WEEK EVENT 2024
GUIDELINES**



Introduction

Wollongong City Council is offering small grants to local community groups working to support activities or events for NAIDOC Week. NAIDOC Week celebrations for 2024 are held from **7 to 14 July 2024** with the theme being ***Keep the Fire Burning! Blak, Loud and Proud***

The NAIDOC Week Small Grants seek to ensure that Council fulfils its commitment to the local Aboriginal and Torres Strait Islander communities through the celebration of the history, culture, and achievements of the local Aboriginal and Torres Strait Islander people. NAIDOC Week's events provide an opportunity for the general community to connect with local Aboriginal and Torres Strait Islander people to celebrate Indigenous culture and Indigenous contribution to modern Australia.

Aboriginal and Torres Strait Islander groups are encouraged to apply. Priorities will be given to events and activities that engage people from a diverse range of backgrounds and contribute to cultural understanding.

Limited funds are available and therefore only one application from each organisation will be considered. **Applications close 5pm Friday 3 May 2024** and successful applicants will be notified in June 2024.

Program Objectives

Wollongong City Council, through NAIDOC Week, seeks to involve as many people as possible in the celebration of the history, culture, and achievements of the local Aboriginal and Torres Strait Islander community.

The grants assist the City of Wollongong in achieving the following key objectives:

- To endorse Wollongong as a vibrant and exciting city that values the culture of its Traditional Custodians.
- To increase community understanding and showcase the significance and diversity of local Aboriginal and Torres Strait Islander culture and history.
- To strengthen community wellbeing through participation in an event that celebrates the achievements and culture of the local Aboriginal and Torres Strait Islanders community.

Eligibility

To be eligible for consideration, all applicants must:

- Be a not-for-profit community organisation.
- Be proposing an activity that will occur in 2024 during NAIDOC Week or will be held as close to NAIDOC Week as practical. Applications for dates outside NAIDOC should have the reasons form part of your submission.
- Ensure that the application is post marked or received by Wollongong City Council by the published closing date.

- Provide an Australian Business Number (ABN) or supply a Statement by Supplier with your Invoice.
- Provide events that encourage community participation and involvement from the larger community.

Ineligibility

Grants will not be provided for:

- Activities which do not meet the assessment criteria
- Activities conducted outside the City of Wollongong Local Government Area
- Activities that are primarily fundraising
- Activities where the benefit is directly to an individual
- Activities submitted by Government Departments / agencies or schools
- Activities which will financially benefit a profit-making individual, organisation, or Government Department
- Applicants that have not acquitted a previous Wollongong City Council Grant.

Assessment Process

- Applications will be considered by Council's Aboriginal Reference Group (made up of representatives from the Aboriginal and Torres Strait Islander communities) and designated Council Officers.
- Council will give final approval to successful applications.
- Successful applications will receive a letter outlining the terms of the approval and the allocation of funds.

Terms and Conditions

- Successful applicants will be required to issue Wollongong City Council with a tax invoice / invoice for the grant amount.
- If the applicant is GST registered, Wollongong City Council will pay the grant plus GST, subject to the receipt of a valid tax invoice.
- Wollongong City Council will not provide grants to applicants who do not have an ABN or supply a Statement by Supplier form with their invoice.

Further information

Contact: Joshua Wiffen

Community Partnerships & Safety Coordinator

Phone: 4227 7111

Email: participate@wollongong.nsw.gov.au



APPLICATION FOR SMALL GRANT NAIDOC WEEK 2024

Applications close 5pm on Friday 3 May 2024

Community Group's Name (please print):

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 (NB: If the Application is successful, the cheque will be made out to the applicant unless otherwise stipulated.)

Postal Address:

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Contact Person:

Phone:..... Mobile:

Email: Date:

Signature:..... Amount Requested: \$

Do you have Australian Business Number (ABN)? Yes No

If so, please supply

Do you have Public Liability Insurance? Yes No

If so, please attach a copy of your certificate of currency

ACTIVITY/EVENT DESCRIPTION

1 Name of Activity

2. Date, Place and Time of Activity

3. Name of Activity Coordinator

4. Name other community partners for this event

5. Brief description of Activity: (including the expected attendance for the event).
 If you need more space please attach an extra sheet.

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6. If your event does not receive the full amount of funds you requested can it still go ahead? Please advise:

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Are you in receipt of and or have you applied for any other funding for this event?

Yes No

If yes please fill in the following;

Funding Source

Activity Funded

Funding Amount

Name: _____

Signature: _____

Date: _____

Note: Once notified a Tax Invoice will be required.

Please send your Application to either:

Email: participate@wollongong.nsw.gov.au

NAIDOC WEEK: SMALL GRANTS
Community Cultural & Economic Development
Wollongong City Council

Locked Bag 8821
Wollongong NSW 2500