



BUSINESS PAPER

EXTRAORDINARY MEETING OF COUNCIL

To be held at 6:00 PM on

Tuesday 16 December 2025

Council Chambers, Level 10,
Council Administration Building, 41 Burelli Street, Wollongong

(Note: In accordance with the Code of Meeting Practice, Councillors will be able to attend and participate in this meeting via audio-visual link)

Order of Business

- 1 Opening Meeting
- 2 Acknowledgement of Traditional Custodians
- 3 Civic Prayer
- 4 Apologies and Applications for Leave of Absence by Councillors
- 5 Conflicts of Interest
- 6 Public Access Forum
- 7 Call of the Agenda
- 8 Lord Mayoral Minute
- 9 Reports to Council
- 10 Notices of Motions(s)/Questions with Notice
- 11 Notice of Rescission Motion
- 12 Urgent Items
- 13 Confidential Business
- 14 Conclusion of Meeting

Members

Lord Mayor –
Councillor Tania Brown (Chair)
Deputy Lord Mayor –
Councillor Linda Campbell
Councillor Andrew Anthony
Councillor David Brown
Councillor Kit Docker
Councillor Dan Hayes
Councillor Ann Martin
Councillor Richard Martin
Councillor Ryan Morris
Councillor Tiana Myers
Councillor Thomas Quinn
Councillor Deidre Stuart
Councillor Jess Whittaker

QUORUM – 7 MEMBERS TO BE PRESENT

Statement of Ethical Obligations

In accordance with clause 3.23 of the Model Code of Meeting Practice, released by the NSW Office of Local Government, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest

OATH OR AFFIRMATION OF OFFICE

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of councillor in the best interests of the people of Wollongong and Wollongong City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

CONFLICTS OF INTEREST

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of the Wollongong City Council **Code of Conduct for Councillors** in relation to their obligations to declare and manage conflicts of interests.

Staff should also be mindful of their obligations under the Wollongong City Council **Code of Conduct for Staff** when preparing reports and answering questions during meetings of Council.

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ITEM 1 TENDER T1000189 - DOMESTIC WASTE KERBSIDE COLLECTIONS

Domestic waste management is a core, highly valued Council service that underpins public health, environmental sustainability, and community amenity in Wollongong. Council is required to provide a domestic waste management service to more than 89,000 residential rateable properties in accordance with the requirements of the *Local Government Act 1993* Section 496.

This service helps to keep neighbourhoods clean, reduces the risks from pests and vermin, and aligns with the objectives of Council’s *Waste and Resource Recovery Strategy 2025-2035*. By diverting organics and recyclables from landfill at the source, this service contributes to greenhouse gas emissions reduction, a circular economy and extends the life of Council’s landfill.

This report recommends the acceptance of a tender for the Domestic Waste Kerbside Collections.

RECOMMENDATION

- 1 In accordance with Section 178(1)(a) of the *Local Government (General) Regulation 2021*, Council accept the tender of Remondis Australia Pty Ltd for Domestic Waste Kerbside Collections.
- 2 The contract be awarded to Remondis Australia Pty Ltd for an initial term of 7 years for a value of \$141,102,115, with optional extensions of up to 3 years.
- 3 Pursuant to Section 377 of the *Local Government Act 1993* (NSW), Council delegates authority to the General Manager to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 4 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Paul Tracey, Manager Open Space + Environmental Services
 Authorised by: Joanne Page, Director Infrastructure + Works

ATTACHMENTS

There are no attachments for this report.

ACRONYMS USED IN REPORT

Abbreviation	Meaning
ACCC	Australian Competition and Consumer Commission
Act	Local Government Act 1993
FOGO	Food organics and garden organics
TEP	Tender Evaluation Panel
WCC	Wollongong City Council

BACKGROUND

Wollongong City Council currently provides kerbside waste and recycling collection services to the city via the T13/22 Waste Collection Services contract held by Remondis Australia Pty Ltd.

This Contract was due to expire on 30 June 2024, however post COVID supply chain delays for waste collection vehicles and then significant changes to the waste tendering due to the introduction of the *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023* which resulted in a Council approved extension of 3 years to the contract, under the extenuating circumstances provision.

The current T13/22 Contract will expire on 30 June 2027, with the new Domestic Waste Kerbside Collections contract scheduled to commence on 1 July 2027. Under this Contract, Council via its

contractor, will provide a range of waste collection and associated services to domestic and commercial premises, including:

- Domestic kerbside collection of FOGO green lid bin, recycling yellow lid bin and waste to landfill red lid bin to more than 89,000 properties
- Bulky kerbside waste and recycling collections
- Supply of bins, FOGO caddies and caddy liners
- Waste collections from Council business sites and commercial premises
- Delivery of customer service and community education

Wollongong City Council and Shellharbour City Council entered into a Joint Procurement Agreement on 31 March 2023 and the ACCC provided their final determination approval on 6 June 2024. To support the tender process, the following independent consultants were procured by Shellharbour City Council, collaboratively with Wollongong City Council:

- Maddocks Lawyers – Legal advisor
- Impact Environmental Consulting (IEC) – Tender development adviser
- O'Connor Marsden (OCM) – Probity advisor

A Tender Evaluation Plan was adopted, governing the process for evaluation. An Evaluation Panel was established to undertake the evaluation in accordance with the Tender Evaluation Plan, which included representatives from both Councils. Direction and governance oversight was provided through a joint Steering Committee to oversee issues and provide direction, which held monthly meeting from August 2023 and included key decision-making representatives from both Councils, and included the listed consultants.

Evaluation Criteria

1	Cost to Council	40%
2	Capability of the Tenderer	15%
3	Service Methodology	15%
4	Frontline Resources	15%
5	Support Resources	15%

Shellharbour City Council invited tenders on behalf of both Councils through a public tender process on 1 March 2025 which closed on 3 June 2025, with submissions received from:

- Cleanaway Pty Ltd
- JJ Richards & Sons
- Remondis Australia Pty Ltd

The TEP commenced a detailed evaluation process in line with Local Government legislation and Council's Procurement Policy and Guidelines. The Tender Evaluation Report details the tender evaluation process undertaken by the TEP and the resulting recommendations to Council.

The TEP utilised a weighted scoring method for the non-priced component of the tenders which allocated a numerical score out of 60 and a maximum score of 40 for the priced component. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council.

Following the initial assessment process, clarifications were sought from all three tenderers by the TEP to further support a fair and thorough assessment process.

Once the evaluation process had been finalised, the Panel agreed that Remondis Pty Ltd ranked highest overall and was considered to be providing value for money.

PROPOSAL

The Tender Evaluation Panel (TEP) recommend acceptance of the tender from Remondis Australia Pty Ltd to carry out the Domestic Waste Kerbside Collections in accordance with the technical specifications developed for the tender.

This recommended tenderer has satisfied the TEP that it is capable of undertaking the works to Council’s standards and in accordance with the technical specification.

An acceptable financial capability evaluation has been received in relation to the recommended tenderer.

Referees nominated by the recommended tenderer have been contacted by the TEP and expressed their satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- Members of the Tender Evaluation Panel
- Manager Procurement and Supply – WCC
- General Counsel – Legal – WCC
- Chief Digital and Information Officer – WCC
- Shellharbour City Council – TEP and Steering Committee members
- Impact Environmental Consulting
- Maddocks
- O’Connor Marsden Associates
- Illion Credit Check
- Nominated Referees
- Transport Workers Union of NSW South Coast & Southern Sub-Branch.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong Our Future 2035 Goal 1 – “We are a sustainable and climate resilient city”. It specifically delivers on the following:

Community Strategic Plan 2035		Delivery Program 2025-2029
Strategy		Service
1.5	Work together to achieve net zero greenhouse gas emissions, and mitigate the impacts of climate change	Waste Management
1.6	Reuse, repurpose, redirect, or recycle, to drive a circular economy, and reduce the amount of waste going to landfill.	

SUSTAINABILITY IMPLICATIONS

Where possible in the scope of the tender, Council provided opportunity to introduce alternative fuelled vehicles and alternative fuel sources. A total of eight (8) fully electric or hybrid vehicles will be used by the Contractor to deliver the ancillary service components, and a trial is currently underway for the use of biofuel and its long-term viability for use in collection vehicles.

The TEP has confirmed that the Contractor is aligned with our sustainability goals, and they will continue to collaborate with Council in reducing overall carbon emissions whilst ensuring excellent service delivery.

The recommended tender includes the provision of digital platforms to carry out the management of waste services to the community and reduces or eliminates the use of paper-based processes. This Contract will facilitate the delivery of a portal which can be used by multiple stakeholders including Council staff to make service requests, carry out approvals and produce reports which will significantly reduce delays and the need to print materials for maintaining records and service verification.

RISK MANAGEMENT

The tender process for T1000189 has been undertaken to ensure that the successful Contractor is suitably capable and experienced, is financially viable, has appropriate insurances and satisfies the high standards of work health and safety, and quality, such that the risks of any potential services disruption are adequately mitigated.

Early in the tender development process it was agreed that both Councils would adopt the same Contractor under each Council's specific servicing requirements and individual Contract. This was identified as a risk and The Joint Procurement Agreement was developed to include the requirement of both Councils to jointly recommend the same preferred tenderer, effectively mitigating this risk.

The tender process has been undertaken in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021 (NSW)*, *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023* and Council's Procurement Policy and Guidelines. The Conditions of Tender specified to tenderers what was required and how submissions would be evaluated.

If Council elects not to accept the recommended tender submission and instead invites fresh submissions, there will be significant implications for project timelines. The procurement of waste collection vehicles involves a long supply chain lead time, including manufacturing and fit-out. To meet the operational start date of 1 July 2027, orders ideally need to be placed by January 2026. Any delay in awarding the contract may incur the below risks:

- Extended delivery timelines, potentially pushing vehicle availability beyond the required start date.
- Increased costs due to inflation and supply chain volatility.
- Service continuity risks, as existing fleet assets may not meet operational requirements.

FINANCIAL IMPLICATIONS

In accordance with Section 504 of the *Local Government Act 1993* (the Act), the cost of providing domestic waste management services must be obtained from the making and levying of annual Domestic Waste Management Charges. The Domestic Waste Management Charge is adjusted each financial year in accordance with the Act. The funds for the servicing of Non-Domestic Waste Management Charges are budgeted each financial year with the funds being sourced from the overall Waste Services budget.

The domestic waste management and non-domestic waste management charges are set and are publicly exhibited annually as part of Council's fees and charges. These charges incorporate the total cost for the collection, transport and treatment of waste and the associated administration cost.

CONCLUSION

After a stringent evaluation process, Remondis provided an acceptable offer and satisfied the Panel that it can undertake the agreed scope of works. Council should endorse the recommendations of this report and award the tender to Remondis Pty Ltd.