

ITEM 18

CITY OF WOLLONGONG TRAFFIC COMMITTEE MINUTES OF MEETING HELD 2 OCTOBER 2019

The City of Wollongong Traffic Committee meeting was held on 2 October 2019. Items listed in Sections 2, 4 to 6 are to be adopted by Council through delegated authority. The items listed in Section 3 must be determined by Council and is recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

## RECOMMENDATION

- 1 In accordance with the powers delegated to Council, the Minutes and Recommendations of the City of Wollongong Traffic Committee held on 2 October 2019 in relation to Regulation of Traffic be adopted.

## REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy + Planning

Authorised by: Andrew Carfield, Director Infrastructure + Works

## ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Australia Day Aquathon
- 3 VODICI Saving the Cross Procession
- 4 Orthodox Easter Processions
- 5 Tri-the-Gong
- 6 Illawarra Cycle Club Criterium

## BACKGROUND

### 1 FAIRY MEADOW – Ward 2 (Item 3.1 of Wollongong Traffic Committee Minutes of Meeting)

Elliotts Road- Australia Day Aquathon Sunday 26 January 2020

#### Background

Activate Events have applied to hold an Australia Day Aquathon event on Sunday 26 January 2020. The event requires the road closure of Elliotts Road from 8:00am to 9:30am. Runners are to keep to the right side of Elliotts Road and barriers will be placed to close off Fairy Meadow Surf Club car park. Council will be running the normal activities on Australia Day 2020 and there will be other road closures in the vicinity of Belmore Basin to cover the area where this event commences.

#### Consultation

For this agenda item consultation is required as part of the approval.

#### PROPOSAL SUPPORTED UNANIMOUSLY

The proposed Regulation of Traffic on Elliotts Road from 8am to 9:30am on Sunday 26 January 2020 be approved subject to the submitted Traffic Management Plans being amended to include a note that gaps around the vehicles be no more than 1.2m at the point of road closure, and Council's Standard Conditions for Road Closures.

## **2 WOLLONGONG – Ward 2 (Item 3.2 of Wollongong Traffic Committee Minutes of Meeting)**

Stewart Street to Wollongong Boat Harbour- VODICI, Saving the Cross Procession on Sunday 19 January 2020 - Road Closures

### **Background**

On behalf of the Macedonian Orthodox Community in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart Street, Marine Drive and Cliff Road for the purpose of the traditional Orthodox Saving the Cross Procession. The road closures will take effect from 11:30am until 12:00pm on Sunday 19 January 2020. The traffic management plans show suitable vehicle mitigation to protect attendees from out of control vehicles.

The procession will occupy Stewart Street outside the Church but will proceed on the shared paths from Harbour Street to Belmore Basin. The closures on Marine Drive and Cliff Road will be short in order to allow the procession to cross these streets.

### **Consultation**

For this agenda item consultation is required as part of the approval.

### **PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed Regulation of Traffic on Stewart Street to Wollongong Boat Harbour from 11:30am until 12:00pm on Sunday 19 January 2020 be approved subject to the submitted Traffic Management Plans being amended to include a note that gaps around the vehicles be no more than 1.2m at the point of road closure, and Council's Standard Conditions for Road Closures.

## **3 WOLLONGONG – Ward 2 (Item 3.3 of Wollongong Traffic Committee Minutes of Meeting)**

Stewart Street, Harbour Street and Burelli Street- Orthodox Easter Processions on Friday 17 April 2020

### **Background**

On behalf of both the Macedonian and Greek Orthodox Communities in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart, Harbour and Burelli Streets for the purpose of the traditional Orthodox Easter Processions. The road closures will take effect from 8:00pm to 10:00pm on Friday 17 April 2020. The traffic management plans show suitable vehicle mitigation to protect attendees from out of control vehicles.

The Macedonian Church procession will occupy Stewart, Harbour and Burelli Streets, but will be confined to the footpath on Corrimal Street as it returns to the Church. Following completion of the first procession, the Greek Orthodox Church will process on the same route and use the same traffic management company. For the duration of the closure all bus services will need to divert via Crown and Corrimal Streets.

### **Consultation**

For this agenda item consultation is required as part of the approval.

### **PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed Regulation of Traffic on Stewart, Harbour and Burelli Streets from 8:00pm to 10:00pm on Friday 17 April 2020 for the Macedonian and Greek Orthodox Churches be approved subject to the submitted Traffic Management Plans being amended to include a note that gaps around the vehicles be no more than 1.2m at the point of road closure, and Council's Standard Conditions for Road Closures.

#### **4 WOLLONGONG – Ward 2 (Item 3.4 of Wollongong Traffic Committee Minutes of Meeting)**

Tri-the-Gong Sunday 19 April 2020- Various Streets

##### **Background**

The 'Tri-the-Gong' Triathlon Festival Wollongong 2020 is a festival that will consist of five triathlon events on Sunday 19 April 2020.

The following road closures are required from approximately 6am to 1pm:

- Cliff Rd from Marine Dr to George Hanley Dr
- Bourke St from Cliff Rd to the entry of the Novotel North Beach
- Corrimal St from Blacket St to George Hanley Dr
- George Hanley Dr from Cliff Rd to Squires Way
- Squires Way from George Hanley Dr to Pioneer Rd
- Pioneer Rd from Squires Way to Towradgi Rd

The following parking lane closures are required from approximately 5pm Saturday 18 April 2020 through to 1pm Sunday 19 April 2020:

- All parking lanes along Cliff Rd (both sides), between Bourke Street and Marine Drive.

It is understood the organiser is currently arranging road occupancy licences for the traffic signal intersections on the route of the triathlon.

Additional Information:

- Resident access lane will be opened to residents 9:15am to 9:45am.
- Roads north of Elliotts Rd are to be opened approximately 10:30am and all other roads will be opened progressively when safe to do so up to 1pm.
- The marshal controlled pedestrian access will be provided at all major intersections and other key points.

The Gong Shuttle will need to divert along Montague, Flinders, Bourke and Corrimal Streets from 6am until 1pm. The route services 3 and 8 will also need to be diverted to avoid using the streets south of Towradgi Road. The Campbelltown 887 bus service will divert via Bourke and Corrimal Streets during the closure.

##### **Consultation**

For this agenda item consultation is required as part of the approval.

##### **PROPOSAL SUPPORTED UNANIMOUSLY**

The road closures for 'Tri-the-Gong' Triathlon Festival Wollongong on Sunday 19 April 2020 be approved subject to the submitted Traffic Management Plans and Council Standard Conditions for Road Closures.

#### **5 WOLLONGONG – Ward 2 (Item 3.5 of Wollongong Traffic Committee Minutes of Meeting)**

2019 Illawarra Cycle Club Criterium on Sunday 1 December 2019

##### **Background**

The 2019 Illawarra Cycle Club has applied to hold a Criterium Cycling Event on Sunday 1 December 2019. The event will start at 8am and finish at 4pm and take place on Endeavour Drive and will require a full road closure. The traffic control plan has been submitted and shows traffic controllers within the Wollongong Harbour Complex in order to allow two-way traffic flow. The organisers may wish to include vehicle mitigation at the junction of Cliff Road and Endeavour Drive based on the outcome of the Hostile vehicles self-assessment.

## **Consultation**

Consultation with the business community in the vicinity of Wollongong Harbour is a requirement of approval for the event.

## **PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed road closure of Endeavour Drive on Sunday 1 December 2019 be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions to Road Closures.

## **PLANNING AND POLICY IMPACT**

This report contributes to the delivery of Our Wollongong 2028 goal "We have affordable and accessible transport".

It specifically delivers on core business activities as detailed in the Service Plan 2019-20.

Attachment 1 - Standard Conditions for Road Closures

**Standard Conditions for Road Closures**

*For Special Events and Work Related activities Within Council Road Reserves.*

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- ☒ **Completed Council Form:**  
*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

**Required information as shown below MUST be attached:**

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

**Applications may be lodged** in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.



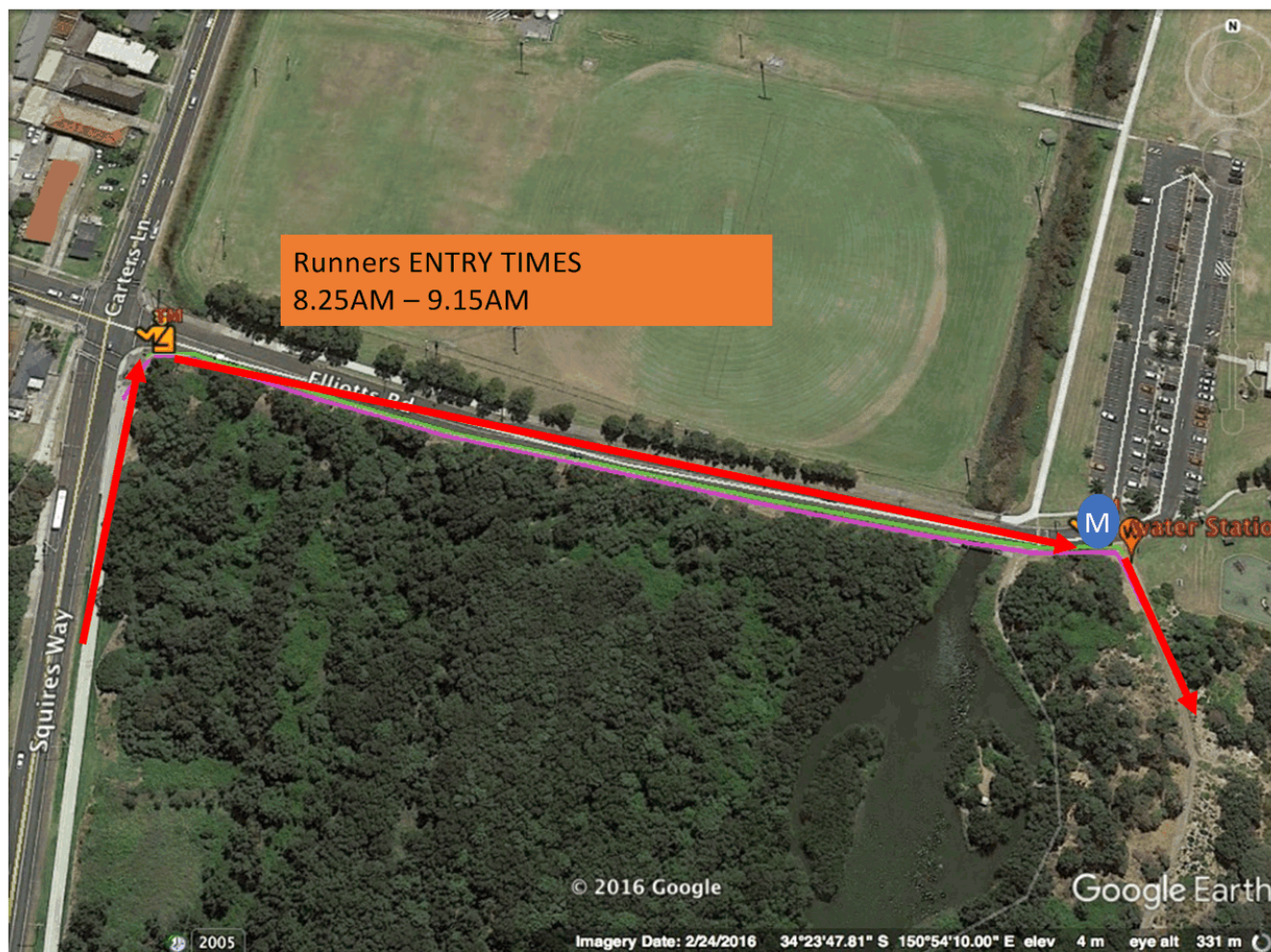
Attachment 2- Australia Day Aquathon  
Page 1 of 3



Client: Wollongong City Council		WORKERS ON FOOT NO-GO ZONE = ■■■■		Implemented By		 		Dimension 17' AS 1742.3:4 distance expressed in metres, determined in accordance with Clause 4.1.5 and used for positioning of advance signs and related purposes.		Taper Lengths As determined in accordance with AS 1742.3:4	
Scope of Works: Road Closure		RESTRICTED ZONE = ■■■■		Name =				Speed of Traffic: 50 or less 15 56 to 65 45 Greater than 65 Speed of traffic in Km/h		As determined in accordance with AS 1742.3:4	
Job location: Elliotts Rd		SHARED ZONE = ■■■■		Cert No =				Speed of Traffic: 50 or less 15 56 to 65 45 Greater than 65 Speed of traffic in Km/h		As determined in accordance with AS 1742.3:4	
Author: Nathan Mitchell Cert. No: 0032736280		SITE EXIT = ○		Date =		Web: <a href="http://www.wollongong.nsw.gov.au">www.wollongong.nsw.gov.au</a> Email: <a href="mailto:info@wollongong.nsw.gov.au">info@wollongong.nsw.gov.au</a> Phone: 1300 597 622		Speed of Traffic: 50 or less 15 56 to 65 45 Greater than 65 Speed of traffic in Km/h		As determined in accordance with AS 1742.3:4	
Plan No: AUSDAY - 10/11 USED AS A GUIDE PLAN NOT TO SCALE		SITE ENTRY = ○		Signed =		Web: <a href="http://www.wollongong.nsw.gov.au">www.wollongong.nsw.gov.au</a> Email: <a href="mailto:info@wollongong.nsw.gov.au">info@wollongong.nsw.gov.au</a> Phone: 1300 597 622		Speed of Traffic: 50 or less 15 56 to 65 45 Greater than 65 Speed of traffic in Km/h		As determined in accordance with AS 1742.3:4	
		EVALUATION POINT = ○									
		WORK AREA = ■■■■									



Attachment 2- Australia Day Aquathon  
Page 2 of 3



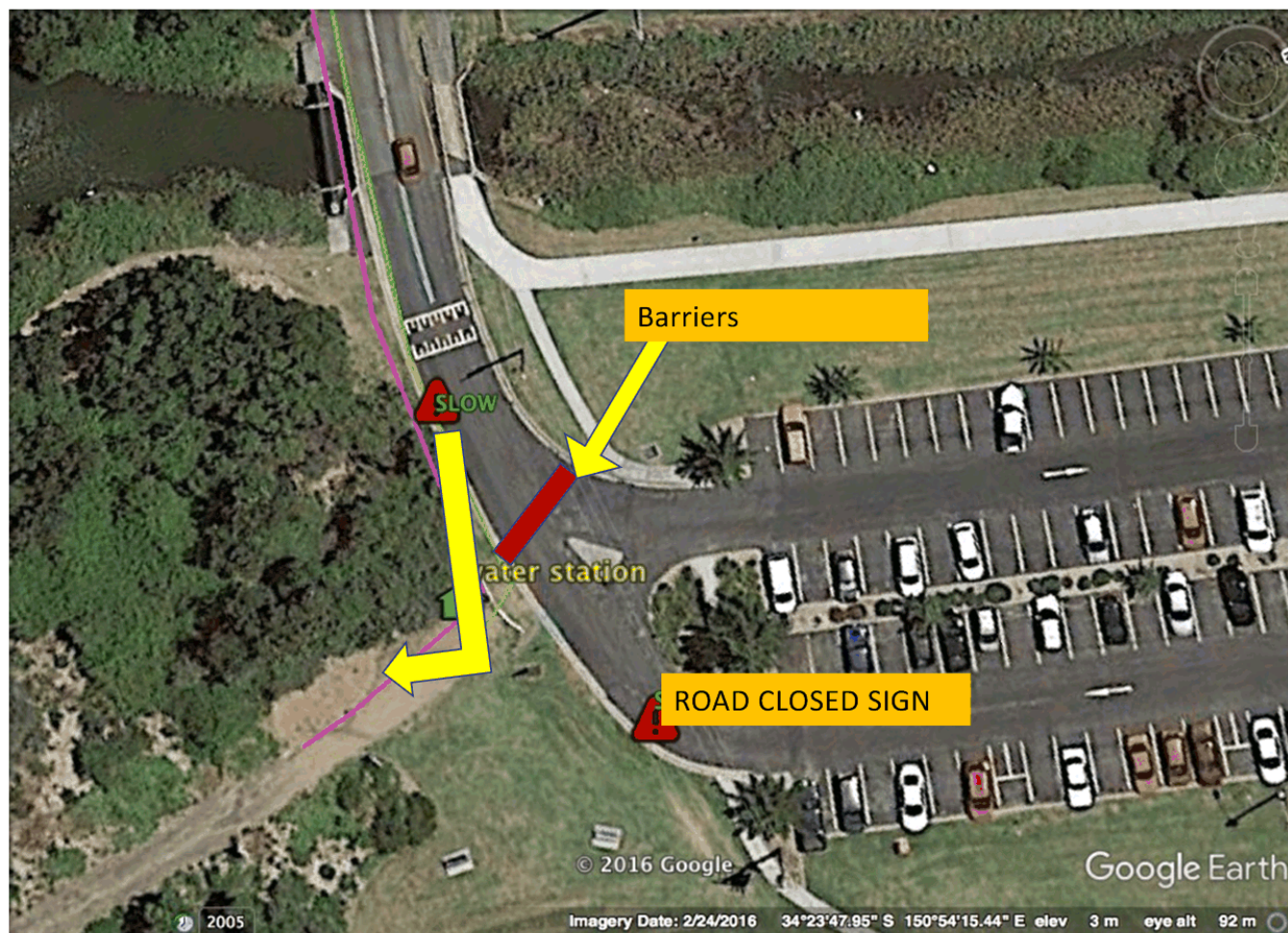
Elliots Road  
Runner  
Path

M marshal



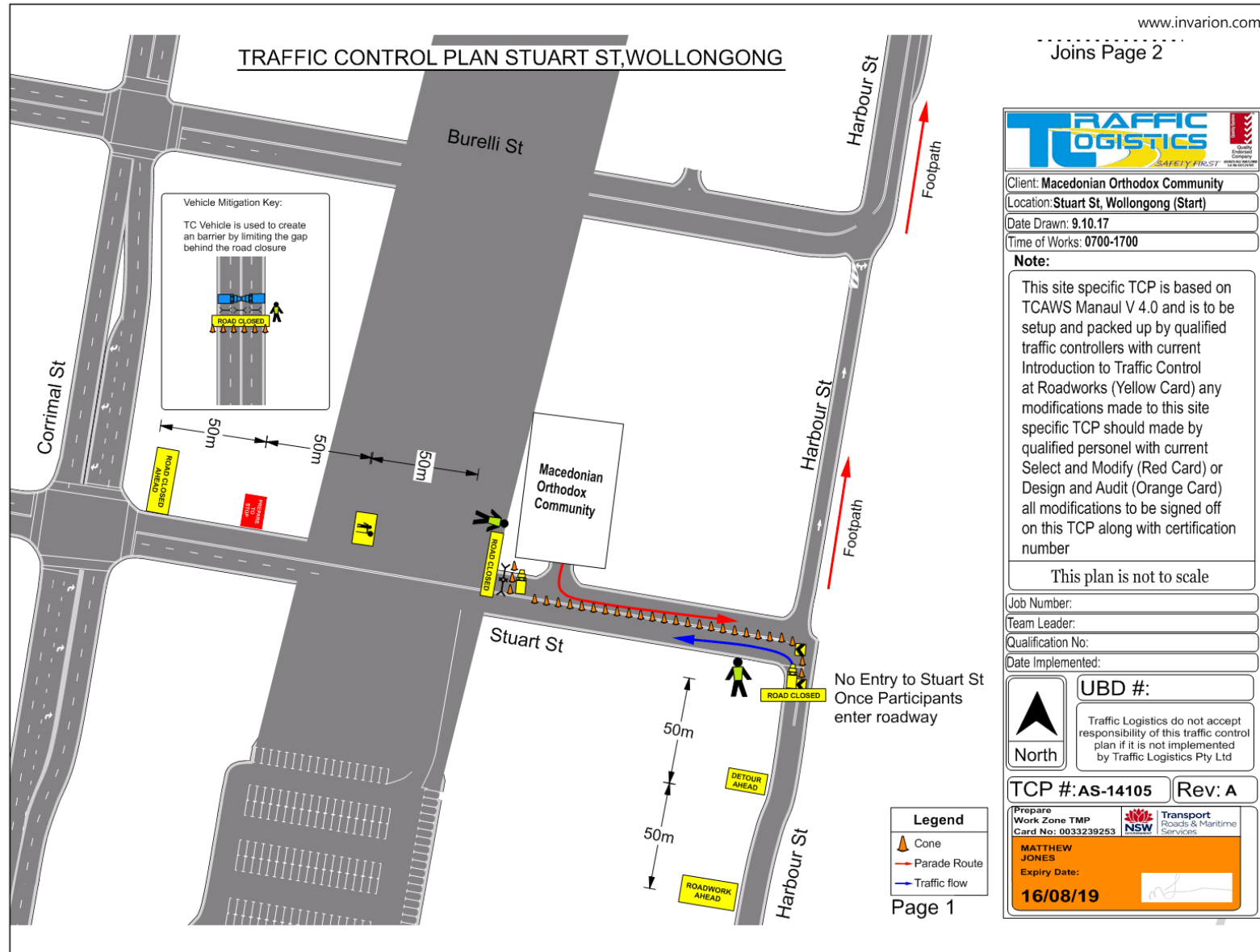
Attachment 2- Australia Day Aquathon  
Page 3 of 3

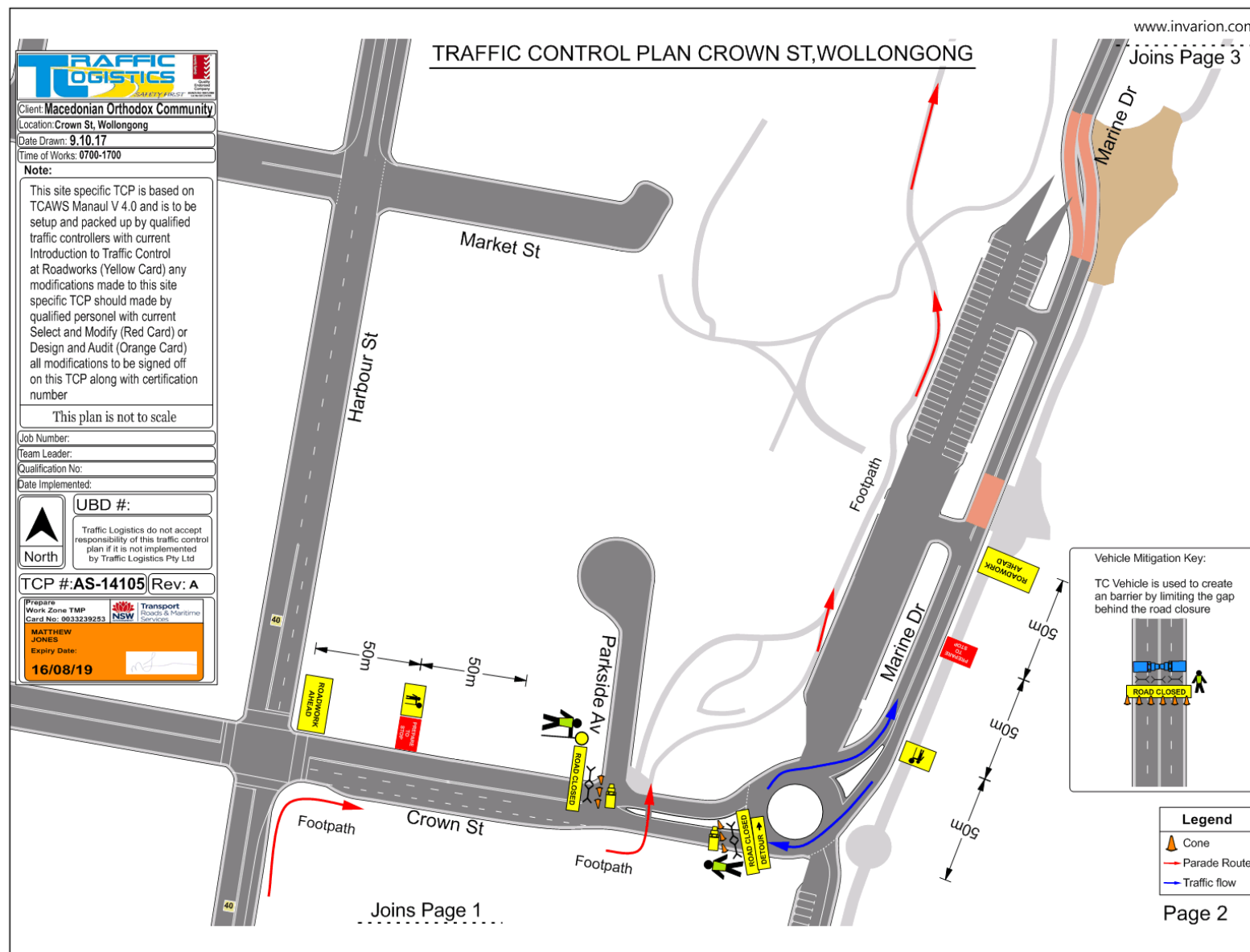
Elliots Road  
Fairy meadow  
surf club water



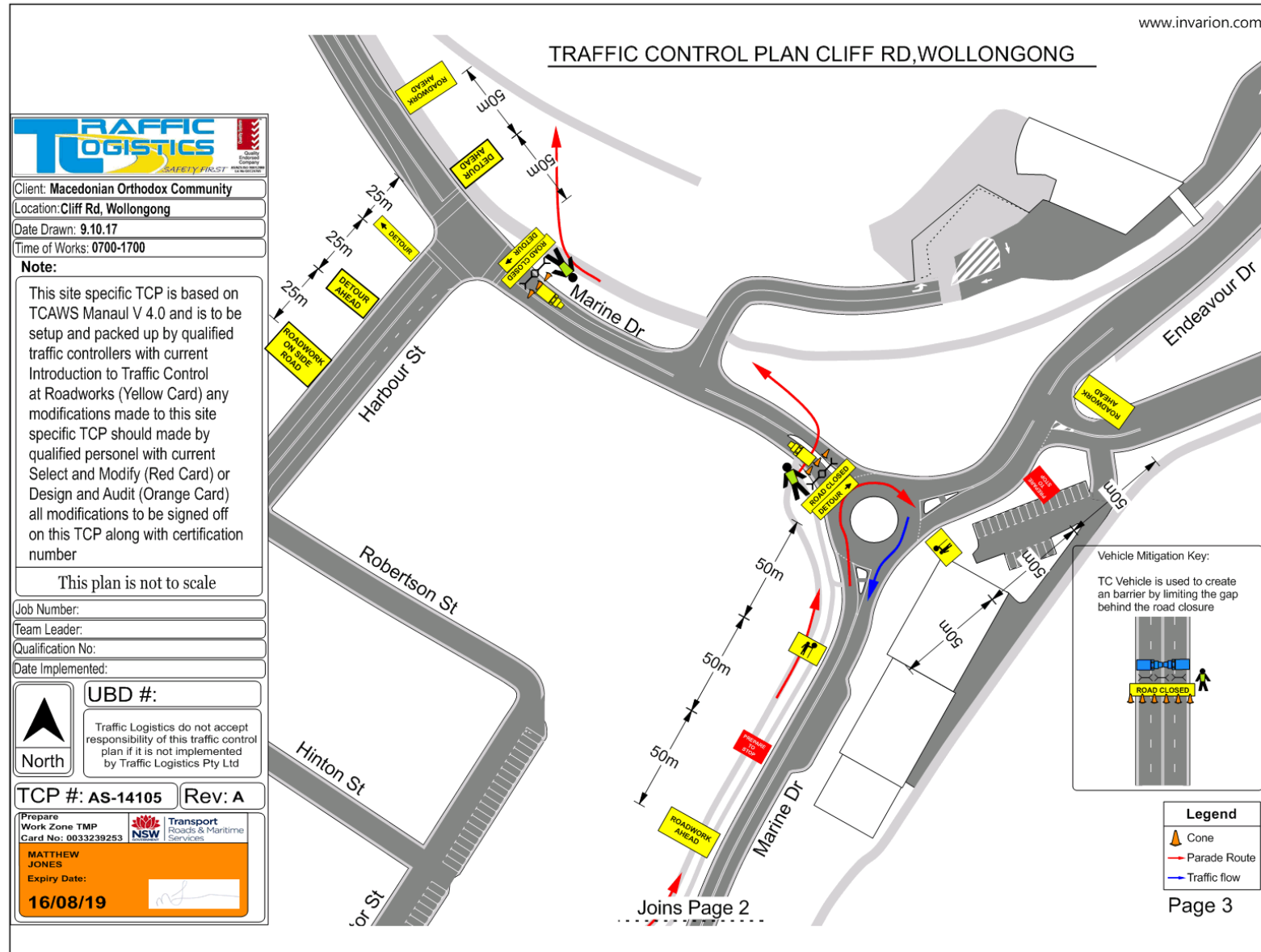


Attachment 3- VODICI Saving the Cross Procession - Page 1 of 3



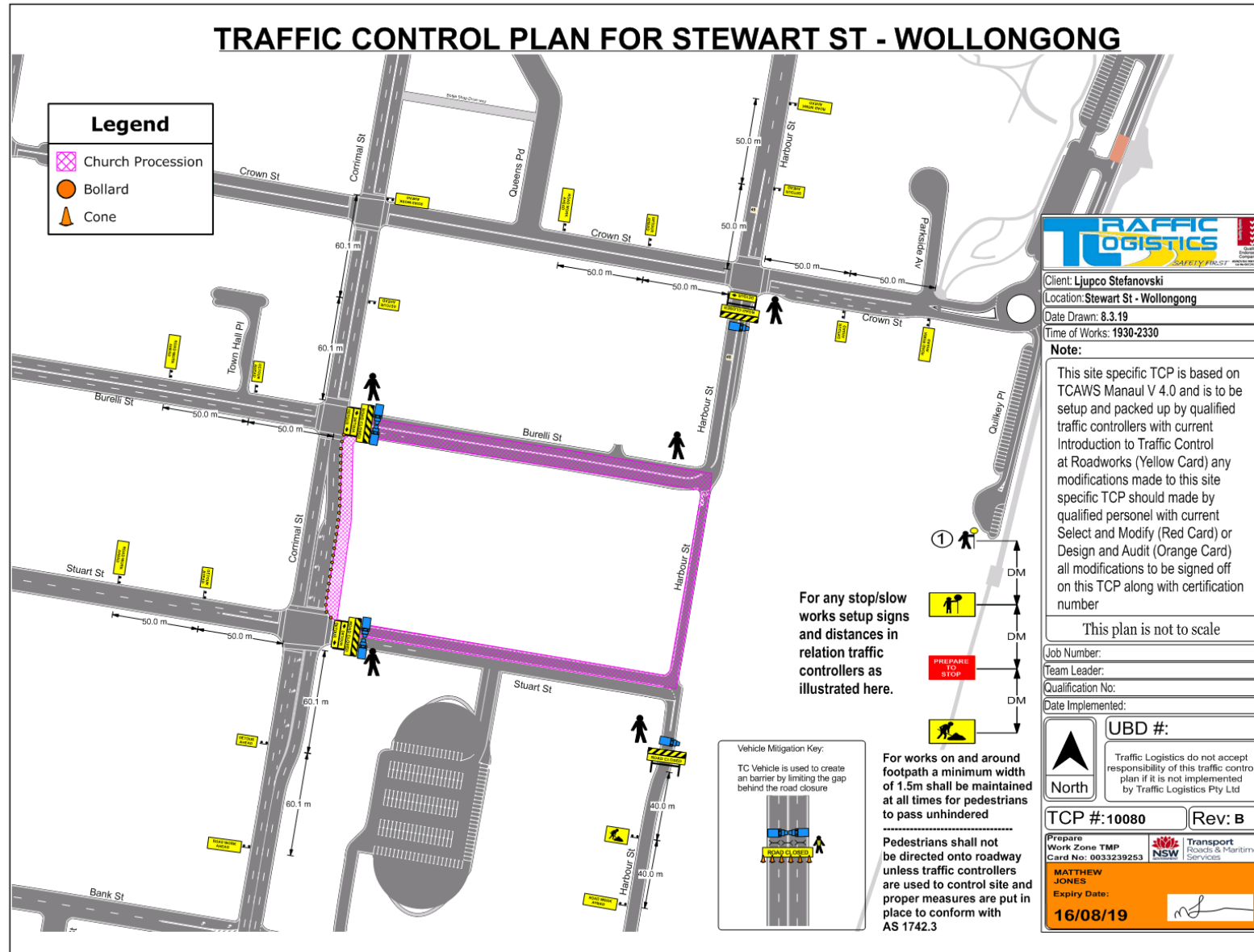


Attachment 3- VODICI Saving the Cross Procession - Page 3 of 3

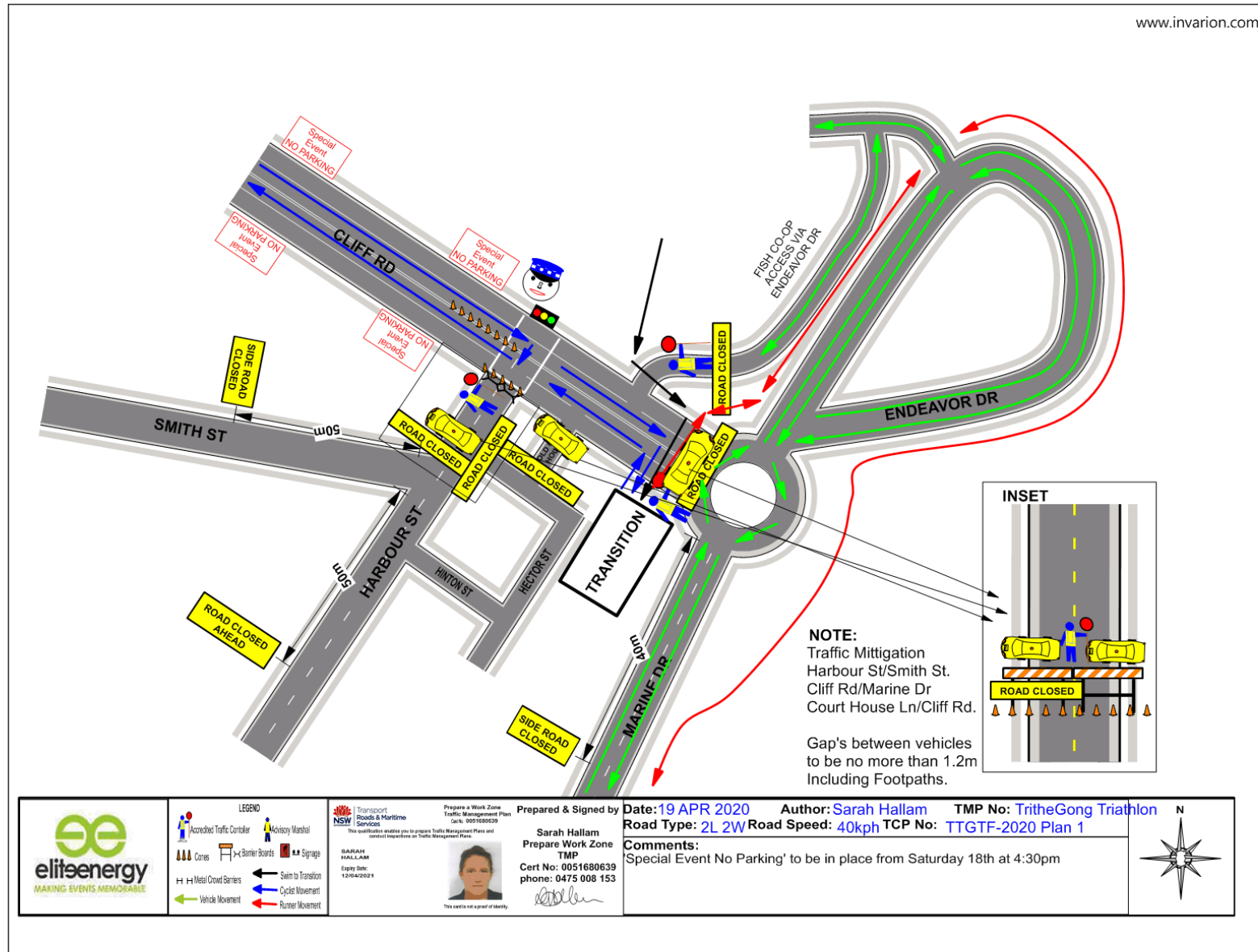


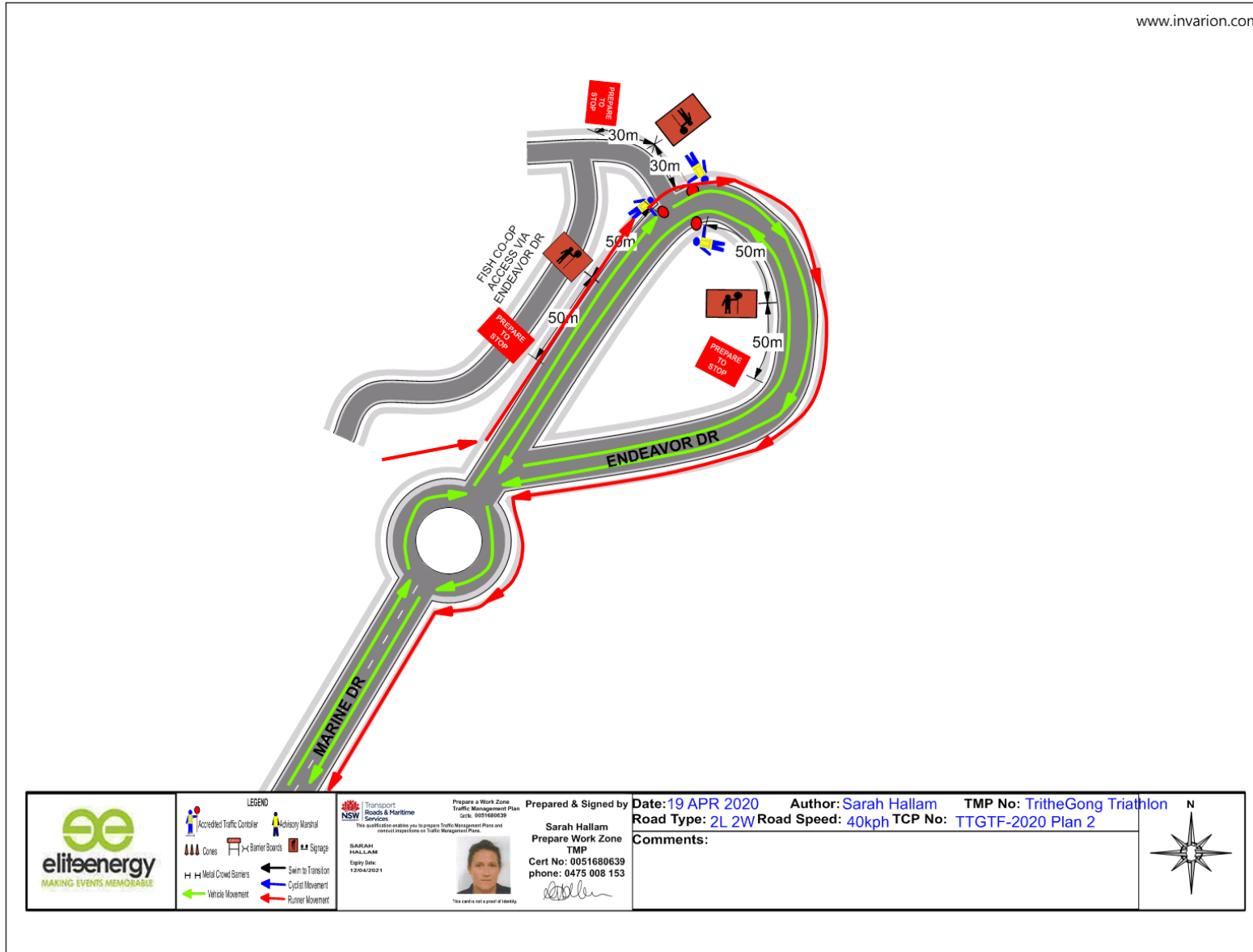


Attachment 4 - Orthodox Easter Processions

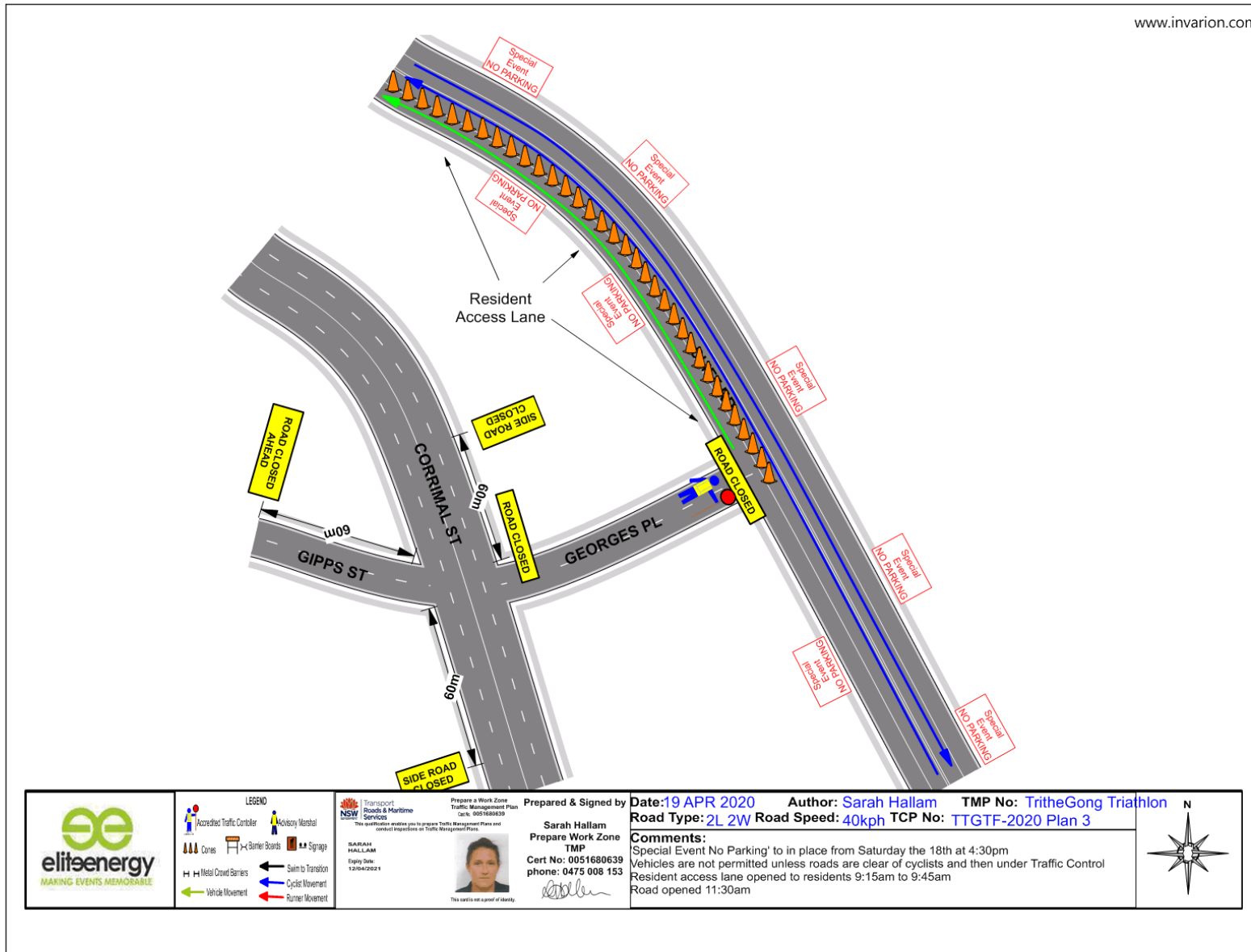


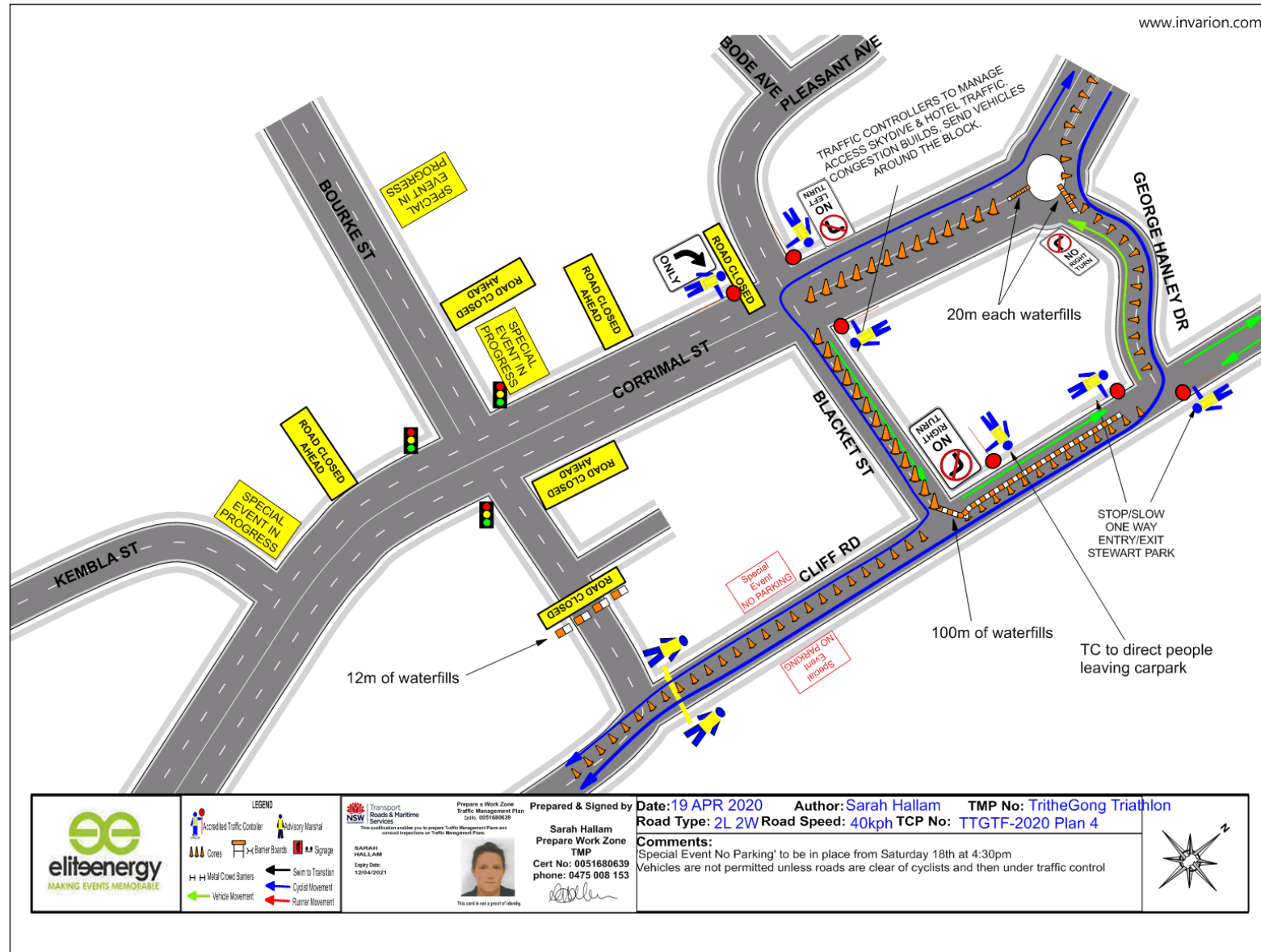
Attachment 5 - Tri-the-Gong - Page 1 of 11





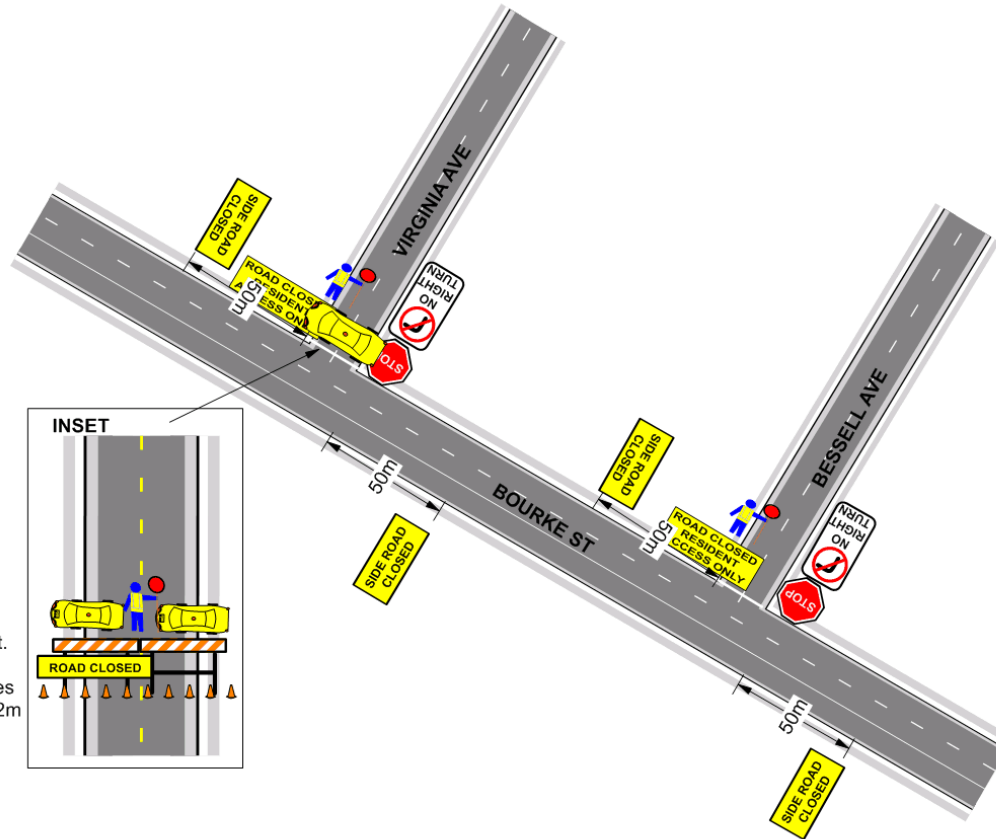
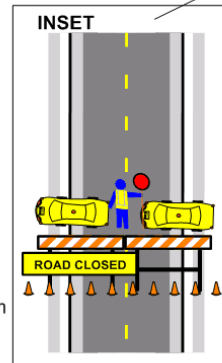






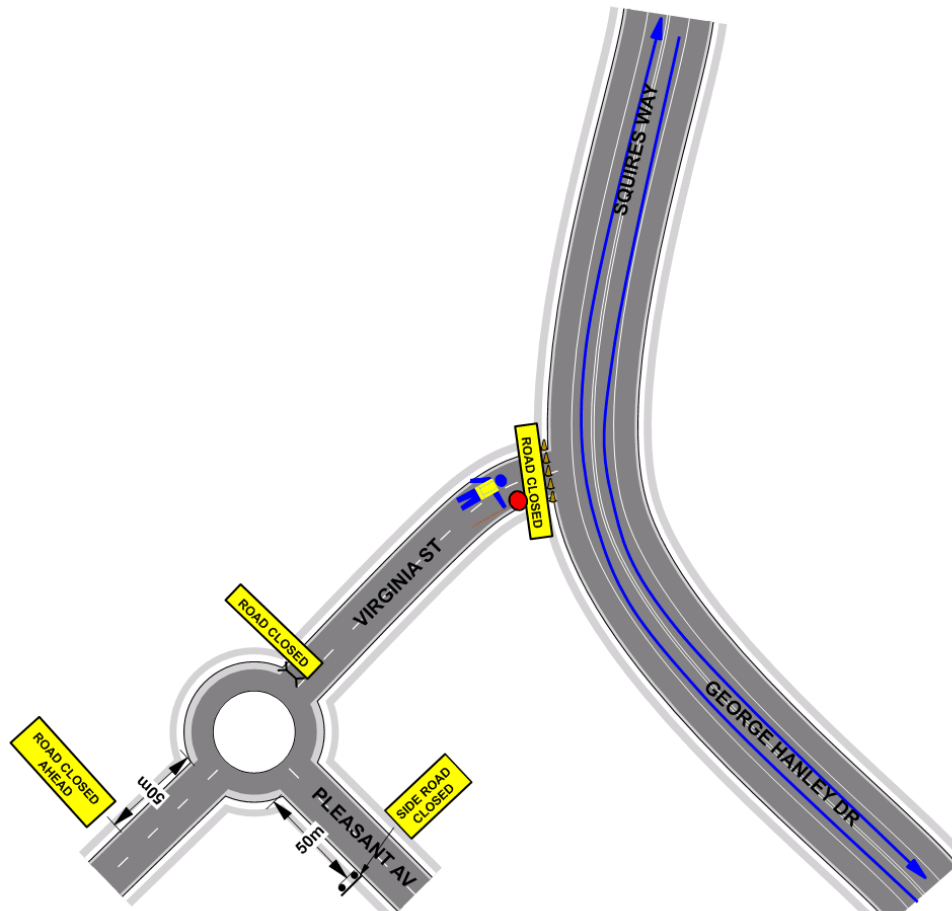
**NOTE:**  
Traffic Mitigation  
Virginia Ave/Bourke St.

Gap's between vehicles  
to be no more than 1.2m  
Including Footpaths.



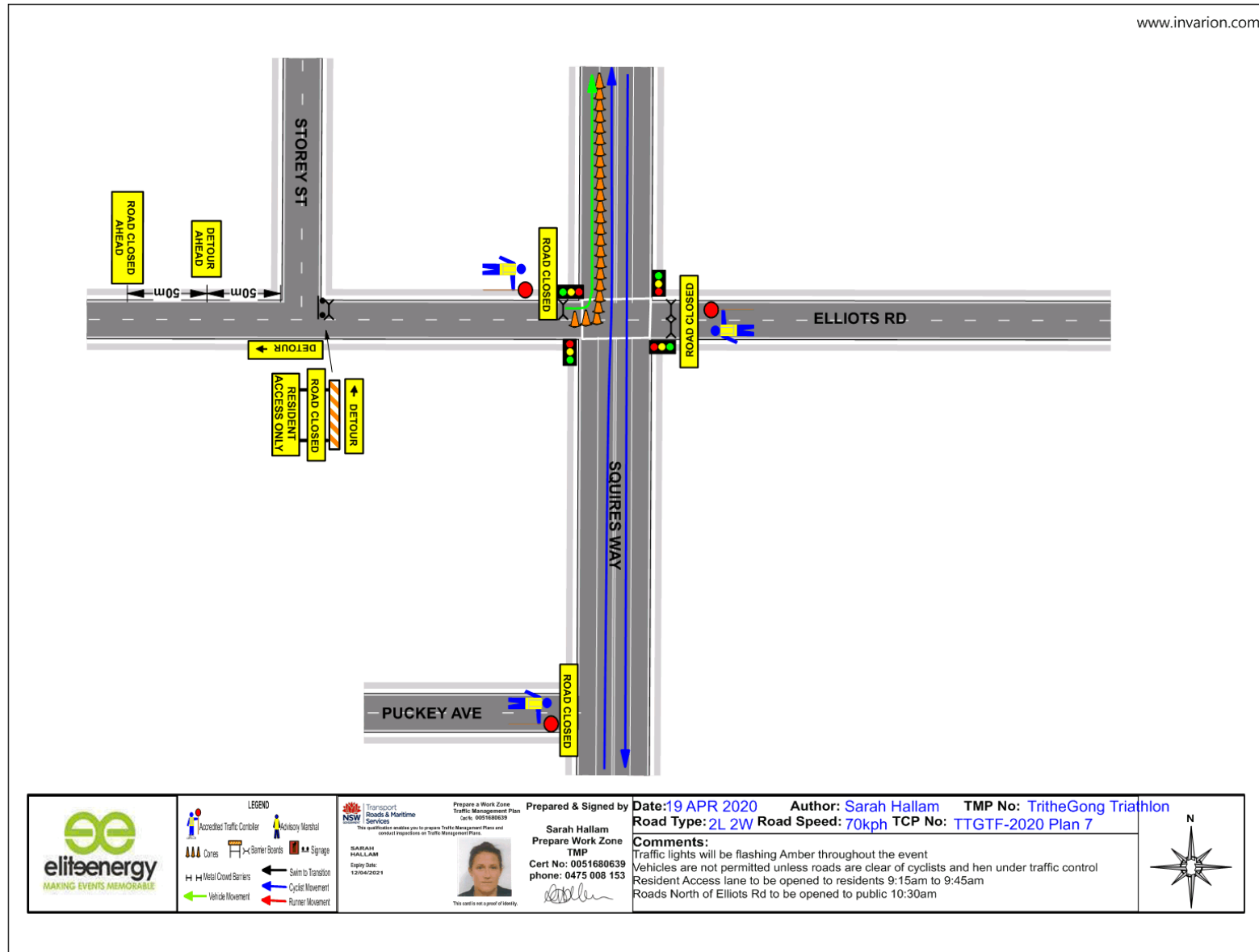
<p>eliteenergy MAKING EVENTS MEMORABLE</p>	<p><b>LEGEND</b></p> <p>Accredited Traffic Controller Accredited Marshal Cones Barrier Boards Signage H-I Metal Crowd Barriers Swim to Transition Cyclist Movement Vehicle Movement Runner Movement</p>	<p>NSW Transport Roads &amp; Maritime Services This qualification enables you to prepare Traffic Management Plans and conduct inspections on Traffic Management Plans.</p> <p><b>SARAH HALLAM</b> Entry Date: 12/04/2021</p> <p>This is not a proof of identity</p>	<p>Prepared &amp; Signed by <b>Sarah Hallam</b> Prepare Work Zone TMP Cert No: 0051680639 phone: 0475 008 153</p>	<p>Date: 19 APR 2020 Author: Sarah Hallam TMP No: TriTheGong Triathlon</p>	
				<p>Road Type: 2L 2W Road Speed: 40kph TCP No: TTGTF-2020 Plan 5</p> <p>Comments:</p>	

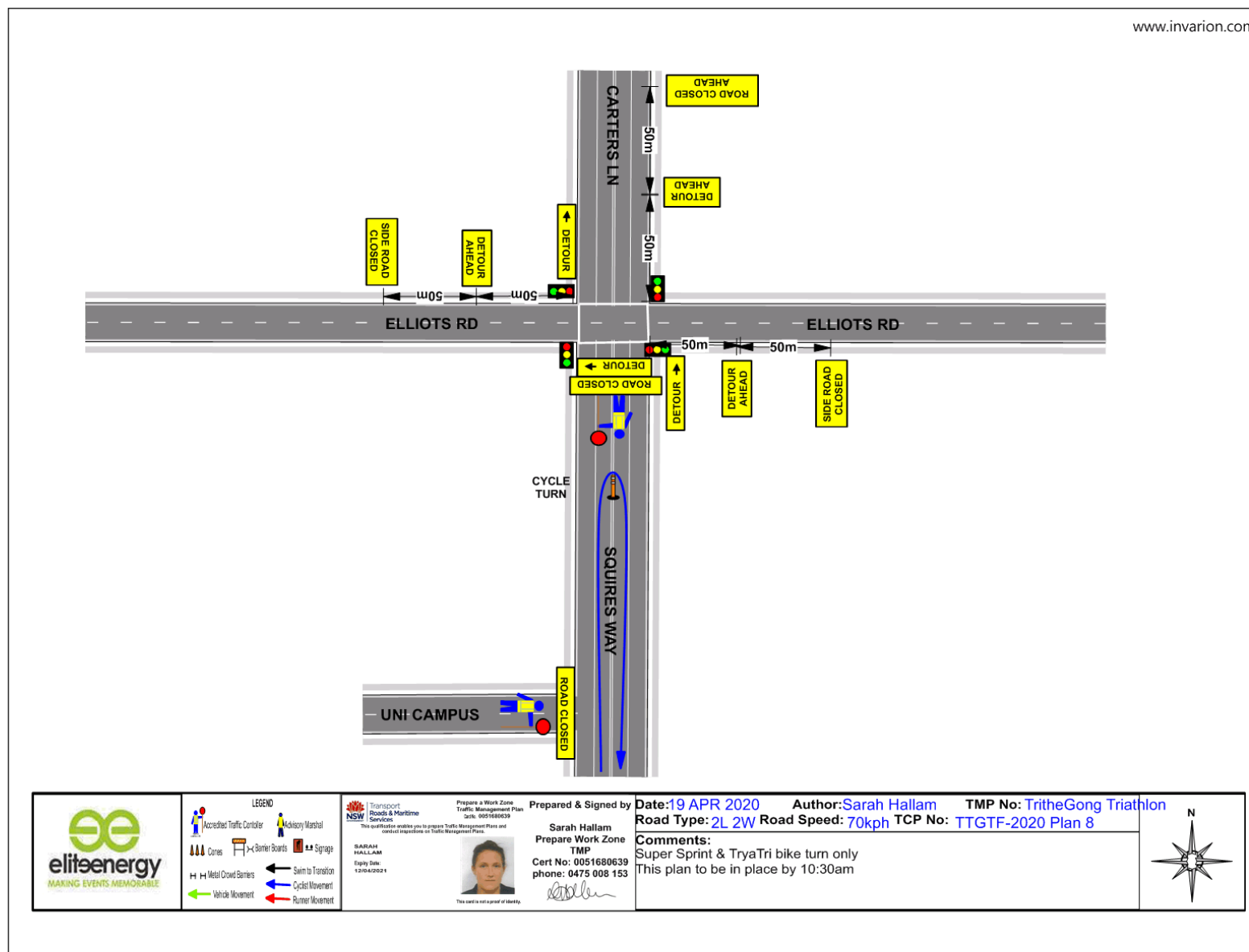




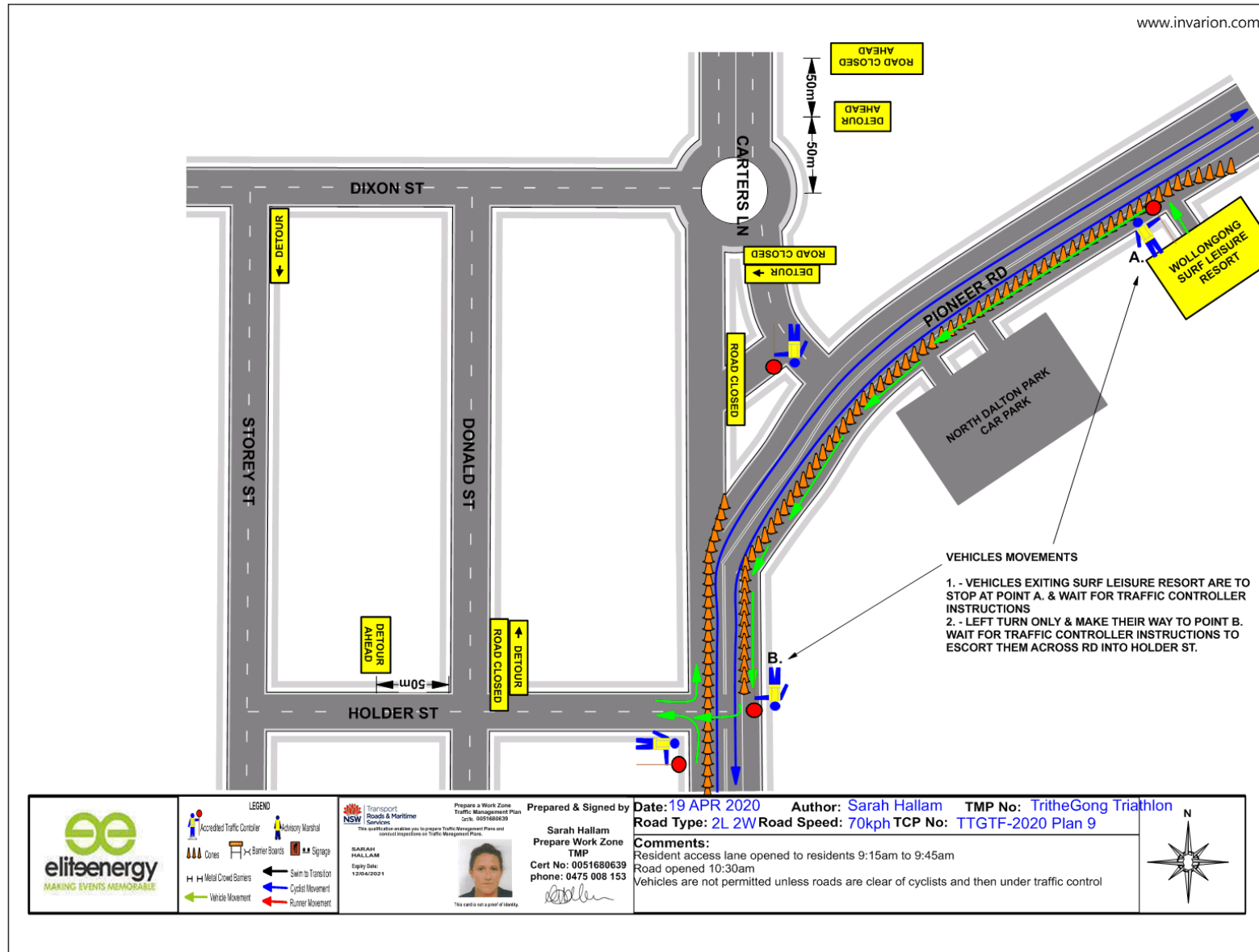
<p><b>elitenergy</b> MAKING EVENTS MEMORABLE</p>	<p><b>LEGEND</b></p> <ul style="list-style-type: none"> <li>Accredited Traffic Controller</li> <li>Voluntary Marshal</li> <li>Cones</li> <li>Barrier Boards</li> <li>Signage</li> <li>Swim to Transition</li> <li>Cyclist Movement</li> <li>Vehicle Movement</li> <li>Runner Movement</li> </ul>	<p>NSW Transport Roads &amp; Maritime Services</p> <p>Prepare a Work Zone Traffic Management Plan</p> <p>SARAH HALLAM</p> <p>Expiry Date: 12/04/2021</p> <p>This section not a proof of identity.</p>	<p>Prepared &amp; Signed by</p> <p>Sarah Hallam</p> <p>Prepare Work Zone TMP</p> <p>Cert No: 0051680639</p> <p>phone: 0475 008 153</p>	<p>Date: 19 APR 2020</p> <p>Author: Sarah Hallam</p> <p>TMP No: TritheGong Triathlon</p> <p>Road Type: 2L 2W</p> <p>Road Speed: 60kph</p> <p>TCP No: TTGTF-2020 Plan 6</p>	
				<p>Comments:</p>	

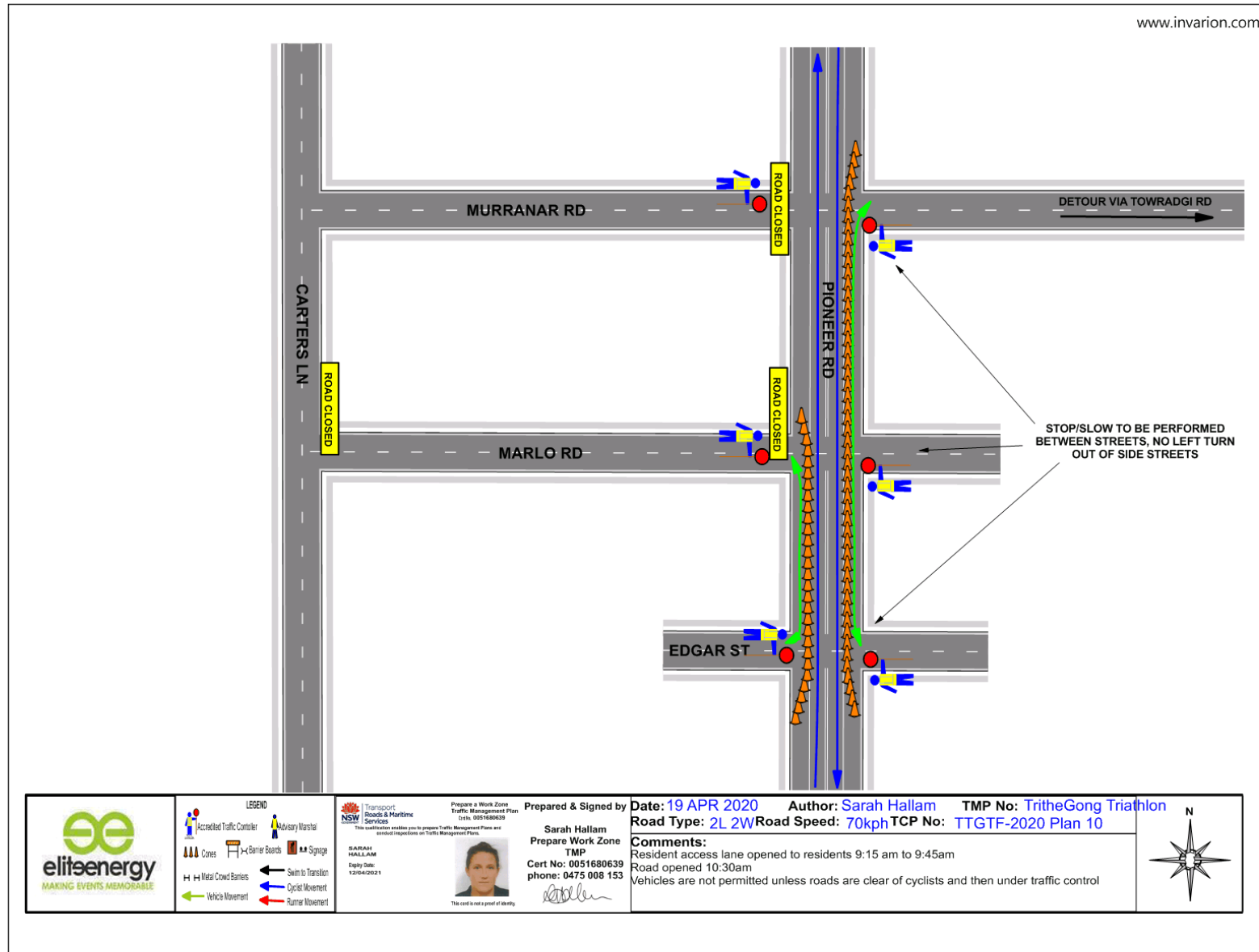
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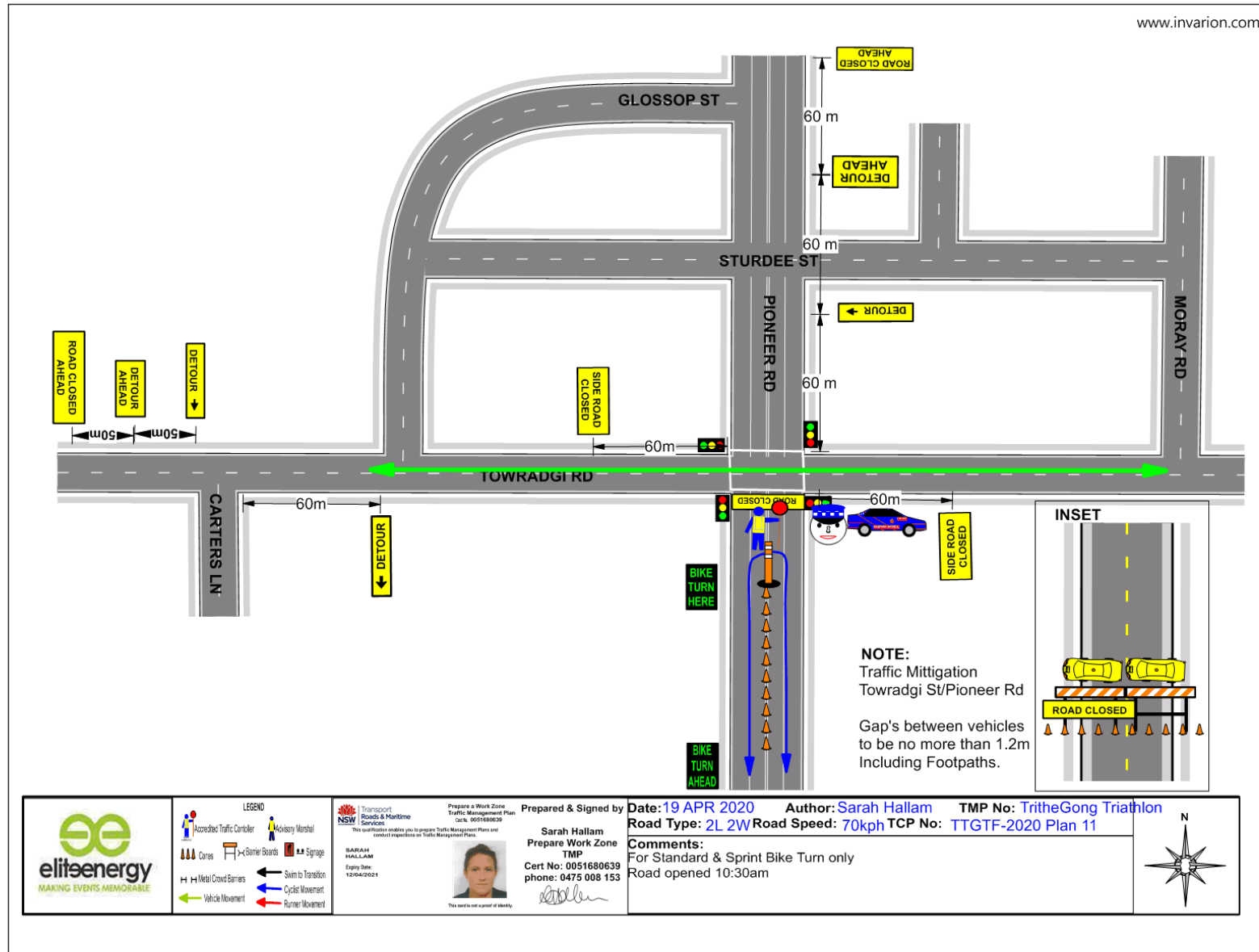








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## Attachment 6 - Illawarra Cycle Club Criterium

