

ITEM 7

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF MEETING HELD ON 23 JANUARY 2019

The City of Wollongong Traffic Committee meeting was held on 23 January 2019. Items 2.1-2.7 and 4-5.1 be adopted by Council through delegated authority. Item 3.1 must be determined by Council and is recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and Recommendations of the City of Wollongong Traffic Committee held on 23 January 2019 in relation to Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy + Planning

Authorised by: Andrew Carfield, Director Infrastructure and Works (Acting) - Connectivity Assets and Liveable City

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Greater Fitness 5 and PeopleCare Kerryn McCann 10 Map
- 3 Traffic Control Plan for Run Wollongong 2019

WOLLONGONG - WARD 1 (ITEM 3.1 OF WCC MINUTES)

Crown Street, Marine and Endeavour Drives, Cliff Road - Kembla Joggers – Road Closures for Fitness 5 and Kerryn McCann 10 Running Event.

BACKGROUND

Kembla Joggers have proposed two events for Sunday 24 March 2019 which involve the closure of Crown Street (east of Harbour Street), Marine Drive, Endeavour Drive and Cliff Road between Harbour Street and Marine Drive. The closures take effect between 8.00am and 11.00am on the day. The Fitness 5 Event will start and finish on Crown Street adjacent to Parkside Avenue and the course extends to a turning point in Stuart Park. The Kerryn McCann 10 Running Event also starts and finishes in Crown Street however the turning point is the car park at Fairy Meadow Beach.

Once participants in both events reach the shared path opposite Harbour Street (Wollongong Harbour) the course follows the shared path to the turning points and further road closures beyond Harbour Street are not required. The submitted traffic management plans which include vehicle mitigation need to be adjusted to ensure consistent gaps of 1.2m between vehicles used for this purpose.

The organisers have arranged for residents of Parkside Avenue to be permitted access when safe to do so. With respect to bus services the organisers are required to arrange for temporary bus zones and a portable toilet facility to be located at Harbour Street on the western side to the north of Crown Street. A thirty metre temporary bus zone is also required on the northern side of Crown Street on the approach to the Harbour Street intersection. These temporary bus facilities should be installed on Saturday evening prior to the event and managed on the day by traffic controllers.

PROPOSAL

The Road Closure on Sunday 34 March 2019 from 8am to 11am of Crown Street, Marine and Endeavour Drives, Cliff Road be approved subject to the provision of toilet facilities and temporary bus zones in Crown Street and in Harbour Street, and a revised plan setting out the distance of 1.2m between vehicles in the vehicle mitigation details and Council's Standard Conditions for Road Closures. See Greater Fitness 5 and PeopleCare Kerryn McCann 10 Map and Traffic Control Plan for Run Wollongong 2019.

CONSULTATION AND COMMUNICATION

Consultation with residents of Parkside Avenue and Cliff Road, and business operators in the vicinity of Wollongong Harbour and Flagstaff Hill is a requirement of approval for this item.

PLANNING AND POLICY IMPACT

The report contributes to the delivery of Our Wollongong 2028 goal – *We have affordable and accessible transport.*

It specifically delivers on core business activities as detailed in the Draft Service Plan 2018-19.

Attachment 1 – Standard Conditions for Road Closure

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

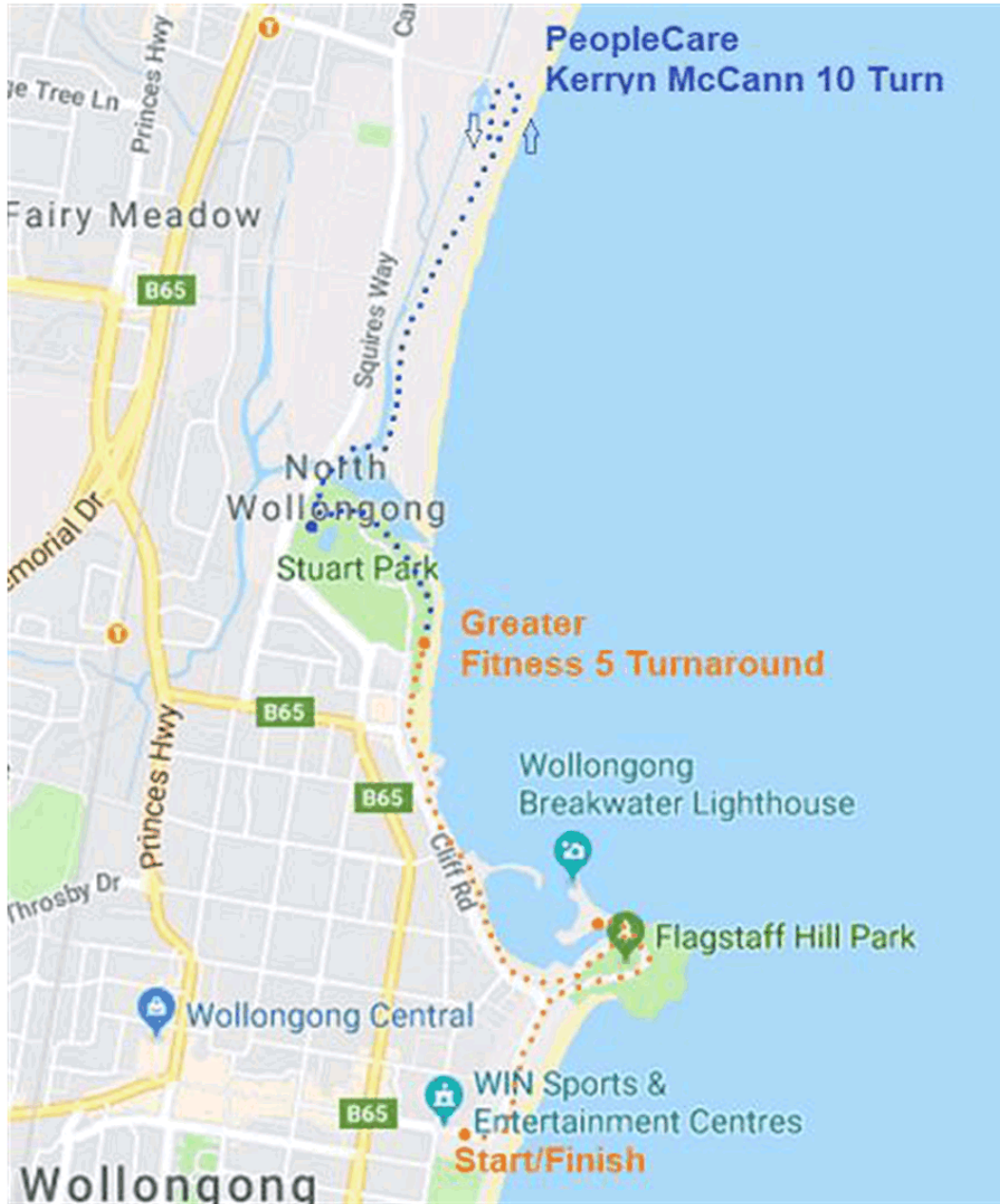
- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

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Attachment 2

**Greater Fitness 5 and PeopleCare Kerryn McCann 10 Map
Sunday 24th March 2019**



Attachment 3 - Traffic Control Plan for Run Wollongong 2019

