

ITEM 14

CITY OF WOLLONGONG TRAFFIC COMMITTEE - MINUTES OF MEETING HELD ON 22 MAY 2019

The City of Wollongong Traffic Committee meeting was held on 22 May 2019. Items listed in 2 to 3.4 and 5 to 7 are to be adopted by Council through delegated authority. Item 4.1 must be determined by Council and is recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and Recommendations of the City of Wollongong Traffic Committee held on 22 May 2019 in relation to Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy + Planning
Authorised by: Andrew Carfield, Director Infrastructure + Works (Acting)

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Harry Graham Drive and Cordeaux Road, Mount Kembla

BACKGROUND

1. MOUNT KEMBLA – WARD 2 (Item 4.1 of WCC Minutes)

Harry Graham Drive and Cordeaux Road – Kembla Joggers Winter Series 20 July 2019

Background

Kembla Joggers propose a distance running event via Harry Graham Drive, Cordeaux Road and Fire trails within the Sydney Water catchment area to return to the start point Morans Road.

The road closures of Harry Graham Drive and Cordeaux Road are approved subject to updated Traffic Management Plans being submitted from the applicant and Councils Standard Conditions for Road Closures. Unfortunately, the plans provided for the road closure are lacking a number of important details.

The dates on the plans need to be changed to 2019 and suitable vehicle mitigation needs to be indicated at the beginning of the closure points. Notes on the plans should read that vehicles are not to be permitted on the roadway whilst competitors are passing that section of closed road. Notes on the plan should be adjusted to show that all volunteers and staff are suitably qualified traffic controllers.

Subsequent to the meeting Kembla Joggers have advised that amended plans will be provided prior to the event should Kembla Joggers wish to retain the original route.

It is possible Kembla Joggers will decide to adjust the route so that a road closure of Harry Graham Drive can be avoided.

Consultation

Consultation with effected property owners is a condition of approval for this event.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures of Cordeaux Road and Harry Graham Drive on Saturday 20 July 2019 be approved subject to the receipt of amended plans showing correct dates, suitable vehicle mitigation certifying the use of qualified Traffic Controllers and instructions noted that while participants are on the road all traffic is to be stopped.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “We have affordable and accessible transport”.

It specifically delivers on core business activities as detailed in the Draft Service Plan 2018-19.

Attachment 1 - Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form** 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Traffic Control Plan for Kembla Joggers Winter Series
Harry Graham Drive and Cordeaux Road, Mount Kembla











