

APPLICATION FOR REVIEW OF
TREE PERMIT DETERMINATION

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The information that Council is collecting from you via this application may be personal information for the purposes of the Privacy and Personal Information Protection Act 1998. The intended recipients of the personal information are officers within Council. Any person may apply to inspect the application in accordance with the Government Information (Public Access) Act 2009. The supply of the information by you is voluntary and if you cannot, or do not wish to provide the information sought, Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with legislation. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

THIS FORM IS TO BE USED WHEN REQUESTING A REVIEW OF A DECISION

TP-202 ____/____/____

SECTION 1 APPLICANT DETAILS

Company Name <small>[if applicable]</small>													
Applicant's Details	Surname							Mr / Mrs / Other					
	Given Names												
	Number and Street												
	PO Box/DX/Other												
	Suburb/Town					State				Postcode			
	Phone					Mobile							
	Email												
Owner's Name and Contact Details <small>If the owner is a company or Strata/Owners Corporation, this application must be signed by a Director or authorised delegate Under Common Seal/Stamp</small>	Company Name <small>[if applicable]</small>												
	Surname							Mr / Mrs / Other					
	Given Names												
	Phone												
Owner's Consent	I/We of												
	As Owner (s) of the property subject to this application, give consent to the application and also for Council officers to enter the property for the purpose of inspecting the tree(s). I/we understand that Council will use the information and documentation provided for notification and public exhibition purposes (if applicable), and will be made available for viewing on Council's website												
Signature						Date							
	<div> <div>Company/Strata seal/ stamp to be affixed if applicable</div>  </div>												

LEGAL AUTHORITY: This is a very strict requirement for all applications. If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence [eg power of attorney, executor, trustee, company director, strata manager, etc].

SECTION 2 Site Details

Property Address <small>(where tree/s is/are located)</small>	Number and Street			
	Suburb/Town		Postcode	
Reference the tree name and tree number to the permit issued			PRUNE	REMOVE
Tree 1				
Tree 2				
Tree 3				
Tree 4				

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FORM

Reference the tree name and tree number to the permit issued		PRUNE	REMOVE
Tree 5			
Tree 6			
Tree 7			
Tree 8			
Tree 9			
Tree 10			

SECTION 3 REASONS FOR REVIEW

A Review of Determination Application **must be** lodged with Council within **three** months from the date of issue on the original determination letter. It is recommended that any review of a determination be supported by relevant documentation from an appropriately qualified consultant such as an Arborist and/or Structural Engineer depending on the reasons for this request, and include any additional reasons, or information that has become available since Council's inspection.

Outline the Reasons for Review (***Please attach supporting documentation, ie reports, photos, etc as required***)

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FORM

SECTION 4 HOW TO PAY

Fee	50% of the application fee depending on the amount of trees to be reviewed. Payment of Application For Review Fee must be made at the time of lodging this form, emails and faxes will not be accepted. Fees are as per Council's Fees and Charges (GST exempt). Valid 1/7/2023 to 30/6/2024.		
Lodgement	Option 1 – Take form with payment to Customer Service, Ground Floor, Council Administration Building, 41 Burelli Street, Wollongong Option 2 – Mail form with payment to Wollongong City Council, Locked Bag 8821, Wollongong DC NSW 2500 Payments sent by post should be by money order or cheque made in favour of Wollongong City Council. Option 3 – Lodge an online application via Council's website: https://wollongong.nsw.gov.au/trees		
Office Use Only	TREPRS (YN452500003604)	Amount Paid:	Receipt No: