

ITEM 12 TENDER T20/44 - PROJECT MANAGEMENT SERVICES PANEL

This report recommends acceptance of a tender for Project Management Services to Council in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005. A panel of Project Managers/Site Supervisors will be engaged for a period of three (3) years with two (2) options of one (1) year each, with such extensions exercisable at Council's sole discretion.

Thirty-Five (35) tenders were received and the report recommends Council accept the tenders submitted by APP Corporation, Bellcorp Management Pty Ltd, Department of Regional NSW trading as Public Works Advisory and Troutman Asset Integrity Pty Ltd to form the panel. Four (4) tenderers have been recommended to establish the panel as it was determined that a panel of this size will meet the needs of Council's forecasted Infrastructure Delivery Program.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tenders of APP Corporation, Bellcorp Management Pty Ltd, Department of Regional NSW trading as Public Works Advisory and Troutman Asset Integrity Pty Ltd for Project Management Services to Council.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery
Authorised by: Joanne Page, Director Infrastructure + Works - Connectivity Assets + Liveable City (Acting)

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

This Project Management Services Panel is a renewal of an existing panel arrangement established from 2017. The panel offers project management services to support Council in the delivery of design, procurement and construction activities when existing internal capacity is exceeded. The panel arrangement is activated for individual projects during peak activity (such as during the recent influx of grant stimulus funding) or as supplementary resources required for management of large projects such as the recent Fowlers Road (Karrara Bridge) project.

The intention of the panel is to provide Council with support resources as required to assist in the delivery of the Infrastructure Delivery Program. The panel of Project Managers/Site Supervisors will be established for a period of three (3) years with two (2) options of one (1) year each, with such extensions exercisable at Council's sole discretion.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on Tuesday, 19 January 2021.

Thirty-Five (35) tenders were received by the close of tenders. One (1) tender was received after the closing time. This tender was deemed a late tender and was given no further consideration. The remaining tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, City Works, Governance and Customer Services and Finance Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope

Assessable Criteria

- 1 Cost to Council – 45%
- 2 Demonstrated experience and satisfactory performance – 15%
- 3 Staff qualifications and experience – 15%
- 4 Demonstrated strengthening of local economic capacity – 10%
- 5 Business Management Plan and Practices to support the delivery of services – 15%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council.

Four (4) tenderers have been recommended to establish the panel as it was determined that a panel of this size will meet the needs of Council's forecasted Infrastructure Delivery Program.

Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
APP Corporation Pty Ltd	Successful
Bellcorp Management Pty Ltd	Successful
Department of Regional NSW (trading as Public Works Advisory)	Successful
Troutman Asset Integrity Pty Ltd	Successful
Amenity Property Group Pty Ltd	Unsuccessful
Atlas Group	Unsuccessful
Coffey Services Australia Pty Ltd	Unsuccessful
Complete Urban Pty Ltd	Unsuccessful
D J Gabriel Consulting Pty Ltd (trading as Signature Project Management)	Unsuccessful
Dionysus Pty Ltd (trading as Western Project Services)	Unsuccessful
Essence Project Management Pty Ltd	Unsuccessful
Figtree Project Management	Unsuccessful
Forrester Group Pty Ltd	Unsuccessful
Golder Associates Pty Ltd	Unsuccessful
Hydromedial Consulting Group Pty Ltd	Unsuccessful
Illawarra Project Management Pty Ltd	Unsuccessful
Indesco Pty Ltd	Unsuccessful
Jerez Enterprises Pty Ltd	Unsuccessful
JJ Ryan Consulting Pty Ltd	Unsuccessful

Johnstaff Projects (NSW) Pty Ltd	Unsuccessful
MakerENG Pty Ltd	Unsuccessful
NS Projects Pty Ltd	Unsuccessful
Ontoit Global Pty Ltd	Unsuccessful
ORKA Construction Solutions Pty Ltd	Unsuccessful
Perspective Carpentry and Construction Pty Ltd	Unsuccessful
Pure Projects Pty Ltd	Unsuccessful
Saba Civil Management & Consultancy Pty Ltd	Unsuccessful
SLR Consulting Australia Pty Ltd	Unsuccessful
Specific Engineering Pty Ltd	Unsuccessful
The Peron Group Pty Ltd	Unsuccessful
TSA Management Pty Ltd	Unsuccessful
VG Project Group Pty Ltd	Unsuccessful
CT Management Group Pty Ltd	Non-Conforming
Laneyrie Electrical Pty Ltd	Non-Conforming
Cerno Management Pty Ltd	Non-Conforming

PROPOSAL

Council should authorise the engagement of APP Corporation, Bellcorp Management Pty Ltd, Department of Regional NSW trading as Public Works Advisory and Troutman Asset Integrity Pty Ltd to carry out the Project Management Services in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderers have satisfied the Tender Assessment Panel that they are capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderers have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 "We have a healthy community in a liveable city".

It specifically delivers on core business activities as detailed in the Infrastructure Planning and Support Service Plan 2020-21.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project services is considered low based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The proposed tenderers have been selected in part for their capacity to include local businesses and persons into the delivery of these works.

FINANCIAL IMPLICATIONS

It is proposed that the project management costs be funded from the individual project allocation within the annual Capital Budget when that service is provided.

The estimated cost of these services per year is in the order of \$500,000 per year. Larger scale projects spanning over multiple years (such as the Fowlers Road project), where supplementary resources are obtained through the panel, would increase this significantly however the scale of these projects are not common within Council's Infrastructure Delivery Program.

CONCLUSION

APP Corporation, Bellcorp Management Pty Ltd, Department of Regional NSW trading as Public Works Advisory and Troutman Asset Integrity Pty Ltd have submitted acceptable tenders for this project and Council should endorse the recommendations of this report.