

ITEM 12 TENDER T18/40 SUPPLY OF FUEL DELIVERY TRUCK

This report recommends acceptance of a tender for the Supply of a Fuel Delivery Truck in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

The Fuel Delivery Truck supplies diesel and unleaded fuel and grease to Council's on site plant and equipment across the LGA. The truck is a 11,000kg Gross Vehicle Mass Automatic diesel powered single cab truck supplied and fitted with a service body, including a diesel tanker vessel and associated equipment.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of Holmwood Group Pty Ltd for Supply of a Fuel Delivery Truck, in the sum of \$205,0177, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Mark Roebuck, Manager City Works and Services

Authorised by: Greg Doyle, Director Infrastructure and Works - Connectivity Assets and Liveable City

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

Tenders were invited for the supply of a Fuel Delivery Truck as part of the Capital Replacement Program for Buildings, Facilities and Workshop. The existing Fuel Delivery Truck has reached the end of its service life and is planned to be replaced with the new model. The fuel truck is used to supply both diesel and unleaded fuel to all the onsite equipment across the LGA, as well as greasing of the moving components on machinery and minor maintenance. The new truck is an 11,000kg Gross Vehicle Mass (GMV) automatic diesel powered single cab truck supplied and fitted with a service body including a 4,600L diesel tanker vessel, air compressor, grease pump, hose reels and associated equipment.

Tenders were invited by the open tender method with a close of tenders of 10.00am on Tuesday 6 November 2018.

Four tenders were received by the close of tender and all tenders have been reviewed and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the City Works, Corporate Governance and Finance Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

- 1 Cost to Council – 25%.
- 2 Technical Compliance with Specifications – 60%.
- 3 Product Support including service & spare parts – 5%.
- 4 Demonstrated strengthening of local economic capacity – 5%.

5 WHS of the product including compliance – 5%.

The mandatory assessment criteria of Referees have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council.

Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
HOLMWOOD GROUP (VIC)	1
HOLMWOOD HIGHGATE (QLD)	2
BERRY HOWE INDUSTRIES (NSW)	3
WBG TRAILER REPAIRS (NSW)	4

PROPOSAL

Council should authorise the engagement of Holmwood Group (Vic) Pty Ltd to carry out the Supply of a Fuel Delivery Truck in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council’s standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel.
- 2 Nominated Referees.
- 3 External Consultants – Troutman Asset Integrity for project management services, and Arrow Consulting Pty Ltd for fire system design and specification development services.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “We have a healthy community in a liveable city”.

It specifically delivers on core business activities as detailed in the Manage and maintain community infrastructure portfolio with a focus on asset renewal.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered Low based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

Buildings and Facilities Maintenance Budget 2018/19

CONCLUSION

The recommended tenderer has submitted an acceptable tender for this project and Council should endorse the recommendations of this report.