

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 20 JULY 2016

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Date
Lindsay Dunstan	Traffic Engineer	26.7.2016
Ted Collins	Traffic Unit Manager	26.7.2016
Peter Nunn	Transport and Stormwater Services – Manager	-
Mike Dowd	Infrastructure Strategy and Planning – Manager	26.7.2016
Mike Hyde	Director – Infrastructure and Works	26.7.2016

Name	Title	Date
David Farmer	General Manager	29.7.2016

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.15AM ON WEDNESDAY 20 JULY 2016



PRESENT

Lindsay Dunstan – Chairman	Wollongong City Council
Debra Nicholls – Administration Officer	Wollongong City Council
Snr Constable Andrew Cotton	NSW Police
Jayde Marsh	NSW Roads & Maritime Services
Robert Gaudiosi	NSW Roads & Maritime Services
Reg Jago	Representing Noreen Hay MP
Melanie Haskew	Representing Ryan Park MP
Neil McCormack	Representing Lee Evans MP
Les Dion	Dion's Bus Service
David Cratchley	Premier Illawarra

APOLOGIES

Stephen Burridge – Depot Operations Manager	Busabout
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CONFIRMATION OF MINUTES OF MEETING HELD ON 29 JUNE 2016.

BUSINESS ARISING – None.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	CONISTON	Heaslip Street	Installation of Edgelines

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
2	CORRIMAL	Various	'Spring into Corrimal' Sunday 11 th September 2016
3	MOUNT KEIRA	Mount Keira Road, Allan Street	Mount Keira Challenge Sunday 25 th September 2016
4	PORT KEMBLA	Gloucester Boulevard	Additional Race Dates 2016
5	DAPTO	Various	'Dapto Street Fair' Sunday 4 th September 2016

DESIGN MATTERS

	Suburb	Street(s)	Issue
6	BERKELEY	Nolan Street	Upgrade of School Crossing at Berkeley West Public School

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

LATE ITEMS

7	WOLLONGONG	Church Street	Replacement of Bus Zone
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BUSINESS ARISING – None.

The meeting concluded at 12 noon.

GENERAL BUSINESS

1 **CONISTON**

Heaslip Street – Installation of Edgelines

Background

The speed humps in Heaslip Street, Coniston were installed in the early 1990's prior to the current standards with respect to delineation of the traffic lanes. Several recent incidents where vehicles have driven over the adjoining traffic island and warning sign at the edge of the speed hump demonstrate that edgelines would assist in keeping drivers in the traffic lanes, particularly at night.

PROPOSAL SUPPORTED UNANIMOUSLY

Install edgelines for the full length of Heaslip Street, between St Johns Avenue, Mangerton and Gladstone Avenue, Coniston.

REGULATION OF TRAFFIC

2 **CORRIMAL**

Spring into Corrimal – Sunday 11th September 2016

Background

The Annual 'Spring into Corrimal' Event has been proposed for Sunday 11th September 2016 and involves road closures of Princes Highway, Short Street, Railway Street, Russell Street and Bertram Lane. Traffic Management Plans have been submitted which show similar arrangements as previous years.

The bus operators indicated that in previous years there was a lack of supervision by traffic controllers at the temporary bus zones and requested that a traffic controller be present to monitor the bus zones to ensure they remain clear of other traffic.

The Global Positioning System component of the management of bus routes means that bus operators are required to give formal notification to Transport NSW when bus routes are altered for organised events. It would be helpful if the applicant for this event be asked to submit the traffic management plan separately to Transport NSW.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to the submitted Traffic Management Plan (Attachment 2), Council's Standard Conditions for Road Closures (Attachment 1), the provision of a traffic controller at the temporary bus zones on both sides of Underwood Street and the submission of the Traffic Management Plan to Transport NSW.

3 **MOUNT KEIRA**

Mount Keira Challenge – Sunday 25th September 2016

Background

The Mount Keira Challenge is a road cycle (hill climb) and fun run/walk event involving a timed uphill cycle climb race of 6.5km and Fun Run/Walks of 5km and 10km set within Mount Keira Road, Wollongong, from Mount Keira Demonstration School to the Summit. The planned date is Sunday 25th September 2016 with road closures from 7.45am to 12.00pm; with event site set up to commence from 5.30am. Endorsed by Cycling NSW, the organisers envisage hosting the event annually on suitable dates on either the 2nd or 4th Sunday of September each year.

The event is likely to affect just one bus service and the traffic controllers will be asked to permit the bus to pass into Spring and Allen Streets.

Aside from providing a competitive cycle climb race for registered NSW Cyclists and a challenge for recreational cyclists; the event aims to provide a recreational and community level fun run/walk, opportunity as a community health and well-being event and promotion of Destination Wollongong's vision to promote the region.

This event has arisen post the inaugural Keira Challenge which was held in November 2014, with participant and wider positive stakeholder feedback leading to the submission to create an annual event. The 2015 event attracted 100 cyclists, 300 walkers/runners and 100 volunteers. This year's event will raise funds for 'Fearless Outreach' which offers mental health support.

PROPOSAL SUPPORTED UNANIMOUSLY

The road closures be approved subject to the submitted Traffic Management Plan (Attachment 3) and Council's Standard Conditions for Road Closures (Attachment 1).

4 PORT KEMBLA

Illawarra Triathlon – Adjustment to Race Dates for 2016/2017

Background

Previously approved at the 13 April 2016 City of Wollongong Traffic Committee Meeting, the Illawarra Triathlon Club has submitted a revised application for the 2016/17 events to be held on Gloucester Boulevard Port Kembla on the following Sundays. The new race dates are shown in **bold** below:

2016	2017
Sunday 28 th August	Sunday 22 nd January
Sunday 16th October	Sunday 12th February
Sunday 20 th November	Sunday 12th March
Sunday 18 th December	Sunday 9 th April

The closures take place between 8.00am – 11.00am on each of the race days and only affect Traffic on Gloucester Boulevard between the car park at MM Beach and Gallipoli Street, Port Kembla.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures on the new dates be approved subject to the submitted traffic management plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1).

5 DAPTO

Dapto Street Fair – Sunday 4th September 2016

Background

The Dapto Chamber of Commerce has formed the Street Fair Committee for 2016 and have applied for Road Closures to permit the Annual Dapto Street Fair to be held on Sunday 4th September 2016. Once again the main road closure is the Princes Highway between Jerematta and Moomba Streets, together with Bong Bong Road east of Osborne Street and Baan Baan Street between Osborne Street and Moomba Street. The closures will take effect from 6am to 8.30pm on the day and the traffic management plan is similar to that approved in previous years.

The bus operators asked that the temporary bus zones be set up in Osborne Street in the vicinity of the Dapto Leagues Club have a traffic controller present to monitor the bus zones to ensure they remain clear of other traffic.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures be approved subject to the traffic management plans amended to include the temporary bus zones in Osborne Street, in the vicinity of Dapto Leagues Club (Attachment 5), Council's Standard Conditions for Road Closures (Attachment 1) and the submission of the Traffic Management Plan to Transport NSW.

DESIGN MATTERS

6 BERKELEY

Nolan Street – Upgrade of School Crossing at Berkeley West Public School

Background

Council's Design team have prepared plans for the upgrade of the crossing at Berkeley West Public School, Nolan Street, Berkeley. Plans for this design will be tabled at the meeting.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 5886_C02_1 be approved. (Attachment 6)

LATE ITEM

7 WOLLONGONG

Church Street – Replacement of Bus Zone

Background:

The representative of Dion's Bus Service asked that the bus zone in Church Street immediately south of Campbell Street and adjacent to the Builder's Club be changed to a 'No Parking' zone. The bus zone was installed several years ago to accommodate the University's GK Shuttle in order to minimise vehicle trips to and from the University and it was timed for school days only.

The difficulty is that the University Semesters do not coincide with school terms and there are several periods during the year where the bus zone does not operate, yet the GK Shuttle is operating. A 'No Parking' zone Mondays – Fridays is recommended because vehicles including buses are permitted to pick up and set down passengers and a general 'No Parking' zone should prove useful to residents and visitors to the club.

PROPOSAL SUPPORTED UNANIMOUSLY

Replace the existing bus zone in Church Street immediately south of Campbell Street and adjacent to the Builder's Club with a 'No Parking' zone Monday – Friday.

Minutes to be confirmed at the next meeting to be held at 9.15am on Wednesday 10 August 2016.

2016 Traffic Committee Meetings			
Wednesday 10 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 14 September	Administration Building, Level 9 Function Room	9.15am – 2.00pm	
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	
Wednesday 16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm	

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

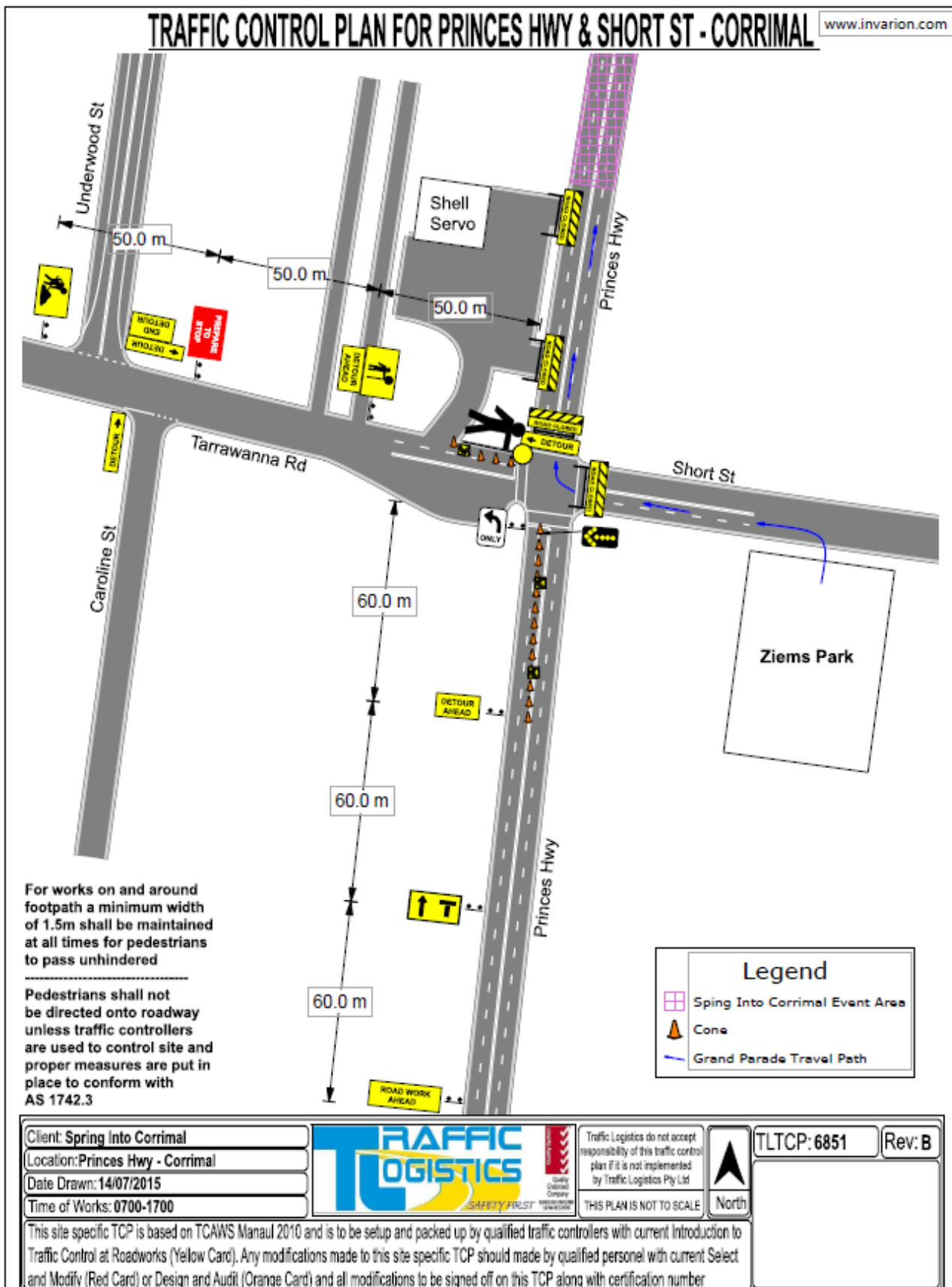
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

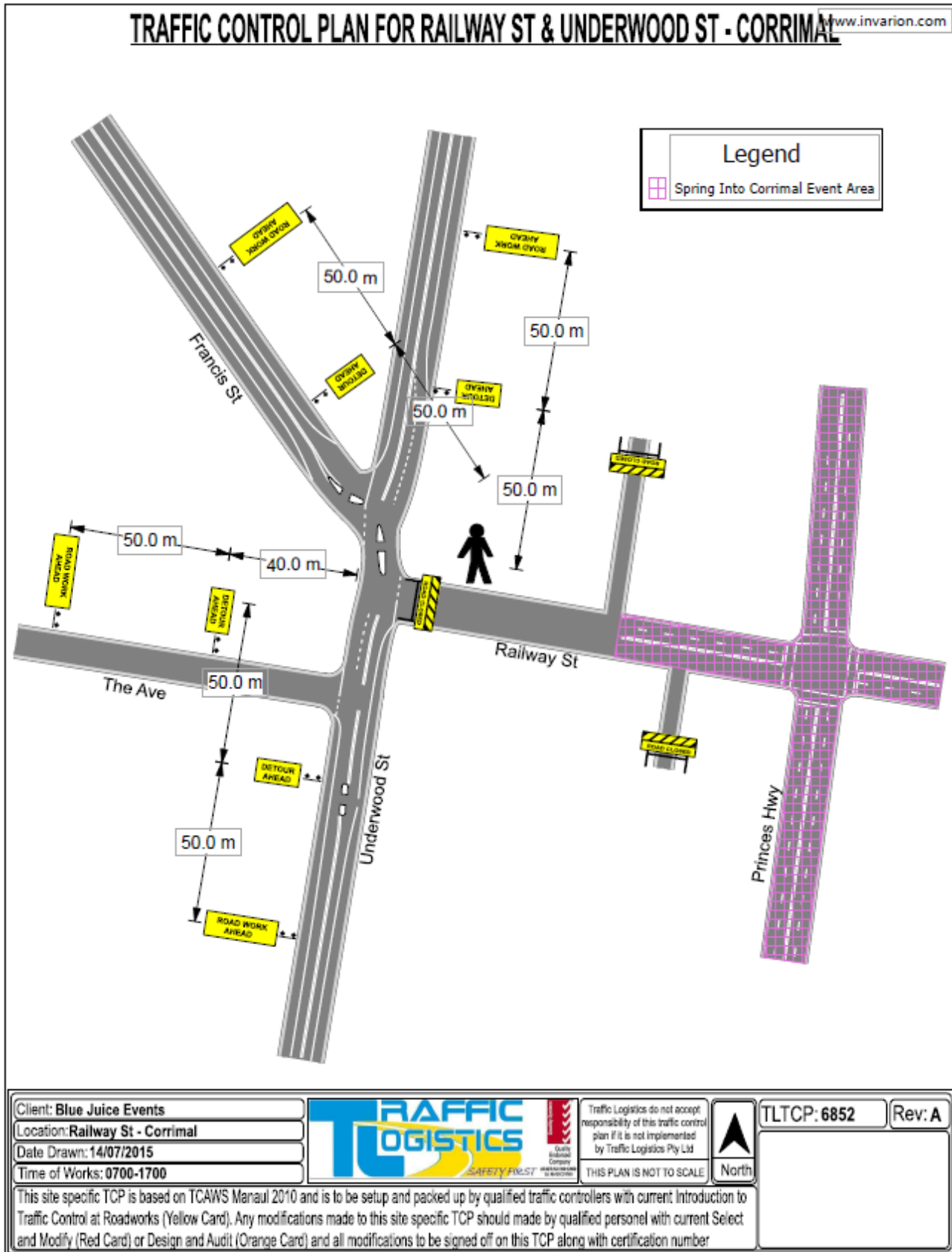
- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

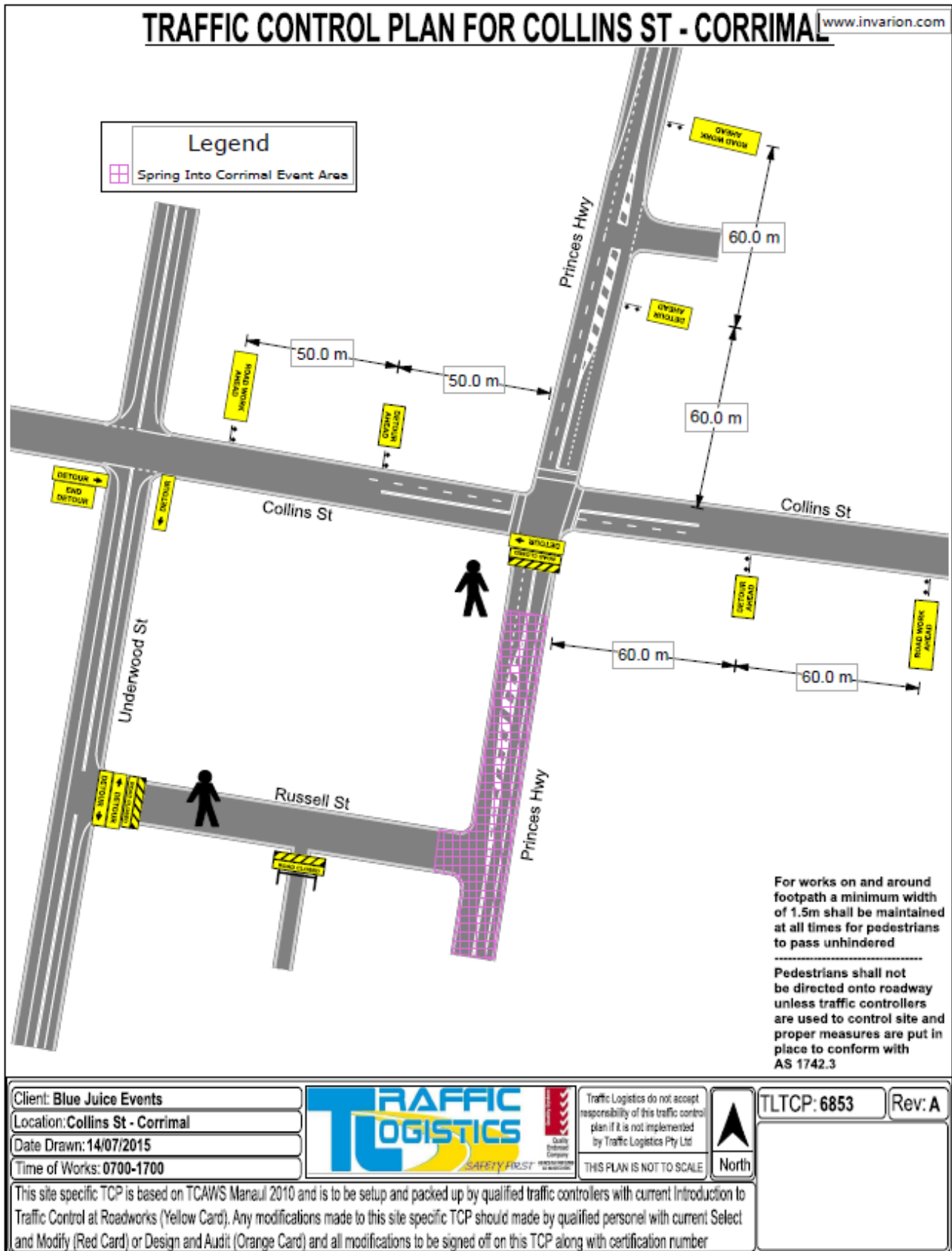
Attachment 2 – Spring Into Corrimal – 1 of 6



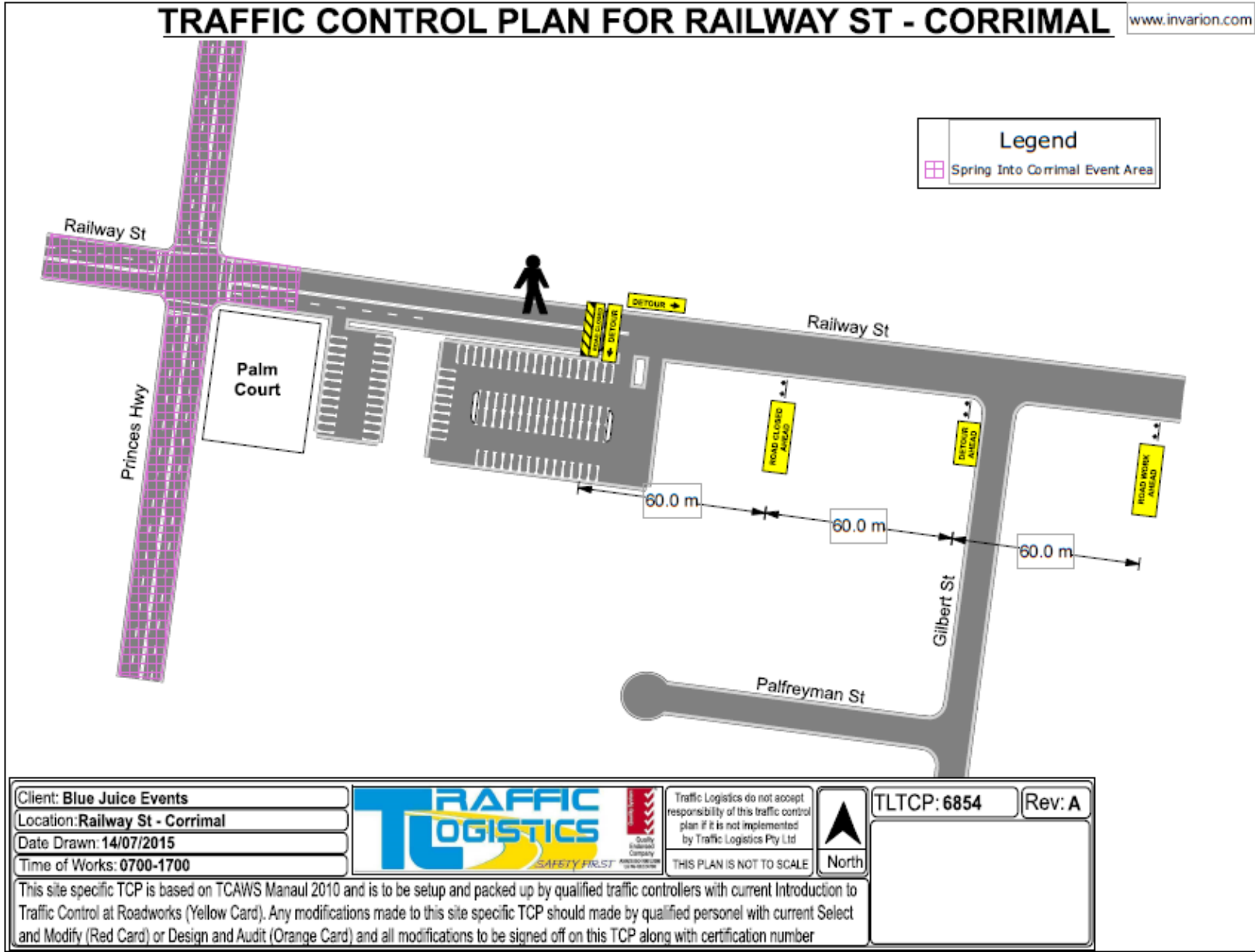
Attachment 2 – Spring Into Corrimal – 2 of 6



Attachment 2 – Spring Into Corrimal – 3 of 6



Attachment 2 – Spring Into Corrimal – 4 of 6



Attachment 2 – Spring Into Corrimal – 5 of 6



Attachment 2 – Spring Into Corrimal – 6 of 6



MAJOR SPONSOR



GOLD SPONSOR



SILVER SPONSORS



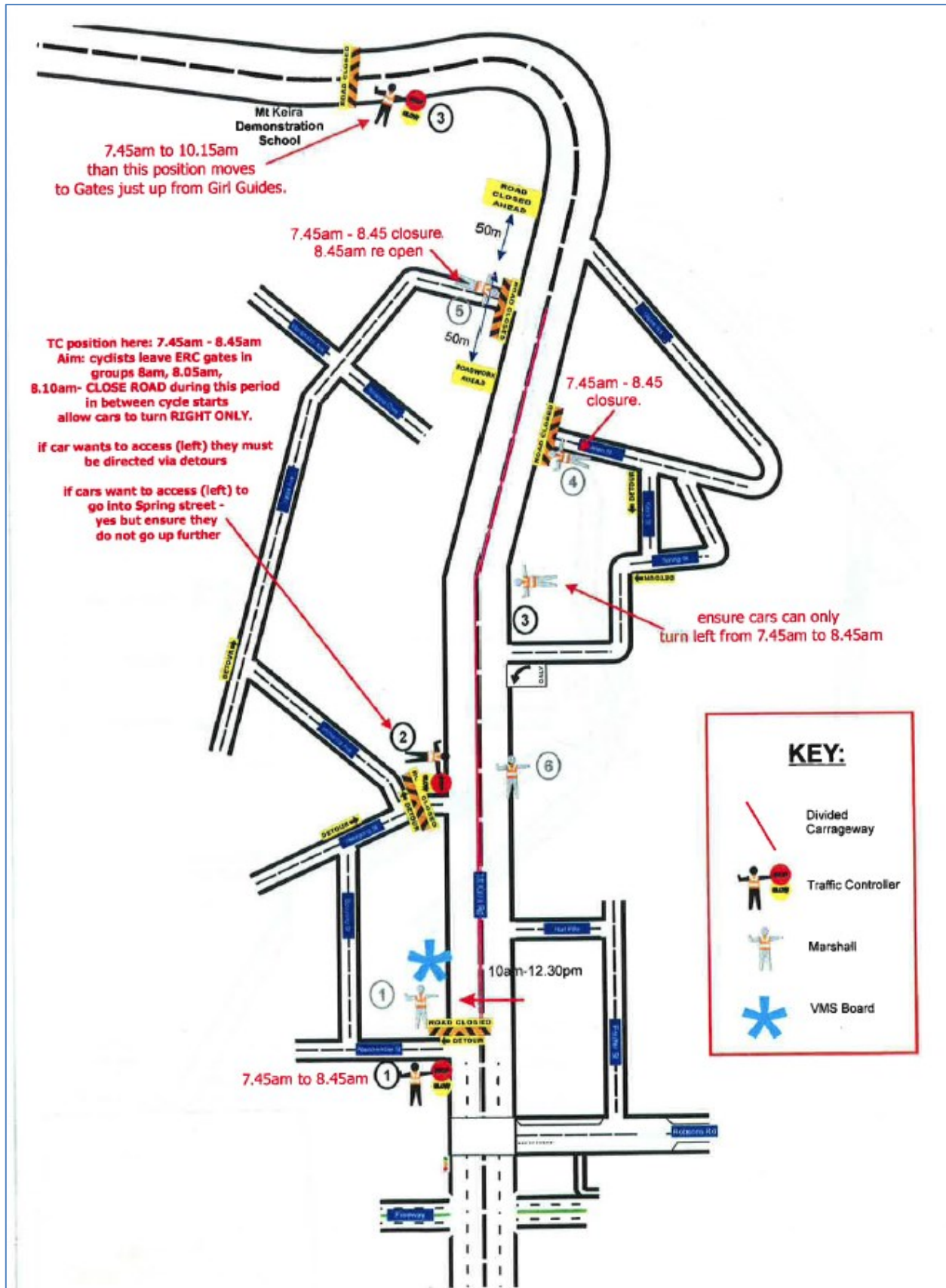
MEDIA SPONSORS



BRONZE SPONSORS:

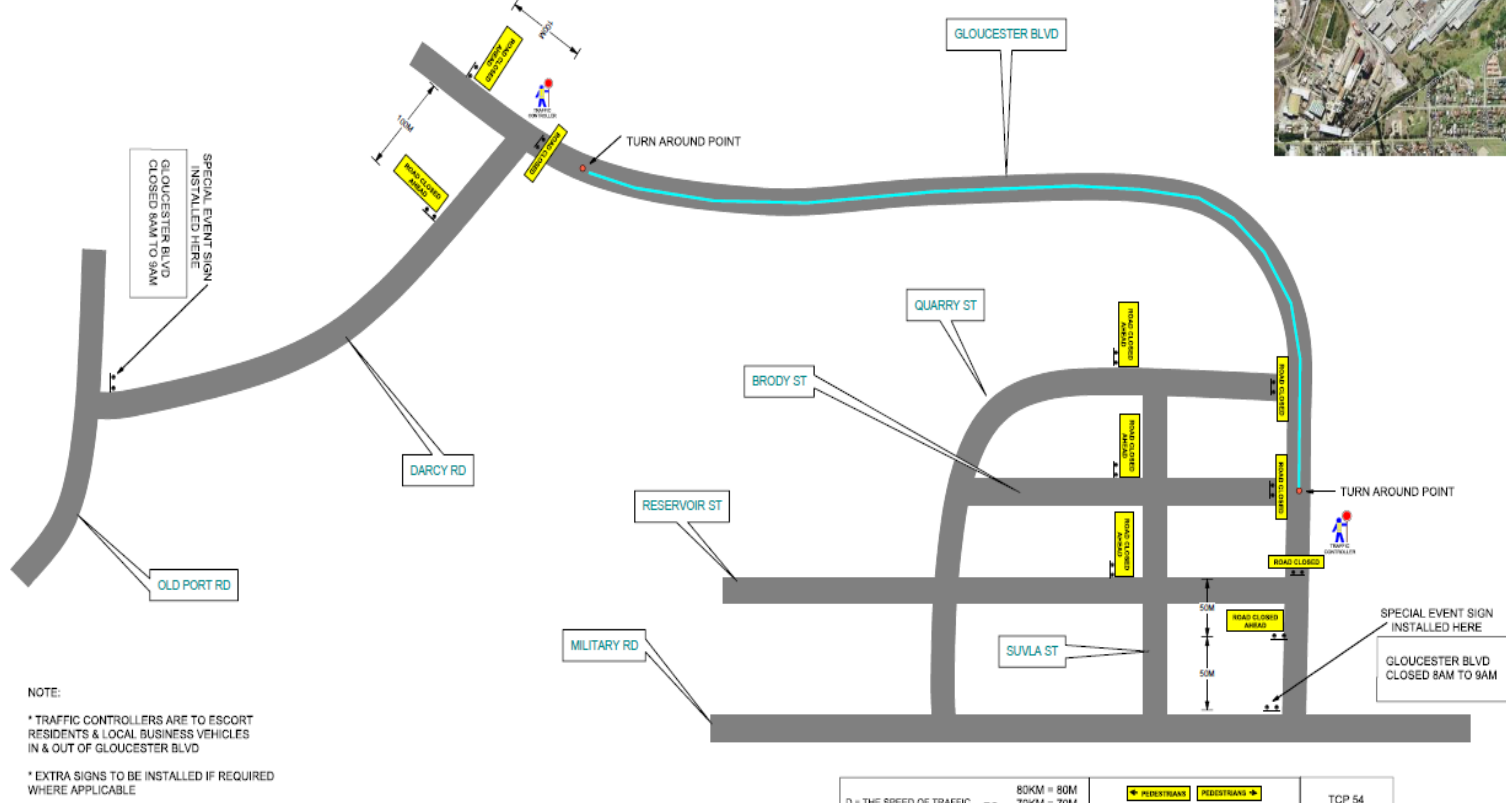






Attachment 3 – Mount Keira Challenge – 1 of 2



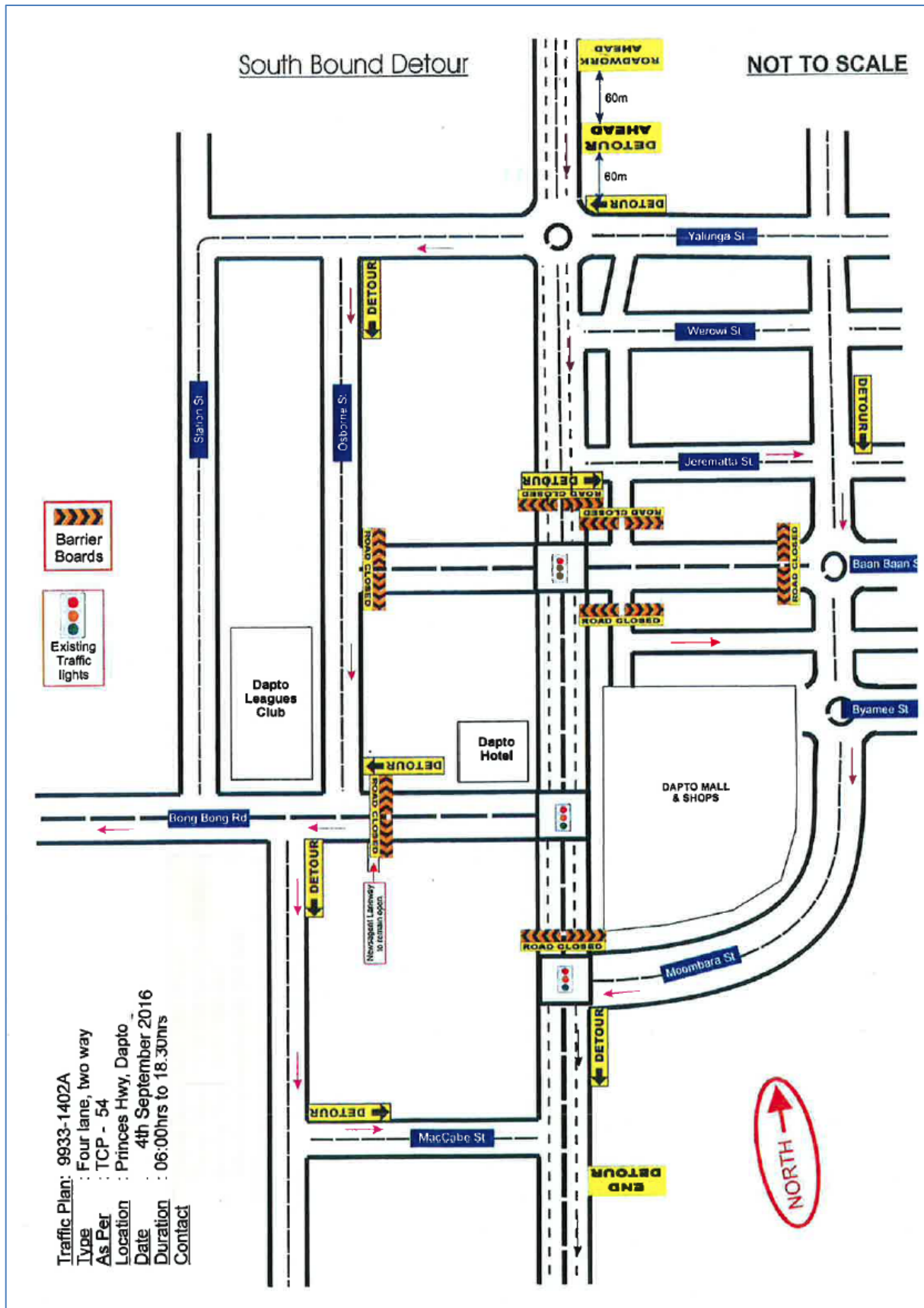
Attachment 4 – Illawarra Triathlon Club 2016/17 Races

ILLAWARRA TRIATHLON CLUB
Location - **GLOUCESTER BLVD PORT KEMBLA**

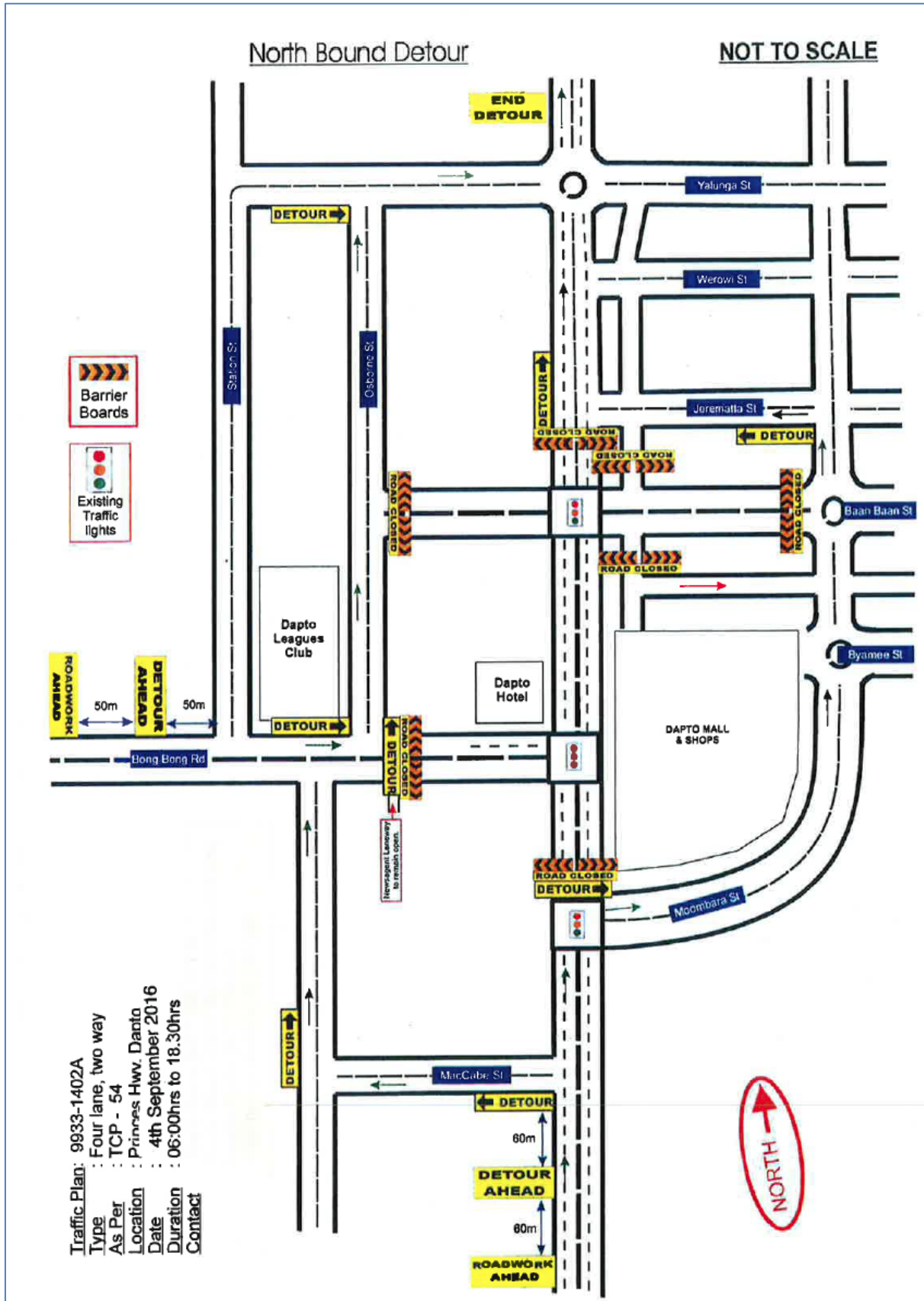


 PLANNING NOT TO SCALE	Author : P DELLOREFICE PREPARED BY Philby Dellorefice CERT NO: 523012201 TMP No: ITCGEN-J48	Implemented By Name:..... Date:..... Signed:..... Cert No:.....	Comments: 1. TCP Designed as a guide only. 2. Team leader to Select & Modify TCP to suit. 3. All signage is to be removed on completion of the works. 4. Sign distances may vary due to obstructions, driveways etc. 5. Traffic Controllers are to manage pedestrians as well. This plan is in accordance with AS 1742.3 Traffic Control Devices at workplaces and The RTA "Traffic Control at workplaces" manual 4.0	PROJECT 	 WOLLONGONG Phone: (02) 42727133 Fax: (02) 42727134 SYDNEY Phone: (02) 9631 7962 Fax: (02) 9631 7963 D&D TRAFFIC MANAGEMENT DOES NOT ACCEPT LIABILITY FOR IMPLEMENTATION OF THIS TCP IF NOT DIRECTLY INVOLVED IN ITS IMPLEMENTATION	TCP 54 USED AS A GUIDE 
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Attachment 5 – Dapto Street Fair – 1 of 2



Attachment 5 – Dapto Street Fair – 2 of 2



LINE MARKING PLAN
SCALE 1:100

LEGEND

LINETYPE	DIMENSIONS	COLOR
B8 - DIVIDING (BARRIER) LINES	0.7m	WHITE
E1 - LINE	0.5m	WHITE
PCW - PEDESTRIAN CROSS WALK LINE	0.5m	WHITE
TF - LINE	0.5m	WHITE

TYPICAL WARNING SIGN DETAILS / E

NOTE:
LOCATION OF SERVICES TO BE CONFIRMED PRIOR TO COMMENCEMENT OF CONSTRUCTION
CONTACT DIAL BEFORE YOU DIG Phone 1100.

PRELIMINARY PLAN - NOT FOR CONSTRUCTION

CITY OF WOLLONGONG
NOLAN STREET - BERKELEY SCHOOL CROSSING UPGRADE AT BERKELEY WEST PUBLIC SCHOOL LINE MARKING & SIGNAGE PLAN

AS NOTED

SCALES
AS NOTED

NORTHPOINT
N

DESIGNED BY
DATE

CHECKED BY
DATE

APPROVED BY
DATE

PROJECT NO.
5886

SHEET NO.
C02

OF SHEETS
1