

ITEM 7 HELENSBURGH COMMUNITY CENTRE - PROPOSED FEES AND CHARGES - 2018/2019

This report provides advice on the outcome of the exhibition of Fees and Charges for the hire of Helensburgh Community Centre and seeks Council approval to adopt these for the 2018/2019 financial year.

RECOMMENDATION

Council adopt the Helensburgh Community Centre Fees and Charges 2018/2019.

REPORT AUTHORISATIONS

Report of: Jenny Thompson, Manager Library and Community Services

Authorised by: Kerry Hunt, Director Community Services - Creative and Innovative City

ATTACHMENTS

- 1 Helensburgh Community Centre - Proposed Fees and Charges - 2018/19
- 2 Engagement Report - Helensburgh Community Centre - Proposed Fees and Charges

BACKGROUND

Helensburgh Community Centre Inc. (HCCInc.) has managed Helensburgh Community Centre (HCC) under a licence agreement with Wollongong City Council since 1998.

HCCInc. has received grant funding from NSW Department of Family and Community Services (FACS) for many years to fund positions for a part-time community development worker and a youth worker. NSW FAC's has informed HCCInc. that they are in the process of reviewing their funding programs and that their current funding arrangements are assured only up until June 2020, subject to governance and performance requirements being met.

The lack of certainty regarding future funding arrangements and organisational sustainability have led the organisation to make a decision to hand back their licence for management of HCC to Council. This means that Council's Community Facilities Team will resume responsibility for managing and operating the facility.

CURRENT SITUATION

To assist in the smooth transition of management, a communications strategy has been developed and regular hirers have been informed by HCCInc. of its decision to hand back the licence. Council's Community Facilities Team has also contacted regular hirers to reassure them their bookings will be honored and meetings will be held with these individuals and groups in early 2019 to discuss the changes at the centre.

The proposed fees for hire of HCC have been benchmarked against other, similarly sized, rooms within the Council community facilities portfolio, taking into consideration building condition and levels of utilisation.

On 15 January 2019, Executive endorsed the public exhibition of the proposed fees and charges for hire of HCC for a period of 28 days.

The proposed fees were placed on public exhibition for a period of 28 days concluding on 14 February 2019. No submissions were received during the exhibition period.

PROPOSAL

Council adopt the scheduled Fees and Charges for hire of the Helensburgh Community Centre for the 2018/2019 financial year.

CONSULTATION AND COMMUNICATION

Finance Division regarding the process for adoption of Fees and Charges

Existing hirers of Helensburgh Community Centre

The proposed fees and charges were placed on public exhibition for a period of 28 days commencing 12 January 2019. During this period there were 31 visits to Council's Have Your Say website, the document was downloaded seven times and no submissions were received.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "Wollongong is a creative and vibrant city". Strategy 3.3.1 Provide access for communities to quality local spaces and places to meet, share and celebrate.

It specifically delivers on core business activities as detailed in the Community Facilities Service Plan 2018-19.

FINANCIAL IMPLICATIONS

Adoption of the proposed fees and charges for hire of Helensburgh Community Centre will provide income to Council which will assist in defraying the operating costs of the facility.

CONCLUSION

The proposed fees and charges have been on public exhibition for a period of 28 days. As no comments or feedback have been received, it is recommended that Council adopt these fees and charges for the 2018/2019 financial year.

ATTACHMENT 1

Helensburgh Community Centre Proposed Fees 2018/19

Fee Name	Pricing Structure Code	GST Y/N	Amount incl GST
COMMUNITY FACILITIES - HELENSBURGH COMMUNITY CENTRE			
HALL			
Hourly rate – Function	Sub	Y	38
Hourly rate – Non Profit	Sub	Y	14
Hourly rate – Other	Sub	Y	29
MEETING ROOM 1 or 3			
Hourly rate – Function	Sub	Y	26
Hourly rate – Non Profit	Sub	Y	12
Hourly rate – Other	Sub	Y	18
MEETING ROOM 2 or 4			
Hourly rate – Non Profit	Sub	Y	6
Hourly rate – Other	Sub	Y	8

Project Report

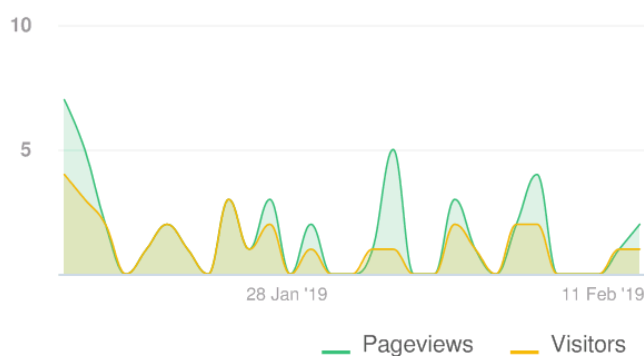
13 January 2019 - 13 February 2019

Have Your Say Wollongong

Helensburgh Community Centre - Proposed fees and charges



Visitors Summary



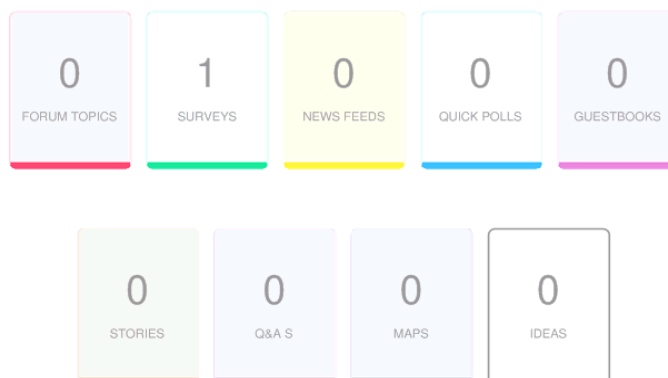
Highlights

TOTAL VISITS	MAX VISITORS PER DAY	
31	4	
NEW REGISTRATIONS		
0		
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
0	7	31

Aware Participants	31	Engaged Participants	0
Aware Actions Performed	Participants	Engaged Actions Performed	RegisteredUnverifiedAnonymous
Visited a Project or Tool Page	31		
Informed Participants	7	Contributed on Forums	000
Informed Actions Performed	Participants	Participated in Surveys	000
Viewed a video	0	Contributed to Newsfeeds	000
Viewed a photo	0	Participated in Quick Polls	000
Downloaded a document	7	Posted on Guestbooks	000
Visited the Key Dates page	0	Contributed to Stories	000
Visited an FAQ list Page	0	Asked Questions	000
Visited Instagram Page	0	Placed Pins on Places	000
Visited Multiple Project Pages	7	Contributed to Ideas	000
Contributed to a tool (engaged)	0		

Have Your Say Wollongong : Summary Report for 13 January 2019 to 13 February 2019

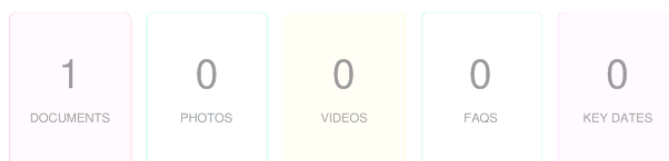
ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Feedback form	Published	0	0	0	0

Have Your Say Wollongong : Summary Report for 13 January 2019 to 13 February 2019

INFORMATION WIDGET SUMMARY



Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Helensburgh Community Centre - Proposed Fees and Charges	7	7
Key Dates	Key Date	0	0