

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (‘the Act’). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

NOTE: Applications will be accepted for lodgement in Council’s Customer Service Centre between 8.30 am and 4.30 pm, Mondays to Fridays (excluding Public Holidays)

✓ Please tick each box

- Application Form**
- Correct Fees (PC, Long Service Levy [\$25k+])**
- Title box on all plans** showing name of plan, drawn by, date drawn, version

ONE (1) digital copy and ONE (1) paper copy of ALL plans and documentation is required.

- Detailed Description of the Development**
 - Number of storeys
 - Gross floor area
 - Gross site area
 - Number of existing dwellings
 - Number of existing dwellings to be demolished
 - Number of dwellings in the new building
 - Whether the new building is attached to an existing building
 - Whether the new building is attached to any other new building
 - Whether the land contains a dual occupancy
 - The materials to be used in the construction of the new building
- Site Plan** (excluding floor plans)
 - Suitable scale (ie 1:100 or 1:200)
 - True north point
 - Boundary dimensions
 - Site area
 - Location and uses of existing buildings/structures on the land
 - Location and uses of proposed buildings/structures on the land
 - Location and uses of buildings on adjoining land
 - Location of easements (type)
 - Contours to Australian Height Datum (AHD) (existing and proposed)
 - Location of driveways, vehicle parking/manoeuvring areas, vehicle crossing, footpath (existing and proposed) with levels to AHD
 - Location of trees/vegetation (existing and proposed)
 - Location of fences (existing and proposed)
 - Structures/trees to be removed are identified
 - Setback dimensions
 - Proposed cut/fill (area, type, level to AHD)
 - Proposed method of draining the land
- Floor Plan**
 - Suitable scale (ie 1:100 or 1:50)
 - True north point
 - Building, room dimensions
 - Room usage
 - Location of window, door openings
 - Floor level to AHD
 - Wall, floor materials
- Elevation Plan** **Section Plan**
 - Suitable scale (ie 1:100 or 1:50)
 - Floor and ceiling height dimensions to AHD
 - Overall building height dimensions to AHD
 - Existing ground level to AHD
 - Proposed finished ground level to AHD
 - External building materials and finishes
- Swimming Pools**
 - Capacity, dimensions and fencing details

✓ Please tick each box

- BASIX Certificate**
(may be omitted for additions/alterations with value under \$50,000 and swimming pools with capacity under 40,000 litres)
 - Dated no earlier than three months before lodgement of this application and BASIX commitments shown on plans
- Drainage Concept Plan**
 - Scale (1:100 or 1:200)
 - Means of stormwater disposal in accordance with Chapter E14 of Wollongong Development Control Plan 2009
- Construction Details**
 - Structural engineers plans (where applicable)
 - Specifications
 - Statement as to how the performance requirements of the *Building Code of Australia* are to be complied with (if an alternative solution, to meet the performance requirements, is to be used)
 - Description of any accredited building product or system sought to be relied on for the purposes of section 4.28(4) of the Act
 - Copies of any compliance certificate to be relied on
- Specifications for the Development**
 - Describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply
 - Statement whether the materials to be used are new or second-hand and (in the case of second-hand materials) give particulars of the materials to be used
- Professional Engineers Report** within the meaning of the *Building Code of Australia*
 - Where development involves the erection of a wall to a boundary that has a wall less than 0.9m from the boundary, a report outlining the proposed method of supporting the adjoining wall
 - Where development involves the demolition or removal of a wall to a boundary that has a wall less than 0.9m from the boundary, a report outlining the proposed method of maintaining support for the adjoining wall after the demolition or removal
- Bush Fire Prone Land**
 - Certification that the development is not in bush fire attack level-40 (BAL-40) or the flame zone (BAL-FZ)
 - Details how development conforms to the relevant bushfire requirements and specifications outlined in Clause 3.36B of the Codes SEPP
- Flood Control Lot**
 - Certification from a suitably qualified professional engineer that the site is a ‘low risk flood control lot’ (ie not a flood storage area, a floodway area, a flow path, a high hazard area or a high risk area); and
 - Details how the development conforms to the relevant flood control requirements and specifications outlined in Clause 3.36C of the Codes SEPP
- Approval under the Local Government Act 1993 for:**
 - An on-site effluent disposal system
- Consent under Section 138 of the Roads Act for:**
 - The building of any kerb, crossover or driveway

Applicants must ensure that all the relevant check boxes have been ticked [✓]. Please sign and date below to confirm that all required information is attached.

Signature of Applicant	Date / /
COUNCIL USE ONLY	
Checked by	Date / /

