

ITEM 7

QUOTATION E5520 - WOONONA SURF LIFE SAVING CLUB REFURBISHMENT WORKS OF MALE AMENITY AND ROOF WORKS

Council has identified the need to replace the roof following recent storm events and carry out associated repairs and refurbishment works to the male amenities at the Woonona Surf Life Saving Club (SLSC).

Council considered a report on 25 May 2020 where it was resolved that tenders not be invited for these works due to extenuating circumstances and determined that a formal quotation process be undertaken in accordance with Council's procurement policies and procedures.

This report provides Council with the outcome of that engagement process for this project.

RECOMMENDATION

Council note the engagement of Batmac Constructions Pty Ltd to complete the proposed roof replacement and refurbishment works at Woonona SLSC in the sum of \$415,085.08 (Ex GST).

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Andrew Carfield, Director Infrastructure + Works - Connectivity Assets + Liveable City

ATTACHMENTS

- 1 Location Plan

BACKGROUND

The Woonona SLSC operates out of the building located on Crown land off Kurraba Road, Woonona east of Nicholson Park. The building contains female and male amenities, lifesaver room, boat and general storage facilities.

The existing roof system at the Woonona SLSC was replaced in 1992. The asset owner has recently determined that the roof sheeting has reached the end of its life cycle and requires replacement. Council will inspect the roof framing during construction while roof sheeting is removed to determine the feasibility to upgrade capacity to support the future installation of solar panels. The works will also include the upgrade of the male amenities, following from the recent refurbishment of the female, accessible and first aid amenities. A number of windows including lintels will be replaced, asbestos eaves removed and repairs to slabs will also be completed. The building will be closed during these works, however there are no commercial tenants impacted by these arrangements.

The successful implementation of the proposed works is expected to ensure the serviceability of the Woonona SLSC building in providing ongoing support to the local community and to life saving operations which are conducted from the facility.

Council on 25 May 2020 considered a report regarding the Woonona SLSC roof replacement and associated refurbishment works and resolved the following:

- 1 Pursuant to section 55(3)(i) of the Local Government Act 1993, tenders not be invited for the contract or contracts for the refurbishment of the:
 - a Bellambi SLSC facility, located off Morgan Place, Bellambi,
 - b Coledale SLSC facility, located off Lawrence Hargrave Drive, Coledale; and
 - c Woonona SLSC facility, located off Kurraba Road, Woonona

due to extenuating circumstances, being the timeframe required for tendering for these contracts would involve refurbishment work extending into the summer surf season, with consequential severe and adverse impact upon the Clubs' operations and commitments.

- 2 *Council delegate to the General Manager the authority to undertake and finalise a formal quotation process, in accordance with Council's procurement policies and procedures with contractors with demonstrated experience and ability to undertake the works with a view to entering into a contract or contracts for the works.*
- 3 *Council delegate to the General Manager authority to enter into a contract (or contracts) with the contractor or contractors selected following the process outlined at 2 above.*
- 4 *A report describing the outcome of the procurement process be submitted to the next available Council meeting following the successful engagement of contractor or contractors.*
- 5 *That staff work with operators to minimize disruption to commercial operations at these clubs, recognising that following COVID-19 enforced closures, they are striving to rebuild their businesses.*

This report addresses Item 4 of that resolution and provides Council with the outcomes of the formal quotation and engagement process.

Quotations were invited for this project by the selective quotation method, with a close of quotations of 10.00 am on 23 June 2020.

Fourteen (14) quotations were received by the close of quotations and all quotations have been scrutinised and assessed by a Quotation Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Property & Recreation, Governance and Customer Services Divisions.

The Quotation Assessment Panel assessed all quotations in accordance with the following assessment criteria and weightings as set out in the formal quote documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope;
- 2 Financial assessment acceptable to Council which demonstrates the responder's financial capacity to undertake the works; and
- 3 Site Inspection – Responders are required to attend a site inspection.

Assessable Criteria

- 1 Cost to Council – 45%
- 2 Appreciation of scope of works and construction methodology – 15%
- 3 Experience and Satisfactory Performance in understanding Projects – 10%
- 4 Staff Qualifications and Experience – 5%
- 5 Project Schedule – 10%
- 6 Environmental Management Policies and Procedures – 5%
- 7 Workplace Health and Safety Management System – 5%
- 8 Demonstrated Strengthening of Local Economic Capacity – 5%.

The mandatory assessment criteria have been met by the recommended responder.

The Quotation Assessment Panel utilised a weighted scoring method for the assessment of quotes which allocates a numerical score out of 5 in relation to the level of compliance offered by the quotes to each of the assessment criteria as specified in the quote documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each quote. The quote with the highest total score is considered to be the quote that best meets the requirements of the quote documentation in providing best value to Council. Table 1 below summarises the results of the quotation assessment and the ranking of responders.

TABLE 1 – SUMMARY OF QUOTE ASSESSMENT

Name of Responders	Ranking
Batmac Constructions Pty Ltd	1
Project Coordination Pty Ltd	2
Advanced Constructions Pty Ltd	3
Sullivans Constructions	4
Davone Constructions Pty Ltd	5
M & A Lukin	6
Cooper Commercial Constructions Pty Ltd	7
Reitsma Constructions Pty Ltd	8
Malsave Pty Ltd	9
Momentum Built Pty Ltd	10
Van Mal Group Constructions Pty Ltd	11
Innovatus Projects Pty Ltd	12
Assett Group Services	13
Specbuilt Constructions Pty Ltd	14

PROPOSAL

Batmac Constructions Pty Ltd has been engaged to carry out the roof replacement and refurbishment works at Woonona SLSC in accordance with the scope of works and technical specifications developed for the project.

The contractor has satisfied the Quotation Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended responder have been contacted by the Quotation Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Quote Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 5 “We are a healthy community in a liveable city”.

It specifically delivers on core business activities as detailed in the Infrastructure Planning & Support and Aquatic Services Service Plans 2020-21.

RISK MANAGEMENT

The risk in accepting the recommendation of this report is considered low on the basis that the quote process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

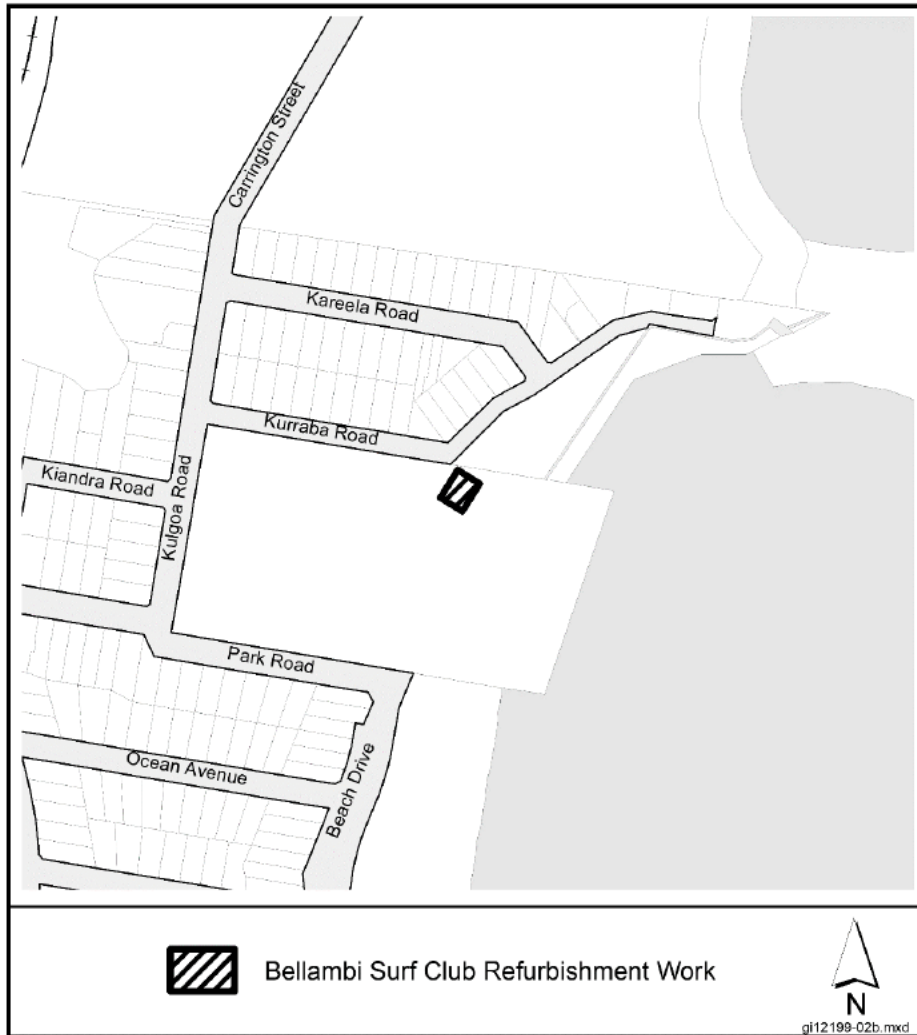
It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

Capital Budget 2020/21

CONCLUSION

The recommended respondent has submitted an acceptable quotation for this project and has been engaged to complete the work in accordance with Council’s requirements.





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