ORDINARY MEETING OF COUNCIL

To be held at 6.00 pm on

Monday 14 May 2012

Order of Business

1. Acknowledgement of Traditional Owners
2. Civic Prayer
3. Apologies
4. Disclosures of Pecuniary Interest
5. Petitions and Presentations
6. Confirmation of Minutes – Ordinary Council Meeting 23 April 2012
7. Public Access Forum
8. Lord Mayoral Minute
9. Call of the Agenda
10. Agenda Items

Members

Lord Mayor –
  Councillor Gordon Bradbery OAM (Chair)
Deputy Lord Mayor –
  Councillor David Brown
Councillor Michelle Blicavs
Councillor Leigh Colacino
Councillor Chris Connor
Councillor Bede Crasnich
Councillor Vicki Curran
Councillor John Dorahy
Councillor Janice Kershaw
Councillor Ann Martin
Councillor Jill Merrin
Councillor Greg Petty
Councillor George Takacs

QUORUM – 7 MEMBERS TO BE PRESENT
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ITEM 1 ADOPTION OF THE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN FOR LAKE ILLAWARRA

The Lake Illawarra Floodplain Risk Management Study has been prepared for the Lake Illawarra Authority, Wollongong City Council and Shellharbour City Council to review flood risks and to examine floodplain management options. The draft plan was publicly exhibited in November 2011. The report is submitted for endorsement by Council.

Recommendation

The Lake Illawarra Floodplain Risk Management Study and Plan be adopted.

Attachments

Executive Summary – Lake Illawarra Floodplain Risk Management Study

Report Authorisations

Report of: John Shepherd, Manager Infrastructure
Authorised by: Peter Kofod, Director Infrastructure and Works

Background

The purpose of the Lake Illawarra Floodplain Risk Management Plan is to provide Wollongong and Shellharbour Councils with:

- A plan including flood management actions and flood planning guidelines for the Lake Illawarra floodplain and catchment that addresses existing, future and continuing flood risks;
- A basis for sound management of land within the Lake Illawarra catchment and ensure that both Councils’ flood management policies are consistent with current legislation and best practice in relation to floodplain management; and
- A Plan for which funding assistance can be sought from various state and commonwealth agencies to enable implementation.

The preparation of this report has been overseen by the Lake Illawarra Authority and the Lake Illawarra Floodplain Risk Management Committee.

The Lake Illawarra Flood Study was completed in 1999 and identified flood levels for the Lake’s Floodplain based on the Lake conditions in 1997 (i.e. pre-entrance works). The Floodplain Risk Management Study and Plan was commenced as the next stage of the floodplain management process in 2000.
Since commencement of the study, several additional aspects of floodplain management have been identified and incorporated into the study. These include:

- The effects of entrance works, entrance stabilisation and extension of bridges and culverts;
- The assessment of hazard to more accurately identify flood risk categories of low and high hazard; and
- The assessment of the impact of climate change on flood levels around the Lake foreshore and the implications for floodplain management.

**Catchment**

Lake Illawarra is a shallow coastal lagoon located on the undulating coastal plain between the ocean and the cliffs of the Illawarra Escarpment. The Lake catchment of approximately 23,500 hectares (excluding the Lake waterway area) is characterised by a low coastal plain, dominated by the western backdrop of the Illawarra Escarpment. The escarpment rises to a height in the catchment of 760m at Mount Murray, but more impressive is the slope of the escarpment, which rises over 400m over a horizontal distance of approximately 3km.

Generally, elevated areas of the catchment closer to the escarpment are rural or forested in character and slope steeply while the lower areas closer to the Lake are flatter and have a mixture of residential, commercial and heavy industrial development. Two major transport links, the F6 freeway and the Illawarra railway line traverse the catchment from north to south.

The area addressed by this Floodplain Risk Management Study is limited to the body of Lake Illawarra, areas of the Lake foreshore east of the F6 freeway and the Lake entrance area. The estimation of flood behaviour in the tributary streams was not addressed within the body of the flood study report and consequently this study is also confined to the Lake foreshore areas.

**Climate Change Modelling**

The following tasks have been undertaken to address the issue of climate change:

- Hydraulic modelling of four climate change scenarios;
- Mapping of 100 Year ARI flood extents for the four climate change scenarios;
- An analysis of the properties impacted by flooding under the various climate change scenarios;
- An assessment of the consequences of adopting each of the four scenarios as part of the relevant planning provisions (LEP and DCP) and exploration of different approaches to address this issue; and
- Recommendations for planning provisions included in the Floodplain Risk Management Plan.
Proposal

Council endorse the Lake Illawarra Floodplain Risk Management Study.

The objectives of floodplain management for Lake Illawarra are primarily to:

- Reduce the risk to life and limb;
- Reduce the risk to property and resulting reduction in losses;
- Minimise the disruption as a result of flooding;
- Ensure compatibility with ecological objectives identified through the Lake Management Process; and
- Ensure compatibility with objectives identified through the Stormwater Management Process.

The hydrological investigations for this study covered the whole of the Lake Illawarra catchment. However, it should be noted that hydraulic modelling was limited to cover the body of Lake Illawarra, areas of the Lake foreshore east of the F6 freeway and the Lake entrance area. The estimation of flood behaviour in the tributary streams was not addressed within the Flood Study, and consequently, the Floodplain Risk Management Study and this Plan are also confined to the Lake foreshore areas.

The Study defines flood risk and flood mitigation works and plans to address flood effects throughout the catchment. These include:

- Voluntary house raising – 95 properties;
- Voluntary house purchase – 1 property;
- Amendments to existing planning instruments and preparation of new plans and policies, particularly the rezoning of Windang and Primbee areas to accommodate flood isolation and evacuation;
- Improvements to flood warning and evacuation procedures, and
- Public awareness and education.

An Executive Summary of the study is included (refer attachment).

Consultation and Communication

The development of the Floodplain Risk Management Study has been through extensive consultation with the local community and the Floodplain Risk Management Committee via:

- Distribution of newsletters and questionnaires to residents within the study area;
- Placement of advertisements in the local newspaper, and
- Meetings of the Floodplain Risk Management Committee.

This draft study was placed on public exhibition during November 2011. The exhibition was advertised in the Illawarra Mercury and two public meetings were held to discuss
the report. One meeting was held at the Windang Community Centre and the other in Shellharbour.

Planning and Policy Impact

The preparation of this Floodplain Risk Management Study has been undertaken in accordance with the NSW State Government’s Flood Prone Lands Policy.

Risk Assessment

The study has identified the current flood risk within the catchment and has recommended various flood mitigation options to alleviate the effects of flooding.

Conclusion

The Lake Illawarra Floodplain Risk Management Study and Plan is a comprehensive flood analysis which identifies the level and extent of flooding under existing and varying conditions, including the effects of climate change. The study identifies and assesses various floodplain management options to manage flood risk for the Lake’s floodplains.
ITEM 2  ENFORCEMENT OPTIONS - 159 WALKER STREET, HELENSBURGH

This report has been prepared to inform Councillors:

- of the recent refusal of the Modification Application relating to 159 Walker Street, Helensburgh (DA-1983/668/A),
- of the progress with the site’s recent Planning Proposal,

and to confirm the direction Council will now undertake regarding the ongoing use of the premises.

Recommendation

1. That Council await the determination of the draft Planning Proposal for the Walker Street precinct, prior to undertaking any further enforcement action in relation to the use of the site.

2. That Council continue to liaise with the Environment Protection Authority (EPA) in relation to any current and future actions.

Attachments

There are no attachments to this report.

Report Authorisations

Report of:  Jeannie Nicol, Manager Regulation and Enforcement
Authorised by:  Andrew Carfield, Director Planning and Environment

Background

159 Walker Street is the subject of a Development Consent issued by Council in 1984 for the clearing of land for an earthmoving business, erection of identification signs and storage bins. Accompanying the 1984 Application was a Plan which identified the area of the land which was to be used. Following investigation in early 2011, Council Officers formed the view that the area of the approved use had increased in size and this additional area was being used as part of what would be defined under Wollongong LEP 2009 as a “resource recovery facility”.

At that time, Council requested a written undertaking from the land owner to cease the use of the land outside of the area approved in 1984. However, no undertaking was provided, and the use has continued.
Prior to Council’s resolution in November 2011, Council Officers were preparing to commence Class 4 proceedings in the Land and Environment Court against the land owner, seeking Court Orders to restrain the carrying out of development on land to which no Development Consent had been issued. The proposed proceedings were not in the nature of a prosecution, nor were they related to specific environmental breaches; rather, it was considered that by stopping the land use, any environmental breaches would thereby cease.

Council on 28 November 2011, considered a series of reports on the Review of 7(d) lands at Helensburgh, Otford and Stanwell Tops. Council resolved (in part) to commence the rezoning of 8.3 ha of the Blackwell holdings (fronting Walker Street) to IN2 Light Industrial, with the 23.5 ha of bushland at the rear of the holding being rezoned to E2 Environmental Conservation. Subsequent to the Council meeting, consultants for the owner lodged information in support of the rezoning, which was forwarded to the NSW Department of Planning and Infrastructure with the draft Planning Proposal.

The intent of Council's resolution supports the continued operation of the current land use at 159 Walker Street.

A Modification Application was lodged with Council on 15 December 2011, (DA-1983/668/A). The purpose of the Modification Application sought by the Applicant was said to be to better clarify and detail what (with regard to the use/activities) can be conducted upon the subject land and where the use can actually take place having regard to the original Consent, DA-1983/668/A.

The Modification Application effectively stayed enforcement proceedings being undertaken by the Regulation and Enforcement Division as the Land & Environment Court usually allows any unauthorised use to continue until any merit application has run its course. That course can include appeals to the Court. Where it permits the use to continue, the Court can also require undertakings from the operator, or make Orders, limiting the operation of the business so as to minimise amenity and/or environmental impacts.

In order to have obtained any such undertakings or Orders, Council would have required detailed evidence of impact. That evidence would also need, where possible to separate the approved use of the property and its impacts, from any unapproved uses and their impacts.

**Current Status**

The draft Planning Proposal has been reviewed by the NSW Department of Planning and Infrastructure Gateway Panel. The Gateway has required Council to consult with the Rural Fire Service and Department of Primary Industry – Mineral Resources, prior to the commencement of the public exhibition. The consultation with the two (2) agencies is currently occurring. It is anticipated that the public exhibition will commence in early June and occur over a six (6) week period.
With regard to the Modification Application, (DA-1983/668/A), the proposed land use is considered to be a “resource recovery facility” and is prohibited in the current E3 Environmental Management zone. The application was refused by Council on 26 April 2012, primarily on this basis.

Within the Modification Application the proponent gave an undertaking that any building erected without Consent would be removed or made subject to separate Applications for Development Consent and/or Building Certificate. No such Applications have been submitted nor have the unauthorised building structures been removed.

It should be noted that a Modification Application seeking to extend the tonnage limit on an existing Recycling Facility located at 50 Wyllie Road Kembla Grange, was submitted to Council in March 2012. The Application is currently under assessment. The one (1) owner owns both 50 Wyllie Road, Kembla Grange and 159 Walker Street, Helensburgh. A pre-lodgment Development Application meeting has also been held with Council’s Planning Officers with regard to the expansion of the Kembla Grange site.

At the time of preparing this report, advice has been received from the NSW Environment Protection Authority (EPA) that notices directing the clean up of the site with regard to the removal of waste materials, were being prepared. The EPA will be directing the volume of waste on site be reduced to a threshold (2,500 cubic meters) that does not require licensing by the EPA. Discussions relating to alleged environmental impacts from the use of the site will continue between Council and the EPA.

**Proposed Action**

Council has two (2) choices:

1. As Council resolved on 28 November 2011 to progress a Planning Proposal (rezoning), which, if successful would permit this form of development in this location, Council could stay any enforcement action relating to the use of the site until the draft Planning Proposal is finalised and, if successful, a Development Application is determined.

2. To re-commence enforcement action.

In the circumstances, Option 1 is recommended.

**Conclusion**

Given the unique circumstances involving this matter, Council has two (2) options available to pursue the remedying of the alleged unlawful use:

- await the determination of the Planning Proposal; and
- enter into discussion with the proponent with regard to a further Modification Application;

or
• re-commence enforcement action.

Irrespective of which option is adopted, it is recommended that Council continue to liaise with the EPA in relation to any current and future actions.
ITEM 3 T12/03 - TENDER FOR THE PROVISION OF A DEMOUNTABLE KIOSK AT CORRIMAL BEACH TOURIST PARK

This report recommends acceptance of a tender for the provision of a Demountable Kiosk at Corrimal Beach Tourist Park in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

Four tenders were received and the report recommends Council accept the tender submitted by Uniplan Group.

Recommendation

1. In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council (conditional upon the granting of development consent DA-2012/244) accept the tender of Uniplan Group for the design, construction, supply, delivery and installation of a demountable kiosk in the sum of $238,990.00, excluding GST.

2. Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.

3. Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

Attachments

There are no attachments to this report.

Report Authorisations

Report of: John Shepherd, Manager Infrastructure
Authorised by: Peter Kofod, Director Infrastructure and Works

Background

A kiosk, which was located at the southern end of the Corrimal Tourist Park, was removed in July 2010 when the structure reached the end of its useful life. It is proposed to replace this kiosk in a similar location; however the design is based on the demountable structure similarly installed at Bulli Tourist Park and is orientated to service both the visitors to the Tourist Park and users of the nearby cycleway, Corrimal Beach and Towradgi Park.

Council has lodged development application DA-2012/244 for the installation of a demountable kiosk at Corrimal Tourist Park. Due to the long lead times on the supply of
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these structures and associated commercial kitchen fit out, Council has simultaneously conducted the tender process for this proposal to minimise the overall project timeframe and ensure the facility is operational for the next summer season. The contract for this facility is conditional upon the granting of development consent DA-2012/244 and contracts will not be issued until consent is granted.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on Tuesday, 10 April 2012.

Four tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel comprising representatives of the Property + Recreation; Finance; Infrastructure; Governance + Information and Human Resources Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria as set out in the formal tender documents:

Mandatory Criteria;
Referees;

Assessable Criteria and weightings:-
1  Cost to Council – 40%;
2  Demonstrated Strengthening of Local Economic Capacity – 5%;
3  Demonstrated experience and satisfactory performance in undertaking projects of a similar size and scope – 15%;
4  Demonstrated OH & S Management System - 10%;
5  Project Schedule – 10%; and
6  Building Inclusions and Appearance Design Plans and Footing Plans – 20%.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.
Table 1 – Summary of Tender Assessment

<table>
<thead>
<tr>
<th>Tenderer</th>
<th>Ranking</th>
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</thead>
<tbody>
<tr>
<td>Uniplan Group</td>
<td>1</td>
</tr>
<tr>
<td>Malsave Pty Ltd</td>
<td>2</td>
</tr>
<tr>
<td>Brandmar Pty Ltd</td>
<td>3</td>
</tr>
<tr>
<td>APB Modular</td>
<td>4</td>
</tr>
</tbody>
</table>

Proposal

Council award the tender to Uniplan Group to carry out the design, construction, supply, delivery and installation of a demountable replacement kiosk at Corrimal Beach Tourist Park in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council’s standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

Consultation and Communication

1 Members of the Tender Assessment Panel consisting of representatives from Property and Recreation; Finance; Infrastructure and Governance and Information divisions.

2 Nominated Referees:
   - Evans Head Bowling Club
   - Newcastle City Council

Risk Assessment

The risk in accepting the recommendation of this report is considered low based on the following information:

- This tender process has fully complied with Council’s tendering procedures and the Local Government Act 1993.
- The recommended tenderer, Uniplan Group, has successfully completed a number of projects of similar size and scope for Council.
Financial Implications

Sufficient funding for this project has been provided within the Commercial Operations allocation in the draft 2012/2013 Capital Budget.

Conclusion

Uniplan Group has submitted an acceptable tender to carry out the design, construction, supply, delivery and installation of a demountable replacement kiosk at Corrimal Beach Tourist Park. Council should endorse the recommendations of this report.
ITEM 4  WOLLONGONG CITY TOURIST PARKS - DISCOUNTING POLICY

Council operates three (3) Tourist Parks at Bulli, Corrimal and Windang. These parks operate in a commercial environment and this report seeks the endorsement of a discount policy. This policy is important in providing the necessary flexibility to vary Council’s fees to maximise occupancy and income within the Tourist Parks.

Recommendation

Council adopt the Wollongong City Tourist Parks Discounting Policy.

Attachments

Wollongong City Tourist Parks Discounting Policy.

Report Authorisations

Report of: Peter Coyte, Manager Property and Recreation
Authorised by: Peter Kofod, Director Infrastructure and Works

Background

Council operates three Tourist Parks as Category 1 Businesses at Bulli Beach, Corrimal Beach and Windang Beach.

The effective operation of these Parks in a commercial environment requires corporate mid-week bookings and discounted rates need to be applied in order to gain business. Given that this is generally in low demand periods, the discounted bookings assist in meeting fixed overheads.

Proposal

The Tourist Parks Fees and Charges reflect minimum prices to apply. This proposed policy provides the ability to apply discounting to meet changing market demands.

It is recommended this new policy “Wollongong City Tourist Parks Discounting Policy” be endorsed by Council.
Consultation and Communication
Discussion has been held with the Finance Division and Governance and Information Division in regards to an appropriate audit procedure. It is intended to be audited in line with the Council’s Revenue Policy.

Risk Assessment
In order to ensure appropriate and equitable application of this policy, two levels of audit have been established:

1. Periodic spot checks of Wollongong City Tourist Parks discounting transactions by the Commercial Business Manager which is programmed at a minimum on a quarterly basis; and

2. Appropriate independent audit controls will be established, in line with the Council’s Revenue Policy, to mitigate risk.

Financial Implications
This Policy will assist in the Tourist Parks ability to be competitive.

Conclusion
The establishment of this policy will provide a consistent approach to discounting of Council’s Tourist Park fees and charges.
ITEM 5  PROPOSED ACQUISITION OF DRAINAGE EASEMENT OVER LOT 67 DP 7525 NO 18 TRINITY ROW, BULLI

Agreement has been reached with the owners of No 18 Trinity Row, Bulli for the acquisition of a drainage easement over the existing stormwater pipe that runs through their property.

This report seeks Council approval to the creation of the easement.

Recommendation

1. Council approve the creation of a Drainage Easement 3.66m wide over Lot 67 DP 7525 No 18 Trinity Row, Bulli, as shown on Attachment 1 to this report.

2. Approval be granted to affix the Common Seal of Council to the Transfer Granting Easement document and any other documents required to give effect to this resolution.

Attachments

Site plan

Report Authorisations

Report of: Peter Coyte, Manager Property and Recreation

Authorised by: Peter Kofod, Director Infrastructure and Works

Background

In the 1960’s, Council constructed a stormwater pipe from Jardine Street through to Godolphin Street in Bulli. There was an easement created over the northern half of the pipe within Lot 63 DP 7525 No 1 Jardine Street, however, the easement was never created over the southern half of the pipe through Lots 67, 68 and 69 DP 7525 being Nos 14, 16 and 18 Trinity Row.

Agreement has been reached with the owners of No 18 Trinity Row for a drainage easement 3.66m wide to be acquired over their property for $60,000 (GST exc) with Council being responsible for reasonable costs in the matter under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991. This amount was determined by Council’s consultant valuers, Walsh and Monaghan Valuers, and reflects the impact of the easement on the property.

In January this year, Council completed the acquisition of an easement over No 16 Trinity Row. For No 14 Trinity Row, the easement was required to be created as a condition of consent of DA-2001/1064, however, this did not occur and the consent
condition is therefore outstanding. This matter was referred to Legal Services for advice who have recommended the matter be followed up by the City Planning Division for creation of the easement.

Proposal

It is proposed Council approve the creation of the Drainage Easement 3.66m wide over Lot 67 DP 7525 No 18 Trinity Row, Bulli, as shown on Attachment 1 to this report.

Consultation and Communication

Infrastructure Division
Finance Division
Legal Services
Walsh and Monaghan Valuers
The owners of No 18 Trinity Row, Bulli

Planning and Policy Impact

There is no Council policy affected by this proposal.

Financial Implications

Agreement has been reached for the payment of $60,000 (GST exc) in compensation by Council to the owners of No 18 Trinity Row, Bulli for the creation of the drainage easement over their property, with Council being responsible for all reasonable costs in the matter in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.

The funds for the acquisition are available in the current budget and will be drawn from Account No P979906.

Conclusion

As Council requires an easement to be created over the existing pipe within Lot 67 DP 7525 No 18 Trinity Row, Bulli to protect its asset, it is recommended Council approve the creation of the easement.
ITEM 6  PROPOSED GRANT OF EASEMENT FOR GAS MAIN OVER COUNCIL LAND AT CORDEAUX HEIGHTS

Jemena Limited has approached Council seeking approval for the installation of a gas main through Council’s land known as Lot 1557 DP 870879, Lot 451 DP 708415 and Lot 350 DP 263444 at Cordeaux Heights.

This report seeks Council’s approval to the grant of an easement to Jemena over the gas main.

Recommendation

1 Council approve the grant of an Easement for Gas Main 3m wide and variable width in favour of Jemena Limited over Lot 1557 DP 807879 Cordeaux Road, Lot 451 DP 708415 Marrill Circuit and Lot 350 DP 263444 Derribong Drive, Cordeaux Heights, as shown on Attachment 1.

2 Council accept the payment of the amount of $70,000 (GST exc) from Jemena as compensation for the grant of the easement.

3 Approval be granted to affix the Common Seal of Council to the plan of easement, transfer granting easement document and any other documentation required to give effect to this resolution.

Attachments

Site plan

Report Authorisations

Report of: Peter Coyte, Manager Property and Recreation
Authorised by: Peter Kofod, Director Infrastructure and Works

Background

Jemena Limited has approached Council seeking approval to the installation of a gas main through Council’s land known as Lot 1557 DP 870879 Cordeaux Road, Lot 451 DP 708415 Marrill Circuit and Lot 350 DP 263444 Derribong Drive at Cordeaux Heights. Jemena wishes to carry out the work as an extension to the existing gas supply to Cordeaux Heights residents.

Council has advised Jemena that an easement will be required over the gas main with the payment of appropriate compensation for the grant of that easement. An amount of $70,000 (GST exc) has been negotiated between the parties, based on valuation advice received by Council from Walsh and Monaghan Valuers.
The Council land is classified as Operational land and is intended for the future extension of Alukea Road. The granting of this easement will not impact on Council’s intended future use of the land as a public road. Therefore, Jemena has been advised that the gas main must be laid as close as possible to the western boundary of the land, as shown on Attachment 1.

Proposal

It is proposed Council approve the granting of an easement 3m wide and variable width over the gas main in favour of Jemena Limited over Lot 1557 DP 870879 Cordeaux Road, Lot 451 DP 708415 Marrill Circuit and Lot 350 DP 263444 Derribong Drive at Cordeaux Heights, as shown on Attachment 1.

Consultation and Communication

Council’s Divisions have no objection to the proposal

Walsh and Monaghan Valuers

Jemena Limited

Financial Implications

Council will receive $70,000 (GST exc) as compensation for the granting of the easement, which is considered to be fair and reasonable. Jemena will be responsible for all costs in the matter.

Conclusion

As the installation of the gas main will provide a more extensive and reliable service to the residents of Cordeaux Heights, it is recommended that the easement be granted over the gas main in favour of Jemena.
A meeting of the City of Wollongong Traffic Committee was held on 17 April 2012. The minutes (Items 15 - 21) in relation to Regulation of Traffic which must be determined by Council are presented.

With respect to the City of Wollongong Traffic Committee minutes of 17 April 2012:
Items 1 – 14, and 21 - 32 have been adopted by Council through delegated authority.
Items 15 – 20 recommend Council approve the temporary regulation of traffic on public roads for road works or events by independent parties.

**Recommendation**

In accordance with the powers delegated to Council, the minutes and recommendations of the City of Wollongong Traffic Committee held 17 April 2012 in relation to Regulation of Traffic, be adopted.

**Attachments**

There are no attachments to this report.

**Report Authorisations**

Report of: John Shepherd, Manager Infrastructure
Authorised by: Peter Kofod, Director Infrastructure and Works

**REGULATION OF TRAFFIC**

**THIRROUL**

15 Station Street – St Michael’s Primary School Fete – Saturday 16 June 2012 (TMP ref: Z12/58334)

**Background:**
St Michael’s Primary School has requested temporary closure of Station Street on Saturday, 16 June 2012 from 7 am to 3.30 pm for the holding of the school fete.
PROPOSAL SUPPORTED (UNANIMOUSLY):
The proposed road closure and traffic management plan be approved subject to:

a) the closure being moved down to the intersection of Station Street and Lawrence Hargrave Drive;
b) Council’s standard conditions for road closures.

WOLLONGONG

16 Harbour Street – Loading Zone for 2012 Judo National Championships – WIN Entertainment Centre - Friday 8 June – Monday 11 June 2012 (no TMP required)

Background:
WIN Sports & Entertainment Centre has requested a change in parking in Harbour Street between Crown and Burelli Streets to “Event Loading Zone” for Trade and Expo stall holders bumping in and out. The area is currently available for coaches and also provides a 15 minute parking area.

The date and times for the “Event Loading Zone” are as follows –

- Bump in on Friday 8 June from 9 am – 5 pm
- Bump out on Monday 11 June from 12 noon to 5 pm
- Signage will be removed after the event by the WEC Operations Department.

Preamble:
The Loading Zone is a No Parking zone for the general public and the Loading Zone is available to many vehicles in the vicinity that could use it.

PROPOSAL SUPPORTED (UNANIMOUSLY):
The Illawarra Venues Authority’s request to install a Loading Zone for the setting up and loading out of the event from 9 am – 5 pm 8 June and 12 noon - 5 pm 11 June 2012 be approved subject to:

a) the Authority advising adjacent business operators; and
b) the Authority to ensure removal of signage after 5 pm on Friday 8 June and Monday 11 June.

MT KEIRA


Background:
Endeavour Energy has contracted Traffic Logistics to manage traffic controls for a power pole replacement project on Clive Bissell Drive, Mt Keira. The poles are to be flown into position with helicopters and a six week period for the work is
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proposed because the helicopters can only be used during ideal weather conditions. The work will be undertaken on week days only, between the hours of 7 am and 5 pm.

Clive Bissell Drive can be closed without undue inconvenience as detours exist via Mt Keira and Picton Roads, and there are no properties with direct access to Clive Bissell Drive apart from the State Recreation area. It is proposed to install variable message boards on Mt Keira Road and Mt Ousley Road advising of the closure when the weather permits the work be undertaken.

PROPOSAL SUPPORTED (UNANIMOUSLY):
The proposed road closure be approved in accordance with the traffic management plan, subject to:

a) referral to RMS for approval of VMS signs;
b) Council’s standard conditions for road closures, as weather conditions permit.
c) A pole location plan be provided to ensure the new poles are located outside the Clear Zone on Clive Bissell Drive.

PORT KEMBLA


Background:
A traffic management plan has been submitted for approval of the above event on Saturday 17 November 2012 9 am – 6 pm on Wentworth Street between Church Street and Darcy Road, Port Kembla.

PROPOSAL SUPPORTED (UNANIMOUSLY):
The proposed road closure and traffic management plan be approved, subject to:

a) temporary bus stops to be installed on both sides of Military Road adjacent to Allan Street and Church Street; and
b) Council’s standard conditions for road closures.

19 Gloucester Boulevard – Illawarra Triathlon Club events (TMP ref: Z12/53461)

Background:
Illawarra Triathlon Club has submitted traffic management plans for Sunday events 8 am – 9 am, as follows:-

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>8 July 2012</td>
<td>Duathlon</td>
</tr>
<tr>
<td>5 August 2012</td>
<td>Duathlon</td>
</tr>
<tr>
<td>9 September 2012</td>
<td>Duathlon</td>
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PROPOSAL SUPPORTED (UNANIMOUSLY):
The proposed road closure be approved in accordance with the traffic management plan and subject to Council’s standard conditions for road closures.

DAPTO

20 Jerematta Street – St John’s Catholic Primary School Fair – Saturday 15 September 2012 (TMP ref: Z12/38104)

Background:
St John’s Catholic Primary School P & F Association has requested temporary closure of Jerematta Street, Dapto on Saturday 15 September 2012 from 6 am to 4 pm.

PROPOSAL SUPPORTED (UNANIMOUSLY):
The proposed road closure and traffic management plan be approved, subject to –

a) a traffic controller to be located at the Mulda Street end of Jerematta Street to allow residents access; and

b) Council’s standard conditions for road closures.
MINUTES ORDINARY MEETING OF COUNCIL

at 6.00 pm

Monday 23 April 2012

Present

Lord Mayor – Councillor Bradbery OAM (in the Chair), Councillors Kershaw, Connor, Brown, Takacs, Martin, Merrin, Blicavs, Colacino, Crasnich, Curran and Petty

In Attendance

General Manager – D Farmer, Director Corporate and Community Services – G Doyle, Director Infrastructure and Works – P Kofod, Director Planning and Environment – A Carfield, Manager Governance and Information – L Kofod, Manager Finance – B Jenkins, Manager Property and Recreation – P Coyte, Manager Regulation and Enforcement – J Nicol, Manager Environmental Strategy and Planning (Acting) – D Green and Manager Organisational Strategy and Improvement (Acting) – K Hunt

Apology

Min No.

RESOLVED on the motion of Councillor Brown seconded Councillor Blicavs that the apology tendered on behalf of Councillor Dorahy be received and leave of absence granted.
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DISCLOSURES OF INTEREST

Councillor Martin declared a significant, non-pecuniary interest in Item 5 insofar as she is employed by the Department of Planning and her work involves preparing planning proposals in Wingecarribee, Boorowa and Bega Shires. Discussion on the matter could impact her thinking in relation to her position and therefore Councillor Martin advised that she would be leaving the Council Chambers during consideration of Item 5.

Councillor Petty declared a non-pecuniary, non-significant declaration of interest in Item 11 by virtue of a previous minor business relationship with one of the unsuccessful tenderers. Councillor Petty advised that he had no current business relationship with this tenderer.

Councillor Petty tabled a letter from the Division of Local Government in response to allegations that the declarations of interests he had made at the Council meetings of 10 October and 28 November 2011 were incorrect. He requested that the General Manager read the letter to Council. This matter was subsequently deferred for consideration at the conclusion of the Council meeting.

PETITION – SUPPORTING THE OPENING OF PORT KEMBLA POOL UNTIL END OF MAY 2012

Councillor Martin tabled a petition with over 300 signatures supporting the extension of the opening of Port Kembla Pool. She also advised of similar support for the extension of the swimming period at Thirroul Pool.

MOVED Councillor Martin seconded Councillor Crasnich that -

1 Port Kembla and Thirroul Pools be reopened for swimmers to the end of May 2012.

2 A report be prepared for Council which identifies and includes -
   a community demand for extended seasonal usage at Port Kembla and Thirroul saltwater swimming pools;
   b evidence based on historic user seasonal swimming patterns and demand.

3 The report should make recommendations on -
a the most appropriate seasonal opening and closing dates and times based on water and climate temperature patterns;
b the cost implications for the 2013-14 Budget.

4 The report be presented to Council no later than August 2012 in anticipation of the 2012-13 swimming season so adjustments can be made accordingly.

Variation

The variation for the inclusion of Parts 2, 3 and 4 above to the original motion was accepted.

An AMENDMENT was MOVED by Councillor Bradbery seconded Councillor Brown that –

1 A report be prepared for Council which identifies and includes -
   a community demand for extended seasonal usage at Port Kembla and Thirroul saltwater swimming pools;
   b evidence based on historic user seasonal swimming patterns and demand.

2 The report should make recommendations on -
   a the most appropriate seasonal opening and closing dates and times based on water and climate temperature patterns;
   b the cost implications for the 2013-14 Budget.

3 The report be presented to Council no later than August 2012 in anticipation of the 2012-13 swimming season so adjustments can be made accordingly.

The AMENDMENT on being PUT to the VOTE was LOST.

In favour Councillors Brown, Curran, Petty and Bradbery

Against Councillors Kershaw, Connor, Martin, Takacs, Merrin, Blicavs, Colacino and Crasnich

The MOTION was PUT and CARRIED.

In favour Councillors Kershaw, Connor, Brown, Martin, Takacs, Merrin, Blicavs, Colacino, Crasnich and Bradbery

Against Councillors Curran and Petty
PETITION – WOLLONGONG COASTAL ZONE MANAGEMENT PLAN
THREAT TO EAST WOONONA PROPERTIES

Councillor Kershaw tabled a petition on behalf of residents of Beach Drive, Woonona, and surrounds, requesting that the ‘retreat’ option affecting Council and private assets at or near Woonona Beach be deleted from the Wollongong Coastal Zone Management Plan Implementation Action Plan. The residents also requested that the ‘retreat’ option be replaced with the ‘Proactive Management’ option and if necessary, the ‘Protect’ option so that the cycleway, roads and properties are not under threat.

**RESOLVED UNANIMOUSLY** on the motion of Councillor Brown seconded Councillor Curran that the petition be –

1. Included in the Information Folder.
2. Forwarded to the Estuary and Coastal Zone Management Committee for consideration and discussion.

CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON MONDAY, 26 MARCH 2012

**RESOLVED UNANIMOUSLY** on the motion of Councillor Brown seconded Councillor Kershaw that the Minutes of the Ordinary Meeting of Council held on Monday, 26 March 2012 (a copy having been circulated to Councillors) be taken as read and confirmed.
PUBLIC ACCESS FORUM – YOUTH PARLIAMENT PROGRAM AND PUBLIC POLICY ISSUES AFFECTING YOUNG PEOPLE

Mr Blake Osmond, Youth Governor of NSW and of the YMCA NSW Youth Parliament, introduced the 2012 Youth Member for Wollongong, Ms Farah Daher, together with YMCA NSW Youth Parliament Coordinator, Ms Beth Laurenson.

He advised that the YMCA NSW Youth Parliament is a youth-led program which aims to promote youth-led advocacy, active community leadership and legal and parliamentary education. This objective is achieved through the selection and mentoring of Youth MPs, who all represent one state electorate within the Youth Parliament. Blake has been involved in Youth Parliament since 2010, having previously served as the Youth Member for Wollongong.

Blake provided an overview of the Youth Parliament program, what it is and how it benefits young people. He also presented Council with public policy issues he believes affect young people more broadly.

RESOLVED UNANIMOUSLY on the motion of Councillor Blicavs seconded Councillor Brown that Blake Osmond be thanked for his presentation and invited to table his notes.

ITEM B - LORD MAYORAL MINUTE - REVIEW OF COUNCIL SWIMMING POOLS - MANAGEMENT AND USAGE

This item was considered as part of the item relating to the petition tabled by Councillor Martin supporting the extension of the opening of Port Kembla Pool (refer Minute number 99).
ITEM A – NOTICE OF MOTION - COUNCILLOR KERSHAW – OFF-LEASH AREA - EAST CORRIMAL

RESOLVED UNANIMOUSLY on the motion of Councillor Kershaw seconded Councillor Connor that –

1 A report come to the next Council meeting to begin the process of changing the southern boundary of the 'Off-Leash' area at East Corrimal.

2 The report should detail:
   a Moving the southern boundary of the 'Off-Leash' area to the north of the Bellambi Lagoon outlet.
   b The area from the East Corrimal car park to the new boundary being designated 'On-Leash'.
   c Identifying the main southern access point to the 'Off-Leash' area to be at Bott Drive, Bellambi.

3 The report should also detail the process for change, the exhibition period for consultation and the timeframe.

CALL OF THE AGENDA

RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Martin that the staff recommendations for Items 4, 8 and 12 and Items 14 to 17 be adopted as a block.
ITEM 1 - STRATEGIC MANAGEMENT PLANS 2012-2022

A PROCEDURAL MOTION was MOVED by Councillor Brown that Councillor Petty be allowed additional time to address the meeting in relation to Item 1.

The PROCEDURAL MOTION on being PUT to the VOTE was CARRIED.

RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Colacino that Council endorse for public exhibition the following documents between the period 26 April and 24 May 2012:

2. Wollongong 2022: draft Community Strategic Plan 2012-17 (summary version).
3. Wollongong 2022: draft report to the Children and Young People of Wollongong.
5. Delivering 2022: the Next 5 Years.

DEPARTURE OF COUNCILLORS

During consideration of Item 2 and prior to voting on the item -

1. Councillor Curran departed and returned to the meeting, the times being from 7.55 pm to 7.57 pm.
2. Councillor Crasnich departed and returned to the meeting, the times being from 7.59 pm to 8.00 pm.
3. Councillor Colacino departed and returned to the meeting, the times being from 8.08 pm to 8.11 pm.
ITEM 2 - FINANCIAL STRATEGY

MOVED by Councillor Brown seconded Councillor Blicavs that the revised Draft Financial Strategy be adopted.

An AMENDMENT was MOVED by Councillor Petty seconded Councillor Curran that adoption of the revised Draft Financial Strategy be deferred pending a report to Council which addresses the following possibilities –

1. The asset sustainability factor being set at 60% for the new year of the new strategy, increasing by 5% per annum up to a maximum of 75%.

2. The cash reserve being set at 3%.

The AMENDMENT on being PUT to the VOTE was LOST.

In favour: Councillors Connor, Curran and Petty

Against: Councillors Kershaw, Brown, Martin, Takacs, Merrin, Blicavs, Colacino, Crasnich and Bradbery

The MOTION was PUT and CARRIED.

In favour: Councillors Kershaw, Connor, Brown, Martin, Takacs, Merrin, Blicavs, Colacino, Crasnich and Bradbery

Against: Councillors Curran and Petty

ADJOURNMENT OF MEETING

A PROCEDURAL MOTION was MOVED by Councillor Blicavs that the meeting adjourn for five minutes.

The PROCEDURAL MOTION on being PUT to the VOTE was CARRIED.

At this stage, the time being 8.14 pm, the meeting was adjourned. The meeting resumed at 8.19 pm with all Councillors in attendance, with the exception of Councillor Martin.
ATTENDANCE OF COUNCILLOR

During consideration of Item 3 and prior to voting on the item, Councillor Martin attended the meeting, the time being 8.21 pm.

ITEM 3 - TOWN AND VILLAGE PLANS PRIORITY LIST

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MOVED by Councillor Curran seconded Councillor Petty that –

1 Council note the following Town and Village Plans which are included in the draft Annual Deliverable defined by draft ‘Delivering Wollongong 2022’ being considered by Council on 23 April 2012:
   a Warrawong Town Centre planning study;
   b Wongawilli Village planning study;
   c Figtree Town Centre planning study; and
   d Unanderra Town Centre planning study.

2 Council endorse the following Town and Village Planning Priority List to inform future planning:
   a Berkeley (Town);
   b Windang (Town).
   c Gwynneville and Keiraville (Village);
   d Woonona and East Woonona (Village);
   e Helensburgh (Town);
   f Fairy Meadow (Major Town);
   g Mt Kembla (Village); and
   h Bulli (Town).

3 The priority list be reviewed annually as part of Council’s Strategic Management Cycle.

An AMENDMENT was MOVED by Councillor Brown seconded Councillor Kershaw that –

1 Council note the following Town and Village Plans which are included in the draft Annual Deliverable defined by draft ‘Delivering Wollongong 2022’ being considered by Council on 23 April 2012:
a Warrawong Town Centre planning study;
b Wongawilli Village planning study;
c Figtree Town Centre planning study; and
d Unanderra Town Centre planning study.

2 Council endorse the following Town and Village Planning Priority List to inform future planning:
a Gwynneville and Keiraville (Village);
b Woonona and East Woonona (Village);
c Helensburgh (Town);
d Fairy Meadow (Major Town);
e Berkeley (Town);
f Mt Kembla (Village);
g Bulli (Town); and
h Windang (Town).

3 The priority list be reviewed annually as part of Council’s Strategic Management Cycle.

The AMENDMENT on being PUT to the VOTE was LOST.

In favour Councillors Kershaw, Brown, Takacs, Merrin and Colacino
Against Councillors Connor, Martin, Blica vs, Crasnich, Curran, Petty and Bradbery

The MOTION was PUT and CARRIED.

In favour Councillors Connor, Martin, Takacs, Blica vs, Curran, Petty, Crasnich and Bradbery
Against Councillors Kershaw, Brown, Merrin and Colacino

ITEM 4 - WASTE DISPOSAL FEE EXEMPTIONS POLICY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION - Council endorse the adoption of the Waste Disposal Fee Exemptions Policy.
DECLARATION OF INTEREST

Councillor Martin had previously declared a significant, non-pecuniary interest in Item 5. Councillor Martin absented herself from the Council Chambers during discussion and voting on Item 5.

DEPARTURE OF COUNCILLOR

During consideration of Item 5 and prior to voting on the item, Councillor Crasnich departed and returned to the meeting, the times being from 8.45 pm to 8.46 pm.

ITEM 5 - SUBMISSION TO THE "MORE LOCAL, MORE ACCOUNTABLE PLAN MAKING" DISCUSSION PAPER

RESOLVED UNANIMOUSLY on the motion of Councillor Brown seconded Councillor Connor that the draft submission on “more local, more accountable plan making”, Attachment 1 of the report, be endorsed for finalisation by the General Manager and be submitted to the NSW Department of Planning and Infrastructure.

DEPARTURE OF COUNCILLORS

During consideration of Item 6 and prior to voting on the item -

1  Councillor Colacino departed and returned to the meeting, the times being from 8.52 pm to 8.53 pm.

2  Councillor Kershaw departed and returned to the meeting, the times being from 9.05 pm to 9.07 pm.
ITEM 6 - SUBMISSION TO THE NSW LONG-TERM TRANSPORT MASTER PLAN DISCUSSION PAPER

MOVED by Councillor Blicavs seconded Councillor Brown that Council endorse the submission on the Discussion Paper for the NSW Long-Term Transport Master Plan subject to the following amendments to 3.5 (x) -

1. There being an additional recommendation with an emphasis on support for resourcing of active transport.
2. Recommendation 5 not include a gondola access to Mt Keira.

Variation

The mover and seconder added Parts 1 and 2 to their original motion.

An AMENDMENT was MOVED by Councillor Merrin seconded Councillor Takacs that Council endorse the submission on the Discussion Paper for the NSW Long-Term Transport Master Plan, subject to the following amendments –

1. There be an additional recommendation with an emphasis on support for resourcing of active transport.
2. Recommendation 5 not include a gondola access to Mt Keira.
3. Deletion of support for the extension of the F6.
4. Recommendation 4 - deletion of support for the Illawarra Transport Taskforce model (T Team).

The AMENDMENT on being PUT to the VOTE was LOST.

In favour: Councillors Takacs, Merrin and Curran

Against: Councillors Kershaw, Connor, Brown, Martin, Blicavs, Colacino, Crasnich, Petty and Bradbery

The MOTION was PUT and CARRIED UNANIMOUSLY.
ITEM 7 - RECOGNITION OF 100 YEARS OF COUNCIL’S LIFEGUARD SERVICE

RESOLVED UNANIMOUSLY on the motion of Councillor Colacino seconded Councillor Blicavs that –

1 Council acknowledge the past Beach Inspectors and present staff employed within the Wollongong City Council Ocean Lifeguards for their outstanding service to the community over the past 100 years.

2 Council recognise the important role that the staff continue to play in providing lifeguarding surveillance on our beaches and delivery of water safety education.

3 Council endorse the Lord Mayor acknowledging the Wollongong Ocean Lifeguards’ 100 years at the Australian Professional Ocean Lifeguards National Conference at its programmed civic welcome.

4 a Council investigate the reintroduction of the Surf Sense and Water Safety Education Program to the schools of the western and south-western suburbs of Sydney by our City Lifeguards, beginning in the winter period of 2013.

   b Council also explore the financial costs being met by, or shared with, the State Government.

   c A report on the feasibility of this program be prepared and presented to Council by the end of November 2012.

ITEM 8 - WEST DAPTO INITIAL ACCESS STRATEGY STEERING COMMITTEE CHARTER

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION - Council endorse the proposed charter for the Steering Committee to the West Dapto Initial Access Strategy.

EXTENSION OF MEETING TIME

RESOLVED UNANIMOUSLY on the motion of Councillor Merrin seconded Councillor Kershaw that the meeting time be extended to 10.30 pm.
ITEM 9 - WEBCASTING OF COUNCIL MEETINGS

MOVED by Councillor Merrin seconded Councillor Takacs that -

1. Council implement vision and sound webcasting.
2. The cost be limited to $20,000 set-up cost and $1,000 monthly management cost.

An AMENDMENT was MOVED by Councillor Brown seconded Councillor Blicavs that –

1. The webcasting of Council meetings commence by the end of 2012.
2. The exact form of webcasting be considered in conjunction with the broader Community Consultation Policy review to be undertaken in mid 2012 and a report come back to Council outlining all options, including costs.
3. Staff explore options for third parties to webcast Council meetings.
4. Staff investigate potential partners to help defray the cost of webcasting/broadcasting Council meetings.

A PROCEDURAL MOTION was moved by Councillor Petty seconded Councillor Curran that the motion be put.

The PROCEDURAL MOTION on being PUT to the VOTE was LOST.

The AMENDMENT on being PUT to the VOTE was CARRIED.

In favour Councillors Kershaw, Connor, Brown, Martin, Blicavs, Colacino, Crasnich, Petty and Bradbery

Against Councillors Takacs, Merrin and Curran

The AMENDMENT then BECAME the MOTION.

The MOTION was PUT and CARRIED UNANIMOUSLY.
ITEM 10 - DELEGATION OF FUNCTIONS TO THE LORD MAYOR

RESOLVED UNANIMOUSLY on the motion of Councillor Colacino seconded Councillor Takacs that Council delegate to the Lord Mayor the following functions:

- the day-to-day oversight of and liaison with the General Manager within the terms and conditions of the General Manager’s contract and Section 352 of the Local Government Act 1993;
- approve leave applications of the General Manager;
- authorise expenditure incurred by the General Manager on behalf of Council in accordance with delegated limits;
- incur Council-related expenditure on a Council-provided Purchase Card up to a limit of $20,000 per month and a transaction limit of $20,000.
- manage declarations by the General Manager in Council’s Gifts and Benefits and Conflicts of Interests Registers;
- authorise the holding of civic events, receptions and functions in consultation with the General Manager; and
- sign outgoing correspondence on behalf of the Office of the Lord Mayor consistent with resolutions and adopted policies of the Council.
ITEM 11 - T12-04 TENDER FOR CONSTRUCTION OF A REPLACEMENT RETAINING WALL AT KING STREET, WARRAWONG

RESOLVED on the motion of Councillor Martin seconded Councillor Curran that –

1 In accordance with the Local Government (General) Regulation 2005, clause 178 (1) (a), Council accept the tender of United Crib Blocks Constructions Pty Ltd for the demolition and removal of an existing timber retaining wall and the construction of a new retaining wall, footpath, fencing and landscaping at King Street, Warrawong in the sum of $366,000.00 excluding GST.

2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.

3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

In favour Councillors Kershaw, Connor, Brown, Martin, Blicavs, Colacino, Crasnich, Takacs, Merrin, Curran and Bradbery

Against Councillor Petty

ITEM 12 - MINUTES OF ELECTRONIC MEETING OF CITY OF WOLLONGONG TRAFFIC COMMITTEE HELD ON 26 MARCH 2012

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION - In accordance with the powers delegated to Council, the minutes and recommendation of the special meeting of the City of Wollongong Traffic Committee held on 26 March 2012 in relation to the Regulation of Traffic be adopted.
ITEM 13 - MARCH 2012 FINANCIALS

 resolving unanimously on the motion of Councillor Brown seconded Councillor Crasnich that the report be received and noted.

ITEM 14 - STATEMENT OF INVESTMENTS - MARCH 2012

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION - Council receive the Statement of Investments for March 2012.

ITEM 15 - SOUTHERN COUNCILS GROUP - OCCASIONAL TRAVEL

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION –

1. The Lord Mayor be authorised to travel within the Southern Council’s area, Canberra and Sydney on Southern Council business and stay overnight where required.

2. The appointed Councillor Representative of the Southern Councils Group be authorised to travel and stay overnight where required for official Southern Councils Group Meetings.

ITEM 16 - REGIONAL ASSISTANCE MISSION TO THE SOLOMON ISLANDS (RAMSI)

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION – Council approve the Lord Mayor’s acceptance of the Department of Defence’s invitation to travel to the Solomon Islands from 1 to 5 July 2012 and participate in the escorted tour.
ITEM 17 - PRIMA CONFERENCE 2012 - NASHVILLE, USA

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 104).

COUNCIL’S RESOLUTION – The Lord Mayor represent Council at the five-day PRIMA Conference and study tour in Nashville, Tennessee, USA from Thursday, 7 June until Wednesday, 13 June 2012.

MATTER OF GREAT URGENCY

A PROCEDURAL MOTION was moved by Councillor Brown seconded Councillor Kershaw that Councillor Petty be afforded an opportunity to address Council in relation to the receipt of a letter from the Division of Local Government in response to allegations that he misled Council when declaring interests at the Council meetings on 10 October and 28 November 2011.

The Lord Mayor deemed the matter to be of great urgency.

Councillor Petty advised that he had been the subject of a complaint to the Division of Local Government (DLG). Earlier in the meeting he had tabled a letter from the DLG which advised that his declarations at the Council meetings of 10 October and 28 November 2011 had been made openly and correctly. He now hoped that the decision by the DLG would stop the level of intimidation he had experienced since the October meeting and in particular, in recent weeks.

THE MEETING CONCLUDED AT 10.20 PM

Confirmed as a correct record of proceedings at the Ordinary Meeting of the Council of the City of Wollongong held on 14 May 2012.

______________________________
Chairperson
Executive Summary

Background and Study Development

The Lake Illawarra Flood Study was completed in 1999 by Lawson and Treloar and published in 2001. This study identified flood levels for the Lake Illawarra Floodplain based on the Lake conditions in 1997. This Floodplain Risk Management Study (FRMS) was commenced as the next stage of the floodplain management process in 2000. Following the commencement of the FRMS large-scale entrance works were completed in 2001 and 2007, resulting in different conditions to those assessed under the flood study. However, the pre-2001 conditions have been adopted as the base case conditions for the purposes of this FRMS. Since the commencement of this study, several additional aspects of floodplain management have been identified and incorporated into the study. These include:

- The assessment of True Hazard to more accurately identify flood risk categories (which are in part based on 100 Year ARI low and high hazard); and
- The assessment of the impact of climate change on flood levels around the Lake foreshore and the implications for floodplain management.

As a result, the development of this FRMS has been a more detailed approach than originally envisaged, as such this document represents the incorporation of progress in floodplain management over the last 10 years.

Study Area

The floodplain of the main body of Lake Illawarra has highly urbanised areas that extends to cover the suburbs of Windang, Oak Flats, Albion Park Rail, Yallah, Koonawarra, Kanahooka, Berkeley, Lake Heights, Kemblawarra and Primbee, on the south coast of NSW. The floodplain lies within both the Wollongong City Council and the Shellharbour City Council local government areas. The Lake is generally open to the sea through an entrance channel that has historically, during times of lower catchment flow, undergone a sediment accretion cycle thereby reducing the conveyance capacity of the channel. This channel has undergone change with the construction of breakwaters on both the southern and northern sides of the entrance over the past 10 years.

The catchment of 23,500 hectares consists of a range of land uses. A number of properties adjacent to the Lake are susceptible to above-floor flooding in the 100 Year Average Recurrence Interval (ARI) and the Extreme Flood/Probable Maximum Flood (PMF) events.

Floodplain Management

Using the merits-based approach advocated in the NSW State Government's Floodplain Development Manual (2005), and in consultation with the community, the Lake Illawarra Authority, Shellharbour City and Wollongong City Council's and state agency stakeholders, a number of potential options for the management of flood risk were identified. These options included flood modification measures, property modification measures and emergency response modification measures to reduce flood risk. A limited list of flood modification options were assessed against a range of criteria (technical, economic, environmental and social). These options included:

- Entrance stabilisation,
- Removal of Windang Bridge causeway and replacement with a bridge,
- Culverts through Windang Causeway.
In addition to these options, the Lake Illawarra Authority also requested that an assessment of the cumulative impact of filling portions of the Lake foreshore be undertaken.

As outlined above, during the course of this study, large-scale entrance management works were completed to address a number of issues (including flooding). The assessment of the effects of this ‘option’ has been included within the report (Section 9) for completeness. It should be noted that the floodplain management options presented in this report have been assessed against the condition prior to the construction of the entrance works (referred to as the ‘pre-2001 condition’).

**Assessment of Floodplain Management Options**

Hydraulic modelling of the options was undertaken along with an assessment of the economic, social, environmental, land use and planning issues. The assessment found that neither of the options associated with the modification of Windang Bridge or its causeway are feasible on economic grounds (i.e. these options have very low cost-benefit ratios). However, the works for the stabilisation and modification of the entrance channel, which have been constructed in a form varying from that originally proposed and detailed in this report, should partly reduce the flood risk to the area, provided that the channel is maintained.

Property modification and emergency response modification measures considered for the floodplain include:

- Voluntary House Raising (VHR);
- Voluntary House Purchase (VP);
- Amendments to existing planning instruments and preparation of new plans and policies;
- Improvements to flood warning and evacuation procedures, and
- Public awareness and education.

The VHR and VP options were found to provide only marginal benefits and instead it is recommended that habitable floor levels should be set at the flood planning level (FPL) when these and all properties in the floodplain are redeveloped in the future.

A combination of the various types of options can be considered for inclusion in the Floodplain Risk Management Plan.

**Climate Change**


More recently, the NSW Government released the NSW Sea Level Rise Policy Statement (DECCW, 2009) and the Flood Risk Management Guide – Incorporating Sea Level Rise Benchmarks in Flood Risk Assessments (DECCW, 2010). These documents have been prepared to assist local councils, the development industry and consultants to incorporate the sea level rise planning benchmarks in floodplain risk management planning and flood risk assessments for new development. The information in these documents updates the sea level rise information in the NSW Floodplain Development Manual (NSW Government, 2005) and should be read in conjunction with the Manual. These documents also update the
sea level rise section of the *Floodplain Risk Management Guideline: Practical Consideration of Climate Change* (DECC 2007). However, the 2007 guideline provides additional information relating to the management of the impacts of climate change on existing developed areas and on potential changes to flood-producing rainfall events caused by climate change.

In accordance with the advice presented in the documents above, the following tasks have been undertaken within this FRMS to address the issue of climate change:

- Hydraulic modelling of four climate change scenarios (based on IPCC predictions and OEH recommendations);
- Mapping of 100 Year ARI flood extents for the four climate change scenarios;
- An analysis of the properties impacted by flooding under the various climate change scenarios;
- An assessment of the consequences of adopting each of the four scenarios as part of the relevant planning provisions (LEP and DCP) and exploration of different approaches to address this issue; and
- Recommendations for planning provisions to be included in the Floodplain Risk Management Plan.

**Floodplain Risk Management Plan**

The *Floodplain Risk Management Plan* (Cardno, 2012) is a summary of the proposed activities derived from this study to manage the flood risk for the Lake Floodplain. The implementation of this plan is the next step of the floodplain management process.
COUNCIL POLICY

BACKGROUND

All users of Council’s Tourist Parks are required to pay Fees and Charges as adopted by Council, however, Council acknowledges that circumstances arise from time to time where it is appropriate to discount such Fees and Charges.

OBJECTIVE

To establish a consistent approach in respect to any discounts of Council’s prescribed Tourist Park Fees and Charges for specific customers and operational considerations.

POLICY STATEMENT

Council’s general policy is not to offer any discounts in relation to Tourist Park Fees and Charges. However, Council acknowledges that circumstances arise from time to time where it is appropriate to discount such Fees and Charges.

Such circumstances can be, but not exclusive, to:

i) Customers that are part of the Tourist Parks loyalty program;

ii) Customers that may book large group bookings;

iii) Customers that may book long stays;

iv) Corporate, value adding, marketing packages; and

v) Low season/low demand periods.
STATEMENT OF PROCEDURES

Should the circumstances arise for a Tourist Park customer’s fees and/or charges to be discounted, the following procedure will apply:

i) All discounts must be approved by the Site Duty Manager;

ii) Discounts can be applied to the current Council endorsed fee or charge, up to a maximum of 30%;

iii) When considering discounting, the Site Duty Manager will take into account the following:

   a) Length and volume of stay;
   b) Current or anticipated occupancy; and
   c) Any corporate marketing packages;

iv) If a discount is applicable the discount, and relative notes, shall be entered into the Reservation Management System (RMS) by the Site Duty Manager for future reference;

v) Should a request for recurring discounts, such as corporate clients with return business, be received then the Site Duty Manager will firstly determine, and approve and enter into RMS that a discount is applicable in the customer’s file. The Site Duty Manager will then send a request to the Commercial Business Manager for approval of the recurring discount. If approval is given, the Site Duty Manager will enter this onto the customer’s file in RMS;

vi) If a customer requests a discount:

   a) The receptionist will consult the RMS for existing discounts for that customer;
   b) If there are notations against that customer’s file that a discount is applicable, then the discount is applied (it should be noted that discounts are not applicable in on-season and only applicable to corporate clients in the shoulder season); and
   c) If they do not exist, the receptionist will consult the Site Duty Manager for advice.

vii) It should be noted that only the Site Duty Manager can add or revoke a customer’s discount in the system or otherwise. This will always need to be added to the notation area of a customer’s file within RMS by the Site Duty Manager with relevant notations.

viii) Tourist Park Managers will send a monthly “Discount Activity” report from RMS to the Commercial Business Manager for analysis;

ix) Periodic spot checks are scheduled for each site and are performed by the Commercial Business Manager; and

x) Independent auditing will be carried out in line with Council’s Revenue Policy.
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<th><strong>SUMMARY SHEET</strong></th>
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<tr>
<td><strong>DATE OF PREVIOUS ADOPTION(S)</strong></td>
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<td><strong>DATE FOR REVIEW</strong></td>
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Drainage Easement 3.66m wide
proposed to be acquired by Council

Acquired

To be created as a condition of development consent