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ITEM 15

CITY OF WOLLONGONG TRAFFIC COMMITTEE MINUTES OF MEETING HELD 23 OCTOBER 2019

The City of Wollongong Traffic Committee meeting was held on 23 October 2019. Items listed in Sections 2 and 4 are to be adopted by Council through delegated authority. The items listed in Section 3 must be determined by Council and is recommended to Council for approval for temporary Regulation of Traffic on public roads for works or events by independent parties.

RECOMMENDATION

In accordance with the powers delegated to Council, the Minutes and Recommendations of the City of Wollongong Traffic Committee held on 23 October 2019 in relation to Regulation of Traffic be adopted.

REPORT AUTHORISATIONS

Report of: Mike Dowd, Manager Infrastructure Strategy + Planning

Authorised by: Andrew Carfield, Director Infrastructure + Works

ATTACHMENTS

- 1 Standard Conditions for Road Closures
- 2 Standard Conditions for Street Parties
- 3 Illawarra Cycle Club Club Open Road Race
- 4 Huntley Hill Climb Motor Sport Event

BACKGROUND

1 DARKES FOREST – Ward 1 (Item 3.1 Wollongong Traffic Committee Minutes of Meeting)

Darkes Forest Road - Club Open Road Race

The Illawarra Cycle Club has applied to hold a Club Open Road Race to be run on Darkes Forest Road monthly on Saturdays between 7:30am and 10:00am from the first Saturday in December 2019 to 31 December 2020. The Club have negotiated with residents in Darkes Road to permit the road to be closed during each race and for residents and visitors to be permitted under escort between races.

The NSW Police also need to provide a separate approval for this series of races on a public road and it is understood there is a lead time after Council has given this approval to the road closure.

Consultation

Consultation is required as a condition of approval for this road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

2 WEST WOLLONGONG – Ward 2 (Item 3.2 Wollongong Traffic Committee Minutes of Meeting)

Lexburn Avenue - Road Closure

Council has received a request from a resident for a Street Christmas Party on Lexburn Avenue West Wollongong between Yellagong and Euroka Streets to be held on Friday 20 December 2019 from 5pm to 11:30pm.

The resident has also provided evidence from adjoining residents that there is no objection to the road closure taking place for this event.



Consultation

Consultation with the community is required as a condition of approval for this road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties attached.

3 AVONDALE – Ward 3 (Item 3.3 Wollongong Traffic Committee Minutes of Meeting)

Avondale Road - Road Closure

The Wollongong Sporting Car Club has applied to hold a Huntley Hillclimb Motor Sport Event on various dates. The Club wishes to apply for a road closure on the far western end of Avondale Road, west of Avondale Colliery Road between 8:00am to 4:30pm to hold six events in 2020.

The dates are as follows:

- 1. Sunday February 9 Multi Club
- 2. Saturday April 4 and Sunday April 5 NSW Hillclimb Championship
- 3. Sunday April 19 Multi club and Come and Try Day
- 4. Sunday July 5 Multi Club and Ladies Day
- 5. Sunday September 13 Multi Club
- 6. Sunday November 8 Multi Club plus NSW CAMS Interclub Challenge

As in previous years the Club will permit residents to access their properties between races. The Police need to approve any race on a public road and accordingly the Standard Conditions for Road Closures has a clause to that effect.

Consultation

Consultation with the community is required as a condition of approval for this road closure.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic Management Plans and Council's Standard Conditions for Road Closures.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "We have affordable and accessible transport".

It specifically delivers on core business activities as detailed in the Service Plan 2019-20.



Attachment 1 - Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

- The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)
- NSW Police Approval: The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
- If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
- 4. The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
- 5. The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
- Traffic Management Plan: The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
- Traffic Management Plan Setup: The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
- Access to properties affected by the road closure must be maintained where possible. Where
 direct access cannot be achieved, an alternative arrangement must be agreed to by both the
 applicant and the affected person/s.
- Public Notice Advertisement: The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
- 10. Public Liability Policy: The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

Completed Council Form: 'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- $\ensuremath{\square}$ A copy of the letter from the Traffic Committee authorising the closure
- $\ oxdot$ The Traffic Management Plan (TMP)
- ☑ The Road Occupancy Licence (ROL) if required
- ☑ Written approval from NSW Police
- ☑ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.



Attachment 2 - Standard Conditions for Street Parties

Standard Conditions for Street Parties

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper

(eg) Temporary Road Closure – Owen Street, Bulli

Date: 6 December 2014
Time: 2 pm – 7 pm
Event: Street Party

- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- See attached typical road closure set up for a street party note that vehicles will be required to be parked across the roadway at each closure point.

Council will endeavour to make available to you the following equipment

| Regular Street Equipment Requirements | Cul - De - Sac Street Equipment Requirements |
|---------------------------------------|--|
| 6 Barrier legs | 3 Barrier legs |
| 12 Road Barriers | 6 Road Barriers |
| 2 Road Closed Signs | 1 Road Closed Signs |
| 4 Flashing Lights | 2 Flashing Lights |

It should be noted that Council does not supply 9 volt batteries for flashing lights, but these can be obtained at a modest cost from hardware stores. The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to contact Lee Cramer, Council's Events and Functions Coordinator on 42 277104 two weeks prior to pick-up to ensure availability of the equipment.
- If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm) at your expense.



TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES One or more vehicles should be parked across the roadway at each closure point. The maximum gaps between vehicles to be 1.2 m TYPICAL BARRIER BOARD

Attachment 2 - Standard Conditions for Street Parties



Attachment 3 - Illawarra Cycle Club - Club Open Road Race





Attachment 4 - Huntley Hill Climb Motor Sport Event

