

# MINUTES

## WOLLONGONG HERITAGE ADVISORY COMMITTEE

5.15 PM ON WEDNESDAY 10 JUNE 2015



PRESENT	
Councillor Vicki Curran (Chair)	Councillor Ann Martin
Carol Herben	Annette Williams
Sharralyn Robinson	Mitchell Gordon
Meredith Hutton	Ben Meek

IN ATTENDANCE	
Renee Campbell – Manager Environment Strategy and Planning	David Green – Land Use Planning Manager
Joel Thompson – Strategic Project Officer – Heritage	Marisa O'Connor – Local Studies Team Leader
Holly Pritchard – Destination Wollongong	Megan McKell – Coordinator CCLS Cultural Development
Sally Watterson – Museum Advisor	

- 1 WELCOME – Councillor Curran (Chair) welcomed everyone to the meeting.
- 2 APOLOGIES – Apologies were received and accepted on behalf of Douglas Boleyn and Alana Hansell.
- 3 ACKNOWLEDGEMENT OF COUNTRY – Councillor Curran (Chair) provided the Welcome to Country.

#### 4 DECLARATIONS OF INTEREST:

Carol Herben declared a non-significant, non-pecuniary interest in relation to Waterfall General (Garrawarra) Cemetery (Item 14.1 of Heritage Officer's Report).

Annette Williams declared a non-pecuniary interest in relation to Berkeley Pioneer Cemetery Restoration Group (Item 10 Local Heritage Grants 2015-2016).

*Items 5 Confirmation of Minutes and 6 Update of Meeting Protocols and Evacuation Procedures deferred until quorum reached.*

#### 7 MUSEUM ADVISOR UPDATE – SALLY WATTERSON

Councillor Curran (Chair) welcomed Sally to the meeting. Sally provided an update of her work.

Sally spoke about the Regional Networking Museum Grant received which needs to be expended by the end of the calendar year and which is being applied to a virtual museum website. They were hoping to launch the website at the end of the year but "Illawarra 200" has requested the launch be delayed to coincide with the bicentenary events.

Sally advised that this was the third and final year of Council's association with the Wollongong Advisor Program – 6 months is left which amounts to 10 working days.

Discussion as to program and future of museums.

The information was received and noted.

Sally Watterson was thanked for her attendance at the meeting.

*As quorum now reached Agenda Items 5 and 6 reinstated.*

5 CONFIRMATION OF MINUTES OF MEETING HELD ON 11 FEBRUARY 2015 AND CONFIRMATION OF NOTES OF MEETING HELD ON 11 MARCH 2015

- a. The minutes of the meeting held on 11 February 2015 be confirmed.
- b. The notes of the meeting held on 11 March 2015 be confirmed.

Moved by Councillor Ann Martin and Seconded by Carol Herben.

6 UPDATE TO MEETING PROTOCOLS AND EVACUATION PROCEDURES

Joel and David provided update as to meeting protocols and evacuation procedures as per Business Paper provided to Committee members.

8 HERITAGE SCHEDULE REVIEW - UPDATE

Joel provided update on the Heritage Schedule Review as per Business Paper provided to Committee members.

**Action:**

***Members to review the updated Heritage Inventory Content by visiting the NSW State Heritage Inventory Database and provide any suggested changes/amendments or additions to Council's Heritage Officer for consideration.***

9 CROWN STREET DRAFT INTERPRETATION MATERIAL

Joel provided update on the Crown Street Draft Interpretation Material as per Business Paper provided to Committee members.

Discussion occurred as to different ways images can be displayed.

**Action:**

***Members to provide comment/feedback on the draft Crown Street Mall interpretation material to Council's Heritage Officer by Wednesday 17 June 2015.***

10 LOCAL HERITAGE GRANTS 2015-2016

Annette Williams left the meeting during discussion of this item.

Sub-committee comprising Meredith Hutton, Carol Herben, Ben Meek and Joel Thompson was formed.

**Action:**

**Joel to arrange meeting for sub-committee to assess the applications received.**

Annette Williams re-joined meeting.

11 SUB-COMMITTEE UPDATES

1. *Heritage Festival Sub-Committee*

Annette advised nothing to report.

2. *Historic Cemetery's Policy Sub-Committee*

Annette advised that she has researched the archives and found an original Council policy which needs to be reviewed. Annette advised:

- she is meeting with representatives from the Crematorium to address issues; and
- that she would be in contact with the sub-committee members in the near future.

12 "ILLAWARRA 200" COMMITTEE UPDATE

Joel provided update in accordance with Business Paper.

Chair thanked Carol for her work on behalf of the committee.

Carol advised her reasoning behind decision to resign from the "Illawarra 200" committee.

Following discussion as to who would be the new Heritage Committee representative, it was agreed that as Sharralyn was already attending the meetings as the representative of the Aboriginal Reference Group, she could also provide updates to the Heritage Committee.

**Action:**

**Joel to notify the "Illawarra 200" Committee of Sharralyn's appointment as the Wollongong Heritage Advisory Committee representative.**

13 UPDATES FROM LOCAL HERITAGE INTEREST GROUPS

**Old Court House Management Committee** – Ben Meek

Ben advised that they are now holding weddings at the Old Court House.

**Illawarra Shoalhaven Branch of the National Trust** – Meredith Hutton

Meredith advised of events that have been held, including:

- a. "War Time Wollongong" at which Professor John McQuilton spoke;
- b. Archaeology week;
- c. Vintage Bazaar:

Other events/issues raised included:

- Kiama Light House – centenary logo.
- Locomotive train.
- Wollongong Harbour conservation of walls.
- Boat ramp/slip way is going to be removed.

- Upcoming traditional craft week to be held in the Old Court House – Medieval Society will also be there.
- Upcoming visit to University of Sydney.
- Discussion as to storage of artefacts – also an education tool.

### ***Carol Herben***

Carol provided update on the WW1 Veterans at the Waterfall General (Garrawarra) Cemetery.

Carol has been asked to speak at a range of functions in regard to her research on the Cemetery.

### ***Destination Wollongong*** – Holly Pritchard

Holly advised that on the second Monday of each month from August 2015 eight museums will be opening. There will be information and a brochure coming on line in mid-July.

### ***Illawarra Historical Society and Museum*** – Marisa O'Connor

Marisa advised that she was retiring from Council in July and also leaving Board of Management of the Illawarra Historical Society.

### ***Berkeley Pioneer Cemetery Restoration Group*** – Annette Williams

Annette advised the group has put in an expression of interest to the "Illawarra 200" event.

The parking controls put in place appear to be working.

Their application for a heritage grant has been completed and lodged.

Heritage Festival event was successful and they had a big turnout.

### ***Illawarra Local Aboriginal Land Council*** – Sharralyn Robinson

Sharralyn provided information as to:

- Recent gathering at Killalea was held over 3 days.
- Reconciliation week celebrations held recently in Wollongong.
- Calendar out this week for NADOC week which is the first week in July – there are a lot of activities which are open to all.

## 14 HERITAGE OFFICER'S REPORT

Joel provided summary of issues in Heritage Officer's Report.

Item 14.3 Gleniffer Brae – discussion occurred as to security and it was strongly advised by committee that there be someone in attendance on site overnight.

## 15 OTHER MATTERS

- a. Joel informed the Committee that Alana Hansell has advised she is resigning from the Committee but that no formal resignation has been received to date. Joel will be speaking with Renee as to the process of filling the position.

Request made that consideration be given to people who have some sort of heritage or history background.

- b. Joel advised that as part of the Committee's Charter there will a review of the Committee and how it is operating and this will be an item on the next agenda. Joel advised that all Committees and Reference Groups will be undertaking this review.

The meeting concluded at 7.32 pm.

Minutes to be confirmed at the next meeting to be held at 5.15 pm on Wednesday 9 September 2015.

### 2015 – Future Meetings Schedule

Wednesday 11 February	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 11 March	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 13 May (Postponed to 10 June)	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 10 June	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 15 July CANCELLED	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 9 September	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 11 November	Level 10 Committee Rooms 2 and 3	5.15 pm

### ACTION SUMMARY

Item	Action	Officer	Status
8	<b>Heritage Schedule Review – Update</b> Members to review the updated Heritage Inventory Content by visiting the NSW State Heritage Inventory Database and provide any suggested changes/amendments or additions to Council's Heritage Officer for consideration.	All Committee Members	
9	<b>Crown Street Draft Interpretation Material</b> Members to provide comment/feedback on the draft Crown Street Mall interpretation material to Council's Heritage Officer by Wednesday 17 June 2015.	All Committee Members	
10	<b>Local Heritage Grants 2015-2016</b> Meeting of sub-committee to be arranged to assess the applications received.	Joel Thompson	Completed
12	<b>"Illawarra 200" Committee Update</b> "Illawarra 200" Committee to be notified of Sharralyn's appointment as the Wollongong Heritage Advisory Committee representative.	Joel Thompson	Completed