

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 29 JUNE 2016

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Traffic Engineer		
Ted Collins	Traffic Unit Manager		
Peter Nunn	Transport and Stormwater Services – Manager		
Mike Dowd	Infrastructure Strategy and Planning – Manager		
Mike Hyde	Director – Infrastructure and Works		

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE

9.15AM ON WEDNESDAY 29 JUNE 2016



PRESENT	
Lindsay Dunstan - Chairman	Wollongong City Council
Debra Nicholls – Administration Officer	Wollongong City Council
Snr Constable Andrew Cotton	NSW Police
Jayd Marsh	NSW Roads & Maritime Services
David Cratchley	Premier Illawarra
Melanie Haskew	Representing Ryan Park MP
Neil McCormack	Representing Lee Evans MP
Reg Jago	Representing Noreen Hay MP

ABSENT	
Les Dion	Dion's Bus Service

CONFIRMATION OF MINUTES OF MEETING HELD ON 25 MAY 2016.

BUSINESS ARISING – None.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	WOONONA	Pitman Lane	Request for Parking Restrictions
2	CORRIMAL	Wilga Street	Corrimal Public School Crossing
3	MOUNT KEIRA	Yates Avenue and Mount Keira Road	Traffic Safety Concerns
4	CONISTON	Bridge Street	Parking Concerns
5	CRINGILA	Lake Avenue	Timed Parking

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
6	OTFORD	Various	Coastal Classic Trail Run Saturday 3 rd September
7	WOLLONGONG	Various	Bravo Challenge 2 Day Event Saturday 3 rd and Sunday 4 th September 2016
8	WOLLONGONG	Staff Street	Late Item – Installation of Tower Crane Wednesday 27 th July 2016

DESIGN MATTERS

	Suburb	Street(s)	Issue
9	FAIRY MEADOW	Princes Highway	Adjustments to Bus Zone
10	WOLLONGONG	Gipps and Kembla Street	Roundabout Design
11	DAPTO	Mulda Street	Shared Path

INFORMAL ITEMS – Discussion regarding bus services to be provided for visiting cruise ships.

The meeting concluded at 12 Noon.

GENERAL BUSINESS

1 WOONONA

Pitman Lane – Request for Parking Restrictions

Background:

Residents of Pitman Lane have requested that Council consider parking restrictions within the lane due to instances of parked vehicles blocking access to a number of driveways off the lane. As the lane is narrow parking restrictions may assist in ensuring accesses are not blocked.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' Restrictions for the length of Pitman Lane, Woonona on both sides, by way of continuous yellow lines.

2 CORRIMAL

Wilga Street – Corrimal Public School Crossing

Background:

A resident has contacted Council with concerns regarding safety and signage at this section of Wilga Street. There is an existing 'No Stopping' sign located close to the kerbside blister of the children's crossing, and there have been instances of vehicles parked across the driveways to Nos 68 and 70 Wilga Street. (Drawing 5151_C01_A)

PROPOSAL SUPPORTED UNANIMOUSLY

Relocate the existing 'No Stopping' sign on the southern side of the children's crossing 10metres further to the south in Wilga Street, Corrimal, including an additional length of unbroken yellow line.

3 MOUNT KEIRA

Intersection of Yates Avenue and Mount Keira Road – Traffic Safety Concerns

Background:

The intersection of Yates Avenue and Mount Keira Road is located on a significant hillside for both streets and at present there is no intersection control other than the standard T junction rules. Council has received a request to improve sight distance for vehicles entering Mount Keira Road by installing parking restrictions in Mount Keira Road on the approach to Yates Avenue.

PROPOSAL SUPPORTED UNANIMOUSLY

Install:

- I. Double barrier centrelines in Yates Avenue for a distance of 10 metres from the kerb-line in Mount Keira Road.
- II. A broken hold line on the kerb-line across Yates Avenue and a Give Way Sign.
- III. 'No Stopping' restrictions by way of continuous yellow lines adjacent to the intersection for a distance of 15 metres on the southern side of Mount Keira Road, immediately to the east of Yates Avenue, and for a distance of 10 m on both sides of Yates Avenue.

4 CONISTON

Bridge Street - Parking Concerns in the vicinity of Warrigal Aged Care Facility (91 Bridge Street)

Background:

The roadway to the west of the divided carriage way of Bridge Street is narrow with double centrelines marked and it is too narrow for parking to be permitted. While parked cars in this area have the effect of slowing traffic speeds, they also require most vehicles to cross the centreline when negotiating the curve at this location. Therefore, it is appropriate to consult with residents regarding a proposal to install 'No Stopping' signs around the curve in Bridge Street.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 'No Stopping' restrictions by way of continuous yellow lines around the curve in Bridge Street, Coniston, between the existing 'No Parking' sign (ref. 106284) and the driveway at 103 Bridge Street and between the driveways at 96 and 102 Bridge Street.

5 CRINGILA

Lake Avenue – Timed Parking

Background:

Council has received a request for timed parking on the eastern side of Lake Avenue between Newcastle and Steel Streets, Cringila. At present the timed parking finishes north of Newcastle Street and it is appropriate to extend the 1P timed parking as requested. It will allow reasonable parking turn over for the retail business on the corner of Steel Street and Lake Avenue.

PROPOSAL SUPPORTED UNANIMOUSLY

Install 1P Parking restrictions on the eastern side of Lake Avenue, between Newcastle and Steel Streets to be timed 8.30 am to 6pm Monday – Friday and 8.30am to 12.30pm Saturdays.

REGULATION OF TRAFFIC

6 OTFORD

Station Road – Coastal Classic Trail Run – Saturday 3rd September 2016

Background:

The Coast Classic Trail Run has been held for the past six years to raise funds for the improvement of the Coast Track in the Royal National Park. The event commences from Otford Primary School, Station Road, and proceeding along Beaumont Road, Fanshawe Road and Lady Wakehurst Drive. It is proposed to close Station Road from 6am to 10.30am on Saturday 3rd September 2016.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted Traffic Management Plans (Attachment 2) be approved subject to Council's Standard Conditions for Road Closures. (Attachment 1).

7 WOLLONGONG

Bravo Challenge – 2 Day Event - Saturday 3rd and Sunday 4th September 2016

Background:

The organisers of the Bravo Challenge have proposed a 2 day event for 2016.

Day 1 will be held on Mount Keira Road between Gipps Road and Queen Elizabeth Drive, utilising the Summit Park as well. Queen Elizabeth Drive will remain open and the event involves a road closure of Mount Keira Road from 6am to 4pm. The arrangements are similar to 2015 where the organisers agreed that should emergency access be required or Mount Keira Road be necessary as a detour for light traffic from Mount Ousley and Picton Roads, that the event would be suspended.

Day 2 will be held in Lang Park, Stuart Park and the reserve off Endeavour Drive where traffic controls are required on Cliff Road and Marine Drive to permit participants to cross safely. The traffic controls are required from 9am to 4pm.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure and regulation of traffic be approved subject to the submitted traffic management plans (Attachment 3) and Council's Standard Conditions for Road Closures. (Attachment 1)

LATE ITEM – REGULATION OF TRAFFIC

8 WOLLONGONG

Staff Street – Installation of Tower Crane.

Background:

Subsequent to the Meeting, a developer has requested the road closure of the eastern section of Staff Street, Wollongong between Allan and Crown Streets from 6am to 6pm on Wednesday 27th July, with alternate days being 28th and 29th July. The road network will not be significantly affected as the inbound 24 bus route uses the western section of Staff Street and vehicles entering from Crown Street to the affected section of Staff Street are limited to a left turn only, as there is a right turn ban for eastbound traffic on Crown Street.

The contractor for traffic controls will permit residents access as required during the closure. The plans have been circulated to the NSW Police and NSW Roads & Maritime Services representatives and the proposed closure is supported unanimously.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure and regulation of traffic for one of the 3 days 27 to 29 July 2016 weather permitting, be approved subject to the submitted traffic management plan (Attachment 4), the provision of a 'Road Closed Ahead' sign for westbound traffic on Crown Street and Council's Standard Conditions for Road Closures. (Attachment 1)

DESIGN MATTERS

9 FAIRY MEADOW

Princes Highway – Adjustments to Bus Zone

Background:

Council has prepared plans to adjust the Bus Zone at 186 Princes Highway, Fairy Meadow as part of a reconstruction of the facility.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 5680_C01_2 be approved. (Attachment 5)

10 WOLLONGONG

Gipps and Kembla Streets – Roundabout

Background:

Council has prepared plans for a roundabout at the intersection of Gipps and Kembla Street.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 5821 be approved (Attachment 6), subject to the inclusion of:

- I. No Left Turn signs for traffic on the roundabout either side of the access point from the eastbound section of Gipps Street.
- II. A second pavement arrow on the eastbound section Gipps Street on the approach to the roundabout.

11 DAPTO

Mulda Street – Shared Path

Background:

Council has prepared plans to extend the Shared Path in Mulda Street, Dapto which involves signage to indicate the new section of shared path and signs to facilitate cyclists crossing to narrow lanes.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan 5686_C01-C03 be approved. (Attachment 7)

INFORMAL

An informal discussion was held regarding bus services to be provided for visiting cruise ships, the first of which is to arrive on Sunday 28th October 2016. Summary of points raised:

- Premier Illawarra has been engaged by Transport for NSW to collect passengers wishing to disembark from the cruise ship in Port Kembla Harbour. The ship is due to dock at 7am with passengers disembarking at 8am.
- Numbers of passengers disembarking will depend on weather and the desire to engage in various on shore activities. There are six planned tours to various destinations including The Seacliff Bridge, the Highlands and the South Coast. The Ship to City Shuttle will relay disembarking passengers and deliver them to the CBD for connection with other services or simply to sight see in the local area.
- Traffic Control will be in place and the Gong Shuttle is set to run every 10 minutes on Cruise Ship days.
- There will be a meeting with Premier and Destination Wollongong in July to discuss logistics. One suggestion is that the car park at Marine Drive be utilised for 'Buses Only' on the Sunday's where cruise ships are in town.
- The second cruise ship is due to visit on a Tuesday and further discussions will need to be held to discuss how to facilitate this in light of school services and workforce traffic.

Minutes to be confirmed at the next meeting to be held at 9.15am on Wednesday 20 July 2016.

2016 Traffic Committee Meetings		
Wednesday 20 July	Administration Building, Level 8 Conference Room	9.15am – 2.00pm
Wednesday 10 August	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 14 September	Administration Building, Level 9 Function Room	9.15am – 2.00pm
Wednesday 5 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 26 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 16 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Coastal Classic Trail Run – 1 of 5

Event Overview Map

Operational Times: 3rd September 2016 – 7.30am to 3pm



Traffic Control Overview Map – Start to Cliff Track

Operational Times: 3rd September 2016 – 7.30am to 9.30am

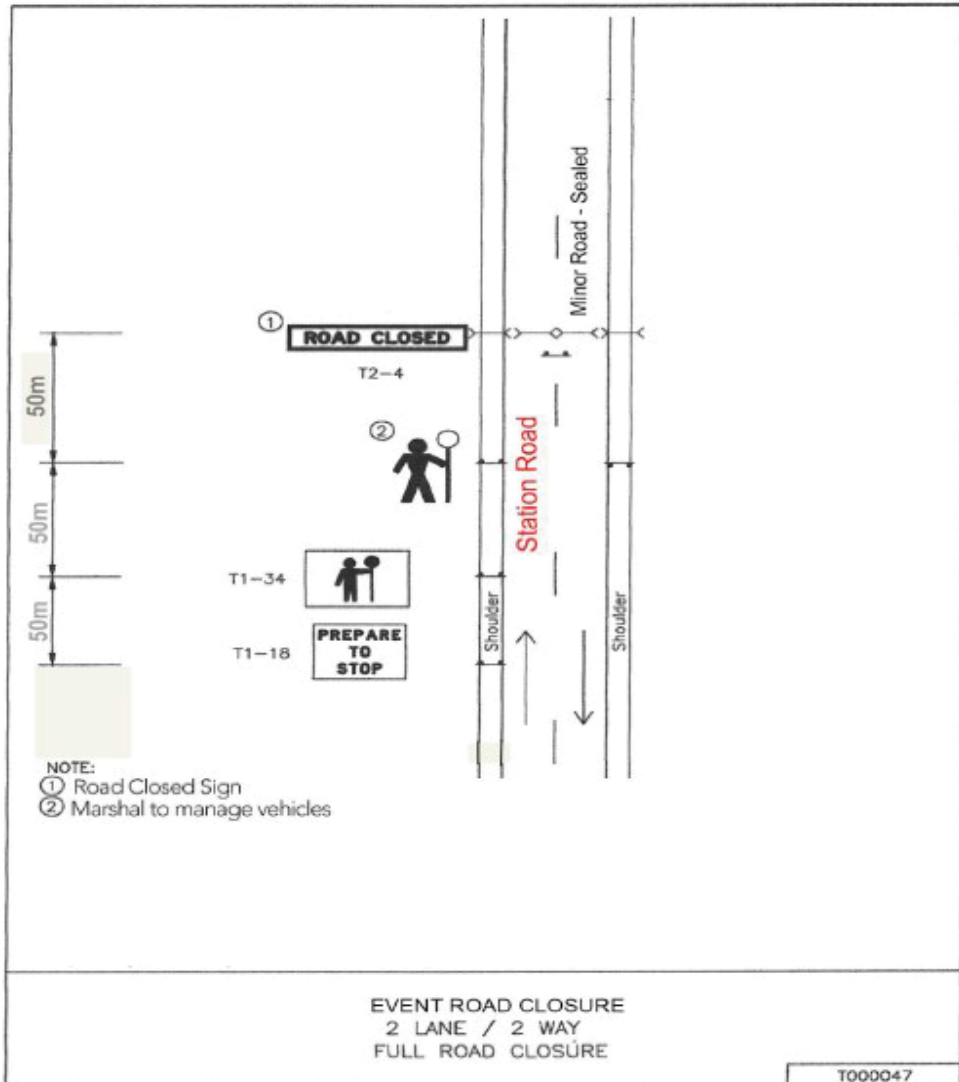


Attachment 2 – Coastal Classic Trail Run – 2 of 5

TCP - A



Traffic Control Plan for Running Event



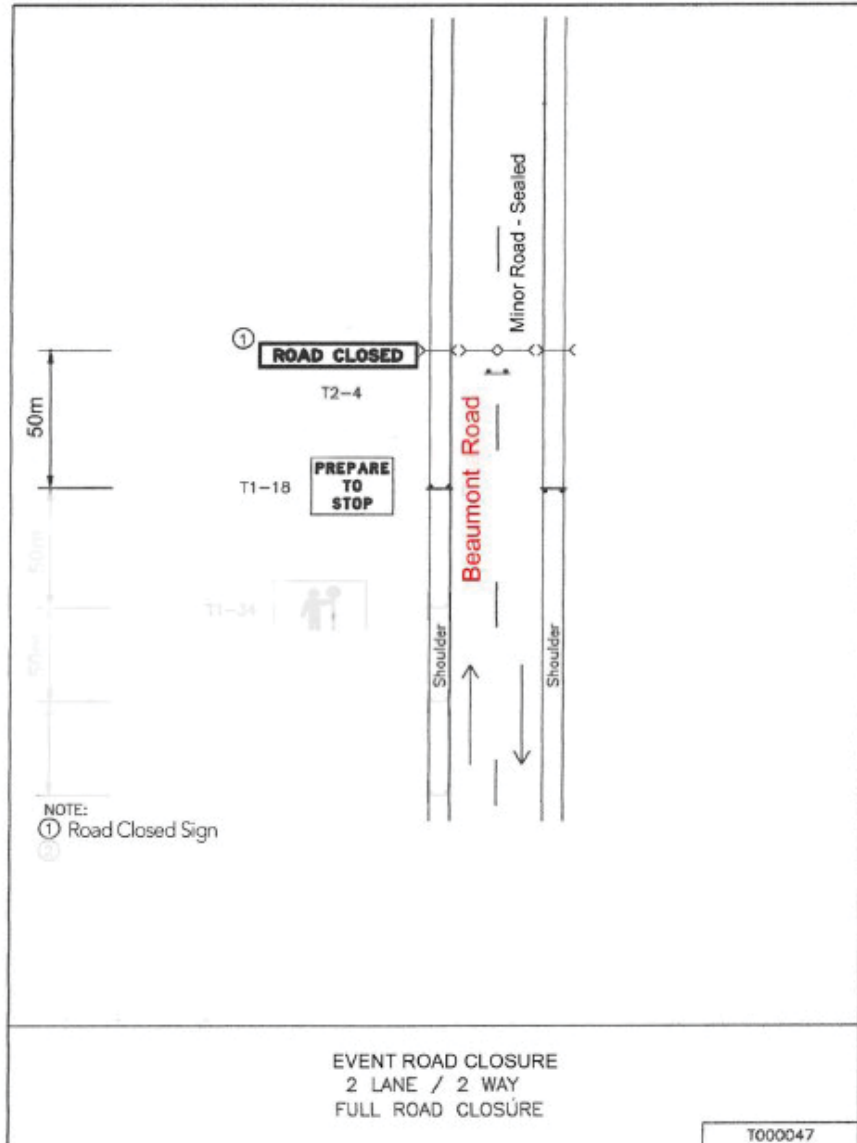
Design and Inspect Traffic Control Plans

Attachment 2 – Coastal Classic Trail Run – 3 of 5

TCP - B



Traffic Control Plan for Running Event



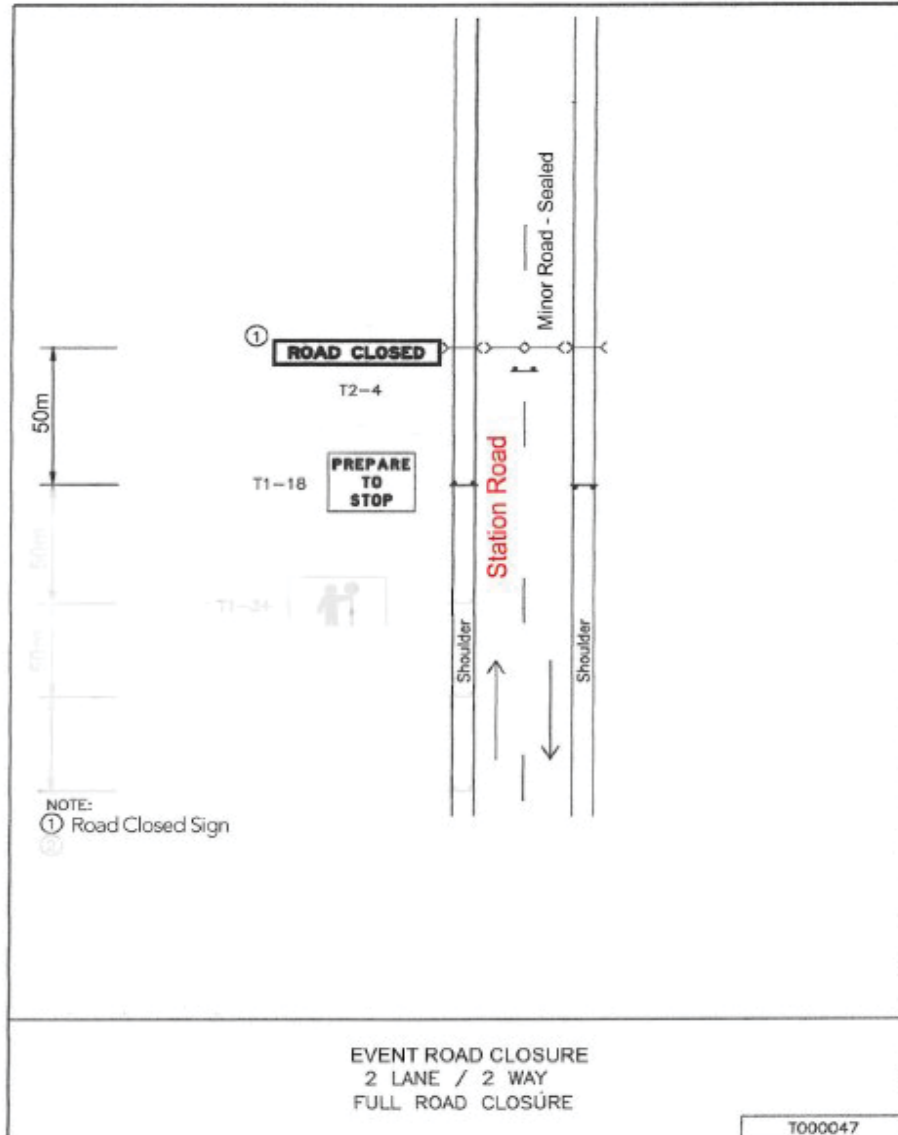
Design and Inspect Traffic Control Plans

Attachment 2 – Coastal Classic Trail Run – 4 of 5

TCP - C



Traffic Control Plan for Running Event



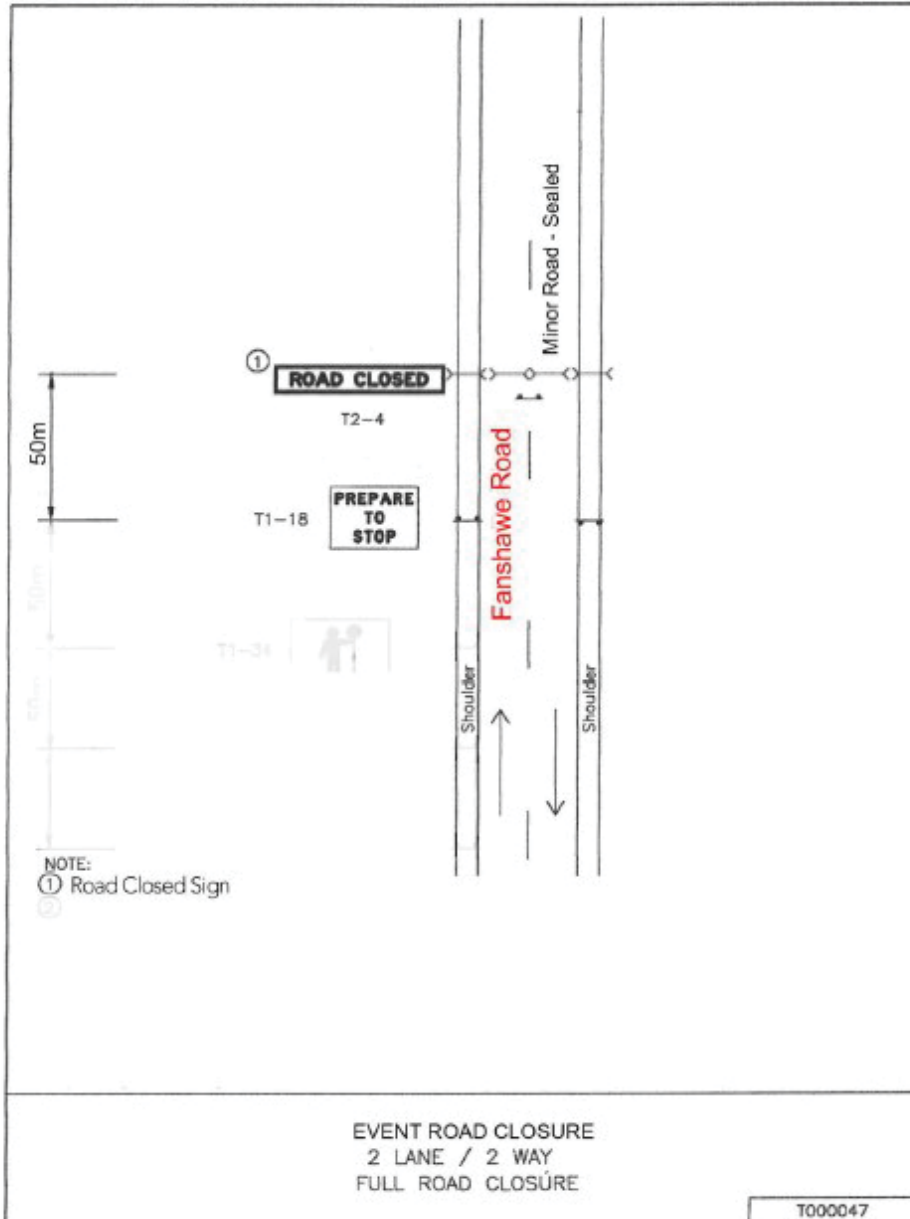
Design and Inspect Traffic Control Plans

Attachment 2 – Coastal Classic Trail Run – 5 of 5

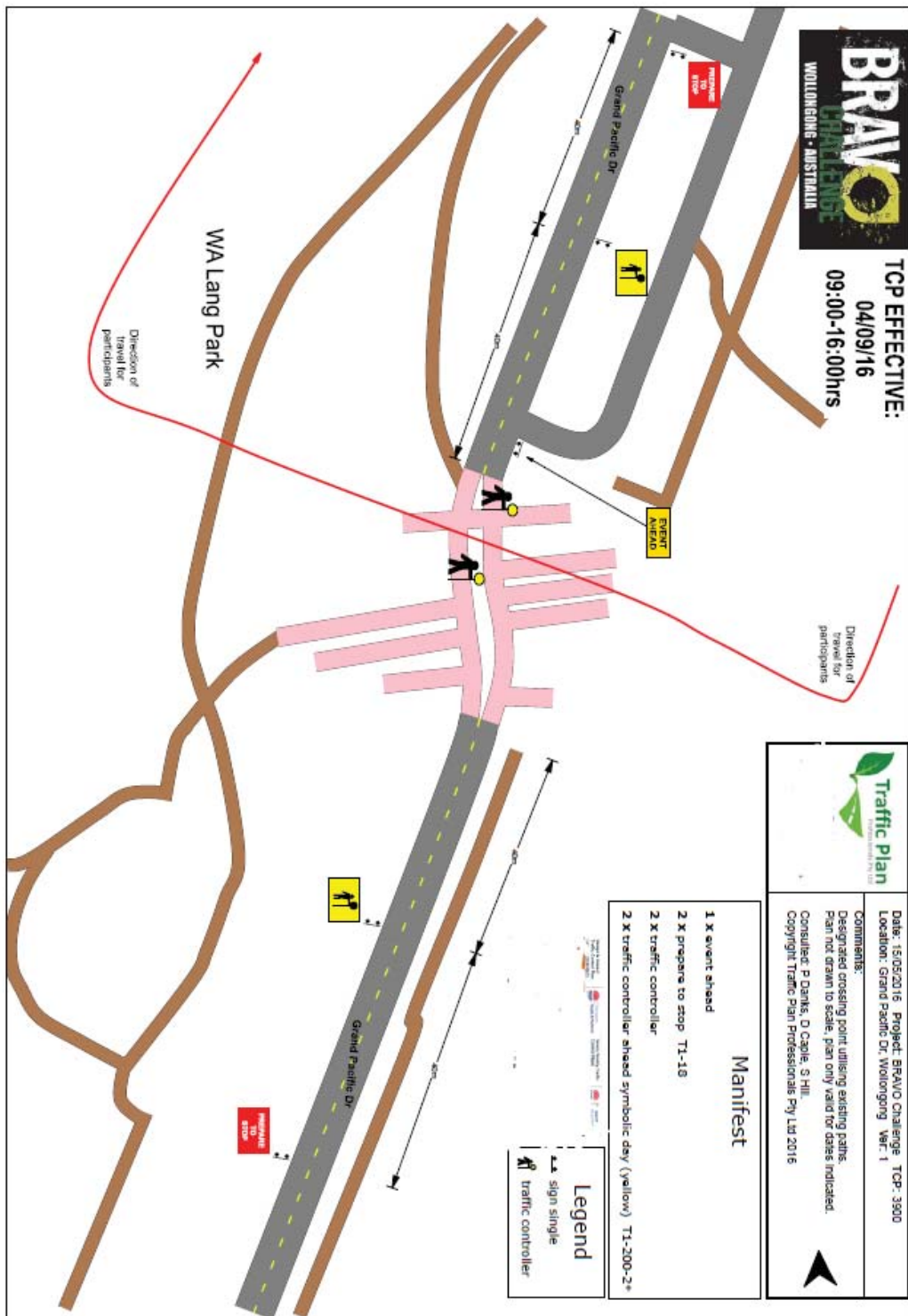
TCP - D



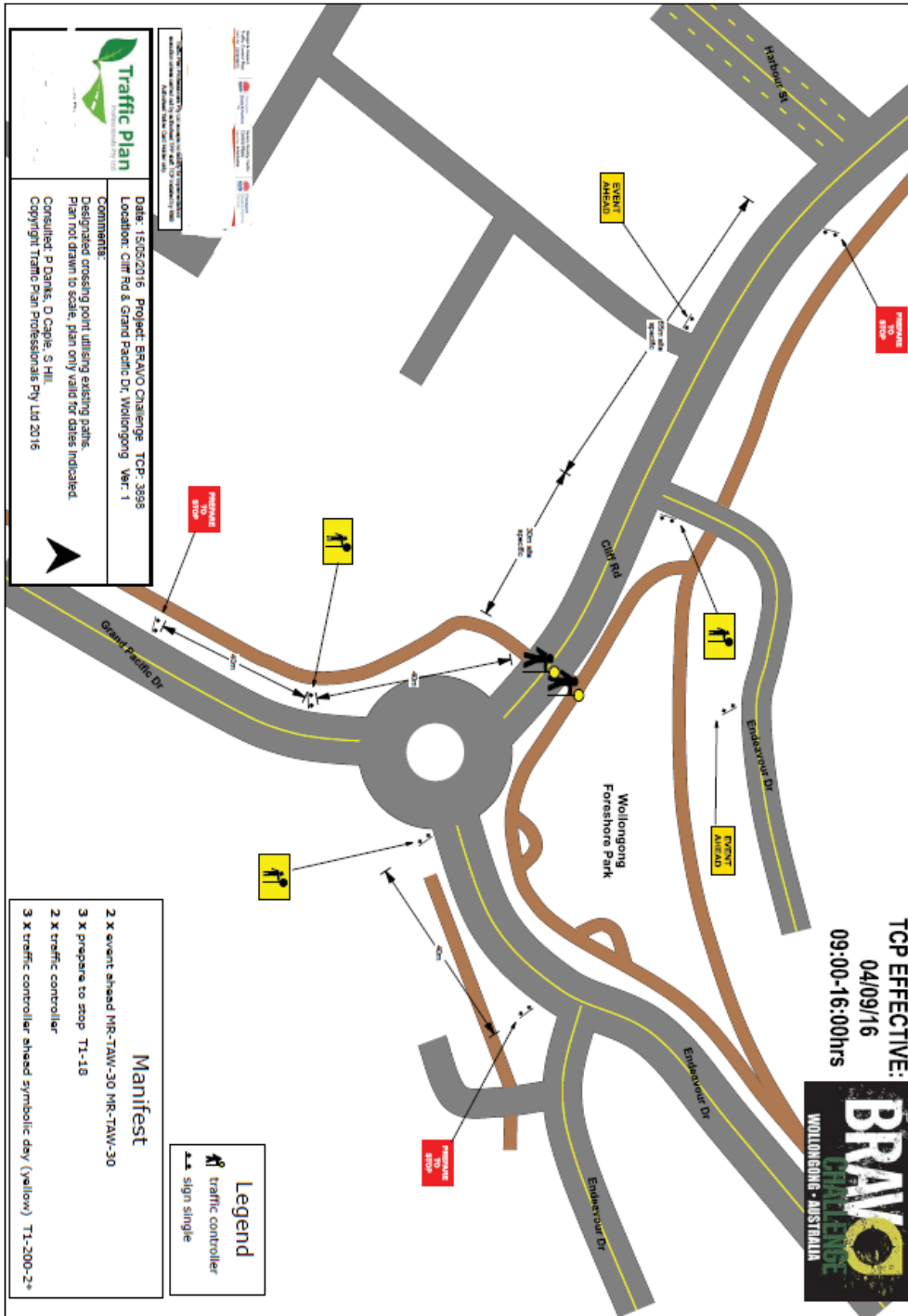
Traffic Control Plan for Running Event



Attachment 3 – Bravo Challenge – 2 of 5



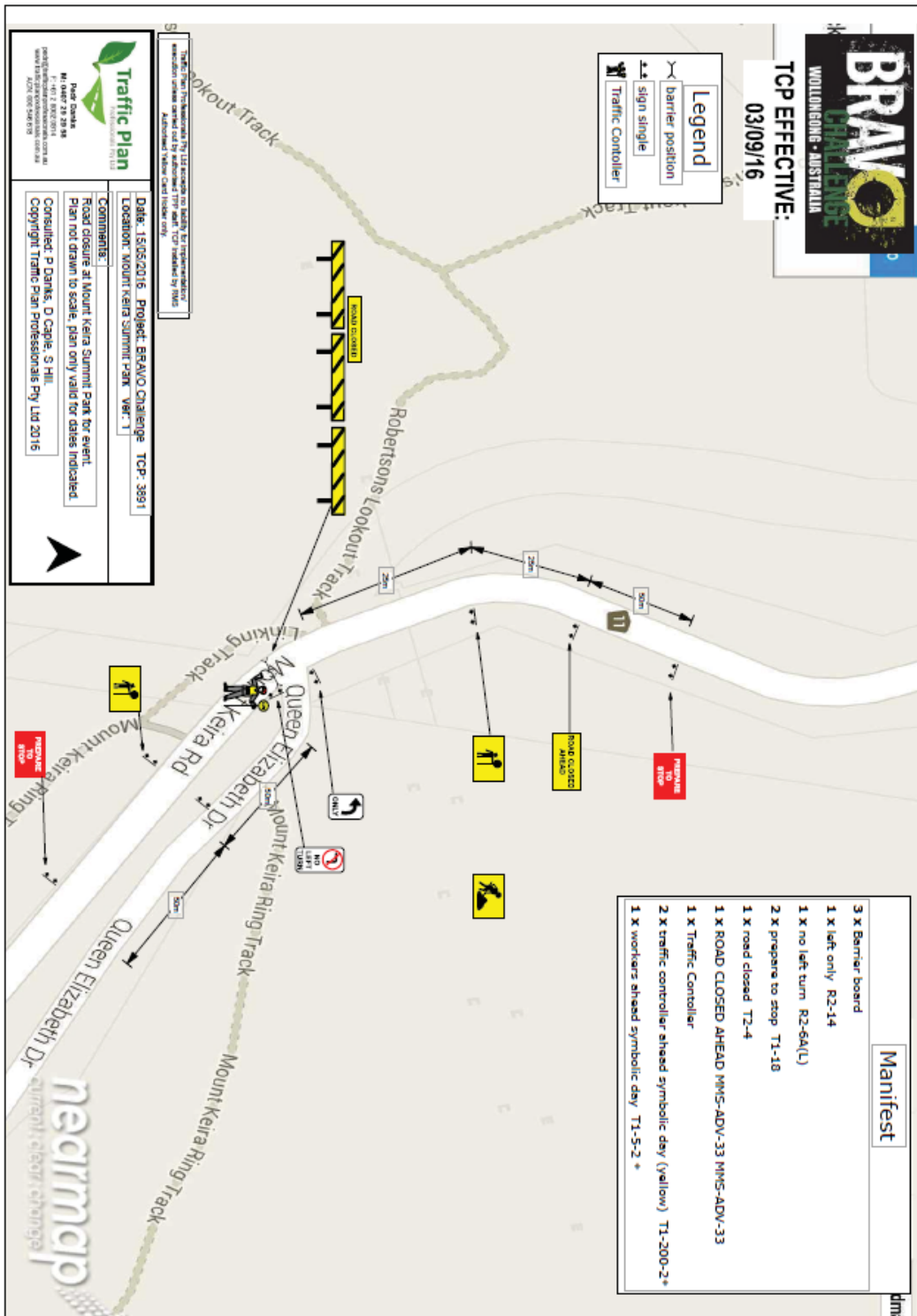
Attachment 3 – Bravo Challenge – 3 of 5



Attachment 3 – Bravo Challenge – 4 of 5



Attachment 3 – Bravo Challenge – 5 of 5



Attachment 6 – Design – Roundabout Gipps & Kembla Streets, Wollongong

