



ADOPTED BY EXECUTIVE MANAGEMENT COMMITTEE: 21 SEPTEMBER 2023

PURPOSE

This policy actions Council's commitment to making Wollongong City Libraries (WCL) places where the community can exchange ideas, learn and express their creativity.

POLICY INTENT

This policy ensures that community members have access to spaces that can be booked for community displays, notifications, and exhibitions and establishes the parameters for management of these opportunities.

WOLLONGONG 2032 OBJECTIVES

Our Wollongong 2032 outlines the community's main priorities for the future and includes strategies for achieving them. This policy contributes toward Wollongong 2032 Objectives:

Goal 4: We are a connected and engaged community.

4.1 Provide our community with equitable access to information and opportunities to inform decision making.

4.11 Quality services, libraries and facilities are available to communities to access and gather.

Goal 5: We have a healthy community in a liveable city

5.4 Provide a variety of quality and accessible public spaces and opportunities for sport, play, leisure, recreation, learning and cultural activities in the community.

POLICY

WCL plays an important role within the city in providing community access to information, resources, ideas and experiences. This includes facilitating community displays, exhibitions and information exchange.

Each WCL site will provide space for the community for temporary, information sharing, awareness raising and exhibitions.

Displays and exhibits must be arranged with and approved by relevant WCL staff. They must reflect community standards and Wollongong City Council's organisational values. Council may accept or decline a request to exhibit or display and will determine the suitability of materials that are proposed for display or exhibition within WCL.

Wollongong City Council does not accept responsibility for care or control of the items displayed or exhibited within WCL and makes no representation as to the accuracy of the material displayed.

REVIEW

This Management Policy will be reviewed every three years from the date of each adoption of the policy, or more frequently as required.

REPORTING

Annual reporting as required by Wollongong City Council.

ROLES AND RESPONSIBILITIES

The WCL Manager is responsible for implementation of actions under this policy and its review.

WCL Coordinators and Service Team Leaders are responsible for: liaison with community members seeking to exhibit, management of requests and management of exhibition spaces within libraries.

RELATED PROCEDURES

- Library Displays and Exhibitions Procedures
- Wollongong City Library Community Exhibition Agreement

APPROVAL AND REVIEW	
Responsible Division	Libraries + Community Facilities
Date authorised by Executive Management Committee	21 September 2023
Date of previous adoptions (Management policy)	17/07/2017 ¹
Date of previous adoptions (Council policy)	28/11/2005, 14/05/2013
Date of next review	21 September 2026

¹ Policy title 'Library Display Facilities'