

ITEM 15 TENDER T100052 - SUPPLY AND DELIVERY OF PRE-MIXED CONCRETE

This report recommends acceptance of tenders for the Supply and Delivery of Pre-Mixed Concrete to Council in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2021.

Once established this panel will provide pre-mix concrete to support Council staff in the delivery of construction activities and maintenance works. A panel of suppliers will be engaged for a period of five (5) years.

RECOMMENDATION

- 1 In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accept the tenders submitted by Cleary Bros Bombo Pty Ltd, Hanson Construction Materials Pty Ltd, Hy-Tec Industries Pty Ltd and Baines Transport Pty Ltd for the Supply and Delivery of Pre-Mixed Concrete, for the rates as set out in each tenderers' Form of Tender, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service

Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

The tender is for the re-establishment of an existing panel arrangement established in 2017 (T17/08 Supply and Delivery of Pre-Mixed Concrete). The panel provides pre-mixed concrete to support Council in the delivery of construction activities and maintenance works.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on Tuesday 17 May.

Four (4) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures with oversight from the Governance & Customer Service Division.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Work Health Safety, Environmental Management and Quality Management systems

Assessable Criteria

- 1 Cost to Council – 70%
- 2 Demonstrated experience and satisfactory performance in the supply and delivery of pre-mixed concrete to similar sized organisation/s – 20%
- 3 Demonstrated strengthening of local economic capacity – 10%

The mandatory assessment criteria have been met by the recommended tenderers.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender.

PROPOSAL

The table below summarises the results of the tender assessment and the tenderers recommended for appointment to the panel to carry out the Supply and Delivery of Pre-Mixed Concrete in accordance with the scope of works and technical specifications developed for the project.

Table 1 below summarises the results of the tender assessment in alphabetical order.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	
Baines Transport Pty Limited	- Recommend Acceptance
Cleary Bros Bombo Pty Ltd	- Recommend Acceptance
Hanson Construction Materials Pty Ltd	- Recommend Acceptance
Hy-Tec Industries Pty Ltd	- Recommend Acceptance

The recommended tenderers have satisfied the Tender Assessment Panel that they are capable of undertaking the works to Council’s standards and in accordance with the technical specification.

Referees nominated by the recommended tenderers have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

Prior to engaging a contractor for pre-mixed concrete, the contractor’s location, concrete type and quantity plus availability to supply and deliver the concrete will be considered. This assessment can be achieved by referring to the schedule of rates submitted for this contract agreement.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “we are a connected and engaged community”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-22
Strategy	4 Year Action	Operational Plan Actions
4.3.2 Resources (finance, technology, assets and people) are effectively managed to ensure long term financial sustainability	4.3.2.4 Deliver the Asset Management Strategy and Improvement Plan 2012-17	Progressively implement the Asset Management Improvement Program

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered low based upon Council's risk assessment matrix and appropriate risk management strategies to further mitigate risk will be implemented.

FINANCIAL IMPLICATIONS

The supply and delivery of pre-mixed concrete is funded from the budgets identified in the Delivery Program.

CONCLUSION

A panel of suppliers for pre-mix concrete will allow council to deliver the activities and projects identified in the Delivery Program.