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ITEM 4

# APPOINTMENT OF COUNCILLOR DELEGATES TO COMMITTEES AND REFERENCE GROUPS

Council is represented or participates in many reference groups, Section 355 Committees and external organisations. Councillors are appointed by resolution of Council to the committees, reference groups and external organisations listed in the attachment to this report, for a period of 12 months.

This report identifies those committees, reference groups and external organisations which require the appointment of Councillor Representatives.

### **RECOMMENDATION**

- 1 Councillor Representatives be appointed to the committees, reference groups and external organisations listed in Attachment 1 until September 2021, where the number of nominations equals the number of available appointments.
- 2 Elections be undertaken, by open means on a show of hands, to appoint Councillor Representatives to the committees, reference groups and external organisations listed in Attachment 1 until September 2021, where there are more nominees than available appointments.
- 3 The General Manager be authorised to appoint staff to any external committees that have vacancies following the election of Councillors.

#### REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service

Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

#### **ATTACHMENTS**

1 Councillor Nominations for 2020-21 Committees, Reference Groups and External Organisations

### **BACKGROUND**

Councillors have been provided with the opportunity to submit nominations for the various committees, reference groups and external organisations to which they wish to be appointed. Any nominations received as at the date of publishing this report have been noted in the attached listing of required Councillor appointments. An updated listing will be distributed to Councillors prior to the meeting. Further nominations can be made from the floor when considering this item.

Clause 11.5 of Council's adopted Code of Meeting Practice stipulates that voting in an election at a Council meeting, other than an election for Deputy Lord Mayor, is to be by open means such as by voice or a show of hands.

Council's *Appointment of Councillor Delegates to Committees Policy* states that Councillors are appointed annually unless otherwise determined by Resolution of Council.

#### CONSULTATION AND COMMUNICATION

The Lord Mayor and Councillors have been provided with details of the various committees, reference groups and external organisations that require appointments of Councillor representation and have been provided the opportunity to submit nominations to the committees for which they wish to be appointed.

### PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2020-2021.

### **CONCLUSION**

It is appropriate for Council to proceed to appoint Councillor Representatives to the Council Committees and Reference Groups listed in the report.



| Committee purpose   | Membership requirements   | 2019-2020 delegates                                   | Nominees 2020-2021                                     |
|---|---|---|--|
|   | ADVISORY COMMITTEES   |   |  |
| AUDIT, RISK AND IMPROVEMENT COMMITTEE   |   |   |  |
| The Audit, Risk and Improvement Committee (ARIC) is the primary oversight committee of Council and was established to promote the good corporate governance of Council.  Meeting frequency: Quarterly   | <ul> <li>Two Councillor delegates</li> <li>One alternate Councillor delegate</li> <li>Three independent external members appointed by Council, one of whom is Chair</li> </ul>  | 1. Cr J Dorahy 2. Cr M Cox 3. Cr D Figliomeni (Alt)   | 1. Cr M Cox 2. Cr D Figliomeni 3. Cr (alt)             |
| PERFORMANCE REVIEW COMMITTEE  |   |   |  |
| The Performance Review Committee is responsible for conducting performance reviews of the General Manager on an annual basis and report the findings and recommendations of those reviews to Council.  Meeting frequency: As required in accordance with the performance review timetable   | <ul> <li>Lord Mayor (Chair),</li> <li>Deputy Lord Mayor, and</li> <li>One Councillor elected by Council.</li> <li>One Councillor may be nominated by the General Manager (optional)</li> </ul>  | Lord Mayor (Chair)     Deputy Lord Mayor     Cr M Cox | 1. Lord Mayor (Chair) 2. Deputy Lord Mayor 3. Cr M Cox |
|   | REFERENCE GROUPS  |   |  |
| ABORIGINAL REFERENCE GROUP  |   |   |  |
| The Aboriginal Reference Group (ARG) will provide input to Council regarding issues affecting the Indigenous community in Wollongong and provide the Aboriginal community with capacity to inform Council's decision-making processes.  Broadly, the ARG will enable Wollongong City Council to meet its Community Strategic Plan, in particular those parts of the plan that relate to Aboriginal and Torres Strait Islander people.  The ARG will also provide a point of contact for Council's broader consultation with the Aboriginal community and promote Aboriginal initiatives and celebrations auspiced by Wollongong City Council.  Meeting frequency: Quarterly | Council representatives:  Two Councillors, and  One Council Officer  Aboriginal community representatives:  Five Aboriginal community representatives who may also be constituents of interest groups or employees of Aboriginal organisations, and;  One representative per Aboriginal community organisation as listed below (total of three) and as nominated by the following organisations:  Illawarra Aboriginal Corporation  Illawarra Local Aboriginal Land Council | Lord Mayor     Vacancy                                | 1. Lord Mayor 2. Cr M Cox                              |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates                                  | Nominees 2020-2021                                   |
|--|--|--|--|
|  | o Illawarra Aboriginal Medical Service   |  |  |
| COMMUNITY SAFETY REFERENCE GROUP   |  |  |  |
| The purpose of the Community Safety Reference Group (CSRG) is to bring partners together (including NSW Police, Local, State and Federal Government agencies; non-government agencies and the community) to identify and drive the development of specific strategies to enhance community safety in the Wollongong Local Government Area (LGA).  Broadly, the CSRG will enable Wollongong City Council to meet the Our Wollongong Community Strategic Plan and in particular those parts of the plan that relate to the creation of a safe city.  Meeting frequency: Bi-monthly | The CSRG shall consist of no more than 20 members, comprising of:  Two Police representatives who will be from Wollongong Local Area Command and Lake Illawarra Area Command respectively  Representatives from a range of relevant government and non-government agencies including but not limited to:  Service Representatives Religious and Charity Based Organisations Business and Industry State Government Departments Education and Research agencies In addition to the above members, the CSRG will be supported by:  Two Wollongong City Councillors; and One Wollongong City Council Officer Community representatives must live or work in the Wollongong LGA and must be able to demonstrate an appropriate involvement in the Wollongong City Council area and within their local community. | 1. Lord Mayor 2. Cr T Brown                          | 1. Lord Mayor 2. Cr T Brown                          |
| SPORTS AND FACILITIES REFERENCE GROUP  |  | Page 12 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2          | Jan Scholl (Affect Mass) Million Control Annual A    |
| The Sports and Facilities Reference Group has been established to provide advice to Council on policies and strategies which relate to the implementation of the Sportsground and Sporting Facilities Strategy.  Meeting frequency: Bi-monthly   | <ul> <li>Three Councillors (one to be elected Chair),</li> <li>A representative from the Office of Sport,</li> <li>A representative of Illawarra Academy of Sport,</li> </ul>  | Cr J Rimmer (Chair)     Cr J Dorahy     Cr C Walters | Cr J Rimmer (Chair)     Cr J Dorahy     Cr C Walters |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates    | Nominees 2020-2021     |
|--|--|------------------------|------------------------|
|  | <ul> <li>minimum of ten members targeting major sporting<br/>associations that utilise Council sporting facilities and<br/>grounds, and</li> </ul> |                        |                        |
|  | <ul> <li>a single representative from emerging sports as<br/>nominated by their peak body.</li> </ul>  |                        |                        |
| WALKING, CYCLING AND MOBILITY REFERENCE GROUP  |  |                        |                        |
| The Walking, Cycling and Mobility Reference Group has  | Two Councillors (one to be elected Chair)  | 1. Cr D Brown (Chair)  | 1. Cr D Brown (Chair)  |
| been established to provide advice to Council on the preparation and implementation of bicycle, pedestrian and disability access policies and strategic plans in Wollongong.   | <ul> <li>One Council officer from Infrastructure, Strategy and<br/>Planning</li> </ul>   | 2. Cr M Cox            | 2. Cr M Cox            |
| Meeting frequency: Bi-monthly  | <ul> <li>One Council officer from Community and Cultural<br/>Services</li> </ul>   |                        |                        |
|  | Two community members representing bicycle users   |                        |                        |
|  | Two community members representing pedestrians   |                        |                        |
|  | <ul> <li>Two community members representing the access<br/>needs of people with disability</li> </ul>  |                        |                        |
|  | <ul> <li>One community member representing the access<br/>needs of seniors</li> </ul>  |                        |                        |
|  | One community member representing the access<br>needs of families with children  |                        |                        |
| WOLLONGONG HERITAGE REFERENCE GROUP  |  |                        |                        |
| The Wollongong Heritage Reference Group plays a  | Two Councillors (one to be elected Chair),   | 1. Cr A Martin (Chair) | 1. Cr A Martin (Chair) |
| significant role in development of Council's Heritage Strategy and Implementation Plan.  | Eight independent members with wide knowledge and     Augustical in actual and authors begitning.  | 2. Cr M Cox            | 2. Cr                  |
| The Group was created to assist and advise Council on development and delivery of a Heritage Strategy Plan and provide advice on a wide range of heritage issues and projects. | expertise in natural and cultural heritage.  |                        |                        |
| Meeting frequency: Bi-monthly  |  |                        |                        |
|  |  |                        |                        |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates                | Nominees 2020-2021                   |
|--|--|------------------------------------|--------------------------------------|
|  | SECTION 355 COMMITTEE  |                                    |                                      |
| AUSTRALIA DAY COMMITTEE  |  |                                    |                                      |
| Provides community input into Wollongong City Council's organisation of an annual celebration of Australia Day; determines Citizen of the Year award winners.  Meeting frequency: Monthly  | <ul> <li>Lord Mayor (Chair),</li> <li>One Councillor,</li> <li>Australia Day Council representative,</li> <li>Up to ten community representatives including:         <ul> <li>two youth representatives (aged under 26 years),</li> <li>Current Citizen, Young Citizen and Cultural and Community Award winners</li> </ul> </li> </ul> | Lord Mayor (Chair)     Cr J Rimmer | 1. Lord Mayor (Chair) 2. Cr J Rimmer |
|  | EXTERNAL ORGANISATIONS   |                                    |                                      |
| ASSOCIATION OF MINING & ENERGY RELATED COUNC   | ILS  |                                    |                                      |
| The Association of Mining and Energy Related Councils represents mining and energy related councils and their communities throughout New South Wales.  The Association's mission is to advocate on behalf of members (22 Local Government Areas) and their communities on mining and energy related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.  In 2017 the Association adopted a new direction embracing the necessity and opportunities surrounding the growing renewable energy sector by renaming the Association to reflect this new direction - Mining and Energy Related Councils NSW.  Meeting frequency: Quarterly | Two representatives from each member Council   | Cr D Figliomeni     Cr C Blakey    | Cr C Blakey                          |

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| Committee purpose   | Membership requirements  | 2019-2020 delegates                         | Nominees 2020-2021        |
|---|--|---|---------------------------|
| CIVICRISK MUTUAL LTD  |  |   |                           |
| CivicRisk West is an insurance pool comprising 11 councils and CivicRisk Mutual is a related pool comprising a further 6 councils.  The boards provide strategic direction and oversight of insurance procurement and claims management, as well as providing guidance to member councils regarding good governance principles for an effective enterprise-wide risk management framework.  The role of the Councillor is to participate as a Director on the Board.  Meeting frequency: Meet every second month (on average) | <ul> <li>The Lord Mayor (or the Lord Mayor's nominee) and;</li> <li>General Manager (or the General Manager's nominee) attend the Board meetings</li> </ul>  | Vacancy (Alternate)  2. Vacancy (Alternate) | 1. Lord Mayor 2. Cr (Alt) |
| DESTINATION WOLLONGONG  |  |   |                           |
| The purpose of the company is to contribute to the sustainable growth of a diverse and vibrant economy, including through:  a) Growing the Wollongong and the region's visitor economy;  b) Promoting and marketing Wollongong and the Illawarra region; and  c) Supporting the attraction of new investment and business into Wollongong and the Illawarra region.  Meeting frequency: Bi-Monthly  | Comprising at least five directors and no more than nine directors:  Three Council appointed independent Directors,  Two Council appointed Officer Directors (one Councillor and one Council employee)  And four-member directors. | 1. Cr L Colacino                            | 1. Cr L Colacino          |
| FLOODPLAIN MANAGEMENT AUSTRALIA   |  |   |                           |
| Promotes sound and responsible floodplain management representing the interests of floodplain communities across Australia and the authorities responsible for reducing future flood losses.  Meeting frequency: Quarterly  | Two nominees of each member Council, together with<br>representatives from consultants and other groups<br>involved in floodplain management   | Cr J Dorahy     Cr J Kershaw                | 1. Cr J Kershaw 2. Cr     |

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| Committee purpose   | Membership requirements   | 2019-2020 delegates                | Nominees 2020-2021               |
|---|---|------------------------------------|----------------------------------|
| HEALTHY CITIES ILLAWARRA BOARD  |   |                                    |                                  |
| Responsible for the control and management of Healthy Cities Illawarra Incorporated and assists with improved collaboration between Healthy Cities Illawarra and Councils.  Meeting frequency: Bi-monthly   | <ul> <li>Four members appointed, one from each local council in the geographic area in which the Association operates (being Wollongong, Shellharbour, Kiama and Shoalhaven Councils) and shall be the Lord Mayor, Mayor or their delegate;</li> <li>Two members from the Health Sector, one of whom shall represent the Health entity that provides core funding to the Association;</li> <li>The General Manager of Healthy Cities Illawarra;</li> <li>Up to four members elected from the membership at the annual general meeting;</li> <li>Up to four members appointed by the Board who have specific skills required by the Board</li> </ul> | 1. Lord Mayor 2. Cr C Blakey (Alt) | Lord Mayor     Cr C Blakey (Alt) |
| ILLAWARRA BUSHFIRE MANAGEMENT COMMITTEE   |   |                                    |                                  |
| Coordinates rural bush fire management activities over the lllawarra including the Local Government areas of Wollongong, Kiama and Shellharbour.  Meeting frequency: Quarterly  | One Councillor from each Local Government area, plus     Representatives of the Rural Fire Service and other Authorities throughout the Region  | 1. Vacancy                         | 1. Cr A Martin 2. Cr C Walters   |
| ILLAWARRA DISTRICT WEEDS AUTHORITY (IDWA)   |   |                                    |                                  |
| IDNWA is a regulatory association of Kiama, Shellharbour and Wollongong Councils aimed at the control of all declared noxious weeds within the Wollongong-Shellharbour-Kiama boundary limits  The IDNWA policy on noxious weed control involves the process of education, co-operation and where necessary enforcement with all affected private owners and occupiers of land and public authorities consulted. It aims to prevent the establishment of new noxious weeds and to restrict the spread and reduce the area of all existing noxious weeds.  Meeting frequency: Quarterly | One delegate from each of Wollongong, Kiama and<br>Shellharbour Councils  | 1. Cr C Blakey                     | 1. Cr C Blakey                   |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates                  | Nominees 2020-2021                   |
|--|--|--------------------------------------|--------------------------------------|
| ILLAWARRA ITEC LIMITED BOARD   | <del>'</del>   |                                      |                                      |
| Partnership between community, industry, Local, State and Federal Government to support small business and technology development in employment, training, business and industry.  Meeting frequency: Bi Monthly | Twelve board members including representatives from business, University of Wollongong, community and the Department of Education and  One representative each from Shellharbour and Wollongong Councils                                 | 1. Cr C Walters                      | 1. Cr C Walters                      |
| ILLAWARRA PERFORMING ARTS CENTRE BOARD   |  |                                      |                                      |
| Manage the operation of the Illawarra Performing Arts Centre.  Meeting frequency: Bi-monthly   | <ul> <li>Two Councillors</li> <li>General Manager of Council; and</li> <li>Community members.</li> </ul>   | Cr T Brown     Cr L Colacino         | 1. Cr T Brown 2. Cr L Colacino       |
| ILLAWARRA SPORTS STADIUM LIMITED   |  |                                      |                                      |
| The Board looks after the management, policy, development and operation of the Indoor Sports complex at Fred Finch Park, Berkeley.  Meeting frequency: Quarterly   | <ul> <li>One Councillor representative,</li> <li>Two netball representatives, and</li> <li>Two community representatives</li> </ul>  | 1. Vacancy                           | 1. Cr T Brown                        |
| ILLAWARRA ZONE LIAISON COMMITTEE - RURAL FIRE S  | SERVICE  |                                      |                                      |
| This committee reviews the performance criteria set out in the Illawarra Zone RFS Management Plan and the Service Level Agreement between Council and the RFS.  Meeting frequency: Quarterly                     | <ul> <li>Two Councillors to be elected – one as delegate and one as alternate delegate;</li> <li>Staff and elected members from Wollongong, Shellharbour and Kiama Councils,</li> <li>RFS staff and volunteer representatives</li> </ul> | Cr C Blakey     Vacancy              | 1. Cr C Blakey 2. Cr                 |
| LACHLAN REGIONAL TRANSPORT COMMITTEE   |  |                                      |                                      |
| The Committee's aim is to establish the most efficient and fair transport system covering all means of transport for freight and people in the State of New South Wales.   | Lord Mayor and     One alternate Councillor Delegate.  | Lord Mayor     Cr D Figliomeni (Alt) | Lord Mayor     Cr D Figliomeni (Alt) |
| The Lachlan Regional Transport Committee was established in 1983. It draws its membership from the outskirts of Sydney through the Central West of New South Wales to Dubbo,                                     |  |                                      |                                      |

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| Committee purpose  | Membership requirements   | 2019-2020 delegates                             | Nominees 2020-2021                               |
|--|---|---|--|
| Parkes and Cootamundra. Members include fifteen local government councils and the Port of Port Kembla.   |   |   |  |
| Meeting frequency: Quarterly   |   |   |  |
| LAKE ILLAWARRA ESTUARY MANAGEMENT COMMITTEE  |   |   |  |
| The Lake Illawarra Estuary Management Committee is a joint Committee of Wollongong and Shellharbour City Councils. It will be chaired by Shellharbour City Council from Oct 2020 – Oct 2021.  The Lake Illawarra Estuary Management Committee's role is to provide advice, feedback and support to Wollongong City and Shellharbour City Councils in developing, implementing and monitoring a Coastal Management Program and projects for Lake Illawarra, that are primarily focused on protecting estuary health. The Committee does not have decision making authority, the power to bind the two Councils or the power to incur expenditure.  Meeting frequency: Quarterly | Three WCC Councillors - one from each ward and one to be Chair  Other members include two community representatives from:  Both Wollongong and Shellharbour City Council LGA's.  Two Aboriginal community representatives,  Two Scientific Advisors and  Various state government agencies. | Cr D Figliomeni     Cr A Martin     Cr C Blakey | 1. Cr A Martin 2. Cr D Figliomeni 3. Cr C Blakey |
| LANDCARE ILLAWARRA   |   |   |  |
| Obtain funding and provide support and development for environmental restoration and repair by Community Groups and individuals within the local government areas of Wollongong, Shellharbour and Kiama.  Meeting frequency: Monthly   | <ul> <li>One Councillor and one officer (observer);</li> <li>Representatives of other local councils;</li> <li>Representatives of Southern Rivers Catchment Management Authority;</li> <li>Representatives of Landcare groups</li> </ul>  | 1. Vacancy                                      | 1. Cr  |
| PUBLIC LIBRARIES NSW - SE ZONE   |   |   |  |
| Enables those Councils and public library services which are members to meet on a regular basis for common purposes and to undertake united action.  | Each Council is entitled to three representatives being:     One Councillor   | 1. Cr J Rimmer                                  | 1. Cr J Rimmer                                   |
| It represents the interests of public libraries and their users throughout New South Wales and has a vital interest in improving library services and access to information  | <ul> <li>One Council officer, and</li> <li>One Library Manager or Library Officer-in-Charge</li> </ul>  |   |  |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates                     | Nominees 2020-2021                        |
|--|--|---|---|
| resources for all people living in New South Wales through a range of initiatives, joint ventures and partnerships.  There are 120 members comprising 105 local government   |  |   |   |
| authorities and 15 regional library services. Membership is open to each Council directly providing or contributing funds towards a public library service   |  |   |   |
| Meeting frequency: Twice per year  |  |   |   |
| SHELLHARBOUR AIRPORT MANAGEMENT ADVISORY CO  | DMMITEE  |   |   |
| Committee of Shellharbour City Council. To advise on policy and strategies to encourage business growth and development at the airport and to strengthen the airport's role in providing transport services, tourism and business opportunities within the region.  Meeting frequency: As required | One representative from each of the following organisations:         Wollongong City Council (plus an alternate)         Kiama Municipal Council         Industry and Investment NSW         Regional Development Australia - Illawarra         South Coast Regional Tourism Organisation         Destination Wollongong         Division of the Department of Premier and Cabinet         Illawarra Business Chamber  PLUS         Shellharbour City Council representatives: | Cr C Walters     Cr T Brown (Alternate) | Cr C Walters     Cr T Brown (Alt.)        |
|  | <ul> <li>Mayor or their delegate plus alternate delegate</li> <li>Staff convenor (1)</li> <li>Staff representatives (3)</li> </ul>   |   |   |
| SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY   |  | 4 O- D Finling                          |   |
| Provides coordinated advocacy for the development of transport infrastructure in the South East Australian region  | <ul> <li>One Councillor delegate and</li> <li>one alternate Councillor delegate</li> </ul>   | Cr D Figliomeni     Cr T Brown (Alt)    | 1. Cr D Figliomeni<br>2. Cr T Brown (Alt) |

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| Committee purpose  | Membership requirements  | 2019-2020 delegates       | Nominees 2020-2021        |
|--|--|---------------------------|---------------------------|
| that supports sustainable economic development and the prosperity of its constituents.   |  |                           |                           |
| Meeting frequency: Quarterly   |  |                           |                           |
| SOUTHERN JOINT REGIONAL PLANNING PANEL - former  | rly Joint Regional Planning Panel (JRPP)   |                           |                           |
| The Southern Region Planning Panel (SRPP) comprises of three state appointed and two locally appointed panel members to determine regionally significant development applications.  The Planning Panel:  Determines 'regionally significant' development applications (DA's)  Acts as the Planning Proposal Authority (PPA) when directed  Reviews rezoning requests (Planning Proposals)  Provides advice on other planning and development matters when requested.  Meeting frequency: Monthly | <ul> <li>Each Planning Panel consists of five members:</li> <li>Three members including the Chair, appointed by the Minister (State members), and</li> <li>Two members and two alternate members nominated by the relevant council (council members).</li> <li>At least one council member is required to have expertise in one or more of the following areas: <ul> <li>planning,</li> <li>architecture,</li> <li>heritage,</li> <li>the environment,</li> <li>urban design,</li> </ul> </li> </ul> | 1. Cr D Brown 2. Cr M Cox | 1. Cr D Brown 2. Cr M Cox |
|  | <ul> <li>land economics,</li> <li>traffic and transport,</li> <li>law,</li> <li>engineering or</li> <li>tourism.</li> </ul>  |                           |                           |

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