

**WALKING, CYCLING & MOBILITY
REFERENCE GROUP
MINUTES OF MEETING WEDNESDAY, 8 DECEMBER 2020
REMOTE LOCATION: SKYPE VIDEO CALL, 5:00 PM**



Reference Group Members in attendance:

- Cr David Brown Chair, Councillor Delegate
- Cr Mithra Cox Councillor Delegate
- Trish McClure WCC Manager Infrastructure Strategy & Planning
- Fiona Myer Access Needs of People with a Disability Representative
- Jon Lindley Bicycle Users Representative
- Edward Birt Pedestrians Representative
- Chye Toole-Anstey Pedestrians Representative
- Beth Robrahn Families with Children Representative
- Brian Gardner Access Needs of People with a Disability Representative

Wollongong City Council (WCC) Staff in attendance:

- Glenn Whittaker Director Infrastructure and Works (Acting)
- David Wilson Traffic & Transport Unit Leader
- Rob Gaudiosi Traffic Engineer
- Nathan McInerney Senior Structural Engineer
- Mel Lausz Road Safety Officer
- Justin Miles Senior Traffic Engineer
- Sarah Leussink Community Development Worker Aged + Disability
- Walter Galvan Senior Traffic Engineer
- Daniela Di Lullo PA Infrastructure Strategy & Planning (Acting) – Minutes

1 WELCOME & OPENING OF MEETING

Meeting Opened 5:10 pm

1.1 Acknowledgement of Country

The Chair welcomed all and acknowledged the traditional owners of the land.

1.2 Apologies

Trish McBride, Access Needs for Seniors Representative
Peter Nunn, Transport & Stormwater Services Manager
Tracy Venaglia, WCC Coordinator Community Development & Social Planner

1.3 Disclosures of Interest

No conflicts of interested declared.

1.4 Confirmation of the minutes of the previous meeting held 20 October 2020

The minutes of the previous meeting were moved as a true and accurate record.

Cr David Brown welcomed Trish McClure to the meeting.

2 ACTIONS ARISING FROM PREVIOUS MEETING MINUTES – 20 OCTOBER 2020

2.1 Replacement of Report-It App (D Wilson) - no further information.

2.2 Safety Around Schools (D Wilson) – discussed in conjunction with Item 5.

2.3 Outcome of meeting with Wollongong PS regarding pop-up cycleway on Smith Street, Wollongong (W Galvan)

- Walter advised he met with the school and discussed the pop-up cycleway design in relation to the safety of school students. It was confirmed that Council is not looking at relocating the cycleway to another street at this stage.
- Jon asked about engagement with the school children and utilisation of the cycleway pre and post implementation and if Council had any existing data about the school development. Walter advised that Council does have data in relation to the development of the school and utilisation. Walter also

advised they did speak about encouraging children to use this pop-up cycleway to travel to school and are waiting to hear more about the final design.

- Road Safety Officer, Mel Lausz, confirmed safety messaging will be discussed, such as Ride Nation 2021 which will deliver in-house cycling training and will include Wollongong PS.
- Cr Cox asked if the school pick and drop off could be relocated. Walter advised it was raised at the meeting, however, the new construction at the school is focussed on Smith Street as the main egress point. Mel advise that the school has chosen for Kinder and Year 1 only to be picked up and dropped off on Smith Street.

3 BEACH ACCESS RAMP – AUSTINMER BEACH (NATHAN MCINERNEY)

- Nathan, Council's Structural Engineer, provided a presentation on the beach access ramp to be construction at Austinmer beach.
- Cr Cox enquired if there were any accessibility improvements to the pool? Nathan advised that direct access to the water is not part of the scope of the project.
- Edward asked about consultation with users of the site and suggested that Thirroul has beach wheelchair as well, possibly Austimer should have one as well. Would be good to see this at Thirroul as well. Glenn advised the next beach access ramp is proposed for Port Kembla beach.
- Feedback closes 14 December 2020.

4 CYCLING STRATEGY 2030 - UPDATE (DAVID WILSON)

- David confirmed that the Strategy was adopted by Council at its meeting on 19 November 2020. Business proposals have been submitted to implement some of the operational projects identified in the strategy. Currently reviewing the projects in the IDP.
- Cr Cox asked if there was any update on the feedback on the pop-up cycleways? Glenn advised there will be a Cr Briefing to close off community feedback on 14 December 2020 with installation to commence in the new year.

5 SAFER ROUTES TO SCHOOL (DAVID WILSON)

- David advised that business proposals have been submitted for pedestrian facilities around schools to be implemented in the new financial year.
- Justin Miles, Mel Lausz and Rob Gaudiosi provided a presentation.
- Fiona asked how the community can provide input other than through their school principal, can some of this discussion be directed to the P&C? Trish McClure advised that part of the engagement will be through the school and school body as well.
- Beth advocated that speed reduction should be a mitigation measure, ie, 30km/hour in back streets. Justin responded that Council can include this.
- Jon Lindley paid condolences to the family and the school community for the loss of a child last week on Waples Road and advocated for 30km/hour speed zones.
- Trish confirmed speed zones are TfNSW responsibility and 30km/hour zones are being reviewed by TfNSW. There are, however, also other ways to achieve safety.
- Cr Cox thanked Council for the work done on this and asked how does Council look at which streets are assessed for crossings? Justin and David advised they are working with the schools to focus on where the requirement is, not just a desktop audit. Also continuing to manage the safe routes to school requests. Correspondence can be e-mailed to SRTS@wollongong.nsw.gov.au.
- Beth agreed that risk-based approach to assessment is really good and enquired if there has been any discussion among the working group about prioritising public primary schools? David said that this could be included in the risk matrix as a priority. Agrees that Council would benefit to engage with a variety of stakeholders and not just rely on the school principals. Beth raised that when talking to people in state government about reducing speed limits and 30km/hour they indicate they look at Council to raise this. David said that Council follow up the release of the updated Speed Zoning Guidelines.

6 DISABILITY INCLUSION ACTION PLAN - UPDATE (DAVID WILSON)

- David and Sarah Leussink – did a presentation.
- Cr Brown suggested information be provided with the minutes. See attached.

7 INFRASTRUCTURE DELIVERY PLAN – UPDATE (DAVID WILSON)

- David Wilson advised the first draft has been completed and currently waiting review and commentary back from Councillors. Will be submitted for adoption at the June 2021 Council meeting.

8 REFERENCE GROUP TOPICS FOR 2021

- Please advise of any suggestions and these can be incorporated into the timetable.
- Rob advised there will be a continuation of safety around schools and cycling strategy.

9 NEW ADVISORY GROUPS

Following discussion it was agreed the following reference group members were nominated:

Cycling Champions group – Jon Lindley;

Cycling Technical Advisory Group – Beth Robrahn.

10 GENERAL BUSINESS

The next meeting of the Walking Cycling and Mobility Reference Group will be held on **Tuesday, 9 February 2021 at 5:00 pm** – the type of meeting (eg, Skype) will be confirmed closer to the date.

- Jon enquired if Council had the opportunity to apply for Covid recovery funding or High Streets, Home and Play Streets and whether it will link with Safer Routes to School? David confirmed that Council is preparing a submission for High streets and will follow up with the relevant division in relation to the Home and Play Streets. **Action: David Wilson**
- Cr Cox asked if Council is applying for funding under the Premiers Priorities fund for public spaces? David to follow up with the relevant division. **Action: David Wilson**
- David advised the Transport and Traffic Team had been successful in receiving approximately \$4m in funding.

11 DRAFT 2021 MEETING SCHEDULE (AND 2021 FORWARD PLANNER)

- Tuesday 9 February 2021
- Tuesday 13 April 2021
- Tuesday 8 June 2021
- Tuesday 10 August 2021
- Tuesday 12 October 2021
- Tuesday 7 December 2021

Meeting closed 7.15 pm.

FOCUS AREA 1: Create Liveable Communities

Action/Strategy	Delivery Stream	Collaboration	Responsibility	Resourcing	Yr1 20/21	Yr2 21/22	Yr3 22/23	Yr4 23/24	Yr5 24/25	Performance Indicator/ Milestone	Link to DPOP	Evaluation
Using the access data collected as part of the Footpath Condition Audit 2019 develop and implement a program for installing and upgrading kerb ramps and footpaths to provide continuous accessible paths of travel that deliver access outcomes. Priority locations include town and village centres, recreation facilities, Council buildings linked to designated accessible car parking and key transport nodes.	Footpaths, Cycleways and Transport Nodes	Infrastructure Strategy Planning, City Works and Services	Transport and Stormwater Services Manager	Capital budget						Increased # of continuous accessible paths of travel that link key destinations throughout the Local Government Area (LGA)	5.5.1.3	Develop and implement strategic direction Increase access to the built environment

	1.2.2	Develop and implement "Quick Link" projects that result in the delivery of the missing link to provide a continuous accessible path of travel (CAPT) to key Council infrastructure.	Footpaths, Cycleways and Transport Nodes	Infrastructure Strategy Planning, City Works and Services, Community Development	Transport and Stormwater Services Manager	Capital budget						Increased # of continuous accessible paths of travel that link key destinations throughout the LGA	5.5.1.3	Increase access to the built environment
1.4 Increase the number of compliant accessible bus stops and shelters that link to a continuous accessible path of travel.	1.4.1	Develop and deliver a costed schedule of works to upgrade the identified priority bus stops and shelters to bring them up to current access standards for people with disability. Link these bus stops and shelters to continuous accessible paths of travel.	Road Safety, Traffic and Transport Planning	City Works and Services	Transport and Stormwater Services Manager	Existing operational budget						Increased # of Council bus shelters and stops that meet access standards	5.5.1.3	Develop and implement strategic direction Increase access to the built environment
1.5 Increase the supply of compliant designated accessible parking spaces that link to a continuous accessible path of travel.	1.5.1	Audit the designated accessible on street parking spaces in the Central Business District (CBD), in town centres and the foreshore area to identify their compliance with current access standards and number required to complete the accessible parking data set.	Road Safety, Traffic and Transport Planning	Footpaths, Cycleways and Transport Nodes, City Works and Services	Transport and Stormwater Services Manager	Existing operational budget						Audit complete	5.5.1.3	Develop and implement strategic direction
	1.5.2	Develop and deliver a program to upgrade and increase the number of designated accessible car parking spaces (on street and in car parks) that link to continuous accessible paths of travel in key destinations throughout the LGA.	Car Parks and Boat Ramps	Footpaths, Cycleways and Transport Nodes, City Works and Services	Transport and Stormwater Services Manager	Strategy will be fully costed. Capital budget						Increased % of designated accessible parking spaces	5.5.1.3	Increase access to the built environment

Objective	Action/Strategy	Delivery Stream	Collaboration	Responsibility	Resourcing	Yr1 20/21	Yr2 21/22	Yr3 22/23	Yr4 23/24	Yr5 24/25	Performance Indicator/Milestone	Link to DPOP	Evaluation
	1.5.3	Develop and implement a plan to increase the supply of designated accessible parking in Wollongong CBD, including on street.	Car Parks and Boat Ramps	Footpaths, Cycleways and Transport Nodes, City Works and Services	Transport and Stormwater Services Manager	Capital budget					Increased # of designated accessible parking spaces in Wollongong CBD in key locations	5.5.1.3	Increase access to the built environment
	1.5.4	Continue to update and promote the location of Council's designated accessible car parking spaces on Council's website.	Car Parks and Boat Ramps	Community Development, Communications	Transport and Stormwater Services Manager	Existing operational budget					Data available on Council's website	4.2.1.2	Increase access to information

FOCUS AREA 2: Improve systems and processes

Objective	Action/Strategy	Delivery Stream	Collaboration	Responsibility	Resourcing	Yr1 20/21	Yr2 21/22	Yr3 22/23	Yr4 23/24	Yr5 24/25	Performance Indicator/Milestone	Link to DPOP	Evaluation
2.1 Increase access to information by producing it in a variety of accessible and inclusive formats to support different needs and capabilities.	2.1.4	Explore the installation of tactile and Braille street signage on traffic signal posts at intersections in Wollongong CBD to support navigation and wayfinding.	Footpaths, Cycleways and Transport Nodes	Community Development Transport NSW	Transport and Stormwater Services Manager	Unfunded - subject to funding through Business proposal					# of signs installed	4.1.1.1	Increase access to information Increase participation

