

# MINUTES

## WOLLONGONG HERITAGE ADVISORY COMMITTEE

7.15 PM ON WEDNESDAY 11 FEBRUARY 2015



PRESENT	
Councillor Vicki Curran (Chair)	Councillor Ann Martin
Ben Meek	Douglas Boleyn
Carol Herben	Sharralyn Robinson
Mitchell Gordon	Annette Williams

IN ATTENDANCE	
Renee Campbell, Manager Environmental Strategy and Planning	David Green, Land Use Planning Manager
Joel Thompson, Strategic Project Officer – Heritage	Marisa O'Connor – Local Studies Team Leader
Holly Pritchard – Destination Wollongong	

- 1 WELCOME –Councillor Curran (Chair) welcomed everyone to the meeting.
- 2 APOLOGIES – Meredith Hutton.
- 3 ACKNOWLEDGEMENT OF COUNTRY - at the invitation of Councillor Curran (Chair), Sharralyn Robinson provided a Welcome to Country.
- 4 DECLARATIONS OF INTEREST – There were no declarations of interest.
- 5 CONFIRMATION OF MINUTES OF MEETING HELD ON 12 NOVEMBER 2014

Question was raised in relation to the last sentence of item 5c of the minutes and the Committee subsequently resolved to:

#### **Resolution:**

1. **Delete the wording “It is also noted that the above resolution was not unanimous” from item 5c of the minutes, and replace this with “Two members of the Committee disagreed with this resolution on the premise that the structure is minor works.”**
2. **Following the above amendment, the minutes of the meeting held on 12 November 2014 were confirmed as a true and accurate record.**

**(Moved Councillor Ann Martin, seconded Carol Herben).**

#### **Business Arising:**

Lovelock Structure: Joel advised that Council’s Project Delivery Division has been advised of the Committee’s advice. The advice will be reported to the Lovelock Committee, who will then consider how to proceed.

Councillor Curran requested to be notified of the next meeting of the Lovelock Committee.

**Actions:**

*Minutes of the 12 November 2014 Committee Meeting to be amended and finalised.*

*Council's Infrastructure Division to be advised of Councillor Curran's request to be notified of the next meeting of the Lovelock Committee.*

6 PROPOSED PARTIAL CLOSURE OF CHARLOTTE STREET, WOLLONGONG

Following discussion the following recommendation was made:

**Recommendation:**

1. ***The closure of Charlotte Street should be limited to ensure that a section of the street is retained on the street grid.***
2. ***Council's Property and Recreation Division should explore options to include a requirement for on-site interpretation of the history of the Charlotte Street precinct as a condition of any sale of the road reserves.***
3. ***The archaeological significance of the site should be noted on the appropriate documentation and certificates.***

7 HERITAGE STRATEGY 2015 - 2017

Joel advised that he has made a few minor changes to the wording of the Strategy so as to tie in social media.

Request from Committee member that in future changes to documentation be made via *track changes* so that they stand out.

Joel advised the next step is to put the Strategy on exhibition for public comment.

**Recommendation:**

***The Wollongong Heritage Advisory Committee recommended that:***

1. ***Council exhibit the draft Wollongong Heritage Strategy 2015-2017 and the accompanying Implementation Plan.***

8 HERITAGE FESTIVAL 2015

Joel provided update – the sub-committee formed at the meeting on 12 November 2015 has not yet convened.

Activities can be put on the National Trust website, Destination Wollongong's Events Calendar, and potentially Council's website. Entries in the National Trust Heritage Festival Events Guide have closed.

The Library are running "Illawarra Remembers" and Marisa provided update on this project.

Following discussion Annette appointed Convenor of the sub-committee and will send email to all sub-committee members to gather information for this year's festival.

**Resolution:**

1. ***The Festival sub-committee be convened and report back to the 11 March 2015 meeting of the Wollongong Heritage Advisory Committee.***
2. ***The sub-committee as formed continue meeting for the Heritage Festival 2016 and members can opt in and opt out.***

9 UPDATES FROM LOCAL HERITAGE INTEREST GROUPS

***Berkeley Pioneer Cemetery Restoration Group*** – Annette Williams

Annette advised the group had received heritage grant and thanked the Committee.

Issue has arisen whereby people are coming to them about putting the ashes of someone in a grave and adding a monument and they are unsure of the procedure.

**Following discussion the committee resolved to:**

1. ***Form a Historic Cemetery Policy Sub-Committee made up of Annette Williams (convenor), Carol Herben, Councillor Martin and Councillor Curran. It was agreed that Meredith Hutton should also be invited to be on the sub-committee.***

***Actions:***

*Meredith Hutton be invited to join the sub-committee.*

*Joel to approach Property and Recreation Division to obtain copies of any existing policies related to Historic Cemetery Management.*

*Sub-Committee to investigate policies of other Council's in relation to the placement of new plaques in historic cemeteries.*

***Illawarra Historical Society and Museum*** – Marisa O'Connor

Marisa advised that the Annual General Meeting will be held on 5 March 2015, starting at 6.30 pm.

Illawarra Museum is participating in a collaborative project of digitisation with Wollongong City Library and the University of Wollongong. Historical documents have been digitised and are available to look at on Google, or you can go to the Library Catalogue page. The next step will be Bulli as a suburb and bringing in maps and stories and building a picture.

Councillor Curran requested we check with the University and Council's media section to see if we can get information out in the media about the project and the group's involvement. Marisa will contact the University about this.

***Action:***

*Marisa to contact the University of Wollongong to explore opportunities for promoting this collaborative project in the media.*

***Carol Herben***

Carol queried when the Waterfall Cemetery's State Heritage nomination will be lodged.

Joel advised that he and Zoran are working on putting nomination in the proper format and that it will be submitted shortly.

In relation to the Illawarra Museum nomination Carol has been advised that this is still on the Minister's desk waiting for her signature.

The Department of Veteran's Affairs have advised there will be plaques placed on the Garden of Remembrance Wall at Rockwood Cemetery for nine soldiers buried at Waterfall, and there are three more under consideration.

***Engineers Australia – Engineering Heritage Australia Committee*** – Doug Boleyn

Doug provided an update on his communications with Jean Rice, who is the Heritage Consultant working with the Crown Lands Division, on the Wollongong Harbour project.

***Old Court House Management Committee*** – Ben Meek

Ben advised that three months on and they are still waiting for approval from the Heritage Council in relation to painting the Court House.

They are holding wedding ceremonies for the Registry Office two afternoons a month and are taking bookings for 2016.

**Action:**

*Joel to contact the Heritage Council in relation to the approval for painting of the Old Court House.*

**Illawarra Local Aboriginal Land Council** – Sharralyn Robinson

Sharralyn advised that the new CEO of the Illawarra Local Aboriginal Land Council is settling in. They have been working with the Green Team and are eager for any work to come their way.

**Destination Wollongong** – Holly Pritchard

Holly requested that any information the Committee has in relation to their local heritage groups be passed onto her so she can put on their website.

Holly's email address is [hpritchard@wollongong.nsw.gov.a](mailto:hpritchard@wollongong.nsw.gov.a).

**Northern Illawarra Rotary Club**

Mitchell Gordon requested an update on the Bulli Miners Cottage, given the previous interest in the house by the Club.

Joel advised that Council is currently developing plans and finalising a scope of works to address critical structure problems, termite damage and risk issues. Once this has been developed the Committee will be updated further. The next stage of the process will be the development of an EOI type process to find a suitable future use/user of the site.

Discussion occurred. Members requested that Council staff meet with the Northern Illawarra Rotary group, and explore the possibility of establishing a "Friends" group for the Cottage.

**Action:**

*Meeting to be organised between relevant Council staff and representatives of the Northern Illawarra Rotary Club.*

**Tender Funeral's Project** – Councillor Ann Martin

At the request of Councillor Curran, Councillor Martin provided information on the "Tender Funeral's" project. Councillor Martin advised that the group is in the process of negotiating to purchase the old Port Kembla Fire Station, and developing a DA to re-use the building as a morgue and funeral home.

## 10 ILLAWARRA 200 (BICENTENARY COMMITTEE) PROGRESS REPORT

Joel advised that Expressions of Interest should be advertised soon for people to nominate events to be registered as Illawarra 200 events. This invite will be for groups, businesses or anyone interested in holding an event.

There will be a focus at the beginning of Illawarra 200 on events that acknowledge and commemorate Aboriginal culture and history.

Committee members are requested to pass information about the Illawarra 200 events EOI process to their respective groups and contacts.

## 11 HERITAGE OFFICER'S REPORT

Joel provided information as per his Heritage Officer's report in relation to the following items:

- 11.1 Sandon Point Plan of Management – update.
- 11.2 Gleniffer Brae Expression of Interest process.
- 11.3 Archaeological Investigation – "Cricketer's Arms Hotel" – Dwyer's site.
- 11.4 Archaeological Investigation Findings – Oxford Tavern site.
- 11.5 For Sale – Clifton Hotel.

11.6 Conservation Work – MacCabe Park War Memorial.

11.7 Wollongong Heritage Grant Fund 2015-2016.

The information was received and noted.

## 12 OTHER MATTERS

### Spyglass – Historic Aerial Photo Tool

David advised that one of Council's GIS officers has worked on a program that over-lays the 1948 aerial photo of Wollongong's CBD over a 2012 aerial photo. The program uses a magnifying glass tool to allow users to overlay the images.

Annette advised that she would send the web link to Members.

### Aboriginal Burial Register

Carol is compiling a list of all known Aboriginal burials in Council's cemeteries, and will provide this to Council's Cemetery staff.

The meeting concluded at 7.25 pm.

---

Minutes to be confirmed at the next meeting to be held at 5.15 pm on Wednesday 11 March 2015.

### 2015 – Future Meetings Schedule

<del>Wednesday 11 February</del>	<del>Level 10 Committee Rooms 2 and 3</del>	<del>5.15 pm</del>
Wednesday 11 March	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 13 May	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 15 July	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 9 September	Level 10 Committee Rooms 2 and 3	5.15 pm
Wednesday 11 November	Level 10 Committee Rooms 2 and 3	5.15 pm

**ACTION SUMMARY**

Item	Action	Officer	Status
5	<p><b>Business Arising – Lovelock Structure:</b> Minutes of the 12 November 2014 Committee Meeting to be amended and finalised.</p> <p>Council’s Infrastructure Division to be advised of Councillor Curran’s request to be notified of the next meeting of the Lovelock Committee.</p>	<p>Joanne Partridge</p> <p>Joel Thompson</p>	<p>Complete</p> <p>Complete – email sent.</p>
9	<p><b>Berkeley Pioneer Cemetery Restoration Group:</b></p> <ul style="list-style-type: none"> <li>a) Meredith Hutton be invited to join the Historic Cemetery Policy sub-committee.</li> <li>b) Approach Property and Recreation Division to obtain copies of any existing policies related to plaques in historic cemeteries.</li> <li>c) Sub-Committee to investigate policies of other Council’s in relation to the placement of new plaques in historic cemeteries.</li> </ul>	<ul style="list-style-type: none"> <li>a) Annette Williams</li> <li>b) Joel Thompson</li> <li>c) Sub-Committee Members</li> </ul>	
9	<p><b>Illawarra Historical Society and Museum:</b> Marisa to contact the University of Wollongong to explore opportunities for promoting this collaborative project in the media.</p>	<p>Marisa O’Connor</p>	
9	<p><b>Old Court House:</b> Contact the Heritage Council in relation to the progress of approval for painting of the Old Court House.</p>	<p>Joel Thompson</p>	
9	<p><b>Bulli Miners Cottage:</b> Meeting to be organised between relevant Council staff and representatives of the Northern Illawarra Rotary Club.</p>	<p>Joel Thompson</p>	<p>Complete – meeting held 3/3/15.</p>