

## VOLUNTEER – TERMS AND CONDITIONS

By applying to be a Volunteer at Comic Gong you agree to be bound by the Terms and Conditions as specified below, and any other restrictions or guidelines deemed reasonably necessary by Comic Gong, Wollongong City Libraries (WCL), and Wollongong City Council (WCC). Please ensure you have read and understood each item in the Terms and Conditions.

### APPLICATIONS

1. It is your responsibility, as the Applicant, to monitor your nominated email address for information sent by WCL in relation to your Application, and to Comic Gong.
2. Successful and unsuccessful Applicants will be notified by email once the application process has closed.
3. If you are under 18 years of age, your parent or guardian must provide consent to apply. Please find consent form on the Comic Gong website:  
<https://www.wollongong.nsw.gov.au/library/whats-on/comic-gong>
4. All applications must consent to a **Police Check**, which will be carried out by Wollongong City Council (WCC). If you are under 18 years of age, your parent or guardian must provide consent.
5. All successful volunteers over 18 years of age must complete a Working with Children Check. This is FREE for volunteers. Applicants who do not have a valid Working with Children Check, or if the expiry date is before 14 May 2022, must apply for a new Working with Children Check. Further information will be provided on application.

### GENERAL

6. WCL reserves the right to allocate Volunteer positions at their discretion.
7. WCL reserves the right of final approval of Volunteer applications, and the ability to take any course of action it deems necessary to rectify a situation that may impact upon Comic Gong negatively, including expulsion of any Volunteer from Comic Gong, who does not comply with stated requests from Event Staff.
8. Comic Gong is a drug and alcohol-free Event. Persons that supply or consume alcohol, or are in possession of illegal drugs, will be removed from the Event and the authorities contacted, as required.

9. No persons are to engage in any conduct, act towards or speak to any exhibitor, volunteer, performer, supplier, staff member, or other patron in a manner which offends, insults, humiliates, intimidates, threatens, disparages or vilifies that other person on the basis of that other person's race, religion, colour, gender, sexuality, disability, descent or national or ethnic origin.

## **SAFETY & RISK**

10. All Volunteers are required to exercise due care while volunteering at Comic Gong, and to report all hazards, incidents, injuries, or near misses, to Event Staff.
11. Volunteers accept full responsibility for their personal items. WCL, WCC, and Event Staff take no responsibility for lost, stolen or damaged goods.
12. Volunteers agree to comply with Event Staff directions and not to engage in any behaviour that may bring the reputation of Comic Gong, WCL or WCC into disrepute, as determined by Event Staff, acting reasonably.
13. Volunteers must comply with the Comic Gong Covid Safety Plan

## **PHOTOGRAPHY & MEDIA**

14. You agree that any photographs or video taken during Comic Gong by WCL approved photographers or videographers may be used by Comic Gong, WCL, and WCC on behalf of Comic Gong for the purpose of promotional, archival and media opportunities, including but not limited to television, newspaper and social media outlets. WCL approved photographers also maintain the right to use photographs for their portfolios.
15. For social media posts relating to Comic Gong use #ComicGong and #WCLibraries or tag the Comic Gong Facebook page.

## **ENQUIRIES**

16. If you have any questions regarding the Terms and Conditions pertaining to your application as a Comic Gong Volunteer with WCL, please contact [comicgong@wollongong.nsw.gov.au](mailto:comicgong@wollongong.nsw.gov.au)
17. For more information about volunteering at Comic Gong, or about the event in general, visit the Comic Gong website: <https://www.wollongong.nsw.gov.au/library/whats-on/comic-gong>