

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 12 JULY 2017

### RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

### MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Senior Traffic Engineer	Lindsay Dunstan	14/8/17
Ted Collins	Traffic Unit Manager	Ted Collins	15/8/17
Murray Davis	Transport and Stormwater Services – Manager (Acting)	Murray Davis	15/8/17
Mike Dowd	Manager - Infrastructure Strategy and Planning (Chairman)	Mike Dowd	15/8/17
Mark Roebuck	Director - Infrastructure and Works (Acting)	Mark Roebuck	15/8/17

### MINUTES ENDORSED BY

Items and to be adopted by the General Manager through delegated authority.

Item of the meeting must be determined by Council and are recommended to Council for approval for the temporary regulation of traffic on public roads for works or events by independent parties.

Name	Title	Signature	Date
Greg Doyle	General Manager (Acting)	Greg Doyle	16/8/17

## Wollongong City Council

Infrastructure, Strategy and Planning Division  
Transport and Stormwater

**The City of Wollongong Traffic Committee** is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

**There are four permanent members of the Traffic Committee, each of whom has a single vote only.**

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

### IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting  
Wollongong City Council Administration Building  
Level 10 Committee Rooms 2 & 3  
Commencing at 9.15 am

# MINUTES

## CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 12 JULY 2017

PRESENT	
Mike Dowd - Chairman	Wollongong City Council
Lindsay Dunstan – Senior Traffic Engineer	Wollongong City Council
Murray Davis – Transport & Stormwater Services Manager (Acting)	Wollongong City Council
David Wilson – Traffic Engineer	Wollongong City Council
Debra Nicholls – Road Safety Officer (Acting)	Wollongong City Council
Tania Martin – Administration Officer (Acting)	Wollongong City Council
Danny Benedetti	NSW Roads & Maritime Services
Snr Constable Andrew Cotton	NSW Police
David Cratchley	Premier Illawarra
Jon Granland	Premier Illawarra
Les Dion	Dion Buses
Les McMahon	Representing Paul Scully MP, Anna Watson MP and Ryan Park MP
Councillor Michelle Blicavs	Representing Ward 2

APOLOGIES	
Councillor Jill Merrin	Representing Ward 1

CONFIRMATION OF MINUTES OF MEETING HELD ON 21 June 2017

BUSINESS ARISING: NONE.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	SANDON POINT	Sandon Drive	No Stopping Restrictions
2	MOUNT OUSLEY	Highbank Place	No Stopping Restrictions
3	NORTH WOLLONGONG	Cliff Road and Bourke Street	Temporary Road Closure of Cliff Road and Bourke Street
4	KEIRAVILLE	Grey Street	Review of No Parking Restrictions opposite Keiraville Public School
5	WOLLONGONG	Keira, Gipps & Church Street	Adjustment to bus zone times
6	CONISTON	Iris Avenue	Proposal for new Edge Line
7	HORLSEY	Fairwater & Sierra Drive	Review parking restriction at Dapto Public school

REGULATION OF TRAFFIC

There were no items for regulation of Traffic for this meeting as they were held at an Electronic Meeting on 5 July 2017

DESIGN MATTERS

	Suburb	Street(s)	Issue
8	BULLI	Franklin Avenue	New Raised Pedestrian Crossing

LATE ITEMS

9	WOLLONGONG	Northfields Avenue	University of endorsement of Line marking along driveway and parking removed along existing driveway
10	PORT KEMBLA	Allan Street	Proposed Road Closure

(TRAFFIC ENGINEERING ADVICE ONLY)

The meeting concluded at 11.20am.

BUSINESS ARISING:

GENERAL BUSINESS

1 **SANDON POINT – WARD 1**

Sandon Drive – No Stopping Restrictions

**Background:**

There are two sets of narrow points by way of kerb extension islands and it is reported that residents park adjacent to the kerb extension. Although the vehicles leave a 3 metre gap towards the adjacent kerb parking in this area reduces the road width across the narrow point. Vehicles more than 6 or 7 metres in length then have difficulty travelling through the narrow point. The installation of continuous yellow no stopping lines around each kerb extension island will ensure traffic will flow more easily

**Consultation:**

Residents in the vicinity of each narrow point are to be advised prior to the installation of the No Stopping Restrictions.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install yellow lines (No Stopping Restrictions) around the kerb extension islands in Sandon Drive

2 **MOUNT OUSLEY - WARD 2**

Highbank Place – No Stopping Restrictions

**Background:**

The Police have requested parking restrictions along the southern side of Highbank Place which will allow police to direct drivers to move on in the event of anti-social activity in this area. Highbank Place is a long cul de sac off Sunninghill Circuit and the proposed restrictions will not impact residents or their visitors.

**Consultation:**

Residents of Highbank Place are to be advised prior to the installation of the No Stopping Restrictions.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install No Stopping Restrictions on the southern side of Highbank Place.

3 **NORTH WOLLONGONG – WARD 1**

Temporary Traffic Facilities of Cliff Road at Bourke Street to vehicular traffic

**Background:**

The reconstruction work on the shared path between Wollongong Harbour and the North Beach Surf Life Saving Club has required cyclists to divert via Cliff Road. There has been an increase in the number of cyclists riding northbound against the No Entry signs at the T junction of Cliff Road and Bourke Street. Council has prepared plans for the restriction of access but to permit cyclist and pedestrian only through the northern leg of this intersection for duration of the shared path reconstruction work.

**Consultation:**

Community consultation is currently being carried out with respect to this Agenda item.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plan 6901 be approved (Attachment 2)

4 **KEIRAVILLE - WARD 3**

Review of No Parking Restrictions opposite the school.

**Background:**

The Keiraville Public School community has requested that Council consider changing the No Parking restrictions 9am – 3pm on the western side of Grey Street to No Parking during school zone times. Enrolments at the school have increased and parents have requested additional lengths of drop off and pick up zones close to the school. The current restrictions allow parking before 9am and after 3pm which does not permit the use of this area as a drop off/pick up zone. The bus zone on the eastern side of Grey Street can be relocated 15m to the south and provide 3 additional spaces in the existing parking area.

**Consultation:**

Residents and school to be notified prior to the installation of the No Parking Restrictions.

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install No Parking restrictions on the western side of Grey Street to enable drop off and pick-ups to be timed at 8am – 9.30am and 2.30pm – 4.00pm and relocate the bus zone 15m southwards currently located on the eastern side of Grey Street.

**5 WOLLONGONG – WARDS 2**

Adjustment to bus zone times – Keira, Gipps & Church Street

**Background:**

The Principal of Smith Hill High School has approach Council to alter some of the school bus zone times to meet the current time table for school bus services. The school is committed to allowing residents to park for reasonable times subject to the needs of the school bus services and the proposed times reflect the minimum bus zone times that are required.

**Consultation:**

Notify residents by letter box drop prior to the adjustment to bus zone times being carried.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The school bus zones servicing Smith Hill High School be adjusted as follows:

- Gipps Street on the southern side: the morning times to read 7.30am – 9.00am (no change to the afternoon restrictions)
- Church Street on the western side: the times to read 7.30am – 9.00am and 2.00pm – 3.30pm

**6 CONISTON – WARD**

Proposal for new Edge line – Iris Avenue

**Background:**

Iris Avenue has a divided carriageway where it has been necessary to support the road embankment below the upper section (northbound). As a result it is proposed to install an edge-line on the eastern edge to delineate the top of the road embankment.

**Consultation:**

No consultation was required for this Agenda item

**PROPOSAL SUPPORTED UNANIMOUSLY**

Install an edge-line on the eastern side of Iris Avenue along the North bound carriageway.

**7 HORSLEY – WARD 2**

Review Parking restrictions at Dapto Public School – Fairwater & Sierra Drive

**Background:**

Council staff together with representatives of the Department of Education and Training and NSW RMS met with the Principal of Dapto Primary school in June 2017. As a result of the meeting council has been asked to consider changes to the parking restrictions in Sierra Drive in the vicinity of the school.

**Consultation:**

No further consultation was required for this Agenda item.

**PROPOSAL SUPPORTED UNANIMOUSLY**

A) The parking restrictions in the vicinity of Dapto Public school be adjusted as follows:

- The no parking area No. 65-67 Sierra Drive to become 15 minute parking 8am – 9.30am and 2.30pm – 4pm school days only.
- The no parking area No. 69-71 Sierra Drive to become 15 minute parking 8am – 9.30am and 2.30pm – 4pm school days only.
- The school bus zone on Sierra Drive to be timed 8am – 9.30am and 2.30pm – 4pm school days only

- The no parking zone off Fairwater Drive to become a 5 minute parking zone timed 8am – 9.30am and 2.30pm – 4pm school days only.
- B) A keep clear pavement marking be installed on Fairwater Drive across the Armitage Avenue intersection.

## DESIGN MATTERS

### 8 **BULLI – WARD 1**

New Raised pedestrian crossing – Franklin Avenue

**Background:**

Council has prepared plans for a raised threshold pedestrian crossing on Franklin Avenue adjacent to the Bulli Railway Station to permit school students attending Waniora Primary and Bulli High School to cross safely.

**Consultation:**

Consultation for this Agenda item has been carried out as part of the design process

**PROPOSAL SUPPORTED UNANIMOUSLY**

Plan 6070 SK01 2 be approved (Attachment 3)

## LATE ITEMS:

### 9 **WOLLONGONG – WARD 2**

New facility – Line marking Northfields Avenue

**Background:**

Wollongong University has completed a new accommodation building on Northfields Avenue and is proposing to replace the angle parking on the northern side at the western end of Northfields Avenue. The new line marking will adjustments for the new driveway on this frontage and will be completed at the expense of the University of Wollongong.

**Consultation:**

Further consultation for this Agenda item is not required

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed angle parking on the northern side of Northfields Avenue on the frontage to the new accommodation building be approved.

### 10 **PORT KEMBLA – WARD 3**

Allan Street – proposed road closure

**Background:**

Due to make-over of the park and street it is proposed to close the road under part 8 of Section 115 of the Roads Act for a period of 7 days so work crews can carry out their work. It is proposed that Council consider extending road closure beyond 7 days under section 116.

The original proposal was for the community based make-over team to create a shared 10km per hour zone but NSW Roads & Maritime Services did not support the shared zone. The extended closure is subject to the acceptance of the community of the public place makeover project's temporary Section 115 road closure.. As a new Council is to be elected in September 2017 the extended closure can be reviewed early in 2018.

**Consultation:**

Further consultation for this Agenda item will be carried out as part of this project.

**PROPOSAL SUPPORTED UNANIMOUSLY**

The proposed extended road closure be approved subject to a review in early 2018 following the election of the new

Council.

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Minutes to be confirmed at the next meeting to be held at 9.15am on 16 August 2017.

<b>2017 Traffic Committee Meetings</b>		
<b>Wednesday 16 August</b>	<b>Administration Building, Level 10, Rooms 2 and 3</b>	<b>9.15am – 2.00pm</b>
Wednesday 13 September	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 18 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 15 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm



Attachment 1 – Standard Conditions for Road Closures

**Standard Conditions for Road Closures**

*For Special Events and Work Related activities Within Council Road Reserves.*

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

**Checklist:**

- Completed Council Form:**

*'Application to Open and Occupy or Underbore a Roadway or Footpath'.*

**Required information as shown below MUST be attached:**

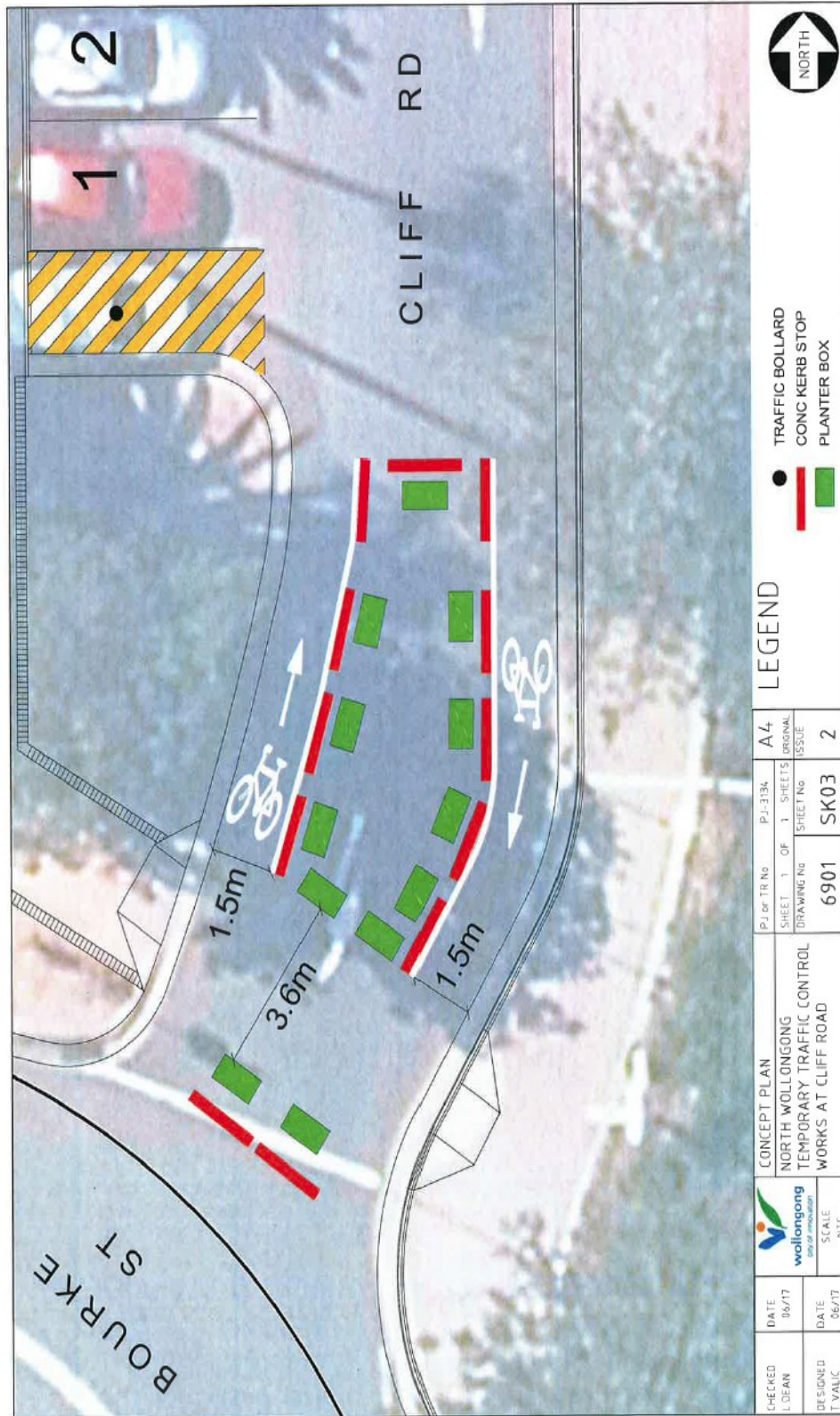
- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

**Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.**

## Attachment 2 – Traffic Facilities of Cliff Road at Bourke Street



Attachment 2 – Traffic Facilities of Cliff Road at Bourke Street



CHECKED L DEAN	DATE 05/17	CONCEPT PLAN NORTH WOLLONGONG TEMPORARY TRAFFIC CONTROL WORKS AT CLIFF ROAD	PJ or TR No PJ-3134	SHEET 1 OF 1	SHEETS ORIGINAL ISSUE	A4
DESIGNED T VALIC	DATE 06/17		DRAWING No 6901	SHEET No SK03	ISSUE 2	

LEGEND

- TRAFFIC BOLLARD
- CONC KERB STOP
- PLANTER BOX

▲ NORTH

