

MINUTES

WOLLONGONG HERITAGE ADVISORY COMMITTEE

5.15 PM ON TUESDAY 28 MARCH 2017



PRESENT	
Councillor Vicki Curran (Chair)	Councillor Ann Martin
Carol Herben	Annette Williams
Douglas Boleyn	Meredith Hutton
Ben Meek	

IN ATTENDANCE	
Renee Campbell – Manager Environment Strategy and Planning	David Green – Land Use Planning Manager
Joel Thompson – Strategic Project Officer – Heritage	Carly Boag – Heritage Assistant
Andrew Carfield – Director Planning and Environment	

- 1 WELCOME – Councillor Curran welcomed everyone to the meeting.
- 2 APOLOGIES – Sharralyn Robinson, Hilary Powell, Mitchell Gordon and Joanne Partridge.
- 3 ACKNOWLEDGEMENT OF COUNTRY – Councillor Curran (Chair) provided an Acknowledgement of Country.
- 4 DECLARATIONS OF INTEREST - Carol Herben declared a non-significant, non-pecuniary interest in relation to Waterfall General (Garrawarra) Cemetery (Item 13.3 of Heritage Officer's Report).

Order of Agenda altered bringing Item 6 Stream Hill forward as quorum not yet reached. Note that Item 5 (Minutes of the previous meeting) was discussed as the last item of business. See below.

6 STREAM HILL

Renee Campbell provided a brief update from Council's Property Division as detailed in the business paper. It is anticipated that a report will be progressed to Council in the coming months.

Members expressed concern at Council's management of the conservation of this building. In response Joel noted that Council has a funded project in the draft budget for preparation of a Heritage Asset Management Strategy (\$50,000) which is aimed at addressing issues around Council's management of heritage assets.

Following discussion, the Wollongong Heritage Advisory Committee recommended the following actions:

- *Priority be given to securing the building and undertaking essential works to prevent further damage (prior to finalising future use discussions);*
- *An inspection be arranged for Committee members to visit the site;*
- *The building materials removed from the building and held at Central Depot be made available for inspection by Meredith Hutton (and other members interested in viewing this material) to establish what original materials are missing or damaged;*
- *Provide members with the most recent Building Assessment Report undertaken by Council and a Heritage Curtilage Map for the site.*

During discussion of this item, and prior to making the above recommendation the required quorum was reached.

7 WOLLONGONG HERITAGE SCHEDULE REVIEW – UPDATE

Joel provided a brief update on the progress of the Heritage Schedule Review project as per the business paper.

The Committee discussed issues surrounding appropriate consultation with owners of potential heritage sites.

Joel noted that a schedule of the proposed changes to the Wollongong LEP 2009 stemming from the review would be provided to members at a future meeting.

Members were encouraged to review the updated State Heritage Inventory forms on the NSW Heritage Inventory www.environment.nsw.gov.au/heritageapp/heritagesearch.aspx and provide any feedback and comments to Joel for consideration in finalising the review.

8 DAPTO SMELTER SITE (DOUG)

Doug provided an update on his work toward nominating the Dapto Smelter site for recognition through the Engineer's Australia's Heritage Recognition Program.

The Committee thanked Doug for his work preparing the nomination.

Following discussion of this item, the Wollongong Heritage Advisory Committee resolved as follows:

The Wollongong Heritage Advisory Committee note their support for recognition of the Dapto Smelter site under Engineer's Australia's Heritage Recognition Program.

9 HERITAGE FESTIVAL 2017

Meredith provided an update on the 2017 Heritage Festival that is occurring from the 18 April – 21 May 2017. Meredith noted changes to the structure of the event and its coordination by the National Trust. It was noted that there would be no hard copy National Trust brochure printed by the Heritage Trust for the 2017 Festival.

10 FUTURE MEETING DATES

Following discussion of future meeting dates members agreed to the following future meeting dates:

- *Tuesday 9th May 2017*
- *Tuesday 25th July 2017*

11 UPDATES FROM LOCAL HERITAGE INTEREST GROUPS

The National Trust of Australia (NSW)

- Heritage Festival deadline for event nominations and award nominations extended 31st March 2017.
- 8th April Vintage Bazaar at Old Wollongong Court House.
- Meredith and Ben noted they are no longer attending the meetings of the Illawarra Shoalhaven Branch of the National Trust.

Old Court House Management Committee – Ben Meek

- The Old Court House is booked out every weekend for 2017 and 2018.
- Works on Garden to commence shortly.

Berkeley Pioneer Cemetery Restoration Group – Annette Williams

- Annette noted she is no longer involved in group.

Engineers Australia – Engineering Heritage Australia Committee – Doug Boleyn

- Nothing further to report aside from Dapto Smelter Nomination.

Carol Herben:

- Carol advised that over half of the Waterfall Garrawarra Cemetery burials have now been fully documented.
- The Committee noted the immense amount of work that goes into documenting the rich history attached to the cemetery and thanked Carol for her ongoing commitment.

12 HERITAGE OFFICERS REPORT

Joel provided a brief overview of the Heritage Officer's Report for members' information:

Item 12.1 September Council Elections

Item 12.2 Bulli Miners Cottage

Item 12.3 Stuart Park Caretaker's Residence

Item 12.4 Port Kembla 2505 Projects and Programs

- The Port Kembla Façade Improvement Program was discussed briefly.
- Councillor Curran noted the positive response to the Crown Street Façade update program.

Item 12.6 St Joseph's Convent Bulli Planning Proposal

Item 12.7 Gleniffer Brae Update

- Renee provided an overview of the Council Report which will be considered at the 3 April 2017 Council meeting (a copy of which has been distributed to members).

Item 12.8 Wollongong Heritage Grant Fund 2017/2018

- The Committee noted that applications for 2017/2018 Wollongong Heritage Grant Fund close on the 30 April 2017.

The Committee resolved that:

1. *The Heritage Grants sub-committee be re-formed to assist Joel in assessing applications.*

2. *The following members be appointed to the sub-committee: Councillor Curran, Meredith, Ben and Doug.*

Item 12.9 Dapto Town Centre Study

- The Committee noted that the Dapto Town Centre Plan is currently open for public review and comments close 03 April 2017.

13 OTHER MATTERS

Discussion of Committee Charter and Membership

Councillor Curran noted that there has been little representation from the Local Aboriginal Community at recent WHAC Meetings. A discussion occurred as to whether an invitation could be extended to other members of the Aboriginal community as representatives under the Committee Charter.

Carol also noted the importance of having Committee members who are dedicated to Illawarra Heritage and bring specific skills to the Committee.

The possibility of extending invitations to individuals with specialisation in areas such as Environmental Heritage and Media Promotion, to join the Committee was discussed.

Renee noted that these matters would be considered in reviewing the Committee Charter once a new Council is elected in September.

Cemetery Heritage Management Policy

Annette raised the ongoing issue of the creation of a Wollongong City Council Cemetery Policy.

The importance of the policy and growing need for a policy within the Committee and in the community was discussed.

The Committee requested that Council's Property Division be asked to provide an update on any plans for or progress with the development of a Cemetery Management Policy dealing with heritage matters.

5 CONFIRMATION OF MINUTES OF MEETING HELD ON 9 NOVEMBER 2016

The Minutes of the Heritage Committee meeting held on 11 May 2016 were confirmed as a true and accurate record – Moved by Councillor Martin and Seconded by Ben Meek.

The notes of the informal Heritage Committee meeting held on 9 November 2016 were confirmed as a true and accurate record – Moved by Councillor Curran and Seconded by Annette Williams.

The meeting concluded at 7.35 p.m.

These Minutes are to be confirmed at the next meeting to be held at 5.15 p.m. on Tuesday 9 May 2017

2017 – Future Meetings Schedule

Tuesday 28 March 2017	Level 10 Committee Rooms 2 and 3	5.15 pm
Tuesday 9 May 2017	Level 9 Function Room	5.15 pm
Tuesday 25 July 2017	Level 10 Committee Rooms 2 and 3	5.15 pm

ACTION SUMMARY

Item	Action	Officer	Status
6	<p>Stream Hill:</p> <p><i>Email relevant Divisions to seek permission to:</i></p> <ul style="list-style-type: none"> • <i>Arrange an inspection be arranged for Committee Members to visit the site;</i> • <i>Confirm the possibility of the building materials removed from the building and held at Central Depot to be made available for inspection by Meredith Hutton (and other Members interested in viewing this material);</i> • <i>Provide Members with the most recent Building Assessment Report undertaken by Council and a Heritage Curtilage Map for the site.</i> 	Joel	<p>Email sent to Property Division outlining recommendation and requesting information.</p> <p>A response and update to these requests will be provided at the 25 July 2017 meeting.</p>
8	<p>Dapto Smelter:</p> <ul style="list-style-type: none"> • <i>Prepare letter to Doug Boleyn advising of the WHAC committee's support for the nomination of the Dapto Smelter site for recognition through the Engineer's Australia's Heritage Recognition Program.</i> 	Joel	Complete - Letter sent.
12.8	<p>Wollongong Heritage Grant Fund 2017-2018</p> <ul style="list-style-type: none"> • <i>Arrange sub-committee meeting to assess grant applications.</i> 	Joel	
13	<p>Cemetery Heritage Management Policy</p> <ul style="list-style-type: none"> • <i>Request an update from Council's Property Division on any plans for, or progress with the development of a Cemetery Management Policy dealing with heritage matters.</i> 	Joel	Complete – email sent.