

ITEM 4

APPOINTMENT OF COUNCILLORS TO EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Council is represented or participates on a comprehensive range of reference groups, Section 355 Committees and external organisations. A further list of Council Committees and Reference Groups which require the election of Councillor representatives will be presented to Council at a future date. However, due to upcoming meetings and quorum requirements, it is appropriate to appoint Councillors to a number Section 355 Committees, as well as external organisations.

RECOMMENDATION

- 1 Councillors be elected to Organisations and Section 355 Committees listed in this report.
- 2 The appointments be for a term to be determined by Council.
- 3 The elections be conducted by open means, on a show of hands.

REPORT AUTHORISATIONS

Report of: Clare Phelan, Manager Governance and Information (Acting)
Authorised by: Renee Campbell, Director Corporate Services (Acting) - Connected and Engaged City

ATTACHMENTS

- 1 Nomination List for Appointment to External Organisations and Section 355 Committees
- 2 List of Councillor Appointments to External Organisations and Section 355 Committees

BACKGROUND

Councillors were recently provided with the opportunity to submit nominations for appointment as Council's representative on various external organisations, as well as Section 355 Committees.

Nominations from Councillors received prior to the finalisation of the business paper have been included in Attachment 1. Further nominations can be made from the floor when considering this report.

PROPOSAL

It is proposed Council determine its representatives for each of the listed committees and external organisations.

The Local Government (General) Regulation 2005 stipulates that voting in an election at a Council meeting is to be by open means such as by voice or a show of hands.

Council should also determine the term of the appointments.

As this is an election, the Lord Mayor does not have a casting vote.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2022 goal "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Administration Service Plan 2017-18.

CONCLUSION

Council should proceed to elect its Councillor representatives to the external organisations and Section 355 Committees listed in the attachments to this report.

**EXTRAORDINARY COUNCIL MEETING: 9 OCTOBER 2017
ELECTION OF COUNCILLORS: EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES**



NAME OF COMMITTEE / GROUP / ORGANISATION	ELECTION REQUIREMENT	UP UNTIL 27 SEPTEMBER NOMINATIONS WERE RECEIVED FROM FOLLOWING COUNCILLORS	
EXTERNAL ORGANISATIONS			
Association of Mining Related Councils	<ul style="list-style-type: none"> • Two Councillors 	<ul style="list-style-type: none"> • Councillor Figliomeni • Councillor Connor 	
CivicRisk Mutual and CivicRisk West Boards	<ul style="list-style-type: none"> • Lord Mayor – Delegate • One Councillor Alternate Delegate 	AUTOMATIC APPOINTMENT	ALTERNATE DELEGATE
		Lord Mayor	•
Destination Wollongong	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • Councillor Colacino 	
Healthy Cities Illawarra Board	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • 	
Illawarra Bushfire Management Committee	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • Councillor Connor 	
Illawarra District Noxious Weeds Authority	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • 	
Illawarra ITEC Limited Board	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • 	
Illawarra Performing Arts Centre Board	<ul style="list-style-type: none"> • Two Councillors 	<ul style="list-style-type: none"> • Councillor Colacino • Councillor Cox • Councillor Tania Brown 	
		DELEGATE	ALTERNATE DELEGATE
Illawarra Regional Airport Management Advisory Committee	<ul style="list-style-type: none"> • One Councillor Delegate • One Councillor Alternate Delegate 	•	•
		•	•
Illawarra Regional Information Service	<ul style="list-style-type: none"> • Three Councillors 	<ul style="list-style-type: none"> • • • 	

EXTRAORDINARY COUNCIL MEETING: 9 OCTOBER 2017
ELECTION OF COUNCILLORS: EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES



NAME OF COMMITTEE / GROUP / ORGANISATION	ELECTION REQUIREMENT	UP UNTIL 27 SEPTEMBER NOMINATIONS WERE RECEIVED FROM FOLLOWING COUNCILLORS	
Illawarra Shoalhaven Joint Organisation	<ul style="list-style-type: none"> Lord Mayor – Delegate One Councillor <u>Alternate Delegate</u> 	AUTOMATIC APPOINTMENT Lord Mayor	ALTERNATE DELEGATE <ul style="list-style-type: none">
Illawarra Sports Stadium Limited	<ul style="list-style-type: none"> <u>One</u> Councillor 	<ul style="list-style-type: none"> 	
Illawarra Zone Liaison Committee – Rural Fire Service	<ul style="list-style-type: none"> One Councillor <u>Delegate</u> One Councillor <u>Alternate Delegate</u> 	DELEGATE ALTERNATE DELEGATE	<ul style="list-style-type: none"> Councillor Connor
Lachlan Regional Transport Committee	<ul style="list-style-type: none"> Lord Mayor – Delegate One Councillor <u>Alternate Delegate</u> 	AUTOMATIC APPOINTMENT Lord Mayor	ALTERNATE DELEGATE <ul style="list-style-type: none"> Councillor Figliomeni
Public Libraries NSW SE Zone	<ul style="list-style-type: none"> <u>One</u> Councillor 	<ul style="list-style-type: none"> 	
South East Australian Transport Strategy	<ul style="list-style-type: none"> One Councillor <u>Delegate</u> One Councillor <u>Alternate Delegate</u> 	DELEGATE ALTERNATE DELEGATE	<ul style="list-style-type: none"> Councillor Figliomeni

Joint Regional Planning Panel

Note: The appointment of the Delegate and Alternate Delegate to the JRPP is the subject of another report within this Business Paper.

Lake Illawarra Estuary Management Committee

Note: The appointment of the three Councillors, one to be Chair, is the subject of another report within this Business Paper.

EXTRAORDINARY COUNCIL MEETING: 9 OCTOBER 2017
ELECTION OF COUNCILLORS: EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES



NAME OF COMMITTEE / GROUP / ORGANISATION	ELECTION REQUIREMENT	UP UNTIL 27 SEPTEMBER NOMINATIONS WERE RECEIVED FROM FOLLOWING COUNCILLORS	
EXTERNAL ORGANISATIONS (Optional Appointments)			
Floodplain Management Australia	<ul style="list-style-type: none"> • Two Councillors 	<ul style="list-style-type: none"> • • 	
Landcare Illawarra	<ul style="list-style-type: none"> • One Councillor 	<ul style="list-style-type: none"> • 	
SECTION 355 COMMITTEES			
Australia Day Committee	<ul style="list-style-type: none"> • Lord Mayor (Chair) • One Councillor 	AUTOMATIC APPOINTMENT	ONE COUNCILLOR
		Lord Mayor	<ul style="list-style-type: none"> • Councillor Connor
City of Wollongong Traffic Committee	<ul style="list-style-type: none"> • Three Councillors (One from each Ward) 	<ul style="list-style-type: none"> • Ward 1: Councillor Cox • Ward 2: • Ward 3: 	

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
ASSOCIATION OF MINING RELATED COUNCILS			
Represents mining related councils and their communities throughout New South Wales. The Association's mission is to advocate on behalf of members (19 Local Government Areas) and their communities on mining related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.	Two representatives from each member Council from which an Executive of eight members is selected, in addition to chairperson and two deputies.	Two Councillors	Quarterly; two meetings in Sydney and two in country areas; meetings are usually at 10 am on a Friday, with an inspection during the afternoon on the previous day
CIVICRISK MUTUAL AND CIVICRISK WEST BOARDS (formerly United Independent and Westpool Boards)			
<p>CivicRisk West is an insurance pool comprising member councils and provides strategic direction and oversight and ensures good governance.</p> <p>CivicRisk Mutual is an insurance pool comprising member councils from CivicRisk West and CivicRisk Metro and provides strategic direction and oversight and ensures good governance.</p>	CivicRisk Mutual and West are comprised of Councils from Western Sydney and the Illawarra; the role of the Councillor is to participate as a Director on the CivicRisk West Board; the Lord Mayor (Delegate), (or the Alternate Delegate in the absence of the Lord Mayor) and the General Manager (or his nominee) attend meetings.	<p>Delegate - Lord Mayor</p> <p>One Alternate Delegate</p>	<p>CivicRisk West meets every second month at various member Council locations</p> <p>CivicRisk Mutual meets twice-annually at various member council and other locations</p>
DESTINATION WOLLONGONG			
The principle purpose is to promote Wollongong as a destination.	The Company must have at least 5 Directors and not more than 9 Directors. The Council-appointed Directors are made up of three who are independent of Council, one Council employee and one Councillor.	One Councillor	Every two months, at 4 pm at 93 Crown Street, Wollongong
HEALTHY CITIES ILLAWARRA BOARD			
Responsible for the control and management of Healthy Cities Illawarra Incorporated and assists with improved collaboration between Healthy Cities Illawarra and Councils.	One member from each local council in the geographic area in which the Association operates (being Wollongong, Shellharbour, Kiama and Shoalhaven Councils).	One Councillor	Bi-monthly – generally from 9.30 – 11.30 am Friday mornings; held at the Wollongong office of Healthy Cities

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
ILLAWARRA BUSHFIRE MANAGEMENT COMMITTEE			
Coordinates rural fire fighting services throughout the Local Government areas of Wollongong, Kiama and Shellharbour.	One Councillor from each Local Government area, plus representatives of the Rural Fire Service and other Authorities throughout the Region.	One Councillor	Three or four per annum held at the Fire Control Centre in Albion Park
ILLAWARRA DISTRICT NOXIOUS WEEDS AUTHORITY			
IDNWA is a regulatory association of Kiama, Shellharbour and Wollongong Councils aimed at the control of all declared noxious weeds within the Wollongong-Shellharbour-Kiama boundary limits.	One delegate from each of Wollongong, Kiama and Shellharbour Councils.	One Councillor	Quarterly meetings 9.30 am rotated amongst member Councils
ILLAWARRA ITEC LIMITED BOARD			
Partnership between community, industry, Local, State and Federal Government to support small business and technology development in employment, training, business and industry.	Twelve board members including representatives from business, University of Wollongong, community, department of education and one representative each from Shellharbour and Wollongong Councils.	One Councillor	Every two months at Coniston
ILLAWARRA PERFORMING ARTS CENTRE BOARD			
Manage the operation of the Illawarra Performing Arts Centre.	Two Councillors, General Manager and community members.	Two Councillors	Bi-monthly; 4.30 pm at IPAC
ILLAWARRA REGIONAL AIRPORT MANAGEMENT ADVISORY COMMITTEE			
To advise on policy and strategies to encourage business growth and development at the airport and to strengthen the airport's role in providing transport services, tourism and business opportunities within the region.	Councillor representation from Wollongong and Kiama, Industry and Investment NSW, Regional Development Australia – Illawarra, South Coast Regional Tourism Organisation, Destination Wollongong, Department of Premier and Cabinet and Illawarra Business Chamber.	One Councillor Delegate One Alternate Delegate	Meets as required at Shellharbour

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
ILLAWARRA REGIONAL INFORMATION SERVICE			
To ensure the overall strategic direction of the organisation, enabling it to continue to serve the social and economic development interests of the Illawarra Region and its community.	Three Councillors from WCC plus representatives from local government, business, the University, commerce and trade unions.	Three Councillors	Five meetings per year plus the Annual General Meeting
ILLAWARRA SHOALHAVEN JOINT ORGANISATION			
Provides a way for local councils and the NSW government to work together to deliver things that matter the most to regional communities; Kiama, Shellharbour, Shoalhaven and Wollongong City Councils are members of the ISJO.	Each member council will have two representatives on the ISJO, one being the Mayor of that council or Mayoral delegate; the second position will be determined by each Council; the Lord Mayor is an automatic delegate and one Councillor Alternate Delegate is to be elected.	Delegate - Lord Mayor One Alternate Delegate	Bi-monthly meetings held at member Councils
ILLAWARRA SPORTS STADIUM LIMITED			
The Board looks after the management, policy, development and operation of the Indoor Sports complex at Fred Finch Park, Berkeley.	One Councillor representative, two netball representatives and two community representatives.	One Councillor	Four times per year, plus one; held from 8 am to 11 am at Stadium
ILLAWARRA ZONE LIAISON COMMITTEE – RURAL FIRE SERVICE			
This committee reviews the performance criteria set out in the Illawarra Zone RFS Management Plan.	Two Councillors to be elected – one as delegate and one as alternate delegate; staff and elected members from Wollongong, Shellharbour and Kiama Councils, RFS staff and volunteer representatives.	One Councillor Delegate One Alternate Delegate	Quarterly

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
JOINT REGIONAL PLANNING PANEL			
<p>To determine regionally significant development applications.</p> <p>** Councillors should note that the JRPP is the subject of a separate report in the Business Paper and the election of Councillors will be undertaken as part of the consideration of that report.</p>	<p>Two council members appointed by each council that is situated in a part of the State for which a Regional Panel is established; at least one council member is required to have expertise in one or more of the following areas: planning; architecture; heritage; the environment; urban design; land economics; traffic and transport; law; engineering; or tourism. Expertise may be demonstrated by having formal qualifications in the nominated fields, or by having relevant skills, knowledge and practical experience in these areas.</p>	<p>**One Councillor Delegate</p> <p>**One Alternate Delegate</p>	<p>As required; site inspections and determination meeting take place during the day</p>
LACHLAN REGIONAL TRANSPORT COMMITTEE			
<p>The Committee's aim is to establish the most efficient and fair transport system covering all means of transport for freight and people in the State of New South Wales.</p> <p>The Lachlan Regional Transport Committee was established in 1983. It draws its membership from the outskirts of Sydney through the Central West of New South Wales to Dubbo, Parkes and Cootamundra.</p>	<p>Members include fifteen local government councils and the Port of Port Kembla.</p>	<p>Delegate - Lord Mayor</p> <p>One Alternate Delegate</p>	<p>Quarterly meetings on Saturdays from 10 am until approx. 12 noon.</p>
LAKE ILLAWARRA ESTUARY MANAGEMENT COMMITTEE (WOLLONGONG AND SHELLHARBOUR COUNCILS)			
<p>Provides advice and support to Wollongong and Shellharbour City Councils on the preparation and implementation of a strategic coastal zone management plan for Lake Illawarra.</p> <p>** Councillors should note that this Committee is the subject of a separate report in the Business Paper and the election of the three Councillors, one to be the Chair, will be undertaken as part of the consideration of that report.</p>	<p>Three Councillors from each of the two Councils; two community members from each LGA; one Aboriginal community representative; two independent scientific advisors; representatives from the Office of Environment and Heritage; Department of Lands (Crown Lands), Department of Primary Industries</p>	<p>**Three Councillors, one to be Chair</p>	<p>Quarterly; two meetings at Wollongong and two at Shellharbour; 5.30 pm on Wednesdays</p>

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
	(Fisheries), and Department of Planning; one representative from Roads and Maritime Services; one representative from the South East Local Land Services; one representative from Sydney Water.		
PUBLIC LIBRARIES NSW – SE ZONE			
Enables those Councils and public library services which are members to meet on a regular basis for common purposes and to undertake united action; represents the interests of public libraries and their users throughout New South Wales and has a vital interest in improving library services and access to information resources for all people living in New South Wales through a range of initiatives, joint ventures and partnerships.	There are 120 members comprising 105 local government authorities and 15 regional library services. Membership is open to each Council directly providing or contributing funds towards a public library service. Each Council is entitled to three representatives being one elected officer (Councillor) one Council officer and one Library Manager or Library Officer-in-Charge.	One Councillor	Meetings arranged as considered appropriate with a minimum of two meetings per year at a different library in the zone plus an Annual General Meeting and Conference
SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY			
<p>The Strategy is a comprehensive review of the measures necessary to improve transport and access to Gippsland, Western Port, the Snowy Mountains, Yass Valley, Goulburn and Crookwell areas, the Illawarra region, the south coast of New South Wales and the Australian Capital Territory region.</p> <p>The operations of SEATS are guided by a Business and Marketing Plan to generate broad awareness of the issues relating to the development of transport infrastructure, to promote the benefits of such development and communicate the work of SEATS members by improving access to decision makers and by providing information.</p>	Members include 11 NSW Councils (including Wollongong), six Victorian Councils, and seven government/other organisations.	<p>One Councillor Delegate</p> <p>One Alternate Delegate</p>	Four meetings over two days held each year on a Thursday / Friday – two meetings in Victoria, and two in NSW/Canberra.

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
OPTIONAL APPOINTMENTS			
FLOODPLAIN MANAGEMENT AUSTRALIA			
<p>Promotes sound and responsible floodplain management representing the interests of floodplain communities across Australia and the authorities responsible for reducing future flood losses.</p>	<p>Two nominees of each member Council, together with representatives from consultants and other groups involved in floodplain management.</p>	<p>Two Councillors <i>Advice received that meetings are of a technical nature.</i></p>	<p>Quarterly in February, May, August and November. Three meetings held in Sydney and Annual Conference held at member venue</p>
LANDCARE ILLAWARRA			
<p>A community-based organisation which helps the Illawarra community living in the three local council areas of Wollongong, Shellharbour and Kiama on the NSW South Coast to get involved in a broad range of environmental repair activities.</p>	<p>One Councillor (optional) and one officer (observer); representatives of other local councils; representatives of Southern Rivers Catchment Management Authority; representatives of landcare groups.</p>	<p>One Councillor <i>Advice received from Landcare that Councillor representation is not necessary. Meetings are attended by Council's Natural Areas Coordinator.</i></p>	<p>Monthly on the fourth Thursday at 6 pm HACC Centre, Albion Park</p>

COUNCILLOR REPRESENTATION ON EXTERNAL ORGANISATIONS AND SECTION 355 COMMITTEES

Purpose	Membership	Election Requirement	Meeting Frequency and/or Venue
SECTION 355 COMMITTEES <i>Section 355 of the Local Government Act 1993 allows Council to delegate some of its functions to a Committee of Council</i>			
AUSTRALIA DAY COMMITTEE			
<p>Provides community input into Wollongong City Council's organisation of an annual celebration of Australia Day and to determine Citizen of the Year award winners.</p>	<p>Lord Mayor (Chair), one Councillor representative; up to ten community representatives including two youth representatives aged under 26 years and current Citizen, Young Citizen and Cultural and Community Award winners.</p>	<p>Lord Mayor (Chair) and One Councillor</p>	<p>Six months out from Australia Day, Committee meets monthly commencing from 5 pm.</p>
CITY OF WOLLONGONG TRAFFIC COMMITTEE			
<p>The NSW Roads and Maritime Service (RMS) is responsible for the control of traffic on all roads in NSW. The RMS has delegated certain aspects of the control of traffic on local roads to the local government councils like Wollongong. Council's Traffic Committee meets once a month to review issues.</p>	<p>Council representatives, as well as representative from Council, the NSW Police, RMS and a local State Government Member (or their nominee), meet once a month to review issues.</p> <p>Informal members of the Committee include representatives from the three bus companies, namely Dions, Premier and Greens</p>	<p>Three Councillors – One from each Ward</p>	<p>Monthly on a Wednesday, commencing at 9.15 am</p>