

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



MEETING HELD AT 9.15AM ON WEDNESDAY 13 JUNE 2018

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

Author's Name	Author's Title	Signature	Date
Lindsay Dunstan	Senior Traffic Engineer	Lindsay Dunstan	28 June 2018
Ted Collins	Traffic Unit Manager	Ted Collins	28 June 2018
Peter Nunn	Transport & Stormwater Services Manager	Peter Nunn	28 June 2018
Martin Parmenter	Manager - Infrastructure Strategy and Planning (Acting)	Martin Parmenter	28 June 2018
Mike Dowd	Director - Infrastructure and Works (Acting)	Mike Dowd	28 June 2018

Name	Title	Signature	Date
Greg Doyle	General Manager (Acting)	Greg Doyle	29 June 2018

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.15AM ON WEDNESDAY 13 JUNE 2018

PRESENT	
Lindsay Dunstan (Chair)	Wollongong City Council
Rob Gaudiosi (Traffic Engineer)	Wollongong City Council
Tania Martin (Administration Officer – Acting)	Wollongong City Council
Deb Nicholls (Road Safety Officer – Acting)	Wollongong City Council
Jon Garland	Premier Illawarra
Senior Constable Andrew Cotton	NSW Police
Danny Benedetti	RMS
Merlinda Hyde (Phone in) Ken Humpries (Phone in)	Busabout

APOLOGIES	
Les McMahon	Representing Paul Scully MP, Anna Watson MP, and Ryan Park MP
Les Dion	Dion's Bus Service
David Cratchley	Premier Illawarra
Stephen Burridge	(Busabout)

CONFIRMATION OF MINUTES OF MEETING HELD ON 9 May 2018

BUSINESS ARISING: NONE

GENERAL BUSINESS

	Suburb	Street	Issue
1	HELENSBURGH	Camp Creek Lane & Old Station Road	Installation of Give Way Signs
2	BULLI	Organs Road & Hospital Road	Relocation of No Stopping Sign
3	WOLLONGONG	Smith Street	Replace 15 minutes parking with drop off and pick up zone
4	DAPTO	Werowi Street	No parking zone extension
5	BERKLEY	Nannawilli Street	Installation of Centre Lines
6	AVONDALE	Huntley Road to Marshall Mount Road	No Truck – 5 tonne limit Sign

REGULATION OF TRAFFIC

7	NORTH WOLLONGONG	Cliff Road	Corona Sunset Music Festival 1 December 2018 from 2.00pm until 11.00pm
8	WOLLONGONG	Flagstaff Hill	Criterium Circuit – Sunday 12 August 2018
9	AVONDALE	Marshall Mount Road	State Junior Championship Marshall Mount Road Race – Saturday 11 August 2018

DESIGN ITEMS

10	COALCLIFF	Lawrence Hargrave Drive	Grand Pacific Walk Shared Path Signage
11	WOLLONGONG	Cliff Road	Installation of mobility parking spaces for Continental Pool
12	GYWNNEVILLE	Graham Avenue	No Stopping Restrictions
13	FIGTREE	Redgum Ridge Estate Road	Signs and Line Marking
14	HORSLEY	Shone Avenue	Bus Zone
15	SANCTUARY PONDS	Smiths Lane & Wongawilli Road	Signs and Line Marking

INFORMAL ITEM

16	WOLLONGONG	Keira & Burelli Streets	Queuing across intersections
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LATE ITEM

17	WEST WOLLONGONG	Phillips Avenue	Adjustment to 2 minute parking
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GENERAL BUSINESS

1 HELENSBURGH – WARD 1

Camp Creek Lane & Old Station Road – Installation of Give Way Signs.

Background:

Adjacent to Camp Creek Lane there is a service road parallel to Old Station Road where sight distance at the intersection at Camp Creek Lane for Eastbound traffic is very poor. As there are no movement restrictions it is proposed to install Give Way Signs for northbound and southbound traffic on the service road.

Consultation:

Consultation with Residents in the service road has been carried out.

PROPOSAL SUPPORTED UNANIMOUSLY

Install Give Way signs on the service road for north and south bound traffic.

2 BULLI – WARD 1

Organs Road at the intersection of Hospital Road – Adjustment of No Stopping.

Background:

The current location of the No Stopping sign on Organs Road at the intersection of Hospital Road leaves too small a gap to park a car safely and without impeding access to the driveway at No. 82 Organs Road. The traffic from Hospital Road seems to track close to the kerb line when making a left turn into Organs Road causing it to be unsafe if a car is parked near the corner of the intersection. Adjusting the No Stopping restrictions are appropriate in these circumstances.

Consultation:

Council has consulted with the resident on the corner of the Organs Road and Hospital Road intersection.

PROPOSAL SUPPORTED UNANIMOUSLY

Relocate the No Stopping sign adjacent to the driveway of Number 82 Organs Road.

3 WOLLONGONG – WARD 2

Wollongong Public School - Smith Street – Replace 15 Minutes Parking with Drop off And Pick Zone.

Background:

Wollongong Public School is currently increasing the number of classrooms and students to be accommodated on site which will have implications for the dropping off and collection of students. There are significant parking restrictions on the Smith and Church Street frontages and it is proposed to alter the restrictions on Smith Street to permit additional No Parking restrictions to allow for student drop off and pick up during the start and finish of School.

Consultation:

- Consultation has been held with the design consultant.
- RMS, Police and Council are planning to meet with school representatives.

PROPOSAL SUPPORTED UNANIMOUSLY

Install No Parking restrictions timed for School times to replace the current 15 minute parking on Smith Street.

4 **DAPTO – WARD 3**

Werowi Street – No Parking Zone Extension.

Background:

The school Principal of St Johns Primary School has requested that the No Parking zone along the frontage of Werowi Street be extended to Moombara Street. Currently the No Parking zone finishes at the school driveway (across from 27 Werowi Street). As the school has purchased the adjoining properties extending the No Parking zone to the intersection with Moombara Street will be desirable.

Consultation:

The school has acquired all property between Moombara Street and the entrance driveway and have plans to expand in the future.

PROPOSAL SUPPORTED UNANIMOUSLY

Install No Parking restrictions between the school driveway and Moombara Street.

5 **BERKLEY – WARD 3**

Winnima Way and Nannawilli Street – Installation of Edge lines and Centre Lines.

Background:

A request has been received from Neighbourhood Forum 7 for increased delineation on Winnima Way and Nannawilli Street. Centre lines and edge lines will assist drivers to keep within the travel lane and are therefore recommended.

Consultation:

Consultation has been held with Neighbourhood Forum 7.

PROPOSAL SUPPORTED UNANIMOUSLY

- Install centre lines on Nannawilli Street and
- Install edge lines and centre lines on Winnima Way for the full length of both streets.

6 **AVONDALE – WARD 3**

Huntley Road to Marshall Mount Road – No Truck – 5 tonne limit Sign.

Background:

Council has been advised that Marshall Mount Road is being used to access development sites in Calderwood to the south of the Wollongong LGA. Marshall Mount Road has not been constructed to accommodate heavy vehicles and accordingly a No Trucks restriction with a 5 tonne limit should now be imposed. The Princes Highway is a more suitable route for construction traffic.

Consultation:

Wollongong Council will consult with Shellharbour Council to impose the same restrictions on Marshall Mount Road beyond our boundary.

PROPOSAL SUPPORTED UNANIMOUSLY

To Install a No Trucks restriction on Marshall Mount Road with a 5 tonne limit.

REGULATION OF TRAFFIC

7 NORTH WOLLONGONG – WARD 2

Cliff Road – Corona Sunset Music Festival 1 December 2018 from 2.00pm to 11.00pm.

Background:

Council has received an application from the organisers for the Corona Sunset event proposed for North Beach on Saturday 1 December 2018. Although the event is to be held within the beach reserve the application is for road closures of Blackett Street (eastern end) and Cliff Road between Bourke Street and the George Hanley Drive access road to Stuart Park. It is understood that the road closures are requested to permit the event to be set up and that preliminary negotiations have been undertaken with Managers of the Novotel. It is proposed that residents of Blackett Street and service vehicles for the Novotel will be permitted to enter Blackett Street during the event. The organisers are making a separate application to Council for the use of the car park off the northern end of Cliff Road. The closures will take effect from 2.00pm – 11.00pm on the day. The RMS and Police representatives have no objections providing suitable vehicle mitigation measures are included.

Consultation:

Consultation is a condition of approval for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closures be approved subject to the submitted Traffic Management Plans (Attachment 2), vehicle mitigation and Councils Standard Conditions for Road Closures (Attachment 1).

8 WOLLONGONG – WARD 2

Flagstaff Hill – Criterium Circuit – Sunday 12 August 2018.

Background:

The Illawarra Cycle Club is holding a State Junior Cycling event over the weekend of 11 & 12 August 2018. On Sunday 12 August the Club has applied for a road closure of Endeavour Drive Wollongong to permit the Criterium Event to be held. The road closure will take effect from 6.00am until 5.00pm. The submitted Traffic Management Plans shows traffic controllers within the Wollongong harbour roadway to ensure that the normal one way flow can be managed as two-way during the road closure. The RMS and Police representatives have no objections providing suitable vehicle mitigation measures are included.

Consultation:

Consultation is a condition of approval for this Agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic Management Plans (Attachment 3), vehicle mitigation and Council's Standard Conditions for Road Closures (Attachment 1).

9 AVONDALE – WARD 3

Marshall Mount Road – State Junior Championship Marshall Mount Road Race – Saturday 11 August 2018.

Background:

The Illawarra Cycle Club is holding a State Junior Cycling event over the weekend of 11 & 12 August 2018. On Saturday 11 August the Club has applied for a road closure and traffic controls on Marshall Mount Road, Avondale between Council's southern boundary and Huntley Road, to permit the State Junior Road Race and Time Trial Event to be held. The road closure and traffic controls will take effect from 8.00am until 4.00pm on the day. Due to the event being spread out with relatively small numbers at any one point the Police and the RMS representatives have no objections to the event proceeding.

Consultation:

Consultation is a condition of approval for this Agenda Item.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic management plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1).

DESIGN ITEMS:

10 COALCLIFF– WARD 1

Lawrence Hargrave Drive – Grand Pacific Walk Shared Path Signage.

Background:

Council has prepared plans for the section of the Grand Pacific Walk including a provision for cyclists, on the eastern side of Lawrence Hargrave Drive, Coalcliff. The path traverse a short section of service road parking at Coalcliff and accordingly a signs and lines plan has been submitted for approval.

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

The Plan No. 5942 C01 A be approved (Attachment 5).

11 WOLLONGONG– WARD 2

Cliff Road – Installation of Mobility parking spaces for Continental Pool.

Background:

Council has prepared plans for 2 new mobility parking spaces on Cliff Road adjacent to the pathway leading to the Continental Pool. The previous mobility parking was provided adjacent to the continental pool and involves significant risks for other path users when vehicles were driven along the path. The reconstruction of the pathway has allowed this important improvement to be made.

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Install two mobility parking spaces in Cliff Road on the eastern side to the south side of the refuge crossing to Osborne Park.

12 GYWNNEVILLE – WARD 3

Graham Avenue – No Stopping restrictions.

Background:

Council has prepared plans for new kerb and gutter in Graham Avenue in Gwynneville. Most of the existing unrestricted parking is to be retained but the new work requires a small section of no stopping to permit vehicles to turn within the carriageway. The No Stopping signs are to be installed close to the boundary fence to avoid cars parking behind them.

Consultation:

Consultation is a requirement of the design process

PROPOSAL SUPPORTED UNANIMOUSLY

Plan Numbers 6271 C01 A & 6271 C09 A be approved (Attachment 6).

13 FIGTREE – WARD 2

Redgum Ridge Estate Road – Signs and Line Marking.

Background:

The developer for Redgum Ridge has completed the signs and Lines for Stage 14b of the sub division. It is requested that the No Parking signs be removed from the plan as the 3 metre parking restriction from the double centre line rule applies.

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan Number KF109944 C424 be approved (Attachment 7).

14 HORSLEY– WARD 3

Shone Avenue – Bus Zone.

Background:

Council has prepared plans for a shared path and a formal bus zone on Shone Avenue, Horsley, between Horsley Drive and Bong Bong Road. The signs and lines plan is submitted for approval.

Consultation:

Consultation is a requirement of the design process.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan number 6155 C09/A be approved (Attachment 8).

15 SANCTUARY PONDS – WARD 3

Smith Lane & Wongawilli Road – Signs and Line Marking.

Background:

The developer for Stage 2 of the Sanctuary Ponds sub division of Shone Avenue Horsley has submitted the signs and lines plan for approval.

Consultation:

Consultation is not required for this agenda item.

PROPOSAL SUPPORTED UNANIMOUSLY

Plan Numbers 82018141-01 C1100 & C1101 & C1102 & C1103 B be approved (Attachment 9).

INFORMAL ITEM

16 WOLLONGONG – WARD 2

Keira & Burelli Streets – Queuing across intersections.

Background:

During the afternoon peak hour between 4pm and 5.45pm there is significant traffic congestion at the intersection of Keira and Burelli streets. This results in drivers turning right from Burelli into Keira Street queuing across the intersection and preventing east west movements on Burelli Street. As the issues relate to the phasing of traffic signals at Crown and Keira and at Keira and Market Streets the item is raised for discussion with Police and RMS representatives.

LATE ADDITION:

17. WEST WOLLOGNONG – WARD 2

West Wollongong Public School, Phillips Avenue – Adjustment to 2 minute parking.

Background:

West Wollongong Public School has requested that the existing 2 minute parking zone include the afternoon school times of 2.30pm to 4.00pm. The Principal has also requested for the existing Bus Zone be removed as it is no longer required.

Consultation:

A meeting was held at the school prior to the June Traffic Committee.

PROPOSAL SUPPORTED UNANIMOUSLY

- Install 2.30pm – 4.00pm on the existing 2 minute parking sign and
- Remove the existing Bus Zone in Phillips Avenue.

Minutes to be confirmed at the next meeting to be held at **9.15am on 11 July 2018**.

2018 Traffic Committee Meetings		
Wednesday 11 July 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 8 August 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 12 September 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm
Wednesday 10 October 2018	Administration Building, Level 10, Rooms 2 and 3	9.15am – 12.00pm
Wednesday 14 November 2018	Administration Building Level 9 Function Room	9.15am – 12.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

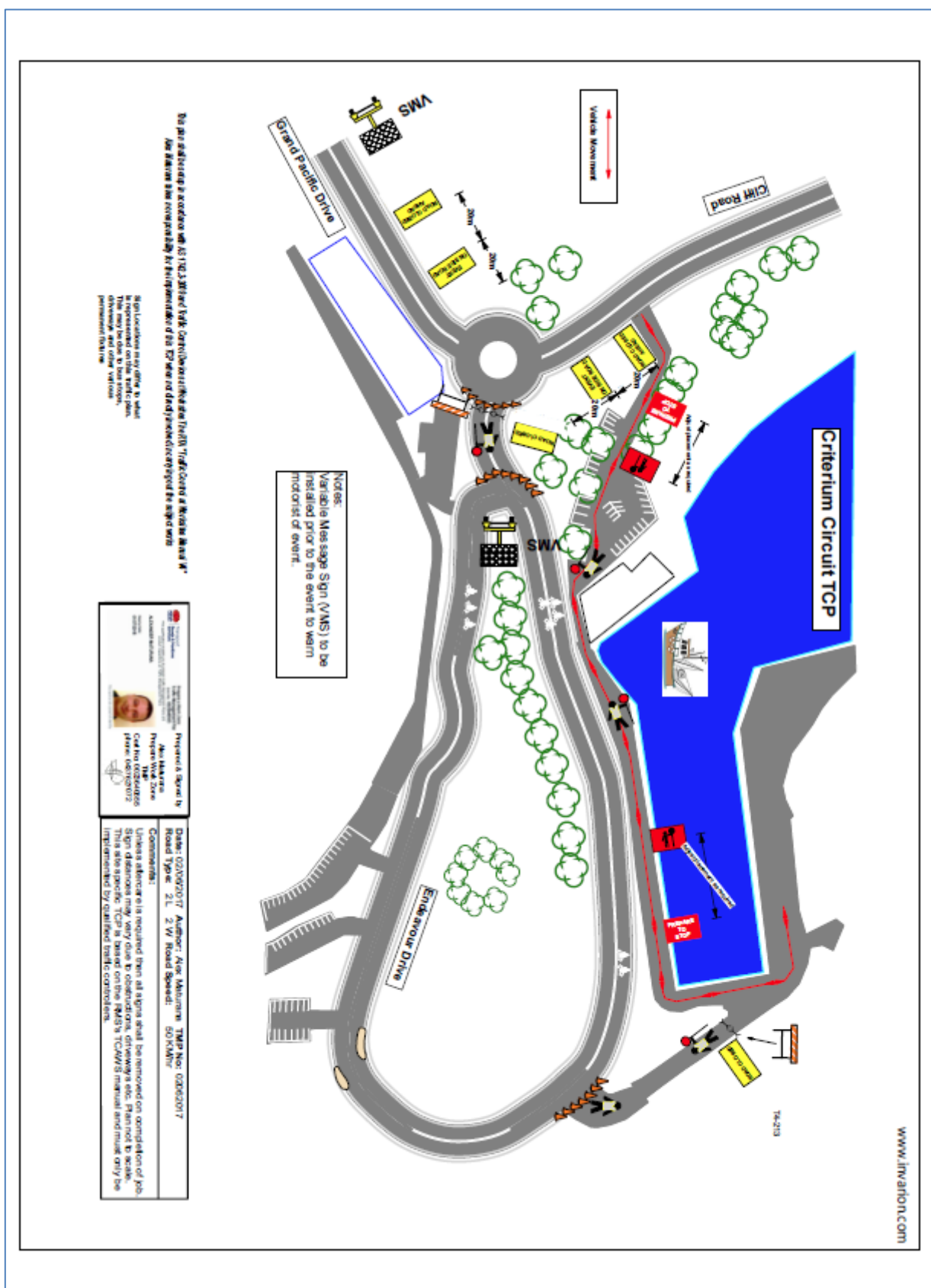
Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

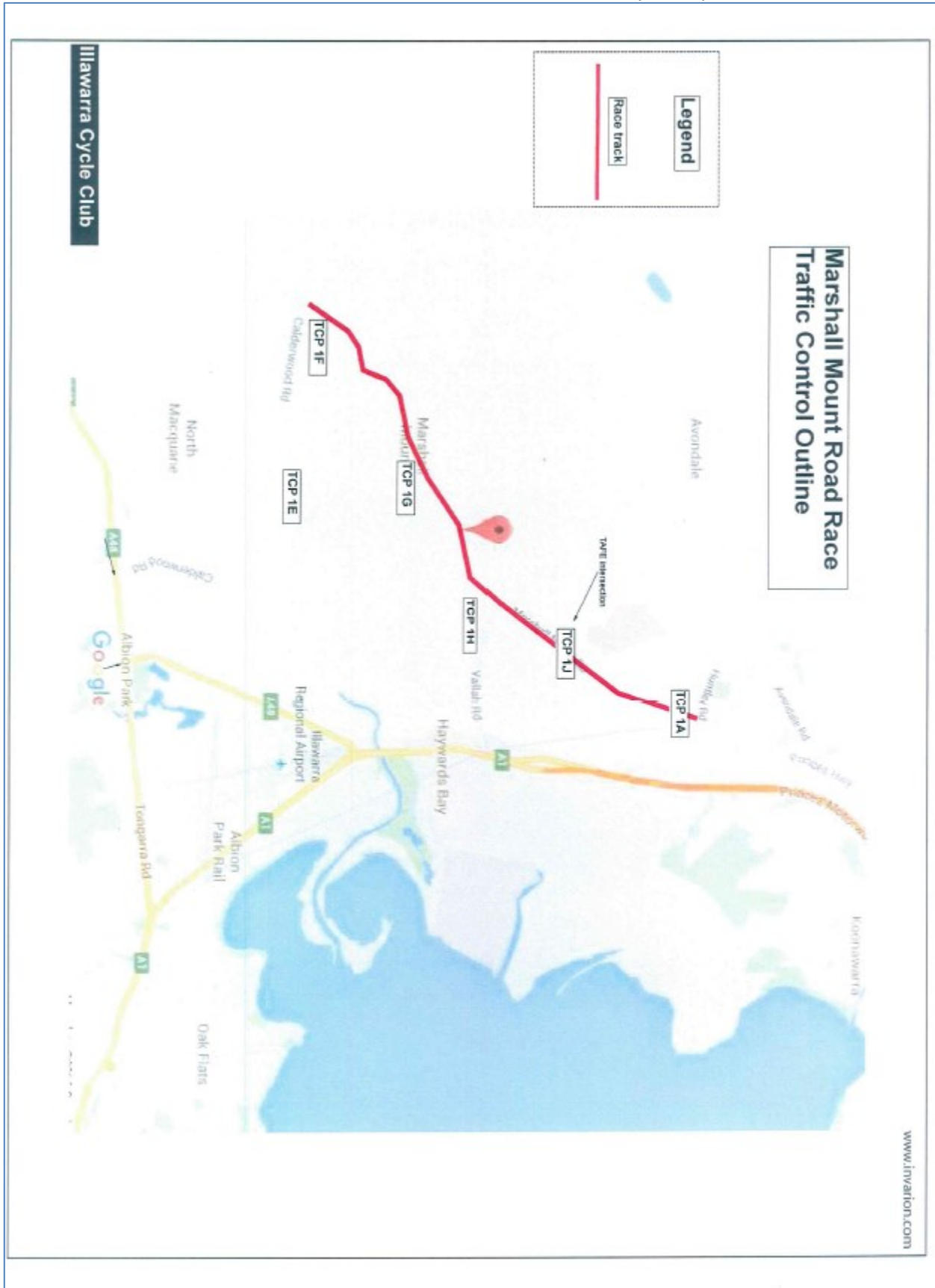
Attachment 3

Flagstaff Hill – Criterium Circuite Sunday 12 August 2018



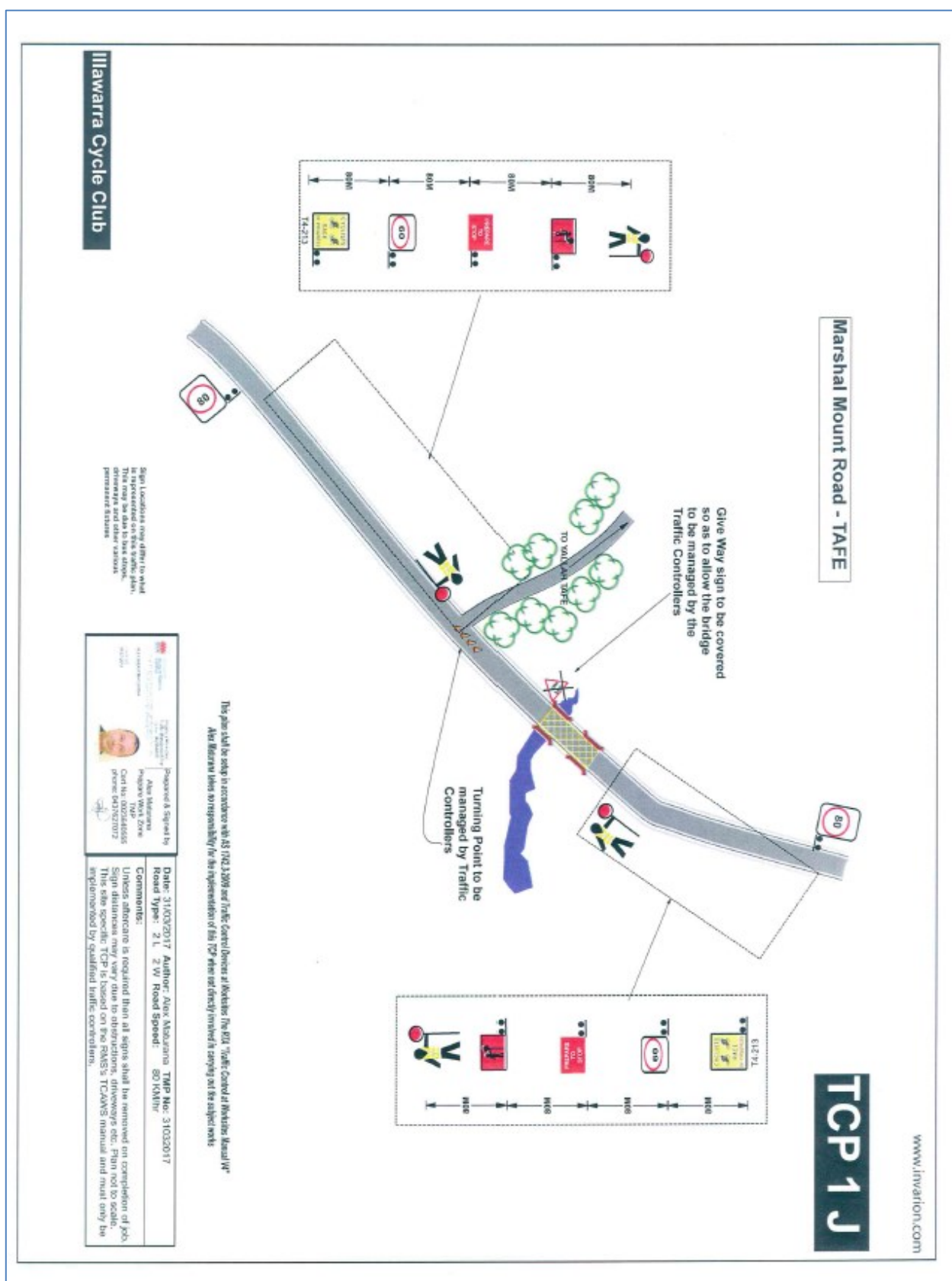
Attachment 4

Avondale – Marshall Mount Rd – State Junior Championship Race



Attachment 4

Avondale – Marshall Mount Rd – State Junior Championship Race

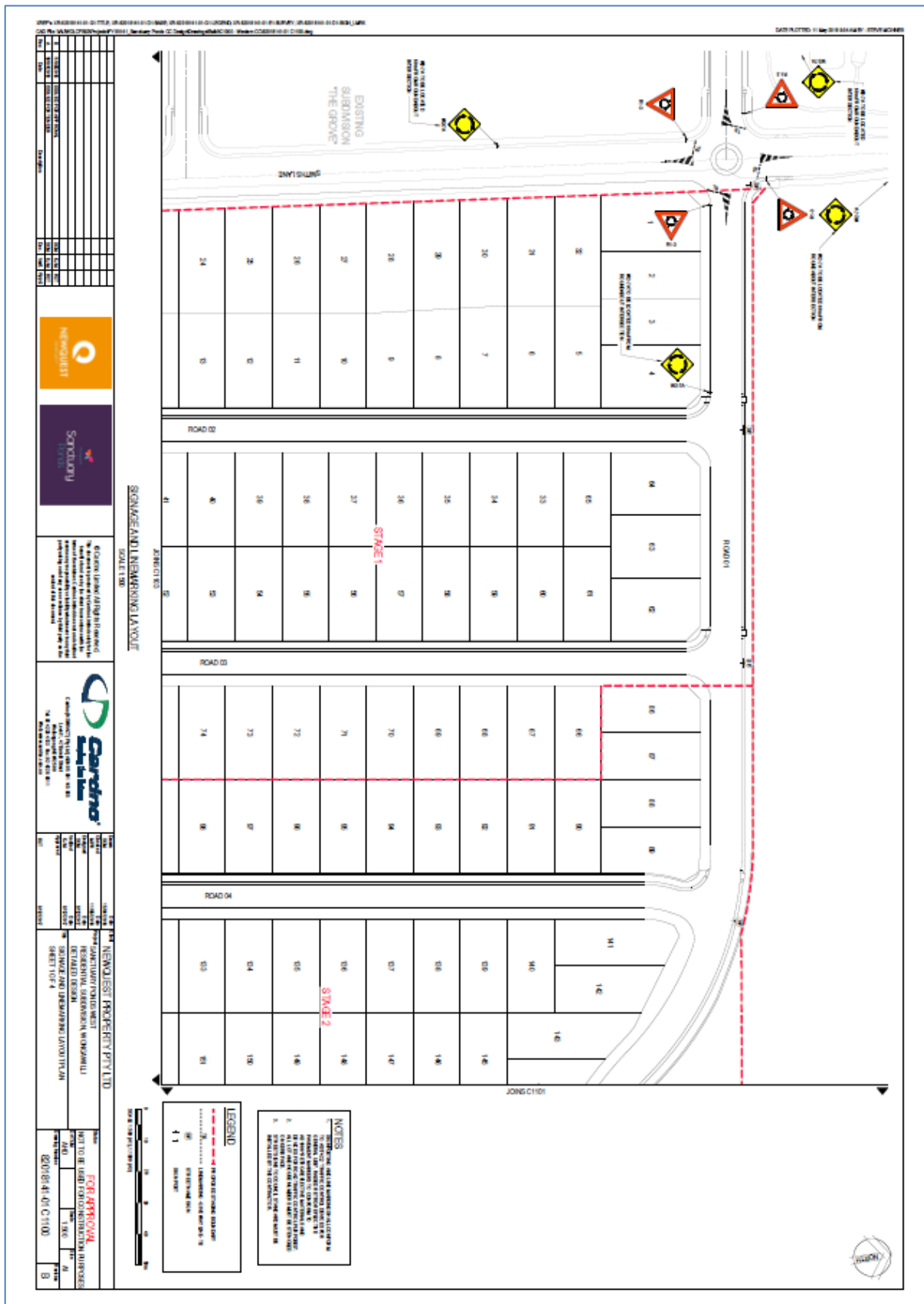


Design Item: Coalcliff – Lawrence Hargrave Drive
Grand Pacific Walk Shared Path Signage



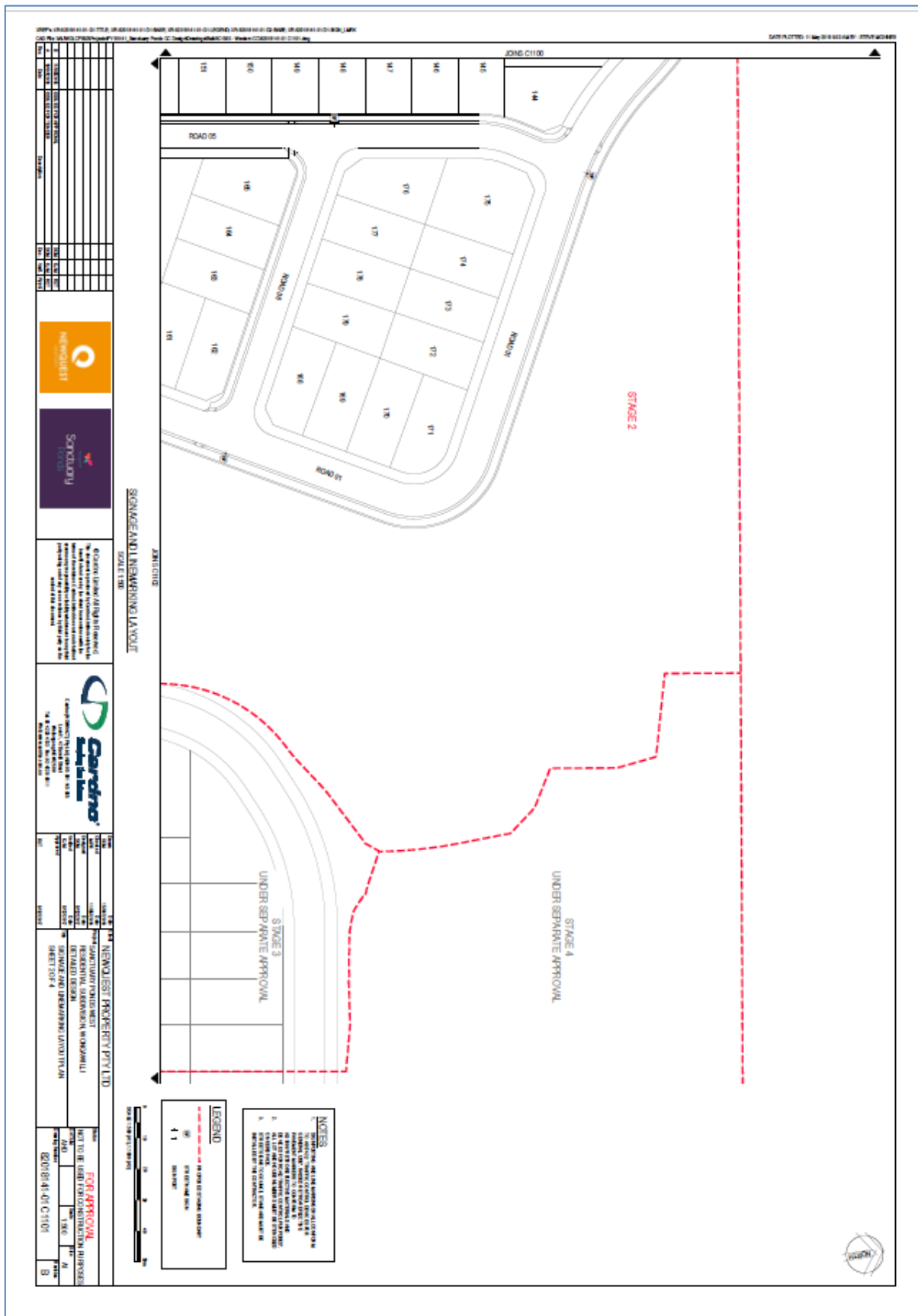
Attachment 9

Design Item: Smiths Lane & Wongawilli Road, Sanctuary Ponds – Signs and Line Marking



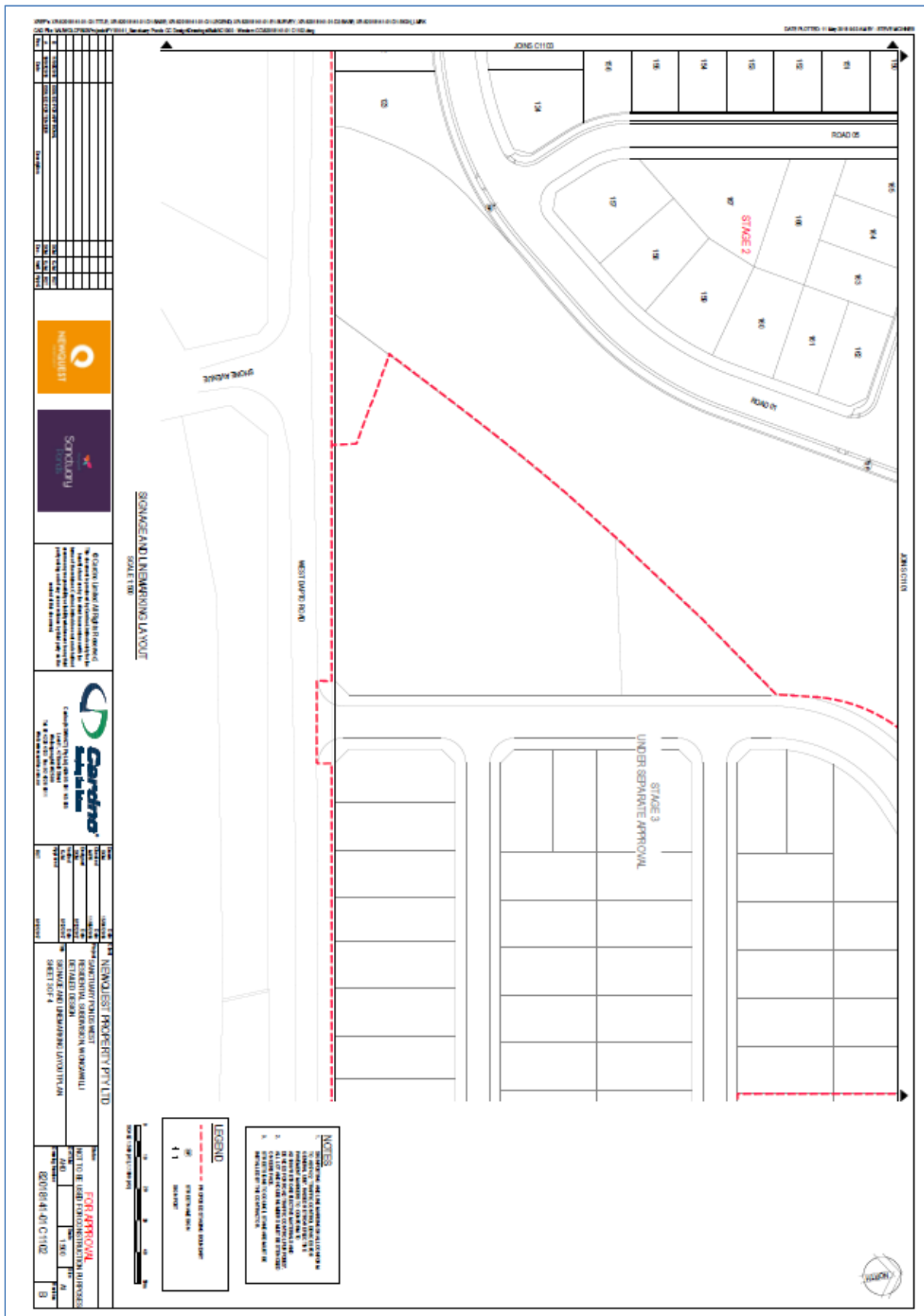
Attachment 9

Design Item: Smiths Lane & Wongawilli Road, Sanctuary Ponds – Signs and Line Marking



Attachment 9

Design Item: Smiths Lane & Wongawilli Road, Sanctuary Ponds – Signs and Line Marking



Attachment 9
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