

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.20AM ON WEDNESDAY, 19 AUGUST 2015

RECOMMENDATION

In accordance with the powers delegated to Council by the Road Transport Act 2013 and the Roads Act 1993, as outlined in the RMS document 'A guide to the Delegation to Councils for the Regulation of Traffic – including the operation of Traffic Committees':

- 1 The remaining Recommendations of the City of Wollongong Traffic Committee (excluding all Temporary Road Closures which require adoption by full Council), be adopted.
- 2 Appropriate persons and Departments be advised of Council's decisions.

MINUTES REVIEWED BY

Author's Name	Author's Title	Signature	Date
Ted Collins	Traffic Unit Manager		
Peter Nunn	Transport and Stormwater Services – Manager		
Mike Dowd	Infrastructure Strategy and Planning – Manager		
Mike Hyde	Director – Infrastructure and Works		

MINUTES ENDORSED BY

Name	Title	Signature	Date
David Farmer	General Manager		

Wollongong City Council

Infrastructure, Strategy and Planning Division
Transport and Stormwater

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988.

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

IMPORTANT NOTE:

Council can only recommend that:

- 1 **The Traffic Committee recommendation be adopted.**
- 2 **The Traffic Committee recommendation not be adopted.**
- 3 **The Traffic Committee reconsider this issue.**

City of Wollongong Traffic Committee Meeting
Wollongong City Council Administration Building
Level 10 Committee Rooms 2 & 3
Commencing at 9.15 am

MINUTES

CITY OF WOLLONGONG TRAFFIC COMMITTEE



9.20AM ON WEDNESDAY 19TH AUGUST, 2015

PRESENT	
PETER NUNN – ACTING CHAIRMAN	WOLLONGONG CITY COUNCIL
ANDY GAUDIOSI	NSW ROADS & MARITIME SERVICES
SNR CONSTABLE ANDREW COTTON	NSW POLICE
SUNNY BRAILEY	PREMIER ILLAWARRA
NEIL MCCORMACK	REPRESENTING LEE EVANS MP
REG JAGO	REPRESENTING NOREEN HAY MP

IN ATTENDANCE	
NAOMI REID – ROAD SAFETY OFFICER	WOLLONGONG CITY COUNCIL
JOEL DI FONZO – ENGINEERING CADET	WOLLONGONG CITY COUNCIL
DEBRA NICHOLLS – ADMINISTRATION OFFICER	WOLLONGONG CITY COUNCIL

APOLOGIES	
JENELLE RIMMER	REPRESENTING RYAN PARK MP

BUSINESS ARISING

Naomi Reid, Road Safety Officer advised that there will be an Event Approval Meeting held this coming Friday 21 August. It was agreed that feedback would be provided that it is important to stress to regular event holders, the need for adequate lead in time for road closure applications.

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	COLEDALE	Lawrence Hargrave Drive	Parking on footpath
2	THIRROUL	Station Street	Request for timed parking
3	THIRROUL	Sea Foam Avenue	Extend No Stopping Restrictions
4	EAST CORRIMAL	Lake Parade and Parker Road	Limited sight distance
5	UNANDERRA	Princes Highway	Adjust Bus Zone

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
6	AUSTINMER	Headland Avenue	Closure of Headland Avenue
7	WOLLONGONG	Harbour Street	Sydney FC V Wellington Phoenix 18 September 2015
8	WOLLONGONG	Urunga Parade	Removal of Tower Crane 19 – 20 September 2015
9	WOLLONGONG	Lower Crown Street	Blender Festival 1 & 2 October 2015
10	WOLLONGONG	Harbour Street, Marine Drive, Endeavour Drive, Cliff Road, George Hanley Drive and Squires Way	Run Wollongong Event 18 October 2015
11	WOLLONGONG	Cliff Road	New Year's Eve Celebrations 31 December 2015
12	WOLLONGONG	Crown Street, Marine Drive, Endeavour Drive, Cliff Road, Campbell Street, George's Place and Bourke Street	Australia Day Celebrations 26 January 2016
13	WARRAWONG	Mowbray Lane	Latin American Festival 26 September 2015

DESIGN MATTERS

	Suburb	Street(s)	Issue
14	AUSTINMER	Headland Avenue	Hotel Construction
15	THIRROUL	Lawrence Hargrave Drive	Bus Stop Upgrade
16	UNANDERRA	Central Road and Blackman Parade	Traffic Signals
17	KANAHOOKA	Robert and Louise Streets	Intersection Improvements

INFORMAL ITEMS (TRAFFIC ENGINEERING ADVICE ONLY)

GENERAL BUSINESS

1 COLEDALE

Lawrence Hargrave Drive – Parking on footpath

Background:

The Coledale Hospital has a fire hydrant installation adjacent to the boundary at the southern entrance to the hospital carpark. Vehicles park in front of the hydrant on the footpath from time to time and the installation of a 'No Stopping' sign will assist in discouraging inappropriate parking on the footpath.

PROPOSAL SUPPORTED UNANIMOUSLY

A No Stopping sign (Arrows to L and R) is to be positioned on a post against the fence adjacent to the southernmost driveway to the Coledale Hospital on Lawrence Hargrave Drive.

2 **THIRROUL**

Station Street – Timed Parking

Background:

The Principal and Parent Community of St Michael's Catholic School have requested that the three unrestricted parking spaces on the school frontage near Station Street be adjusted for one hour timed parking. The State Government is currently constructing a new commuter carpark off Church Street, Thirroul, and the loss of these spaces to timed parking will be replaced by the new commuter carpark. The additional timed parking will assist visitors to the school during the day.

PROPOSAL SUPPORTED UNANIMOUSLY

One hour timed parking to be installed on the St Michael's School frontage to Station Street immediately south of the pedestrian crossing facility, to take effect from 8:30am to 6pm, Monday to Friday and 8:30am to 12:30pm Saturdays.

3 **THIRROUL**

Sea Foam Avenue – Extend No Stopping restrictions

Background:

Council has received a request to extend the No Stopping restrictions from the intersection of Church Street and Sea Foam Avenue on the eastern side of the street. Church Street has No Stopping restrictions on the eastern side to ensure students to Thirroul Public School are dropped off and collected on the western side of Church Street and to provide two free flowing through lanes.

To the north in Sea Foam Avenue, Council has installed a new footpath and indented parking bays, to assist parents who need to park and walk the children to school. There are three spaces between the No Stopping restrictions on Church Street and the new No Parking restrictions on Sea Foam Avenue which need to be adjusted to No Stopping.

PROPOSAL SUPPORTED UNANIMOUSLY

No Stopping restrictions, including a continuous yellow line to be installed on the eastern side of Sea Foam Avenue at the intersection with Church Street.

4 **EAST CORRIMAL**

Lake Parade and Parker Road – Limited sight distance

Background:

Council has received a request from the local Member of Parliament on behalf of residents that Council consider installing timed parking in Lake Parade near the intersection with Parker Road, in order to provide additional sight distance.

During inspections the Committee observed that the limited sight distance is due to the angle between the streets and that a significant length of parking would need to be restricted in order to improve sight distance.

At intersections where sight distance is limited it is appropriate to install a Stop Sign on the minor road rather than to restrict parking on the frontage to adjoining homes.

PROPOSAL SUPPORTED UNANIMOUSLY

- I. A Stop Sign and Stop Line in Parker Road, together with 10 metres of Double Barrier Lines.
- II. No Stopping restrictions including continuous yellow lines in Parker Road and Lake Parade for a distance of 10 metres on each leg of the intersection.

5 **UNANDERRA**

Princes Highway – Adjust Bus Zone

Background:

Council has recently installed a new bus shelter at the bus zone on the south bound carriageway of the Princes Highway, immediately to the south of Farmborough Road. The width of footpath at this location is limited and to assist the adjoining business operator, it is necessary to relocate the bus zone 10 metres to the south.

A new slimline bus shelter will also be installed to maintain an acceptable footpath width.

PROPOSAL SUPPORTED UNANIMOUSLY

Existing Bus Zone to be relocated 10 metres to the south, situated on the south bound carriageway of Princes Highway Unanderra, immediately to the south of Farmborough Road.

REGULATION OF TRAFFIC

6 **AUSTINMER**

Headlands Avenue – Headlands Hotel Construction

Background:

Council has recently approved the construction of a new complex in Headlands Avenue Austinmer on the site of the original Headlands Hotel. Part of the consent involves construction of the road east of Yuruga Street; however the developer has asked for Headlands Avenue to be closed for the duration of construction of the complex, to allow the land to be used as a construction depot.

Construction of the roadway is expected to take place towards the end of the construction period. A temporary closure of the section of Headlands Avenue which is currently unformed will allow Council to lease the land as requested. The proposed closure for the purposes of construction of the new development will be from the beginning of October 2015 to the end of April 2017.

PROPOSAL:

The proposed road closure be approved subject to the submitted traffic management plan (Attachment 2) and Council's Standard Conditions for Road Closures. (Attachment 1).

7 **WOLLONGONG**

Harbour Street – Sydney FC V Wellington Phoenix

Background:

WIN Sports & Entertainment Centre had Traffic Management Plans approved earlier this year for several major events. This is an additional event, which will be utilising the same Traffic Management Plan.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted Traffic Management plan (Attachment 3) and Council's Standard Conditions for Road Closures (Attachment 1).

8 **WOLLONGONG**

Urunga Parade – Removal of Tower Crane

Background:

The contractors constructing the new private hospital on the site with frontages to both Crown Street and Urunga Parade have requested a full road closure of Urunga Parade between New Dapto Road and Dudley Street for the purpose of removing the Tower Crane.

The traffic management plan is similar to that approved for the assembly of the Tower Crane and is proposed for the weekend of 19 - 20 of September 2015. The closure is proposed between 5am and 5pm on each day. As a contingency for poor weather, the contractor has requested approval for the weekend of 26 – 27 September and 3 – 4 October 2015, where just two days will be needed for the work.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to:

- I. The installation of Visual Message Boards (VMS) on both sides of Crown Street.

- II. The submitted traffic management plan (Attachment 4)
- III. Council's Standard Conditions for Road Closures (Attachment 1).

9 WOLLONGONG

Lower Crown Street – Blender Festival 2015 – 1st and 2nd October 2015

Background:

The Blender Festival is a new event to the Illawarra which is an immersive festival experience blending technology, arts and music. This event, which is in the second week of the NSW School Holidays, includes the Australian BoarderX Championships, on a purpose built 100m skateboarding course. Road closure will be of lower Crown Street between Corrimal Street and Kembla Street.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plan (Attachment 5) and Council's Standard Conditions for Road Closures. (Attachment 1).

10 WOLLONGONG

Harbour Street, Marine Drive, Endeavour Drive, Cliff Road, George Hanley Drive and Squires Way
– Run Wollongong Event – 18 October 2015

Background:

Similar to the event held in 2013, this run will commence at WIN Stadium heading north to Towradgi Surf Leisure Resort, returning to WIN Stadium via the existing cycle way. Funds from this event will be utilised for the refurbishment of the Children's Ward at Wollongong Hospital.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plan (Attachment 6) and Council's Standard Conditions for Road Closures. (Attachment 1).

11 WOLLONGONG

Cliff Road – New Year's Eve Celebrations 31st December 2015

Background:

As in previous years Council is promoting New Year's Eve Celebrations in the vicinity of Wollongong Harbour which involve the closure of Cliff Road between George's Place and Marine Drive. The closure will take effect from 5pm to 10.15pm with access permitted for authorised vehicles.

The traffic management plan also includes a temporary bus stop on Springhill Road, Wollongong and this necessitates the closure of the median at the entrance to the parkland area on the eastern side.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plan (Attachment 7) and Council's Standard Conditions for Road Closures. (Attachment 1).

12 WOLLONGONG

Crown Street, Marine Drive, Endeavour Drive, Cliff Road, Campbell Street, George's Place and Bourke Street
Australia Day Celebrations - 26th January 2016

Background:

In 2016 Council will be holding Australia Day Celebrations for the full length of Cliff Road and Endeavour Drive as has occurred in previous years. The road closures will take effect from 5am to 10.15pm on the day. Buses will be permitted to access the bus terminus on Marine Drive and other authorised vehicles will be permitted to pass through the road closures.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to the submitted traffic management plan (Attachment 8) and Council's Standard Conditions for Road Closures (Attachment 1).

13 **WARRAWONG**

Mowbray Lane – Latin American Festival - Saturday 26th September 2015

Background:

Council has received an application for the closure of Mowbray Lane Warrawong for the proposed Latin American Festival on Saturday 26th September 2015 from 7am to 5pm. This festival is similar to an event held in 2014.

PROPOSAL SUPPORTED UNANIMOUSLY

The proposed road closure be approved subject to:

- I. The inclusion of additional signage in both Montgomery Avenue and Cowper Street to indicate that the side road is closed.
- II. The submitted traffic management plan (Attachment 9)
- III. Council's Standard Conditions for Road Closures (Attachment 1).

DESIGN MATTERS

14 **AUSTINMER**

Headlands Avenue – Headlands Hotel Construction

Background:

Council has recently approved the construction of a new complex in Headlands Avenue Austinmer on the site of the original Headlands Hotel. Part of the consent involves construction of the road east of Yuruga Street. The developer has submitted plans for line marking and parking in Headlands Avenue to be completed at the end of the construction phase of the complex. The revised plans are to be tabled at the meeting.

PROPOSAL:

The submitted plans be revised to include Taxi and Bus Zones.

15 **THIRROUL**

Lawrence Hargrave Drive – Bus Stop Upgrade including Shared Path adjustments

Background:

Council has prepared plans for the upgrading of the bus shelter on the eastern side of Lawrence Hargrave Drive in the vicinity of Arthur Street Thirroul. The work involves adjustments to the shared path in this area and the plans will be submitted at the meeting.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plans be approved.

16 **UNANDERRA**

Central Road and Blackman Parade – Traffic Signals

Background:

Council has proposed the installation of new traffic signals to replace the channelised intersection arrangements for Blackman Parade and Central Road Unanderra. The submitted plans have been approved by NSW Roads and Maritime Services in relation to the signals design.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plans be approved. (Attachment 7)

17 **KANAHOOKA**

Robert and Louise Streets – intersection improvements

Background:

Council has prepared plans for improvements to the intersection of Robert and Louise Streets as part of a footpath project in Robert Street, between Byamee and Jane Streets. The proposed kerb extension and refuge island for this intersection will facilitate pedestrian movements across Louise Street.

PROPOSAL SUPPORTED UNANIMOUSLY

The submitted plan 5519 be approved. (Attachment 8)

LATE ITEMS

	Suburb	Street(s)	Issue
18	GWYNNEVILLE	Gipps Street	New Bus Zone
	Cars have been reported as parking in the bus zone during the day, preventing buses from being able to stop to pick up and drop off passengers safely at the existing Bus Stop. Sunny Brailey from Premier Illawarra confirmed this is a problem and asked for it to be resolved.		
19	WOLLONGONG	Greenacre Road and Matthews Street	Parking Issues
	Council has received numerous complaints of people parking closer than 10m to the intersection, creating a lack of sight distance for approaching traffic. <ul style="list-style-type: none"> Stop Sign to be installed 15m of No Stopping lines to be installed on both sides of the street 		
20	WOLLONGONG	Edward Street	No Right Turn Issues
	Council has received reports of people continuing to turn right where No Right Turn is permitted. <ul style="list-style-type: none"> 2 x pavement arrows to be installed as a reminder to drivers. 		
21	WOLLONGONG	Marr Street	Parking Issues
	Several complaints have been received of people parking too close to the intersection of Marr and Gipps Street, creating a lack of sight distance for approaching traffic. <ul style="list-style-type: none"> 0020Install No Stopping Restrictions in the form on unbroken yellow lines for 10 m either side of the intersection of Marr and Gipps Street Wollongong. 		
22	NORTH WOLLONGONG	Squires Way	Change of directional arrow
	Council was advised by RMS of the need to correct Left Turn Only restrictions on Squires Way on the approach to the Innovation Campus Driveway. Due to the recent addition of an additional lane, through traffic is now permitted in the left lane. <ul style="list-style-type: none"> Remove 'Left Lane Must Turn Left – Buses excepted sign' Remove Buses Excepted Pavement Text Replace Left Turn Pavement Arrows with combined Left Turn and Straight Ahead Pavement Arrows Straight Ahead Pavement Arrows in Right Lane 		

The meeting concluded at 13.30pm.

Minutes to be confirmed at the next meeting to be held at 9.15am on Wednesday, 16th September 2015. .

2015 Meeting Schedule		
Wednesday 28 October	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm
Wednesday 18 November	Administration Building, Level 10, Rooms 2 and 3	9.15am – 2.00pm

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form ‘Application to Open and Occupy or Underbore a Roadway or Footpath’** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a ‘State Classified Road’** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners** within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.
5. **The Applicant must advise Emergency Services:** Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved **Traffic Management Plan (TMP)** prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible.** Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist: ☒ **Completed Council Form:**
'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Headland Parade, Austinmer

www.invarion.com

Barker Construction

Location - **Cnr Headland Ave & Yuruga St, Austinmer**

Sign to be placed on corner in good view of vehicles turning in from Headland Ave

These signs are to be installed when working on Sewer Junction

Custom Sign: PEDESTRIANS WATCH FOR VEHICLES ENTERING & EXITING

Access Gate: Exit Only

All works off road on grass area

Sewer Junction

Yuruga St

Headland Ave

Access road to beach

Site Sheds

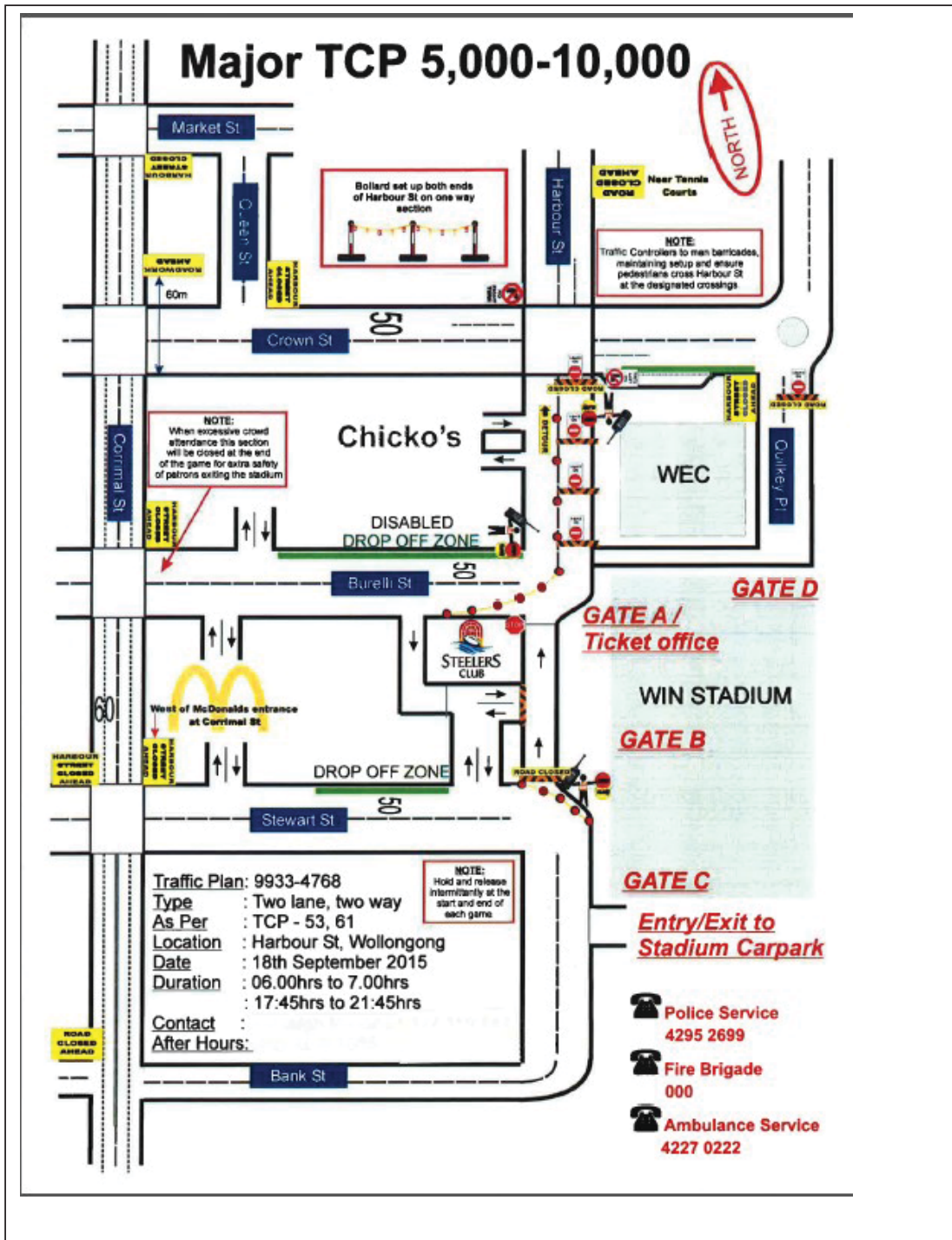
Fencing with shaded cloth

WORK SITE

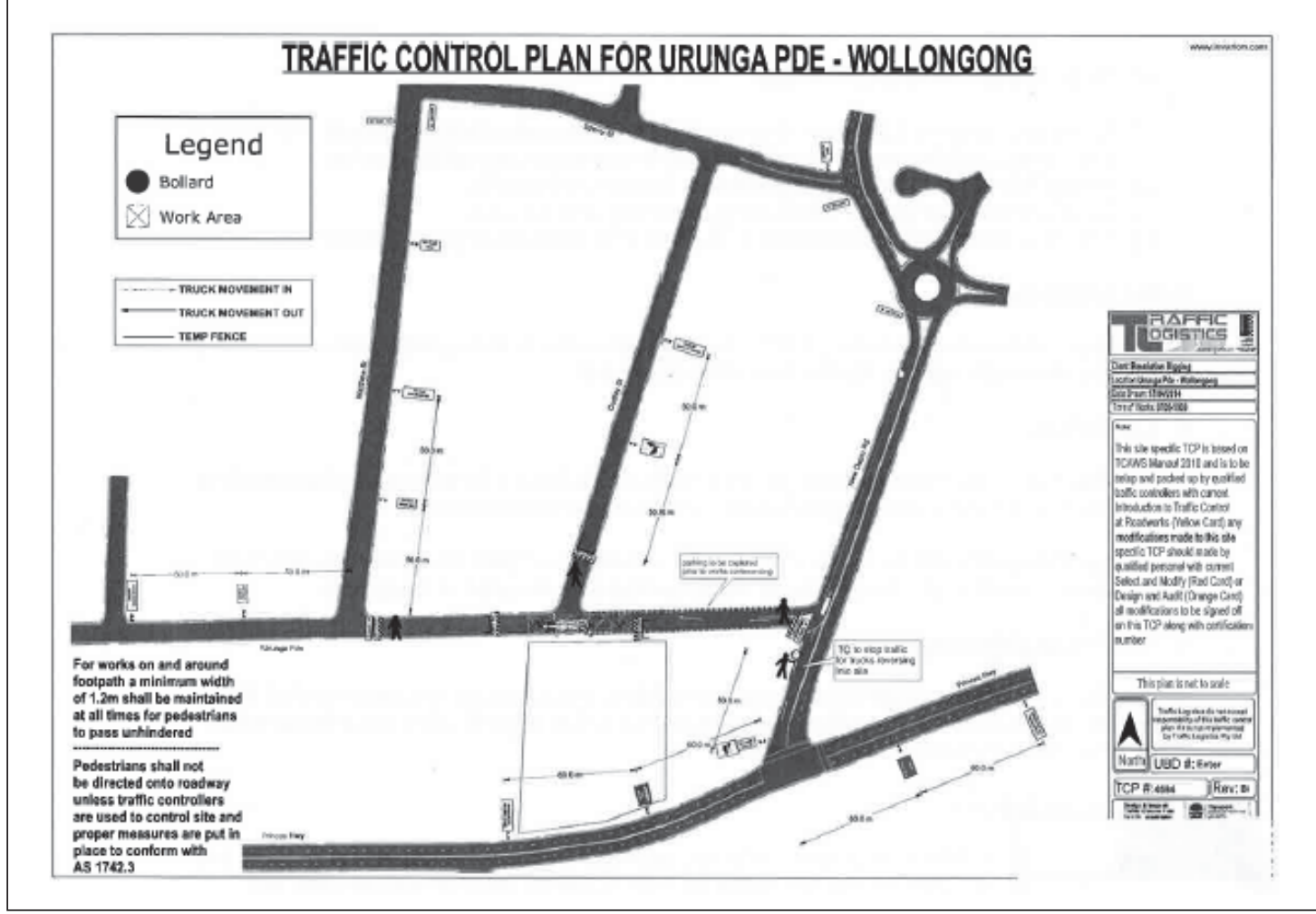
WORK AREA = [Diagram showing work area dimensions]

 PLAN NOT TO SCALE BARGEN-J8370.R4	Implemented By Name: Date: Signed: Cert No:	Comments: 1. TCP Designed as a guide only 2. Team leader to Select & Modify TCP to suit 3. All signage is to be removed on completion of the works 4. Sign distances may vary due to obstructions, driveways etc 5. Traffic Controllers are to manage pedestrians as well. This plan is in accordance with AS 1742.3 Traffic Control Devices at work sites and The RTA 'Traffic Control at work sites' manual, 4.3	PROJECT Barker Construction	WOLLONGONG Phone: (02) 42171133 Fax: (02) 42171134 E: info@wollongong.nsw.gov.au Phone: (02) 9031 7062 Fax: (02) 9031 7953 WOLLONGONG www.wollongong.nsw.gov.au DAD TRAFFIC MANAGEMENT DOES NOT ACCEPT LIABILITY FOR IMPLEMENTATION OF THIS TCP IF NOT DIRECTLY INVOLVED IN ITS own IMPLEMENTATION	 TCP 54 USED AS A GUIDE
	D = THE SPEED OF TRAFFIC MEASURED IN KMH EQ: 80KM = 80M 70KM = 70M 60KM = 60M 50KM = 50M BY SECTION 2 TRAFFIC CONTROL AT WORK SITES MANUAL			PEDESTRIANS WATCH FOR VEHICLES ENTERING & EXITING PEDESTRIAN SIGNS TO BE INSTALLED WHERE APPLICABLE IF REQUIRED	

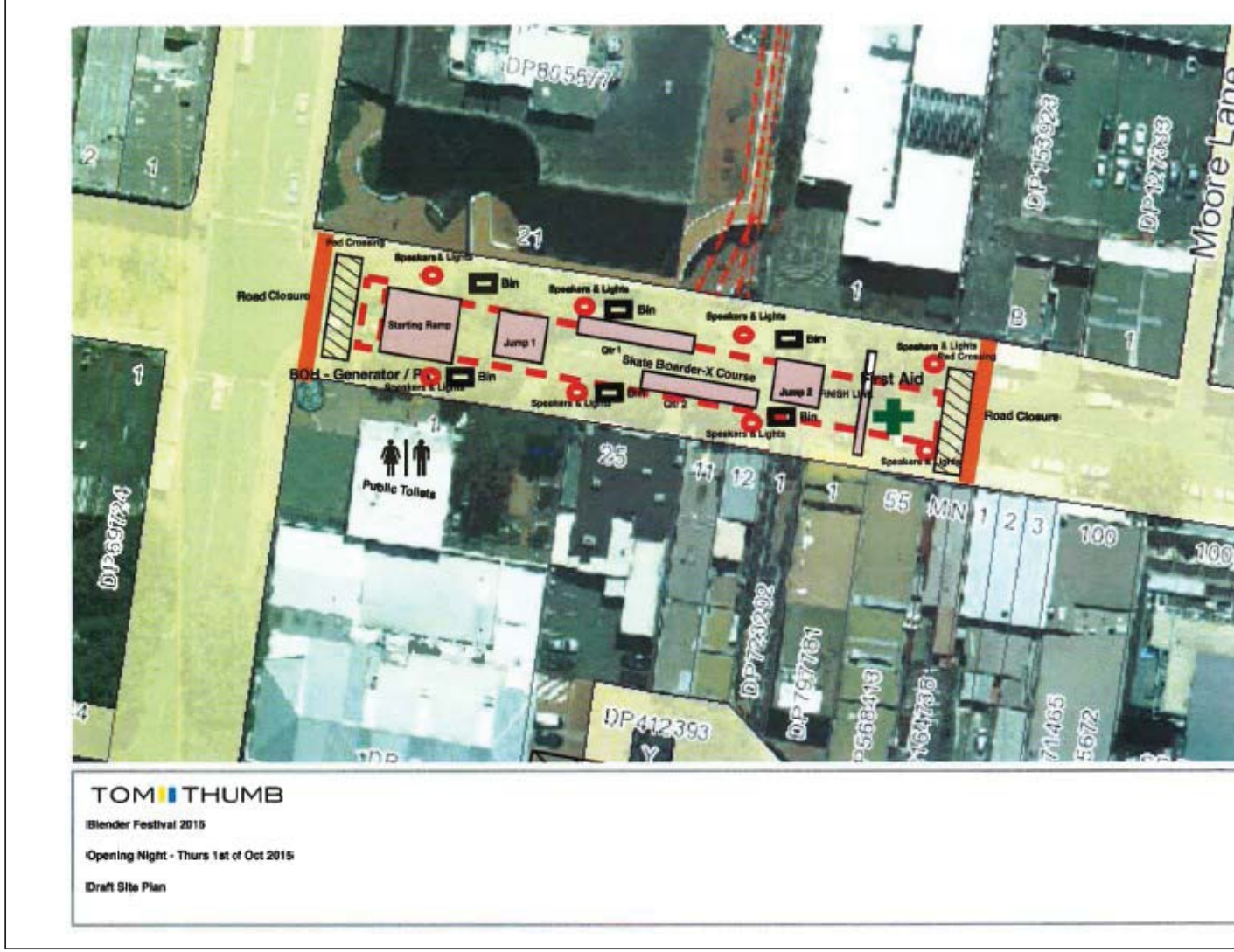
Attachment 3 – Harbour Street, Wollongong



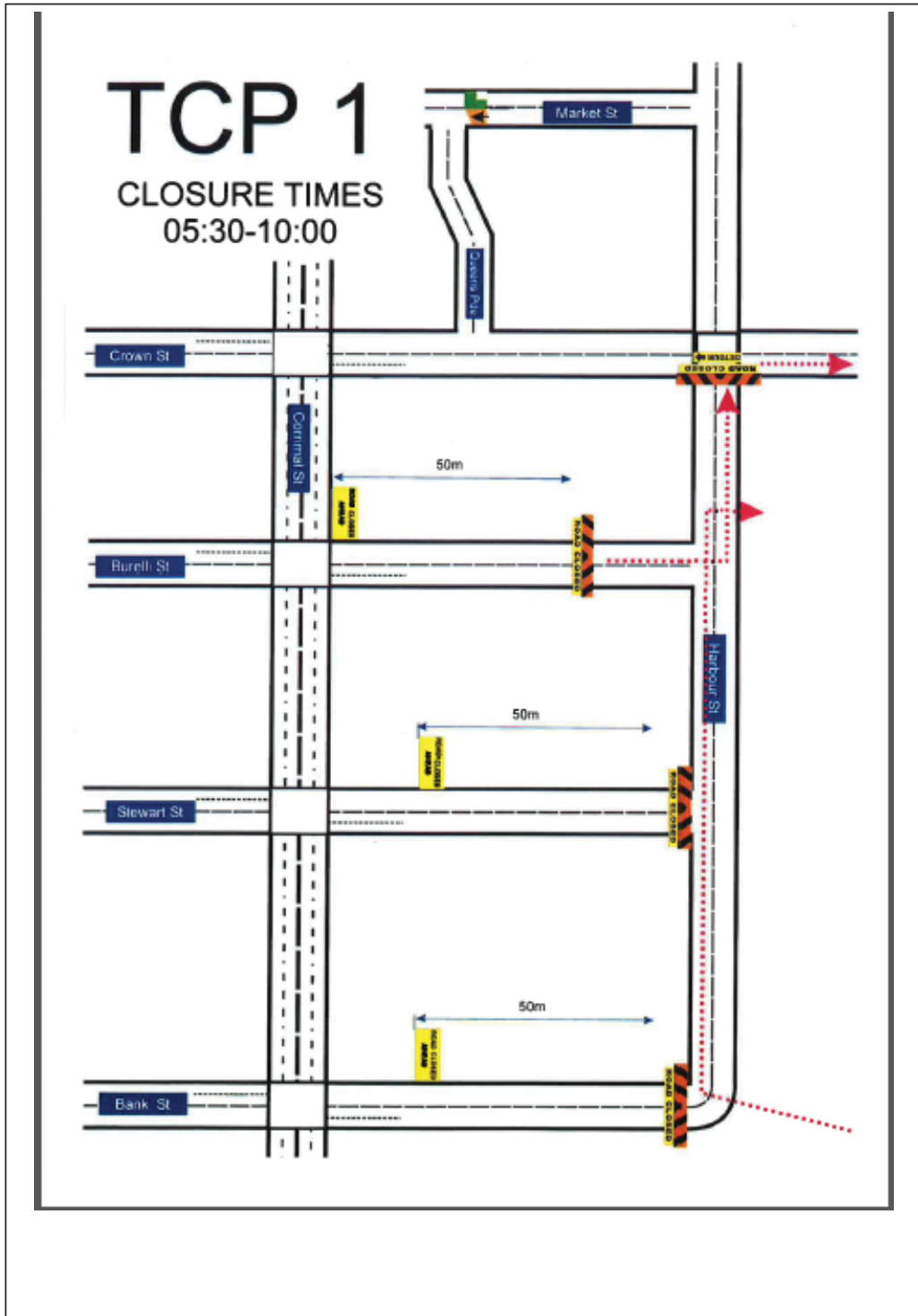
Attachment 4 – Urunga Parade, Wollongong



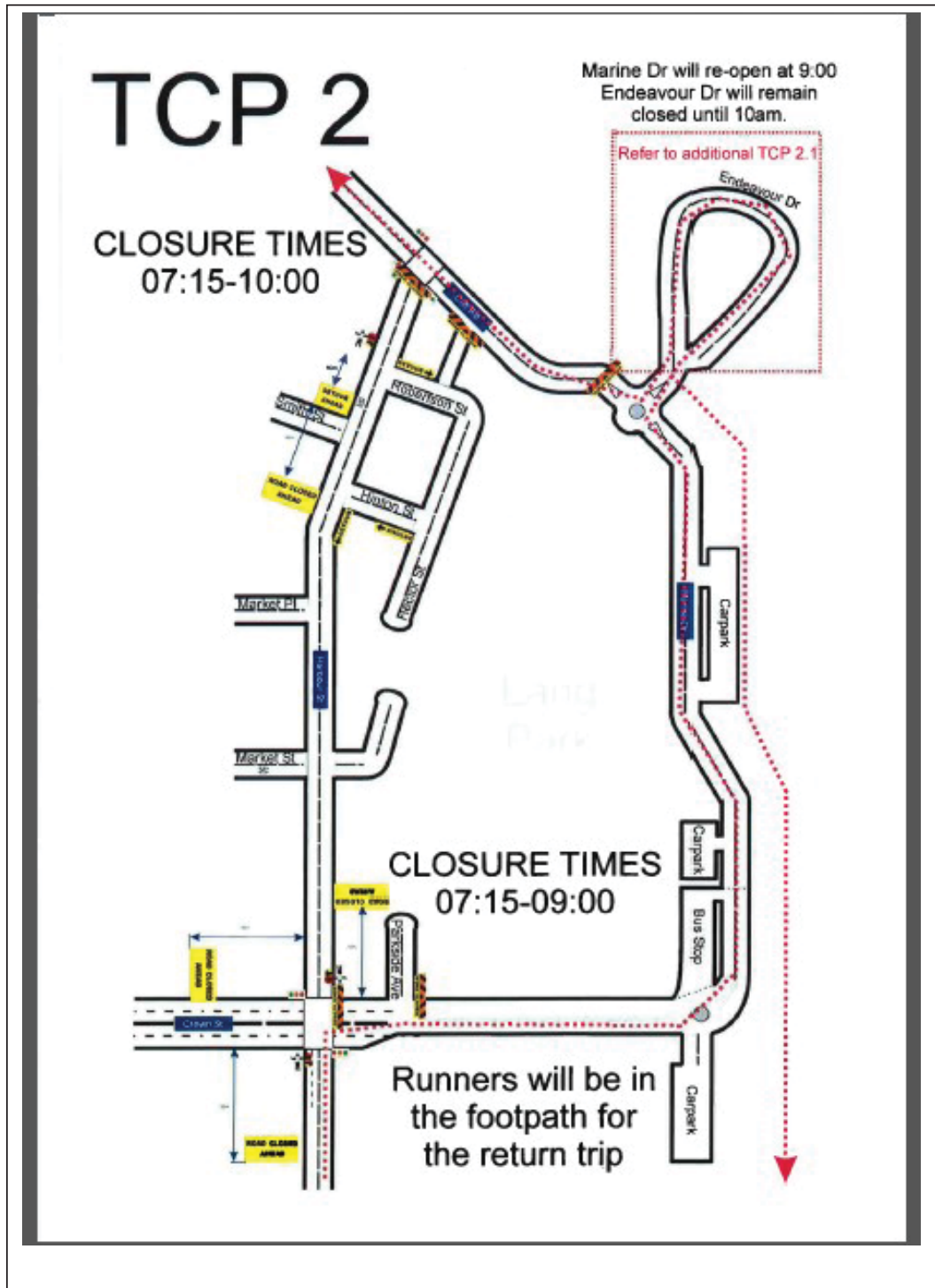
Attachment 5 – Blender Festival, Wollongong



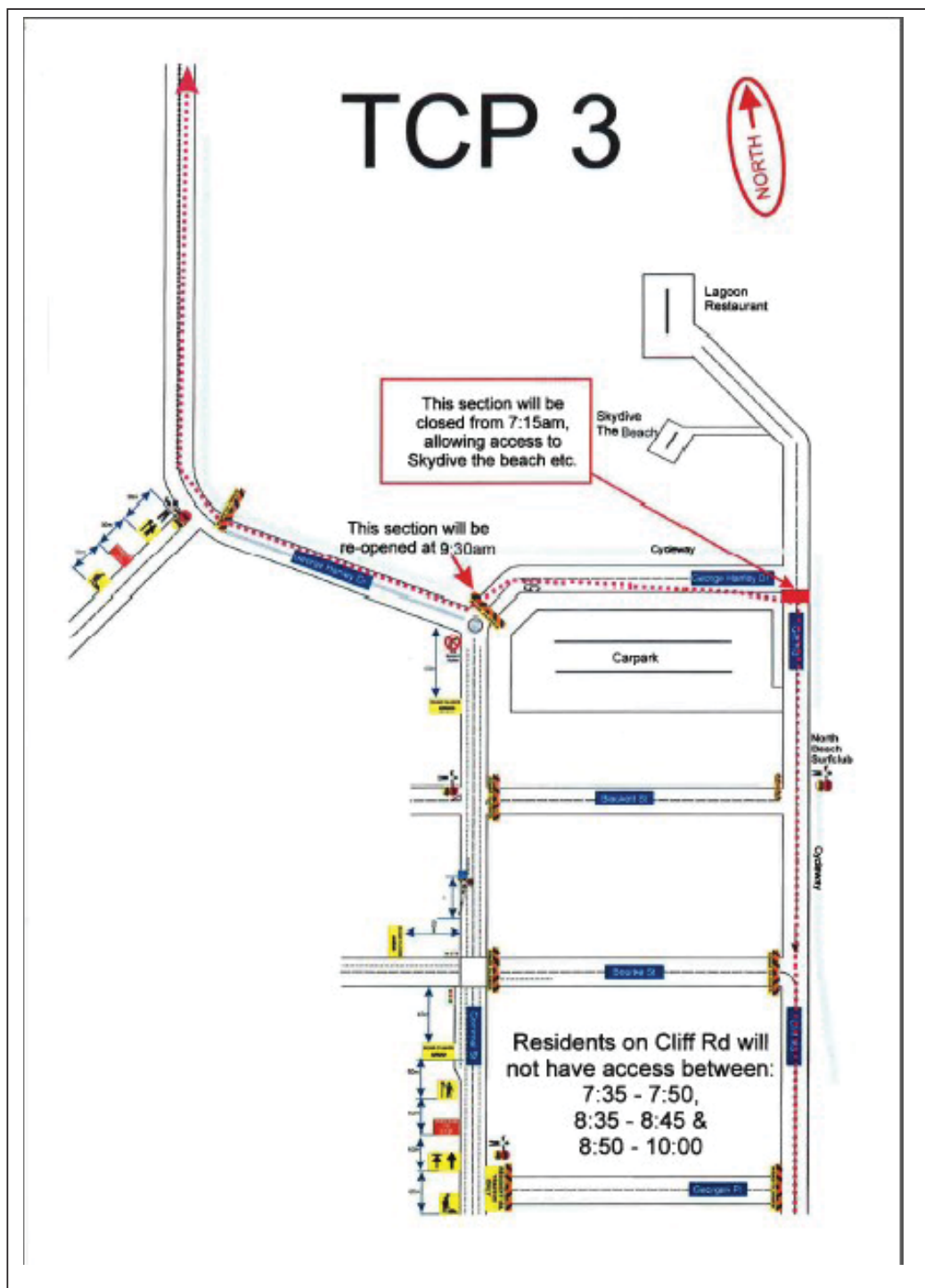
Attachment 6 – Run Wollongong Event, Wollongong – Page 1 of 4



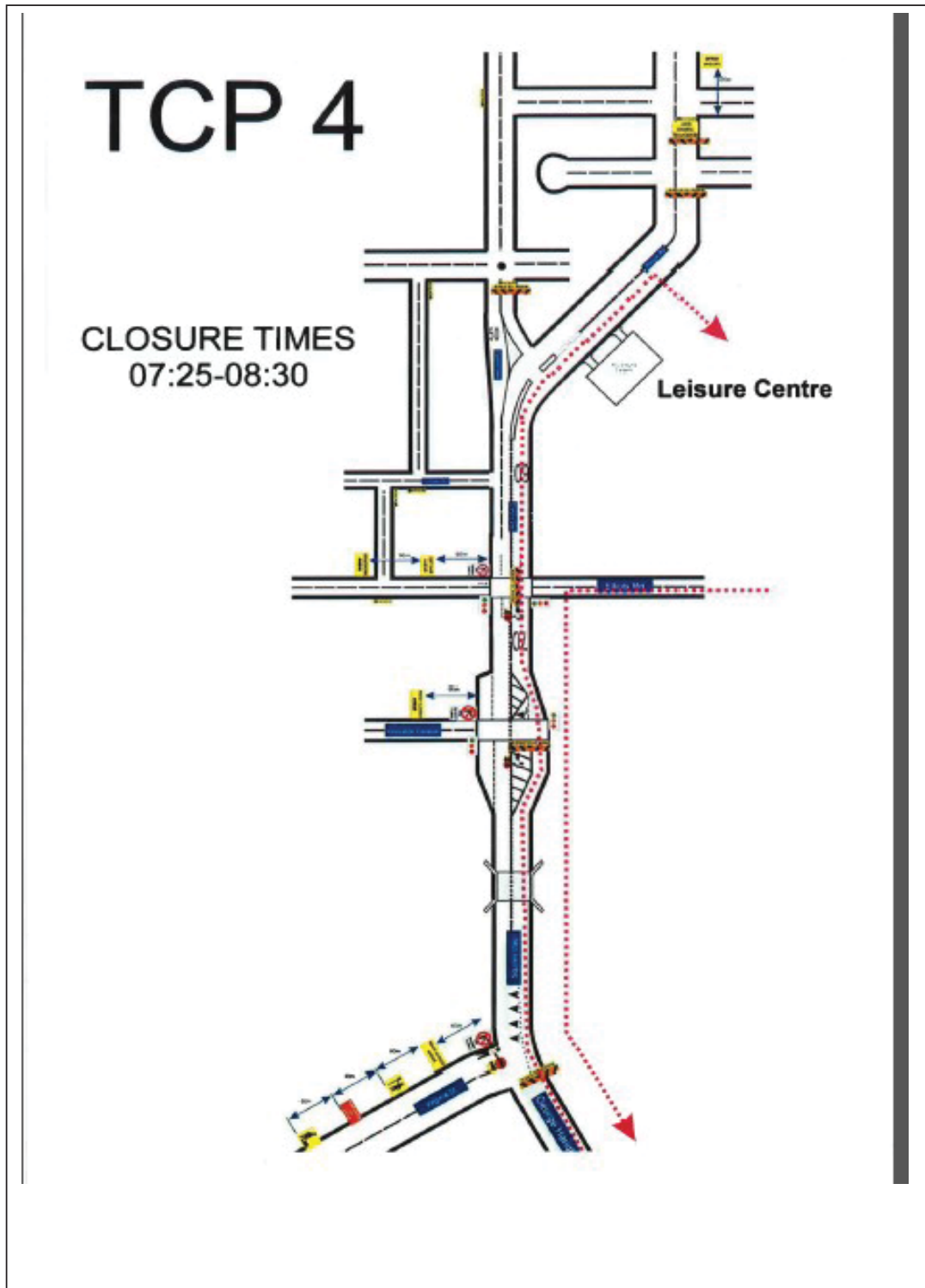
Attachment 6 – Run Wollongong Event, Wollongong – Page 2 of 4



Attachment 6 – Run Wollongong Event, Wollongong – Page 3 of 4



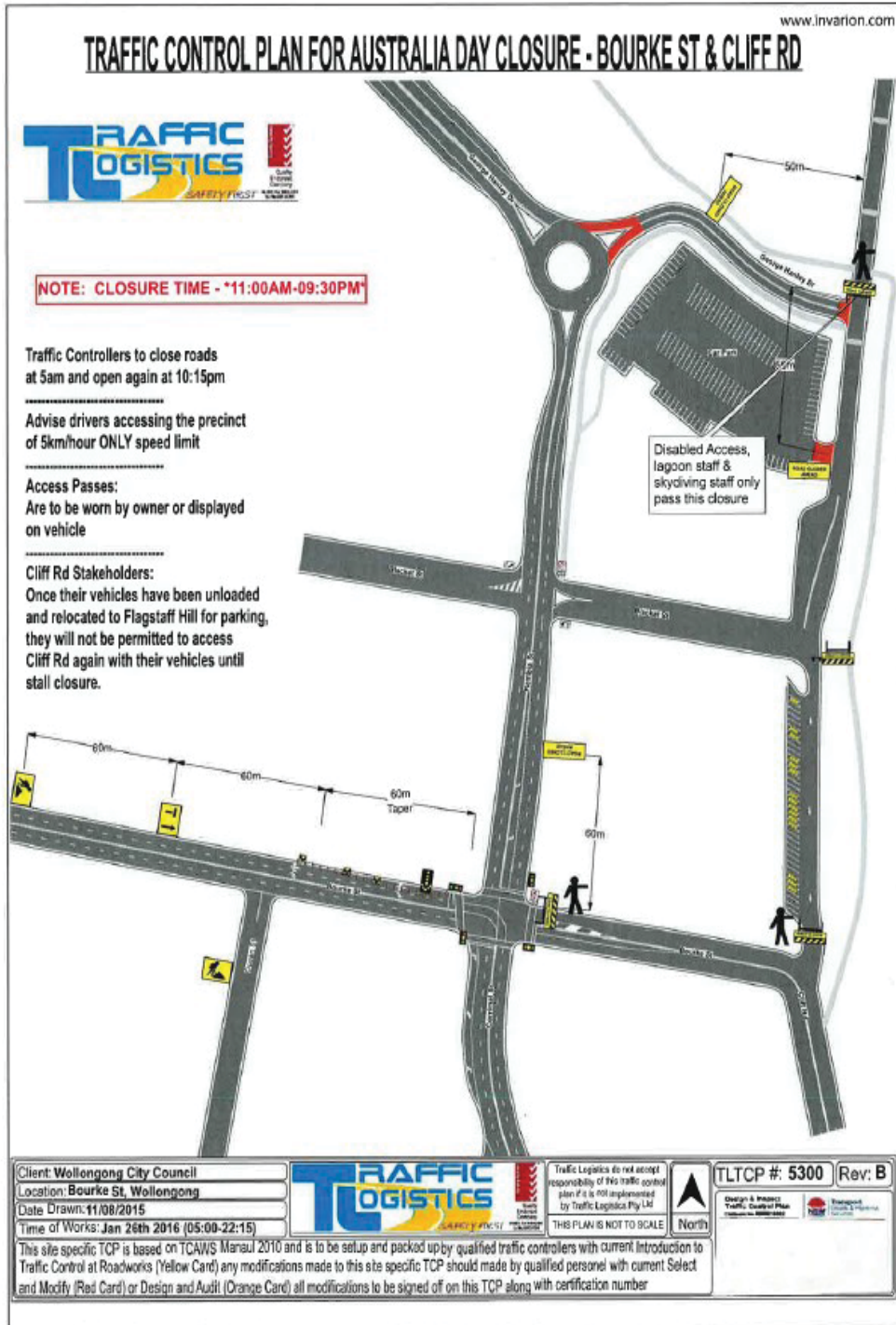
Attachment 6 – Run Wollongong Event – Page 4 of 4



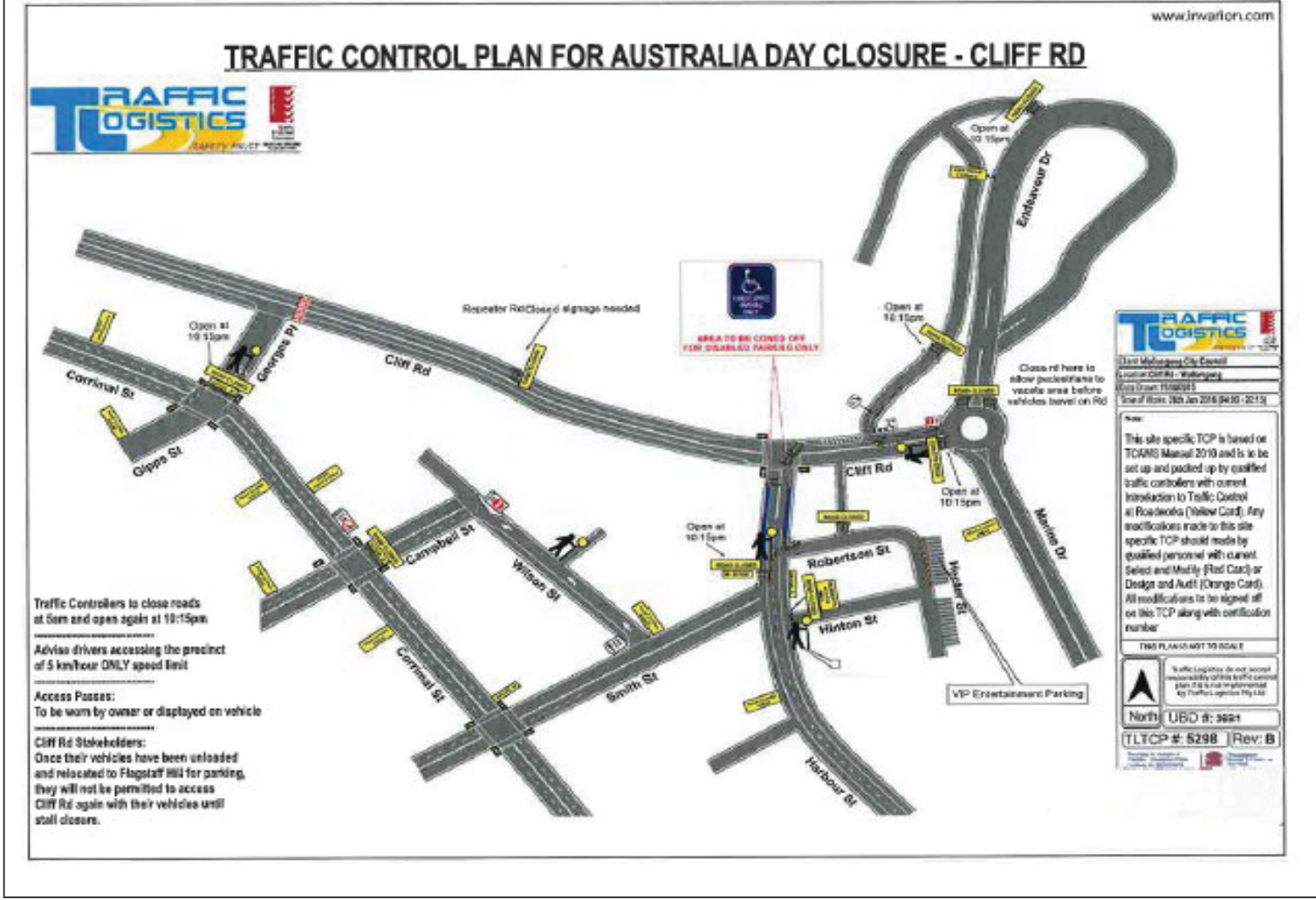
Attachment 7 – New Year's Eve, Wollongong

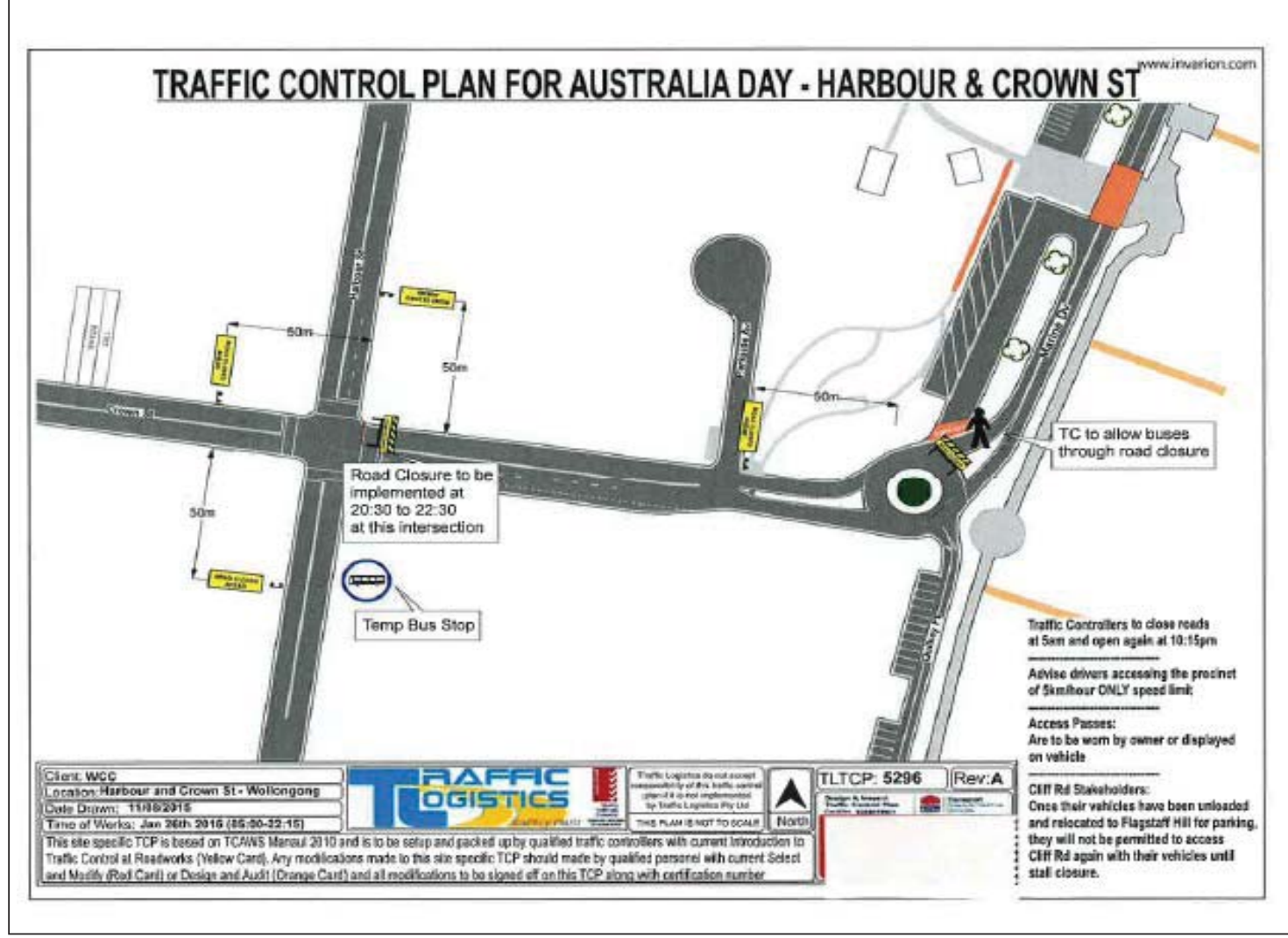


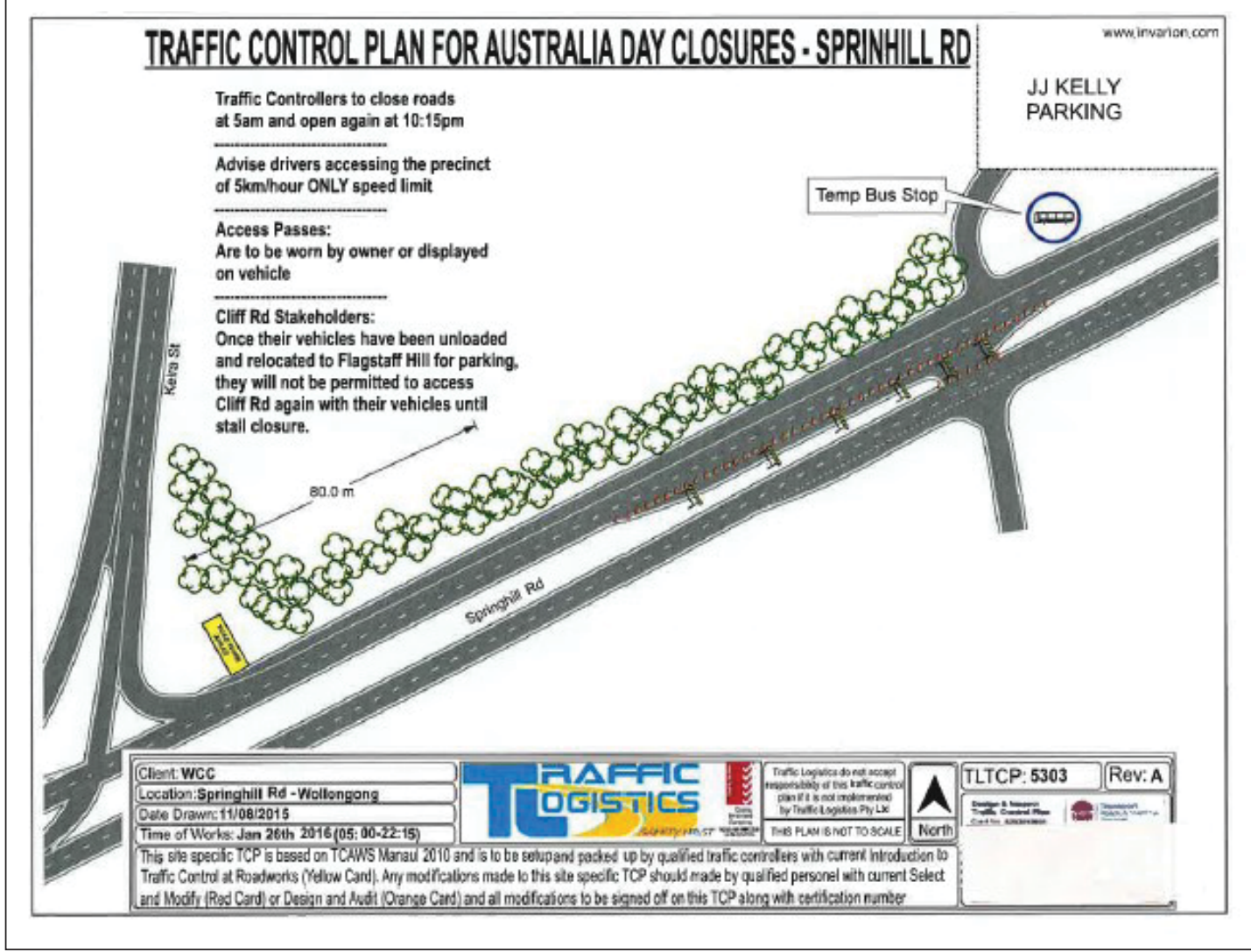
Attachment 8 – Australia Day, Wollongong – Page 1 of 4



Attachment 8 – Australia Day, Wollongong – Page 2 of 4







Attachment 9 – Latin American Festival, Warrawong

