



COMMUNITY PARTICIPATION PLAN



2019



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| Document Control | | | |
|-------------------------|---------------|---------------|--|
| | | | Document ID:: Community Participation Plan |
| Rev No. | Adoption Date | In Force Date | Revision Details. |
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INTRODUCTION

The Community Participation Plan (CPP) outlines how Council will inform and engage with the community about planning and development matters. The CPP also provides information on how you, as the community, can participate in planning matters.

Council's [Community Engagement Policy](#) covers other matters not directly related to planning.

The CPP applies to all land within the Wollongong Local Government Area (LGA) and sets out public exhibition requirements for planning matters, as required by the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 (EP&A Act).

This plan replaces the Wollongong Development Control Plan 2009 – Appendix 1 Public Notification and Advertising Procedures.

The CPP provides notification and engagement requirements for all planning matters, including;

- Development Application (DA) determinations
- Preparation of strategic plans
- Planning proposals
- Other relevant planning policies
- Decisions made by the Local Planning Panel (LPP).

The CPP reflects our community engagement objectives which we use to guide our notification strategies when inviting you to participate in local planning.

We will review this Plan, periodically.

WHAT IS COMMUNITY ENGAGEMENT?

Community engagement is how we reach out and encourage you, our community, to talk with us about plans, projects and policies that may affect you. It is about asking and listening to the community to help us make decisions. We recognise that the community has an interest, and a right, to be informed about planning matters and given opportunities to participate in strategic planning for our LGA.

Community Engagement is important, it:

- Informs decision making
- Builds relationships and trust
- Strengthens community
- Builds a sense of belonging, and
- Keeps the community informed.

Our commitment to community engagement is detailed in the [Community Engagement Policy](#). This policy can be found on our website.

We are committed to the following principles for community engagement:

1. We aim to be flexible
2. We will be inclusive
3. We believe community engagement is important for good governance
4. We aim to effectively plan each engagement
5. We will give you feedback.

Public Exhibition

Public exhibition is when we put documents and information on public display, for people to learn about and comment on. There are mandatory and non-mandatory consultation and exhibition requirements for planning matters which we must follow. Mandatory requirements for community participation are set out by Section 2.6 of the EP&A Act and the Environmental Planning & Assessment (EP&A) Regulation 2000. This includes the minimum exhibition periods, the way public notification should happen and the requirement to provide reasons for planning decisions made, such as for development assessments. If a particular matter has a different exhibition or notification period that applies under the EP&A Act, the longer period applies.

Exhibition Types

If a planning matter needs to be exhibited, we may do any, or all, of the following:

- make documents publicly available
- decide an appropriate exhibition timeframe (where non-mandatory)
- give written notice to individual land owners / occupiers
- advertise the exhibition notice and advise how submissions can be made
- use social media
- hold an information session or workshop.

Plan Making and Strategic Planning

Council manages how most land in our LGA is used, protected, or developed. This includes where new roads or buildings should go, or how many houses can be built in a certain area. We have development controls to make sure buildings and public areas are safe, well designed, and meet planning rules set by the State Government. Development also includes activities like holding a big event, running a business or demolishing a building.

When we prepare new policies, such as Local Strategic Planning Statements, Planning Proposals, [Local Environmental Plans](#) (LEPs), [Development Control Plans](#) (DCPs), Community Participation Plans (CPPs) and [Development Contributions Plans](#), we will seek comments from the community. We will also consult with the community, in line with the EP&A Act, when we seek to amend a policy, or rezone a parcel of land. We want to hear your views, involve you in creating shared visions, and finding solutions to questions affecting our community.

Development Applications

A Development Application (DA) is a formal request for consent to carry out a proposed development, such as erecting a building, subdividing land, or changing the use of land. DAs have different classifications and these determine the length of the notification period. This ranges from no exhibition or short exhibition periods for minor proposals and longer exhibition periods for more complex DAs.

The length of time a DA is notified, if required, is shown in **Schedule 2** at the end of this policy. If a DA needs to be notified or advertised, the applicant will be charged a notification fee, in line with the [adopted fees and charges](#).

Schedule 3 lists DA types which don't require notification because they propose minor development. Development not mentioned in the schedules will only be notified if the responsible Assessing Officer, or Area Manager, decides this should happen.

There are [types of development](#), such as Exempt and Complying, which may not need to be notified. They are assessed under various state policies and not always by Council. Further information is available on the website.

If you are unsure if a DA should be notified, please call us on 4227 7111.

Our Commitment

We are committed to listening to community support, or concerns, that may arise from DAs and other planning matters.

All involved can be confident of an impartial, fair, and transparent assessment process.

Before Lodgement

Before you lodge a DA or Planning Proposal, we highly recommend that you discuss your draft proposal with adjacent landowners, and neighbours who may be interested. This allows any potential issues to be discussed early in the process and may allow some matters to be resolved before lodgement.

Complex and larger proposals, which have the potential to be controversial, should be raised with those in the community who may be affected, before the proposal is lodged with Council to be assessed. This can include:

- Local Community Groups
- Chambers of Commerce
- Neighbourhood Forums.

KEEPING YOU INFORMED

How you will be notified of a proposal

Council will write to you if you or your property is likely to be affected by a DA, or new policy. This includes land owners, occupants, neighbours, businesses and the general public. This is so everyone has a chance to raise any concerns, provide support, make a comment or provide useful information - before a planning decision is made.

If you think you should have been notified about a planning matter, but did not receive a letter, please call us on 4227 7111 and let us know.

1. Development Applications

If a complete DA is lodged, notification normally happens within a few days. If more information is required from the applicant, notification will be delayed until this information is received.

Generally, written notification of an application will be sent to adjoining property owners and occupants. Some notifications may extend to include those within the immediate locality.

For major or potentially contentious applications, the notification area may be extended, depending upon the nature and potential environmental impacts associated with the proposal.

If a design changes greatly during the assessment period, or additional supporting information is supplied, a DA may need to be re-notified. The decision to re-notify will be made by the responsible Assessing Officer and Area Manager.

Some proposals require the DA, letters or emails to be shared with a public authority, (e.g. government departments and statutory authorities like the NSW Rural Fire Service) where approval is required, or where we require specialist advice.

- Where a DA may affect property owners of land outside Wollongong City LGA, Council will write to the neighbouring Council to alert them to the proposal.
- Where the DA has an associated **Planning Agreement**, the Draft Planning Agreement will be reported to Council for endorsement and exhibited for a minimum period of 28 days.
- If a DA is subject to an appeal in the NSW **Local Environment Court**, and you sent in a submission, you will be notified of the appeal where it has been listed for conciliation or hearing.
- If a DA is subject to a **Review of Determination** (via Section 8.2 of the EP&A Act) we will notify the application in the same way as the original application.

Christmas period.

We will not start the exhibition of any DAs between 20 December and 10 January (inclusive), the next year, and these days are not counted within an exhibition period which has already started. Following this, any DAs that are required to be exhibited, will be exhibited for at least 14 calendar days, or longer if required by Schedule 1.

2. Planning Proposals

A planning proposal is a request to change how land is zoned so certain types of development can go ahead. When we prepare or assess a Planning Proposal, the public will be notified as soon as possible, to measure community interest. For minor proposals, the Planning Proposal may not be exhibited until we receive the Gateway Determination from the Department of Planning, Industry and Environment, advising the minimum level of consultation needed. The exhibition of new or amended Planning Proposals will not start, or finish, during school holidays.

We recommend discussing a planning proposal with adjacent landowners before submitting it to Council. This allows any potential issues to be discussed early on in the process, and may allow some matters to be resolved before it is considered by Council.

A report on feedback received in submissions will be considered by Council, after exhibition. If you made a submission, Council will let you know the report dates and what decisions have been made. You may also have opportunity to address Councillors at Council meetings, through a Public Access Forum.

Public hearings may be held for some Planning Proposals, such as the reclassification of community land to operational land. Where the Planning Proposal has an associated Planning Agreement, the Draft Planning Agreement will be reported to Council for endorsement and exhibited for a minimum period of 28 days.

If there are significant changes to a Planning Proposal before it is adopted, and you were originally notified or made a submission, we will notify you of those changes. Minor changes are unlikely to be re-notified. Specific detail on [The Gateway Process](#) and the making of Local Environmental Plans can be found on the [Department of Planning, Industry and Environment's](#) website and in Council's [Planning Proposal Policy](#).

3. Planning Policies

Planning policies are prepared by Council to inform and guide development decisions within the LGA, such as Development Control Plans. We update them regularly and will generally invite the community to comment on new policies, or changes to existing policies, before they are put into place.

We will tailor community engagement strategies in the lead up to notification and exhibition, to target those who may be interested or impacted. Methods may include reviewing documents and providing comment, community surveys and workshops, or we may ask you to visit [Council's website](#).

When Council makes or amends a Planning Policy, the public will generally be notified when the draft policy is ready for public exhibition. The exhibition timeframe depends on the type of document prepared or updated, as well as the level of community interest. **Schedule 1** lists the minimum mandatory timeframes for the various planning functions. When we prepare some policies, we may seek community input before the policy is drafted, so that the community has an opportunity to help inform the plan.

Following exhibition of a draft policy, we will review all submissions received and the draft policy will be updated to include any relevant or necessary changes.

When a new, or amended, Planning Policy is to be adopted, Council's website will be updated with the relevant details.

School Holidays

The exhibition of a new or amended Planning Policy will not start, or finish, during school holidays.

WHERE YOU CAN VIEW PROPOSALS

If you receive a notification letter, it will explain how you can view the relevant documents.

For everyone else, you can find information about proposals that are open for comment via the following:

- The [View an Application](#) page on our website
- Council's online [community engagement site](#)
- Council's Customer Service Centre, Ground Floor Administration Building, 41 Burelli Street Wollongong, between 9am and 5pm weekdays
- For some DAs, information may be available in your nearest [library](#) branch
- [Current LEP Proposals](#) on The Department of Planning Industry and Environment website
- Newspaper (Integrated and Designated development only)
- **Planning Alerts** - Email alerts of planning applications near you: www.planningalerts.org.au .

HOW YOU CAN PARTICIPATE

Submissions – Join the Conversation

Anyone with an interest in a planning matter is welcome to make a submission. If you're objecting or supporting, you need to give a clear reason why, e.g. how the proposed development may impact on you, or your property. We also encourage people to share positive suggestions or recommendations to improve the final outcome. Submissions must be received by close of business on the last day of the notification period and include the following information:

- (a) Addressed to the GENERAL MANAGER;
- (b) Application Number and location, or policy name;
- (c) Address of the property; subject of the application;
- (d) Your address; (so we can inform you of the outcome);
- (e) Date of submission;
- (f) State the reasons for support or objection expressed in the submission. You may include maps and photos;
- (g) Solutions or suggestions for possible changes that could provide a better outcome; &
- (h) Reply postal address and daytime contact telephone number.

Extensions

In certain circumstances, the relevant Area Manager may approve an extension to the closing date for submissions. Extensions will generally only occur for major applications and when it is considered reasonable. This may allow people who are interested in the proposal the opportunity to thoroughly review it and any accompanying specialist report(s), before making a submission. Such extensions will appear on the relevant website.

Privacy

Submissions are public documents, and other people can view them on request, so make sure you read our [privacy statement](#) before you comment.

You are required to tell us if you have made a reportable [political donation or gift](#). It is an offence not to make this information known under the EP&A Act. It is also an offence to make an incorrect disclosure statement. Under the Local Government Act 1993, submissions must be made available for public inspection and will not remain confidential.

If you wish to keep personal details within your submission private, a statutory declaration must be completed along with a request to keep the information private. These requests are considered and determined in accordance with the Privacy and Personal Information Protection Act 1998.

All submissions received within the notification period will be considered when the notification period finishes. Comments on social media will not be treated as submissions.

Submit your feedback, in writing, in the following ways:

- Personal delivery: Council's Customer Service Centre, Ground Floor Administration Building, 41 Burelli Street Wollongong, between 9am and 5pm weekdays;
- Post: Locked Bag 8821, Wollongong DC, NSW 2500
- Email: council@wollongong.nsw.gov.au
- Online: A submission may be made for each exhibited application directly via the online [Application tracking](#) page.

If you need assistance to provide feedback in a different format please contact 4227 7111, or visit our Customer Service Centre at 41 Burelli Street Wollongong.

HOW WE WILL RESPOND

When we receive your submission, we will write to you within 7 days confirming that it has been received. If there are numerous names on the submission, or it is a petition, we will send the reply to the head signatory. This letter will not respond to any issues raised in the submission.

If a proposal is amended while it is being considered, any person who has provided feedback on the application may be contacted about the amendments. The decision to do this is made by the Assessing Officer/Area Manager. Minor changes are generally not re-notified.

All submissions received within the exhibition period will be considered, and referenced in the Assessing Officer's report. If a submission is received after the closing date, it may not be possible to consider it in the assessment. Individual replies to questions raised in submissions are not guaranteed.

HOW TO VIEW DECISIONS

All [Development Determinations and Assessment Reports](#) are available on Council's website. If you were notified about a DA, or you wrote a submission, you will be contacted to let you know what decision was made. We will also tell you where you can review the reasons for the decision, and how submissions were taken into account.

Decisions made by the [Wollongong Local Planning Panel](#) and the [Southern Regional Planning Panel](#) are available on their respective webpages. If you made a submission, or addressed the panel, you will be notified of the decision. You can also view the decision, assessment report and panel commentary on the respective web pages.

Planning proposals can be tracked on The Department of Planning, Industry and Environment's [online tracking system](#).

When a new or amended Planning Policy is to be adopted, Council's website will be updated with the relevant details.

SCHEDULE 1- MINIMUM EXHIBITION TIMES

| Plan or Application Type | Minimum Community Participation Requirement |
|---|---|
| Draft Community Participation Plans | 28 days |
| Draft Local Strategic Planning Statements | 28 days |
| Planning Proposals for Local Environmental Plans subject to a Gateway Determination | 28 days or: (a) if a different period of public exhibition is specified in the gateway determination for the proposal—the period so specified, or (b) if the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal—no public exhibition. |
| Draft Development Control Plans and amendments | 28 days |
| Draft Development Contribution Plans and amendments | 28 days |
| Development Consent (other than for Complying Development Certificate, for Designated Development or for State Significant Development) | 14 days or: (a) if a different period of public exhibition is specified for the application in the relevant community participation plan—the period so specified, or (b) if the relevant community participation plan specifies that no public exhibition is required for the application—no public exhibition. |
| Designated Development | 30 days |
| Modification of Development Consent - that is required to be publicly exhibited by the EP&A Regulations | 14 days or: The period (if any) determined by the consent authority in accordance with the relevant community participation plan. |
| Development Consent for Nominated Integrated Development and Threatened Species Development | 30 days |
| Development Consent for Integrated Development | 14 days |
| Environmental Impact Statement obtained under Section 5.1 | 28 days |
| Review of Determination | 14 days |

SCHEDULE 2 - NOTIFICATION REQUIREMENTS

- ✓ Notification / Consultation required (starting on the day provided in the notification letter)
- x Notification / Consultation not required
- Area Development Manager decides whether to notify

| Development Description | Written Notice to Adjoining Land | Written Notice to Neighbouring Properties | Notification Period |
|---|----------------------------------|---|---------------------|
| Designated Development | ✓ | ✓ | 30 Days |
| Development involving an exception to a development standard | ✓ | ✓ | 14 Days |
| Nominated Integrated Development | ✓ | ✓ | 30 Days |
| Integrated Development | ✓ | ✓ | 14 Days |
| Advertising Structures / Signs | ✓ | ✓ | 14 Days |
| Agriculture | ✓ | ● | 14 Days |
| Amusement Centres | ✓ | ✓ | 14 Days |
| Ancillary structures less than 0.9m from side and rear property boundaries. | ✓ | ● | 14 Days |
| Animal Boarding or Training Establishment | ✓ | ✓ | 14 Days |
| Any application associated with/or without a Building Certificate seeking to legitimise illegal works | ✓ | ● | 14 Days |
| Any structures encroaching on building alignment (front, rear or secondary for corner allotments) | ✓ | ● | 14 Days |
| Attached Dwellings | ✓ | ● | 14 Days |
| Boarding Houses | ✓ | ● | 14 Days |
| Boat Building and Repair Facilities | ✓ | ● | 14 Days |
| Boat Launching Ramps | ✓ | ● | 14 Days |
| Boat Sheds | ✓ | ● | 14 Days |
| Brothels (Sex Services Premises) | ✓ | ✓ | 14 Days |
| Business Premises | ✓ | ● | 14 Days |
| Camping Grounds | ✓ | ✓ | 14 Days |
| Caravan Parks | ✓ | ✓ | 14 Days |
| Car Parks | ✓ | ✓ | 14 Days |
| Cemeteries | ✓ | ✓ | 14 Days |
| Centre-based Child Care Facilities | ✓ | ✓ | 14 Days |
| Charter and Tourism Boating Facilities | ✓ | ✓ | 14 Days |
| Commercial Premises | ✓ | ✓ | 14 Days |
| Community Facilities | ✓ | ✓ | 14 Days |
| Crematoria | ✓ | ✓ | 14 Days |
| Drainage Works / Flood Mitigation Works | ✓ | ● | 14 Days |
| Dual Occupancies | ✓ | ● | 14 Days |

| Development Description | Written Notice to Adjoining Land | Written Notice to Neighbouring Properties | Notification Period |
|---|----------------------------------|---|---------------------|
| Dwelling-houses (where not specified in Schedule 3) <ul style="list-style-type: none"> New dwelling-houses regardless of side setback Alterations & Additions to existing dwelling-houses | ✓ | ● | 14 Days |
| Earthworks (Excavation or Land Filling Works) | ✓ | ● | 14 Days |
| Educational Establishments | ✓ | ✓ | 14 Days |
| Emergency Service Facilities | ✓ | ● | 14 Days |
| Entertainment Facilities | ✓ | ✓ | 14 Days |
| Environmental Protection Works | ✓ | ● | 14 Days |
| Exhibition Homes & Exhibition Villages | ✓ | ● | 14 Days |
| Extractive Industries | ✓ | ✓ | 14 Days |
| Farm Buildings | ✓ | x | 14 Days |
| Forestry | ✓ | ● | 14 Days |
| Function Centres | ✓ | ✓ | 14 Days |
| Group Homes | ✓ | ✓ | 14 Days |
| Health Services Facility or Consulting Rooms | ✓ | ✓ | 14 Days |
| Heavy Industrial Storage Establishments | ✓ | ● | 14 Days |
| Helipad | ✓ | ✓ | 14 Days |
| Heliport (or Air Transport Facilities) | ✓ | ✓ | 14 Days |
| Home-based Child Care | ✓ | ● | 14 Days |
| Home Business | ✓ | ● | 14 Days |
| Hospitals (where Council is the consent authority) | ✓ | ✓ | 14 Days |
| Hostels | ✓ | ✓ | 14 Days |
| Industrial Retail Outlet | ✓ | ● | 14 Days |
| Industrial Training Facility | ✓ | ● | 14 Days |
| Industries | ✓ | ✓ | 14 Days |
| Information and Education Facilities | ✓ | ✓ | 14 Days |
| Intensive Livestock Agriculture | ✓ | ✓ | 14 Days |
| Intensive Plant Agriculture | ✓ | ✓ | 14 Days |
| Light Industries | ✓ | ✓ | 14 Days |
| Markets | ✓ | ✓ | 14 Days |
| Medical Centres | ✓ | ✓ | 14 Days |
| Mixed Use Development | ✓ | ✓ | 14 Days |
| Multi-Dwelling Housing | ✓ | ✓ | 14 Days |
| Neighbourhood Shops | ✓ | ✓ | 14 Days |
| Office Premises | ✓ | ● | 14 Days |
| Open Cut Mining | ✓ | ✓ | 14 Days |
| Passenger Transport Facilities | ✓ | ✓ | 14 Days |
| Places of Public Worship | ✓ | ✓ | 14 Days |

| Development Description | Written Notice to Adjoining Land | Written Notice to Neighbouring Properties | Notification Period |
|---|----------------------------------|---|---------------------|
| Port Facilities | ✓ | ✓ | 14 Days |
| Public Administration Buildings | ✓ | ● | 14 Days |
| Public Utility Undertakings | ✓ | ● | 14 Days |
| Pubs and Registered Clubs | ✓ | ✓ | 14 Days |
| Recreation Areas | ✓ | ● | 14 Days |
| Recreation Facilities (Indoor) | ✓ | ✓ | 14 Days |
| Recreation Facilities (Major) | ✓ | ✓ | 14 Days |
| Recreation Facilities (Outdoor) | ✓ | ✓ | 14 Days |
| Residential Flat Buildings | ✓ | ✓ | 14 Days |
| Respite Day Care Centres | ✓ | ● | 14 Days |
| Restricted Premises | ✓ | ✓ | 14 Days |
| Retail Premises | ✓ | ✓ | 14 Days |
| Rural Industries | ✓ | ● | 14 Days |
| Rural Supplies | ✓ | ● | 14 Days |
| Secondary Dwellings | ✓ | ● | 14 Days |
| Semi-detached Dwellings | ✓ | ● | 14 Days |
| Seniors Housing / Residential Care Facilities | ✓ | ● | 14 Days |
| Service Station | ✓ | ✓ | 14 Days |
| Shop Top Housing | ✓ | ● | 14 Days |
| Storage Premises | ✓ | ● | 14 Days |
| Subdivision | ✓ | ✓ | 14 Days |
| Swimming Pools with a setback from any side or rear property boundary less than 0.9m | ✓ | ● | 14 Days |
| Swimming Pools located less than 3m from any side or rear property boundary with coping greater than 0.3m wide and higher than 0.6m above natural ground level. | ✓ | ● | 14 Days |
| Telecommunications & Radio-communications Facilities | ✓ | ✓ | 14 Days |
| Temporary Uses of Land | ✓ | ● | 14 Days |
| Tourist and Visitor Accommodation | ✓ | ✓ | 14 Days |
| Transport Depot | ✓ | ✓ | 14 Days |
| Vehicle Body Repair Shop | ✓ | ✓ | 14 Days |
| Vehicle Repair Station | ✓ | ✓ | 14 Days |
| Veterinary Hospitals | ✓ | ✓ | 14 Days |
| Warehouse or Distribution Centre | ✓ | ● | 14 Days |
| Waste or Resource Management Facility | ✓ | ✓ | 14 Days |
| Waste or Resource Transfer Station | ✓ | ✓ | 14 Days |
| Water Recreation Structures | ✓ | ✓ | 14 Days |
| Water Supply System | ✓ | ✓ | 14 Days |
| Wholesale Supplies | ✓ | ● | 14 Days |

SCHEDULE 3 - APPLICATIONS WHERE EXHIBITION IS NOT REQUIRED

The following application types will **not** be notified:

1. Activity Applications under section 68 of the Local Government Act 1993
2. Minor alterations or additions to a building that are:
 - (a) to commercial or industrial buildings within a business or industrial zone (respectively), except if the site is in proximity to a dwelling, residential zone or other land use likely to be affected by the proposal; or
 - (b) internal only and are not visible from any adjoining property
3. Minor amendments to undetermined Development Applications which are, in the opinion of Council, unlikely to impact any adjoining property.
4. Ancillary structures with:
 - (a) a maximum height of 3.5m above natural ground level;
 - (b) a maximum wall/eave height of 2.7m above natural ground level and a minimum 0.9m setback from any side or rear property boundary.
5. Applications where insufficient information has been provided.
6. Balconies, decks, patios, terraces or verandahs which are greater than 3m from side and rear property boundaries and less than 1m in height from natural ground level.
7. Building Certificate applications.
8. Bushfire hazard reduction work.
9. Business identification signage applications.
10. Change of Use of premises within a Business or Industrial zone, that is not in close proximity* to a dwelling, Residential zone or other land use likely to be adversely impacted, and is not:
 - (a) a Non-Commercial land use in a Business zone;
 - (b) a Non-Industrial land use in an Industrial zone;
 - (c) a Restricted Premises;
 - (d) operating before 7am or later than 10pm;
 - (e) a development involving Sex Services;* close proximity = adjoining / adjacent or sharing an interface.
11. Community events carried out by or on behalf of Council on Council owned or controlled land for a maximum 5 days and anticipated attendance of less than 100 people.
12. Complying Development as referred to in either: Schedule 3 of Wollongong LEP 2009 or a State Policy.
13. Demolition works for any building or structure (except where the site contains an item of environmental heritage or is within a Heritage Conservation Area).
14. Exempt development as referred to in either: Schedule 2 of Wollongong LEP 2009, or a State Policy.
15. First use of an approved light industry or warehouse distribution building.
16. Innovation Campus development proposals which are consistent with the Wollongong Innovation Campus Master Plan as approved by Council.
17. Kiosk identified within any Plan of Management for a specific public reserve.
18. Manufactured home placement within an approved manufactured home estate.
19. Modification of development consent under Section 4.55 of the EP&A Act that:
 - (a) involves the proposed correction of a minor error, misdescription or miscalculation only.
 - (b) are of minimal environmental impact and involve:
 - i. Internal alterations / additions to a dwelling-house or semi-detached dwelling, and/or
 - ii. Minor external changes which, in the opinion of Council, will not cause any adverse impact on any adjoining properties
 - (c) was previously notified and the amendment is minor and in the opinion of Council is unlikely to cause any adverse impact on any adjoining property.

20. Moveable dwelling installation or placement on a site within an approved caravan park (excluding any camping ground site).
21. Rainwater tanks which have a maximum storage capacity of 20,000 litres, are a maximum 3.5m height above natural ground level and are located at least 3m from any side or rear property boundary.
22. Single storey dwelling-houses, including applications for alterations and additions, with a setback of at least 0.9m from any side or rear property boundary.
23. Two Storey Dwelling-houses, with a setback greater than 1.5m from any side or rear property boundary.
24. Solar heating or photovoltaic cells on the roof of any residential dwelling, commercial office building or industrial building.
25. Strata subdivision of an existing or approved development, except where State Environmental Planning Policy (Affordable Rental Housing) 2009 applies.
26. Torrens title subdivision or minor boundary adjustments.

APPENDIX 1 – WEBSITES LINKED WITHIN THIS DOCUMENT.

| | |
|---|--|
| Adopted Fees and Charges | www.wollongong.nsw.gov.au/your-council/fees-and-charges/fees-and-charges?fee=Development%20Assessment |
| Application Tracking | www.wollongong.nsw.gov.au/development/view-an-application |
| Community Engagement Policy | www.haveyoursaywollongong.com.au/214/documents/95 |
| Community Engagement Site | www.haveyoursaywollongong.com.au |
| Department of Planning, Industry and Environment | www.dpie.nsw.gov.au www.leptracking.planning.nsw.gov.au |
| Development Contributions Plans | www.wollongong.nsw.gov.au/development/planning-and-development-policies/development-contributions |
| Development Control Plans | www.wollongong.nsw.gov.au/development/planning-and-development-policies/development-control-plans |
| Development Determinations and Assessment Reports | www.wollongong.nsw.gov.au/development/determinations |
| The Gateway Process | www.planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/The-Gateway-Process |
| Library | http://council.wollongong.nsw.gov.au/Library/Pages/default.aspx |
| Local Environmental Plans | www.wollongong.nsw.gov.au/development/planning-and-development-policies/local-environmental-plans |
| Planning Proposal Policy | www.wollongong.nsw.gov.au/__data/assets/pdf_file/0025/8890/Planning-Proposal.pdf |
| Political Donation or Gift | www.wollongong.nsw.gov.au/__data/assets/pdf_file/0020/9074/Political-Donations-and-Gifts-Disclosure-Statement-to-Council.pdf |
| Privacy Statement | www.wollongong.nsw.gov.au/links/privacy |
| Southern Regional Planning Panel | www.wollongong.nsw.gov.au/development/development-assessments/southern-regional-planning-panel |
| Types of Development | www.wollongong.nsw.gov.au/development/types-of-development |
| View an Application | www.wollongong.nsw.gov.au/development/view-an-application |
| Wollongong City Council | www.wollongong.nsw.gov.au |
| Wollongong Local Planning Panel | www.wollongong.nsw.gov.au/development/development-assessments/wollongong-local-planning-panel |