

ITEM 10 TENDER T17/46 FIRE PROTECTION SERVICES INSPECT AND TEST

This report recommends acceptance of a tender for Fire Protection Systems Inspection and Testing for a period of 3 years in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

This tender is required to replace the previous inspection and testing contract (T10/22) for fire protection systems across 560 of Council's assets.

RECOMMENDATION

- 1 In accordance with clause 178(1)(a) of the Local Government (General) Regulation 2005, Council accept the tender of ARA Fire Protection Services Pty Limited for Fire Protection Systems Inspection and Testing, in the sum of \$374,998, excluding GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Mark Roebuck, Manager City Works

Authorised by: Andrew Carfield, Director Infrastructure + Works

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

The previous inspection and testing contract for fire protection systems within Council's assets (T10/22) expired on 30 June 2018. As an interim measure, Council engaged the incumbent contractor to provide continuing service on a monthly basis to ensure Council's compliance responsibilities are maintained until a new contract is tendered.

Council currently maintains fire protection systems across approximately 560 of its assets across the city. This contract is to ensure these systems are compliant for a period of 3 years, with options of extension for two further periods of 1 year.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00am on 19 February 2019.

Eight tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of City Works, Infrastructure Strategy & Planning, Finance and Governance & Information Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Provision of satisfactory references from referees for previous projects of similar size and scope.
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works.

Assessable Criteria

- 1 Cost to Council – 35%.
- 2 Electronic data inventory and record management systems – 15%.
- 3 Experience and satisfactory performance in undertaking services of similar size, scope and risk profile – 20%.
- 4 Staff qualifications and experience – 10%.
- 5 Demonstrated quality management policies and procedures – 5%.
- 6 Work Schedule – 5%.
- 7 Demonstrated strengthening of local economic capacity – 5%.
- 8 Workplace health and safety management system – 5%.

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
ARA Fire Protection Services Pty Limited	1
Grosvenor Engineering Group Pty Limited	2
CBC Facilities Maintenance Pty Limited	3
Wormald Australia Pty Limited	4
Chubb Fire & Security Pty Limited	5
Newsound Fire Services Pty Limited	6
Celcius Fire Services Pty Limited	7
Fire Protection Pty Limited	8

PROPOSAL

Council should authorise the engagement of ARA Fire Protection Services Pty Limited to carry out the Fire Protection Systems Inspection and Testing in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2021	Operational Plan 2018-19
Strategy	3 Year Action	Operational Plan Actions
5.5.1 Public facilities in key locations and transport routes are maintained and clean, accessible and inviting to our community and visitors.	5.5.1.2 Manage and maintain community infrastructure portfolio with a focus on asset renewal	Review Council's Asset Management Plans: Buildings, Recreation, Stormwater, Plant and Vehicles, Transport

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works or services is considered low based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Annual Plan –

2019 Operational Maintenance Budget

CONCLUSION

The recommended tenderer has submitted an acceptable tender for this project and Council should endorse the recommendations of this report.