

AGENDA

CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 9 MAY 2018 IN
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 + 3

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 11 APRIL 2018			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS – 10.00am			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 26 APRIL 2017

BUSINESS ARISING FROM PREVIOUS MEETING

ITEMS FOR CONSIDERATION

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	AUSTINMER	Balfour Road	No Stopping Signs
2	WOLLONGONG	Swan Street	No Parking (Trucks & Buses Excepted)
3	WOLLONGONG	Richardson Lane	No Stopping Lines
4	WOLLONGONG	Keira Street	Removal of Bus Zone

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
5	HELENSBURGH	Fletcher Street	Primary School Fete 26 October 2018 from 3.30pm to 9.30pm
6	BALGOWNIE	Balmoral Street	The Syro Malabar Church St Thomas Feast Day 15 July 2018
7	KOONAWARRA	Yallah Bay Road	Kembla Joggers Half Marathon Sunday 1 July 2018 from 7.30am until 10.00am

GENERAL BUSINESS

1 AUSTINMER WARD 1

Balfour Road – No Stopping Signs

Background

Council has received a request to install a No Stopping zone for northbound vehicles travelling around the curve on Balfour Road between house 36 and 42. The request is due to parked vehicles on Balfour Road narrowing the carriageway and increasing the chances of a collision occurring.

These restrictions will be supplemented with a curve warning sign and a narrow lane sign.

Consultation

Consultation with affected residents will occur prior to making any changes.

Proposal

- Install No Stopping signs on the northbound lane on Balfour Road between house 36 and 42, which is also the first curve when travelling between Hill Street and Asquith Street.
- This will be supplemented with curve warning and road narrow signs.

2 WOLLONGONG WARD 2

Swan Street – No Parking (Trucks and Buses Excepted)

Background

Council has received a request to install a facility for trucks to pull over to utilise the amenities at JJ Kelly Park. Council has proposed to install 27m of No Parking (Trucks and Buses Excepted) on the south side of Swan Street from the driveway to the Illawarra Dog Training Club to the Power Pole (across from Evans Street). These restrictions will be in place from Monday to Friday 6am to 3pm.

Consultation

Consultation with the Illawarra Dog Training Club will take place prior to installation of the signs.

Proposal

- Install No Parking (Trucks and Buses Excepted) on the south side of Swan Street (across from Evans Street) between the power pole and the driveway to the Illawarra Dog Training Club. The restriction will be from 6am to 3pm Monday to Friday.

3 WOLLONGONG WARD 2

Richardson Lane – No Stopping Lines

Background

A representative from the GPT shopping centre management has requested a review of parking along Richardson Lane. GPT have reported that vehicles are parked on the northern side of Richardson Lane, inhibiting the movement of through traffic along the lane, especially larger vehicles.

The southern side of Richardson Lane is currently signposted No Stopping and Richardson Street is also signposted No Stopping with some 15 minute parking. The No Stopping signs on Richardson Street and Richardson Lane are also proposed to be supplemented with yellow lines.

Consultation

Consultation has been carried out with GPT.

Proposal

- Install No Stopping Restrictions on Northern side of Richardson Lane by way of continuous yellow lines.
- Install continuous yellow lines to match existing No Stopping Restrictions in Richardson Street and Richardson Lane.

4 WOLLONGONG WARD 2

Keira Street – Removal of School Bus Zone

Background

A customer has contacted Council advising that there is a bus stop outside the front of his mother's house on the western side of Keira Street that has not been used for approximately 10 years. The school bus now picks up from the eastern side of Keira Street. Due to a lack of parking in the area the customer has queried the reason for still having the unused bus zone on the western side.

Consultation

Consultation has been carried out for this agenda item with Bus Operators and Smiths Hill High School.

Proposal

- Remove the unused school bus zone on the Western side of Keira Street.

REGULATION OF TRAFFIC

5 HELENSBURGH WARD 1

Fletcher Street – Road Closure for School Fete – 26 October 2018 - 3.30pm – 9.30pm

Background

The Helensburgh Public School is arranging the fete to be held on 26 October 2018 and have proposed a closure of Fletcher Street at the school. The closure will take effect from 3.30pm to 9.30pm on the day and arrangements have been made with residents to access their properties.

Consultation

Consultation has been carried out with affected residents prior to the application being made.

Proposal

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties.

6 BALGOWNIE WARD 2

Balmoral Street – Road Closure for the Syro Malabar Church

Background

The Syro Malabar Church located in Balmoral Street has requested a street party style road closure to permit a short parade on 15 July 2018. Balmoral Street will be closed between Kembla Street and the Parkway from 1.00pm to 2.15pm on the day. The church has provided a signed petition from residents in the area indicating that they support this event.

Consultation

Consultation has been carried out prior to the application being made.

Proposal

The Proposed road closure be approved subject to submitted traffic management plans (Attachment 3) and Council's Standard Conditions for Street Parties (Attachment 2).

7 KOONAWARRA WARD 3

Yallah Bay Road – Kembla Joggers Half Marathon Sunday 1 July 2018

Background

As part of the Kembla Joggers 2018 Winter Race Series events, the club's Half Marathon Championship is scheduled to be held on Sunday 1 July 2018 commencing at 8.00 a.m. with an estimated total of 50 runners. The new course is primarily on the public bicycle/walking track at Kanahooka/Koonawarra area as per the attached Traffic Management Plans.

However, the course shows the runners will traverse Yallah Bay Road for 3 kilometres in both directions. As this is a public road, permission is necessary from Wollongong City Council to use the road as part of the race. The proposed road closure will take effect from 7.30am until 10.00am on the day; should the runners be clear of Yallah Bay Road before 10.00am the road will be opened as soon as it is safe for participants.

Consultation

Consultation is a requirement for this Agenda Item.

Proposal

The closure of Yallah Bay Road on Sunday 1 July 2018 from 7.30am until 10.00am be approved subject to the submitted Traffic Management Plans (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1)

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 - Standard Conditions for Street Parties 1 of 2

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper
 E.g. Temporary Road Closure – Larkins Lane, Yallah
 Date: 18 December 2015
 Time: 2 pm – 7 pm
 Event: Street Party

- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.

- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

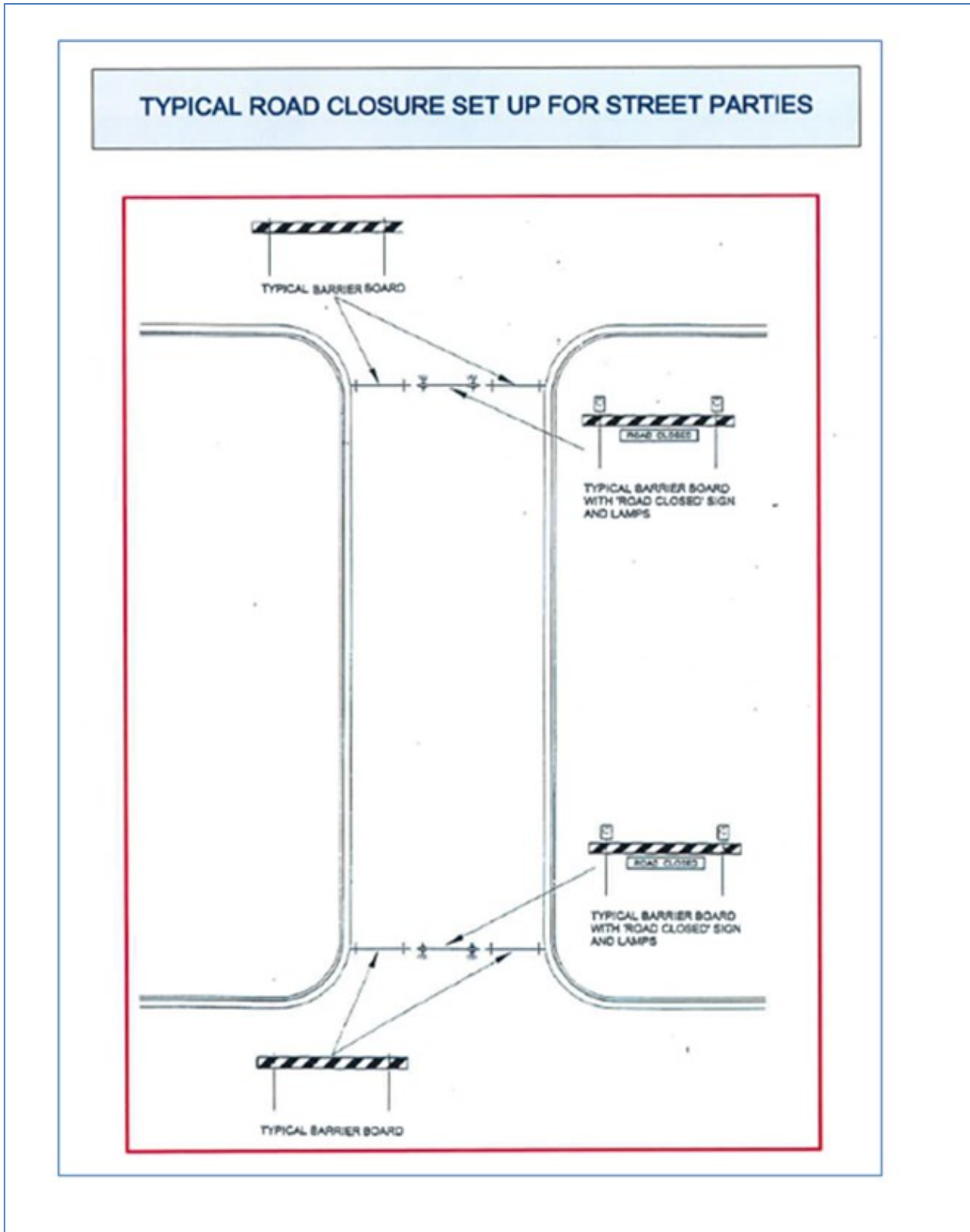
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

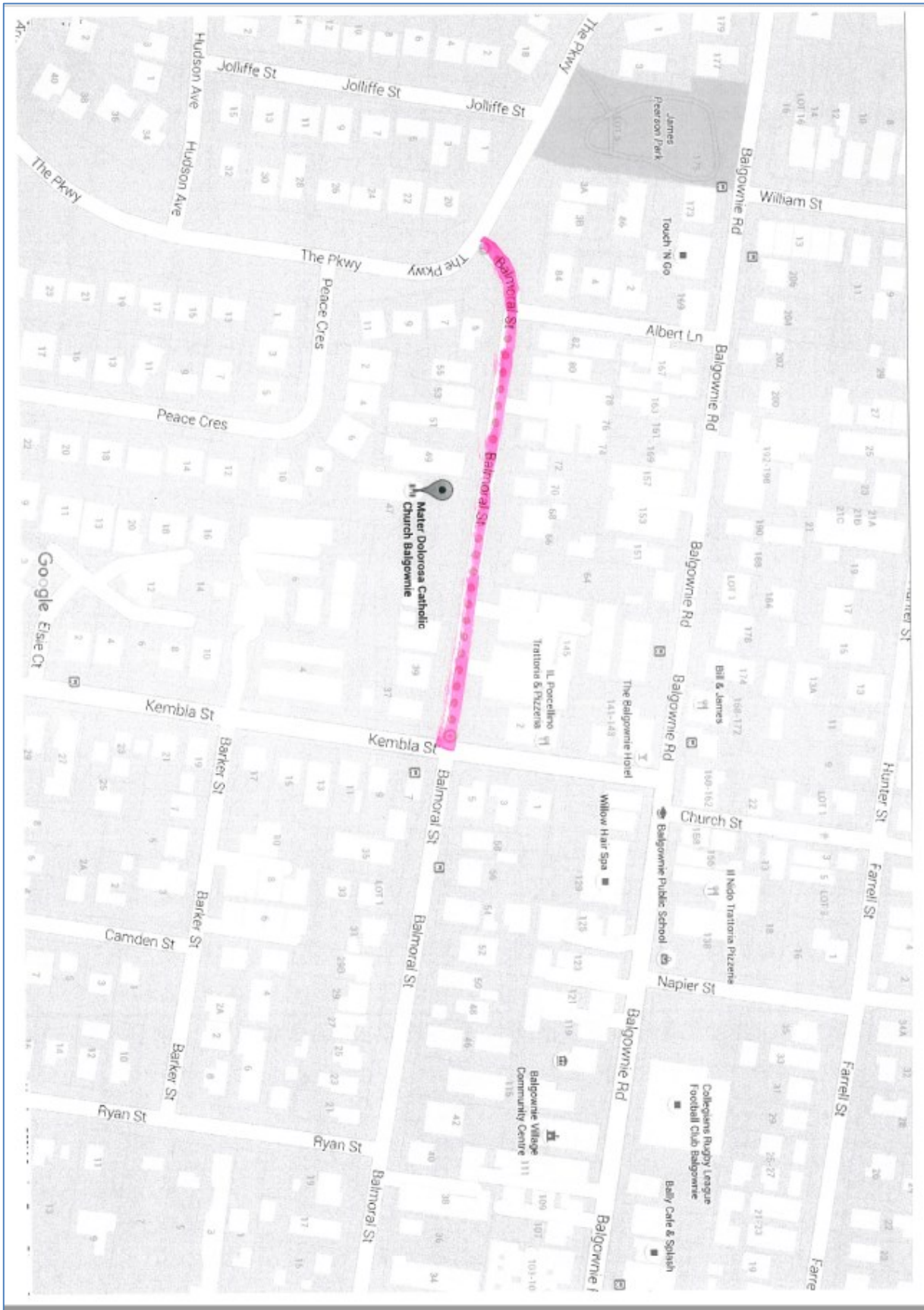
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au **two weeks prior to pick-up** to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

Attachment 2 - Standard Conditions for Street Parties 2 of 2



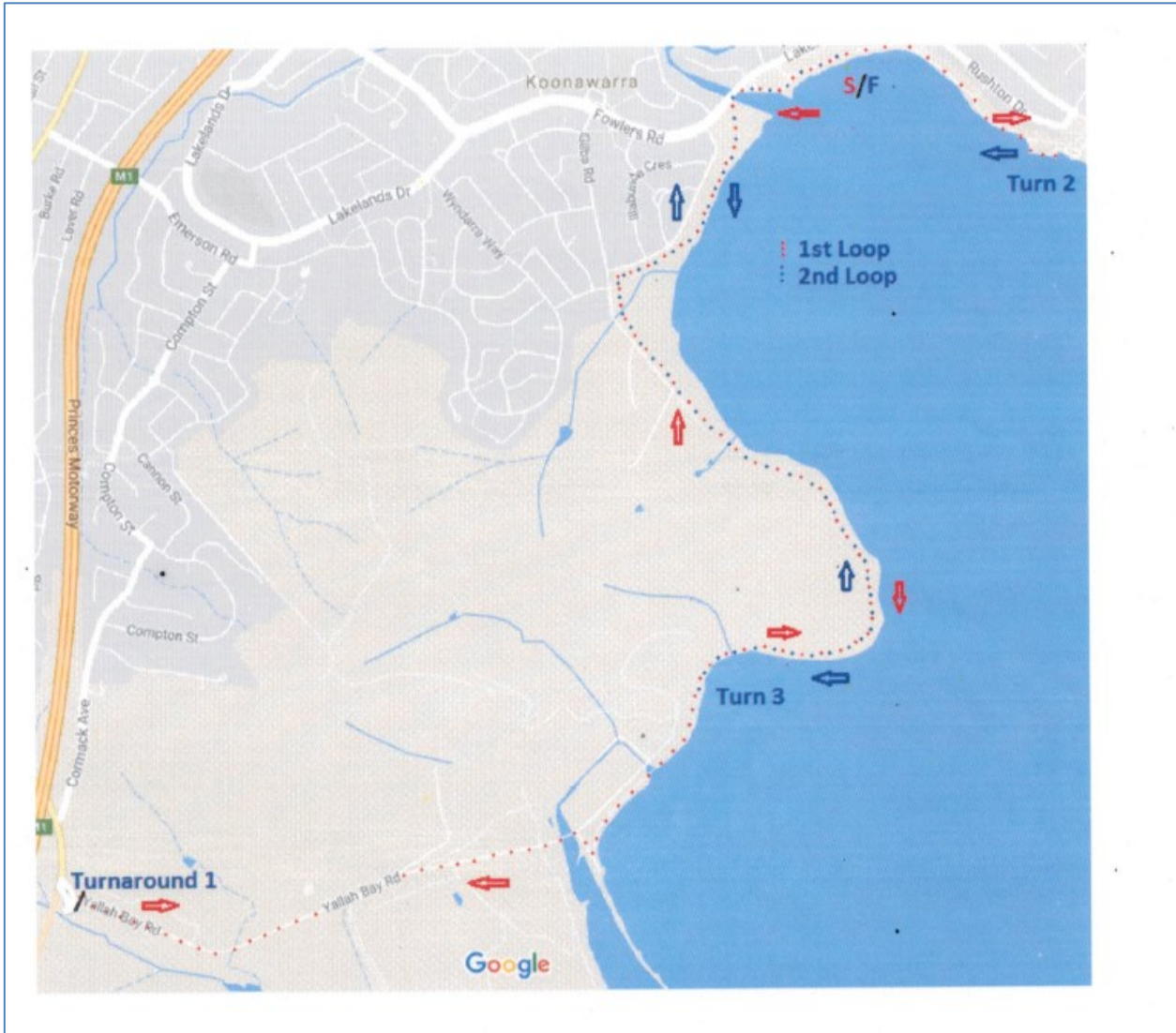
Attachment 3 - The Syro Malabar Church Street Procession Balmoral Street, Balgownie 15 July 2018



Attachment 4

Kembla Joggers Half Marathon – Yallah Bay Road, Koonawarra

Sunday 1 July from 7.30am to 10.00am



Attachment 4

Kembla Joggers Half Marathon – Yallah Bay Road, Koonawarra

Sunday 1 July from 7.30am to 10.00am

