

AGENDA

CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 15 MARCH 2017 IN
COUNCIL ADMINISTRATION BUILDING, **LEVEL 9 FUNCTION ROOM**

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD ON 15 FEBRUARY 2017			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 15 FEBRUARY 2017

BUSINESS ARISING FROM PREVIOUS MEETING

ITEMS FOR CONSIDERATION

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	FAIRY MEADOW	Soudan Street	Installation of Linemarking and No Stopping Restrictions
2	BERKELEY	Essex Street	Request for Parking Restrictions during Netball Season
3	BERKELEY	Nolan Street	Proposal to install edgelines for the length of Nolan Street
4	BERKELEY	Flagstaff Road (Intersection with Hilltop Avenue)	Installation of kerb alignment markers
5	AVONDALE	Cleveland Road	Installation of line marking and Stop Sign

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
6	COLEDALE	Cater Street	ANZAC DAY PARADE Tuesday 25 th April 2017
7	CORRIMAL	Princes Highway, Railway Street and Anzac Grove Drive	ANZAC DAY PARADE Tuesday 25 th April 2017
8	CORRIMAL	Princes Highway and Cox Avenue	St Collumbkillies School Fete Saturday 4 th November 2017
9	MT KEIRA AND MT KEMBLA	Mt Keira Road, Harry Graham Drive, Clive Bissel Drive, Picton Road, Abercrombie Street and Central Avenue	Greenacres M2M Challenge Sunday 30 th July 2017
10	WOLLONGONG	Stewart, Harbour, Burelli and Corrimal Streets	Orthodox Easter Processions Good Friday – 14 th April 2017

DESIGN MATTERS

	Suburb	Street(s)	Issue
11	BULLI	Point Street	Design for Shared Path
12	NORTH WOLLONGONG	Montague Street	Design for Driveway
13	FIGTREE	Arrow Avenue	Design for Shared Path
14	HORLSEY	Hayes Lane and Bong Bong Road	Design for signs and linemarking

GENERAL BUSINESS

- 1 FAIRY MEADOW - WARD 2
Soudan Street – Request for Parking Restrictions and centreline

Background

Residents have requested that Council install new no stopping restrictions at the entrance to Soudan Street to replace an existing No Standing sign. The current Stop Sign also needs 10 metres of double barrier lines to ensure drivers keep to the left of the centre of the road when entering and leaving Soudan Street.

Consultation

Consultation regarding this Agenda item was carried with residents affected where there is significant support.

Proposal

Install:

- I. No Stopping restrictions for a distance of 10 metres on both sides of Soudan Street immediately east of the Princes Highway
- II. Double barrier centre line for a distance of 10 metres from the existing Stop line in Soudan Street

- 2 BERKELEY - WARD 3
Essex Street – Request for Parking Restrictions during Netball Season

Background

Residents have requested that Council consider timed parking in Essex Street where on street parking is in proximity to the netball courts at Fred Finch Park. It is understood that participants use Essex Street to park in preference to the established Fred Finch Reserve Car Park and that careless parking behaviour can result in Essex Street being blocked. Parking restrictions to cover the netball season have been imposed in Hertford Street and Council is able to consider the same restrictions in Essex Street.

Consultation

Consultation regarding this Agenda item will be carried with affected residents prior to these restrictions being installed.

Proposal

Install the same No Parking restrictions in Essex Street on the eastern side between London and Hertford Streets, as have been installed in Hertford Street.

- 3 BERKELEY - WARD 3
Nolan Street – Proposal to install edgelines for the length of Nolan Street

Background

Council has recently reviewed the traffic surveys for Nolan Street and compliance with the speed limits between the M1 overbridge and Northcliffe Drive is generally poor. This street is a collector road and therefore traffic calming is not possible. It is however appropriate to consider edgelines for the full length of Nolan Street. Edgelines can have the effect of slowing traffic.

Consultation

No consultation was required for this Agenda item.

Proposal

Install edgelines for the full length of Nolan Street between the M1 overbridge and Northcliffe Drive.

- 4 BERKELEY - WARD 3
Flagstaff Road – Installation of kerb alignment markers at the intersection of Hilltop Avenue

Background

During previous Traffic Committee inspections the representative from NSW Roads and Maritime Services agreed to provide details of curve alignment markers to be installed on the outside of the kerb in Flagstaff Road and either side of the intersection with Hilltop Avenue.

Consultation

No consultation was required for this Agenda item.

Proposal

Install curve alignment markers on the outside of the kerb in Flagstaff Road and either side of the intersection with Hilltop Avenue.

- 5 AVONDALE - WARD 3
Cleveland and Avondale Roads – Installation of line marking and Stop Sign

Background

Recent inspections of Cleveland Road highlight the need for a stop sign and associated line marking to be installed at the intersection with Avondale Road. Avondale Road is the main thoroughfare for vehicles travelling from Dapto to the Huntly Heritage facility.

In association with this item, there has been a recent fatality mid-way along Cleveland Road involving a single vehicle crash. It is considered appropriate that line marking be installed where possible along Cleveland Road to delineate the roadway for the benefit of drivers, particularly at night.

Consultation

No consultation was required for this Agenda item.

Proposal

Install:

- I. Stop Sign and associated line marking at the intersection with Avondale Road
- II. Centre Line marking and edgelines where possible along Cleveland Road

REGULATION OF TRAFFIC

- 6 COLEDALE - WARD 1
Cater Street – ANZAC DAY PARADE 25th April 2017

Background

The NSW Police have advised various churches and community groups such as the RSL that Police Officers will not be available to manage the traffic for street parades in future. Where community groups wish to hold a street parade, they will be required to engage the services of suitably qualified traffic control company to manage the road closure during the parade.

In this case the Coledale RSL Sub Branch are proposing to hold a short parade on ANZAC Day on a one block section of Cater Street between Hyde Lane and Lawrence Hargrave Drive. The traffic controls are similar to those for a Street Party and accordingly additional traffic management plans are not required.

Consultation

Approval for the road closure involves the Coledale RSL Sub Branch advising property owners affected by the road closure.

Proposal

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties (Attachment 2).

- 7 CORRIMAL - WARD 1
Princes Highway and Railway Street - ANZAC DAY PARADE 25th April 2017

Background

The NSW Police have advised various churches and community groups such as the RSL that Police Officers will not be available to manage the traffic for street parades in future. Where community groups wish to hold a street parade, they will be required to engage the services of suitably qualified traffic control company to manage the road closure during the parade.

The Corrimal RSL Sub Branch have provided traffic management plans for the closure of the Princes Highway between Collins and Railway Streets, and Railway Street between the Princes Highway and Bertram Lane, Corrimal. The closure will take place on 25th April between 5.30am and 7.30am.

Consultation

Approval for the road closure involves the Corrimal RSL Sub Branch advising property owners affected by the road closure.

Proposal

The submitted traffic management plans (Attachment 3) be approved subject to Council's Standard Conditions for Road Closures (Attachment 1).

- 8 CORRIMAL - WARD 1
Princes Highway and Coxs Avenue – St Columbkille's School Fete – 4th November 2017

Background

The St Columbkille's Catholic School Community at Corrimal have requested approval for the closure of the rear lane west of the school for the annual school fete on 4th November 2017. The closure will take place between 8am and 5pm on the day between Cox's Lane and Robson Street. The event has been held in previous years and the school will be required to advise residents of adjoining properties with access to the lane, of their arrangements during the closure.

Consultation

For this agenda item consultation is required as part of the approval.

Proposal

The road closure be approved subject to the submitted traffic management plan (Attachment 4) and Council's Standard Conditions for Road Closures (Attachment 1).

- 9 MOUNT KEIRA AND MOUNT KEMBLA - WARD 2
Mt Keira Road, Harry Graham Drive and Clive Bissel Drive
Greenacres M2M Challenge – Sunday 30th July 2017

Background

The Greenacres organisation has requested approval for road closures of Mt Keira Road, Harry Graham Drive and Clive Bissel Drive for the purposes of having the Mountain to Mountain (M2M) walking/running fundraiser. The route will be from Edmund Rice College on Mt Keira Road to Mt Kembla Bowling Club at the southern end of Harry Graham Drive.

The event is to be held on Sunday 30th July 2017 with the closures taking effect from 6am until 3pm on the day. As in previous years the organisers have undertaken to remove the closure on Mt Keira Road and Clive Bissel Drive once all participants have moved on to Harry Graham Drive. In previous years the event has moved to Harry Graham Drive by 11am.

The organisers have undertaken to consult with residents on Harry Graham Drive and the affected community groups – motor cycle club, Scouts Association, Girl Guides Association, Archery Club and National Parks. As in previous years a bus will be used along the route to collect the slower participants as required and to clear the roadway prior to the end of the event at 3pm.

The proposal includes Variable Message Signs (VMS Trailer Mounted Signs) to be positioned at a number of points on the road network, some of which are on NSW State Roads. Separate permission from NSW Roads and Maritime Services will be required for the VMS locations.

Consultation

The organisers have undertaken to consult with residents on Harry Graham Drive and the affected community groups – motor cycle club, Scouts Association, Girl Guides Association, Archery Club and National Parks.

Proposal

The road closure be approved subject to the submitted traffic management plan (Attachment 5) and Council's Standard Conditions for Road Closures (Attachment 1).

- 10 WOLLONGONG - WARD 2
Stewart, Harbour, Burelli and Corrimal Streets – Orthodox Easter Processions
Good Friday – 14th April 2017

Background

On behalf of both Orthodox Churches in Stewart Street, Wollongong, the Macedonian Church has requested permission for road closures of Stewart, Harbour, Burelli and Corrimal Street for the purpose of the traditional orthodox Easter procession. It is understood that the Macedonian procession will occur first followed by the Greek Orthodox Church procession. The road closures will take effect from 7.30pm to 9.30pm on Good Friday 14th April 2017. The Corrimal Street component of the processions will require approval from NSW Roads and Maritime Services. The Traffic Management Plans are to be tabled at the meeting.

Consultation

For this agenda item consultation is required as part of the approval.

Proposal

The road closure be approved subject to the submitted traffic management plan (Attachment 6 - to be tabled at the meeting) and Council's Standard Conditions for Road Closures (Attachment 1).

DESIGN MATTERS

- 11 BULLI - WARD 1
Point Street – Design for Shared Path

Background

Council's Design Team have prepared plans for a Shared Path at Point Street, Bulli.

Consultation

Consultation for this Agenda item has already been undertaken.

Proposal

Plan No. 5950_C03_A be approved.

- 12 NORTH WOLLONGONG - WARD 2
Montague Street – Design for driveway

Background

Council's Design Team have prepared plans for improvements to the northern driveway at Council's Central Works Depot. The plans include a short distance of parking restrictions adjacent to the driveway.

Consultation

No consultation was required for this Agenda item.

Proposal

Plan No. 5977_SK01_1 be approved.

- 13 FIGTREE - WARD 2
Arrow Avenue – Design for Shared Path

Background

Council's Design Team have prepared plans for a Shared Path at Arrow Avenue, Figtree. Plans are to be tabled at the meeting.

Consultation

Consultation for this Agenda item has already been undertaken.

Proposal

Submitted plans to be approved.

- 14 HORSLEY - WARD 3
Hayes Lane and Bong Road – Design for Signs and Linemarking

Background

The Developer for the subdivision on Hayes Lane off Bong Road, Horsley has prepared plans for signs and linemarking for Stage 2 of the McPhails Subdivision.

Consultation

No consultation was required for this Agenda item.

Proposal

Plan Numbers C-SD-271, C-HL-246 and C-BB-241 be approved.

LATE ITEMS

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Standard Conditions for Street Parties – 1 of 2

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper
 E.g. Temporary Road Closure – Larkins Lane, Yallah
 Date: 18 December 2015
 Time: 2 pm – 7 pm
 Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

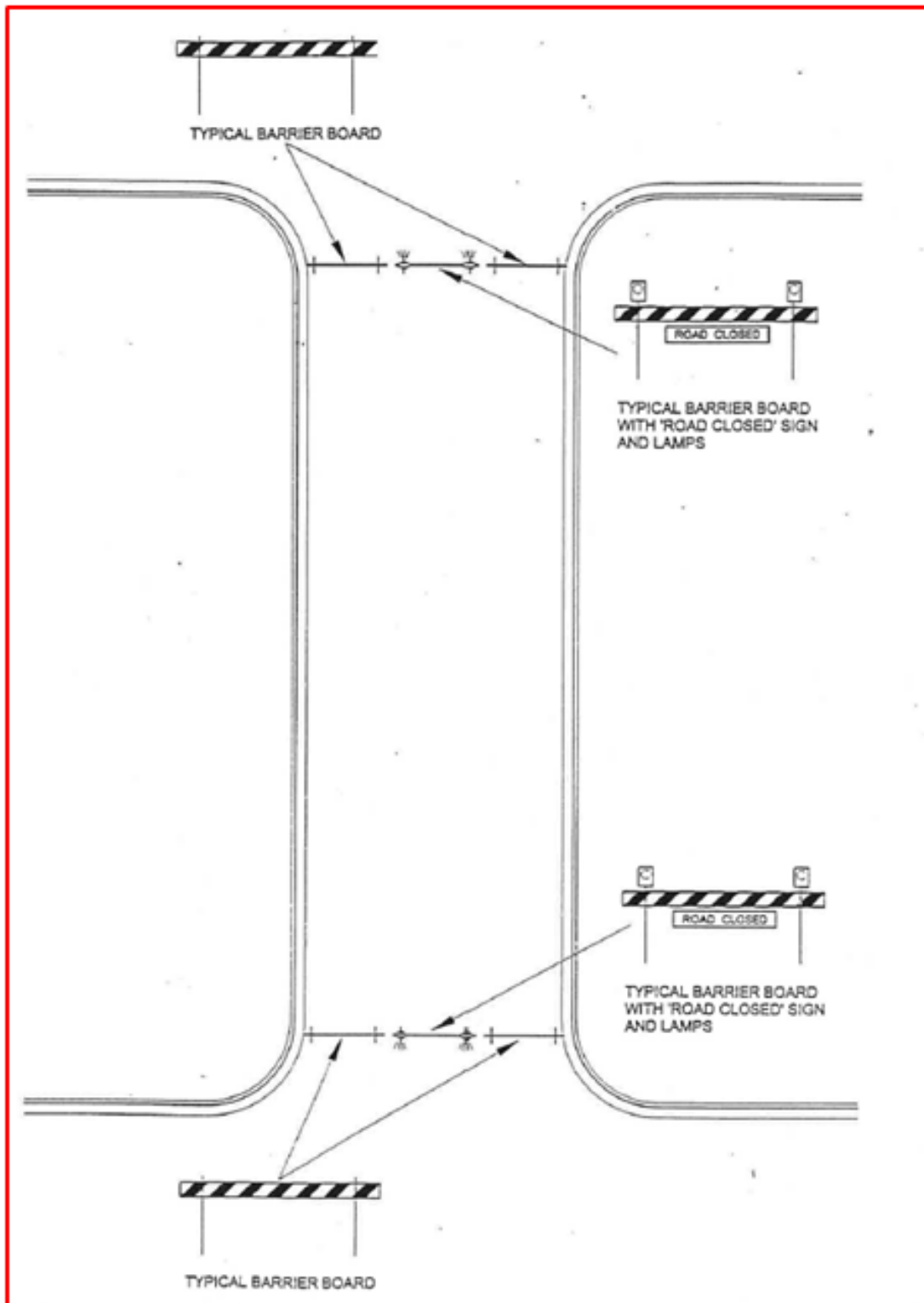
It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

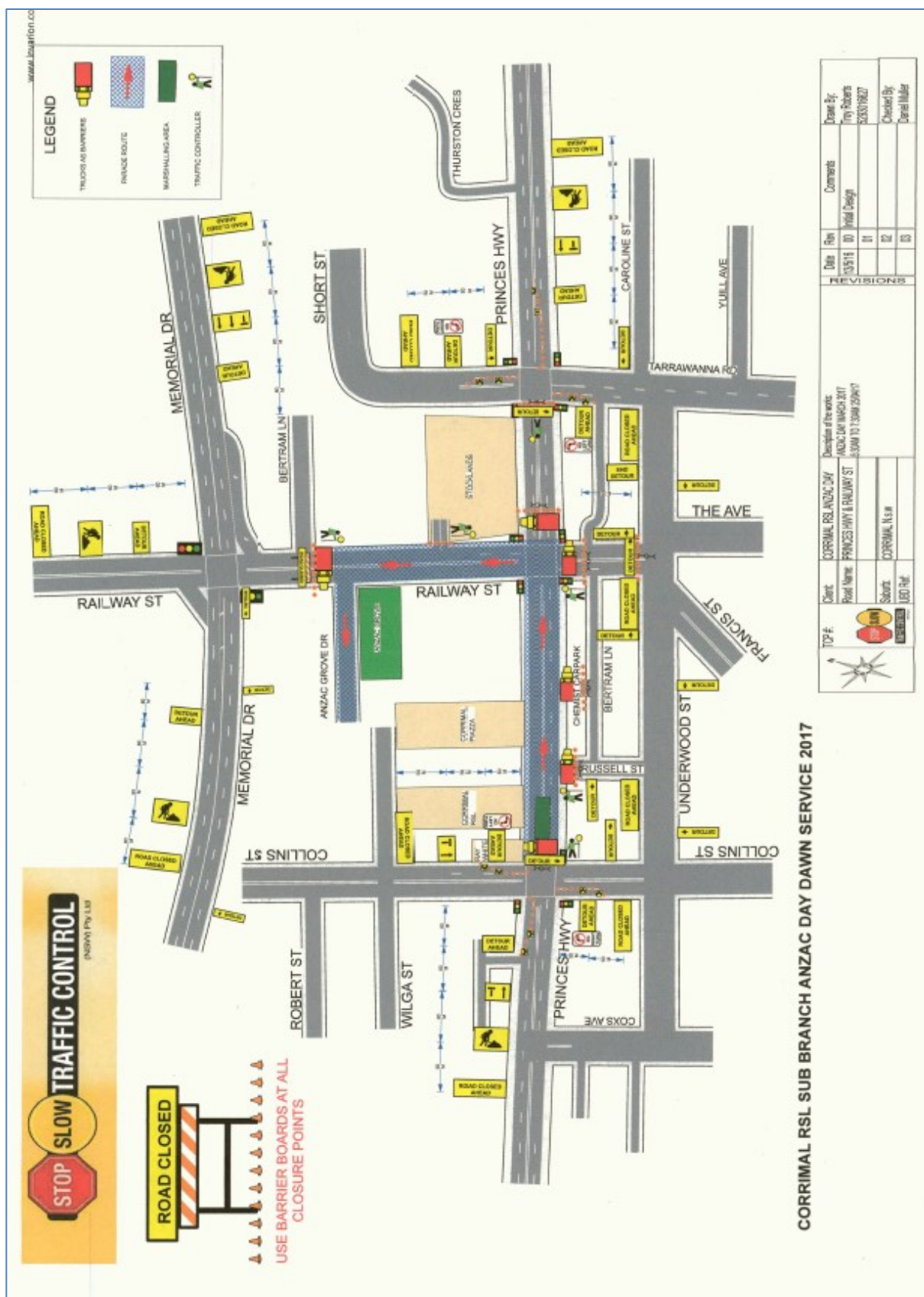
A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

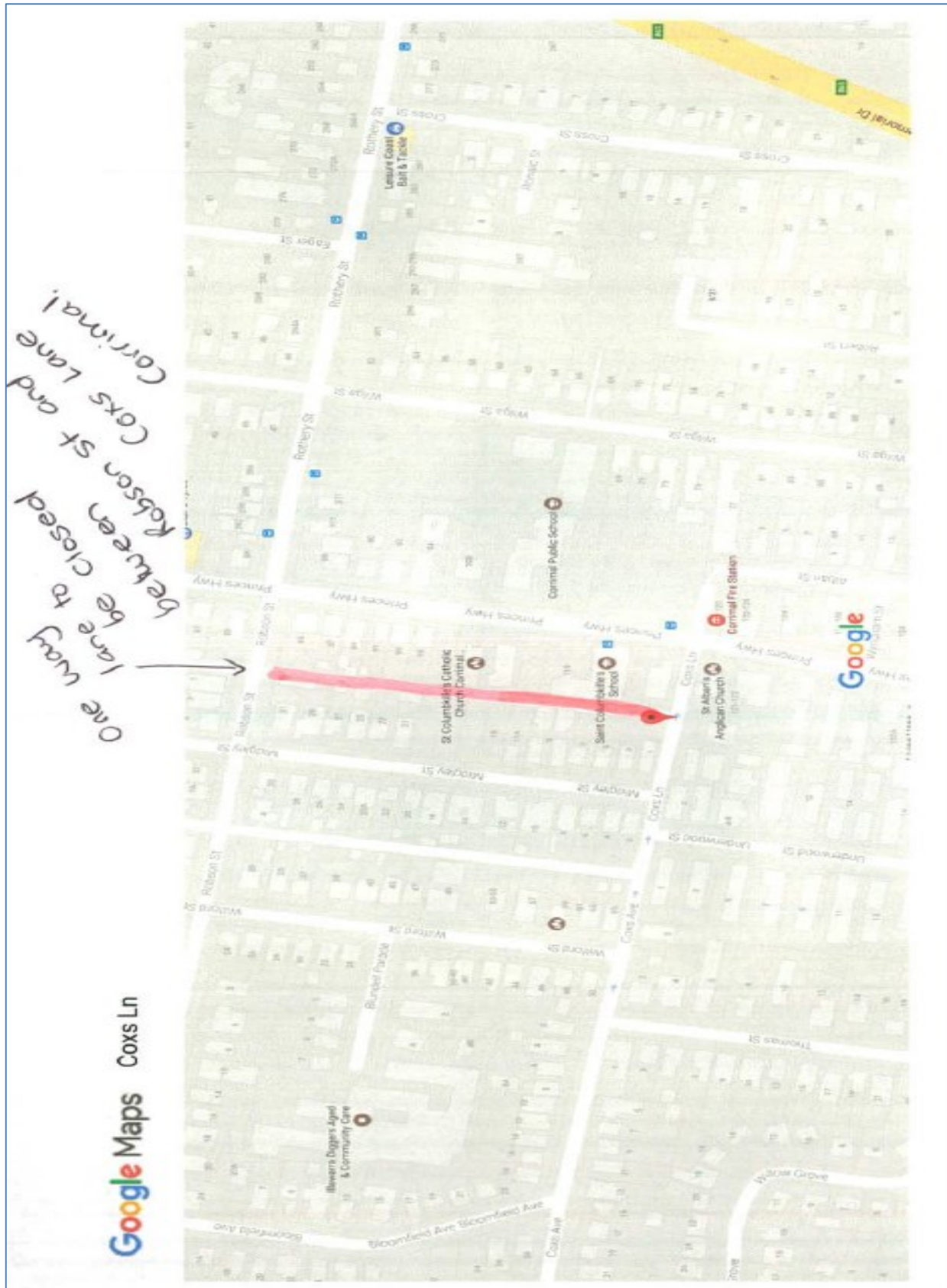
TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES



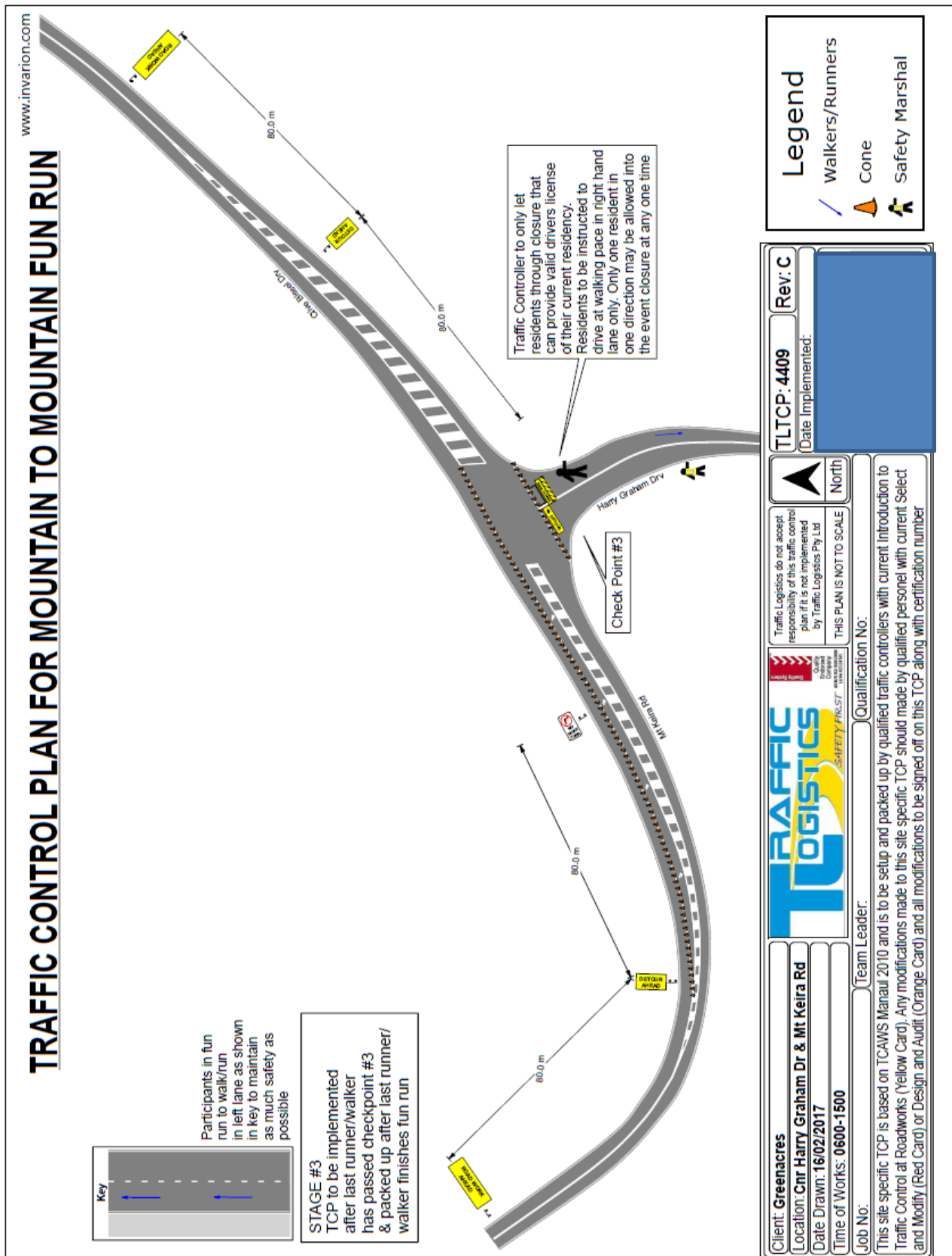
Attachment 3 – Corrimal ANZAC DAY PARADE



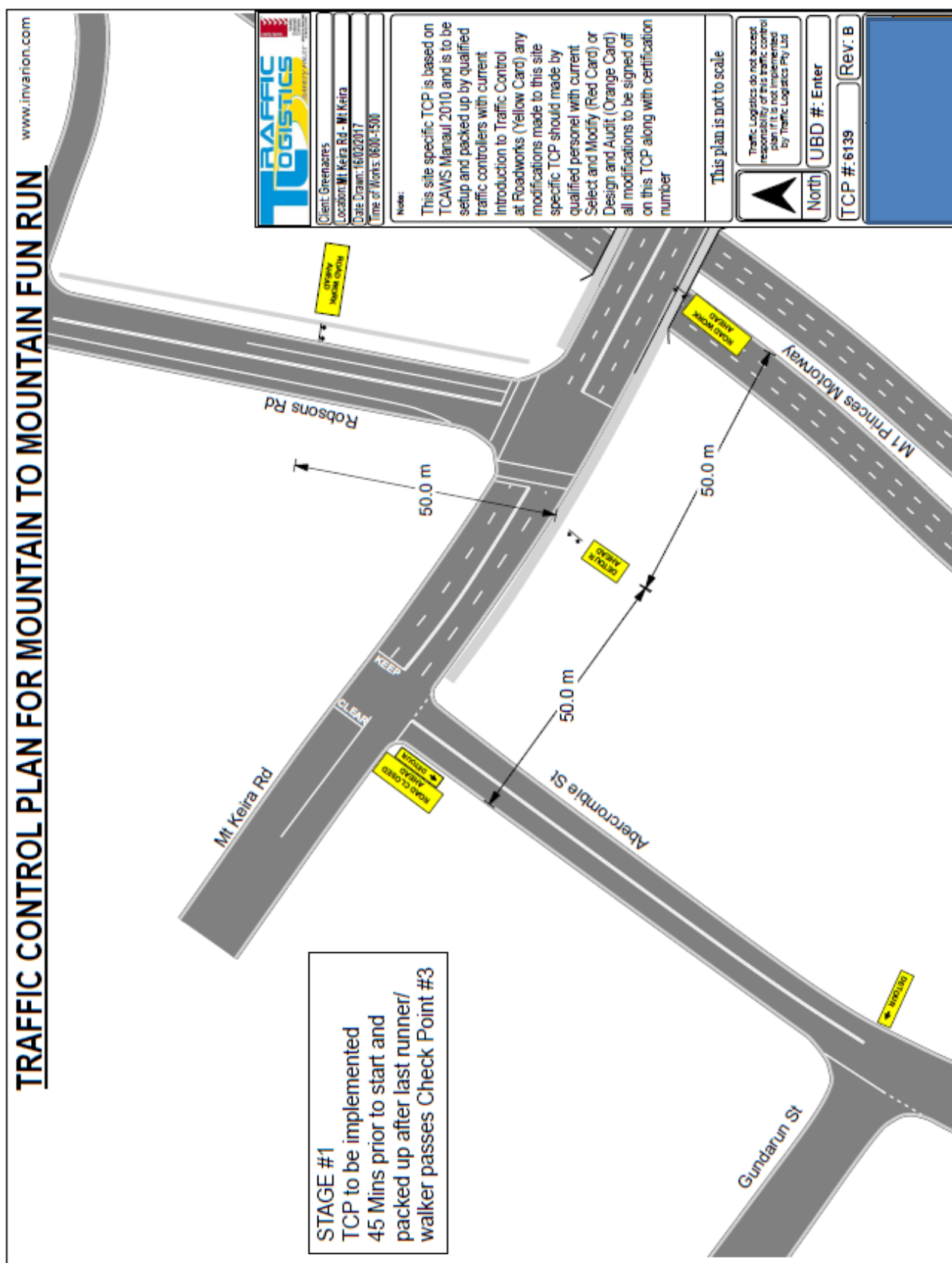
Attachment 4 – St Columbkille's School Fete



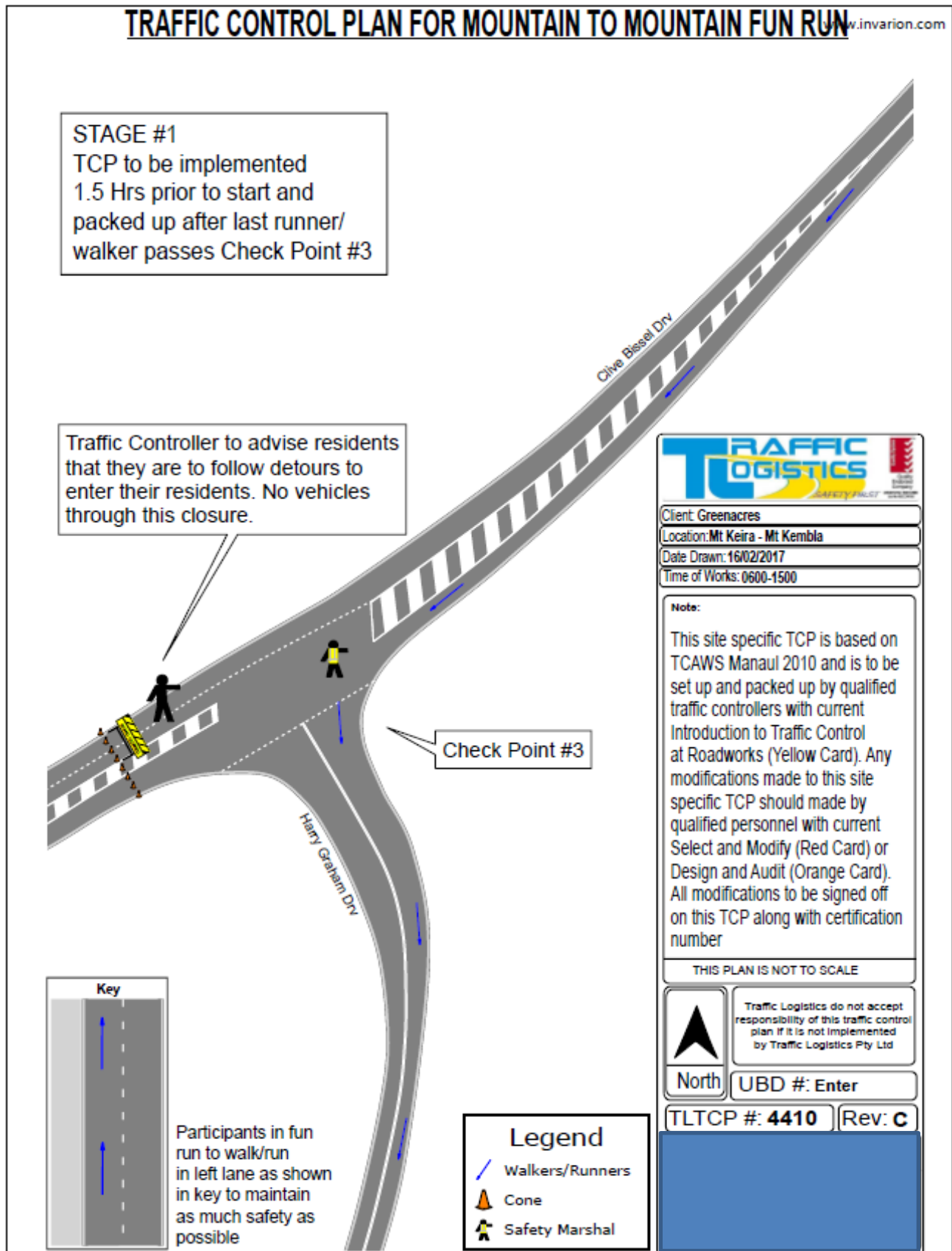
Attachment 5 – Greenacres M2M Challenge - 1 of 13



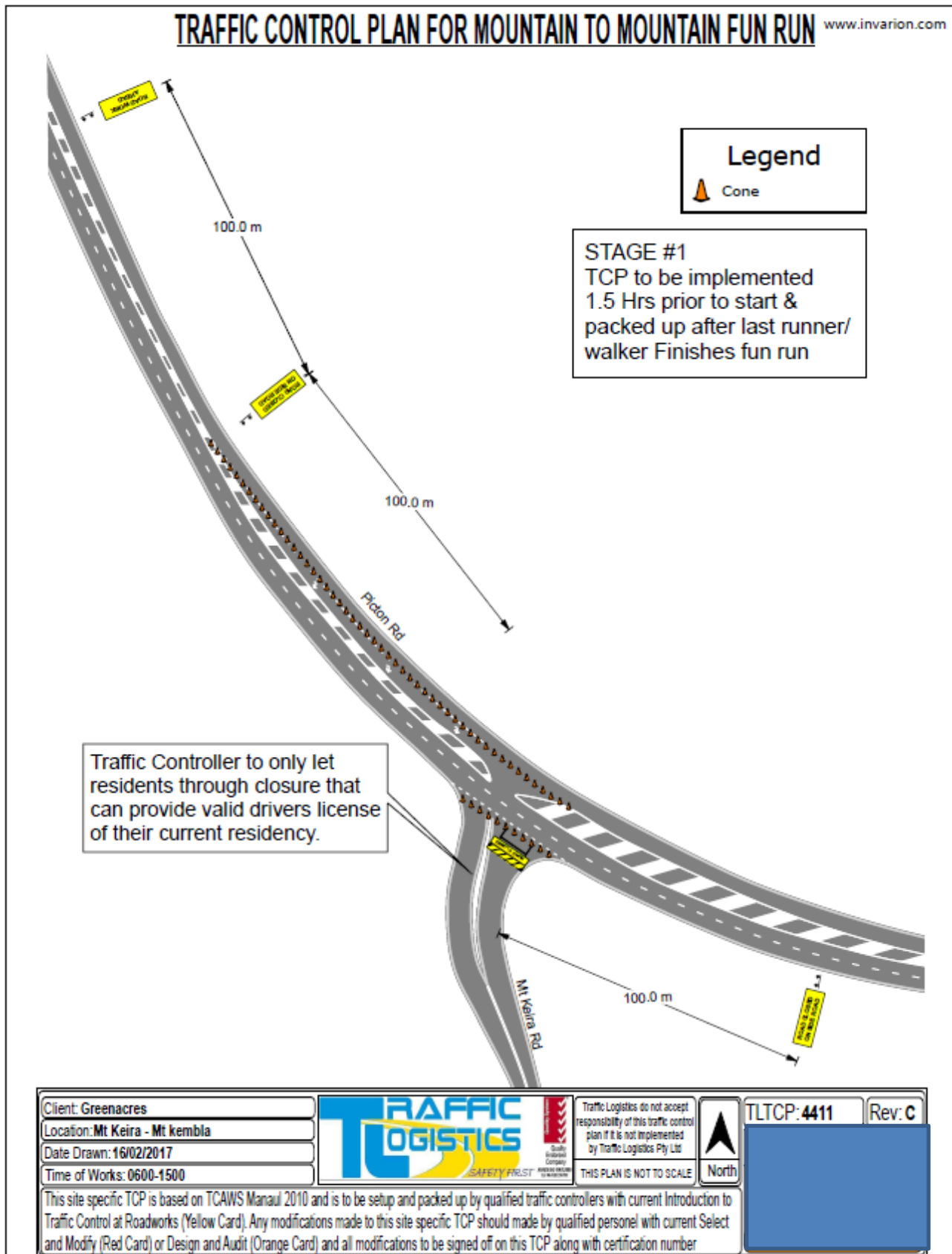
Attachment 5 – Greenacres M2M Challenge - 2 of 13



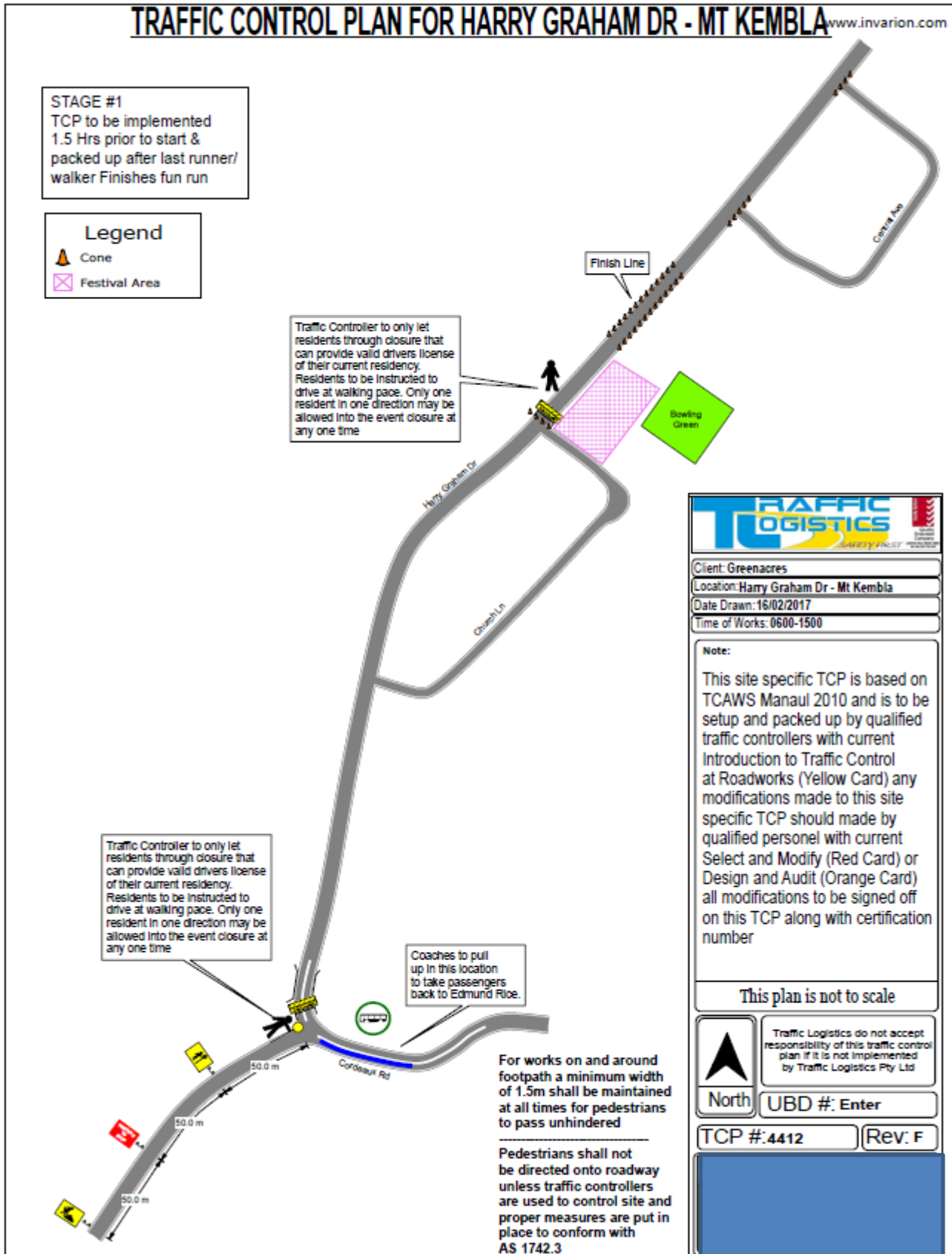
Attachment 5 – Greenacres M2M Challenge - 3 of 13



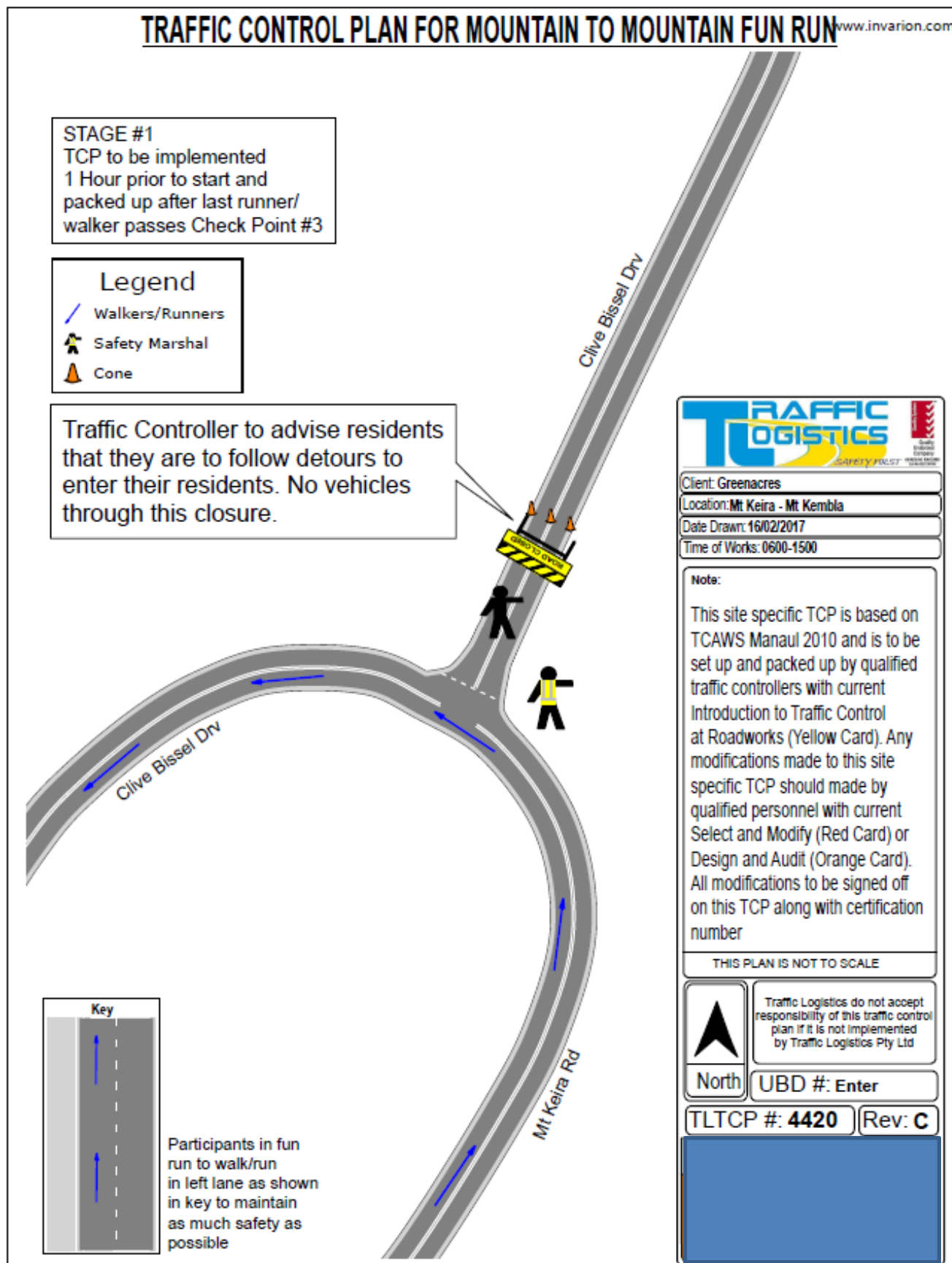
Attachment 5 – Greenacres M2M Challenge – 4 of 13



Attachment 5 – Greenacres M2M Challenge – 5 of 13



Attachment 5 – Greenacres M2M Challenge – 6 of 13



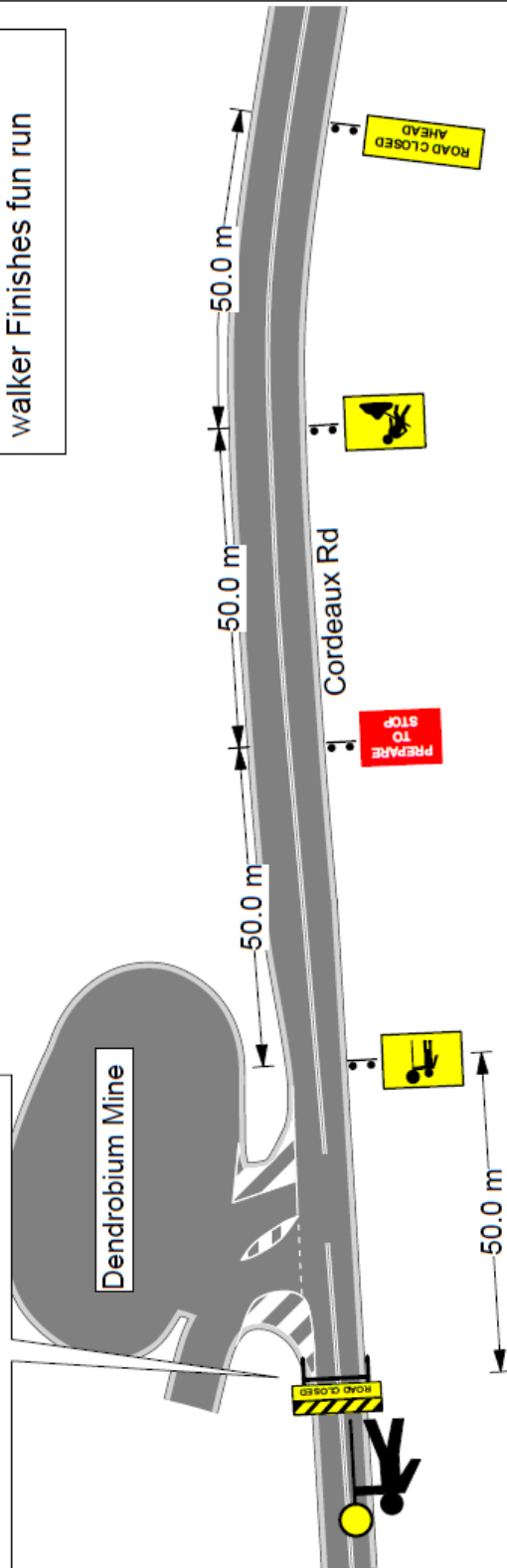
Attachment 5 – Greenacres M2M Challenge – 7 of 13

TRAFFIC CONTROL PLAN FOR CORDEAUX RD - CORDEAUX HEIGHTS

www.invarion.com

STAGE #1
TCP to be implemented
1.5 Hrs prior to start &
packed up after last runner/
walker Finishes fun run

TC to let participants of Kembla Heights
Bowling Club, Ruby's Restaurant patrons
and people with appropriate pass
through closure.

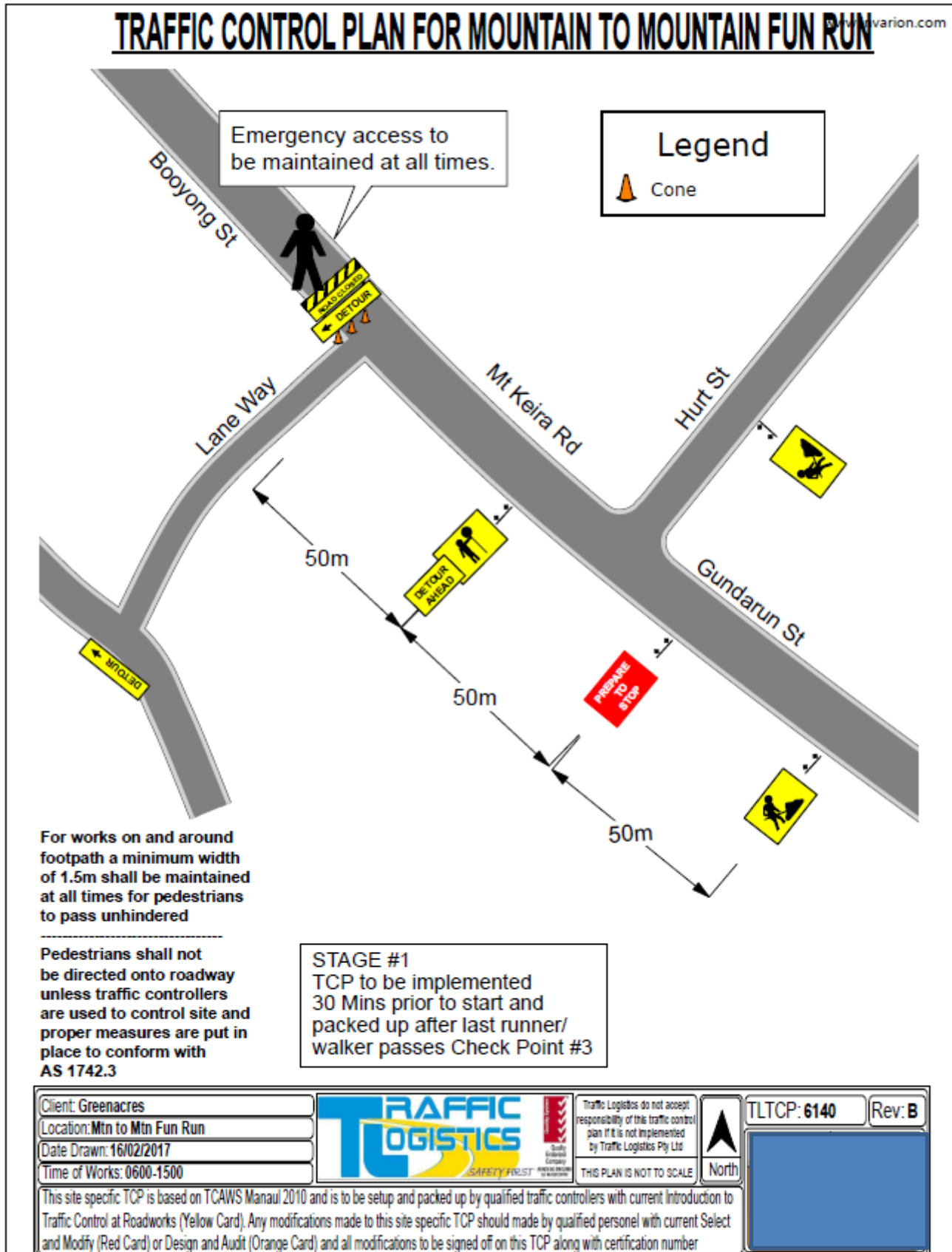


For works on and around
footpath a minimum width
of 1.5m shall be maintained
at all times for pedestrians
to pass unhindered

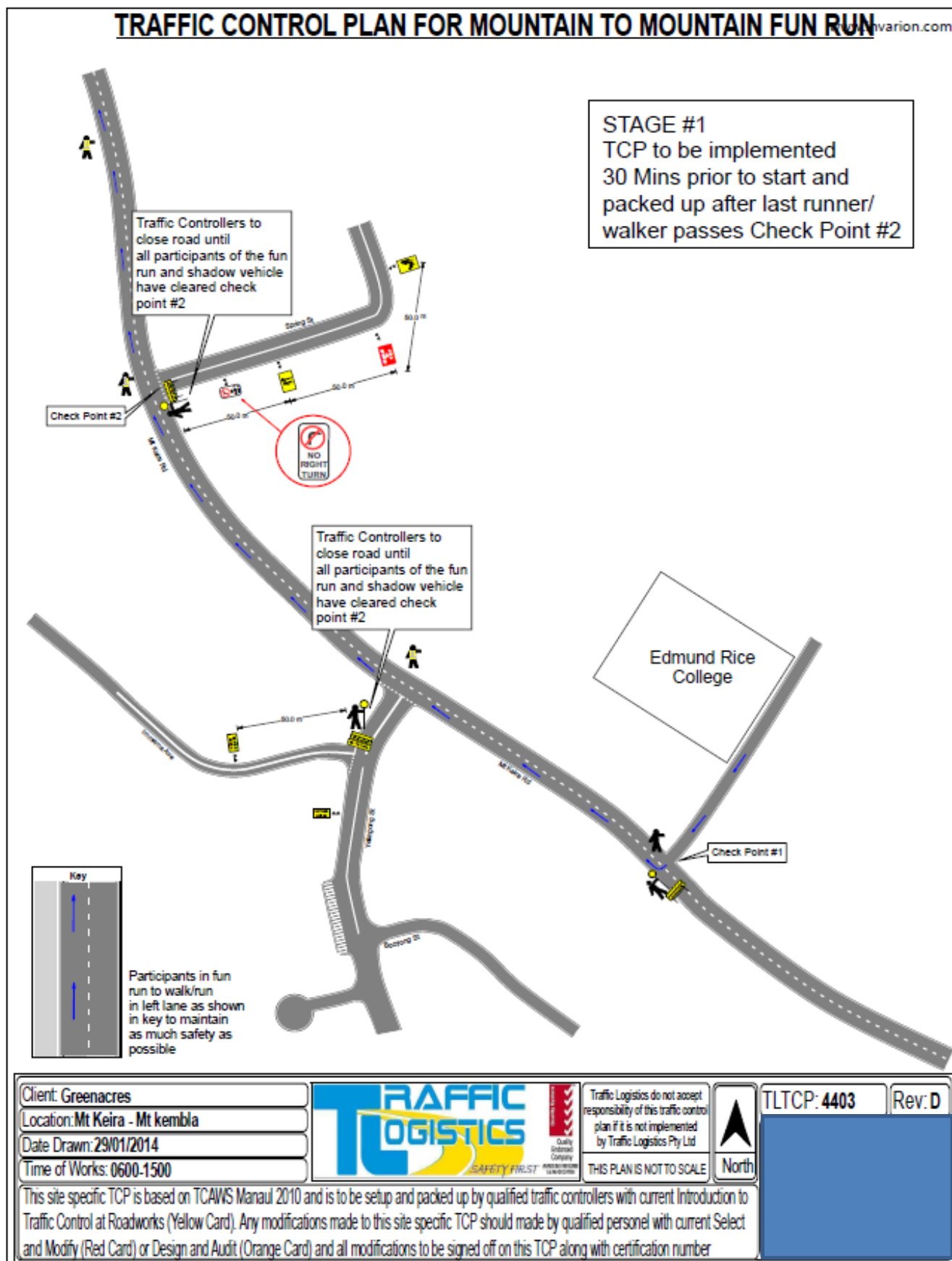
Pedestrians shall not
be directed onto roadway
unless traffic controllers
are used to control site and
proper measures are put in
place to conform with
AS 1742.3

Client: Greenacres	Team Leader:	Qualification No:
Location: Cordeaux Rd - Mt Kembla		
Date Drawn: 16/02/2017		
Time of Works: 0700-1700		
Job No:		
This site specific TCP is based on TC-AWS Manual 2010 and is to be setup and packed up by qualified traffic controllers with current Introduction to Traffic Control at Roadworks (Yellow Card). Any modifications made to this site specific TCP should be made by qualified personnel with current Select (and Modify) (Red Card) or Design and Audit (Orange Card) and all modifications to be signed off on this TCP along with certification number		
<p>Traffic Logistics do not accept responsibility of this traffic control plan if it is not implemented by Traffic Logistics Pty Ltd</p> <p>THIS PLAN IS NOT TO SCALE</p> <p>SAFETY FIRST</p> <p>TRAFFIC LOGISTICS</p> <p>TLTCP: 7014</p> <p>Rev: C</p> <p>Date Implemented:</p>		

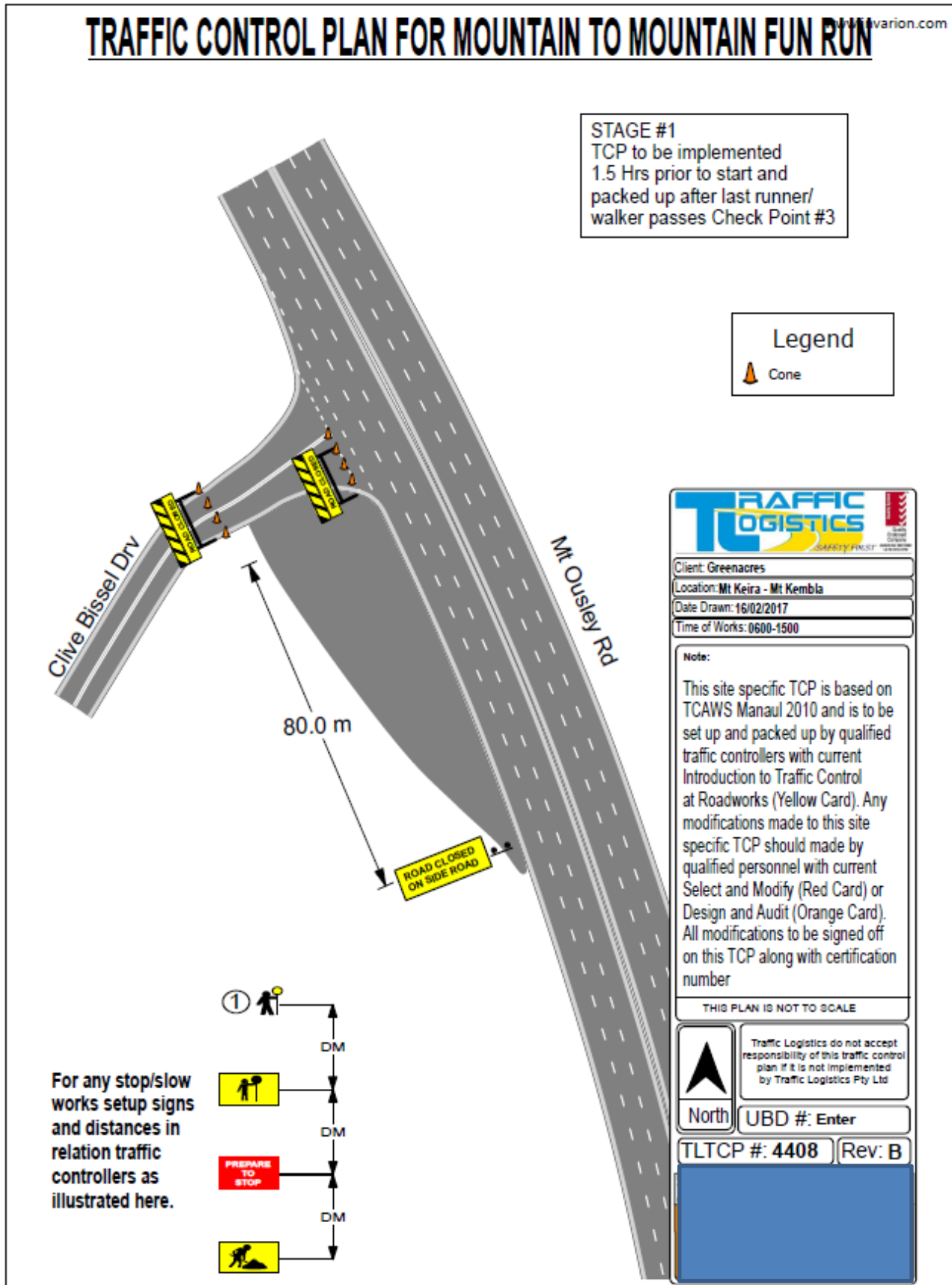
Attachment 5 – Greenacres M2M Challenge – 8 of 13



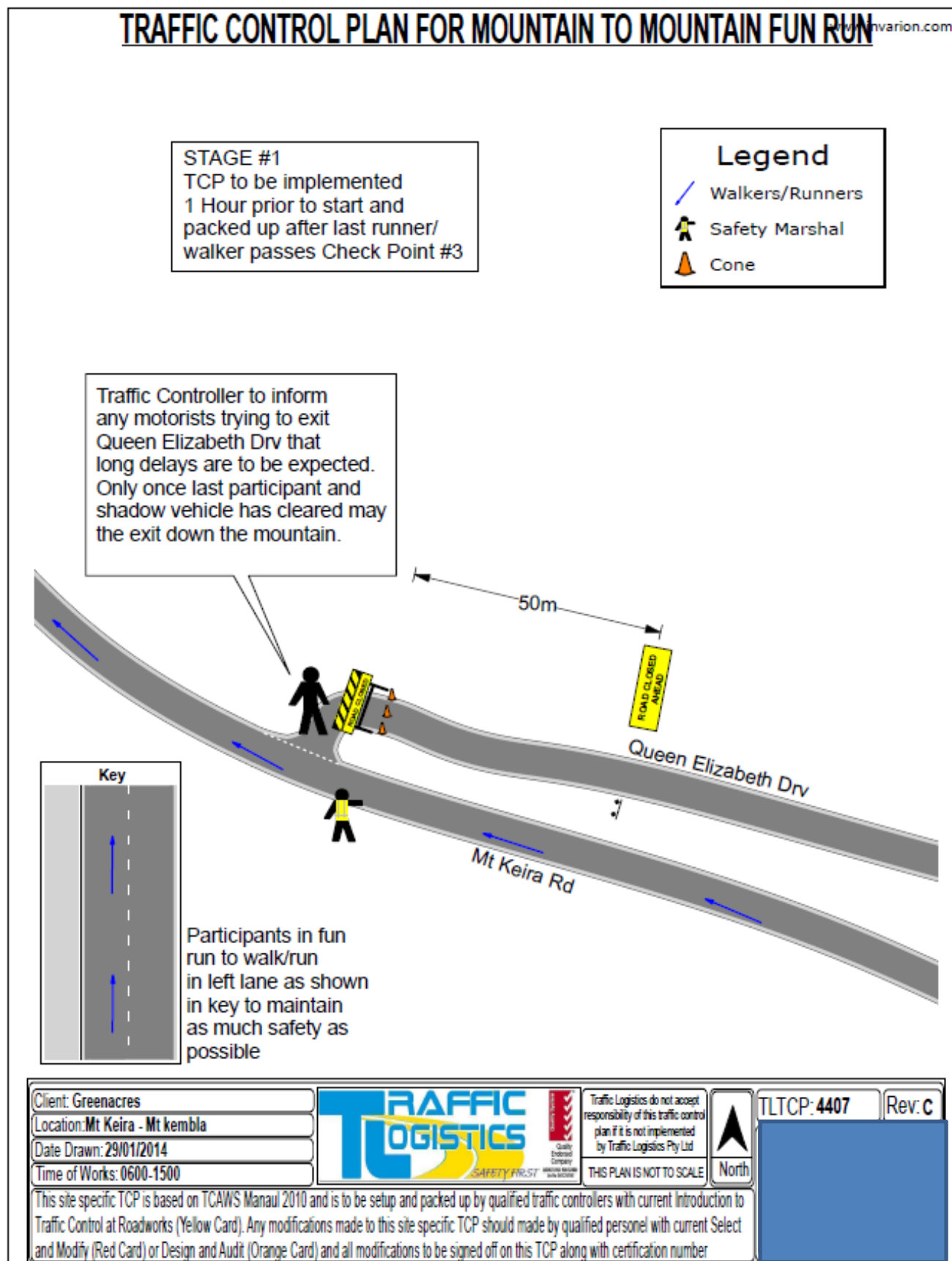
Attachment 5 – Greenacres M2M Challenge – 9 of 13



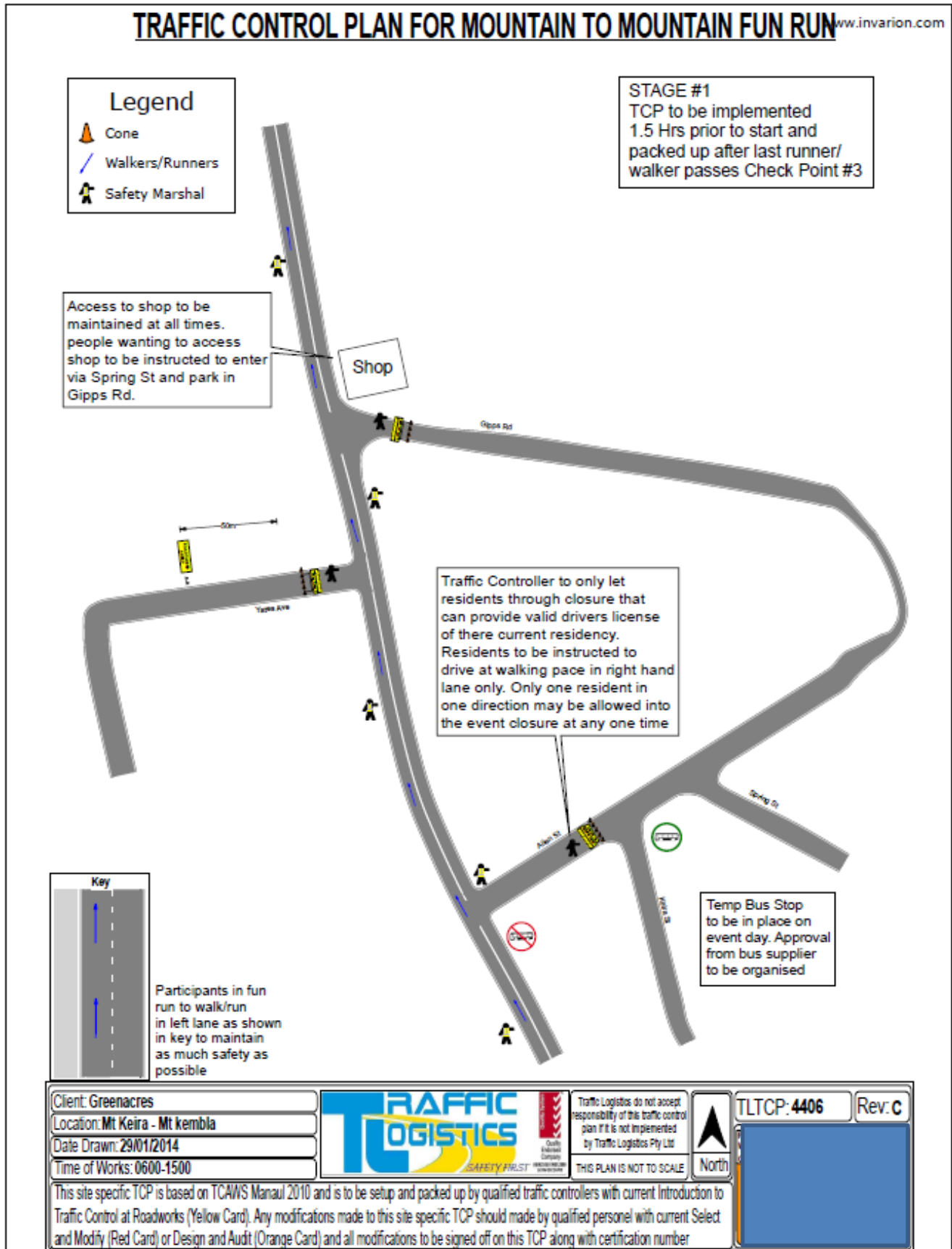
Attachment 5 – Greenacres M2M Challenge – 10 of 13



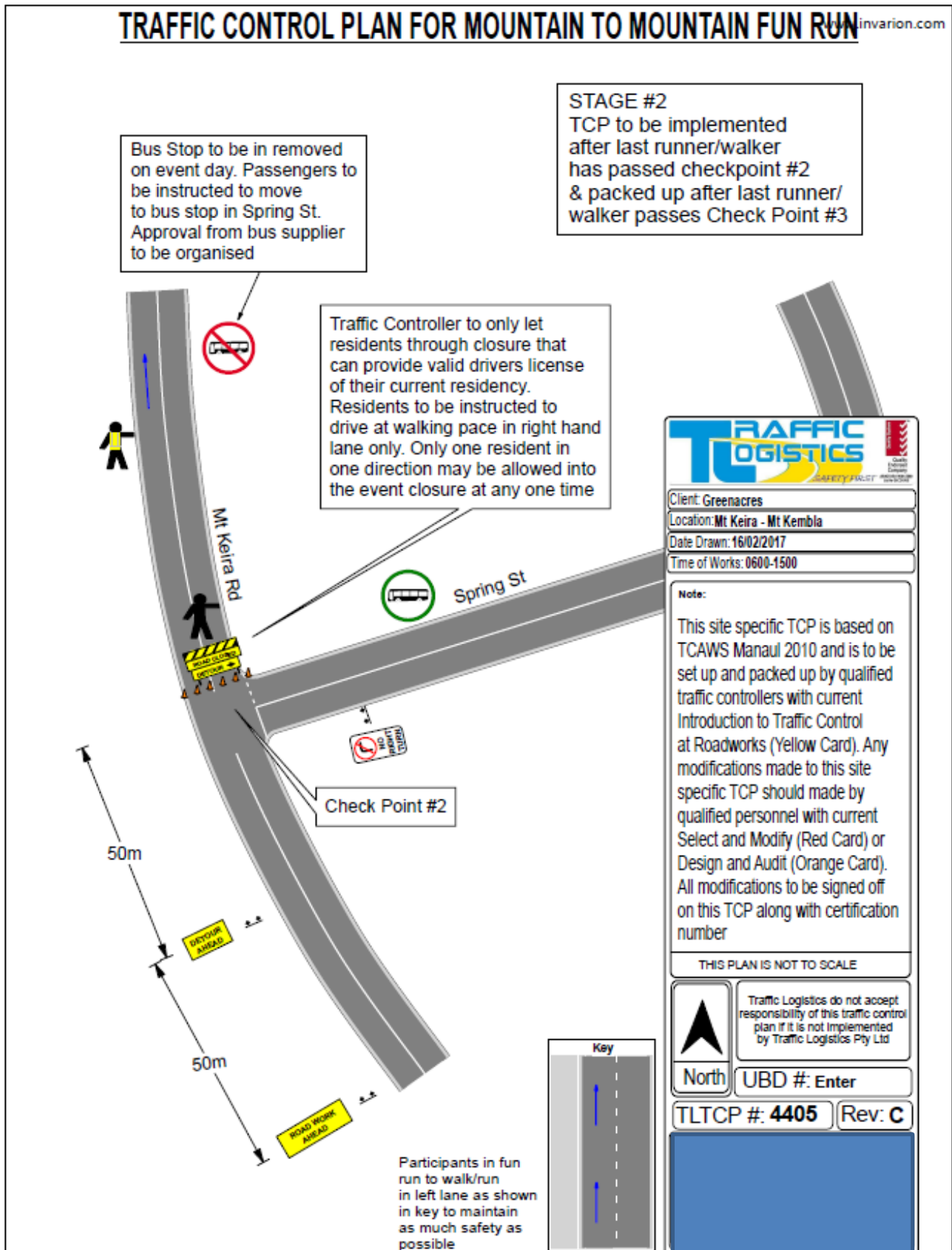
Attachment 5 – Greenacres M2M Challenge – 11 of 13



Attachment 5 – Greenacres M2M Challenge – 12 of 13



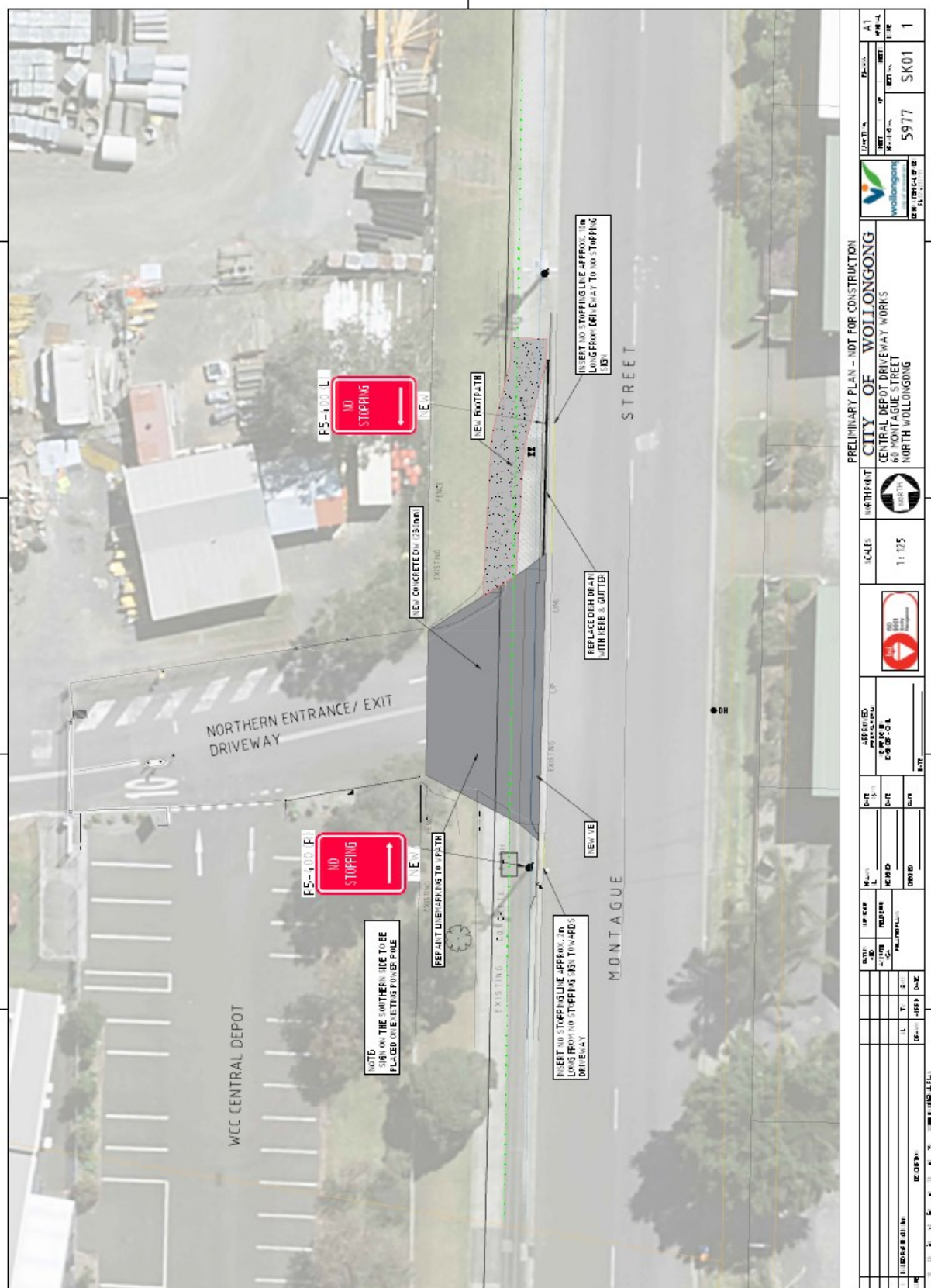
Attachment 5 – Greenacres M2M Challenge – 13 of 13



Attachment 6 – Orthodox Churches Good Friday Procession

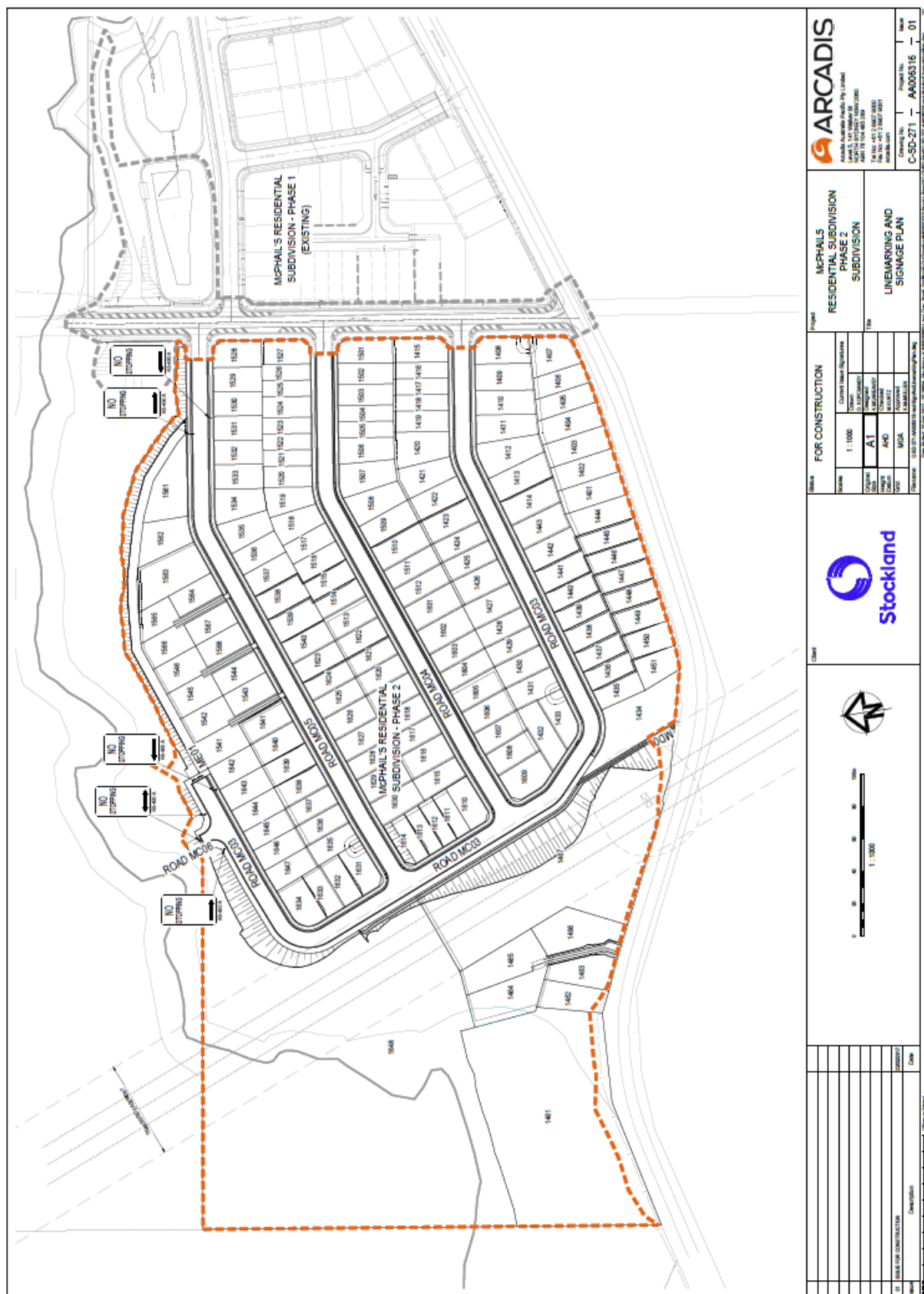
Plans to be tabled
at the meeting.

Attachment 8 – Design for Driveway – Montague Street, North Wollongong

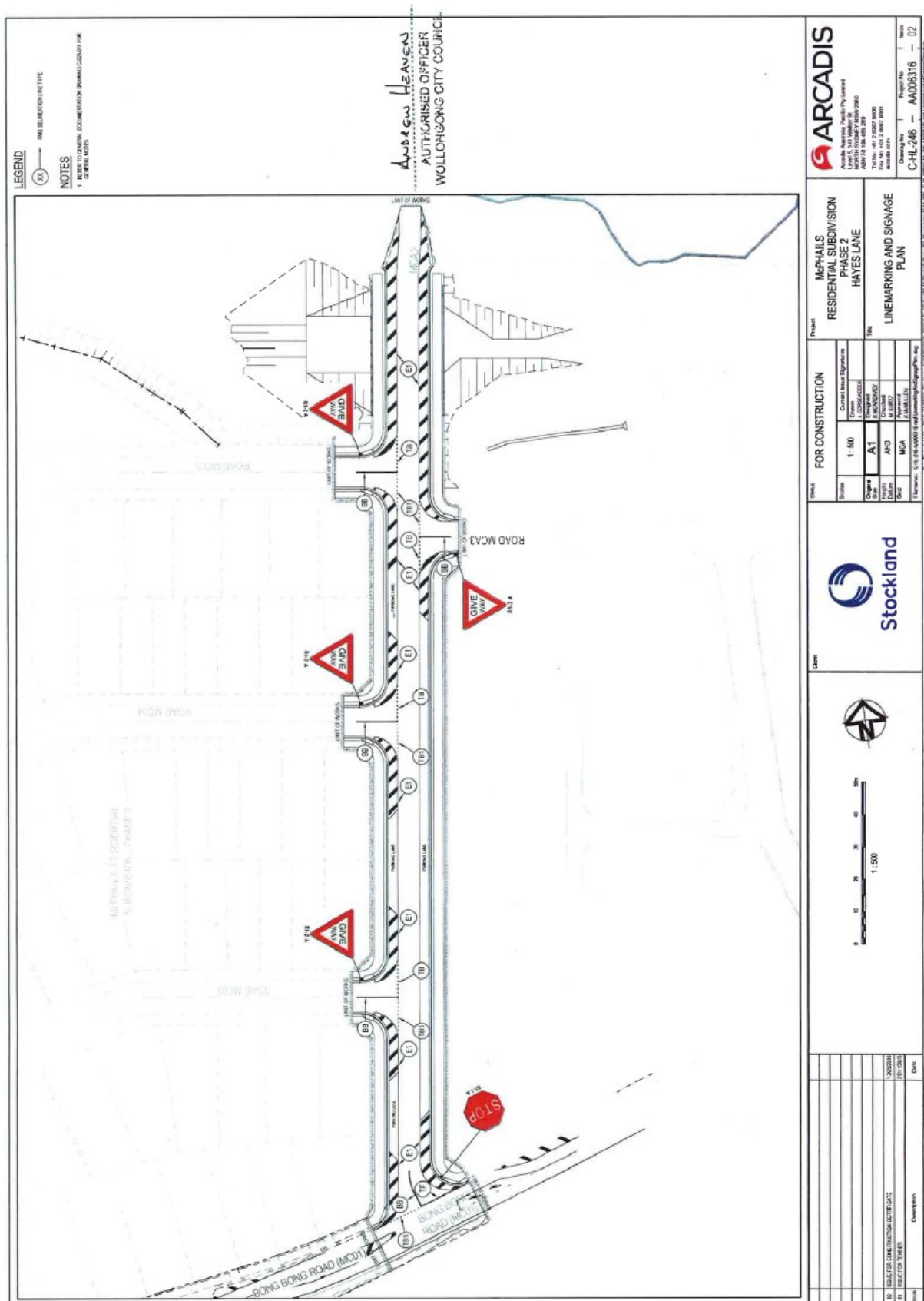


Attachment 9 – Design for Shared Path – Arrow Avenue, Figtree

Plans to be tabled
at the meeting.



Attachment 10 – Design for Signs and Linemarking, Hayes Lane and Bong Bong Road, Horsley – 2 of 3



Attachment 10 – Design for Signs and Linemarking, Hayes Lane and Bong Bong Road, Horsley – 3 of 3

