

ITEM 10

APPOINTMENT OF COUNCILLOR DELEGATES TO EXTERNAL COMMITTEES AND EXTERNAL GROUPS

Council is represented on, or participates in, a number of external groups and organisations. Councillors are appointed by resolution of Council to the external organisations listed in the attachment to this report. This generally occurs on an annual basis in September of each year; however the delayed elections will require a different term of appointment on this occasion.

This report identifies the external organisations that require the appointment of Councillor Representatives.

RECOMMENDATION

- 1 Council determine the appropriate period for Councillor Representatives to be appointed to external organisations for external organisations noted in Attachment 1 with a term "To be determined by Council"
- 2 Councillor Representatives be appointed to the external organisations listed in Attachment 1 where the number of nominations equals the number of available appointments.
- 3 Elections be held to fill any remaining vacancies, with the elections to be conducted by open means on a show of hands.
- 4 The General Manager be authorised to appoint staff to any external committees that have vacancies following the election of Councillors.

REPORT AUTHORISATIONS

Report of: Todd Hopwood, Manager Governance and Customer Service
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 External Committees and External Organisations - Nominations

BACKGROUND

Councillors have been provided with the opportunity to submit nominations for the various external organisations to which they wish to be appointed. Any nominations received as at the date of publishing of this report have been noted in the attached listing of required Councillor appointments. The shading in Attachment 1 indicates where action is required by Council to undertake a vote or where additional councillors are required for nomination. An updated listing will be distributed to Councillors prior to the meeting, if required. Further nominations can be made from the floor when considering this item.

Clause 11.5 of Council's adopted Code of Meeting Practice stipulates that voting in an election at a Council meeting, other than an election for Deputy Lord Mayor, is to be by open means such as by voice or a show of hands.

A separate process will be undertaken for the appointment of Councillor representatives to Council's internal committees and reference groups.

PROPOSAL

Council's *Appointment of Councillor Delegates to Committees Policy* states that Councillors are appointed annually unless otherwise determined by Resolution of Council. However delays in the conduct of Council elections have resulted in a Council term of only 2 years 9 months, which does not allow the traditional approach of a series of appointments of 1 year duration reviewed on an annual basis

To align with future Council and Deputy Mayoral election processes that generally occur in September, Council has the following options in determining the term of appointments of external delegates:

- Term for the period up to September 2022 (7 months), which will result in the opportunity for two additional annual elections of external delegates prior to the September 2024 Council elections
- Term for the period up to September 2023 (1 year 7 months), which will result in one additional election of external delegates prior to the September 2024 Council elections

In determining the appropriate duration of appointments Council should consider the significant fiduciary and other responsibilities that accompany appointments to a number of external organisations, and the timeframes that may be required to familiarise with these requirements as well effectively participate in the meetings of each organisation.

CivicRisk Mutual

In addition to the external organisations listed in the attachment, Council is also a member of CivicRisk Mutual. CivicRisk Mutual is an insurance provider for 24 Councils across NSW. As part of its membership, Council is entitled to two member representatives to participate in the Members Assembly.

The Members Assembly provides operational discussion regarding insurance procurement and claims management, as well as providing guidance to member councils regarding good governance principles for an effective enterprise-wide risk management framework.

The Lord Mayor is a Director of CivicRisk Mutual. Board members are appointed by an election process conducted via CivicRisk members and not via direct nomination by Council.

Council is represented on the Members Assembly by the Lord Mayor as a Director and by Council's Manager Governance and Customer Service who has direct responsibility for all insurance and risk management related matters for Council.

CONSULTATION AND COMMUNICATION

The Lord Mayor and Councillors have been provided with details of the various external organisations that require appointments of Councillor representation and have been provided the opportunity to submit nominations to the organisations for which they wish to be appointed.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal 4 "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2021-22.

FINANCIAL IMPLICATIONS

Councillor representatives appointed to some external organisations and committees may incur travel and/or overnight accommodation expenses for attendance at quarterly or annual meetings. Such expenses are accounted for within the Councillors' annual budgets. These organisations and committees include, but may not be limited to the following:

- Association of Mining Related Councils
- CivicRisk Mutual Ltd
- Lachlan Regional Transport Committee
- South East Australian Transport Strategy.

Other expenses incurred may include travel to and from meetings, parking fees or incidental expenses incurred while attending meetings.

CONCLUSION

It is appropriate for Council to proceed to appoint Councillor Representatives to the external groups listed in the report to ensure that Council's interests are appropriately represented.

21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



ORGANISATION	COUNCILLOR REQUIREMENT	TERM	2021 Delegates	Nominees 2022	2022 Council Appointees
ADVISORY COMMITTEES					
AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)					
<p>The Audit, Risk and Improvement Committee (ARIC) is the primary oversight committee of Council and was established to promote the good corporate governance of Council.</p> <p>The Lord Mayor is unable to be a voting member of the Committee.</p> <p>There is also three independent members appointed by Council. The next vacancy for independent members arises in September 2022.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> Two Councillor delegates 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Mithra Cox Cr Dom Figliomeni 	<ul style="list-style-type: none"> Cr Tania Brown Cr Dom Figliomeni 	<ol style="list-style-type: none"> 1. 2.
PERFORMANCE REVIEW COMMITTEE					
<p>The Performance Review Committee is responsible for conducting performance reviews of the General Manager on an annual basis and report the findings and recommendations of those reviews to Council.</p> <p>In addition to the Councillors resolved as members of the Committee, one additional Councillor may be nominated by the GM (Optional).</p> <p>Meeting frequency: As required in accordance with the performance review timetable</p>	<ul style="list-style-type: none"> Lord Mayor (Chairperson) Deputy Lord Mayor (as elected by Council) One Councillor appointed by Council 	<p>Term of Council</p>	<ul style="list-style-type: none"> Cr Gordon Bradbery (LM) Cr Tania Brown (DLM) Cr Mithra Cox (Council appointment) 	<ul style="list-style-type: none"> Cr Gordon Bradbery (LM) Cr Tania Brown (DLM) Cr Mithra Cox 	<ol style="list-style-type: none"> 1. Cr Gordon Bradbery (LM) 2. Cr Tania Brown (DLM) 3.

21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



EXTERNAL ORGANISATIONS

ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS

<p>The Association of Mining and Energy Related Councils (MERC) represents mining and energy related councils and their communities throughout New South Wales.</p> <p>The Association's mission is to advocate on behalf of members (21 member councils) and their communities on mining and energy related issues and to ensure that mining activity is conducted in accordance with the principles of Ecologically Sustainable Development.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> Two delegates from each member Council 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Dom Figliomeni Cr Cath Blakey 	<ul style="list-style-type: none"> Cr Dom Figliomeni Cr Cath Blakey 	<p>1. 2.</p>
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DESTINATION WOLLONGONG

<p>Destination Wollongong, enabled by the strategic long-term support of Wollongong City Council, is charged with delivering visitor economy growth by positioning Wollongong and surrounds as the premier regional tourism, events and conference destination.</p> <p>Meeting frequency: Bi-Monthly</p>	<ul style="list-style-type: none"> Council is entitled to appoint up to three directors from staff or councillors. It is recommended that one Councillor be appointed to the Board, and the remaining two places be filled by staff as selected by the General Manager 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Leigh Colacino Renee Campbell 	<ul style="list-style-type: none"> Cr Cameron Walters 	<p>1.</p>
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FLOODPLAIN MANAGEMENT AUSTRALIA

<p>Floodplain Management Australia (FMA) is the peak national body for flood risk practitioners in Australia. FMA promotes wise management of development on floodplains and community awareness of flood-related issues, helping to reduce the risks of flooding to life and property. FMA represents the interests of Members at local, state and federal</p>	<ul style="list-style-type: none"> Two delegates from each member Council. It is recommended that one Councillor be appointed and the remaining place be filled by a staff member selected by the General Manager 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Janice Kershaw 	<ul style="list-style-type: none"> Cr Elisha Aitken 	<p>1.</p>
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21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



government levels.

This is for attendance at members meetings not a Board or Committee appointment.

Meeting frequency: Quarterly

HEALTHY CITIES ILLAWARRA BOARD

Responsible for the control and management of Healthy Cities Illawarra Incorporated and assists with improved collaboration between Healthy Cities Illawarra and Councils.

Meeting frequency: Bi-monthly

- Lord Mayor or their delegate

Term of Council

- Cr Gordon Bradbery (LM)

- Cr Cath Blakey

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ILLAWARRA BUSHFIRE MANAGEMENT COMMITTEE

A Bush Fire Management Committee (BFMC) provides a forum for cooperative and coordinated bushfire management in a local area. It also provides for community involvement in the Bush Fire Risk Management process and assists the Bush Fire Coordinating Committee to consider issues relevant to the protection of life, property and the environment from bushfires.

BFMCs are responsible for preparing, coordinating, reviewing and monitoring the Plan of Operations and Bush Fire Risk Management Plan for their area. They assist in the coordination of bush fire detection, mitigation, control and suppression.

Meeting frequency: Quarterly

- a person nominated by each local authority whose area comprises land in the Bush Fire Management Committee's area, being (in the case of a local authority that is a council) the Mayor, or a councillor or senior representative of the council (*Rural Fire Regulation 2013, s14*)

To be determined by Council

- Cr Ann Martin

- Cr Cath Blakey

1.

21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



ILLAWARRA DISTRICT WEEDS AUTHORITY (IDWA)

<p>IDWA is a regulatory association of Kiama, Shellharbour and Wollongong Councils aimed at the control of all declared noxious weeds within the Wollongong-Shellharbour-Kiama boundary limits. The IDWA reports to the Illawarra Shoalhaven Joint Organisation.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> One Councillor 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Cath Blakey 	<ul style="list-style-type: none"> Cr Cath Blakey 	<p>1.</p>
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ILLAWARRA ITEC LIMITED BOARD

<p>Illawarra ITEC was established in 1988 and provides extensive services to cater to a diverse range of clients including business, industry and government, youth at risk, people with disabilities, indigenous and disadvantaged jobseekers including homeless people and has extensive involvement with programs and partners throughout the Illawarra, Shoalhaven, Far South Coast, Southern Highlands & Macarthur areas.</p> <p>Meeting frequency: Bi Monthly</p>	<ul style="list-style-type: none"> One Delegate from the "Council of the City of Wollongong". 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Cameron Walters 	<ul style="list-style-type: none"> Cr Cameron Walters 	<p>1.</p>
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ILLAWARRA PERFORMING ARTS CENTRE BOARD

<p>Manage the operation of the Illawarra Performing Arts Centre.</p> <p>Meeting frequency: Bi-monthly</p>	<ul style="list-style-type: none"> Three Directors appointed by Council, at least one of which must be an employee of Council It is recommended that one Councillor be appointed to the Board, and the remaining two places be filled by staff as selected by the General Manager 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Tania Brown Cr Leigh Colacino (resigned 4 December 2021) Kerry Hunt Brian Jenkins (appointed after Cr Colacino resignation) 	<ul style="list-style-type: none"> Cr Richard Martin Cr Gordon Bradbery (LM) 	<p>1.</p>
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21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



ILLAWARRA SHOALHAVEN JOINT ORGANISATION (ISJO)

<p>ISJO consists of four member councils being Kiama, Shellharbour, Shoalhaven and Wollongong.</p> <p>ISJO's core functions are:</p> <ul style="list-style-type: none"> regional strategic planning, including high level planning across the quadruple bottom line inter-governmental collaboration, working closely with the NSW Government as well as the Australian Government, other councils and Joint Organisations regional leadership and advocacy, as the preeminent regional voice for councils and communities <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> Lord Mayor is a delegate defined in the ISJO Charter One Councillor 	Term of Council	<ul style="list-style-type: none"> Lord Mayor Cr David Brown 	<ul style="list-style-type: none"> Cr Gordon Bradbery (LM) Cr David Brown Cr Ann Martin 	<ol style="list-style-type: none"> Cr Gordon Bradbery (LM)
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ILLAWARRA SPORTS STADIUM LIMITED

<p>The Board looks after the management, policy, development and operation of the Indoor Sports complex at Fred Finch Park, Berkeley.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> One delegate of Council 	To be determined by Council	<ul style="list-style-type: none"> Cr Tania Brown 	<ul style="list-style-type: none"> Cr Linda Campbell 	<ol style="list-style-type: none">
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ILLAWARRA ZONE LIAISON COMMITTEE - RURAL FIRE SERVICE

<p>This committee reviews the performance criteria set out in the Illawarra Zone RFS Management Plan and the Service Level Agreement between Council and the RFS.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> One Councillor 	To be determined by Council	<ul style="list-style-type: none"> Cr Cath Blakey 	<ul style="list-style-type: none"> Cr Cath Blakey 	<ol style="list-style-type: none">
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21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



LACHLAN REGIONAL TRANSPORT COMMITTEE

<p>The Committee's aim is to establish the most efficient and fair transport system covering all means of transport for freight and people in the State of New South Wales.</p> <p>The Lachlan Regional Transport Committee was established in 1983. It draws its membership from the outskirts of Sydney through the Central West of New South Wales to Dubbo, Parkes and Cootamundra. Members include fifteen local government councils and the Port of Port Kembla.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> • Lord Mayor – Delegate • One Councillor Alternate Delegate 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> • Cr Gordon Bradbery (LM) • Cr Dom Figliomeni (Alternate) 	<ul style="list-style-type: none"> • Cr Gordon Bradbery (LM) • Cr Dom Figliomeni 	<ol style="list-style-type: none"> 1. Cr Gordon Bradbery (LM) 2. Alternate
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PUBLIC LIBRARIES NSW SE ZONE

<p>An operational group which enables those Councils and public library services in the Southeast Region (who are members) meet on a regular basis for common purposes and discuss operational matters. It represents the interests of library users and staff of and has a vital interest in improving library services and access to information resources for all people living in South East Library Zone Region.</p> <p>This is a subgroup of the NSW Public Libraries Association.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> • Two delegates from Council. • It is recommended that one Councillor be appointed and the remaining place be filled by a staff member selected by the General Manager 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> • Cr Jenelle Rimmer • Mark Norman 	<ul style="list-style-type: none"> • Cr Richard Martin 	<ol style="list-style-type: none"> 1.
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21 February 2022

COUNCILLOR APPOINTMENTS TO EXTERNAL BOARD/COMMITTEES



SHELLHARBOUR AIRPORT MANAGEMENT ADVISORY COMMITTEE

<p>Committee of Shellharbour City Council. To advise on policy and strategies to encourage business growth and development at the airport and to strengthen the airport's role in providing transport services, tourism and business opportunities within the region.</p> <p>Meeting frequency: As required</p>	<ul style="list-style-type: none"> One delegate from Council 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Cameron Walters 	<p>No Nominees</p>	<p>1.</p>
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SOUTHEAST AUSTRALIAN TRANSPORT STRATEGY

<p>Provides coordinated advocacy for the development of transport infrastructure in the Southeast Australian region that supports sustainable economic development and the prosperity of its constituents.</p> <p>Meeting frequency: Quarterly</p>	<ul style="list-style-type: none"> Two delegates from Council. It is recommended that one Councillor be appointed and the remaining place be filled by a staff member selected by the General Manager 	<p>To be determined by Council</p>	<ul style="list-style-type: none"> Cr Dom Figliomeni Chris O'Connor 	<ul style="list-style-type: none"> Cr Dom Figliomeni 	<p>1.</p>
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