



BUSINESS PAPER

ORDINARY MEETING OF COUNCIL

To be held at 6:00 pm on

Monday 23 May 2022

Council Chambers, Level 10,
Council Administration Building, 41 Burelli Street, Wollongong

(Note: In accordance with the Code of Meeting Practice, Councillors will be able to attend and participate in this meeting via electronic means)

Order of Business

- 1 Opening Meeting
- 2 Acknowledgement of Traditional Custodians
- 3 Civic Prayer
- 4 Apologies and Applications for Leave of Absence by Councillors
- 5 Confirmation of Minutes of Ordinary Council Meeting
- 6 Confirmation of Minutes of Extraordinary Ordinary Council Meeting
- 7 Conflicts of Interest
- 8 Petitions and Presentations
- 9 Confirmation of Minutes of Council Committee Meeting
- 10 Public Access Forum
- 11 Call of the Agenda
- 12 Lord Mayoral Minute
- 13 Urgent Items
- 14 Reports to Council
- 15 Reports of Committees
- 16 Items Laid on the Table
- 17 Notices of Motions(s)/Questions with Notice
- 18 Notice of Rescission Motion
- 19 Confidential Business
- 20 Conclusion of Meeting

Members

Lord Mayor –
Councillor Gordon Bradbery AM (Chair)
Deputy Lord Mayor –
Councillor Tania Brown
Councillor Ann Martin
Councillor Cameron Walters
Councillor Cath Blakey
Councillor David Brown
Councillor Dom Figliomeni
Councillor Elisha Aitken
Councillor Janice Kershaw
Councillor John Dorahy
Councillor Linda Campbell
Councillor Mithra Cox
Councillor Richard Martin

QUORUM – 7 MEMBERS TO BE PRESENT

Statement of Ethical Obligations

In accordance with clause 3.23 of the Model Code of Meeting Practice, released by the NSW Office of Local Government, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest

OATH OR AFFIRMATION OF OFFICE

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to undertake the duties of the office of councillor in the best interests of the people of Wollongong and Wollongong City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

CONFLICTS OF INTEREST

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with Council's Code of Conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting will be suspended or terminated for the time during which the matter is being considered or discussed by Council, or at any time during which Council is voting on the matter.

Councillors should ensure that they are familiar with Parts 4 and 5 of the Wollongong City Council **Code of Conduct for Councillors** in relation to their obligations to declare and manage conflicts of interests.

Staff should also be mindful of their obligations under the Wollongong City Council **Code of Conduct for Staff** when preparing reports and answering questions during meetings of Council.

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MINUTES

ORDINARY MEETING OF COUNCIL

at 6:00 pm

Monday 2 May 2022

Present

Lord Mayor – Councillor Gordon Bradbery AM (in the Chair)	
Deputy Lord Mayor – Councillor Tania Brown (attended electronically)	
Councillor Ann Martin	Councillor Janice Kershaw
Councillor Cameron Walters (attended electronically)	Councillor John Dorahy
Councillor Cath Blakey	Councillor Linda Campbell
Councillor David Brown	Councillor Mithra Cox
Councillor Dom Figliomeni	Councillor Richard Martin
Councillor Elisha Aitken	

In Attendance

General Manager	Greg Doyle
Director Infrastructure + Works, Connectivity Assets + Liveable City	Joanne Page
Director Planning + Environment, Future City + Neighbourhoods (attended electronically)	Linda Davis
Director Corporate Services, Connected + Engaged City	Renee Campbell
Director Community Services, Creative + Innovative City (attended electronically)	Kerry Hunt
Chief Financial Officer	Brian Jenkins
Chief Information Officer (attended electronically)	Ingrid McAlpin
Manager Governance + Customer Service	Todd Hopwood
Manager Property + Recreation	Lucielle Power
Manager City Strategy	Chris Stewart
Manager Project Delivery (attended electronically)	Glenn Whittaker
Manager Infrastructure Strategy + Planning (Acting) (attended electronically)	Chris O'Connor
Manager Open Space + Environmental Services (Acting) (attended electronically)	Vanni De Luca
Manager Community Cultural + Economic Development	Sue Savage
Manager Library + Community Services (attended electronically)	Jenny Thompson

Note: Due to current government requirements around social distancing obligations due to the COVID-19 pandemic, participants in the meeting can participate via electronic means as permitted under legislation relating to the COVID-19 pandemic. Those who participated via electronic means are indicated in the attendance section of the Minutes.

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CLOSED SESSION

- ITEM C1 CONFIDENTIAL: Wollongong Women's Information Service - Request for Discharge of Mortgage - 170 Corrimall Street, Wollongong

Reason for Confidentiality

This report recommends that this item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2)(d(i)) (d(ii)) of the Local Government Act, 1993, as the report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

CONFLICTS OF INTERESTS

Councillor Figliomeni declared a non-significant, non-pecuniary conflict of interest in Item 8 – Tender T1000050 – Fishermans Beach Access Ramp – Gloucester Boulevard, Port Kembla, as he lives close to the site of the proposed works. Councillor Figliomeni advised he would remain in the meeting during debate and voting on the item.

Councillor T Brown declared a non-significant, non-pecuniary conflict of interest in Item 1 – Public Exhibition – Draft Our Wollongong Our Future 2032 Integrated Planning Documents, as her employer, University of Wollongong and Council are collaborators in the smart city space. Councillor T Brown advised she would remain in the meeting during debate and voting on the item.

CONFIRMATION OF MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON MONDAY, 4 APRIL 2022

- 654 **COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Kershaw that the Minutes of the Ordinary Meeting of Council held on Monday, 4 April 2022 (a copy having been circulated to Councillors) be taken as read and confirmed.

PUBLIC ACCESS FORUM

ITEM	TITLE	NAME OF SPEAKER
NON-AGENDA ITEM	Flooding of Hewitts Creek and Impacts to Lachlan Street, Thirroul	Jen Byrne

- 655 **COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Figliomeni that the speaker be thanked for their presentation and invited to table their notes.

PETITION – PEDESTRIAN SAFETY ALONG THE AVENUE, MOUNT SAINT THOMAS

Councillor T Brown tabled a petition containing 581 signatures calling on Wollongong City Council to provide safe pedestrian access along The Avenue in Mount Saint Thomas by way of various traffic calming measures and for the 40km/h speed limit to be enforced.

CALL OF THE AGENDA

- 666 **COUNCIL'S RESOLUTION** - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that the staff recommendations for Items 2, then 4 to 11 inclusive be adopted as a block.

ITEM 1 - PUBLIC EXHIBITION - DRAFT OUR WOLLONGONG OUR FUTURE 2032 INTEGRATED PLANNING DOCUMENTS

- 667 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor R Martin that -

- 1 Council endorse the Draft Community Strategic Plan 2032, Draft Delivery Program 2022-2026 and Operational Plan 2022-2023, Draft Resourcing Strategy 2032, Draft Budget 2022-2023, Draft Infrastructure Delivery Program 2022-2023 – 2025-2026 and Draft Revenue Policy, Fees and Charges 2022-2023 to be placed on public exhibition from 4 May to 31 May 2022.
- 2 Council note and approve that the Plans endorsed for exhibition as part of Recommendation 1 include the preferred scenario of a permanent special variation of

1.8% under section 508(2) of the Local Government Act. If the variation is approved, Council will receive additional income of \$1,445,477 above the IPART rate peg of 1% in 2022-2023, indexed annually. This is required for the City to meet its obligations set for 2022-2023 and future years and to maintain financial sustainability. Council considered that the impact on ratepayers and the community was reasonable and consistent with the forward budget projections that were exhibited for community comment as part of the 2021/22 Operational Plan and Budget.

- 3 Following public exhibition, the Draft Community Strategic Plan, Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023, Draft Resourcing Strategy 2032, Draft Budget 2022-2023, Draft Infrastructure Delivery Program 2022-2023 – 2025-2026 and Draft Revenue Policy, Fees and Charges 2022-2023 be presented to Council for adoption.

ITEM 2 - POST EXHIBITION - WOLLONGONG DEVELOPMENT CONTROL PLAN 2009 CHAPTER E1: ACCESS FOR PEOPLE WITH DISABILITY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that Wollongong Development Control Plan 2009 Chapter E1: Access for People with Disability be adopted and a notice be placed on Council's website advising of its adoption.

DEPARTURE OF COUNCILLOR

During debate and prior to voting on Item 3, Councillor Kershaw departed the meeting, the time being 6:45 pm, and was not present for voting on the item. Councillor Kershaw returned to the meeting at 6:49 pm at the conclusion of Item 3.

ITEM 3 - POST EXHIBITION - DRAFT CODE OF MEETING PRACTICE

668 COUNCIL'S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor R Martin that -

- 1 Council adopt the revised Code of Meeting Practice.
- 2 The Appointment of Councillor Delegates to Committees Policy be revoked as relevant provisions have been incorporated into the Code of Meeting Practice.
- 3 An amendment be made to clause 3.24 of the Code of Meeting Practice, with the addition of "The statement will also remind staff of their obligations under Council's Code of Conduct when preparing reports and answering questions during meetings of Council" to be placed at the end of the draft clause.

ITEM 4 - LEAVE OF ABSENCE - COUNCILLOR KERSHAW - 17 JUNE TO 17 JULY 2022

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that a Leave of Absence be granted to Councillor Kershaw for the period of 17 June to 17 July 2022, which includes a Councillor Briefing on 20 June 2022 and a Council meeting on 27 June 2022.

ITEM 5 - WASTE AND RESOURCE RECOVERY - FEES AND EXEMPTIONS - COUNCIL POLICY

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 Council adopt the draft Waste and Resource Recovery – Fees and Exemptions Policy effective from 1 July 2022.
- 2 Council remove the fee exemption for Local Community Service Organisations, and continue to provide support for those organisations who hold an approved Waste Management Plan with -
 - a the provision of on-site recycling and sorting bins at the Wollongong Waste and Resource Recovery Park (WWRP)
 - b Waste fee exemption (Full Gate Fee) for illegally dumped charitable waste on public land (outside the Organisation's premises or donation bins) once the incident is reported to Council and investigated prior to delivering the material to Wollongong Waste and Resource Recovery Park, with a maximum fee exemption per incident of \$3,000
 - c A reduction in the General (mixed) waste gate fee by the NSW EPA Waste Levy to eligible Community Service Organisations for mixed waste, not associated with illegal dumping.
- 3 Council remove the fee exemption for mixed and green waste for Pensioner Concession Cardholders and promote the following Wollongong Local Government Area (LGA) enhanced waste services -
 - a Two (2) garden organics drop-off events per year for Hazard Reduction purposes at locations throughout the LGA
 - b An additional kerbside recycling (yellow lidded bin) collection between Boxing Day and two weeks post Boxing Day
 - c Recycling events conducted in partnership with the NSW Environmental Protection Authority and the Illawarra Shoalhaven Joint Organisation including Household Chemical Collection events
 - d Kerbside on-call household clean-ups that are included in the current Annual Domestic Waste Management Charge.

ITEM 6 - REPAIR OF FAILED ROAD EMBANKMENT AND ASSOCIATED WORKS - HARRY GRAHAM DRIVE, MOUNT KEMBLA

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 Pursuant to section 55(3)(i) of the Local Government Act 1993, tenders not be invited for the contract (or contracts) for the repair of the failed road embankment and associated works along Harry Graham Drive, Mt Kembla. This is due to extenuating circumstances, being the risk of further embankment failure causing further extended damage to the road embankment, the pending UCI Road World Championship cycling event planned for September 2022 and the potential restriction on access during the upcoming 2022/23 bushfire season should these works not be expedited.
- 2 Council delegate to the General Manager the authority to undertake and finalise a formal

quotation process, in accordance with Council's procurement policies and procedures with available contractors with demonstrated experience and ability to undertake the works with a view to enter a contract (or contracts) for these works.

- 3 Council delegate to the General Manager authority to enter into a contract (or contracts) with the contractor or contractors selected following the process outlined in point 2 above.
- 4 A report describing the outcome of the procurement process be submitted to the next available Council meeting following the successful engagement of a contractor or contractors.

ITEM 7 - TENDER T1000047 - ILLAWARRA PERFORMING ARTS CENTRE (IPAC) - BUILDING WORKS

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accept the tender of Momentum Built Pty Ltd for the Illawarra Performing Arts Centre Building Refurbishment, in the sum of \$3,613,520.90, including GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 8 - TENDER T1000050 - FISHERMANS BEACH ACCESS RAMP - GLOUCESTER BOULEVARDE, PORT KEMBLA

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accept the tender of Milestone Construction Group Pty Ltd for the provision of the Fishermans Beach Access Ramp, in the sum of \$478,030.30, including GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 9 - TENDER T1000054 - BALFOUR ROAD, AUSTINMER - RETAINING WALL RECONSTRUCTION

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 a In accordance with Section 178(1)(b) of the Local Government (General) Regulation 2021, Council decline to accept the single tender received for Balfour Road,

Austinmer Retaining Wall Reconstruction and resolve to enter into negotiations with the single tenderer or any other party with a view to entering into a contract in relation to the subject matter of the tender.

- b In accordance with Section 178(4) of the Local Government (General) Regulation 2021, the reason for Council hereby resolving to enter into negotiations with the single tenderer or any other party and not inviting fresh tenders is that it is anticipated that a satisfactory outcome can be achieved with one of those parties who demonstrate a capacity and ability to undertake the works.
- 2 Council delegate to the General Manager the authority to undertake and finalise the negotiations, firstly with the single tenderer, and in the event of failure of negotiations with this tenderer, any other party, with a view to entering into a contract in relation to the subject matter of the tender.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

ITEM 10 - MARCH 2022 FINANCIALS

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that -

- 1 The financials be received and noted.
- 2 Council endorse the proposed changes to the Capital Budget for March 2022.

ITEM 11 - STATEMENT OF INVESTMENT - MARCH 2022

The following staff recommendation was adopted as part of the Block Adoption of Items (refer Minute Number 666)

COUNCIL'S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Cox that Council receive the Statement of Investment for March 2022.

DEPARTURE OF COUNCILLOR

During debate and prior to voting on Item 12, Councillor Cox departed and returned to the meeting, the time being from 7:00 pm to 7:02 pm.

During debate and prior to voting on Item 12, Councillor Blakey departed and returned to the meeting, the time being from 7:05 pm to 7:07 pm.

ITEM 12 - NOTICE OF MOTION - COUNCILLOR RICHARD MARTIN - MOTION OF THANKS

- 669 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor R Martin seconded Councillor D Brown that Councillors formally acknowledge the hard work of the executive team and all Council staff over the past months due to the weather events the city has been experiencing. A special mention goes to all the work crews who have ensured that our city was kept safe. We say a big thank you to the whole team for going beyond the call of duty.

ITEM 13 - NOTICE OF MOTION - COUNCILLOR JOHN DORAHY - FOOTPATHS

670 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Dorahy seconded Councillor Figliomeni that -

- 1 A briefing be provided to Councillors to discuss the importance of this Footpaths Motion to Wollongong residents and what is required to execute the requested 10-year Business Plan before bringing it to the next Budget process of 2023.
- 2 A briefing or Information Note outline the process to update and review the 'City of Wollongong Pedestrian Plan 2017-21'.

Variation The variation moved by Councillor D Brown (the removal of the original point 1, the original point 2 to be the new point 1 and the addition of a new point 2) was accepted by the mover and seconder.

DEPARTURE OF COUNCILLOR

During debate and prior to voting on Item 14, Councillor D Brown departed and returned to the meeting, the time being from 7:48 pm to 7:50 pm.

ITEM 14 - NOTICE OF MOTION - COUNCILLOR TANIA BROWN - WANIORA POINT RESERVE

671 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor T Brown seconded Councillor R Martin that -

- 1 Council write to the NSW State Government seeking confirmation of any plans to extend the Bulli Cemetery on adjacent land, at the corner of Owen and Carrington Streets, Bulli.
- 2 A briefing be arranged outlining mechanisms to preserve this reserve, and include whether a Plan of Management is suitable for this site, which would include a public consultation process.

CLOSED COUNCIL SESSION

The Lord Mayor called for a Motion to close the meeting to consider a Confidential Item, which deals with a report to Council regarding a request for discharge of mortgage, in accordance with Section 10A (2) (d(i)) (d(ii)) of the Local Government Act, 1993.

Prior to putting the above Motion to the vote, the Lord Mayor advised the meeting that Item C1 relates to a report to Council regarding a request for discharge of mortgage and is classified as Confidential for the following reason -

- a Section 10A (2) (d(i)) (d(ii))) of the Local Government Act 1993, permits the meeting to be closed to the public, as the report contains information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of Council.

As no representations had been received from members of the public objecting to the closure of this section of the meeting, the Lord Mayor advised that members of the public should depart the Chamber and the webcast be paused while Council considers the item.

672 **COUNCIL'S RESOLUTION** – RESOLVED UNANIMOUSLY on the motion of Councillor Bradbery seconded Councillor Figliomeni that -

- 1 The meeting move into Closed Session to consider a report to Council regarding -
 - a A request for discharge of mortgage, in accordance with Section 10A (2) (d(i)) (d(ii)) of the Local Government Act 1993, on the basis that the report contains information

of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; AND commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of Council.

- 2 On balance, the public interest in preserving the confidentiality of the information supplied outweighs the public interest in openness and transparency in Council decision-making by discussing the matter in open meeting.

There being no members present in the gallery, the MOTION was PUT to the VOTE and was CARRIED UNANIMOUSLY.

The meeting then moved into Closed Session at 7:52 pm.

ITEM C1 – CONFIDENTIAL: WOLLONGONG WOMEN’S INFORMATION SERVICE – REQUEST FOR DISCHARGE OF MORTGAGE – 170 CORRIMAL STREET, WOLLONGONG

673 COUNCIL’S RESOLUTION - RESOLVED UNANIMOUSLY on the motion of Councillor D Brown seconded Councillor Campbell that -

- 1 Council note the investigations carried out by Council to date with respect to the history of the matter and options available.
- 2 Council resolve to deal with Council’s interest in the land in line with Option 1 outlined in the report to Council.
- 3 The General Manager be granted authority to sign any documentation to give effect to this resolution.
- 4 Council grant authority for the use of the Common Seal of Council on all documents relevant to this matter, should it be required to give effect to this resolution.

674 COUNCIL’S RESOLUTION – RESOLVED UNANIMOUSLY on the motion of Councillor Dorahy seconded Councillor Cox that the meeting move out of Closed Session and into Open Council.

Council resumed into Open Session at 7:55 pm.

OPEN COUNCIL SESSION

RESOLUTIONS FROM THE CLOSED SESSION OF COUNCIL

The Lord Mayor advised the meeting of Council’s Resolutions whilst in Closed Session (refer Minute Number 673).

THE MEETING CONCLUDED AT 7:56 PM

Confirmed as a correct record of proceedings at the Ordinary Meeting of the Council of the City of Wollongong held on Monday 23 May 2022.

Chairperson

ITEM 1

PUBLIC EXHIBITION - DRAFT WOLLONGONG DEVELOPMENT CONTROL PLAN 2009
CHAPTER C3 BOARDING HOUSES

On 15 December 2009, Council endorsed the Wollongong Development Control Plan (DCP) 2009 which came into force on 3 March 2010, following the commencement of the Wollongong Local Environmental Plan (LEP) 2009.

Boarding houses are an important component of housing choice, particularly as a form of affordable rental housing. Chapter C3 Boarding Houses of DCP 2009 contains controls relating to the development of this style of housing.

A review of the chapter has been undertaken to bring it in line with current legislation, environmental planning instruments, including the recently introduced State Environmental Planning Policy (Housing) 2021, recognised best practice and existing Council policies and documentation. The review of Chapter C3 Boarding Houses resulted in minor amendments being made to Chapter E3 Car Parking, Access, Servicing/Loading Facilities and Traffic Management.

This report recommends Council endorse the reviewed draft Wollongong DCP Chapter C3 Boarding Houses and sections applicable to parking requirements for Boarding houses in Chapter E3 Car Parking, Access, Servicing/Loading Facilities and Traffic Management for public exhibition.

RECOMMENDATION

- 1 Draft Wollongong Development Control Plan 2009 Chapter C3 Boarding Houses be exhibited for a minimum of 28 days.
- 2 Draft Wollongong Development Control Plan 2009 Chapter E3 Car Parking, Access, Servicing/Loading Facilities and Traffic Management, Schedule 1 – Car Parking, Bicycle Motorcycle and Delivery Vehicle Parking Requirements be exhibited for a minimum of 28 days.
- 3 Following the exhibition period, a report outlining the submissions received from the public exhibition process with recommendations regarding the progression of the draft Development Control Plan amendments be presented for Council's consideration.

REPORT AUTHORISATIONS

Report of: Chris Stewart, Manager City Strategy

Authorised by: Linda Davis, Director Planning + Environment - Future City + Neighbourhoods

ATTACHMENTS

- 1 Draft Wollongong DCP 2009 Chapter C3 Boarding Houses
- 2 Draft Wollongong DCP 2009 Chapter E3 Car Parking, Access, Servicing, Loading Facilities and Traffic Management - Schedule 1

BACKGROUND

A review of Chapter C3 Boarding Houses was initially undertaken in 2011 and a revised draft chapter was endorsed for exhibition on 27 April 2011 and exhibited from 9 May to 20 June 2011. On 26 July 2011, Council deferred the adoption of the chapter due to changes to the State Environmental Planning Policy (Affordable Rental Housing) 2009, which meant that the chapter required further review.

In 2012 the *Boarding Houses Act 2012* was introduced in response to long standing concerns around the condition of some Boarding houses in New South Wales. The objective of the Act was to establish an appropriate regulatory framework for the delivery of quality services to residents of registerable Boarding houses, and for the promotion and protection of the wellbeing of residents.

As a result of changes to the State legislation framework, the DCP chapter was again reviewed and endorsed for public exhibition on 13 May 2013. The draft chapter was exhibited from 24 May 2013 to 15 July 2013. Due to the community feedback received during the exhibition process, Council resolved to defer the draft DCP chapter at its meeting held 26 August 2013.

A further Councillor briefing session, held on 29 February 2016, included a discussion on the inconsistent legal definition of a Boarding house, between the *Boarding House Act 2012* and the LEP Standard Instrument. Notably, this is an issue that has not been resolved by the Department of Planning & Environment. On 14 March 2016, Council resolved to adopt Chapter C3 Boarding Houses. The revised Chapter C3 Boarding House came into force on the 30 March 2016.

On 26 November 2021, the State Environmental Planning Policy (Housing) 2021 (Housing SEPP) came into force. The Housing SEPP is the consolidation of the following -

- SEPP Affordable Rental Housing 2009.
- SEPP (Housing for Seniors and People with a Disability 2004).
- SEPP No. 70 – Affordable Housing (Revised Schemes).
- SEPP No. 21 Caravan Parks.
- SEPP No. 36 Manufactured Home Estates.

As part of the introduction of the Housing SEPP, the Wollongong LEP 2009 was amended by the Department of Planning & Environment to remove Boarding houses as a permissible use on land zoned R2 Low Density Residential. Hence Boarding houses are no longer permissible within the R2 Low Density Residential zone.

Under Wollongong LEP 2009, Boarding houses continue to be permissible within land zoned -

- R1 General Residential.
- R3 Medium Density Residential.
- R4 High Density Residential.
- B1 Neighbourhood Centre.
- B2 Local Centre.
- B3 Commercial Centre.
- B4 Mixed Use.

As Boarding houses will still be permissible within the above-mentioned zones, the DCP chapter remains relevant to guide development outcomes.

PROPOSAL

The DCP Chapter has been reviewed and updated to reflect the legislative changes, which includes the adoption of the Housing SEPP in 2021.

The proposed amendments are identified and recorded in the attached draft DCP Chapter through tracked changes. Content proposed to be deleted appears as red text with a strikethrough. The content proposed to be added/amended appears as underlined blue text. An example has been provided below to provide clarity.

Text proposed to be removed	Example of removed text
Text proposed to be added / amended	<u>Example of text that has been added</u>

To ensure its currency and test the development provisions, the draft DCP chapter was benchmarked against 8 other DCPs adopted by Councils throughout NSW. The benchmarking exercise identified all the external DCPs reviewed have not been amended since the adoption of the Housing SEPP.

The most prominent difference between Council's adopted DCP provisions and other external DCP's relates to vehicle parking rates. Generally, the external DCPs require parking rates that are the same or comparable to the parking provisions in SEPP (Affordable Rental Housing) 2009 which is now repealed. A comparison of the parking rates and criteria is provided in Table 1.

Table 1: Comparison of current boarding house parking controls with SEPP (Affordable Rental Housing)

SEPP (Affordable Rental Housing) 2009				Wollongong DCP 2009, Chapter E3			
Resident Car parking	Staff Car parking	Bicycle parking	Motorcycle parking	Resident Car parking	Staff car parking	Bicycle parking	Motorcycle parking
Carried out by or on behalf of a Social Housing provider in an accessible area				City wide:			
0.2 parking spaces for each boarding room	Not more than 1 space for each person employed and is a resident	NA	NA	1 car parking spaces per 5 beds	0.5 car parking spaces per staff	1 bicycle space per bed	NA
Carried out by or on behalf of a Social Housing provider not in an accessible area							
0.4 parking spaces for each boarding room	Not more than 1 space for each person employed and is a resident	NA	NA				
Not carried out by or on behalf of a social housing provider							
0.5 parking spaces for each boarding room	Not more than 1 space for each person employed and is a resident	NA	NA				

As suggested elsewhere in this report the SEPP (Affordable Rental Housing) 2009 has now been consolidated into the Housing SEPP.

To provide clarity and to maintain a consistent approach to parking rates, it is proposed to refer to the requirements within the Housing SEPP. This has required minor amendments to Schedule 1 of Chapter E3 Car Parking, Access, Servicing, Loading Facilities and Traffic Management. The revised parking rates are detailed in Table 2.

Table 2: Proposed changes to parking rates to align with SEPP (Housing) 2021

Parking rates for Boarding Houses			
Resident Car parking	Staff car parking	Bicycle parking	Motorcycle parking
Carried out in an accessible area			
0.2 parking spaces for each boarding room	NA	Minimum 1 bicycle space for each boarding room	Minimum 1 motorcycle space per 5 boarding rooms
Carried out in a non-accessible area			
0.5 parking spaces for each boarding room	NA	Minimum 1 bicycle space for each boarding room	Minimum 1 motorcycle space per 5 boarding rooms

The car parking rates in the Housing SEPP refer to 'accessible areas' which is defined as -

- (a) 800m walking distance of a public entrance to -
 - (i) a railway station, or
 - (ii) a wharf from which a Sydney Ferries ferry service operates, or
- (b) 400m walking distance of -
 - (i) a public entrance to a light rail station, or
 - (ii) for a light rail station with no entrance—a platform of the light rail station, or
- (c) 400m walking distance of a bus stop used by a regular bus service, within the meaning of the Passenger Transport Act 1990, that has at least 1 bus per hour servicing the bus stop between -
 - (i) 6am and 9pm each day from Monday to Friday, both days inclusive, and
 - (ii) 8am and 6pm on each Saturday and Sunday.

The Housing SEPP has discontinued factoring in whether a development is carried out by or on behalf of a social housing provider in determining the number of parking spaces required. Instead, a standardised parking rate has been applied to all development.

A Boarding house can take many built forms. They may take the form of single dwelling (either single or two storey) or they may be constructed as multi-dwelling housing (i.e townhouses) or as a residential flat building.

The Housing SEPP has non-discretionary landscaping standards for development undertaken on land zoned R3 Medium Density Residential or R4 High Density Residential depending upon the built form of the Boarding house.

Minimum landscaping requirements apply to a Boarding house built in the form of multi-dwelling housing on land zoned R3 Medium Density Residential. Similarly, minimum landscaping requirements apply to a Boarding house built in the form of residential flat buildings on land zone R4 High Density Residential.

The Housing SEPP does not stipulate any landscaping requirements for Boarding house development carried out in any other permissible zone.

Council already provides landscaping controls of multi-dwelling and residential flat buildings within Wollongong DCP 2009 Chapter B1 General Residential, B3 Mixed Use Development and E6 Landscaping. The draft Chapter C3 has been updated to ensure appropriate landscaping controls are provided in other land zones, which are not covered under the Housing SEPP.

The minimum setback requirements in the Housing SEPP also apply to a Boarding house built in the form of multi-dwelling housing on land zoned R3 Medium Density Residential. Similarly, minimum setback requirements apply to a Boarding house built in the form of residential flat buildings on land zone R4 High Density Residential.

New controls have been added to the draft chapter to ensure Boarding houses of 3 storeys or more are to be designed to comply with the setback requirements of the Apartment Design Guide produced by the NSW Department of Planning & Environment's.

For all other zones the built form of the Boarding house will determine the setback and landscaping requirements.

The draft chapter recommends that applicants arrange a pre-lodgement meeting with Council staff to determine the building classification, landscaping and setback standards given the requirements are likely to vary depending upon the built form of the development and land zoning.

CONSULTATION AND COMMUNICATION

Consultation was carried out with internal Council staff, including Legal Counsel, during the drafting of the revised Chapter C3. Council staff involved in the assessment of development applications throughout the Wollongong LGA assisted in the development of the revised chapter. Additionally, Council's Landscaping and Traffic sections provided comments during the development of the draft Chapter C3.

If Council endorses the draft amendment to the DCP for exhibition, the draft DCP Chapter will be exhibited for a minimum period of 28 days, and will include -

- Notification in the local newspaper of the exhibition dates.
- Exhibition website with the draft material and opportunity for comment.
- Physical copies available in the Wollongong Library.

Following the exhibition period, submission will be reviewed and reported to Council with further recommendations regarding progression of the DCP Chapter.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal. It specifically delivers on the following -

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-22
Strategy	4 Year Action	Operational Plan Actions
1.3.1 Manage land uses to strengthen urban areas and improve connectivity to train stations and key transport routes	1.3.1.1 Impacts from development on the environment are assessed, monitored and mitigated	Engage with other tiers of government, the development/building industry and the broader community to achieve improved development outcomes

FINANCIAL IMPLICATIONS

There is no financial implication for Council to progress this work, apart from staff resourcing funded from the Operational Plan.

CONCLUSION

The Wollongong DCP Chapter C3 Boarding Houses has been reviewed following internal consultation with Council staff. It is recommended that the revised draft DCP Chapter and minor amendments to Schedule 1 of Chapter E3 Car Parking, Access, Servicing, Loading Facilities and Traffic Management be exhibited for 28 days to allow community input.



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Part C – Specific Land use Controls

Chapter C3: Boarding Houses

Part C – Specific Land use Controls

Chapter C3: Boarding Houses

Document Control

Document ID: Wollongong DCP 2009 – C3: Boarding Houses

Revision No	Adoption Date	In Force Date	Revision Details
1	15/12/2009	3/3/2010	Adopted chapter as part of DCP.
2	14/3/2016	30/3/2016	Revisions to align with state legislation
3	TBA	TBA	Revision to align with state legislation

Part C – Specific Land use Controls

Chapter C3: Boarding Houses

1 INTRODUCTION

Boarding houses are generally permitted and assessed under [State Environmental Planning Policy PP Affordable Rental Housing 2009 \(Housing\) 2021 \(SEPP\)](#) within all residential zones and B1 Neighbourhood Centre, B2 Local Centre and B4 Mixed Use. ~~Boarding houses in R2 Low Density Residential zones are only permitted by the SEPP where all or part of the development is within 400m of B2 or B4 zoned land.~~

In addition to the [SEPP Affordable Rental Housing 2009](#), the Wollongong Local Environmental Plan 2009 and the [Wollongong Development Control Plan 2009](#), applicants should be aware of [their](#) obligations under the Boarding Houses Act 2012. ~~For more information refer to the Boarding Houses Act 2012 at the following link — <http://www.legislation.nsw.gov.au/maintop/view/inforce/act+74+2012+cd+0+N> and the requirements of the Boarding Houses Regulation 2013~~

This chapter aims to encourage the provision of quality boarding houses and to set appropriate standards ~~to adapt or convert an existing residential building into a boarding house where the SEPP does not apply i.e. land which is zoned R2 but further than 400m from B2 Local Centre or B4 Mixed Use zones.~~

~~This chapter provides controls~~ for development applications, ~~for boarding houses,~~ made under the Wollongong Local Environmental Plan 2009.

This chapter of the DCP should be read in conjunction the WLEP 2009 and Part A, Part B, Part D and Part E of the Wollongong Development Control Plan 2009, which includes Chapter E6 Landscaping, E7 Waste Management, E14 Stormwater Management, E15 Water Sensitive Urban Design, E13 Floodplain Management, E19 Earthworks (Land Re-Shaping Works), E22 Soil and Sediment Control.

When reading this Chapter some controls have been aligned with the SEPP to allow for continuity of planning outcomes. It should be noted that, within the dictionary of the SEPP, a **relevant planning instrument** is defined as: environmental planning instrument, other than this Policy, or a development control plan, if any, that applies to the land on which the development will be carried out. Therefore, the controls within this Chapter and those listed herein shall apply, where necessary, to applications made under the WLEP 2009.

Note: The SEPP (Housing) 2021 applies to applications for the development of a boarding house when made by or on behalf of the Land and Housing Corporation.

2 OBJECTIVES

1. The primary objectives of this chapter are to:
 - (a) Encourage the provision of high-quality boarding houses within the city;
 - (b) Encourage the location of boarding houses within accessible walking distance to public transport;
 - (c) Encourage the location of boarding houses within areas where there is access to services and facilities for employment, entertainment, tertiary education and recreation;
 - (d) Minimise any potential adverse privacy or amenity impacts associated with boarding houses on adjoining properties and surrounding locality; and
 - (e) Provide appropriate levels of amenity (internal and external) for residents within boarding houses.

3 DEVELOPMENT CONTROLS FOR BOARDING HOUSES

3.1 Location of Boarding Houses

1. The following should be applied when locating Boarding houses:
 - a) Boarding houses should be generally located within areas that have:
 - b) Access to public transport within 400 metres walking distance of a railway station or bus stop used by a regular bus service (within the meaning of the Passenger Transport Act 1990) that has at least one bus per hour servicing the bus stop between 06.00 and 21.00

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Chapter C3: Boarding Houses

each day from Monday to Friday (inclusively) and between 08.00 and 18.00 on each Saturday and Sunday.

- c) [Boarding houses should have access to employment and or services \(either within walking distance or via public transport\)](#)
- d) Access to parks or open space corridors
- e) Access to educational institutes such as Universities.

- 2. [Clustering of boarding houses should be avoided so as to reduce the amenity impacts on residential areas. A separation distance of 150m should be considered from existing boarding houses in areas not covered by the SEPP.](#)

3.2 Minimum Lot sizes

- 1. [The minimum lot size for a boarding house is not less than:](#)

- (a) [For land in Zone R3 Medium Density Residential - the minimum lot size requirements for multi dwelling housing applies.](#)
- (b) [All other zones the minimum lot size requirements for residential flat buildings apply](#)

3.2.3 Setbacks

- 1. [The front side and rear setbacks for the boarding house are not less than:](#)

- (a) [For development on land in Zone R3 Medium Density Residential - the minimum setback requirements for multi dwelling housing apply.](#)
- (b) [For development on land in Zone R4 High Density Residential, or where permitted, the boarding house has at least 3 storeys – the minimum setback requirements for residential flat buildings under the Apartment Design Guide apply.](#)
- (c) [For all other zones, the built form of the boarding house will determine the setback requirement. Where a proposed boarding house has the built form of a dwelling house, multi-unit dwelling or residential apartment building, the relevant setback requirements of Chapter B1 Residential Development or B3 Mixed Use Development shall apply.](#)

[Where clause 3.3 \(1\)\(c\) applies, Council recommends applicants request a pre-lodgement meeting prior to submitting a development application for a boarding house to discuss the proposed built form and to determine the required setbacks.](#)

3.4 Landscaping

- 1. [The landscaping is to be compliant with the requirements of the SEPP \(Housing\) 2021 and address controls within Chapter E6 Landscaping of this DCP.](#)
- 2. [In land use zones not specified in the SEPP \(Housing\) 2021, the built form of the boarding house will determine the minimum landscaping and deep soil requirements. Where a proposed boarding house has the built form of a dwelling house, multi-unit dwelling or residential apartment building, the relevant landscaping and deep soil zone requirements of Chapter B1 Residential Development or B3 Mixed Use Development shall apply.](#)
- 3. [A landscape plan will be required for new purpose-built boarding houses in accordance with Chapter E6 Landscaping.](#)
- 4. [Landscaped areas must be integrated with the drainage design. The location of drainage lines, pits, and detention areas should not conflict with landscaped areas including proposed and existing trees.](#)
- 5. [Street trees are required to be planted in accordance with Chapter E6: Landscaping of the Wollongong Development Control Plan 2009.](#)

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Where clause 3.4 (2) applies, Council recommends the applicant request a pre-lodgement meeting prior to submitting a development application for a boarding house to discuss the proposed built form and to determine the required landscaping.

4 MINIMUM FACILITIES FOR BOARDING HOUSES – BUILDING CODE OF AUSTRALIA

4.1.1 CLASS 1B BOARDING HOUSES

1. The Building Code of Australia classifies buildings based on their purpose. Class 1b boarding houses are recommended to make provision for the following facilities within the development:
 - (a) Bedrooms;
 - (b) Laundry facilities;
 - (c) Toilet facilities;
 - (d) Communal living room area (optional for 6 persons or less); and
 - (e) Garbage storage and recycling facilities.
 - (f) Shall not to exceed a maximum of 12 live in residents.
 - (g) Shall not exceed a maximum floor space of 300 m² (measured over the enclosed wall of the whole Class 1b building).

4.1.2 CLASS 3 BOARDING HOUSES

1. The Building Code of Australia classifies buildings based on their purpose. Class 3 boarding houses are recommended to make provision for the following facilities within the development:
 - (a) Bedrooms;
 - (b) Laundry facilities;
 - (c) Toilet facilities;
 - (d) Communal kitchen area for food preparation (in addition to any private kitchenette);
 - (e) Communal living room area;
 - (f) Individual and communal storage facilities;
 - (g) Garbage and recycling facilities; and
 - (h) Manager / operator accommodation.

4.1.3 GENERAL BOARDING HOUSE CONTROLS

The following controls apply in addition to the Class requirements under Building Code of Australia.

1. The design of the boarding house will be compatible with the desirable elements of the character of the local area or precinct.
- 4.2. The design of boarding houses must demonstrate the balance between the shared and private areas. Boarding house residents generally only occupy their own bedroom and share the remainder of the internal areas with other residents of the building, so shared areas are a particularly significant component in a boarding house.
3. Each boarding room, excluding an area, if any, used for the purposes of private kitchen or bathroom facility, shall be a minimum of 12m² for 1 person or 16m² for 2 people.
- 2.4. Each boarding room, excluding an area, if any, used for the purposes of private kitchen or bathroom facility, shall not exceed 25 m².

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- ~~3. The maximum number of lodgers per boarding room is two (2). No boarding room will be occupied by more than 2 adult residents.~~
- ~~5. A maximum number of twelve (12) boarding rooms is not to exceed in Zone R2 Low Density Residential.~~
- ~~4.6. For a boarding house on land in a business zone – no part of the ground floor of the boarding house that fronts a street will be used for residential purposes.~~
- ~~5.7. Where an ensuite bathroom facility is to be provided this shall be a minimum of 3m². This is to be provided in addition to the 12m² or 16m² for the boarding room size.~~
- ~~6.8. Where shared bathroom facilities are proposed in a Class 1(b) Boarding House the bathroom must:~~
 - (a) Comply with the Building Code of Australia.
 - (b) Must be located so as to be accessible to all occupants.
 - ~~i. A minimum of one (1) bath or shower, for each 10 occupants or part thereof and 1 closet pan and washbasin with hot and cold running water is to be provided for each 10 occupants or part thereof for each 10 occupants or part thereof.~~
 - (c)
- ~~7.9. Shared bathroom facilities for Class 3 Boarding houses are required to comply with the Building Code of Australia.~~
- ~~8.10. Communal kitchens in Class 1(b) boarding house are to be:~~
 - (a) Supplied with cupboards, kitchen sink, food preparation benches and cooking facilities plus tables and chairs in a central location accessible to all residents.
 - (b) Communal kitchens shall be a minimum area of 6.5m² for up to 6 residents or 11m² for more than 6 residents up to 12 residents.
 - (c) Where minor kitchenette facilities are provided within all bedrooms they shall be comprised of a fridge, adequate cupboards and shelves and a microwave (For fire safety reasons no other cooking appliances are permitted).
- ~~9.11. Class 3 communal kitchen and dining area are to be:~~
 - (a) A minimum of 15m² plus 1m² per additional person above 12 persons; or
 - (b) All bedrooms shall contain kitchenette facilities a fridge, adequate cupboards and shelves and a microwave. (For fire safety reasons no other cooking appliances are permitted)
- ~~10.12. Laundry and clothes drying facilities are to be provided at a rate of:~~
 - (a) One (1) washing machine and washing tub is required for every 10 rooms; ~~and plus~~
 - (b) One (1) clothes dryer or a Min. 30 metres of clothesline for every 10 rooms is required.
- ~~13. Kitchen sink or washbasin must not be counted as a laundry washtub.~~
- ~~14. All boarding houses with 6 boarding rooms must provide at least one communal living room of sufficient size at least 30 m² to accommodate the proposed number of residents.~~
- ~~15. Boarding houses with more than 6 boarding rooms must provide at least a total of 30 m² of communal living room plus at least a further 2 m² for each boarding room in excess of 6 rooms~~
- ~~14.16. Each communal living room is to have a minimum dimension of 3 metres.~~
- ~~12.17. At least one communal living room should receive a minimum of 3 hours direct sunlight between 9am and 3pm on 22 June.~~
- ~~13.18. Communal living rooms should be appropriately located to minimise impacts on adjoining properties.~~
- ~~14. Private open space is to be located in the rear setback.~~

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Chapter C3: Boarding Houses

- ~~19. A minimum of one private open space area of 20 square metres~~ Communal open space is to be provided with an area of at least 20% of the site area, with a minimum dimension of 3 metres ~~is to be provided for use by lodgers.~~
20. Communal open space is to be located as per the controls in Chapter B1 Residential Development or B3 Mixed Use Development and Chapter E6 Landscaping.
21. Communal open space is to be provided in a location that will not impact upon neighbouring properties.
22. A minimum 1.5 m vegetated landscaping bed is to be used to separate communal open space from any boundary.
- ~~15. Where the boarding house is not within walking distance to public open space it should provide 30 square metres of private open space.~~
- ~~16-23.~~ If accommodation is provided on site for a boarding house manager, then one area of at least 8 metres square with a minimum dimension of 2.5 metres is to be provided adjacent to the accommodation for the purpose of private open space.

~~Landscaping in the front setback should aim to soften the built form of the boarding house and maintain the visual amenity of the surrounding locality.~~
- ~~17. A landscape plan will be required for new purpose built boarding houses in accordance with Chapter E6 Landscaping.~~
- ~~18. Boarding house shall make satisfactory provision for on-site car parking for residents, the resident manager / property owner and visitors.~~
- ~~19-24.~~ Car parking spaces for vehicles, motorcycles, and bicycles ~~ing~~ shall be provided, as per the rates given within ~~in accordance with~~ Chapter E3 Car Parking.
- ~~20-25.~~ All new boarding houses or major alterations and additions to existing boarding houses will be required to provide suitable disabled access arrangements into and within the boarding house in accordance with Chapter E1 Access for People with Disability, the Disability (Access to Premises – Buildings) Standards 2010 (Premises Standards), the National Construction Code and applicable Australian Standards.
- ~~24-26.~~ Subdivision or community title subdivision of boarding houses is prohibited.
- ~~22-27.~~ Applications for boarding houses are to supported by a statement of justification, demonstrating the proposed development is compatible with the existing character of the suburb. The statement of justification is to address the following points:
 - (a) What are the key objectives of the boarding house? (i.e. Is it consistent with localised housing needs and demands? Does it increase housing stock? Will it provide affordable options? Who will it accommodate? Is it for a special needs group, providing housing for groups otherwise disadvantaged or providing wider social benefit?)
 - (b) What are the local area characteristics? (i.e. streetscape character, visual catchments, dominant style of surrounding built form)
 - (c) What are the likely physical and social characteristics of the proposed boarding house? (i.e. what is the development physical form (eg. Number of bedrooms, type etc) change the size and characteristics of the population?)
 - (d) What are the key social impacts associated with the proposed development? (i.e. will the development impact on certain groups of the community?)

5 MANAGEMENT PLAN

Boarding houses require a management plan to be submitted with a development application in order to ensure that the boarding house operates in a way that maintains the existing amenity of the surrounding locality. The management plan is to set out the various requirements and responsibilities of management

and lodgers. A template Management Plan to ensure the submission of all essential information is provided in **Schedule 1** of this DCP chapter. The Management plan must be provided to the relevant managing agent. Council shall be advised of any changes to boarding house management details by means of an updated management plan.

1. The management plan shall provide the following information:
 - (a) Proposed staffing arrangements during the daytime and at night-time;
 - (b) Proposed measures to ameliorate any potential noise or amenity impacts within the building and upon the surrounding locality;
 - (c) Proposed safety and security measures to be employed within the boarding house including prominent display boards within the building of emergency telephone numbers including ambulance, fire and police, relevant utilities suppliers such as gas, electricity and water and emergency repair persons for each utility and other essential telephone numbers;
 - (d) 'House Rules' to be clearly displayed within each bedroom and within the communal living area of the boarding house. This is to include proposed management practices to prevent the use of outdoor common open space areas between 10.00 pm and 7.00 am, cleaning and waste standards and practices to maintain health and safety of residents for all communal areas, house management details, house layout;
 - (e) An Emergency Evacuation Plan is to be prepared, identifying evacuation route and assembly points with details of how residents will be made aware of procedures within the plan. A copy of the plan is to be provided to the relevant managing agent and all residents.
 - (f) A parking statement to address how the boarding house will manage any additional overflow parking demand created;
 - (g) The 24 hour contact details of the manager / caretaker (including phone number and mobile phone number) to be displayed externally at the front entrance of the boarding house and internally within the communal living area (the details can be provided at the Occupation Certificate stage).

6 FIRE SAFETY

1. A copy of the annual fire safety statement and current fire safety schedule for the building must be prominently displayed in the front entrance (lobby area) of the building.
2. A floor layout plan of the building must also be affixed to the inside of the door for each bedroom within the boarding house to indicate the emergency evacuation routes and safe assembly point from the respective sleeping room.
3. Any approved boarding house will require appropriate annual certification for essential fire safety measures.

7 SWIMMING POOLS

1. [If the boarding house has a swimming pool, it needs to be registered with the NSW Government's Swimming Pool Register and comply with pool safety laws.](#)

Part C – Specific Land use Controls

Chapter C3: Boarding Houses

SCHEDULE 1 - BOARDING HOUSE MANAGEMENT PLAN TEMPLATE

1 INTRODUCTION

This boarding house management plan sets out the various requirements and responsibilities of management and lodgers. The management plan must be provided to the relevant managing agent and residents of the boarding house.

1.1 General details

Address: [insert boarding house address]

Plan prepared: [insert date]

The boarding house was approved: [date of consent]

1.2 Management arrangements

- (a) The boarding house is to be managed by [details of on site manager / off site agent etc] who will be familiar with the content of this management plan and enforce the requirements outlined within.
[insert name, address and contact details of manager]
- (b) the manager will ensure their contact details are made available and displayed externally at the front entrance of the boarding house and internally within the communal living area.
- (c) The manager will conduct inspections/visitations on [insert visitation/inspection frequency] and keep record of these in a log book.
- (d) The boarding house will be staffed [insert details around any staff associated with the boarding house].
- (e) The manger will maintain an incident register and make it available if requesting during inspection.
- (f) The manager is responsible for organising any maintenance required, waste collection and other facility needs.
- (g) The manager must notify Council in writing if there is any change to management arrangements or contact details within 1 month of the change.

1.3 Lease agreements

- (a) This section will provide details on the process for selecting residents. [outline process]
- (b) [outline the lease agreement for residents]
- (c) [minimum and maximum stay details]
- (d) Policy for dealing with difficult residents [provide details]

2 FIRE SAFETY

- (a) All fire safety features within the building are to be regularly inspected and maintained [insert frequency].
- (b) A floor plan will be provided and displayed inside of the door in each bedroom indicating emergency exit routes.

- (c) [details of actions to reduce fire risk. e.g. prevent smoking indoors, prevent use of open flames, cooking and kitchen equipment to be used, restrictions to type of heating devices in individual rooms, individual fire ratings for bedrooms etc].

3 HOUSE RULES

House rules are to be clearly displayed throughout the boarding house. The rules are to address the following:

- (a) visitor/guests policy
- (b) activities and noise control
- (c) operating hours for communal areas and outdoor spaces
- (d) use of communal areas
- (e) maximum room occupation
- (f) resident and guest behaviour standards
- (g) accessing rooms for inspection
- (h) cooking and dining
- (i) waste disposal
- (j) damage/breakages/loss of keys/emergency contacts
- (k) fire safety
- (l) smoking, alcohol and zero tolerance policy on illegal drugs
- (m) keeping of pets

4 FURNATURE AND FACILITIES

The boarding house is equipped with the following furniture in each bed room:

[Provide documentation of all furniture and fittings to be provided within the boarding house].

5 CLEANING AND MAINTENANCE

For the health and safety of residents and any staff, all communal areas of the boarding house are to be cleaned to a professional standard at least once a week.

[in this section outline the cleaning arrangements which could cover the following:

- (a) Name and contact details of cleaner and maintenance person, gardeners etc (if possible)
- (b) Outline of responsibilities, to whom – eg. Cleaner will clean communal area once a week, resident will be responsible for cleaning bedroom etc
- (c) Frequency of cleaning to be conducted and standards for individual rooms, bathrooms, indoor and outdoor areas)
- (d) Cleaning/maintenance programme of individual rooms and furniture
- (e) Frequency of maintenance and repairs
- (f) Pest control arrangements, frequency and areas affected etc
- (g) Frequency and type of gardening (lawns, hedge trimming, watering etc)
- (h) Frequency of linen changes
- (i) Record and management of breakages and repairs

Part C – Specific Land use Controls

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6 WASTE AND RECYCLING

Residents of the facility are to be encouraged to participate in recycling with the provision of general waste, recycling waste and green waste bins from Wollongong City Council.

[Outline who is responsible for internal waste disposal and external disposal for individual areas and communal areas. Include days external waste services collect waste and who is responsible for ensuring waste is removed from premises. Detail if a sharps bin will be provided, collected and by whom].

78 PARKING STATEMENT

Beyond parking provided in accordance with the DCP, this statement proposes how the boarding house will manage any over flow parking demand generated that cannot be accommodated on site.

[Provide details around how this will be managed, a map with alternative parking or detailed instructions would suffice]

89 EMERGENCY EVACUATION PLAN

The evacuation procedures for the boarding house in case of emergency include: [outline the evacuation procedure for the boarding house by including the following information]

- (a) Emergency evacuation routes for each room and common area
- (b) Resident assembly point
- (c) How resident presence will be checked/recorded in the event of an emergency (eg.log book)
- (d) Emergency contact details
- (e) Training and preparation for emergency evacuations

910 COMPLAINTS HANDLING

The boarding house manager is responsible for establishing a forum for adjoining neighbours to discuss any concerns. Residents and adjoining residents will be provided with access to the management plan and relevant contact details.

[Provide further details around how the boarding house will record, and action and respond to any complaints made]

Part E – General Controls – Design Controls

Chapter E3: Car Parking, Access, Servicing/ Loading Facilities and Traffic Management

Land Use	Car Parking Requirements	Bicycle Parking Requirements	Motorcycle Parking Requirement	Delivery / Service Truck Requirement
Boarding house	<p>City wide:</p> <p>0.5 car parking space per staff plus 1 car parking space per 5 beds Provided as per rates given within the State Environmental Planning Policy (Housing) 2021</p> <p>1 bicycle space per bed</p>			NA
Dwelling house	<p>City wide:</p> <p>1 space per dwelling with a gross floor area of less than 125m²; or</p> <p>2 spaces per dwelling with a gross floor area of 125m² or greater</p> <p>Wollongong city centre:</p> <p>1 car parking space per dwelling</p>	NA	NA	NA
Dual occupancy	<p>City wide:</p> <p>1 car parking space per dwelling (<125m²) or 2 car parking spaces per dwelling (125m² or greater)</p>	NA	NA	NA
Residential flat building / Multi-dwelling housing / Shop top housing / Attached Dwelling	<p>City wide:</p> <p>1 car parking space per dwelling (<70m²) or 1.5 car parking spaces per dwelling (70-110m²) or 2 car parking spaces per dwelling (>110m²), plus 0.2 car parking spaces per dwelling for visitors</p> <p>Wollongong City Centre or within 400m of railway station (measured along existing footpath):</p> <p>0.75 car parking space per dwelling (<70m²) or 1 car parking space per dwelling (70-110m²) or 1.25 car parking spaces per dwelling (>110m²), plus 0.2 car parking spaces per dwelling for visitors</p>	1 bicycle space per 3 dwellings (residents) and 1 bicycle space per 12 dwellings (visitors)	1 motorcycle space per 15 dwellings	<p>Large Rigid Vehicle (Waste Contractor)</p> <p>>10 dwellings – side loading waste collection vehicle (refer to Chapter E7: Waste Management)</p>
Seniors housing (including housing for people with a disability)	<p>Residential care facilities:</p> <p>1 car parking space per 10 beds (or 1 car parking space per 15 beds if the facility provides care for dementia patients only) plus 1 car parking</p>	NA	NA	Large Rigid Vehicle

ITEM 2 ROCK FISHING SAFETY ACT 2016 - OPT-IN LEGISLATION

Rock fishing continues to be one of Australia's highest-risk sports and recreational pastimes. Since January 2021, six rock fishers have lost their lives at the rock platform known as Honeycomb Rocks at Port Kembla. Following the tragic events of 2021, Council has actively engaged with key stakeholders to implement strategies to reduce the likelihood of rock fishing tragedies occurring within the LGA. In addition, research has been undertaken to assess the best available mitigation strategies to reduce harm.

This research has confirmed that rock fishing safety needs to be pursued through a holistic multi-agency approach including education, engagement and communication, equipment and enforcement.

The *Rock Fishing Safety Act 2016* (Act) continues to remain the only available legislative means in New South Wales to have rock fishers mandated to wear an appropriate lifejacket when fishing at high-risk locations.

With consideration to the ongoing rock fishing fatalities occurring on our coastline, it is timely for Wollongong City Council to consult with stakeholders and our community on a proposal to opt-in on the *Rock Fishing Safety Act 2016*.

RECOMMENDATION

- 1 Council resolves to pursue stakeholder and community engagement for 28 days on Council's proposal to opt-in to the *Rock Fishing Safety Act 2016*, which would see areas within Wollongong LGA declared as high-risk rock fishing locations.
- 2 A subsequent report come forward to Council with the outcome of this engagement with a view to have Council resolve to request the Minister for Local Government to make a declaration under the *Rock Fishing Safety Act 2016* that the Wollongong LGA is an area where high risk rock fishing takes place.
- 3 For the purposes of the above declaration, the high-risk rock fishing locations within the Wollongong LGA are those described and identified on the map attached to this report.

REPORT AUTHORISATIONS

Report of: Lucielle Power, Manager Property + Recreation

Authorised by: Kerry Hunt, Director Community Services - Creative and Innovative City

ATTACHMENTS

- 1 High-Risk Rock Fishing Areas

BACKGROUND

Since early 2021, a total of six rock fishers have tragically lost their lives at a popular rock fishing location on a rock platform below Hill 60, Port Kembla, located on Sydney Water land known as Honeycomb Rocks. Following the five deaths which occurred in January and February 2021, Council on 22 February 2021 resolved to have staff engage with key State Government agencies, including NSW Police and Randwick Council on their experiences and suggestions to improve the safety of rock fishers.

Since then, Council has actively engaged with key stakeholders including NSW Police, Marine Area Command, Surf Life Saving NSW, various NSW Government Departments, other coastal councils and land-based anglers in pursuing research into initiatives to reduce the likelihood of rock fishing tragedies occurring within the LGA as well as the immediate implementation of a range of strategies.

This included the installation of large multi-lingual shock signage in the Hill 60 Precinct warning of the hazards of rock fishing and recommending the wearing of life jackets.

In addition, Council has worked collaboratively with other agencies including NSW Police, Marine Area Command, DPIF and Surf Life Saving to deliver two onsite information and educational workshops in the Honeycomb Rock Precinct carpark in May and again in December 2021. Information from these workshops can be found at <https://wollongong.nsw.gov.au/explore/beaches/rock-fishing>.

Supporting these initiatives will be the installation of an emergency response beacon at Hill 60 by Surf Life Saving NSW. The beacon will allow emergency services to respond to incidents faster.

Council officers also continue to work with other councils through the NSW Local Government Coastal Safety Group on initiatives to reduce the frequency of rock fishing deaths. Metropolitan councils that had previously experienced repeated rock fishing tragedies, such as City of Randwick and Sutherland Shire Council, confirmed a decrease in incidents and deaths since they pursued opting into the legislation. It is evident from these ongoing discussions with councils that have opted into the Act that rock fishers' compliance to the wearing of life jackets varies between 50 to 90% and is heavily reliant on enforcement capabilities.

Whilst these councils note that compliance to life jacket wearing at locations is heavily dependent on the availability of NSW Police resources to enforce the legislation, it is also noted the key role the NSW Government can play with allocation of additional resources to pursue enhanced communication and education initiatives, that must start from the moment the NSW Government issues a recreational fishing licence.

Following the most recent rock fishing tragedy on 25 April 2022 at Honeycomb Rocks, Port Kembla, NSW Police (Lake Illawarra District) and Marine Rescue approached Council to give further consideration of opting-in to the Act. During this meeting NSW Police confirmed they will commit resources to lead enforcement activities should lifejackets be mandated through the Act. It is noted that where councils have opted in, the enforcement of the Act remains primarily reliant on the availability of NSW Police to pursue regular patrols or task focused enforcement events when resourcing permits.

What is the *Rock Fishing Safety Act 2016 (Act)*?

The Act only applies to councils who have opted into this legislation. The legislation gives councils and other enforcement agencies including the NSW Police, DPIF and National Parks and Wildlife Service, power to enforce the mandatory wearing of approved lifejackets by rock fishers within declared areas.

Specifically, the Act requires a person must not rock fish without a lifejacket at a high-risk rock fishing location. Secondly, a person must not permit a child in their care or supervision to rock fish in a high-risk rock fishing location. A child is defined as a person who is under 12 years of age.

A high-risk rock fishing location is defined in the legislation as 'naturally occurring rock platforms or other rock formations exposed to ocean swell within a declared area'. While a small number of fatalities have occurred at manmade structures such as break walls, these are not considered a high-risk rock fishing location. The Act has limited the lifejacket requirements to all naturally occurring rock platforms and rock formations within declared areas.

Enforcement options include the issuing of penalty infringement notices (PIN) with PIN's to be paid into the Recreational Fisheries (Saltwater) Trust. Opting in requires councils to undertake consultation with their communities and then to decide to opt into the process.

Following the decision of the Council to formerly opt-in the Minister needs to declare the areas, by Order, published in the Gazette.

Why opt-in?

Data indicates on average eight lives are lost each year in NSW due to rock fishing, and previous coronial inquiries recommend that life jackets be made mandatory in NSW. To date eight councils have formerly resolved to opt-in to the NSW Government's *Rock Fishing Safety Act 2016* to reduce the frequency of fatalities at high-risk rock fishing locations. Engagement with a number of these councils indicate a reduction in rock fishing related fatalities in these local government areas.

PROPOSAL

Council undertake community consultation for 28 days prior to considering the option to opt-in to the NSW *Rock Fishing Safety Act 2016*. The proposal would see areas within Wollongong LGA declared as high-risk rock fishing locations. The Act defines a high-risk rock fishing location as ‘a naturally occurring rock platform or other rock formation exposed to ocean swell within a declared area’.

The declaration would include a description and map that identifies the high-risk rock fishing locations (refer Attachment 1) and would be published on the NSW Government website and any other appropriate website, including the Wollongong City Council website.

CONSULTATION AND COMMUNICATION

Council has engaged with key stakeholders including NSW Police, Marine Area Command, Surf Life Saving NSW, various NSW Government departments, other coastal councils and land-based anglers. In addition, the Lord Mayor and staff recently met with NSW Police (Lake Illawarra District) and Marine Rescue to discuss the options available and the role of Police in enforcement.

As part of the proposal to have Council formally opt-in to the Act, Council would undertake a 28-day community engagement process to seek further feedback from stakeholder groups and the broader community.

Community engagement will include information on Council’s engagement website and signage at specific rock fishing locations. Feedback from the engagement will be collated and reported to Council, to inform their decision.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2020-21
Strategy	4 Year Action	Operational Plan Actions
5.4.1 Partnerships continue to strengthen and achieve a safe, accessible and resilient community	Provide lifeguarding services at beaches (in partnership with SLSI) and Council pools	Aquatic Service Plan 2020-21

It specifically delivers on core business activities as detailed in the Aquatic Service Plan 2020-21.

RISK ASSESSMENT

Rock fishing is one of Australia’s most high-risk pastimes. The Surf Life Saving NSW Coastal Safety Report 2021 notes that since 2004/05 that 19% of all drowning deaths in NSW are associated with rock fishing with an annual average of eight rock fishing related fatalities. Since January 2021 there have been six rock fishing related deaths in the Wollongong LGA. With each incident there are additional risks to tasked first responders, rescue and recovery teams.

Reducing the number of people who die while rock fishing is the key aim of the Act and supported by the Office of Local Government, NSW Police and State Government agencies, Surf Life Saving NSW and Surf Life Saving Illawarra. By ‘opting in’ together with active NSW Police support on enforcement, and multi-agency participation in deployment on communications and education, there is an anticipated likelihood of reducing rock fishing deaths in the city.

FINANCIAL IMPLICATIONS

Should Council decide to opt into the legislation it will be required to meet all costs associated with the installation of signage and production of targeted educational resources. The cost associated with public education and signage across all declared high-risk locations is estimated at \$60,000. It has been confirmed that an original 2018 grant offer of \$30,000 from the Department of Primary Industries (DPI)

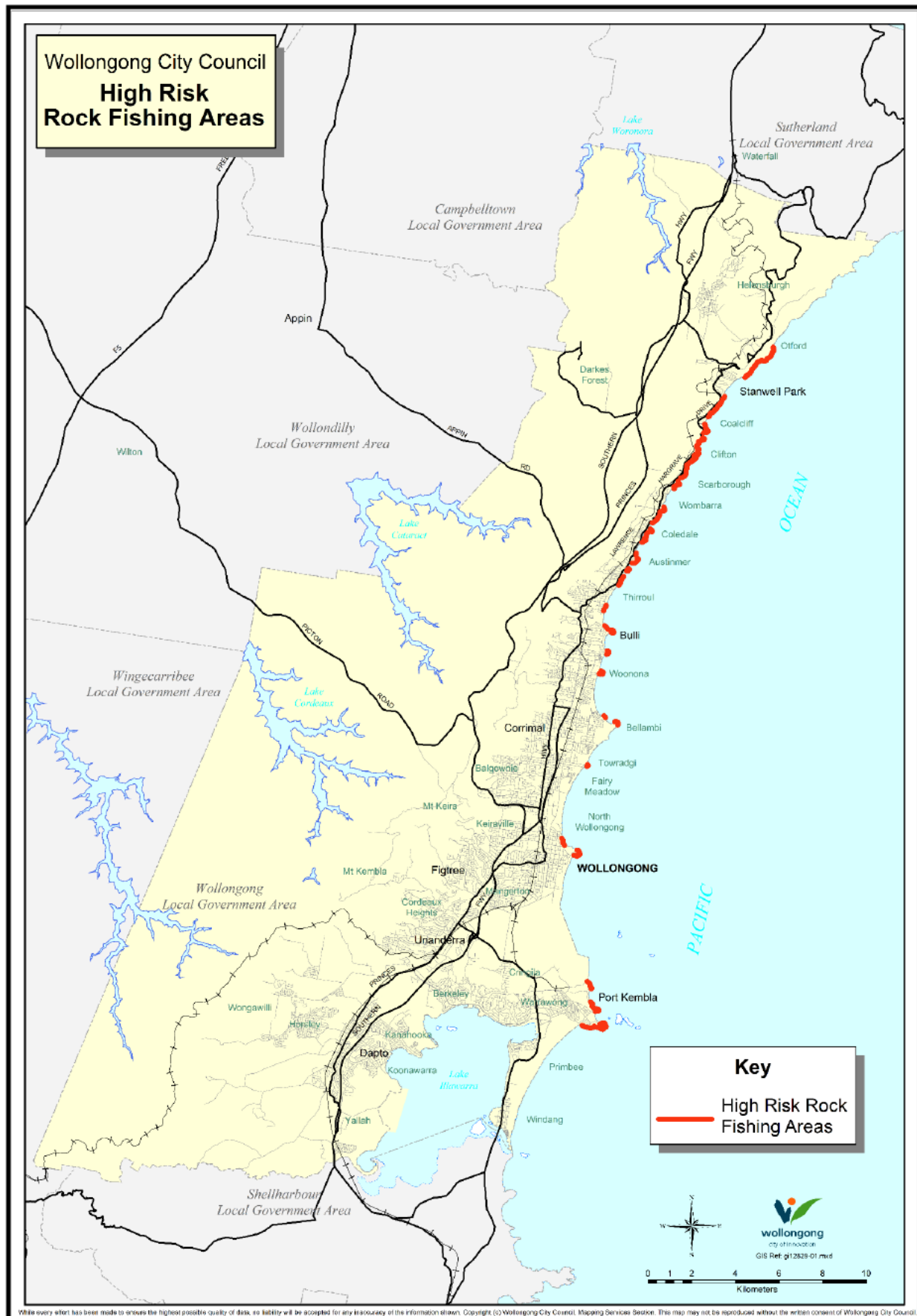
for Council's opting into the legislation is no longer available, but DPI has educational materials available for dissemination.

The deployment of the signage and further enhanced educational resources would hence be reliant upon Council securing external grant funding associated with recreational fishing or identifying resources from Council's future Operational and Capital Works Budget, including signage maintenance.

Council's current water safety education programs will be updated and the use of Council staff during any joint exercises will be undertaken within current budget allocations.

CONCLUSION

Council has actively engaged with key stakeholders including NSW Police, Marine Area Command, Surf Life Saving NSW, various NSW Government departments, other coastal councils and land-based anglers, in pursuing research into initiatives to reduce the likelihood of rock fishing tragedies occurring within the LGA. Research indicates a range of measures are required to reduce the risk of fatalities for rock fishers along Wollongong's coastline. Many of these measures have been deployed and will continue to be delivered. The additional measure of compulsory wearing of lifejackets will be explored as a part of a community engagement process with final consideration to opt-in returning to Council.



ITEM 3 DRAFT QUARTERLY REVIEW STATEMENT MARCH 2022

The Quarterly Review Statement outlines progress towards the achievement of Council's Strategic Planning documents, in particular, the Delivery Program 2018-2022 and Operational Plan 2021-2022. The Statement addresses the financial and operational performance of Council and includes the Budget Review Statement.

RECOMMENDATIONS

- 1 The draft Quarterly Review Statement March 2022 be adopted.
- 2 The Budget Review Statement as at March 2022 be adopted and revised totals of income and expenditure be approved and voted.

REPORT AUTHORISATIONS

Report of: Brian Jenkins, Chief Financial Officer

Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

ATTACHMENTS

- 1 Draft Quarterly Review Statement March 2022

BACKGROUND

Council's draft Quarterly Review Statement March 2022 outlines the operational and financial performance of Council's Strategic Planning documents - the Delivery Program 2018-2022 and Operational Plan 2021-2022.

This report also provides an overview of achievements against priority areas and demonstrates the organisation's performance through the inclusion of performance indicators and details of Council's performance against its budgets.

Significant highlights during the quarter include:

- Council's adoption of the Climate Change Adaptation Plan.
- Wollongong receiving four major awards as part of the NSW Sustainable Communities - Tiny Towns Awards.
- Events that invigorated the community with Australia Day activities, awards and ceremonies, Lovers Lane Music Festival and Wollongong Seniors Festival all being held across the quarter.
- Wollongong took centre stage at an Invest Wollongong event held at NSW Parliament House.
- Smart Cities and Digital Twins steering committee was formed to help deliver Smart Places initiatives across Council.

CONSULTATION AND COMMUNICATION

Executive Management Group

Senior Leadership Team

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 4 “*We are a connected and engaged community*”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-2022
Strategy	4 Year Action	Annual Deliverables
4.3.1 Positive leadership and governance, values and culture are built upon	4.3.1.1 Ensure appropriate strategies and systems are in place that support good corporate governance	Preparation of timely, accurate and relevant quarterly and annual reporting

FINANCIAL IMPLICATIONS

The review of the financial estimates proposes a range of adjustments that impact on the Operational Result and the Funds Result. The revised Funds Results forecasts an improvement of \$15.3M while the revised Operating Result [pre capital] proposes an improvement of \$14.5M that is comprised as follows:

Non-Funds Variations (no Fund impact) \$0.7M (U)

• Waste Facility Operations (offset by transfer to restricted cash)	\$0.9M (F)
• Funded projects	\$0.7M (F)
• New grants	\$0.7M (F)
• Domestic Waste (offset by transfer to restricted cash)	\$2.6M (U)
• Transfer/reclassification from capital to operational	\$0.3M (U)
• Other minor variations	\$0.1M (U)

Funds Variations \$15.3M (F)

• Financial Assistance Grant	\$15.3M (F)
• Defined Benefits Superannuation Top Up	\$0.5M (F)
• Additional resourcing due to workers' compensation and long term sick leave	\$0.3M (U)
• Regulation & Enforcement Income	\$0.2M (U)
• Investment revenues	\$0.4M (U)
• Rephasing of projects	\$0.3M (F)
• Other minor variations	\$0.1M (F)

A more detailed analysis is provided in the attachment to this report.

CONCLUSION

This draft Quarterly Review Statement March 2022 has been prepared following input and assistance from all Divisions. It is submitted for consideration and adoption by Council.

OUR WOLLONGONG 2028

QUARTERLY REVIEW STATEMENT

From the mountains to the sea



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This Quarterly Review Statement (January to March 2022) reports on progress towards achieving the five Councillor Strategic Priorities from the Delivery Program 2018-2022 and Annual Deliverables from the Operational Plan 2021-2022.

Highlights and significant progress with key projects from the Operational Plan 2021-2022 are reported by the six Community Goals from the Our Wollongong 2028 Community Strategic Plan.

The Operational Plan 2021-2022 includes significant investment in cycleways, footpaths, roadworks and lighting to make our favourite places more accessible, while upgrades to community buildings, cultural and sporting facilities, pools and playgrounds will ensure we continue to be a vibrant and liveable city.

Highlights from this quarter include:

- 1 Council's adoption of the Climate Change Adaptation Plan.
- 2 Wollongong receiving four major awards as part of the NSW Sustainable Communities - Tiny Towns Awards.
- 3 Events invigorated the community with Australia Day activities, awards and ceremonies, Lovers Lane Music Festival and Wollongong Seniors Festival all being held across the quarter.
- 4 Wollongong took centre stage at an Invest Wollongong event held at NSW Parliament House.
- 5 Smart Cities and Digital Twins steering committee was formed to help deliver Smart Places initiatives across Council.

Organisational performance is also reported by the inclusion of performance indicators to monitor the status and progress of our Council programs, activities, projects, finances, people and processes.

The ongoing COVID-19 pandemic continues to present significant challenges to Council both operationally and financially. While we have made service modifications we will continue to monitor and respond to updated advice and measures, Council has not been devoid of the impacts of COVID-19 particularly on our budget, as detailed in the Budget Review Statement of this report. Our COVID-19 assistance package, outlined in the Delivery Program 2018-2022 and reported in this Quarterly Review Statement, includes a range of measures to assist residential and business ratepayers as well as the broader community.

During this quarter, we've supported projects to reduce isolation and improve community cohesion with the Connecting Neighbours Grants and delivered social support services to check-in with clients and carers in a COVID-Safe way. We've also adapted our services to engage and support our young people through online platforms and activities and expanded the range of multimedia and digital services delivered through our libraries.

We continue to focus on improving our customer service to best serve our community and are committed to be the best possible local government authority we can be.

I would like to thank all staff and the community for their contributions to the achievements identified in this Quarterly Review and Budget Review Statement.

Greg Doyle
General Manager

Strategic Priorities Progress Report

Our Councillors have made a commitment to support our organisation and community in making Wollongong a better place to live, work, visit and play. To focus Council's attention to achieve this, Councillors have agreed to five Strategic Priorities. These are outlined in the Delivery Program 2018-2022. Progress made in the March 2022 Quarter is outlined below:

Activating Our Suburbs

We are committed to enhancing and activating spaces and places across our Local Government Area through sound planning and focused programs.

Our Delivery Program includes an ambitious plan of action to establish our city, towns and villages to be connected and liveable spaces offering a variety of attractions and opportunities for people to work, live, play, learn, visit and invest. Our Delivery Program supports a variety of infrastructure spending to enhance recreation, sporting and cultural opportunities.

Project Sponsor: Director Community Services
Project Manager: Manager Community Cultural and Economic Development

Strategic Priority Progress



On Track

Program Achievements

Another round of Connecting Neighbours Grants was offered with 18 applications received. The grant opportunity was promoted across the Local Government Area with targeted promotion in West Dapto. The panel convened on 28 March to review applications.

The Reflections Public Art works by Col Henry as part of the Grand Pacific Walk is currently under construction and due to be installed in June at Moronga Park, Clifton. A live community performance element of Standing on the Ceiling (Port Kembla focused Community Cultural Development project) will be showcased at the Council grant funded Port Kembla Festival, presented by Holy Pavlova, which will be held on Saturday, 23 April. This free festival will take place across six venues in Port Kembla.

A community film festival as the next iteration of the Youth Film Festival held in 2021, originally due to be held at the Botanic Garden on the last evening of the Sunset Cinema's in March. However, the screening was cancelled due to wet weather, with planning now underway for a screening at the Gala Cinema, Warrawong proposed for the end of April.

Social Enterprise workshops about 'Troubleshooting for Social Enterprises', 'Introduction to Social Enterprises' and 'How to start a Social Enterprise' were provided in Port Kembla with over 20 people attending.

Council has been working with the Department of Communities and Justice NSW, Mission Australia, Barnardos South Coast and the residents of Bundaleer Estate, Warrawong to organise the Saltwater Festival at Bundaleer. The Saltwater Festival will be held in April 2022 providing an opportunity for the community to connect with each other and a range of local community groups and support networks.

Play Streets Wollongong planning is underway. Play Streets encourages neighbours to come together and close off their street for a period of time to bring children out into their communities to play and residents an opportunity to get to know each other. Discussions with Play Australia have been undertaken to assist with the planning process.

Strategic Priorities Progress Report

During the January School Holidays, Council attended the Bicycle Pump tracks at Dapto, Figtree and Cringila and Skate Parks in Berkeley and Helensburgh. We engaged with young people and provided program information and promotional materials. Council's four-year Infrastructure Delivery Program includes a suite of programs and projects that directly respond to our strategies and priorities to activate and enhance our Community Centres, public domains and open spaces. In addition, to the many footpaths, cycleways and open space upgrades, these initiatives include streetscape and public domain improvements in Warrawong, Corrimal, Dapto and Helensburgh Town Centres.

Strategic Priorities Progress Report

Urban Greening

Urban Greening forms a significant focus during this Council term. Our Delivery Program includes the implementation of key priorities within Council's Urban Greening Strategy, in conjunction with projects and services impacting sustainability and the quality of our environment.

Project Sponsor: Director Infrastructure and Works
Project Manager: Manager Open Space and Environmental Services

Strategic Priority Progress



On Track

Program Achievements

The Urban Greening Program continues to see targeted tree planting activities occurring in high need suburbs with our current program exceeding the tree planting versus removal ratio target of 2:1 with 927 street trees planted and 384 removed.

More than 750 advanced trees are being grown by specialist nursery suppliers and will be planted prior to 30 June.

Fourteen Town and Village precincts have been planted out with planter boxes as part of our approach to enhance our city's presentation.

Work is progressing on a review of three Management Policies to ensure our approach to public tree management, tree permits for private land, and our response to tree and vegetation vandalism are consistent and aimed at achieving tree canopy targets for our community.

We continue to work with the community on promoting the Verge Garden Guidelines and support via the Connecting Neighbours Grants Program

The next phase of Urban Greening will see three 'Tiny Forests' planted in high need suburbs in partnership with local schools which will be used to promote urban greening, Greenplan Nursery and climate change adaptation actions.

Council has also reached an agreement with Symbio Wildlife Park, Helensburgh to provide a space for a post bushfire recovery Koala Conservation plantation that will see 5,000 eucalypts planted to be used to harvest as a food source, and also enhancing Council's commitment to urban greening.

Strategic Priorities Progress Report

West Dapto

We will continue to work in collaboration with key agencies to provide the infrastructure needed to support growth and employment lands within the West Dapto Urban Release Area. This will include coordinated planning for access improvements including new roads and bridges which are needed to support the additional 17,000 future housing lots and 8,500 jobs required over the next 30 years.

Project Sponsor: Director Planning and Environment
Project Manager: Urban Release Manager

Strategic Priority Progress

✓ On Track

Program Achievements

Council continues planning, designing and constructing infrastructure items for the West Dapto area. The final application and supporting documentation toward Biodiversity Certification progressed during the quarter and is expected to be lodged with the Department of Planning and Environment early in the next quarter. It is anticipated that a formal public exhibition will be undertaken during that next quarter.

Council continues to assess Planning Proposals, Neighbourhood Plans and Subdivision Development Applications that facilitate urban development. To date, Neighbourhood Plans have been adopted within stages 1, 2, and part stages 3 and 4 which will facilitate land for over 5,202 lots. Neighbourhood Plans to support a further 7,313 lots are currently being assessed. Council has granted Development Consent for 2,492 new lots.

Council continued to review the West Dapto Development Contributions Plan 2020 during the quarter. This is a large project subject to IPART assessment and is due for completion in December 2023. The review may be influenced by the NSW Government Contributions Reform proposal which is currently being finalised following its public exhibition. Staff will monitor the effect of the reforms on our local contributions planning. The State reforms are expected by 1 July 2022.

Implementation of the West Dapto Vision 2018 is ongoing with Council continuing to progress the suburbs review to ensure suburbs reflect the growing urban area. We will be working with the NSW Geographical Names Board during 2022 to formally implement Council's 1 November 2021 Meeting Resolution to introduce a new suburb 'Stream Hill' to West Dapto. The scoping and procurement process for the Landscape Masterplan and Open Space, Recreation, Community and Cultural Facilities Needs Assessment has commenced and work is progressing on these strategic reviews.

Strategic Priorities Progress Report

Active Transport and Connectivity

We are planning for, and progressively working towards, an integrated and active transport network with improved connectivity across the Local Government Area. A series of actions will be undertaken across this term of Council to facilitate the upgrade of our public transport and bicycle networks and pedestrian access. This renewed focus is complemented by a significant investment into our footpaths and cycleways.

Project Sponsor: Director Infrastructure and Works
Project Manager: Manager Infrastructure Strategy and Planning

Strategic Priority Progress

✓ On Track

Program Achievements

Council continues to invest in the delivery of key action items from Town Centre and Village Plans, Wollongong City Centre Access and Movement Strategy (2013-2023), Wollongong Cycling Strategy 2030 and Wollongong Pedestrian Plan (2017-2021) continue to be delivered through both the Infrastructure Delivery Program and Operational Plans.

Examples of active transport investments being constructed in Financial Year 2021-2022 include:

- Helensburgh Town Centre (Stage 2).
- Fairy Creek Shared Path; Gilmore Street to Vickery St (West Wollongong and Gwynneville).
- Grand Pacific Walk (Coledale)

The Wollongong City Centre Access and Movement Strategy 2013-2023 will be replaced by the Wollongong City Centre Movement and Place Plan, which will be developed in conjunction with the Integrated Transport Strategy. The Plan will align with the City Centre Urban Design Framework, incorporating the findings of the Pop-up cycleways evaluation and City Centre and Foreshore Parking Strategy. It is expected a consultant be engaged by the end of the financial year to develop both the Integrated Transport Strategy in conjunction with the City Centre Movement and Place Plan; with the project programmed to be completed in September 2023.

Council has recently appointed a new Road Safety Officer (RSO) to take the lead in delivering our Safer Routes to Schools Program. This Program will review the existing transport network and facilities in the vicinity of the schools and develop a vision for safe School frontage and access both to and from Schools. The program will also identify short, medium and long-term actions to realise this vision, including infrastructure investments. The program includes representation from the Schools Parent and Citizens Association (P&C) members and School Principals.

Recent meetings have been held with Transport for NSW (TfNSW) in view of enhancing active transport connectivity around Train Stations and key Bus Stops as complementary works to TfNSW plan 'More Trains More Services' program.

Council has submitted nine Grant Applications totalling \$7.5M worth of funding to the NSW Government's Get Active Program seeking funding towards key footpath and cycle/shared path projects across the city. The outcome of these Grant Funding Applications will be known in late Financial Year 2021-2022.

Council continues to plan for the 2022 Union Cycliste Internationale (UCI) Road World Championships and will leverage this event to increase community participation in cycling, stimulate cycling related tourism and invest in legacy infrastructure that improves pedestrian and cyclist access at key locations across the city.

Strategic Priorities Progress Report

Business and Investment

We will continue to grow the Wollongong economy through attracting business, investment, major events and tourism to the region. We will continue to promote our local advantages, including our proximity to Sydney, supportive business environment, innovative ecosystem, vibrant CBD and superb liveability to attract businesses and encourage local jobs growth. We will work with key stakeholders, including state and federal governments to further promote our city and attract greater investment in infrastructure and other key assets.

Project Sponsor: Director Community Services
Project Manager: Manager Community Cultural and Economic Development

Strategic Priority Progress

✓ On Track

Program Achievements

Council facilitated 16 new enquiries during the quarter, ranging from business support and information to facilitating larger projects through Invest Wollongong. The team continued facilitating 14 ongoing projects this quarter. Additionally, Council invested in a new platform called Spendmapp, a tool that analyses local consumer spending. Latest data shows positive signs of economic rebound despite impacts of COVID-19 restrictions.

Invest Wollongong has developed a new digital advertising campaign building upon the success of last year's campaign. The 2022 campaign will target key decision makers in professional services and rapidly growing start-up businesses, including recent residents who may have business interests elsewhere unaware of the opportunities to establish local operations. The Office Market Prospectus was launched at Business Illawarra's Investment and Infrastructure Summit on 18 March. Building upon the momentum of the 2022 Union Cycliste Internationale (UCI) Road World Championships, Invest Wollongong hosted a stakeholder briefing event at NSW Parliament House on 30 March 2022 which had high attendance including from State Ministers and Members of Parliament.

Council has continued to work with government and the business community to respond to the impacts of COVID-19 through the continuation of the 'buy local' awareness campaign, 'We Shop the Gong', launched in December 2021 as part of Council's COVID-19 recovery program. There are 154 businesses participating across the LGA and results of advertising and toolkits over the last quarter have been positive. Using digital advertising, the campaign achieved 649,974 impressions and 4,245 clicks. As part of the ongoing recovery program, COVID-Safe Outdoor Dining has also continued with 30 businesses being approved for Outdoor Dining options in the last six months. Council has also continued its coordination of the post-COVID-19 Peak Bodies Taskforce working together to address both the economic opportunities and challenges the region has faced in a post pandemic economy.

Supporting Our Community During the COVID-19 Pandemic

Significant challenges arising from the global health and economic challenge of the COVID-19 pandemic have continued into this quarter. This impacted on what Council has been able to deliver and the way we serve and support the community. The application of a community-orientated, risk-based approach to the delivery of our services as well as responding to advice from government authorities, has meant some services and key facilities were temporarily altered or ceased. As always, our focus is on protecting vulnerable members of our community and protecting the health, safety and wellbeing of our staff and volunteers, their families and our community.

Council's workforce remains fully engaged during this time to support ongoing service requirements and deliver the Infrastructure Delivery Program as planned. Beyond the management of assets, Council's annual infrastructure investment is significant and will continue to support local contractors, businesses and suppliers. The organisation is also undertaking a review of how we deliver our services in line with the National Health Guidelines. Of importance is how we can continue to effectively engage with our community during this time.

Council's online engagement opportunities remained open via the website and alternate engagement methods were developed. Council provided a COVID-19 Assistance Package in 2020-2021 to support our community and businesses. With the continued effect of the pandemic evident across our community, Council has adopted additional, comprehensive range of assistance measures for impacted ratepayers, businesses, community organisations, creative community and tenants of Council owned properties. Further details of these assistance measures and Council's progress with delivering this support is outlined in the next section of this report.

The following section outlines Council's progress with implementing community assistance packages previously adopted by Council.

Supporting our Community During the COVID-19 Pandemic

Rates Relief; Deployment of Council's Debt Recovery and Hardship Assistance Policy			
Initiative	Responsibility	Status	Progress Update
Rates Relief program: Freeze on interest and recovery action on overdue rates and charges that relate to the current year rates	Chief Financial Officer	Complete	This component of the Rates Assistance Program was concluded 30 November 2021 in accordance with planned action.
Requests for deferred payment arrangements for all ratepayers experiencing financial difficulty due to COVID-19 impacts under its Debt Recovery and Hardship Assistance Policy for the 2021-2022 financial year	Chief Financial Officer	On-Track	The extension of the Hardship Policy to all ratepayers including commercial properties will extend through the financial year. There have not been any specific applications as a result of this policy, although as payments were able to be deferred without cost under the initiative above it was anticipated this action would more likely be applied in the second half of the year.
Cease legal debt recovery on 2021-2022 rates otherwise required under Council's Debt Recovery and Hardship Assistance Policy until 30 November 2021	Chief Financial Officer	Completed	This initiative has now concluded although a continuation of supportive application of Council's Recovery Policy will continue.

Supporting our Community During the COVID-19 Pandemic

Fees and Charges Relief 2021-2022			
Initiative	Responsibility	Status	Progress Update
Waiver of Casual Off-Street Parking Fees at targeted off-street parking locations until 31 December 2021	Manager Property and Recreation	Completed	Action has been implemented for MacCabe Park Wollongong Carpark and 2-hour free parking at Market Street Carpark.
Supporting our Local Sporting Groups - Waiver of Training and Competition Fees	Manager Property and Recreation	On-Track	The availability of the waiver on fees was distributed to sports clubs, interruption to sports associated with COVID-19 NSW Public Health Orders sees only two requests received.
Support for Fitness Trainers; Swim Schools and Surf Schools	Manager Property and Recreation	Completed	Action has been implemented and debtor accounts adjusted.
Supporting Hospitality Businesses: <ul style="list-style-type: none"> Waiver of Outdoor Dining Fees [existing] Extension of Outdoor Dining Incentives to our Suburbs 	Manager Community, Cultural and Economic Development	On-Track	<p>Waiver of Outdoor Dining Fees have been implemented. A number of additional Outdoor Dining Licences/extensions to Outdoor Dining spaces have progressed. A Strategy around using road/road reserves to expand available Outdoor Dining Space to be progressed. Looking to utilise City of Sydney Model in this regard.</p> <p>Some initial examples of additional Outdoor Dining expansions are Globe Lane, Crown Lane and The Hotel Illawarra (corner Keira and Market Streets Wollongong) and a parklet at Port Kembla is also in the works to be implemented mid-January.</p>
Supporting our Business Community - Food and Personal Grooming Inspection and Administration Fees Waiver	Manager Regulation and Enforcement	On-Track	Fees for these premises have been waived for the full 2021-2022 year. Inspections of premises continue although were impacted at the end of this period by the increasing COVID-19 cases. Only 're-inspections' of premises will be invoiced this financial year.

Supporting our Community During the COVID-19 Pandemic

Supporting Community Service Providers and Facilities Licensees			
Initiative	Responsibility	Status	Progress Update
Supporting Local Not-For-Profits: Emergency Food and Care Support for Residents	Manager Community Cultural and Economic Development	On-Track	<p>This quarter an evaluation of the Emergency Food and Care Support Grants was conducted. In consultation with key health and support services organisations it was agreed the COVID-19 environment had changed and an emergency relief response approach for food and care packages was no longer required. As the need to provide further Emergency Food and Care Support Grants no longer exists, further funding rounds will not be offered.</p> <p>Funding was provided to 11 organisations including Green Connect Illawarra, Need a Feed Australia, Warrarong Residents Forum, CareWays Community, Unanderra Community Centre, Wollongong Emergency Family Housing, Good 360, Rapid Relief Team, Healthy Cities Illawarra, Wollongong Homeless Hub and Women Illawarra. Funding was also offered to St Vincent De Pauls and Southern Youth and Family Services in Round 2 however, they did not execute the offer. During Round 2 one provider requested to change the terms of the Agreement as the need for emergency relief was no longer required.</p> <p>In total \$115,205 was allocated to 11 organisations and delivered 1,689 food packages to the value of \$62,250 and 3,641 care packages to the value of \$52,955 to our community during a time of need.</p>
Supporting Community Facilities: Financial Assistance for Essential Outgoings.	Manager Library and Community Services	On-Track	<p>10 applications from Licensees were received and approved for financial assistance with \$50,000 support provided to date in 2021-2022. The assistance has enabled Licensees to cover expenses of the Centres while in lockdown and during extended period of COVID-19 restrictions. These factors reduced Licensee ability to generate income through facility hire.</p> <p>Risks still exist that some Licensees may not be able to meet financial obligations due to slow reactivation of facility hire post COVID-19 lockdown.</p> <p>Wollongong City Council cleaners have been utilised to assist with cleaning licensed Centres to reduce Licensee costs and improve cleanliness of the Centres.</p>

Supporting our Community During the COVID-19 Pandemic

Supporting Our Local Economy – Deployment of a Buy Local Campaign			
Initiative	Responsibility	Status	Progress Update
To support economic recovery and stimulate local economic activity, Council will fund the development of a 'buy local' campaign.	Economic Development Manager	On track	The 'buy local' awareness campaign, 'We Shop the Gong', continued with its rollout of collateral and advertising over the past quarter. There are 154 businesses participating across the LGA and results of advertising and toolkits over the last quarter have been positive. Using digital advertising, the campaign achieved 649,974 impressions and 4,245 clicks. Campaign videos received 8,436 YouTube views and the campaign website received 6,717 page views. Radio and Bus advertisements were successfully implemented, and 11,200 pieces of merchandise were distributed. Through business engagement there were 106 clicks to download graphics, 45 stories submitted and 1,230 uses of #weshopthegong.

Supporting our Community During the COVID-19 Pandemic

Supporting Our Local Economy – Enhanced City Centre Marketing and Activation			
Initiative	Responsibility	Status	Progress Update
To support economic recovery and stimulate local economic activity, Council will increase our investment in city centre activation and marketing activities to support economic recovery of both the region and our local community.	Community, Cultural and Economic Development Manager	On track	<p>The Outdoor Dining Internal Working Group have been successful in assisting with the activation of sites such as The Illawarra Hotel, Globe and Crown Lane in the CBD. The Crown Lane road closure was piloted and has been extended until end September, when further assessment will take place. Planning is underway to install 'deck' like structures to minimise the steep grade in Crown Lane, to enable Outdoor Dining for adjacent businesses.</p> <p>In addition to the above, The City Centre team have been progressing plans for events in the CBD that amongst other things promote Outdoor Dining, including securing Investment NSW/24-Hour Economy Commissioner funding for a 4-day event to support CBD revitalisation. Called Laneways Live, the event will see three days and evenings of live music, community and circus activation, markets and significant businesses engagement.</p> <p>Precinct planning for both Globe and Crown Lane continues to progress and key business stakeholder communication groups have been formed for both precincts. Pilot and temporary lighting for both Laneways is in development, including fairy and festoon lighting.</p>

Supporting our Community During the COVID-19 Pandemic

Supporting Council's Tenants – Rent Waivers and Deferrals			
Initiative	Responsibility	Status	Progress Update
Provide support to Council's commercial Tenants by adhering to the Regulations introduced on 14 July 2021 and, in addition, providing rental waivers and deferrals to eligible Tenants for the period of 1 July 2021 to 31 December 2021	Manager Property and Recreation	On-Track	Rent waivers and deferrals underway. Online application process has been set up. Council has been requesting these be submitted quarterly and has already submitted and processed a number of these applications during this period. Correspondence has been sent to Council's commercial Tenants outlining the process and providing guidance to apply and the website has been updated to reflect application process and eligibility criteria.

Supporting our Community During the COVID-19 Pandemic

Supporting our Local Creative Industries			
Initiative	Responsibility	Status	Progress Update
<p>A program of support to our local creative industries to provide meaningful employment and/or business development. Includes:</p> <ul style="list-style-type: none"> Quick response grants (\$60,000) Events re-emergence (\$200,000) Arts professional mentorship program (\$60,000) Artist-in-residences (\$120,000) 	Manager Community Cultural and Economic Development	On-Track	<p>Quick Response Events Grants (\$60,000) - Two of the three ward-based events grants of \$20,000 each were delivered in the period. Laughter House's 'Ride the Cultural Gong' was delivered in early January after wet weather postponement featuring local performers and artists.</p> <p>Circus Monoxide delivered performances in the City Centre during March. The performances were an adaptation of their mainstage work 'Mechanical Mayhem', which was also showcased in Speigeltent during this time. Featuring an original score, the individual performances were unique to Crown Street Mall. These included a site-based piece in and around the Crown Street Mall Children's Playground/artwork, roaming performances as well as several interactive high-skilled solo circus works.</p> <p>The third event, The Port Kembla Festival is planned for 23 April 2022.</p> <p>Events re-emergence – funding was approved to support three local chambers of commerce delivering local events as part of the State Government's Summer Nights Program. Wet weather has impacted delivery of these events, with Corrimal cancelling due to ill health of organisers. Dapto and Northern Illawarra Chamber of Commerce have their events scheduled for late April.</p> <p>Creative Wollongong Quick Response Grants – Round was delivered this quarter. Grants were made available for eligible individual artists or small arts organisations across all art forms, for costs associated with creative projects or to develop a suite of digital marketing assets.</p> <p>Over 50 applications were received, with approximately one third from new applicants and half applying for the new category of 'digital marketing'. 28 applicants were successful in receiving funding. These grants have been awarded and projects are underway.</p>

Supporting our Community During the COVID-19 Pandemic

			<p>COVID-19 restrictions have limited the ability to deliver on the events re-emergence project.</p> <p>The Arts Professional mentorship program has been finalised this quarter. The program includes two streams:</p> <ol style="list-style-type: none"> 1 Council will engage an external organisation to deliver an arts/cultural focused business training program for individual artists/small arts organisations in the Wollongong Local Government Area. 2 As part of a wider package of professional development and mentoring, creative practice mentoring will be provided with one-on-one delivery by practising arts professionals within the Local Government Area. As part of this process, 'train-the-trainer' in mentoring practise will also be provided as required and to assist creative practitioner skills development. <p>An Expression of Interest (EOI) process will be implemented in early 2022.</p> <p>A cross-organisational approach, focusing on diverse and unusual Council owned assets and open spaces for artist in residence opportunities are being finalised. Each Artist in Residence program will take place over two to three months and selected through an EOI process in February 2022.</p>
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Operational Plan 2021-2022 Progress

The following section provides an overview of Council's progress with delivering Our Wollongong 2028. It provides a summary of progress for 2021-2022 Annual Deliverables [Council's programs, projects and activities] and highlights significant progress with annual projects as outlined in Our Wollongong 2028 Community Goals. This exception-based reporting provides an overview of achievements for the March 2022 Quarter. The organisation's performance is also reported by the Key Performance Indicators, budget summary information and Budget Review Statement.

The Operational Plan 2021-2022 contains 340 annual deliverables across the six Community Goals. Table 1 below outlines how Council is tracking in the March 2022 Quarter to achieve the annual deliverables for each Community Goal.

1: Annual Deliverable Progress by Community Goal

Goal	On track	Not Scheduled to Commence	Delayed	Deferred	Ongoing / Complete
1 We value and protect our natural environment	98.31%	0%	1.69%	0%	0%
2 We have an innovative and sustainable economy	92.68%	0%	0%	7.32%	0%
3 Wollongong is a creative, vibrant city	89.66%	0%	3.45%	3.45%	3.45%
4 We are a connected and engaged community	94.12%	0%	3.92%	0%	1.96%
5 We have a healthy community in a liveable city	92.73%	0%	3.64%	0.91%	0.91%
6 We have sustainable, affordable and accessible transport	100%	0%	0%	0%	0%
Total Annual Deliverable Progress	94 %	0%	3%	2%	1%

Note: Each Goal does not have an equal number of annual deliverables; therefore, the Annual Deliverable progress has been rounded up to 100.

Operational Plan 2021-2022 Progress continued

Overall, 3% of Annual Deliverables were reported to be delayed and 2% were deferred. Table 2 below outlines all Annual Deliverables reported as delayed or deferred at the end of March 2022.

Community Goal	Annual Deliverable	Delayed	Deferred	Comment
2 We have an innovative and sustainable economy	Undertake the City Centre Planning Review and Design Review arising from the Wollongong City Centre – Public Spaces Public Life Implementation Plan		Y	In December 2020, Council resolved to defer the progression of the draft City Centre Planning Strategy, draft Planning Proposal and draft Development Control Plan (DCP) chapter, pending the completion of other supporting documentation. The draft Retail and Business Centres Study is progressing, with analysis relevant to Wollongong City Centre to be available next quarter. Wollongong Access and Movement for People Study is progressing in parallel with the Integrated Transport Strategy.
5 We have a healthy community in a liveable city	Reinstate Waterfall (Garrawarra) Cemetery	Y		Following a Pre-lodgement Development Application meeting, further works have been identified as being required prior to Development Application submission. These works have yet to progress due to discussions with Crown Lands regarding transferring the site to the NSW National Parks and Wildlife Service who currently have oversight of the land that fully surrounds Garrawarra.
	Develop a concept plan for the Beaton Park Regional Precinct	Y		Completion of the Masterplan is on hold pending the handover of the detailed design of the Tennis Courts.
	Design and construct the Longyan Friendship Garden		Y	This project is on hold.

Operational Plan 2021-2022 Progress continued

<i>Community Goal</i>	<i>Annual Deliverable</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Comment</i>
5 We have a healthy community in a liveable city	Implement and design the North Wollongong Beach Seawall Renewal	Y		All piles have been installed and the rock filled triton mattresses have been laid in front of and adjacent to the piles. The Triton mattresses form the coastal protection system preventing scour below the seawall. The area between and in front of the piles has been backfilled with sand to minimise the impact on the beach. The construction of the seawall has been delayed due to the need to conduct testing of the piles to confirm they will have the required load carrying capacity. The testing has now been completed and arrangements are underway to carry out some additional piling works to meet specified requirements. Every effort is being made to recapture time lost due to the testing requirement.

Operational Plan 2021-2022 Progress continued

Delayed, deferred or cancelled due to COVID-19

The following Annual Deliverables were delayed, deferred or cancelled due to COVID-19 impacts:

Goal 1: We value and protect our natural environment

- Provide opportunities to work with volunteers, community groups and government to actively participate in urban greening.

Goal 2: We have an innovative and sustainable economy

- Provide funds to support Wollongong's ability to attract and retain a tourist ship visitor economy through on shore day visits.
- Support relevant agencies, business and industry to advocate for the establishment of a cruise ship terminal in the port of Port Kembla.

Goal 3: Wollongong is a creative, vibrant city

- Host six major events reflecting priority sectors and contribute to the acquisition and management of signature events.
- Deliver the annual Viva La Gong Festival.

Goal 4: We are a connected and engaged community

- Work with Friends of Wollongong City Libraries to improve resources within libraries that are generated with funding from fundraising activities.

Goal 5: We have a healthy community in a liveable city

- Develop and conduct in partnership with NSW Health, a skin penetration education and awareness raising program highlighting the requirements of the Public Health Act 2010 and Public Health Regulation 2012.

GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Implement funded actions of the Helensburgh Town Centre Study

With Stage 1 of the Helensburgh Town and Village Centre works practically completed with some finishing details to be completed in Stage 2. This quarter saw activity including pruning of lower branches of the Brush Box trees lining the western side of Walker Street. Once trees are trimmed, work will begin on the installation of the new footpath and other traffic calming infrastructure to create a safer and pleasant environment for pedestrians, cyclists and vehicles. Other work included the development of detailed documentation for Stage 2, with the focus of this stage being works along Walker Street from Parkes Street to Lilyvale Street. The Lilyvale Street / Walker Street roundabout design was also completed this quarter and integrated into the final design for Stage 2.



[Image: Walker Street Helensburgh]

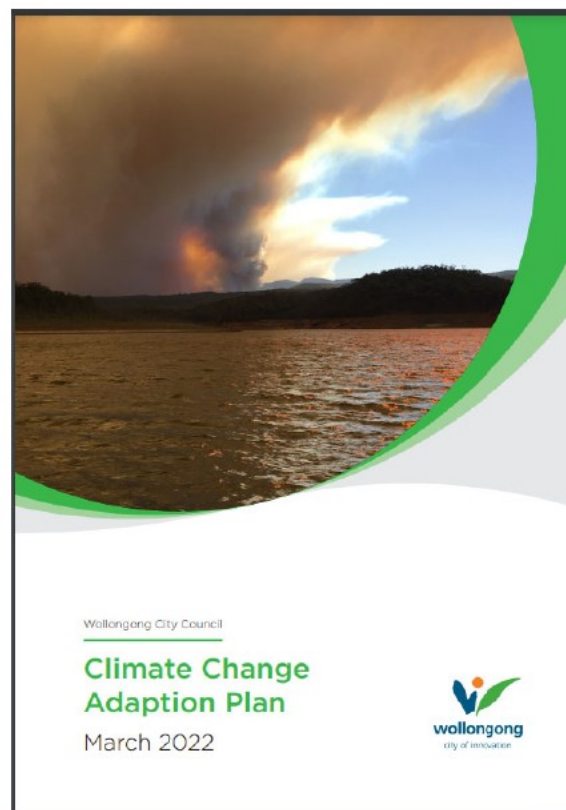
GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Develop and implement a Climate Change Adaptation Plan

A key milestone was reached throughout the quarter with Council adopting the Climate Change Adaptation Plan (The Plan), forming the last initial commitment to our Global Covenant of Mayors (GCoM) membership. At its meeting on 14 March, Council adopted The Plan that outlines the key hazards and risks facing the city from climate change. The Plan sets out the recommended steps to be taken in response to these risks and their potential impact.

The Plan works alongside the Climate Change Mitigation Plan adopted by Council in 2020. Between these two plans, Council has introduced actions to both reduce the extent and rate of climate change and to manage its impact on our community and assets.

The Climate Change Action Plan has 73 actions for Council to implement, with 27 of them expected to be delivered between now and 2026. Many of these actions are focused on continuing the work already underway by Council to reduce the risk of hazards such as flooding, bushfire and coastal erosion. These actions are divided into a number of categories including heat, emergency and bushfire management, floodplain management, coastal management to minimise the impacts of rising sea levels and more intense storms, and urban greening. They are also broken up into Short (Years 2021-2030), Medium (Years 2030-2050) and Long-term (Years 2050–2070) goals.



[Image: The newly adopted Climate Change Adaptation Plan]

GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

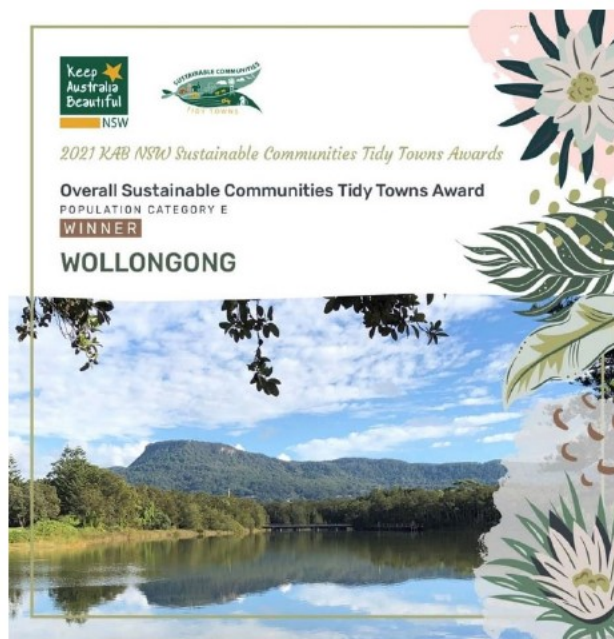
Coordinate community environmental programs, including Rise and Shine Program, Clean Up Australia Day, World Environment Day, National Recycling Week, International Composting Week and other sustainability and waste education activities

On 5 March 2022 (postponed from 2021 due to COVID-19 restrictions) Council's work to help keep Australia beautiful was recognised by collecting four major Awards as part of the NSW Sustainable Communities - Tiny Towns Awards. The Awards recognise projects around litter, waste management, recycling, heritage, community spirit and other environmental areas.

Our city was the winner in four categories for populations over 23,000 taking out the Communication and Engagement Award for the Operation Nappy Program focusing on renewal nappies, Response to Climate Change Award for Councils work Towards Net Zero, the Community Spirit and Inclusion Award which was awarded to Green Connect for their COVID-19 Care Packages, and the Overall Population Winner for our category.

These are just some of the many programs Council is working on to create a sustainable environment. Others included the re-commencement of Online nappy workshops across Early Childhood Centres from 1 March, the ramping up Food Organics Garden Organics (FOGO) education and promotions, and cross promotion with summer cleansing program when engaging with local residents.

While Clean Up Australia Day activities were held, these were heavily impacted by severe weather.



[Image: One of the 4 NSW Sustainable Communities - Tiny Towns Awards]

GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Maintain key statistics on beach usage, incidents and preventative actions based on year on year comparisons and manage service levels accordingly

The quarter presented particularly inclement weather associated with the La Nina weather pattern. The impacts of the storms compromised water quality which resulted in a series of beach closures and lower beach patronage compared with previous seasons.

On 8 March, a media statement was released appealing for residents to take care during the challenging weather forecasts. All 17 patrolled beaches along with the Wollongong Continental Pool, Port Kembla Pool and Thirroul Pool were closed due to predicted rainfall impacting on ocean water quality and hazardous sea conditions.

There has been significant sand erosion on the city's south-facing beaches; Woonona, Towradgi, Corrimal and City Beach. The scarping, where waves erode sections of sand to create areas with steep and dangerous drops, were made safe once the weather improved and we were able to bring heavy machinery on to these beaches.

Overall beach patronage for the quarter was 549,860, which was primarily impacted by the storm events in March, when compared this was on par with the 2020-2021 season with 551,692 patrons in attendance. A new methodology for counting was implemented this season which involves two hourly counts instead of three per day. With regards to incidents and preventative actions during the quarter Rescues in January -100, February -95 and

March - 5. Preventative actions in January -14,688, February -7,670 and March -1, 171.



[Image: Beach closure during March storm events]

GOAL 1: WE VALUE AND PROTECT OUR NATURAL ENVIRONMENT

Performance Measures Q3 2021-2022

- Participation rate in environmental programs * | 8,789 (Q3 2020-2021 – 72,471)
- Number of volunteers for Environmental Programs - Greenhouse Park | 251 (Q3 2020-2021 – 23)
- Plants Propagated | 16,863 (Q3 2020-2021 – 16,895)
- Plants Distributed | 16,915 (Q3 2020-2021 – 18,592)
- Tonnes of Rubbish collected from clean-up activities | 15 (Q3 2020-2021 – 7)
- Number of volunteers worked at Bushcare and FIReady sites* | 79 (Q3 2020-2021 – 184)

* Impacted by COVID-19 restrictions

GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Deliver increased city centre marketing and activation initiatives to support local and regional economic recovery in response to COVID-19

This quarter saw the City Centre come to life with the delivery of Lovers Lane Music Festival held in in Globe Lane on 13 February. This event was one held in the quarter to support the local creative industry following a challenging two years.

As a prelude to Valentine's Day celebrations, the free live music event saw a line-up of talented artists including Bec Sandridge, Cry Club, Totty, Phebe Starr, Jack R Reilly, and Chelsey Dagger (DJ). The event was attended by over 300 people with the free event tickets snapped up a few days after launch.

Other key events held included Lunar New Year, Mechanical Mayhem performances in Crown Street Mall by Circus Monoxide and ART at Play exhibition which were promoted to draw both the community and visitors back into the Wollongong CBD. The Creative Wollongong Quick Response Grant projects (CBD Live Music) continue to roll out across CBD venues.

Key activation initiatives undertaken during the quarter included work by the Outdoor Dining Internal Working Group in activating sites The Illawarra Hotel, Globe and Crown Lanes in the CBD. With the Crown Lane road closure piloted and extended until the end September. Precinct planning for both Globe and Crown Lanes continues to progress and key business stakeholder communication groups have been formed for both precincts.



[Images: Lovers Lane Music Event in Globe Lane. Photo credit: Chris Frape]

GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Continue to advocate for the upgrade of the Wollongong Entertainment Centre (WEC) as a major regional conference centre

Council continued to work with key regional stakeholders to advocate for the project, including ongoing discussions between Venues NSW and the NSW Government.

In January, Council released its 'Illawarra Sports and Entertainment Final Report' putting forward a 'fit for purpose' redevelopment option for both the existing WIN Entertainment Centre and Stadium. In presenting this report, Council called on Venues NSW to resource the development of a detailed Masterplan and business case for the Illawarra Sports and Entertainment Precinct, informed by a comprehensive engagement strategy.

In partnership with NSW Government and the University of Wollongong, deliver the Invest Wollongong program to position Wollongong as a superior business location

On 30 March, Wollongong took centre stage at a targeted business event at NSW Parliament House. The event was coordinated by Invest Wollongong - a partnership between Council, the Department of Regional NSW and the University of Wollongong. Along with Destination Wollongong and Wollongong 2022 - the organising committee of the Union Cycliste Internationale (UCI) Road World Championships, Wollongong was highlighted and celebrated as a world class city for work, play and international events.

The two-hour event had over 93 registrations and included an audience of potential investors and key government decision makers such as State Ministers and Members of Parliament. Highlighting the city's ongoing transformation offering a strong business base, close connection to Sydney and the significant opportunity being presented by the Union Cycliste Internationale (UCI) Bike Label status.

Presentations about emerging business and tourism opportunities, showcasing Wollongong as a city and Council's commitment to jobs growth and the ongoing development of a thriving professional services, tech sectors and start up community. A keynote address by Dean Dalla Valle, the Chair of Wollongong 2022 and a panel discussion joined by Council's General Manager Greg Doyle, Destination Wollongong Chair Tania Brown, and University of Wollongong Vice Chancellor Patricia Davidson were one of the many highlights of this event.

GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Other highlights of the quarter included the updated Wollongong Office Market Prospectus launched at the Business Illawarra's Investment and Infrastructure Summit on 18 March 2022. Invest Wollongong was a lunchtime sponsor of this event and presented a new video of the CBD from an office market perspective as part of the Summit. Invest Wollongong facilitated a tour of the CBD for attendees of the Summit in the evening highlighting our night-time economy and A-grade office developments.



(Images: Lord Mayor Gordon Bradbery AM and attendees at the Parliament House event)

Implement strategies from the SMART Regions Strategy

Council has established a Smart Cities and Digital Twins Steering Committee to help deliver Smart Places initiatives across Council. To support this, a Smart Cities Project Roadmap has been created to guide the projects and timeframes planned to deliver on the vision of 'utilising secure digital technologies to support, connect and enhance our communities' living standards and economies.'

The projects on the Roadmap include such things as smart bin sensors, whole of Council emissions monitoring, prescribed dam monitoring, urban heat islanding, road, footpath and signage condition monitoring, Blue Mile pedestrian and cyclist interactions and waterways monitoring. The projects on the Roadmap span over the next two years with over 30 other future ideas and works also listed. The next quarter looks to trial video analytics and artificial intelligence technology to identify defects in road assets.

GOAL 2: WE HAVE AN INNOVATIVE AND SUSTAINABLE ECONOMY

Performance Measures Q3 2021-2022

- Number of visitations to the tourism information centres* | 8,069 (Q3 2020-2021 – 9,486)
- Tourist Park occupancy rate of cabins * | 75% (Q3 2020-2021 – 73%)
- Occupancy rates of paid on street parking* | 60% (Q3 2020-2021 – 69%)
- Tourist parks occupancy rate of unpowered sites* | 30% (Q3 2020-2021 – 33%)
- Tourist parks occupancy rate of powered sites* | 57% (Q3 2020-2021 – 54%)

*Impacted by COVID-19

GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY

Deliver Council's annual community events program

Australia Day 2022 was acknowledged this quarter, with the announcement of the Australia Day Award winners, Citizenship ceremony and fireworks at Belmore Basin. While the series of events was again impacted by COVID-19 restrictions, the worthy winners were celebrated and acknowledged in different ways.

Council delivered the Australia Day Community Event under the guidance of the Australia Day Committee.

The event was delivered in a heavily reduced format due to COVID-19 restrictions and within Council's Risk Management Framework. The Australia Day Fireworks were staged in a COVID-19 safe manner featuring COVID-19 safe messaging, an increased viewing area and the reduction of program elements such as performers and stalls which would not support social distancing guidelines. Approximately 10,000 patrons are believed to have viewed the event across numerous locations.

Wollongong's Australia Day Ambassador, Brian Goorjian was selected by Council's Australia Day Committee for his long standing contribution to Australian sport, taking the Boomers Basketball team to their first-ever Olympic medal in Tokyo 2021 and is the current Head Coach of the Illawarra Hawks team. This is an honorary role with the ambassador involved in the Awards ceremony and citizenship ceremony.

Council continued the coordination and planning for community events this quarter with the Wollongong Seniors' Festival underway with the delivery of the program scheduled for late March and early April 2022. A free community event, Pedal in the Park event is planned for delivery on 10 April at Lang Park, Wollongong. Planning for a Cultural Program to be delivered during the 2022 Union Cycliste Internationale (UCI) Road World Championships in September 2022 is well underway.



Image: Australia Day fireworks view from North Wollongong Beach

GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY

Deliver library programs that recognise and reflect the cultural diversity of our community

A large and varied array of activities, programs and events were held over the quarter embracing and recognising the cultural diversity of the community.

Several meetings were held to develop a coordinated approach to Council's programming for members of the LGBTQIA+ community. Work has commenced on a Calendar to promote events to the broader community that will take place during Pride Month, June 2022. Further partnership opportunities have also been explored with local LGBTQIA+ community groups.

There were 32 requests for items in 15 different community languages through the State Library Multicultural Bulk Loans Service throughout the quarter as well as refreshing its long-term loans from the State Library in Croatian, Serbian and Macedonian languages.

Harmony Week was celebrated with an animated video campaign on social media. A series of short, engaging videos featuring Library staff (and their children) demonstrating how to count from 1 to 10 in different community languages including Dutch, Sinhalese, German, Japanese, Farsi, Auslan, English, French, Italian and Turkish were created. These videos were posted on Facebook throughout Harmony Week. Staff were also encouraged to wear orange, the colour that represents Harmony Week.

Council celebrated Multicultural March with a speaker event called 'Insights into the Refugee Experience' featuring Sophie-May Kerr from SCARF and Elie Butoto, a former refugee from the Congo Democratic Republic. This event took the form of a question-and-answer style discussion. A display in partnership with Multicultural Communities Illawarra (MCCI) featuring a banner created by local women from different backgrounds united through knitting and crocheting as part of a MCCI wellbeing project.

Work on the Tech Savvy Elders pilot program was planned and promoted throughout the quarter with the first group training sessions commencing at Coomaditchie United Aboriginal Corporation on 30 March, via funding provided by NSW Seniors Card Training (Family and Community Services). Council participated in the Inaugural Aboriginal Art Trail as one of the eight venues to showcase artworks by local Aboriginal artists. The artworks are on display at Wollongong Library from 11-27 March 2022.



[Image: Speaker event "Insights into the Refugee Experience" featuring Sophie-May Kerr and Elie Butoto]

GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY

Manage Cultural Grants Program

The Small Cultural Grants Applications opened in February and closed on 31 March. To support local creatives in the application process, Council hosted an online information session on 24 February as part of the Creative Dialogues program.

The session was held in partnership with Create NSW with Council presenting an overview of the application as well as the types of projects that have the most success in securing grant funding.

Council's Small Cultural Grants program has been running for more than 15 years and seeks to provide a financial boost to activities that enliven the city, build our local creative industries and encourage people to get involved in our creative community.

Council's grant programs are popular and significant effort has been made to reach new audiences and to engage with applicants to provide better information to assist them with their project application. A recent online information session and subsequent podcast in partnership with Create NSW on writing and submitting grant funding applications was well received and will provide a significant asset for applicants in the future.



[Image: Cultural Grants Program]

GOAL 3: WOLLONGONG IS A CREATIVE, VIBRANT CITY

Performance Measures Q3 2021-2022

- Library visitations** | 258,694 (Q3 2020-2021 – 231,553)
- Library – total number of loans* | 233,031 (Q3 2020-2021 – 223,822)
- Library programs: number of programs* | 277 (Q3 2020-2021 – 210)
- Library programs: number of participants** | 3,320 (Q3 2020-2021 – 3,844)

* Impacted by COVID-19

^ Includes online participants

GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

Identify additional opportunities for working in partnership with the local Aboriginal community

In February, Council launched its Children's Acknowledgement of Country Art Competition and called on young local Aboriginal and Torres Strait Islander people to enter. Entries were open to all Aboriginal and Torres Strait Islander people aged between 12 and 18 years to submit original artworks that convey our community's connection to Country. The artwork needed to be hand-drawn or painted on paper or canvas and of A3 size and include a short statement about the meaning of the artwork. The aim was to provide an opportunity for young artists to tap into their love of Country with artwork to be displayed across Wollongong City Libraries. The competition closed on 31 March with a winner to receive a \$500 gift card.

Wollongong City Library Children's Acknowledgement of Country

Here is the land

Here is the sky

Here are my friends

And here am I.

Aboriginal and Torres Strait Islander peoples,

We acknowledge you today.

With kindness and friendship,

Together we learn and play.

Thank you Elders past, present and future

For letting us all share,

The Dharawal Land that you love,

We promise to take care.



[Image: Children's Acknowledgement of Country Art Competition promotional tile]

GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

Continue to review and enhance Council's digital customer service and engagement channels in line with strategic objectives

Throughout the quarter, our digital channels continue to be an essential tool to share updated COVID-19 related information as well as updates related to flooding and weather-impacted services which have dominated a lot of Council's proactive messaging, particularly towards the end of February and March.

This was reflected in the most-viewed releases on our website being Roads, Sportsfields and Beaches Updates (2,743) and Sandbag Collection Points Update (1,004).

Council continued to highlight the connection to the upcoming 2022 Union Cycliste Internationale (UCI) Road World Championships. Linking strategic social media posts to Council's website and published media releases continues to be a proactive way to engage with community and provide key information and context for social posts.

This quarter saw the issuing of four e-newsletters, and 64 media releases. Followers on the City of Wollongong Facebook page were 37,387 at the end of the January – March 2022 quarter, an increase of 2% from the previous quarter (36,670). Twitter followers increased by 1% from 6918 to 6987. There were 7,874 Instagram followers at the end of the quarter, up 2% from 7,720 at the end of the previous quarter.

Followers on Council's LinkedIn company page grew 4.2% from 11,451 at the end of the previous quarter to 11,068. There were 1,701,610 page views on Council's website during the January quarter, an increase of 1% from the previous quarter. The most viewed pages were Resident homepage, View an Application, Libraries, Sportsgrounds and Jobs at Council.



[Image: Facebook posts keeping our residents safe during the flood events]

GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

Deliver civic activities which recognise and celebrate the city's people

Australia Day 2022 was acknowledged this quarter, with the announcement of the Australia Day Award winners, Citizenship ceremony and fireworks at Belmore Basin. While the series of events was again impacted by COVID-19 restrictions, the worthy winners were celebrated and acknowledged in different ways.

Australia Day winners were announced in an online awards ceremony with Australia's most decorated Olympian Emma McKeon announced as Wollongong's Citizen of the Year. Emma's swimming inspired the country during last year's Tokyo Olympics earning four gold and three bronze medals becoming Australia's most decorated Olympian and Wollongong's own home-grown talent.

Joining Emma on the honours list was Dorothy 'Dot' Hennessy as Senior Citizen of the Year. Dot was recognised for her efforts as a community volunteer, including being the first female President of the Rotary Club Wollongong, and for her role as a key figure in the establishment of Greenhouse Park, Wollongong.

Faith Clark and Alana Todorovski shared the award for the Young Citizen of the Year for their contributions to their local communities in different but equally important ways. Faith with her work in robotics and knowledge sharing in the community and Alana with her tireless efforts in raising money for the NSW Bushfire Relief Campaign, the Indigenous Literacy Foundation, the Salvation Army and many other charities.

Future planning has also commenced on a number of civic activities including the Illawarra Academy of Sport Scholarship Reception and a Lord Mayor Recognition Reception for delivery in May and August 2022. Council has been working closely with Wollongong Returned and Services League (RSL) on the Wollongong ANZAC Day Dawn Service and March 2022. Council has supported several other RSLs across the LGA in the development of Traffic Management Plans for their Dawn Services.



[Image: Wollongong Australia Day Citizen of the Year Emma McKeon]

GOAL 4: WE ARE A CONNECTED AND ENGAGED COMMUNITY

Performance Measures Q3 2021-2022

- Sick Leave | 6.44 Days (Q3 2020-2021 – 6.93 days)
- Carers Leave | 0.46 Days (Q3 2020-2021 – 0.53 days)
- Lost Time Injury Frequency Rate | 13.36 (Q3 2020-2021 – 15.28)
- Workers compensation costs as a percentage of payroll | 1.9% (Q3 2020-2021 – 1.25%)
- Number of media releases issued | 64 (Q3 2020-2021 – 65)
- Number of Council Facebook page 'likes' | 37,387 (Q3 2020-2021 – 32,511)
- Number of Twitter followers for Council | 6,987 (Q3 2020-2021 – 6,723)
- Telephone calls are answered within 30 seconds | 87% (Q3 2020-2021 – 86%)
- Enquiries made in person are welcomed and attended to within 5 minutes* | 94% (Q3 2020-2021 – 96%)

* Impacted by COVID-19

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Undertake programmed renewal works at Council's rock pools in accordance with the Infrastructure Delivery Program

The rock pool maintenance crew took centre stage in a news feature on ABC Illawarra during the quarter. The story focused on the crew and the maintenance work required to keep Wollongong's rock pools to a high standard for our community.

Time lapse video was used to show the efficiency with which the team worked to battle against both tide and inclement weather. It also showed the tools used and the work required to continually clean and maintain these popular assets. With over 878,000 views and over 360 comments, the feature attracted a lot of attention with positive feedback from the community on the work undertaken by the four-person crew.

During the quarter, works at the Austinmer southern rock pool were limited to the repairs to two sections of the concourse between the two pools to not interfere with the busy swim season. The next phase of works includes the replacement of the intake pipeline and raising of the abutment at the eastern end of the pool. These works are scheduled to commence in May subject to tide, sea and swell conditions.



[Images: Some of our spectacular rock pools]

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Incorporate child-friendly and age-friendly principles in design, planning and service delivery with the community

In September last year, the community was devastated by the loss of two Norfolk Island Pines cut down in an act of tree vandalism at Towradgi Park. The pines have since been replaced with more Norfolk Island pine trees as well as protective fencing around them.

Signage, which was created by students from Corrimal East and Tarrawanna Public schools, was installed. The two large signs feature a total of 26 illustrations created by the students and sit along the tree guards surrounding the new trees and allow a creative, positive and constructive channel for the outpouring of love, loss and sadness the students felt following the incident.

The students were invited to create drawings and artworks showing their thoughts on why it was important to have trees in public spaces. The original artworks now feature on tree guards alongside Towradgi Park's bike track.

Throughout the quarter, Towradgi and Dapto Public Schools were invited to be involved in the art competition for the Tiny Forests project. These artworks will form part of the signage to accompany the Tiny Forests in the respective areas. Dapto High School was invited to participate in the planting of the Tiny Forests in the Dapto area. Waniora Public School has been identified to participate in the art and possible poetry that will form the interpretive signage at Bulli Park as part of the Ursula Road Community Greening project. Bulli High School students will also contribute to the planting.

Play Streets Wollongong planning also commenced. Play Streets encourages neighbours to come together and close their street for a period of time to bring children out into their community to play and the residents have the opportunity to get to know each other. Discussions with Play Australia took part throughout the quarter to assist with the planning process. A draft policy, process and guidelines are being developed. The Policy will be reported to Council in the coming months.



[Images: Some of the artworks created by students and the installed tree guard signage]

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Deliver the funded actions of the Ageing Plan 2018-2022

Wollongong Seniors Festival 2022 was held on 25 March through to 3 April. The theme for 2022 was Reconnect, using experiences following uncertainty and lockdowns over the past two years emphasising the need for relationships and connections more than ever before. The Festival, now in its 36th year, was delivered through a mix of both virtual and face-to-face events.

Wollongong Seniors Festival is held annually and is for people over 60, Aboriginal and Torres Strait Islander people over the age of 50 and people over 50 with lifelong disability. The aim in 2022 was to provide an array of events, including art workshops, exercise and movement classes, computer literacy classes and outdoor walks. This year also saw a program of popular events as well as the opportunity to explore new interests with many of the programs offered for free. With the ever-popular Lady Mayoress's Afternoon Tea held on 25 March at the Salvation Army Auditorium.



[Image: Seniors Festival poster]

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

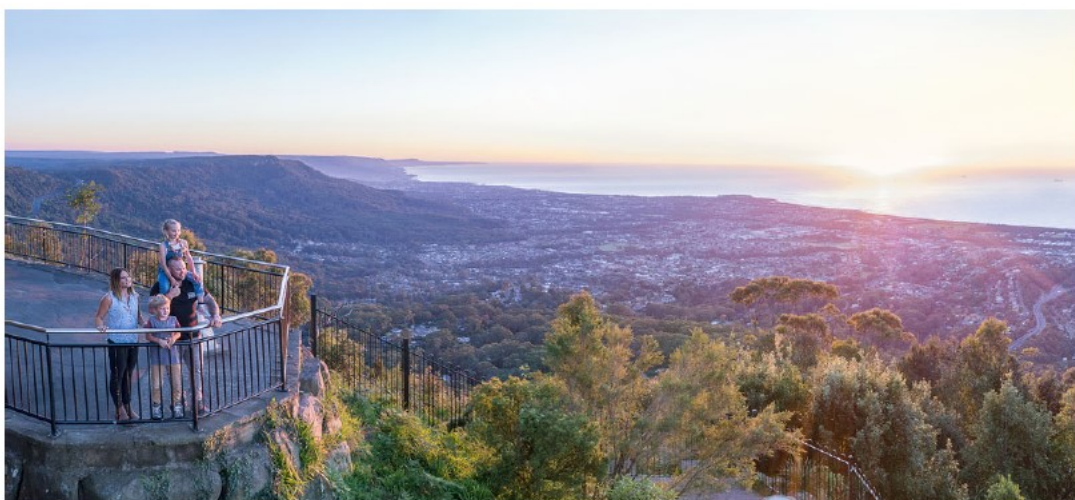
Continue to work with the community to review levels of service

Results from Council's Biennial Community Satisfaction Survey were released during the quarter. Council undertakes a Biennial Survey of the Community's level of satisfaction with Council's services. This survey reviews the community's satisfaction with Council facilities and services. Examples include: the condition of roads, road congestion, parking provision and the provision of playgrounds and recreational facilities. The information is presented in terms of the perceived importance placed on services and facilities by residents and the level of satisfaction with these services and facilities.

The phone-based survey collected responses from 600 local residents with results showing Council received an overall satisfaction rating of 3.7 out of 5, the highest recorded since the survey commenced in 1997.

Highlights include:

- 65 per cent of residents were satisfied with the overall performance of Council, 28 per cent were neutral, 7 per cent were dissatisfied.
- Council's average satisfaction rating was 3.7 out of 5, an increase on 3.6 out of 5 in 2019. The highest satisfaction score Council has received.
- All services and facilities maintained or improved on the level of satisfaction recorded in 2019.
- Highest used facilities were footpaths, shared use paths and parks, open spaces and sportsfields for passive recreation.
- Highest performing facilities were: Botanic Garden, patrolled beaches and libraries.
- Highest performing direct services were: Green waste including FOGO, red-lidded bin waste collections, yellow-lidded recycling waste collections and waste disposal depot facilities.
- Opportunities for improvements included footpaths, planning controls for city centre and local areas, maintenance of local roads, environmental programs and education.



[Image: A view of our region from Mt Keira also known as Djeera by the local Aboriginal community]

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Deliver customer-driven, evolving library collections

The quarter saw library loans reach the highest levels since the onset of the COVID-19 pandemic. There were 212,646 physical loans taken during the quarter. This recovery represents a very significant increase upon last quarter's 148,579 loans (October-December 2021), with the progressive return of community attendance and library programs looks set to continue.

Following the 30-50% increase in usage of online collections during library closures from 2020, usage of eBooks, eAudiobook and streaming collections have normalised to levels similar to pre-July 2021. Usage of eAudiobook collections saw a consistent increase. Online collections continued to be prioritised by library staff, with increased budget being allocated and additional content and extra copies of high-demand titles being purchased in e-formats. Online products continued to be marketed to customers, and new products added, most recently iVox audiobooks - a children's talking book collection.

Library customers continued placing Reserves and requesting purchases in high numbers, and additional copies of highly reserved titles continued to be acquired quickly in large quantities, proportional to demand. By prioritising these measures, the Library continued to deliver material in direct response to customer demands, and to encourage customers "back to the library".

Develop and distribute community awareness raising materials that detail owner responsibilities around companion animal management in public places

Throughout the quarter, Council continued the implementation of the companion animal education initiatives and programs. Implementation of the Tiered Beach Patrol Program across the quarter completing 373 beach patrols as part of this Program.

During these Program patrols, 161 educational conversations were had with dog owners, 34 written warnings and 23 fines issued for breaches of the Companion Animals Act and non-compliance with Council's Dogs on Beaches and Parks Policy.

A radio messaging campaign was implemented throughout the quarter with key messages being promoted via radio stations i98FM and Wave FM in the Illawarra and station C981.3 in Campbelltown. The program commenced in December 2021 and will conclude in April 2022. Social media messaging was also utilised with posts reaffirming key policy and responsible dog owner messages.

In March, Council partnered with the RSPCA to deliver the Healthy Pet Day. This day is part of the Companion Animal Welfare Scheme (CAWS) and Council's Deed of Agreement with the RSPCA for animal impounding services. During the Healthy Pet Day the RSPCA facilitated health checks for pets, microchipping and desexing services. During the event Council staff distributed pet registration and Dogs on Beaches and Parks Policy information and handouts.

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Continue to work and support the investigation and business case development for formal sport, educational and recreational cycling facilities such as learn to ride facilities, pump tracks and BMX facilities

This quarter delivered fantastic summer holiday fun for the kids with new bike tracks popping up across the LGA.

In partnership with companies like Dirt Art and Iconic Trails, Council developed and built a number of tracks near existing illegal bike trails, offering young riders the chance to improve their skills in their local community.

The tracks in Bulli, Fairy Meadow, West Wollongong and Horsley are designed to suit riders of different levels, with information on the tracks skill requirements available on Council's website.

Local trails and tracks are a key part of our cycling focus as a Union Cycliste Internationale (UCI) Bike City.



[Image: New Bike Track]

GOAL 5: WE HAVE A HEALTHY COMMUNITY IN A LIVEABLE CITY

Performance Measures Q3 2021-2022

Community Transport trips* | 7,350 (Q3 2020-2021 –5,006)

Direct-Run District Level Community Facilities visitation* | 25,287 (Q3 2020-2021 – 23,360)

Utilisation of Direct-Run District Level Community Facilities* | 4,676 Hours (Q2 2020-2021 – 5,539)

Social Support hours of service* | 3,530 Hours (Q3 2020-2021 – 1,803)

Total Visits commercial heated pools: Corrimal* | 46,840 (Q3 2020-2021 –49,172)

Total Visits commercial heated pools: Dapto* | 23,626 (Q3 2020-2021 – 22,588)

Utilisation/visitation at pools* | 436,767 (Q3 2020-2021 – 259,092)

Utilisation/visitation at beaches | 549,860 (Q3 2020-2021 – 551,692)

* Impacted by COVID-19

GOAL 6: WE HAVE AFFORDABLE AND ACCESSIBLE TRANSPORT

Develop and implement a best-practice active transport data collection and evaluation program

During the quarter, Council continued its commitment to improve and support active transport across the city by measuring how some of our key shared pathways are used. Three counters were installed at points along the Blue Mile, Puckey's Reserve and on the foreshore area at Bulli. The data captured shows the number of walkers and bike riders, as well as the direction they're travelling in. This information will be used by Council to plan improvements to our coastal pathways into the future. These counters do not capture personal information.

Fixed counters were installed to measure the use of the trial Pop-up cycleways in Thirroul, Towradgi, Port Kembla and Wollongong. There are existing counters in Smith and Kembla Streets Wollongong, collecting the number of cycling trips, direction travelled and speeds. Recent data shows there were close to 250 trips a week along Kembla Street in the last two weeks of 2021 and the first week of 2022 and more than 600 trips a week on Smith Street in the same period. For the last week of 2021 there were more than 800 trips along the Smith Street cycleway link. The data collected from these counters will help achieve key priorities as outlined in the Wollongong Cycling Strategy 2030 and uphold our prestigious Union Cycliste Internationale (UCI) Bike City Label. They will support the measure of our performance against the targets set in our Cycling Strategy.

A trial for an Artificial Intelligence (AI) driven video survey is continuing on the Blue Mile at the Tramway cutting. Three Smart VMS trailers have been recently purchased and will support the rollout of our VMS and tube count data collection program.



[Image: Fixed counters installed to measure usage of shared pathways]

GOAL 6: WE HAVE AFFORDABLE AND ACCESSIBLE TRANSPORT

Promote access to Community Transport services to meet the needs of eligible consumers

During the quarter, research commenced into ways to promote access to Community Transport services. These included ideas such as paid advertisements, targeting doctor surgeries in the Wollongong and Shellharbour areas and via direct contact with other agencies at meetings. As COVID-19 restrictions have eased, customer confidence in utilising the services on offer increased slightly. This was reflected by the number of new referrals received during the quarter (268 new referrals, accepted 174 eligible customers), compared to the previous quarter (188 new referrals, accepted 93 eligible customers).



[Image: Community Transport services]

Prepare a range of priority construction ready cycling infrastructure projects to secure external funding as it becomes available

Council has adopted and continues to roll-out the Wollongong Cycling Strategy 2030. Projects are being delivered and further developed to submit to TfNSW grant funding programs.

Council is working with key interest groups such as Schools and the Cycling Technical Advisory Group, to review and develop targeted programs to promote and provide active transport initiatives to support our most vulnerable users (school children, people with disability and the frail/aged). Council is working collaboratively in the Development Assessment process to ensure Active Transport solutions are incorporated into new developments.

Council has been an active partner with the State Government in the delivery of the Pop-up Cycle Pilot Program. This Program has delivered and is testing non-standard infrastructure and is actively seeking community input and collaboration.

GOAL 6: WE HAVE AFFORDABLE AND ACCESSIBLE TRANSPORT

Deliver the road resurfacing and reconstruction program

In January, work commenced on the repair of a 150-metre section of damaged road along Cordeaux Road, Cordeaux Heights. The works involved removing the existing pavement and installing a new road base and layer of asphalt. The damaged section upgraded was between Central Road, Unanderra and Booreea Boulevard, Cordeaux Heights.

Throughout March, nightworks were undertaken on the West Dapto Road upgrade at the intersection of Shone Avenue, West Dapto and Wongawilli Roads. This project is part of a larger piece of work already underway to relocate the existing watermain beneath Shone Avenue. Elements of the project were completed at night to reduce the impact on residents and road users and improve the safety for construction workers.

A summary of the status of design and construction projects scheduled for the 2021-2022 financial year in the Roadworks Program of the Infrastructure Delivery Program (IDP) includes:

Projects Scheduled for Design in 2021-2022

- Deferred/On Hold = 2
- Design Not Started = 13
- Design Underway = 19
- Design Complete = 11

Projects Scheduled for Construction in 2021-2022

- Design Not Started = 0
- Still In Design = 4
- Pending Commencement = 10
- Construction Underway = 2
- Construction Complete = 35
- Carry Over Jobs Now Complete = 10



[Image: A section of Cordeaux Road before and after repair]

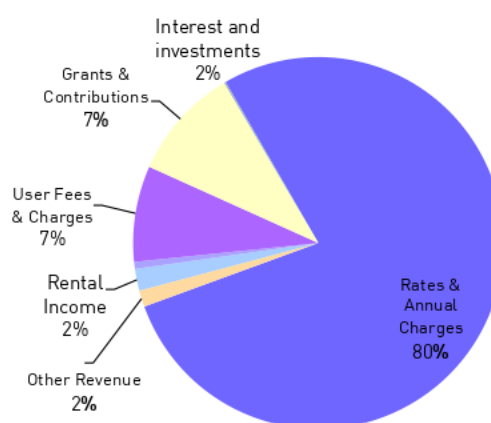
Performance Measures Q3 2021-2022

- Delivery of Council's Capital Program | 56 % (Q3 2020-2021 – 51%)

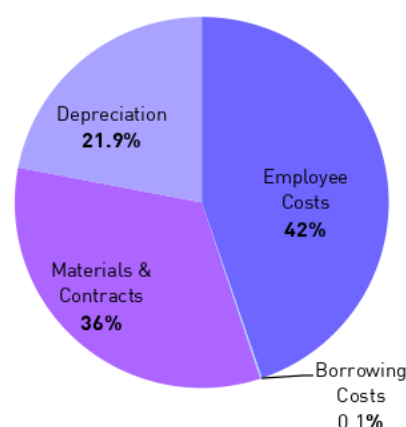
How we performed against our budgets

Budget 2021-2022

Income Type (\$M)	YTD Actual	Proposed budget
Rates & Annual Charges	159.3	216.9
Other Revenue	2.9	5.0
Rental Income	3.9	5.6
Profit on disposal of Assets	1.3	0.9
Grants & Contributions	17.1	36.1
User Fees & Charges	20.1	27.7
Interest & Investments	0.3	1.2
Total	204.8	293.4



Expense Type (\$M)	YTD Actual	Proposed budget
Employee Costs less Internal Charges	95.4	127.2
Borrowing Costs	0.3	0.4
Materials & Contracts	70.5	110.1
Depreciation	46.8	64.0
Loss on Disposal of Assets		
Total	213.1	301.8



Report of Chief Financial Officer

The March Quarterly Review is the third review of the 2021-2022 Operational Plan adopted in June 2021. The review of the financial estimates proposes a range of adjustments that impact on the Operating Result [Pre Capital] by \$14.5M and the Funds Result by \$15.3M. Most of this variation relates to the early payment of the Financial Assistance Grant for 2022-2023 resulting in an improvement in the current year results and deterioration in 2022-2023.

The following table and comments provide a summary view of the proposed variations and forecast for 2021-2022 based on year to date performance and anticipated results to June 2022.

Table 1

FORECAST POSITION	Original Budget	Current Budget	Proposed Budget	YTD Actual	Proposed Variation
	\$M	\$M	\$M	\$M	\$M
KEY MOVEMENTS	July	December	March	March	Proposed Variation
Operating Revenue	281.9	275.8	293.4	204.8	17.7
Operating Costs	(291.1)	(298.6)	(301.7)	(213.1)	(3.1)
Operating Result [Pre Capital]	(9.2)	(22.8)	(8.3)	(8.4)	14.5
Capital Grants & Contributions	32.1	36.8	38.4	25.1	1.6
Operating Result	22.9	14.0	30.1	16.7	16.1
Funds Available from Operations	59.1	56.5	71.4	42.6	15.0
Capital Works	107.1	106.2	105.9	60.0	(0.3)
Contributed Assets	8.4	8.4	8.4	0.0	0.0
Transfer to Restricted Cash	1.9	2.8	2.8	2.3	0.0
Borrowings Repaid	5.5	5.5	5.5	3.9	0.0
Funded from:					
- Operational Funds	60.9	57.0	56.7	29.8	(0.3)
- Other Funding	54.6	57.5	57.5	30.3	0.0
Total Funds Surplus/(Deficit)	(9.1)	(8.8)	6.4	6.7	15.3

OPERATING RESULT [pre capital]

The proposed Operating Deficit [pre capital] estimate of \$8.4M represents an improvement of \$14.5M, against a current budgeted deficit of \$22.8M, that is made up of both funded and cash variations. While a deficit budget is not in line with Council's Financial Strategy (to achieve a small surplus budget), it was anticipated due to the impact of Council's COVID-19 relief package which was introduced in August. It does not impact Council's long term financial sustainability.

The major variations proposed in this review are summarised broadly below with further details provided through this report. Favourable variations are identified as (F) and Unfavourable as (U):

Non-Funds Variations (no Fund impact) \$0.7M (U)

These are variations where the proposed adjustments are offset by transfer to or from restricted cash or are non-cash adjustments. These variations include:

- Waste Facility Operations improvements (offset by transfer to restricted cash) \$0.9M (F)
- Funded projects deferred to later periods \$0.7M (F)
- New grants introduced \$0.7M (F)
- Domestic Waste costs introduced (offset by transfer to restricted cash) \$2.6M (U)
- Transfer/reclassification from capital to operational \$0.3M (U)
- Other minor variations \$0.1M (U)

Report of Chief Financial Officer

Funds Variations \$15.3M (F)

• Financial Assistance Grant paid in advance	\$15.3M (F)
• Defined Benefits Superannuation Top Up	\$0.5M (F)
• Additional resourcing due to workers' compensation and long term sick leave	\$0.3M (U)
• Regulation & Enforcement Income	\$0.2M (U)
• Investment revenues reduced	\$0.4M (U)
• Rephasing of projects to later years	\$0.3M (F)
• Other minor variations	\$0.1M (F)

OPERATING RESULT

The proposed Operating Result surplus of \$30.1M indicates an improvement of \$16.1M compared to current budget which includes the adjustments discussed above (\$14.5M) and an increase in capital income from developer contributions \$1.6M.

CAPITAL PROGRAM

During this Quarter, the capital budget expenditure projections were decreased by \$2.1M through monthly adjustments that were largely associated with wet weather and timing of the delivery of funded projects. These adjustments have been reported and approved by Council through the monthly reporting process. In addition to these changes, through the March Quarterly review \$0.3M of capital related to Information Management & Technology has been transferred to operational to support the OneCouncil implementation.

FUNDS RESULT

The Funds Result indicates an improvement of \$15.3M which is largely due to the impact of the increase in the Financial Assistance Grant (\$15.3M).

Project Timing

Progress of individual operational projects has been reviewed during this quarter to better determine expected finalisation and budget requirements. A range of projects were identified that are expected to be in progress at 30 June 2022 that will need to be extended into future periods. These projects have an estimated value of \$1.1M expense and funding from restricted cash of \$0.8M.

Waste

The current review includes changes related to Domestic Waste and Waste Facility operations. The Domestic Waste budget area has been adjusted to reflect the full operating costs of FOGO that was not included in original budgets of \$2.6M, offset by funds from the Domestic Waste restricted asset. The Waste Facility has an increase in income of \$1.6M which has partially been offset by an increase in expenditure of \$0.7M. The balance of these adjustments (\$0.9M) has is proposed to be offset by an increase in the transfer to the Waste Facility restricted asset to fund future capital works at the facility. The future works required currently exceed cash held over the next four years.

Cash & Investments

Cash and Investment holdings forecasts have increased by \$19.4M compared to the December Quarterly Review. This is largely due to the early payment of the Financial Assistance Grant of \$15.3M, additional grants & contributions and projects that have been deferred to future periods. The Available Funds forecast has only increased by \$12.1M as changes in grant income and deferred projects are offset by corresponding changes in restricted cash.

The following table shows the movements in the projections of available funds for the 2021-2022 financial year as a result of the proposed changes through the March Quarterly Review.

Report of Chief Financial Officer

Table 2

CASH, INVESTMENTS & AVAILABLE FUNDS					
	Actual 2020/21	Original Budget 2021/22	December QR 2021/22	March QR 2021/22	Actual YTD March 2022
	\$M	\$M	\$M	\$M	\$M
Total Cash and Investments	170.9	105.5	128.4	147.8	172.7
Less Restrictions:					
External	78.1	59.9	64.1	72.2	76.2
Internal	70.7	41.7	53.4	53.8	63.6
CivicRisk Investment	3.2				3.2
Total Restrictions	152.0	101.6	117.5	126.0	143.1
Available Cash	18.9	3.9	10.9	21.8	29.5
Adjusted for :					
Payables	(26.6)	(26.2)	(26.8)	(27.1)	(30.5)
Receivables	21.9	24.5	24.3	25.8	15.8
Other	9.3	10.9	6.8	6.8	14.7
Net Payables & Receivables	4.5	9.2	4.3	5.5	0.0
Available Funds	23.4	13.1	15.3	27.3	29.5

COVID-19

In response to COVID-19, the budget for 2021-2022 includes provisions for planned relief measures approved by Council and operational impacts across Council services.

Planned Relief Measures

In August 2021, Council approved a range of relief measures with a total value of \$1.96M for the community that included relief in fees & charges of \$1.02M and various support payments of \$0.94M. The fees & charges relief measures that impact Council's income have been fully introduced in the 2021-2022 budget.

In terms of financial support measures, \$690K has been introduced into the 2021-2022 budget with \$100K introduced for Events Re-emergence in 2022-2023, \$50K for Cultural Festival in 2022-2023, \$70K in 2021-2022 and \$30K in 2022-2023 for Outdoor Dining Initiatives. Through the March Quarterly Review, it has been proposed that financial support budgets for Arts Mentorship (\$7K), Artist in Residence (\$25K) and Events Re-emergence (\$35K) be transferred to the 2022-2023 financial year. In addition, the financial support budgets for Emergency Food Provisions (\$38K) and Emergency Care Packages (\$47K) are proposed to be reduced as they have been identified as no longer being required.

The table below provides details on progress of the planned relief measures in each of these areas including these changes.

Report of Chief Financial Officer

COVID-19 2021-22 Financial Year				
Planned Relief Measures		Annual COVID Allowance	Proposed Allowance	Variance
		\$'000s	\$'000s	\$'000s
Income Impacts				
Inspections, Education and Registrations	Fee waiver for Food Premises & Personal Grooming	335	335	0
Car Parks & Boat Ramps	Waiver fees casual off street parking	200	200	0
Parks	Waive training & competition fees	103	103	0
Interest & Investments		150	150	0
Leasing and Licenses	Fitness Trainers & Surf Schools	25	25	0
Leasing and Licenses	Outdoor Dining (fee waiver)	141	141	0
Leasing and Licenses	Leases & Licences (rent waivers & deferrals)	66	66	0
		1,020	1,020	0
Financial Support				
Financial Assistance Community Facilities	Supporting licensees for essential outgoings	100	100	0
Emergency Food & Care Support	Emergency Food Provision	100	62	38
Emergency Food & Care Support	Emergency Care Packages	100	53	47
Buy Local Campaign	Promotion	100	100	0
Supporting Local Creative Industries	Arts Mentorship	53	46	7
Supporting Local Creative Industries	Quick Response Grants	60	60	0
Supporting Local Creative Industries	Artist in Residence	95	70	25
Supporting Local Creative Industries	Events Re-Emergence	50	15	35
		658	506	152
Total Relief Package		1,678	1,526	152

Operational Area Impacts

An amount of \$7.1M, funded from Strategic Project internally restricted cash, was introduced during the September Quarterly Review as a contingency to offset the anticipated impacts of COVID-19 during the current year on key operational areas. This budget was held centrally. Through the March Quarterly Review, \$3.8M is proposed to be allocated to the Delivery Streams that have had COVID-19 impacts identified through the monthly reporting process. The proposed allocation was based on discussions with Divisional Managers as well as the performance of the delivery stream to the end of March 2022.

The below table shows the COVID-19 impact reported in the March 2022 Monthly Financial Report and the COVID-19 allowance proposed through the March Quarterly Review.

COVID-19 2021-22 Financial Year					
Service	Estimated Revenue Impact	Estimated Expenses Impact	Net Estimated Impact	Proposed Adjustment YTD	
	\$M	\$M	\$M	\$M	
Tourist Parks	1.5	(0.5)	1.0		1.1
Aquatic Services	0.7	1.1	1.8		0.6
Leisure Services	1.8	(0.3)	1.5		0.9
Transport	0.5	(0.1)	0.4		0.0
Parks & Sportsfields	0.3		0.3		0.0
Property Services	0.5	(0.0)	0.5		0.3
Libraries	0.0	(0.1)	(0.1)		(0.2)
Community Facilities	0.4		0.4		0.0
Integrated Customer Service	0.0	0.2	0.2		0.0
Regulatory Control	0.5	(0.1)	0.4		1.0
Information and Communications Technology	0.0	0.0	0.0		0.1
General Contingency	0.0	0.8	0.8		
Total	6.1	0.9	7.1		3.8

Report of Chief Financial Officer

While further distribution across Service Budgets will be required during the final quarter, there is a degree of optimism that the funds provided for COVID-19 will exceed requirements in the current year. There are still some services that may continue to be impacted into 2022-2023 and beyond that will need to be reviewed further as we move forward.

Supporting Documents

The following table shows the proposed Supporting Documents projects budget. Through the March Quarterly Review, a reduction of \$607K in the current year has been proposed due to the re-phasing of projects to the 2022-2023 financial year and the completion of projects during the 2021-2022 financial year.

Table 3

Supporting Documents - Planning Studies & Investigations								
Service & Project	Current Budget \$'000	2021/22 Proposed Budget \$'000	Variance \$'000	Current Budget \$'000	2022/23 Proposed Budget \$'000	Variance \$'000	2023/24 Proposed Budget \$'000	2024/25 Proposed Budget \$'000
Corporate Strategy	65	65	0	0	0	0	57	111
Centralised Studies & Plans	0	0	0	0	0	0	57	34
Community Strategic Plan Review	65	65	0	0	0	0	0	77
Infrastructure Strategy & Support	156	78	(78)	233	233	(0)	0	0
Management of Councils Water Supply & Wastewater Infrastructure	156	78	(78)	233	233	(0)	0	0
Land Use Planning	1,054	612	(443)	702	816	114	575	334
West Dapto Flood Risk Review	100	93	(8)	0	27	27	0	0
West Dapto Review Structure Plan	4	4	0	0	0	0	0	0
West Dapto Review WaterCycle Masterplan	0	0	0	75	75	0	0	0
Housing Study	0	25	25	0	0	0	0	0
Tourism Accommodation Review Planning Controls	30	5	(25)	0	0	0	0	0
Industrial Land Planning Controls Review	30	10	(20)	30	50	20	0	0
Heritage Asset Management Strategy	18	18	0	0	0	0	0	0
City Centre Planning Review	40	0	(40)	40	40	0	0	0
City Wide Local Environment Plan Review	0	0	0	0	0	0	100	100
Development of Crown Land Plans of Management	123	95	(28)	90	118	28	0	0
Landscape development plan for West Dapto - for riparian corridors	50	20	(30)	100	100	0	0	0
Sandon Point Interpretive Signage & Indigenous Art Consultant	29	12	(17)	0	0	0	0	0
Battery Park, Smiths Hill & Flagstaff Hill Forts Heritage Co	0	0	0	0	0	0	120	0
LGA Wide Retail Centres Study	130	80	(50)	50	50	0	0	0
Review Riparian Corridor Management Study & Policy	50	20	(30)	82	82	0	0	0
West Dapto Open Space and Community Facilities Needs Assessment	150	90	(60)	90	90	0	0	0
Western Sydney Development Impacts Study	150	30	(120)	70	70	0	0	0
Review Planning Controls - Wilga St, Corimal	150	110	(40)	0	40	40	0	0
Planning Controls for South Wollongong	0	0	0	0	0	0	103	105
Undertake Built Form Testing to inform town centres updates to Development Controls Plan Chapter B4 Development in Business Zones	0	0	0	0	0	0	150	105
Thirroul Village - Character and Heritage Study	0	0	0	75	75	0	77	0
West Dapto Vision Implementation - Infrastructure and Development Strategy, including Performance Indicators	0	0	0	0	0	0	25	26
Stormwater Services	575	398	(177)	674	674	(0)	265	389
Floodplain Management Studies	0	0	0	0	0	0	0	120
Review of Towradgi Creek Floodplain Risk Management Study	43	18	(25)	25	25	0	0	0
Review of Hewitts Creek Floodplain Risk Management Study	32	17	(15)	15	15	0	0	0
Flood Risk Management Studies Best Practice	108	137	29	75	75	0	75	219
Review of Allans Creek Floodplain Risk Management Study	61	61	0	60	60	0	60	0
Review of Fairy Cabbage Creeks Floodplain Risk Management Study	50	0	(50)	100	100	(0)	50	0
Investigation of Flood Mitigation Options	35	0	(35)	0	0	0	0	0
Community Education	25	25	0	0	0	0	0	0
Development Controls Plan Review	6	6	0	24	24	0	0	0
Flood Level Information Advice Automation	43	0	(43)	50	50	0	0	0
Review of Duck Creek Floodplain Risk Management Study	52	15	(37)	55	55	0	0	0
Review of Collins Creek Floodplain Risk Management Study	50	50	0	50	50	0	0	0
Review of Wollongong City Floodplain Risk Management Study	44	44	0	50	50	0	30	0
Review of Brooks Creek Floodplain Risk Management Study	0	0	0	120	120	0	0	0
Review of Minnegang Creek FR Floodplain Risk Management StudyMS	25	25	0	50	50	0	50	50
Environmental Services	265	210	(55)	630	685	55	471	158
Biodiversity Strategy	29	29	0	61	61	(0)	0	0
City Beach Dune Contamination Management	25	25	(0)	0	0	0	0	0
Climate Change Risk Assessment & Adaptation Plan	30	30	0	0	0	0	0	0
Climate Change Mitigation Plan Implementation	7	7	0	0	0	0	0	0
Coastal Management Program for the Open Coast	99	99	0	464	464	0	471	0
Prepare Subsequent Climate Change Mitigation Plan	75	20	(55)	26	81	55	0	0
Climate Change Adaptation Plan - Assessment of Heat Impact	0	0	0	80	80	0	0	0
Develop design guidelines for green roofs, green walls and facades, rain gardens and other structural vegetation	0	0	0	0	0	0	0	158

Report of Chief Financial Officer

Table 3 (con't)

Supporting Documents - Planning Studies & Investigations								
Service & Project	Current Budget \$'000	2021/22 Proposed Budget \$'000	Variance \$'000	Current Budget \$'000	2022/23 Proposed Budget \$'000	Variance \$'000	2023/24 Proposed Budget \$'000	2024/25 Proposed Budget \$'000
Natural Area Management	25	0	(25)	32	32	(0)	33	33
Vegetation Management Plans for High Priority Natural Areas	25	0	(25)	32	32	(0)	33	33
Transport Services	333	60	(273)	470	470	0	220	15
Accessible Car Parking and Bus Stops audit	22	22	0	0	0	0	0	0
Access and Movement Strategy Review	75	25	(50)	175	175	0	0	0
City Centre Parking Surveys - EMS Report	0	0	0	69	69	0	0	0
Foreshore Parking Strategy	4	0	(4)	0	0	0	0	0
Integrated Transport Strategy	25	0	(25)	80	80	0	79	0
City Centre Parking Strategy	54	0	(54)	0	0	0	0	0
Wollongong LGA Feasibility Studies	8	8	0	15	15	0	15	15
Lake Illawarra Shared Path Masterplan	95	5	(90)	55	55	0	55	0
Towradgi Creek Shared Path Feasibility Investigations	30	0	(30)	56	56	0	0	0
Bald Hill to Stanwell Park Pathway Feasibility	10	0	(10)	0	0	0	0	0
Pedestrian Bridge Thurston Av - Feasibility Study	10	0	(10)	0	0	0	30	0
Implement Keiraville Gwynneville Access & Movement Strategy	0	0	0	20	20	0	41	0
Community Facilities	16	16	0	50	50	0	100	0
Facilities Planning Development	16	16	0	0	0	0	0	0
Social Infrastructure Planning Framework	0	0	0	50	50	0	100	0
Aquatic Services	100	56	(44)	0	44	44	0	100
Community Recreation & Aquatic Centre Concept Plan West Dapto	80	48	(32)	0	32	32	0	0
Coastcliff Surf Club Proposed Refurbishment Works - Feasibility	20	8	(12)	0	12	12	0	0
Surf Club Strategy	0	0	0	0	0	0	0	100
Botanic Garden and Annexes	9	9	0	0	0	0	0	60
Mt Keira Summit Park	9	9	0	0	0	0	0	0
Botanic Gardens Design Investigation for Asset Improvement	0	0	0	0	0	0	0	60
Parks and Sportsfields	512	81	(431)	435	470	35	253	0
Bellambi Foreshore Precinct Plan	211	20	(191)	140	140	0	51	0
Blue Mile Masterplan - update	46	46	0	0	0	0	0	0
Hill 60 Tunnels Reopening- Detailed Concept Plans	150	0	(150)	25	25	0	125	0
Illawarra Sports Stadium Extension - Arboriculture Impact A	15	0	(15)	0	0	0	0	0
Feasibility Study Synthetic Football Pitch in Planning Area	50	15	(35)	0	35	35	0	0
Barina Park Oval Investigative Studies	40	0	(40)	0	0	0	0	0
Stuart Park Masterplan	0	0	0	145	145	0	77	0
Fred Finch Park Lighting Feasibility	0	0	0	40	40	0	0	0
Synthetic Football Pitch in Planning Area 1 (North) - Site Investigations	0	0	0	50	50	0	0	0
Financial Services	(918)	0	918	(711)	(711)	0	0	0
Projects in Progress	(918)	0	918	(711)	(711)	0	0	0
Property Services	52	52	0	0	0	0	103	0
Bulli Showground Masterplan	30	52	22	0	0	0	0	0
Bulli Showground Master Plan Stage 2	22	0	(22)	0	0	0	0	0
Total Expenditure *	2,245	1,637	(607)	2,515	2,763	248	2,076	1,200

* Expenditure shown above is for full project cost. A number of projects are supported from external grant funds or internal restrictions

Long Term Financial Projections

Council has a continuous budget process that revises the long term forecasts in line with quarterly changes and resets assumptions and indices annually or where new information leads to an immediate requirement to change the indices. The long term forecasts presented below are indicative of our existing position. The long term projections are currently being reviewed through the annual planning process in line with the Financial Strategy targets to reflect current information from both external sources and internal analysis as part of the 2022-2023 annual Strategic Planning Cycle. As a result, the long term projections will change moving forward as we reset our underlying assumptions and change future estimates through the preparation of a new Community Strategic Plan, Delivery Plan and Resource Strategy, including the Long Term Financial Plan. The projected long term indicators are primarily based on exiting assumptions and indices from current plans.

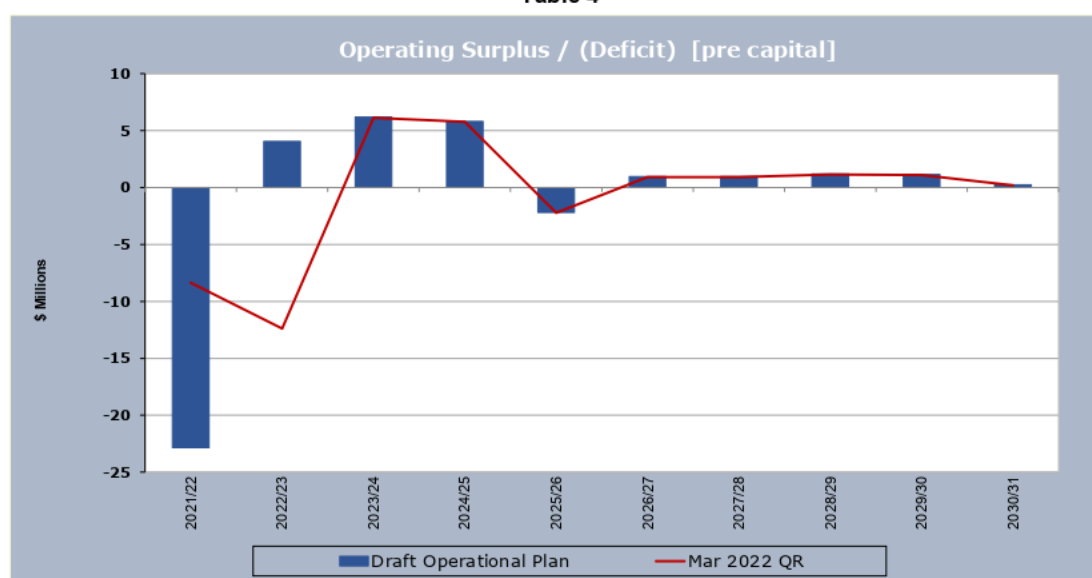
Report of Chief Financial Officer

Long Term Operating Surplus/(Deficit) [pre capital]

The Operating Result [pre capital] provides an indication of the long term viability of Council. In broad terms, a deficit from operations indicates that Council is not earning sufficient revenue to fund its ongoing operations (services) and continue to renew existing assets over the longer term. While this measure is important, it does include timing issues and impacts from specific transactions and operations which make it less accurate in demonstrating current performance. The Funds Available from Operations below is a more accurate indicator of current financial performance.

The deterioration in the 2022-2023 result has been discussed throughout this report, with the main impact being the early payment of the Financial Assistance Grant for 2022-2023 in the current financial year.

Table 4



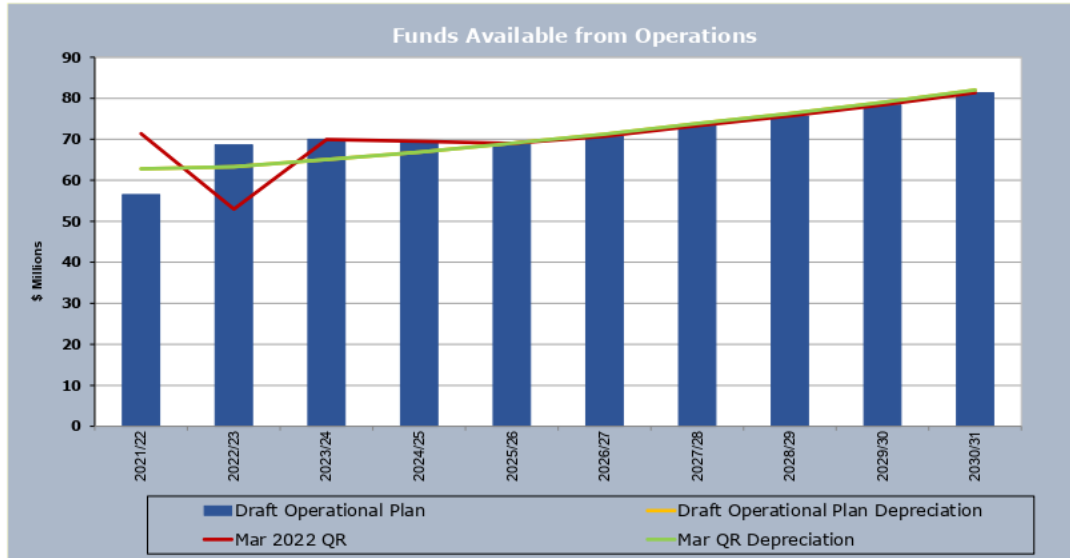
Funds Available from Operations

The matching of Funds Available from Operations with Council's asset renewal target (currently depreciation over the long term) is a primary target of Council to provide for effective renewal of assets and growth in assets.

The following graph shows the forecast depreciation expenses compared to Funds Available from Operations. This indicator demonstrates the capacity to generate sufficient funds from operations to meet that level of asset renewal requirement. The financial forecast includes an increase in funding to capital beyond the depreciation target over the next four years to accommodate future Infrastructure Delivery Plan commitments.

Report of Chief Financial Officer

Table 5

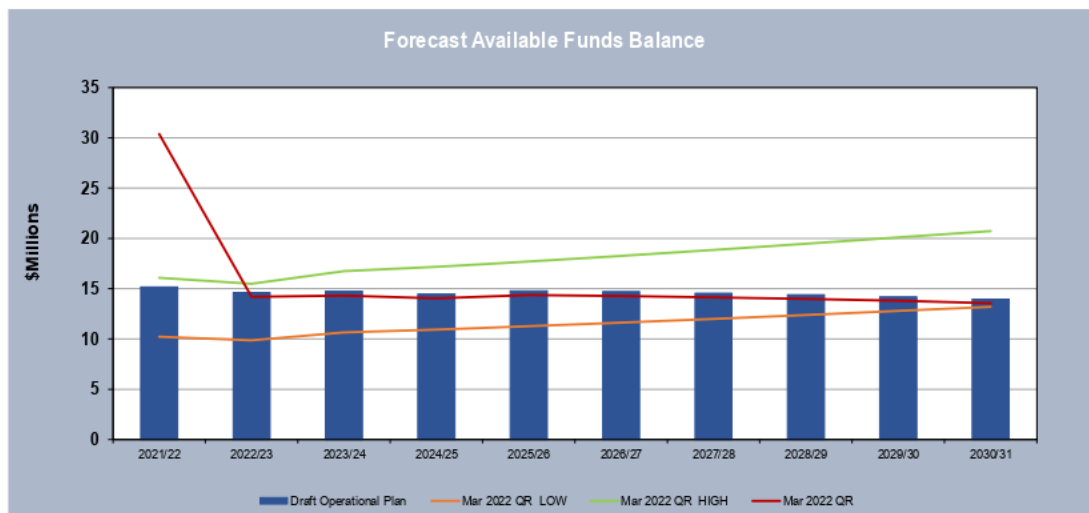


Note: The depreciation figures in the diagram above exclude the depreciation on Waste Remediation, SES & RFS vehicles, right-of-use assets and HACC vehicles that do not require funding from Council.

Available Funds

Available Funds are the uncommitted funds of an organisation that assist in meeting the short term cash requirements, provide contingency for unexpected costs or loss of revenue and provide flexibility to take advantage of opportunities that may arise from time to time. Council's Financial Strategy has a target to achieve and maintain an Available Funds position between 3.5% and 5.5% of operational revenue [pre capital]. The target range for Available Funds at March 2022 is between \$9.8M and \$13.2M (lower range) and between \$15.4M and \$20.8M (upper range) over the life of the Long Term Financial Plan. The revised forecast indicates that Council remains within the target range. The current financial year has been impacted by the early payment of part of the Financial Assistance Grant for 2022-2023 but does not impact on future years.

Table 6



Report of Chief Financial Officer

Table 7

WOLLONGONG CITY COUNCIL					
March 2022 Quarterly Review					
	2021/22 Original Budget \$'000	2021/22 Current Budget \$'000	2021/22 Actual YTD \$'000	Proposed v Current Variance \$'000	2021/22 Proposed \$'000
Income Statement					
Income From Continuing Operations					
Revenue:					
Rates and Annual Charges	215,858	216,927	159,250	5	216,932
User Charges and Fees	31,493	24,865	20,088	2,818	27,683
Interest and Investment Revenues	3,167	1,562	294	(357)	1,205
Other Revenues	5,737	5,827	2,919	(817)	5,010
Rental Income	6,326	5,652	3,885	(13)	5,639
Grants & Contributions provided for Operating Purposes	19,325	20,054	17,057	16,019	36,073
Grants & Contributions provided for Capital Purposes	32,091	36,838	25,057	1,586	38,424
Profit/Loss on Disposal of Assets	0	878	1,269	0	878
Total Income from Continuing Operations	313,998	312,605	229,817	19,240	331,845
Expenses From Continuing Operations					
Employee Costs	144,255	145,377	107,259	885	146,262
Borrowing Costs	1,954	432	344	(0)	432
Materials, Contracts & Other Expenses	101,873	110,460	71,890	1,972	112,432
Depreciation, Amortisation + Impairment	64,652	64,021	46,843	(0)	64,021
Internal Charges (labour)	(19,309)	(19,337)	(11,830)	254	(19,083)
Internal Charges (not labour)	(2,339)	(2,339)	(1,362)	(0)	(2,339)
Total Expenses From Continuing Operations	291,087	298,614	213,143	3,111	301,725
Operating Result	22,911	13,991	16,674	16,129	30,120
Operating Result [pre capital]	(9,180)	(22,847)	(8,383)	14,543	(8,304)
Funding Statement					
Net Operating Result for the Year	22,911	13,991	16,674	16,129	30,120
Add back :					
- Non-cash Operating Transactions	82,509	79,760	57,930	212	79,972
- Restricted cash used for operations	15,807	28,948	17,511	1,720	30,668
- Income transferred to Restricted Cash	(48,130)	(51,731)	(38,151)	(3,107)	(54,837)
- Payment of Right of Use Leases	0	(399)	(327)	0	(399)
- Payment of Accrued Leave Entitlements	(14,018)	(14,099)	(11,021)	0	(14,099)
Funds Available from Operations	59,079	56,471	42,617	14,955	71,425
Borrowings repaid	(5,482)	(5,482)	(3,921)	0	(5,482)
Advances (made by) / repaid to Council	0	0	0	0	0
Operational Funds Available for Capital Budget	53,597	50,989	38,696	14,955	65,943
CAPITAL BUDGET					
Assets Acquired	(107,093)	(106,196)	(60,045)	315	(105,881)
Contributed Assets	(8,358)	(8,358)	(48)	0	(8,358)
Transfers to Restricted Cash	(1,854)	(2,779)	(2,286)	0	(2,779)
Funded From :-					
- Operational Funds	53,597	50,989	38,696	14,955	65,943
- Sale of Assets	1,854	2,779	1,683	0	2,779
- Internally Restricted Cash	8,675	9,365	3,588	0	9,365
- Borrowings	0	0	0	0	0
- Capital Grants	20,069	20,047	13,367	0	20,047
- Developer Contributions (Section 94)	13,035	14,619	10,701	0	14,619
- Other Externally Restricted Cash	0	0	309	0	0
- Other Capital Contributions	10,958	10,698	688	0	10,698
TOTAL FUNDS SURPLUS / (DEFICIT)	(9,118)	(8,836)	6,654	15,270	6,434

Report of Chief Financial Officer

Table 8

MAJOR VARIATIONS PROPOSED \$'000s	Offsetting Items for Fund	Surplus	Deficit	Net by type
REVENUES FROM ORDINARY ACTIVITIES				
Rates & Annual Charges				
Domestic Waste - Greenwaste		5		5
User Charges & Fees				
Waste Facility Operations	1,658			
Development Assessment & Certification	239			
COVID-19 Financial Support, Operational Impacts & Relief Measures	986			
Other minor variances	(31)		(35)	2,817
Investment Revenue			(357)	(357)
Other Revenue				
COVID-19 Financial Support, Operational Impacts & Relief Measures	(986)			
Animal Control			(82)	
Environment Development, Compliance & Education			(71)	
Wollongong Waste & Resource Recovery Park	200			
Development Assessment income	41			
Other minor variances	87		(6)	(817)
Rental Income				
Reduction in Private Rent Council Vehicles	(13)			(13)
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs				
Defined Benefits Superannuation top-up		479		
Additional resourcing due to Workers Comp & Long Term Sick Leave			(304)	
Supporting Documents	78			
COVID-19 Financial Support, Operational Impacts & Relief Measures	(253)			
Employee Costs transferred to/from Materials & Contracts	(571)			
Development Assessment resourcing offset by income	(280)			
OneCouncil	(360)			
Other	135	36		(885)
Materials, Contracts & Other Expenses				
Supporting Documents	440	72		
Adjustment to Funded Projects	(265)			
COVID-19 Financial Support, Operational Impacts & Relief Measures	334			
Materials & Contracts transferred to/from Employee Costs	571			
OneCouncil	45			
Funded projects rephased to 2022/23	497			
Projects rephased to 2022/23		180		
New Projects Introduced			(218)	
Waste Facility Operations	(992)			
Domestic Waste	(2,583)		(5)	
Natural Area Management	(96)		(20)	
Other	93		(25)	(1,972)
Internal Charges				
Internal Labour recovery	(254)			(254)
Grants & Contribution - Operating				
Financial Assistance Grant brought forward from 2022/23		15,341		
New grants	844			
Grant income re-phased to 2022/23	(200)			
Other minor contribution variations	36		(2)	16,019
Operating Variation [pre capital]	(474)	16,141	(1,125)	14,543

Report of Chief Financial Officer

Table 8 (cont'd)

MAJOR VARIATIONS PROPOSED \$'000s	Offsetting Items for Fund	Surplus	Deficit	Net by type
Capital Grants & Contributions				
Developer Contributions - City Centre	234			
Planning Agreements	629			
New Grants & Contributions	724			
Other				1,586
Operating Variation [post capital]	1,112	16,141	(1,125)	16,129
FUNDING STATEMENT				
Non Cash Items				
Employee Entitlements		212		212
Restricted Cash Used for Operations				
Supporting Documents	(988)			
Community Transport	(330)			
COVID-19 Financial Support, Operational Impacts & Relief Measures	(81)			
Funded projects rephased to 2022/23	(622)			
Reduction in contingency for projects in progress	470			
Laneways Festival	694			
Domestic Waste Services Charge	2,583			
Other	(3)		(3)	1,720
Income Transferred to Restricted Cash				
Developer Contributions - City Centre	(234)			
Planning Agreements	(629)			
City Centre Parking		12		
Community Transport		31		
Waste Facility Operations	(884)			
New grants & adjustments	(1,404)			(3,106)
OPERATIONAL FUNDS AVAILABLE FOR CAPITAL	(315)	16,396	(1,128)	14,954
CAPITAL BUDGET				
Capital transferred to Operating - OneCouncil	315			315
TOTAL FUNDS SURPLUS/(DEFICIT)	(0)	16,396	(1,128)	15,269

Report of Chief Financial Officer

Table 9

CAPITAL PROJECT REPORT							
March 2022 Quarterly Review							
ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
Roads And Related Assets							
Traffic Facilities	2,948	(2,373)	2,361	(1,886)	1,088	(588)	488
Public Transport Facilities	315	0	255	0	108	(60)	0
Roadworks	16,308	(5,791)	17,482	(4,667)	9,567	1,175	1,125
Bridges, Boardwalks and Jetties	1,722	(217)	1,412	(157)	742	(310)	60
TOTAL Roads And Related Assets	21,292	(8,382)	21,509	(6,710)	11,484	218	1,672
West Dapto							
West Dapto Infrastructure Expansion	6,656	(6,656)	6,548	(6,548)	4,903	(108)	108
TOTAL West Dapto	6,656	(6,656)	6,548	(6,548)	4,903	(108)	108
Footpaths And Cycleways							
Footpaths	13,275	(7,968)	12,349	(7,962)	6,118	(926)	6
Cycle/Shared Paths	5,279	(2,989)	4,771	(2,781)	3,372	(508)	208
Commercial Centre Upgrades - Footpaths and Cyclew	4,089	(829)	4,809	(829)	3,023	720	0
TOTAL Footpaths And Cycleways	22,643	(11,786)	21,929	(11,572)	12,514	(714)	214
Carparks							
Carpark Construction/Formalising	735	(450)	735	(450)	239	(0)	0
Carpark Reconstruction or Upgrading	1,712	(187)	1,812	(187)	1,580	100	(0)
TOTAL Carparks	2,447	(637)	2,547	(637)	1,800	100	(0)
Stormwater And Floodplain Management							
Floodplain Management	1,715	(240)	475	(40)	238	(1,240)	200
Stormwater Management	6,849	0	6,493	0	3,346	(356)	0
Stormwater Treatment Devices	55	0	11	0	4	(44)	0
TOTAL Stormwater And Floodplain M	8,619	(240)	6,979	(40)	3,588	(1,640)	200
Buildings							
Cultural Centres (IPAC, Gallery, Townhall)	700	0	750	0	487	50	0
Administration Buildings	1,635	0	1,335	0	832	(300)	0
Community Buildings	13,485	(2,822)	12,390	(2,277)	8,907	(1,095)	545
Public Facilities (Shelters, Toilets etc.)	490	(30)	590	(30)	299	100	0
TOTAL Buildings	16,310	(2,852)	15,065	(2,307)	10,525	(1,245)	545
Commercial Operations							
Tourist Park - Upgrades and Renewal	899	0	899	0	170	(0)	0
Crematorium/Cemetery - Upgrades and Renewal	136	0	136	0	63	(0)	0
Leisure Centres & RV/GC	180	0	180	0	54	0	0
TOTAL Commercial Operations	1,215	0	1,215	0	286	(0)	0

Report of Chief Financial Officer

Table 9 (cont'd)

CAPITAL PROJECT REPORT							
March 2022 Quarterly Review							
ASSET CLASS PROGRAMME	\$'000		\$'000		YTD EXPENDITURE	\$'000	
	CURRENT BUDGET		WORKING BUDGET			VARIATION	
	EXPENDITURE	OTHER FUNDING	EXPENDITURE	OTHER FUNDING		EXPENDITURE	OTHER FUNDING
Parks Gardens And Sportfields							
Play Facilities	1,517	(472)	1,523	(438)	246	6	34
Recreation Facilities	5,982	(5,240)	5,525	(4,734)	3,390	(458)	308
Sporting Facilities	6,333	(3,741)	5,088	(3,546)	2,482	(1,245)	195
TOTAL Parks Gardens And Sportfield	13,832	(9,453)	12,137	(8,718)	6,118	(1,685)	738
Beaches And Pools							
Beach Facilities	350	(300)	60	(50)	43	(490)	450
Rock/Tidal Pools	350	0	270	0	142	(80)	0
Treated Water Pools	2,002	(32)	1,032	(32)	443	(970)	0
TOTAL Beaches And Pools	2,902	(832)	1,362	(82)	628	(1,540)	450
Natural Areas							
Natural Area Management and Rehabilitation	0	0	0	0	0	0	0
TOTAL Natural Areas	0	0	0	0	0	0	0
Waste Facilities							
Whites Gully New Cells	1,425	(1,425)	1,466	(1,467)	920	42	(42)
TOTAL Waste Facilities	1,425	(1,425)	1,466	(1,467)	920	42	(42)
Fleet							
Motor Vehicles	1,830	(979)	1,830	(979)	793	(0)	0
TOTAL Fleet	1,830	(979)	1,830	(979)	793	(0)	0
Plant And Equipment							
Mobile Plant (trucks, backhoes etc.)	4,200	(905)	4,200	(905)	1,164	(0)	0
TOTAL Plant And Equipment	4,200	(905)	4,200	(905)	1,164	(0)	0
Information Technology							
Information Technology	1,050	0	735	0	450	(315)	0
TOTAL Information Technology	1,050	0	735	0	450	(315)	0
Library Books							
Library Books	1,283	0	1,283	0	883	(0)	0
TOTAL Library Books	1,283	0	1,283	0	883	(0)	0
Public Art							
Art Gallery Acquisitions	137	0	137	0	76	(0)	0
TOTAL Public Art	137	0	137	0	76	(0)	0
Land Acquisitions							
Land Acquisitions	4,191	(4,041)	6,174	(5,874)	3,896	1,984	(1,834)
TOTAL Land Acquisitions	4,191	(4,041)	6,174	(5,874)	3,896	1,984	(1,834)
Non-Project Allocations							
Capital Project Contingency	(1,725)	0	764	0	0	2,490	0
TOTAL Non-Project Allocations	(1,725)	0	764	0	0	2,490	0
GRAND TOTAL	106,305	(47,687)	105,880	(45,655)	60,046	(2,424)	2,043

Report of Chief Financial Officer

Table 10

WOLLONGONG CITY COUNCIL		
as at 25 March 2022		
	YTD Actual 2021/22 \$'000	Actual 2020/21 \$'000
Statement of Financial Position		
Current Assets		
Cash Assets	49,701	52,320
Investment Securities	82,553	103,334
Receivables	15,771	21,859
Inventories	492	463
Current Contract Assets	11,000	4,707
Other	8,008	6,682
Assets classified as held for sale	65	111
Total Current Assets	167,591	189,477
Non-Current Assets		
Non Current Cash Assets	37,200	12,000
Non Current Investment Securities	3,199	3,199
Non-Current Inventories	5,972	5,972
Property, Plant and Equipment	2,703,146	2,690,088
Investment Properties	4,600	4,600
Intangible Assets	96	152
Right-Of-Use Assets	1,194	1,471
Total Non-Current Assets	2,755,407	2,717,482
TOTAL ASSETS	2,922,998	2,906,958
Current Liabilities		
Current Payables	30,476	26,622
Current Contract Liabilities	6,699	8,177
Current Lease Liabilities	84	377
Current Provisions payable < 12 months	15,250	14,015
Current Provisions payable > 12 months	45,373	45,373
Current Interest Bearing Liabilities	5,497	5,497
Total Current Liabilities	103,379	100,062
Non-Current Liabilities		
Non Current Payables	0	0
Non Current Interest Bearing Liabilities	3,022	6,942
N/C Lease Liabilities	1,194	1,194
Non Current Provisions	39,310	39,314
Total Non-Current Liabilities	43,526	47,451
TOTAL LIABILITIES	146,906	147,513
NET ASSETS	2,776,092	2,759,445
Equity		
Accumulated Surplus	1,414,877	1,392,527
Asset Revaluation Reserve	1,223,770	1,223,744
Restricted Assets	137,445	143,174
TOTAL EQUITY	2,776,092	2,759,445

Report of Chief Financial Officer

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT		
as at 25 March 2022		
	YTD Actual 2021/22 \$ '000	Actual 2020/21 \$ '000
CASH FLOWS FROM OPERATING ACTIVITIES		
<i>Receipts:</i>		
Rates & Annual Charges	169,230	214,468
User Charges & Fees	28,197	30,198
Interest & Interest Received	(493)	2,269
Grants & Contributions	34,047	58,978
Bonds, deposits and retention amounts received	512	755
Other	13,022	24,061
<i>Payments:</i>		
Employee Benefits & On-costs	(94,528)	(125,163)
Materials & Contracts	(66,751)	(87,653)
Borrowing Costs	(348)	(691)
Bonds, deposits and retention amounts refunded	-	(2,637)
Other	(9,727)	(20,275)
Net Cash provided (or used in) Operating Activities	73,160	94,309
CASH FLOWS FROM INVESTING ACTIVITIES		
<i>Receipts:</i>		
Sale of Investments	44,236	56,040
Sale of Infrastructure, Property, Plant & Equipment	1,683	1,531
<i>Payments:</i>		
Purchase of Investments	(47,870)	(69,745)
Purchase of Infrastructure, Property, Plant & Equipment	(69,614)	(78,658)
Net Cash provided (or used in) Investing Activities	(71,565)	(90,832)
CASH FLOWS FROM FINANCING ACTIVITIES		
<i>Payments:</i>		
Repayment of Borrowings & Advances	(3,920)	(5,260)
Repayment of Finance Lease Liabilities	(292)	(348)
Net Cash Flow provided (used in) Financing Activities	(4,213)	(5,608)
Net Increase/(Decrease) in Cash & Cash Equivalents	(2,618)	(2,131)
plus: Cash & Cash Equivalents - beginning of year	52,320	56,051
plus: Investments on hand - end of year	122,952	118,533
Cash & Cash Equivalents and Investments - year to date	172,653	172,453

WOLLONGONG CITY COUNCIL		
CASH FLOW STATEMENT		
as at 25 March 2022		
	YTD Actual 2021/22 \$ '000	Actual 2020/21 \$ '000
Total Cash & Cash Equivalents and Investments - year to date	172,653	172,453
<i>Attributable to:</i>		
External Restrictions (refer below)	76,222	78,088
Internal Restrictions (refer below)	63,613	70,676
Unrestricted	32,818	23,689
	172,653	172,453
External Restrictions		
Developer Contributions	38,560	38,719
RMS Contributions	1,136	115
Specific Purpose Unexpended Grants	9,081	9,687
Special Rates Levy Wollongong Mall	398	282
Special Rates Levy Wollongong City Centre	43	59
Local Infrastructure Renewal Scheme	-	277
Unexpended Loans	933	965
Domestic Waste Management	7,926	10,746
Private Subsidies	5,572	5,420
Housing Affordability	9,626	9,640
Stormwater Management Service Charge	2,947	2,178
Total External Restrictions	76,222	78,088
Internal Restrictions		
Property Investment Fund	9,389	9,388
Strategic Projects	37,300	46,558
Sports Priority Program	786	943
Car Parking Strategy	1,181	1,051
MacCabe Park Development	1,700	1,590
Darcy Wentworth Park	171	171
Garbage Disposal Facility	4,529	3,415
West Dapto Development Additional Rates	7,871	6,951
Southern Phone Natural Areas	173	173
Lake Illawarra Estuary Management Fund	513	436
Total Internal Restrictions	63,613	70,676

Report of Chief Financial Officer

The Quarterly Budget Review Statement (QBR) requirements issued by the Office of Local Government in December 2010 require Council to provide additional information that is included in the following schedules and this report should be read in conjunction with these.

The QBR guidelines require councils to provide a listing of contracts that have been entered into during the Quarter that have yet to be fully performed. Details of contracts, other than contractors that are on a council's preferred supplier list that have a value equivalent of 1% of estimated income from continuing operations or \$50K, whichever is the lesser, are required to be provided.

Contract Listing					
Budget Review for Quarter ended March 2022					
Contractor	Contract Detail & Purpose	Contract Value \$000's	Commencement Date	Duration of Contract	Budgeted Y/N
A J Grant Building Pty Ltd Repairs & Maintenance Services	Port Kembla Sailing Club re-roofing and floor replacement	285	22-Feb-2022	2021/22-2022/23	Y
Cadern Pty Ltd	Fraternity Club embankment stabilisation	669	02-Feb-2022	2021/22-2022/23	Y
Dynamic CINI Pty Ltd	Lindsay Maynes Park Criterium Track and associated works	1,725	10-Jan-2022	2021/22-2022/23	Y
Triane Thermo King Pty Ltd	Building Management and Control System (BACS) Preventative Maintenance at the Art Gallery, Tilgrou Community Centre, Town Hall, Integral Building and Central Community Centre	68	30-Mar-2022	2021/22-2025/26	Y
Conduche Technologies Pty Ltd	Supply of 2 Variable Message Signs (VMS) Trailers with Camera, Supply of 2 VMS Trailers - Standard	147	15-Feb-2022	2021/22	Y
Allium Consulting Australia Pty Ltd	Develop a Bank Management Strategy for Lake Hawarra	77	07-Feb-2022	2021/22-2022/23	Y
Sallents Pty Ltd	Scoping Study for Coastal Management Study	83	02-Feb-2022	2021/22-2022/23	Y
Wayles Marketing Group	Invest Wollongong digital advertising campaign 2022	72	12-Jan-2022	2021/22	Y
Glory Marble & Granite	Paver supply for Wollongong Central Business District (CBD)	195	31-Jan-2022	2021/22	Y
PileTest Pty Ltd	Pile testing at North Wollongong Surf Life Saving Club	78	17-Feb-2022	2021/22	Y
Efficiency Leaders (Australia) Pty Ltd	Optical Character Recognition (OCR) and invoicing support for Years 1 and 2 and OCR and invoicing project initiation	130	02-Feb-2022	2021/22-2023/24	Y
People Parkers Pty Ltd	Mobile parking	61	30-Mar-2022	2021/22	Y
Marsh Pty Ltd	Review of Council's Insurance arrangement	88	25-Feb-2022	2021/22-2022/23	Y

The following tenders were approved by the General Manager during the March Quarter of 2021-2022:

- T1000038 – Port Kembla Sailing Club – re-roofing and floor replacement
- T1000046 – Jim Allen Oval Sports field Lighting
- T1000042 – Denison Street Road Safety Upgrades

The QBR guidelines also require councils to identify the amount expended on consultancies and legal fees for the financial year. Consultants are defined as a person or organisation that is engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Consultancy and Legal Expenses		
Budget Review for Quarter ended March 2022		
Expense	Expenditure YTD \$000's	Budgeted (Y/N)
Consultancies	1,571	YES
Legal Fees	554	YES

STATEMENT OF CHIEF FINANCIAL OFFICER

All investments held at 25 March 2022 were invested in accordance with Council's Investment Policy.

Bank reconciliations have been completed as at 25 March 2022.

Year to date cash and investments are reconciled with funds invested and cash at bank.

BRIAN JENKINS
CHIEF FINANCIAL OFFICER

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
1.1.1.1 Implement programs and events which facilitate community participation to improve natural areas	50%	0%	50%	0%	0%
1.1.1.2 Projects and programs that achieve enhancement of the natural environment and escarpment are developed and implemented	100%	0%	0%	0%	0%
1.1.2.1 Protect and conserve the health and biodiversity of our waterways and coast	100%	0%	0%	0%	0%
1.1.2.2 The impacts of the increasing number of visitors to the coast and Lake Illawarra is managed effectively	100%	0%	0%	0%	0%
1.1.3.1 Manage vegetation to reduce bushfire risk in Asset Protection Zones on natural areas under Council care and control	100%	0%	0%	0%	0%
1.1.3.2 Establish effective urban stormwater and floodplain management programs	100%	0%	0%	0%	0%
1.2.1.1 Develop and implement a range of programs that encourage community participation in reducing Wollongong's ecological footprint	100%	0%	0%	0%	0%
1.2.1.2 Promote and enforce compliance with litter reduction	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
1.2.1.3 Methods to reduce emissions are investigated and utilised	100%	0%	0%	0%	0%
1.2.2.1 Our community is proactively engaged in a range of initiatives that improve the sustainability of our environments	100%	0%	0%	0%	0%
1.3.1.1 Impacts from development on the environment are assessed, monitored and mitigated	100%	0%	0%	0%	0%
1.3.1.2 Develop planning controls and Town Centre and Neighbourhood Plans with regard to the economic, social and environmental impacts	100%	0%	0%	0%	0%
1.3.2.1 Carry out best practise assessment for urban development proposals and applications	100%	0%	0%	0%	0%
1.3.2.2 Mitigate the impact of development on the natural environment and visual amenity of our open spaces and urban areas	100%	0%	0%	0%	0%
1.4.1.1 Work in partnership with others to promote a diverse range of heritage education and promotion programs	100%	0%	0%	0%	0%
1.4.2.1 Work with the local Aboriginal community in the management of Indigenous heritage	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
1.5.1.1 Set an emissions reduction target and carry out actions to reduce greenhouse gas emissions through the Global Covenant of Mayors	100%	0%	0%	0%	0%
2.1.1.1 Build on partnerships which enable the retention of local talent	100%	0%	0%	0%	0%
2.1.2.1 Ensure that Wollongong is attractive for business expansion, establishment and relocation.	100%	0%	0%	0%	0%
2.1.2.2 Progress implementation of the City for People and its accompanying Implementation Plan	67%	0%	0%	33%	0%
2.1.3.1 Support regional activities and partnerships that promote business investment and jobs growth	100%	0%	0%	0%	0%
2.1.4.1 Develop and maintain partnerships with the business sector to fund and contribute to a broader range of community projects and activities	100%	0%	0%	0%	0%
2.1.5.1 In collaboration with key agencies, facilitate the West Dapto Taskforce to deliver the first stages of the West Dapto Urban Release Area	100%	0%	0%	0%	0%
2.2.1.1 The development of renewable energy products and services is supported	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
2.2.1.2 Partnership opportunities in research and development are expanded	100%	0%	0%	0%	0%
2.2.2.1 In conjunction with partner organisations support the development of innovative industries	100%	0%	0%	0%	0%
2.2.3.1 Undertake major refurbishment works in the city centre	100%	0%	0%	0%	0%
2.3.1.1 Pursue initiatives that promote the region as a place to holiday to domestic and international markets	75%	0%	0%	25%	0%
2.3.1.2 Support projects that investigate opportunities for the provision of tourism infrastructure	67%	0%	0%	33%	0%
2.3.2.1 Market and promote events in the city centre	100%	0%	0%	0%	0%
2.3.2.3 Improve policies and systems to support the revitalisation of the city centre	100%	0%	0%	0%	0%
2.3.3.1 Continue to grow Wollongong's attractiveness to attract signature events and festivals	100%	0%	0%	0%	0%
2.4.1.1 Ensure Wollongong is attractive to research and development companies and organisations	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
2.4.1.2 Implement a range of programs that incorporate learning and development	100%	0%	0%	0%	0%
2.4.2.1 Implement programs to ensure Wollongong becomes a Smart City	100%	0%	0%	0%	0%
3.1.1.1 Promote Made in Wollongong to become a well-known brand	100%	0%	0%	0%	0%
3.1.1.2 The visibility of our cultural diversity is increased	100%	0%	0%	0%	0%
3.1.1.3 Encourage the integration of urban design and public art	100%	0%	0%	0%	0%
3.1.1.4 Deliver sustainable and successful events and festivals through Council investment and delivery of the Events Strategy	67%	0%	33%	0%	0%
3.1.1.5 Encourage Sports Associations to conduct regional, state and national events in the city	100%	0%	0%	0%	0%
3.1.2.1 Provide opportunities for local artists and performers to exhibit, promote and perform at Council venues and events	60%	0%	0%	20%	20%
3.2.1.1 Provide support to existing and emerging artists and performers	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
3.2.1.2 Seek funding for the promotion of heritage sites, museums and galleries to the community and visitors	100%	0%	0%	0%	0%
3.2.2.1 Coordinate an integrated approach to infrastructure improvement and service delivery in the Arts Precinct	100%	0%	0%	0%	0%
3.2.3.1 Support the coordination of an externally funded calendar of activities delivered across the City	100%	0%	0%	0%	0%
3.3.2.1 Deliver and support a range of projects and programs which build harmony, understanding and cultural awareness	100%	0%	0%	0%	0%
4.1.1.1 Ensure an effective community engagement framework that connects the community to Council decision making	100%	0%	0%	0%	0%
4.1.1.2 Improve community understanding and awareness of Council decisions	100%	0%	0%	0%	0%
4.1.3.1 Council continue to partner with our local Aboriginal community	100%	0%	0%	0%	0%
4.2.1.1 Increase opportunities for the community to connect with volunteering organisations	100%	0%	0%	0%	0%
4.2.1.2 Support community participation in community activities	67%	0%	33%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
4.2.1.3 Build the capability of community based organisations in managing, developing and sustaining their volunteers	100%	0%	0%	0%	0%
4.2.2.1 Continue to participate and contribute to an integrated community service network	100%	0%	0%	0%	0%
4.2.3.1 Support a range of projects and programs in the city	100%	0%	0%	0%	0%
4.3.1.1 Ensure appropriate strategies and systems are in place that support good corporate governance	93%	0%	0%	0%	7%
4.3.1.2 Build a workplace culture that is safe, engaged, responsive and professional	100%	0%	0%	0%	0%
4.3.2.1 Effective and transparent financial management systems are in place	100%	0%	0%	0%	0%
4.3.2.2 Continue to pursue alternative funding options to deliver financially sustainable services and facilities	80%	0%	20%	0%	0%
4.3.2.4 Deliver the Asset Management Strategy and Improvement Plan 2012-17	100%	0%	0%	0%	0%
4.3.3.1 Coordinate a service review program with a focus on business development and improvement	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
4.3.3.2 Working together, levels of service are established and service continuously improve and offer best value for money	100%	0%	0%	0%	0%
5.1.1.1 Partner with community based organisations in the provision of services	100%	0%	0%	0%	0%
5.1.1.2 Continue to undertake social, land use and environmental planning activities that assists in service planning	100%	0%	0%	0%	0%
5.1.2.1 Partner with agencies and health authorities to support improvements to the region's medical services	100%	0%	0%	0%	0%
5.1.3.1 Deliver a diverse suite of projects to the community that foster and enhance community strengths and participation	100%	0%	0%	0%	0%
5.1.3.2 Carry out commercial business management of Council's operational lands	67%	0%	33%	0%	0%
5.1.4.1 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	94%	0%	6%	0%	0%
5.1.4.2 Review planning controls for priority locations	100%	0%	0%	0%	0%
5.1.4.3 Policies and plans are developed, reviewed and implemented to encourage physical activity	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
5.1.4.4 Develop and implement public health, amenity and safety regulatory programs and reviews that assist in improving compliance with legislative requirements	80%	0%	20%	0%	0%
5.1.5.1 Increase opportunities to enhance library multimedia and online services	100%	0%	0%	0%	0%
5.1.5.2 Renew community facilities and consider rationalisation, replacement or refurbishment to achieve facilities that are strategically located, good quality and meet identified community need	100%	0%	0%	0%	0%
5.2.1.1 Investigate provision of Leisure Services in the greater Dapto area, taking into account expansion of West Dapto, and determine Council's role in the market	100%	0%	0%	0%	0%
5.2.1.2 Investigate the future provision of Aquatic Services across the local government area and implement improvements	100%	0%	0%	0%	0%
5.2.1.3 Use data to assess the current community infrastructure available, community demand and develop a strategic framework and policies to either rationalise, enhance or expand to meet community needs	90%	0%	0%	0%	10%
5.2.1.4 Develop a Regional Botanic Garden of Excellence	75%	0%	0%	25%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
5.2.1.5 Provide statutory services to appropriately manage and maintain our public spaces	100%	0%	0%	0%	0%
5.2.1.6 Implement Council's Planning, People, Places Strategy	100%	0%	0%	0%	0%
5.2.2.1 Deliver a range of programs and recreational pursuits for older people	100%	0%	0%	0%	0%
5.3.1.1 Prepare a Housing Study and Strategy incorporating Affordable Housing Issues	100%	0%	0%	0%	0%
5.3.2.1 In partnership with relevant agencies and networks lobby and advocate for improved service levels and quality enhanced access to services	100%	0%	0%	0%	0%
5.4.1.1 Provide lifeguarding services at beaches (in partnership with Surf Life Saving Illawarra) and Council pools	100%	0%	0%	0%	0%
5.4.1.2 Facilitate a range of partnerships and networks to develop community safety initiatives	100%	0%	0%	0%	0%
5.4.2.1 Delivery projects and programs to reduce crime in the Wollongong Local Government Area	100%	0%	0%	0%	0%
5.5.1.1 Well maintained assets are provided that meet the needs of the current and future communities	92%	0%	8%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
5.5.1.2 Manage and maintain community infrastructure portfolio with a focus on asset renewal	100%	0%	0%	0%	0%
5.5.1.3 Coordinate an access improvement program through pre-planning and renewal activities	100%	0%	0%	0%	0%
6.1.1.1 Support the delivery of the Gong Shuttle Bus as an affordable transport option	100%	0%	0%	0%	0%
6.1.2.1 Implement a variety of projects and programs to encourage sustainable transport throughout the LGA	100%	0%	0%	0%	0%
6.1.3.1 Plan and implement an integrated and sustainable transport network	100%	0%	0%	0%	0%
6.1.4.1 Facilitate the integration of public amenities and transport with local communities	100%	0%	0%	0%	0%
6.2.1.1 Work with partners to reduce travel time between Sydney and Western Sydney with Wollongong	100%	0%	0%	0%	0%
6.3.1.1 Plan and implement projects to improve connectivity	100%	0%	0%	0%	0%
6.3.2.1 Deliver sustainable transport asset renewal programs and projects	100%	0%	0%	0%	0%

APPENDIX 1: Annual Deliverables Progress by 4 Year Action Delivery Program 2018-2022

<i>Goal</i>	<i>On track</i>	<i>Not Scheduled to Commence</i>	<i>Delayed</i>	<i>Deferred</i>	<i>Ongoing / Complete</i>
6.3.3.1 Investigate the option for disruptive transport technologies and the impact on the future transport network	100%	0%	0%	0%	0%
6.3.4.1 Work with key agencies and partners to continue and improve late night transport options	100%	0%	0%	0%	0%
6.3.5.1 Develop an alternative service delivery, governance model and auspice for Community Transport in response to the Federal Government's Aged Care reform legislation	100%	0%	0%	0%	0%
SP_L4_862 Establish and maintain research programs to reduce environmental risks	100%	0%	0%	0%	0%
Total Annual Deliverable Progress	94%	0%	3%	2%	1%

ITEM 4 POST EXHIBITION - UPDATES TO PLANNING PROPOSAL POLICY

On 21 February 2022, Council resolved to exhibit an updated draft Planning Proposal Policy, Application Form and Checklist to allow community consultation. The draft Planning Proposal Policy was exhibited between 30 March and 28 April 2022. A total of three submissions were received.

The purpose of this report is to provide feedback on the public exhibition and recommend that Council adopt the updated Planning Proposal Policy, Application Form and Checklist.

RECOMMENDATION

The updated Planning Proposal Policy, Application Form and Checklist be adopted, and a notice placed on Council's website advising of the adoption.

REPORT AUTHORISATIONS

Report of: Chris Stewart, Manager City Strategy

Authorised by: Linda Davis, Director Planning + Environment - Future City + Neighbourhoods

ATTACHMENTS

- 1 Planning Proposal Policy, Application Form and Checklist

BACKGROUND

The Wollongong Local Environmental Plan (LEP) 2009 applies to the majority of the City of Wollongong, with the exception of areas covered by the State Environmental Polices. Land at Sandon Point and Calderwood is zoned under State Environmental Planning Policy (Precincts - Regional) 2021 (formerly the State Significant Precincts SEPP) and development within the port of Port Kembla is controlled under the State Environmental Planning Policy (Transport and Infrastructure) 2021 (formerly the Three Ports SEPP).

Council has the ability to amend the LEP as the need arises. Regular review of the whole LEP, or major sections of the Plan on a programmed basis, is the preferred approach. However, Council may also consider requests for LEP amendments where such a change is warranted, via the Planning Proposal process. A request to change the zoning, permitted land uses or development standards applicable to a parcel of land (height of buildings, minimum lot size for subdivision, floor space ratio etc) is a formal process that amends the statutory planning controls contained in the LEP. The processing and assessment of Planning Proposals (including reclassification of Council land) is a Core Business activity for Council.

On 7 May 2018, Council adopted a Planning Proposal Policy (Policy) to inform the community about the Planning Proposal process, guide the preparation and submission of Planning Proposal requests and improve the efficiency of assessment. At the time of adoption, it was envisaged that the Policy would need to be updated periodically to reflect the outcome of studies or policy and strategy development.

There have been a number of procedural changes introduced in the processing of a Planning Proposal, including updated guidelines published by the (then) NSW Department of Planning, Industry and Environment. Minor updates to Council's Planning Proposal Policy are required to reflect these procedural changes.

The following are the key changes that have occurred since Council adopted the Planning Proposal Policy on 7 May 2018 that have resulted in the need for updates to the Policy -

- 1 **Introduction of Wollongong Local Planning Panel requirement:** from 1 June 2018 the Local Planning Panels Direction under section 9.1 of the *Environmental Planning and Assessment Act 1979* came into force for Planning Proposals in the Greater Sydney Region and Wollongong. Prior to reporting to Council, all draft Planning Proposals must be referred to the Wollongong Local Planning Panel for independent advice on strategic and site-specific merit.

- 2 **Introduction of Guideline for Developing an Affordable Housing Contribution Scheme 2019:** any draft Planning Proposal seeking to rezone to residential or uplift the density of residential land, is to include a residual land value of the site under both the existing and proposed planning controls. This is to assess the “uplift” to enable an Affordable Housing contribution to be determined.
- 3 **Adoption of the Wollongong Local Strategic Planning Statement (LSPS):** In June 2020 Council adopted the LSPS to provide a 20 year land use planning vision for the LGA. The LSPS has drawn on the many existing strategies and plans developed, exhibited and adopted by Council, and additionally outlines how Council will continue to implement the actions contained in the Illawarra Shoalhaven Regional Plan and other State Government policy documents. Planning Proposals need to demonstrate strategic merit and consistency with Council’s vision for the LGA.
- 4 **NSW DPE Local Environmental Plan Making Guideline (LEPMG):** On 15 December 2021 these Guidelines commenced as part of the Planning Reform Action Plan. The LEPMG replaced the “Guide to preparing planning proposals” and “Guide to making LEPs”. The aim of the LEPMG is to support improved assessment, coordination, and engagement in the LEP making process and help reduce assessment time frames.
- 5 **Introduction of Planning Portal requirement:** All Planning Proposal requests are now to be submitted and processed through the DPE Planning Portal. The Planning Portal registers and tracks Planning Proposals. The Portal also standardises the referral process to State agencies. Currently Council officers lodge the submitted Planning Proposal requests and accompanying reports and documents on the Planning Portal which is time consuming. The Planning Proposal Policy has been updated to include this requirement. Proponents will also be required to lodge a digital copy of all documents with Council, for Council’s record system.
- 6 **Minister’s expectations / the Environmental Planning and Assessment (Statement of Expectations) Order 2021:** On 26 November 2021, the Minister for Planning signed an Order which commenced on 15 December 2021 outlining performance indicators for the assessment of Planning Proposals. It includes a requirement that Council has 90 days to make a decision as to whether to support or not support a proponent led Planning Proposal (rezoning) and submit it for a Gateway determination if supported.

In November 2021 the Department of Planning and Environment (DPE) also exhibited a Discussion Paper: *A New Approach to Rezoning*, proposing to make significant changes to the processing of draft Planning Proposals.

On 21 February 2022, Council considered a report on proposed updates to the Planning Proposal Policy and also a draft submission in response to “*A New Approach to Rezoning – Discussion Paper*” exhibited by the DPE. Council resolved that -

- 1 *The updated draft Planning Proposal Policy, Application Form and Checklist be exhibited for a minimum period of 28 days for public comment.*
- 2 *A post exhibition report be prepared for Council’s consideration.*
- 3 *The General Manager be authorised to finalise the draft submission on A New Approach to Rezoning – Discussion Paper, to the NSW Department of Planning and Environment.*

In terms of part 3 of the resolution, on 28 February 2022 a submission was sent to the DPE. It is understood that DPE is still considering submissions on the draft Discussion Paper.

PROPOSAL

The updated draft Planning Proposal Policy was exhibited between 30 March and 28 April 2022. Three submissions were received. The submissions and proposed amendments to the draft Policy in response to the submissions are discussed in the following section of this report.

CONSULTATION AND COMMUNICATION

The updated draft Planning Proposal Policy, Application Form and Checklist were exhibited between 30 March and 28 April 2022. The exhibition was advertised through Council's website and in the Illawarra Mercury newspaper. A copy of the suite of documents was available for viewing on Council's website, in all Council libraries and in Council's Administration Building. All active Neighbourhood Forums were notified of the public exhibition by email.

The suite of documents included in the public exhibition was as follows –

- Council Report and Minutes (21 February 2022).
- Updated draft Planning Proposal Policy, Application Form and Checklist.

As a result of the exhibition the website page received 28 views, with 20 documents downloaded. Three submissions were received as follows -

- State Agencies: two.
- Neighbourhood Forum 5.

The following table outlines issues raised in the submissions:

1 Water NSW

Section	Submission	Council Officer Response
Amending a LEP – Planning Proposal Request	<p>Our main concern is procedural. The draft Policy suggests that it is the applicant's responsibility to submit the Planning Proposal through the Planning Portal. We believe that applicants are responsible for preparing an initial Planning Proposal and supporting reports, but these then need to be submitted to Council to process and upload onto the Portal. We are also concerned that if applicants upload their initial Proposal onto the Portal, the agency referral process may not work properly.</p> <p>Council should consult with the Department of Planning and Environment regarding whether the uploading of Planning Proposals onto the Planning Portal is the responsibility of applicants or Council, and update both the Policy and 'Planning Proposal Application and Checklist form' accordingly based on that advice.</p>	<p>All proponent led Planning Proposal requests are to be submitted and processed through the DPE Planning Portal. The Planning Portal registers and tracks Planning Proposals. The Portal also standardises the referral process to State agencies.</p> <p>New Heading recommended on Page 4: "How to lodge a Planning Proposal Request".</p> <p>Also clarified that the Planning Proposal request is to be lodged with Council online via the NSW Planning Portal. The Application Form and Checklist have also been updated to clarify this requirement.</p> <p>Water NSW should consult directly with the DPE Planning Portal processes.</p>
The following Planning Proposal requests will generally not be supported by Council	<p>The Policy may benefit from the additional dot points –</p> <ul style="list-style-type: none"> • Rezoning that will result in land uses or development intensification that is beyond the capability of the land or incompatible with important environment values and/or constraints. 	<p>Agreed – added, changing "rezonings" to "requests" to include requests to change zonings, permitted land uses or development standards applicable to a parcel of land.</p>
	<ul style="list-style-type: none"> • Rezoning that will result in unacceptable demands on utilities and services such as sewerage, water, transport etc. 	

Section	Submission	Council Officer Response
Planning Proposal Request: Information to be submitted	<p>The Policy would benefit by expanding the list of technical studies to refer to -</p> <ul style="list-style-type: none"> Water Cycle Management Study (the management of stormwater, wastewater, site and development specific pollutants or contaminants). 	Agreed - added

Section	Submission	Council Officer Response
What are the applicant's risks in applying for a Planning Proposal	<p>This section may benefit from an additional dot point flagging that –</p> <ul style="list-style-type: none"> Referral of the Planning Proposal to agencies and/or the Local Planning Panel may result in additional reports or information being requested. Applicants are also advised that agencies or the Local Planning Panel may not necessarily support the Proposal. 	Agreed - added
Planning Proposal Process Diagram	It is suggested that reference to the 'Independent Hearing and Assessment Panel' could be removed from the Planning Proposal Process diagram.	Diagram proposed to be removed – outlined in the Department's LEP Making Guideline
General	<p>The document may benefit from a caveat indicating that -</p> <ul style="list-style-type: none"> A rezoning given effect by a successful Planning Proposal does not necessarily mean that a later development application for subdivision or other development will be automatically supported and approved. Any later development application lodged will need to be lodged separately and assessed on its merits. 	<p>Agreed – the following has been added to "What are the applicant's risks in applying for a Planning Proposal" –</p> <p>A rezoning given effect by a successful Planning Proposal does not necessarily mean that a later development application for subdivision or other development will be automatically supported or approved. Any later development application will need to be lodged separately and assessed on its merits and consistency with relevant planning controls.</p>

2 TfNSW

Section	Submission	Council Officer Response
General comment	The draft Planning Proposal Policy is about a number of procedural changes introduced in the processing of Planning Proposals. As such, we would not have any comments regarding the proposal in that regard.	Noted

3 Neighbourhood Forum 5

Section	Submission	Council Officer Response
General comment	Meeting 2 March 2022 Recommendation - That a submission of support be made for changes to the Planning proposals Policy with the request that Council consider the inclusion of measures to assess community initiated Planning Proposals.	Community groups can lodge Planning Proposal requests. The Policy equally applies to community groups and developers. The same processes, procedures and expectations apply. Community group requests also need to demonstrate strategic merit, and include the necessary supporting documentation to progress requests through the Plan making process. The community has an important role in the review and provision of comments and feedback on planning proposals at key steps in the LEP making process. The matters raised by the community during exhibition and consultation associated with the proposal are considered by Council.

As discussed above, the public exhibition has resulted in some further recommended additions to the Policy, to assist in better explaining the Planning Proposal process. The proposed updated Planning Proposal Policy and accompanying Application Form and Checklist are included as Attachment 1. Further amendments to the Planning Proposal Policy may be required at a future time pending any legislative change prompted by the new approach to rezoning currently being considered by DPE.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Wollongong 2028 Objective *“The Sustainability of our urban environment is improved”* under the Community Goal *“We value and protect our environment”*. It specifically delivers on the following -

Community Strategic Plan Strategy	Delivery Program 2018-2022 4 Year Action	Operational Plan 2021-22 Operational Plan Actions
Manage land uses to strengthen urban areas	1.3.1 Impacts from development on the environment are assessed, monitored and mitigated	3.1.2.3 Prepare for the introduction and implementation of the New South Wales State Government Planning Reforms

This report specifically addresses the Core Business activity for Land Use Planning listed in the Delivery Program 2018-22 and Operational Plan 2021-22 – *“process planning proposals (including reclassification of Council land) resulting in the preparation of local environmental plans”*.

CONCLUSION

The Planning Proposal Policy is a key document that informs the community about the Planning Proposal process, provides guidance to applicants and seeks to improve the efficiency of assessments. A review of this Policy has been conducted and identified the need for minor updates to reflect procedural changes introduced in the processing of Planning Proposals, including updated guidelines published by the NSW Department of Planning and Environment. The public exhibition has also resulted in some further recommended additions to the Policy, to assist in better explaining the Planning Proposal process.

This report recommends that Council resolve to adopt the updated Planning Proposal Policy and accompanying Application Form and Checklist.

PLANNING PROPOSAL POLICY

COUNCIL POLICY



ADOPTED BY COUNCIL: XX.X

DRAFT FEBRUARY 2022

BACKGROUND

This policy has been developed in order to guide the preparation and submission of Planning Proposal requests.

A Local Environmental Plan (LEP) is a legal document which guides development and land use within a particular Local Government Area. The LEP generally comprises a written document and accompanying maps and states whether development:

- Is permissible on the land;
- Is subject to specific restrictions, including controls on height, minimum land area, floor space, heritage, acid sulphate soils, flooding etc;
- Requires consent of Council.

LEPs are also used to reserve land for open space, schools, transport and other public purposes, as well as control advertising and protect vegetation. The law outlining the process for making a LEP is the *Environmental Planning and Assessment Act 1979 (the EP&A Act)*, administered by the NSW Department of Planning and Environment (DPE). The majority of land within the Wollongong Local Government Area, whether privately owned, leased or publicly owned, is subject to the controls set out in the relevant LEP, typically the Wollongong LEP 2009. Three precincts are controlled under State Environmental Planning Policies (SEPPs) - land at McCauleys Beach, Thirroul and Calderwood is zoned under State Environmental Planning Policy (Precincts - Regional) 2005-2021 and development within the port of Port Kembla is controlled under the State Environmental Planning Policy (Three Ports Transport and Infrastructure) 2013-2021.

Council has the ability to amend the Wollongong LEP 2009 as the need arises. Regular reviews of the LEP occur to implement policy changes that have been guided by the adoption of strategies which have been prepared and exhibited, and it the preferred approach. However, Council may also consider requests for LEP amendments where such a change is warranted, via the planning proposal process.

A request to change the zoning, permitted land uses or development standards applicable to a parcel of land (height of buildings, minimum lot size for subdivision, floor space ratio etc) is a formal process that amends the statutory planning controls contained in the Local Environmental Plan.

OBJECTIVES

The main objectives of this policy are to outline –

- What is a planning proposal and what is its purpose;
- The steps in the planning proposal process;
- Consideration of planning proposal requests;
- Information to be submitted in a planning proposal request; and
- The fees applicable to a planning proposal.

POLICY STATEMENT

This policy aims to inform the community about the Planning Proposal process, guide applicants and improve the efficiency of assessment.

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POLICY REVIEW AND VARIATION

- 1 Council is to have opportunity to review and adopt, at least once during its Term, each Council policy.
- 2 A resolution of Council is required to adopt any variations to this policy, with the exception of minor administrative changes, such as updates to legislative references, which may be endorsed by the Executive Management Committee (EMC). Endorsement of administrative changes made to this policy by EMC does not alter the requirement for it to be reviewed and adopted by each Term of Council.

STATEMENT OF PROCEDURES

Amending a LEP – Planning Proposal Request

A request to amend the zoning of land, the development standards applying to land, or the permitted land uses is known as a planning proposal and is undertaken through the Gateway process under the NSW planning legislation. Council or a Government agency can initiate a planning proposal based on a strategic direction or policy, or a land owner may request Council to consider the preparation of an amendment.

To amend an existing LEP, an application needs to be made to Council in the form of a **“Planning Proposal Request”**. The Planning Proposal Request explains the intended effect of the proposed LEP amendment (change) and the reasons or justification for making it. The planning proposal request must include appropriate supporting material or investigations. The preparation of a planning proposal is the first step in the process of amending a LEP.

Rezoning requests must be justified, having regard to Council's strategic plans and policies, and the NSW Department of Planning and Environment's Regional Strategy, the Illawarra Shoalhaven Regional Plan 2041. A draft Planning Proposal request must be referred to the Wollongong Local Planning Panel for advice prior to being formally considered at a Council meeting. Council officers prepare reports to the Wollongong Local Planning Panel and Council on the merits of the proposal, noting that the Environmental Planning and Assessment (Statement of Expectations) Order 2021 outlines performance indicators for the assessment of Planning Proposals, as well as strategic planning obligations.

The applicant is required to lodge a Planning Proposal with the relevant Council via the online Planning Proposal requests are also required to be lodged on the NSW Planning Portal and pay the necessary Planning Proposal fee. Council officers will undertake an adequacy assessment within 14 days. Requests that are inconsistent with endorsed strategies, are incomplete will not be accepted. This is not a merit assessment on the request.

Once lodged and accepted, preliminary consultation may be undertaken to inform the preparation of the report, depending on the complexity of the proposal. Council will prepare an exhibition webpage will be prepared for each Planning Proposal request. Any additional studies or supporting information lodged subsequently during the process, will be made available on the webpage.

A Council resolution is required to support an application to change the zoning, permitted land uses or development standards applicable to a parcel of land. It should be noted, however, that a Council resolution to prepare a planning proposal or an amendment to the LEP does not necessarily guarantee that the proposed amendment will proceed.

If supported by Council, the draft planning proposal is then referred to the NSW Department of Planning to go through the *Gateway determination process*. The “Gateway” process allows a planning proposal to be reviewed at an early stage to make a decision whether to proceed further. At the Gateway determination, the Department of Planning will decide whether the proposal has merit and is justified on planning grounds, whether further technical studies must be undertaken, and the consultation required. Any proposed amendment to the LEP requires community consultation, such as public exhibition or in the case of a reclassification of land, a public hearing. During the exhibition period, relevant Council Reference Groups or Advisory Committees will provide comment on relevant Planning Proposal requests.

Following exhibition, Council considers a report on submissions and should the resolution be to finalise the Planning Proposal, Parliamentary Counsel then prepares the amending LEP – the legal instrument. With the Minister's (or delegates) approval the amending LEP becomes law and is notified on the NSW Legislation website.

It should be noted that an Independent Planning Panel may also act as the local planning authority when directed by the Minister.

The proponent and those making submissions are advised of Council report dates and resolutions through the process and given the opportunity to address Councillors at Council meetings through the Public Access Forum.

https://wollongong.nsw.gov.au/data/assets/pdf_file/0020/43409/Public-Access-Forum-Application.pdf

Should Council initially resolve not to support a planning proposal request, the proponent can request an independent review of Council's decision through the “Rezoning Review” mechanism.

PLANNING PROPOSAL POLICY

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An *online tracking system* is available for any person to follow the progress of a Planning Proposal once it has been submitted to the *USV Department of Planning Portal*.

Consideration of Planning Proposal Requests

Applications to rezone land or change development standards or permitted uses are generally not encouraged by Council and should only be submitted in the following circumstances:

- Where land cannot be reasonably developed or used under the existing zoning or controls;
- Where it is necessary to correct an error or anomaly (eg mapping);
- Where there is a sound strategic argument for an amendment, based on consistency with Council's Strategic Plan, the Regional Strategy, Council's Local Strategic Planning Statement, or similar strategy or policy;
- Where the proposed amendment is considered to be minor in nature and has merit, and has been sufficiently justified;
- Where development of land in accordance with the existing zoning would not be in the public interest.

The following Planning Proposal requests will generally not be supported by Council:

- requests that are not supported by an endorsed local or regional strategy, plan or policy and are considered speculative;
- the rezoning of single properties to increase housing density;
- increasing housing in the Illawarra Escarpment, except where implementing an adopted strategy;
- permitting housing within C2 Environmental Conservation and C3 Environmental Management zoned land;
- increasing residential density in medium and high flood hazard areas (ie within the 1% AEP floodlevel);
- proposing the loss of employment land; *and*
- *proposing the linear expansion of town centres;*
- *requests that will result in land uses or development intensification that is beyond the capability of the land or incompatible with important environmental values and/or constraints; and*
- *requests that will result in unacceptable demands on utilities and services, such as sewerage, water, transport etc*

It is necessary to prioritise the processing of planning proposal requests to ensure those providing the greatest public benefit are given preference over those serving individual interest or are of limited benefit to the greater Wollongong community. As a guide, the following would be given priority:

- Contributes to economic growth and promotes sustainable practice;
- Significant employment generating development;
- Provision of high quality, appropriately located housing accessible to the broader and lower income community;
- Education, medical or community facilities and services;
- Commercial or retail development in accordance with an adopted Council or State Government strategy;
- Preservation and conservation of the environment;
- Reducing an identified conflict between incompatible land uses;
- Improving tourism opportunities; and
- Implementing endorsed Council Strategies or Concept Plans (eg West Dapto Amendments).

Some areas will have Strategies, Masterplans or Concept Plans requiring that a Planning Proposal request to address certain criteria, for example the demonstration of an improved environmental outcome associated with proposed development.

Applicants/Proponents are strongly advised to must discuss any request with a Council officer from the Land Use Planning team prior to formally lodging a planning proposal and incurring the associated costs. *A planning proposal must be submitted to Council with a request for a pre-lodgement meeting.* It is also recommended that consultation with surrounding residents be undertaken to inform the preparation of the Planning Proposal request.

Planning Proposal Request: Information to be submitted

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A Planning Proposal must be prepared in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979* and relevant Department of Planning and Environment's guidelines including the "Local Environmental Plan Making Guideline" (2021).

Section 3.33 of the Act outlines that a planning proposal must include the following components:

- (a) A **statement** of objectives or intended outcomes of the proposal.
- (b) An **explanation** of the provisions of the proposal.
- (c) A **justification** for those objectives and outcomes, including how it is to be implemented – details on why Council should support the change in zoning or development standards and compliance with relevant directions under Section 9.1
- (d) **Maps** containing the appropriate detail are to be submitted, including site map; land use zonings; land constraints such as flood risk, bushfire, heritage areas etc.
- (e) Details of the **community consultation** to be undertaken.

The Planning Proposal is structured as a number of statements and questions which must be responded to with accurate, current and sufficient information to allow assessment of the proposal by Council officers, Councillors and the Department of Planning and Environment.

The Planning Proposal must contain sufficient detail to demonstrate that relevant environmental, social, economic and other site specific matters have been identified and if necessary that any issues can be addressed with additional information and/or through consultation with agencies and the community. The level of detail required in a Planning Proposal should be proportionate to the complexity of the proposed amendment, recognising that a Planning Proposal must provide enough information to determine whether there is strategic merit in the proposed amendment and to demonstrate compliance with relevant statutory considerations.

A Planning Proposal request may be accompanied by a proposal to enter into a Planning Agreement under Section 7.4 of the EP&A Act under which a material public benefit will be provided. Council's policy on Planning Agreements sets out Council's approach to the use of Planning Agreements through negotiation when considering planning proposals.

In order for Council officers, Councillors and the Department of Planning and Environment to ascertain the appropriateness of the Planning Proposal, the constraints on site must be identified, and any proposed development on site will need to have consideration to these constraints. Any proposed intensification of land use will require identification of any environmental and physical constraints such as flood affectation, land stability, contamination, natural environment, bush fire, heritage and scenic landscape considerations. The proposed impacts on traffic and transport, town services and infrastructure also require consideration.

Where the Planning Proposal is seeking to rezone to residential or uplift the density of residential land, the application is to be accompanied by a residual land value of the site under both the existing and proposed planning controls. This is to assess the "uplift" to enable an Affordable Housing contribution to be determined.

How to Lodge a Planning Proposal Request

The following is required to be lodged with Council via the online NSW Planning Portal along with the necessary Planning Proposal fee as part of any planning proposal request:

- 1 Justification for the planning proposal, including:
 - a The need for the Planning Proposal;
 - b Relationship to strategic framework – how is the planning proposal consistent with legislation and statutory requirements such as section 9.1 Directions and State Environmental Planning Policies (SEPPs), regional strategies and Council endorsed policies, strategies and locality Concept Plans (eg Council's Community Strategic Plan and Local Strategic Planning Statement);
 - c The context of the planning proposal – if the planning proposal implements the outcomes of a strategic study or report (a copy of the study or report to be submitted with the planning proposal request); and
 - d Potential economic, social and environmental impacts of the planning proposal and how they are proposed to be managed – positive and negative impacts should be identified, including proposed methods of amelioration where negative impacts are likely.
- 2 Appropriate supporting technical studies completed by suitably qualified experts to demonstrate the capacity of the land, concept diagrams, preliminary plans and illustrative maps. The level of detail will be proportionate to the impact the planning proposal is likely to have. This may include (but is not limited to) the following technical

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issues/considerations:

- a Environmental – flora and fauna, bush fire, flooding, stormwater, riparian, geotechnical, coastal, contamination;
- b Traffic and transport;
- c Urban design;
- d Aboriginal and Industrial Heritage;
- e Consistency with Council Strategy or Concept Plan;
- f Economic;
- g Social and cultural, including the preparation of an Aboriginal Cultural Heritage “Due Diligence” Assessment;
- h Infrastructure and servicing;
- i and i Visual impact; and

h Water Cycle Management (management of stormwater, wastewater, site and development specific pollutants or contaminants);

NB The Gateway determination may require additional information.

- 3 The completed Planning Proposal *Application Form and Checklist* (including the legal property description in full and land owner consent authorising the lodgment of the Planning Proposal request and the eventual making of a draft LEP over the subject land).
- 4 The submission of all documentation in electronic format (PDF). All documentation will need to be uploaded on Council's website for consultation and therefore should be kept under 50MB (noting that files over 10MB generally cannot be emailed). Wherever possible, a suite of documents should be combined into one file (while keeping under the 50MB guide).
- 5 Four hard copies of the request and all documentation.
- 6 Mapping data is to be supplied in a format compatible with ARC GIS.
- 7 Applicable Fees.

To ensure transparency in Council's decision making functions, any application which is made by a Council employee / Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

For more information proponents should refer to the Department of Planning and Environment's publication "Local Environmental Plan Making Guideline 2021".

Planning Proposal requests will require external planning expertise on behalf of the applicant. It is recommended that a town planning consultant be engaged for the preparation of planning proposal applications, and other specialist consultants may also be needed to provide technical input in support of the proposed changes. The application must include an accurate assessment of the likely impacts of the change in land use and identify any land constraints, supported by technical investigations. Any study that is deemed necessary to assess the suitability of the proposal and may have a significant bearing on Council's decision making about whether to proceed with preparing a planning proposal, will be required prior to a report being prepared for Council.

Council staff may refuse to accept the submission of a planning proposal request if the proposal is deemed to be lacking the necessary information and detail required of a planning proposal, as outlined in this section.

Fees

For applicable fees and charges, please refer to Wollongong City Council's *Schedule of Fees and Charges*. The proponent is required to pay the prescribed fee associated with preparing a planning proposal as outlined in Council's Fees and Charges. The proponent is also required to pay for any required technical studies.

What are the applicant's risks in applying for a Planning Proposal?

The following should be noted:

- Council, or an Independent Planning Panel, can request that the Minister for Planning terminates a Planning Proposal at any point of the process, including after all investigations, analysis and community engagement has been completed. However, proponents can request an independent review of decisions if Council has refused

PLANNING PROPOSAL POLICY

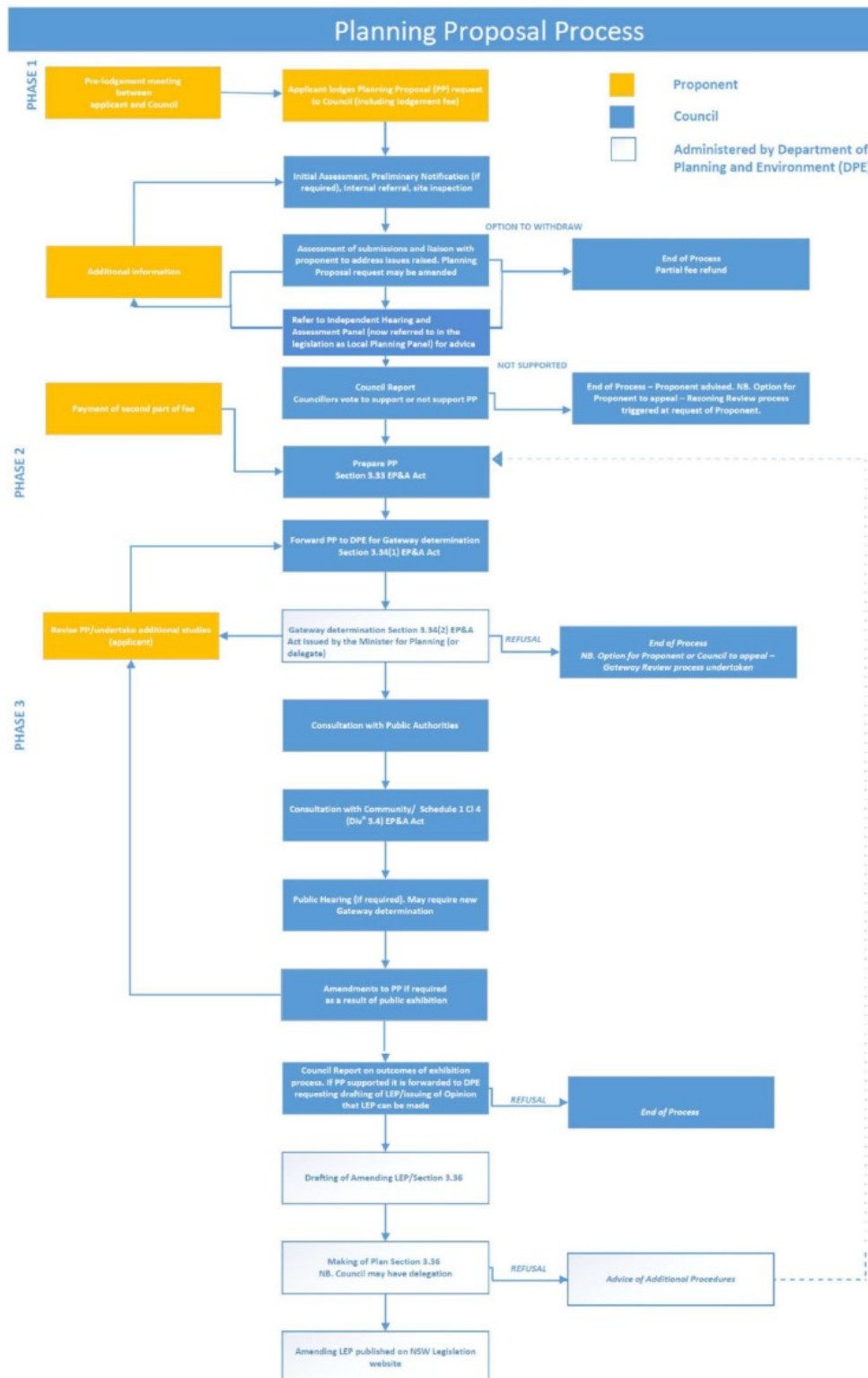
COUNCIL POLICY

or failed to respond to a Planning Proposal;

- Council officers may seek an extension of time from the Department of Planning and Environment for the completion of a Planning Proposal should Council resources be required on other higher priority projects;
- The Planning Proposal process can occur over a number of years, depending on the nature and complexity of the proposal, and there are several key milestones that need to be achieved along the way. With each one there is a risk for the process to cease;
- Council officers may decline to accept the lodgement of a planning proposal request, where the application content is deemed inadequate;
- Council officers may, based on a preliminary desktop assessment of a submitted planning proposal request, determine that the information submitted is not satisfactory and should not be reported to the Local Planning Panel, or a Council meeting. This may arise where the initial review of the information submitted reveals that the proposal is inconsistent with local and/or state policy, or is subject to insurmountable environmental constraint etc;
- Referral of the Planning Proposal to agencies and/or the Local Planning Panel may result in additional reports or information being requested. Applicants are advised that agencies or the Local Planning Panel may or may not support the Planning Proposal;
- The proponent is responsible for the payment of any studies, specialist advice, or consultancies as required during the LEP amendment process;
- Time of lodgement does not determine the priority of processing and progressing of an amendment – it is necessary to prioritise proposals to ensure those providing the greatest public benefit are given preference over those servicing individual interest or are of limited benefit to the greater Wollongong community;
- The Planning Proposal request must be accompanied by the relevant fee. Part of the initial fee is refundable should the Planning Proposal process be terminated or be unsuccessful. The second part of the fee (if Council resolved to support the preparation of a Planning Proposal) is not refundable. If the Regional Planning Panel support a Planning Review and the Department of Planning and Environment issues a Gateway determination, the second fee is payable; [see](#);
- Council gives no undertaking that the processing of a Planning Proposal will result in the requested LEP amendment occurring. It is possible that all the steps in the process can be completed and an amendment declined by Council, the Independent Planning Panel, or the Minister for Planning; [see](#);
- A rezoning given effect by a successful Planning Proposal does not necessarily mean that a later development application for subdivision or other development will be automatically supported or approved. Any later development application will need to be lodged separately and assessed on its merits and consistency with relevant planning controls;

PLANNING PROPOSAL POLICY - To be removed - outlined in the Department's LEPMC

COUNCIL POLICY



PLANNING PROPOSAL POLICY

COUNCIL POLICY

SUMMARY SHEET	
Responsible Division	City Strategy
Date adopted by Council	
Date of previous adoptions	7 May 2018
Date of next review	May 2024 XXX
Responsible Manager	Manager City Strategy
Authorised by	Director Planning and Environment – Future City and Neighbourhoods

FORM PLANNING PROPOSAL APPLICATION AND CHECKLIST



Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) - The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (the Act). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning 4227 7111.

A Planning Proposal must be prepared in accordance with the Department of Planning document “Local Environmental Plan Making Guideline (LEPMG)” and Section 3.33 of the Environmental Planning and Assessment Act 1979. **The Planning Proposal, accompanying studies and documents, and this Application Form are to be, and** submitted through the Department’s NSW Planning Portal **with the relevant Planning Proposal Fee.**

1 PROPERTY DETAILS

Address	No	Street		
	Suburb			Postcode
Property Description	Lot		Sect	DP/SP
Site Area	m ²		ha	

Note: Signatures of all applicants and registered owners are required on the last page/s of this application form. Without these signatures Council will not accept this application.

2 PLANNING PROPOSAL DESCRIPTION

Proposed Amendment to LEP – what are you applying to amend? (Please tick all that apply)

<input type="checkbox"/> Zone	<input type="checkbox"/> FSR	<input type="checkbox"/> Minimum Lot Size	<input type="checkbox"/> Height of Building
<input type="checkbox"/> Heritage	<input type="checkbox"/> Additional Permitted Use		

Other (please provide a brief description)

.....

.....

.....

.....

.....

Planning Proposal Objectives and Intended Outcomes (please describe what the Planning Proposal application is intended to allow eg a zone change to allow construction of townhouses, office development, retail etc)

[illegible]

PLANNING PROPOSAL APPLICATION AND CHECKLIST

FORM

3 ACCOMPANYING DOCUMENTATION

Please list documents and studies to be submitted in support of the Planning Proposal.

-
-
-

Document copies required

Council requires **four** hard copies of all documents submitted.

Council requires **two** electronic copies (PDF format on CD) of all documents submitted.

If the proposed amendment includes mapping, a version of the maps containing sufficient detail to indicate the substantive effect of the proposed amendment is required (eg Current versus proposed zoning). **Four** hard copies and **two** electronic copies (PDF format) are required.

The submission of all documentation in electronic format (PDF): all documentation should be kept under 50MB. Wherever possible, a suite of documents should be combined into one file (while keeping under the 50MB quota).

4 APPLICABLE FEE

Please confirm with Council for clarification of "Minor" and "Major" amendment prior to submitting Planning Proposal Request.

Minor Rezoning/Amendment – Spot rezonings (One lot or less than 1,500m²).

Major Rezoning/Amendment – Rezoning including spot rezonings (more than one lot and 1,500m²), creation of new zones, rezonings where a LES or technical study is required (eg flood, heritage, land capability).

5 APPLICANT DETAILS AND DECLARATION

Mr Mrs Ms Miss Dr Other

Family Name (or Company)

Given Name/s (or ABN)

Postal Address

Suburb

Postcode

Email

Contact Person (available during business hours)

Contact Person Phone Number

Disclosure Statement of Political Donations and Gifts

Have you made a reportable political donation or gift within the two years preceding this application? (if a reportable political donation has been made, please complete the disclosure form at www.wollongong.nsw.gov.au).

Is a Disclosure Statement provided?

☐

Yes

☐

No

Disclosure Statement re Transparency

To ensure transparency in Council's decision making functions, any application which is made by a Council employee/Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

PLANNING PROPOSAL APPLICATION AND CHECKLIST

FORM

I am an employee/Councillor or relative of an employee/Councillor of Wollongong City Council. ☐ Yes ☐ No

If yes, please state relationship:

Declaration and Consent

I hereby apply for the proposal described above and I consent to Council copying this application, and any supporting material, for the purpose of obtaining public comment. I agree to payment of Council's Planning Proposal Fees as set out in Council's Fees and Charges. I declare that the information in this application and checklist is, to the best of my knowledge, true and correct.

I understand that if the information is incomplete, the application may be delayed or rejected, or more information may be requested. I acknowledge that if the information provided is misleading, any approval granted may be void. I accept that Council cannot be held liable for delays in processing arising out of inadequacies in the material submitted in support of this application.

Applicant Signature

Date

6 OWNER'S DETAILS AND CONSENT (*required for application to be accepted*)

Multiple Owners

Every owner of the land must sign this form, or provide authorisation under separate cover (eg multiple individuals or multiple companies).

Individuals

If you are signing on behalf of the owner as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence under separate cover (eg Power of Attorney, Executor, Trustee etc).

Strata Title and Community Title

If the property is a unit under strata title or a lot in a community title, then in addition to the owner's signature the common seal of the Owners Corporation must be stamped on this form over the signature of the owner and signed by the chairman of the Owners Corporation or the appointed managing agent.

Company

If the owner is a company, a separate letter is to accompany this application stating acknowledgement and consent of this application. The letter is to be signed by an authorised director in accordance with the Company's Memorandum and Articles of Association.

Owner/s: Family name (or Company)

Given Name/s (or ABN)

Postal Address

Suburb

Postcode

Phone

Email

Disclosure Statement re Transparency

To ensure transparency in Council's decision making functions, any application which is made by a Council employee/Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

I am an employee/Councillor or relative of an employee/Councillor of Wollongong City Council. ☐ Yes ☐ No

If yes, please state relationship:

Declaration and Consent: I/we own the subject land and consent to this application, accept that all communication regarding this application will be through the nominated applicant, and consent for authorised Council Officers to enter the land to carry out inspections relating to this application.

Owner/s Signature (ALL OWNERS ARE TO SIGN)

Date

PLANNING PROPOSAL APPLICATION AND CHECKLIST

FORM

7 PLANNING PROPOSAL CHECKLIST

The following information must be submitted with all applications. Note: please ensure that all documentation listed is submitted at lodgement otherwise this may delay acceptance and processing of the application.

a	Have you submitted a Scoping Proposal had a pre application meeting with Council's Strategic Planning Staff?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
b	If Yes, please provide date of meeting and name of Council officer (Pre-lodgement meeting number PLM)
	Date Council Officer

INFORMATION TO BE SUBMITTED

		Applicant to tick ✓	Office Use Only
1	Completed application form with consent of owner/s		
2	Payment of Application Fee		
PLEASE PROVIDE FOUR (4) HARD COPIES AND TWO (2) DIGITAL COPIES of the following information			
Site Information			
3	Description of the subject land and the locality		
4	Current zoning		
5	A Plan of the site drawn to scale identifying physical features such as trees, watercourses, topography, existing buildings etc		
6	Site analysis of property and surrounding environment identifying any relevant significant issues, such as any development constraints (eg bush fire, flooding, geotechnical, threatened species, contamination, Aboriginal/European heritage, impacts to traffic/site access etc)		
7	Details of current existing uses and development on the land, and surrounding properties, and the potential impact of the proposal on the surrounding area		
8	Photographs of the site and surrounding neighbourhood		
Planning Proposal			
The Planning Proposal must be prepared in accordance with the Department of Planning "Local Environmental Plan Making Guideline".			
9	Objectives and intended outcomes of the Planning Proposal – description of what the application is intended to allow		
10	Justification for those objectives, outcomes and provisions, including any anticipated public or environmental benefit that would result from the proposed amendment		
11	Explanation of the intended land uses/activities for the site requiring a rezoning or change to planning controls		
12	An explanation of the provisions to be included in the LEP amendment – proposed zoning, change in permissible use etc		
13	Draft amended mapping – current and proposed indicative maps showing where the planning proposal seeks to amend the Wollongong LEP 2009 in relation to Land Zoning, Height of Buildings, FSR, Minimum Lot Size etc		
14	Relevant information provided to assess the environmental impacts of the proposal on the site and surrounding environment (eg traffic studies, commercial/economic viability analysis, ecological assessment, built form analysis, noise analysis, infrastructure servicing etc)		

PLANNING PROPOSAL APPLICATION AND CHECKLIST

FORM

15	Demonstrated consistency with the strategic planning framework: <ul style="list-style-type: none"> • Illawarra-Shoalhaven Regional Plan • Council's Community Strategic Plan – Wollongong 2021 • Council's Local Strategic Planning Statement (LSPS 2021) • Wollongong City Council endorsed Strategies and Policies • Applicable State Environmental Planning Policies (SEPPs) • Applicable Ministerial Directions (s9.1 directions) 		
16	Planning Proposal prepared in accordance with Section 3.33 of the EP&A Act 1979 and (NSW Department of Planning "Local Environmental Plan Making Guideline"		
17	Any Planning Proposal seeking to rezone to residential or uplift the density of residential land is to include a residual land value of the site under both the existing and proposed planning controls – this is to assess the "uplift" to enable an Affordable Housing contribution to be determined.		
18	Details provided of any consultation undertaken to inform the preparation of the Planning Proposal request (eg discussions with relevant State Government agencies)		
Supporting Documents – Required on a merit basis In addition to the above mandatory information, a Planning Proposal should be accompanied by relevant supporting studies and/or investigations, justifying the proposal. Copies of all supporting studies justifying the proposal must be submitted at the time of lodgement.			
18	Traffic and Transport An assessment considering the likely impact of the planning proposal on local traffic and transport issues, public transport infrastructure and/or cycle and pedestrian movement, and access to the site		
19	Environmental Considerations/Potential Impacts May include specialist reports addressing flora and fauna, bush fire hazard, soil stability, erosion, landslip and subsidence, water quality, stormwater management, flooding, land contamination, noise impact, visual impact, climate change, sea level rise and acid sulphate soils. Planning Proposals in the vicinity of the Illawarra Escarpment should demonstrate an improved environmental outcome (eg through Biodiversity stewardship agreements)		
20	Urban Design Site analysis, building mass and/or block diagram study (changes in building height and FSR), development yield analysis (lots or jobs created), a draft DCP controls or other design guidelines		
21	Economic Economic impact and viability assessments, retail centres hierarchy and/or employment land analysis		
22	Social and Cultural Aboriginal and Industrial Heritage impact, Aboriginal and European archaeology, open space management, social and cultural impacts and stakeholder engagement plans		
23	Infrastructure Infrastructure servicing arrangements		
24	Any other matters relevant to the specific planning proposal		
Development Concept			
25	Any indicative development concept, illustrating the nature and scale of development envisaged for the site – built form, open space, vehicular and pedestrian access etc, and relationship with surrounding area. This information could include a draft DCP containing guidelines to assist in providing a framework to assess future development on the site.		

ITEM 5 APPOINTMENTS TO THE LAKE ILLAWARRA CMP IMPLEMENTATION GROUP

At its meeting on 31 January 2022, Council adopted the governance structure and Terms of Reference to establish the Lake Illawarra Coastal Management Program (CMP) Implementation Group (the Group).

The purpose of the Group is to foster communication and productive relationships between the various stakeholders, including the adjoining councils, relevant NSW Government agencies and the community to deliver actions in the Lake Illawarra CMP.

Hosting of the Group will alternate between the Wollongong City Council and Shellharbour City Council annually, with Wollongong to be the host Council for the 2022/23 term. The hosting Council must nominate a Chairperson to facilitate the Group meetings.

The Terms of Reference (ToR) also require Council to endorse two community representatives and one independent scientific advisor to serve on the Group.

This report outlines the selection process undertaken and provides recommendations for the appointment to these positions.

RECOMMENDATION

- 1 Cr Ann Martin be endorsed as the Councillor delegate to act as Chairperson on the Lake Illawarra CMP Implementation Group for the initial hosting period.
- 2 Colin La Flamme and Jess Whittaker be appointed as community representatives to the Lake Illawarra CMP Implementation Group.
- 3 Dr Brian Jones be appointed as Independent Scientific Advisor to the Lake Illawarra CMP Implementation Group.
- 4 The unsuccessful candidates be thanked for their nomination and interest in assisting in the implementation of the Lake Illawarra CMP.

REPORT AUTHORISATIONS

Report of: Chris Stewart, Manager City Strategy

Authorised by: Linda Davis, Director Planning + Environment - Future City + Neighbourhoods

ATTACHMENTS

There are no attachments for this report.

BACKGROUND

The purpose of the Group is to facilitate implementation of actions within the Lake Illawarra CMP. It will act as a platform for relationship building between all stakeholders, with the shared aspiration to ensure that Lake Illawarra's ecological, social, and economic value is maintained and improved now and into the future. This Group supersedes the Lake Illawarra Estuary Management Committee which primarily served to provide stakeholder input into development of the CMP.

The ToR state that hosting of the Group will alternate between Wollongong City Council and Shellharbour City Council annually. For the 2022/23 term of the Group, Wollongong City Council is the host, and a chairperson must be nominated from the Group's Councillor delegates or where necessary elected in accordance with the 'Appointment of Councillor Delegates to Committees Policy'.

The ToR call for the appointment of two Wollongong community representatives and two Shellharbour community representatives as well as an independent scientific advisor. The community representatives need to be endorsed by their respective Council. The recommended independent scientific advisor must be endorsed by both Councils. Shellharbour City Council will consider a report with the same recommendation for appointment of the scientific advisor at their meeting on 17 May 2022.

A public call for representatives on the Group was undertaken as follows -

- Advertisement in the Illawarra Mercury.
- Advertised on both Council's Facebook pages.
- Correspondence sent to specific stakeholder groups (NF7, NF8, UOW Academic Coastal Group).
- Advertisement in Sustainable Wollongong and Sustainable Shellharbour Newsletters.
- Correspondence sent to the WCC Environment and Flood Register of Interest Groups.
- Correspondence sent to former LIEMC representatives.

Applications were received via an online form between 8 February and 18 March 2022.

PROPOSAL

In accordance with the Wollongong City Council 'Recruitment of External Members to Committees Policy' and the Group's ToR, a selection panel was formed comprised of Cr Ann Martin, Cr Linda Campbell and Council's Environmental Project Officer – Lake Illawarra.

Community representatives

Wollongong City Council received six applications for the two community representative positions.

The applicants for the community representative positions were assessed against their response to the following selection criteria -

- 1 Demonstrated interest in and knowledge of estuary/ lake management issues.
- 2 Demonstrated capacity and willingness to attend quarterly meetings and actively participate in Group business or activities.
- 3 Ability to contribute positively and constructively within an agreed management framework.
- 4 Demonstrated networks with a cross-section of the local community for the purpose of sharing information and commentary.
- 5 Desire to support and promote an inclusive approach for representation of a diversity of perspectives.
- 6 Resident/rate payer in the LGA for which they are applying.

As a result of the panel's assessment, it is recommended that Council appoint Colin La Flamme and Jess Whittaker as the Wollongong community representatives to the Group.

Independent scientific advisor

One application was received for the independent scientific advisor position.

The applicant was assessed against their response to the following selection criteria -

- 1 High-level experience in research and/or management of lakes and estuaries.
- 2 Commitment to dedicate time to attend meetings and participate in Group activities where required.
- 3 Demonstrated ability to provide sound scientific advice and a high level of personal commitment while engaged in an honorary position.
- 4 No formal association with Council, government, developers or any other group with a vested interest in the management of estuaries.

As a result of the panel's assessment, it is recommended that Council approve the appointment of Dr Brian Jones as the independent scientific advisor to the Group.

Chairperson

The Wollongong Councillor delegates were asked to nominate for the position of Chairperson for the initial hosting period. A nominate was received from Cr Ann Martin. As no other nomination was received it is recommended that Council endorse Cr Ann Martin's appointment to this role.

CONSULTATION AND COMMUNICATION

The Lake Illawarra CMP Project Management Team, which consists of staff from both Wollongong and Shellharbour Councils have been briefed on the recommendations of this report and are continually involved in the management of the Group.

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 Goal 1 “We value and protect our environment”. It specifically delivers on the following -

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-22
Strategy	4 Year Action	Operational Plan Actions
1.1.2 Manage and effectively improve the cleanliness, health and biodiversity of creeks, lakes, waterways and oceans.	1.1.2.1 Protect and conserve the health and biodiversity of our waterways and coast	Coordinate the Lake Illawarra Estuary Management Committee

SUSTAINABILITY IMPLICATIONS

The Lake Illawarra CMP outlines the strategic aims for managing Lake Illawarra and identifies specific actions to mitigate the threats and issues identified for the Lake to be implemented over the next 5-10 years. It facilitates the coordinated and strategic management of the Lake by all responsible stakeholders. In this regard establishment and operation of the Group delivers on CMP action PM2, helping to ensure that a coordinated approach to CMP implementation is taking place across Council and across State Government Agencies, with input from relevant stakeholders.

RISK MANAGEMENT

Establishment of the Group is considered a risk mitigation measure. The absence of a governance element that focused on stakeholder consultation and collaboration would potentially result in delays and create challenges with CMP implementation.

An important function of the Group is to provide a mechanism to communicate with the broader community by sharing information at meetings and improving outcomes through community feedback. Failure to endorse community representatives to assist Councils in communicating and engaging with the community effectively may impact on community support for the CMP and environmental protection and present a reputational risk to Council.

FINANCIAL IMPLICATIONS

There are no financial impacts as membership positions in the Group are voluntary and therefore there is no remuneration.

CONCLUSION

Wollongong and Shellharbour City Councils have developed and endorsed a governance structure and Terms of Reference to facilitate delivery of actions in the Lake Illawarra Coastal Management Program.

Establishment of the Lake Illawarra CMP Implementation Group is an integral part of the governance arrangements. Effective stakeholder engagement and collaboration is considered essential to meet the objectives of the Lake Illawarra CMP. This report recommends that a Wollongong Councillor be appointed as Chairperson for the Group during Council's initial hosting term and the recommended applicants be appointed to the positions of community representative and independent scientific advisor.

ITEM 6 TENDER T1000048 - WEST DAPTO ROAD UPGRADE STAGE 1

As part of the West Dapto Access Strategy, Council had taken the initiative to carry out works in stages for the upgrade of West Dapto Road. This report recommends that Council decline to accept any of the tenders submitted for West Dapto Road Upgrade Stage 1 (between Shone Avenue, Wongawilli and Rainbird Drive, Kembla Grange) in accordance with Section 178(1)(b) of the Local Government (General) Regulation 2021.

The Tender Assessment Panel has concluded that both submissions received included qualifications that would require negotiation and hence are not considered conforming submissions. It is anticipated that negotiation with one or both tenderers, or another party, in relation to the works will result in a satisfactory outcome being achieved.

RECOMMENDATION

- 1 a In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council decline to accept the tenders received for West Dapto Road Upgrade Stage 1 and resolve to enter into negotiations with one or both tenderers, or any other party with a view to entering into a contract in relation to the subject matter of the tender.
- b In accordance with Section 178(4) of the Local Government (General) Regulation 2021, the reason for Council hereby resolving to enter into negotiations with one or both of the tenderers or another party and not inviting fresh tenders is that it is anticipated that a satisfactory outcome can be achieved with one of those parties who demonstrate a capacity and ability to undertake the works.
- 2 Council delegate to the General Manager the authority to undertake and finalise the negotiations, firstly with one or both tenderers, and, in the event of failure of negotiations with one or both tenderers, any other party, with a view to entering into a contract in relation to the subject matter of the tender.
- 3 Council grant authority for the use of the Common seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Joanne Page, Director Infrastructure + Works - Connectivity Assets + Liveable City

ATTACHMENTS

- 1 Location Plan

BACKGROUND

The upgrade of West Dapto Road is part of Council's plan to meet the changing needs of current and future residents of the West Dapto area over the next 50-years. Over the past 10-years, Council has invested more than \$100 million in researching, designing, upgrading, and building new roads, bridges, paths and stormwater structures in West Dapto.

Council has a long-term commitment to extend this upgrade along the whole length of West Dapto Road as outlined in the West Dapto Development Contributions Plan (2020). The upgrade of West Dapto Road east of Rainbird Drive, Kembla Grange will form part of a separate project.

The upgrade of West Dapto Road between Shone Avenue, Wongawilli and Rainbird Drive, Kembla Grange includes:

- Road, pavement, and drainage works
- Upgrades which improve access during flood events

- Boom gates and flashing gates at the Shone Avenue rail crossing
- New shared pathways and a pedestrian bridge
- New traffic signals.

West Dapto Road Upgrade Stage 1 extends from the Shone Avenue intersection east to the first large culvert located adjacent to the private railway bridge. This scope of works includes but is not limited to the following:

- Site establishment, including erection and maintenance of all environmental controls and temporary construction compound
- Stormwater drainage
- Services relocation
- Earthworks
- Pavements
- Kerb and gutter
- Line marking and signage
- Signals (traffic and rail)
- Staging of the Works including installation of temporary pavements or other suitable means to maintain two (2) trafficable lanes for the duration of the Works
- Site disestablishment, including removal of all environmental controls as appropriate.

Tenders were invited for this project by open tender method with a close of tenders on 10:00 am on Thursday, 14 April, 2022.

Two (2) tenders were received by the close of tender and the tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Infrastructure Strategy and Planning and Governance and Customer Service Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenderers to have a compliant WHS Management System complying with ISO45001:2018 and is certified by a JAS-ANZ accredited company or accredited by a NSW Government Agency
- 4 Tenderers to have an accredited Environmental Management System complying with ISO14001:2015 and is certified by a JAS-ANZ accredited company or equivalent
- 5 Level 1 and Level 2 Accredited Service Provider certification
- 6 Sydney Water Capability to carry out pressure reducing valve works
- 7 Tenderers to have accreditation under RMS Prequalification and Accreditation Scheme R3/F10/TS (minimums)
- 8 Demonstrated experience working in and around railway corridor, including signalling works.

Assessable Criteria

- 1 Cost to Council – 40%
- 2 Demonstrated strengthening of local economic capacity – 10%
- 3 Appreciation of scope of works and construction methodology – 20%
- 4 Experience and satisfactory performance in undertaking projects of similar size and scope, including staff qualifications and experience – 15%
- 5 Project Schedule – 5%
- 6 Workplace Health and Safety Management System and Environmental Management Policies and Procedures – 5%
- 7 Proposed sub-contractors – 5%

PROPOSAL

The Tender Assessment Panel has concluded that none of the tenders are acceptable and recommend that all tenders be declined, and negotiations be undertaken with one or all of the tenderers, or any other party, with a view to entering into a contract for the subject matter of the tender.

The Panel anticipates that a satisfactory outcome will be achieved through a negotiation process conducted in accordance with Council's Procurement Policies and Procedures.

During the tender assessment it became evident that certain qualifications included by both tenderers within their submissions would require further negotiation and could not be resolved without entering into negotiations with both tenderers to come to an agreement on terms for the Panel to determine a preferred tenderer.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 6 "We have affordable and accessible transport". It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-22
Strategy	4 Year Action	Operational Plan Actions
6.1.3 Effective and integrated regional transport, with a focus on road, bus, rail and freight movement (including the port of Port Kembla)	6.1.3.1 Plan and implement an integrated and sustainable transport network	Council to work with key agencies and partners to progress the provision of an effective and integrated regional transport network

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

There are significant community impact risks along with environmental, safety, financial and reputational risks that should be considered if Council does not undertake civil works to develop this part of West Dapto Road.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Sustainable procurement by providing open tender to give local companies the opportunity to tender for the work.
- Weighting in tender assessment provided for using local services, labour and materials.
- The design for the works incorporates the reuse of site worn materials where possible.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

2021/22 Capital Budget

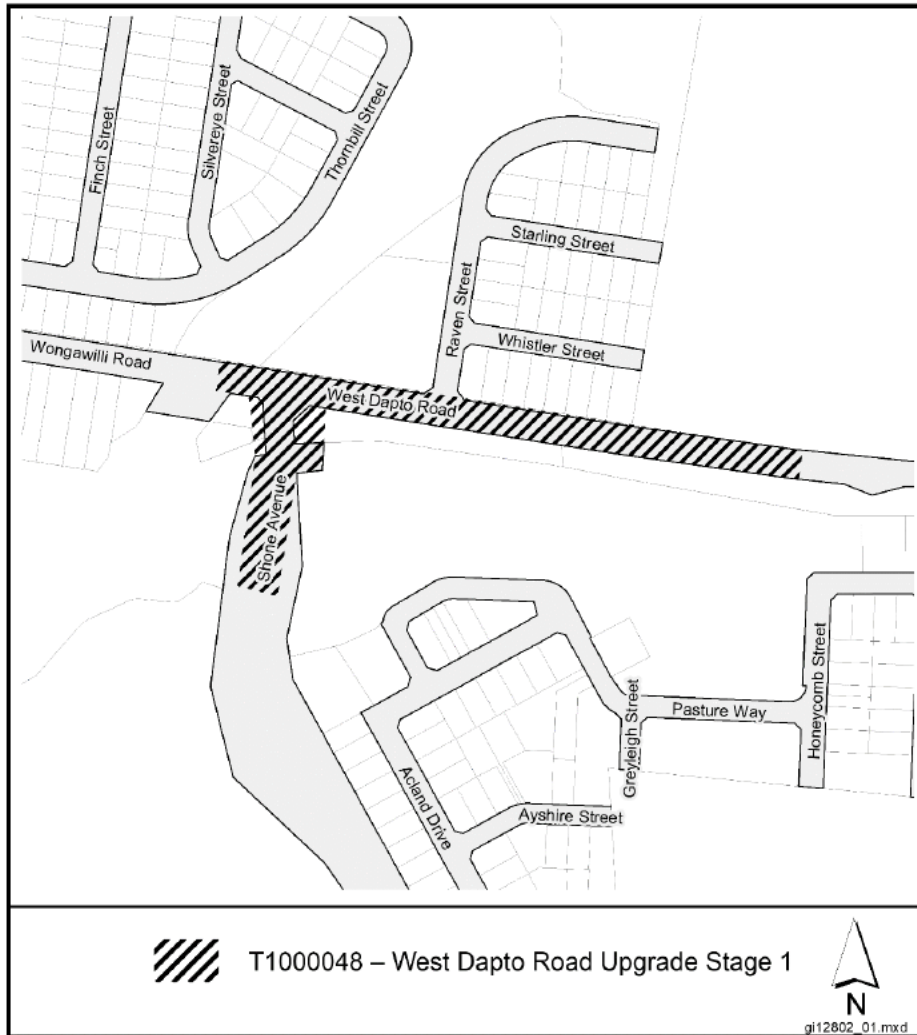
2022/23 Capital Budget

The construction of the project is fully funded by grant funding under the following program:

- NSW Government Restart - NSW Housing Acceleration Fund (HAF)

CONCLUSION

It is anticipated that the best outcome for Council can be achieved through direct negotiations with one or both of the tendering parties, or any other party who has demonstrated capacity and ability to undertake the works. Council should endorse the recommendations of this report.





ITEM 7 TENDER T1000055 - PORT KEMBLA BEACH ACCESS RAMP

This report recommends acceptance of a tender for the Port Kembla Beach Access Ramp in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2021.

This project will provide greatly improved access to the Port Kembla Beach for all users including people with a disability which ensures our City meets its objectives of the Beach and Foreshore Access Strategy.

RECOMMENDATION

- 1 In accordance with Section 178(1)(a) of the Local Government (General) Regulation 2021, Council accept the tender of Cadifern Pty Ltd for the construction of an access ramp to the Port Kembla Beach, in the sum of \$428,066.38, including GST.
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Joanne Page, Director Infrastructure + Works - Connectivity Assets + Liveable City

ATTACHMENTS

- 1 Location Plan

This project supports the many strategies that Wollongong City Council has to enable all members of the community to enjoy the local environment. The successful completion of this project will improve access to the Port Kembla Beach for all users including people with a disability. It is specifically underpinned by Council's Beach and Foreshore Access Strategy and the Disability Inclusion Action Plan.

Port Kembla Beach was identified in the Beach and Foreshore Access Strategy as one of the beaches where Council will provide accessible parking, amenities, ramps and connectivity. Port Kembla Beach has existing accessible infrastructure including the recently completed "Changing Places" Adult Accessible Change Facility (AACF) within the adjoining pool facility. The construction of the accessible ramp is the next action on this site to provide equitable access for all users of this beach.

The proposed works include:

- Demolition of an existing staircase
- Construction of an AS1428 compliant accessible ramp with stainless steel handrails.

Tenders were invited for this project by the open tender method with a close of tenders of 10.00 am on 12 April 2022.

Four (4) tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel constituted in accordance with Council's Procurement Policies and Procedures and comprising representatives of the Project Delivery, Property and Recreation and Governance and Customer Service Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria and weightings as set out in the formal tender documents:

Mandatory Criteria

- 1 Satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Satisfactory Work Health and Safety Management System or Plan

Assessable Criteria

- 1 Cost to Council – 40%
- 2 Appreciation of scope of works and construction methodology – 20%
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile, including staff qualifications and experience – 15%
- 4 Proposed sub-contractors – 5%
- 5 Project Schedule – 5%
- 6 Demonstrated strengthening of local economic capacity – 10%
- 7 Workplace Health and Safety Management System and Environmental Management Policies and Procedures – 5%

The mandatory assessment criteria have been met by the recommended tenderer.

The Tender Assessment Panel utilised a weighted scoring method for the assessment of tenders which allocates a numerical score out of 5 in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of 5 to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

TABLE 1 – SUMMARY OF TENDER ASSESSMENT

Name of Tenderer	Ranking
Cadifern Pty Ltd	1
Dynamic Civil Pty Ltd	2
Diverse Civil Contracting Pty Ltd	3
Land and Marine Ocean Engineering Pty Ltd	4

PROPOSAL

Council should authorise the engagement of Cadifern Pty Ltd to carry out the construction of the accessible ramp at Port Kembla Beach in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council's standards and in accordance with the technical specification.

An acceptable financial capability assessment has been received in relation to the recommended tenderer.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel
- 2 Nominated Referees

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal “5 We have a healthy community in a liveable city”. It specifically delivers on the following:

Community Strategic Plan	Delivery Program 2018-2022	Operational Plan 2021-22
Strategy	4 Year Action	Operational Plan Actions
5.1.4 Urban areas are created to provide healthy and safe living environment for our community	5.1.4.1 Provide an appropriate and sustainable range of quality passive and active open spaces and facilities	Implement the Beach and Foreshore Access Strategy 2019-2028

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council’s Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council’s risk assessment matrix and appropriate risk management strategies will be implemented.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- The project scope includes the reuse of existing materials and demolished concrete stairways as fill in the new ramp location to minimise waste.
- The structure has been designed taking into account the aggressive environment to achieve a satisfactory asset life.
- Strengthening of local economic capacity formed part of the assessment for this tender.

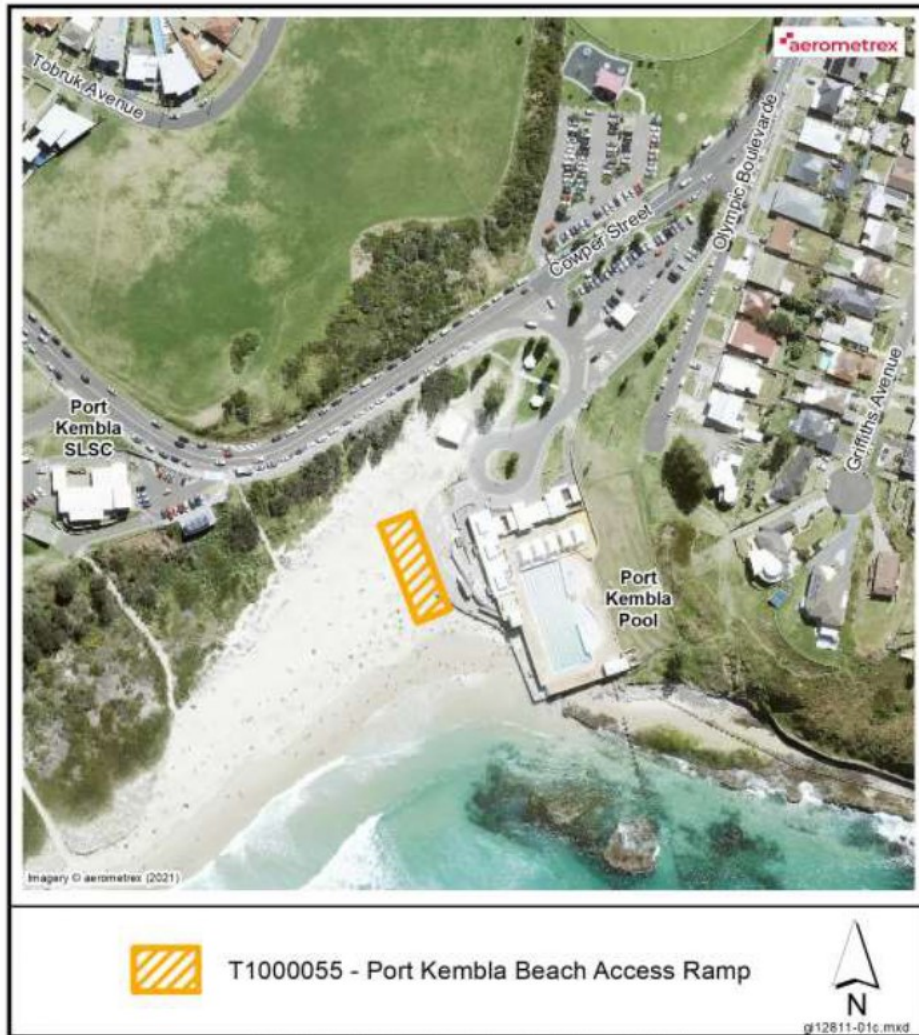
FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

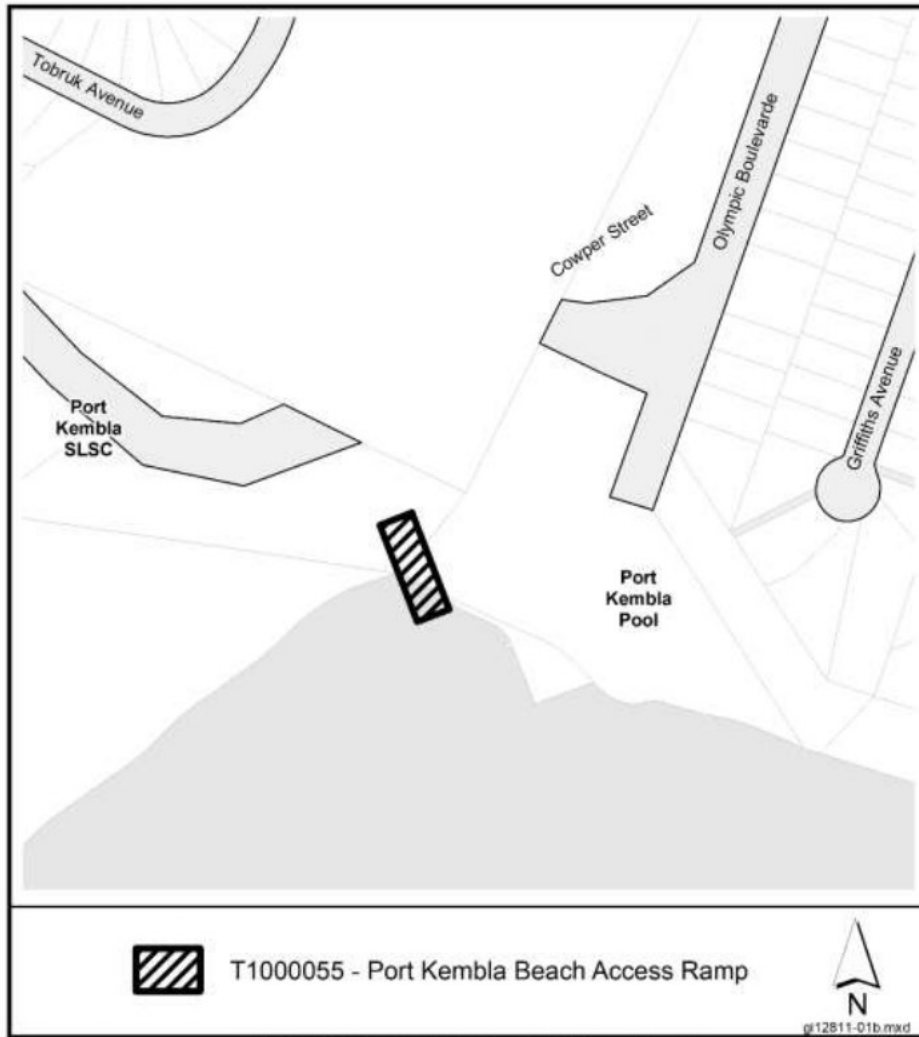
2021/22 Capital Budget

CONCLUSION

Cadifern Pty Ltd has provided an acceptable tender for this project and Council should endorse the recommendations of this report.



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ITEM 8

TENDER T1000057 - RELOCATION OF UTILITIES - BONG BONG ROAD/STATION STREET INTERSECTION, DAPTO

This report advises that Council received no submissions for the Bong Bong Road/Station Street, Dapto – Utilities Relocations tender and recommends, in accordance with Section 178(3)(e) of the Local Government (General) Regulation 2021, that Council enter into negotiations with any party who can demonstrate a capacity and ability to undertake the works with a view to entering into a contract in relation to the subject matter of the tender.

The Tender Assessment Panel has concluded that direct negotiations with any party with interest in relation to this scope of works will result in a satisfactory outcome being achieved.

RECOMMENDATION

- 1 Council note that no tender submissions were received for the publicly advertised tender “Bong Bong Road/Station Street Intersection, Dapto – Utilities Relocations”.
- 2
 - a In accordance with Section 178(3)(e) of the Local Government (General) Regulation 2021, Council enter into negotiations with any person in relation to Bong Bong Road/Station Street Intersection, Dapto – Utilities Relocations with a view to entering into a contract in relation to the subject matter of the tender.
 - b In accordance with Section 178(4) of the Local Government (General) Regulation 2021, the reason for Council hereby resolving to enter into negotiations with any party and not inviting fresh tenders is that the previous tender process received no responses and it is anticipated that a more satisfactory outcome can be achieved by directly negotiating with parties who can demonstrate a capacity and ability to undertake the works.
- 3 Council delegate to the General Manager the authority to undertake and finalise the negotiations with any party, with a view to entering into a contract in relation to the subject matter of the tender.
- 4 Council grant authority for the use of the Common seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.

REPORT AUTHORISATIONS

Report of: Glenn Whittaker, Manager Project Delivery

Authorised by: Joanne Page, Director Infrastructure + Works - Connectivity Assets + Liveable City

ATTACHMENTS

- 1 Location Plan

BACKGROUND

Council is proposing to install traffic signals at the intersection of Bong Bong Road and Station Streets, Dapto to improve traffic flow and pedestrian safety at this intersection which is located adjacent to Dapto Station. Station Street is a key connection in Council's long-term plan to divert through traffic away from the Dapto Town Centre.

Tenders were required to be invited for the relocation of existing utilities at the intersection of Bong Bong Road and Station Streets, Dapto, as early works for the intersection adjustment works and traffic signal installation which are to occur at a later date.

The scope of work included adjustments to:

- Endeavour Energy assets
- Sydney Water mains

- NBN assets
- Telstra assets
- Property boundaries to facilitate the future signals and footpath.

Tenders were invited by the open tender method with a close of tenders of 10.00 am on Thursday, 28 April 2022. No (0) tenders being received by the close of tenders.

The following assessment criteria and weightings were set out in the formal tender documents and will be the basis of future negotiations for these works:

Mandatory Criteria

- 1 Provision of satisfactory references from referees for previous projects of similar size and scope
- 2 Financial assessment acceptable to Council which demonstrates the tenderer's financial capacity to undertake the works
- 3 Tenders have as a minimum a Health and Safety Policy and Work Health and Safety Management System Manual or Plan

Assessable Criteria

- 1 Cost to Council – 35%
- 2 Appreciation of scope of works and construction methodology – 20%
- 3 Experience and satisfactory performance in undertaking projects of similar size, scope and risk profile, including staff qualifications and experience – 20%
- 4 Proposed sub-contractors – 5%
- 5 Project Schedule – 5%
- 6 Workplace Health and Safety Management System and Environmental Management Policies and Procedures – 5%
- 7 Demonstrated Strengthening of Local Economic Capacity – 10%

PROPOSAL

The Tender Assessment Panel has recommended that fresh tenders not be called and negotiations be undertaken with any party who can demonstrate a capacity and ability to undertake these works, with a view to entering into a contract for the subject matter of this tender.

The Panel anticipates that a satisfactory outcome will be achieved through a negotiation process conducted in accordance with Council's Procurement Policies and Procedures.

CONSULTATION AND COMMUNICATION

- 1 Members of the Tender Assessment Panel

PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2028 goal 4 "We are a connected and engaged community".

It specifically delivers on core business activities as detailed in the Infrastructure Planning and Support Service Plan 2021-22.

RISK ASSESSMENT

The risk in accepting the recommendation of this report is considered low on the basis that the tender process has fully complied with Council's Procurement Policies and Procedures and the Local Government Act 1993.

The risk of the project works is considered medium based upon Council's risk assessment matrix and appropriate risk management strategies will be implemented.

There are significant community impact risks along with safety, financial and reputational risks that should be considered if Council does not undertake the relocation of utilities works at this significant intersection.

SUSTAINABILITY IMPLICATIONS

The following sustainability implications have been considered:

- Sustainable procurement by providing open tender to give local companies the opportunity to tender for the work.
- Weighting in tender assessment provided for using local services, labour and materials.
- The design for the relocation works incorporates reusing materials where possible and the incorporation of heavy duty, recycled and long-life span materials/products. These will provide a long-term and low maintenance finished product.

FINANCIAL IMPLICATIONS

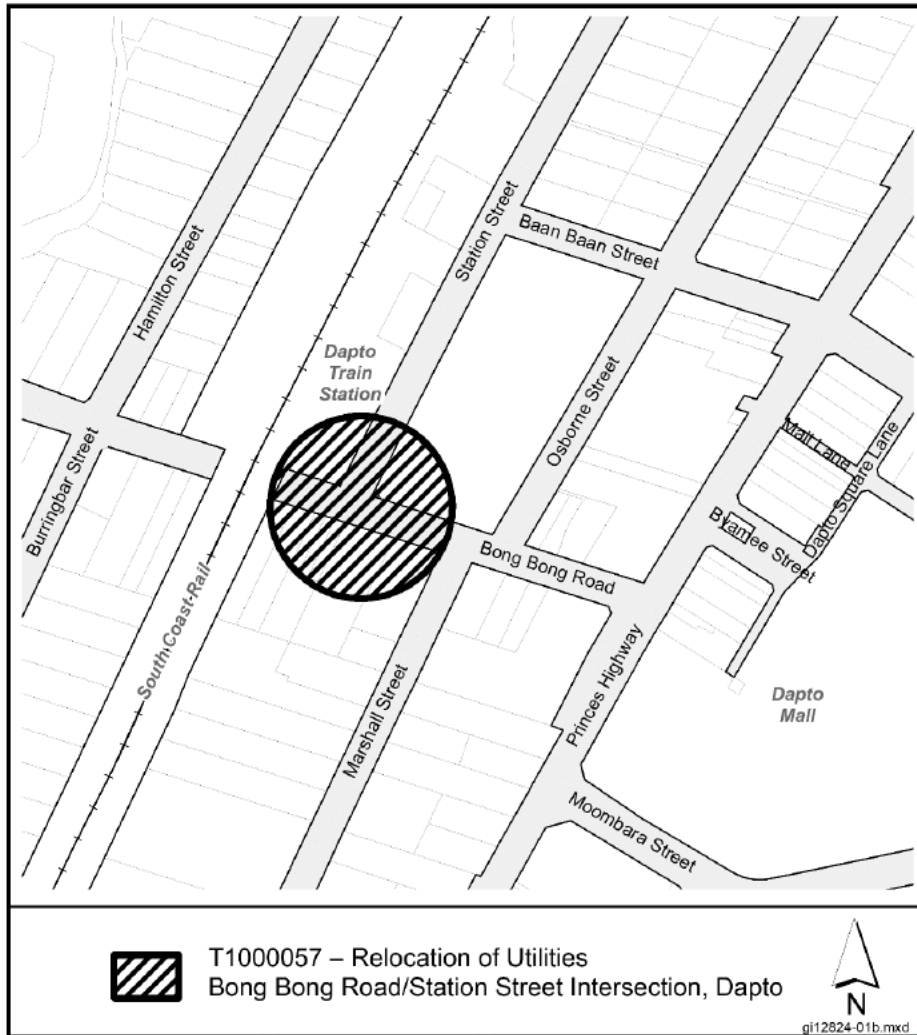
It is proposed that the total project be funded from the following source/s as identified in the Operational Plan –

2022/23 Capital Budget

CONCLUSION

It is anticipated that the best value outcome can be achieved via a direct negotiation with other parties who have demonstrated a capacity and ability to undertake the works. Council should endorse the recommendations of this report.





ITEM 9

NOTICE OF MOTION - COUNCILLOR MITHRA COX - REDUCING GREENHOUSE EMISSIONS FROM GAS

Councillor Mithra Cox has submitted the following Notice of Motion –

“I formally move that -

As part of the next Climate Mitigation Plan, Council investigates ways to reduce greenhouse emissions from gas, both within Council operations and in the broader community. This could include but not be limited to -

- a Banning or discouraging gas connections in all new dwellings and greenfields developments.
- b Replacing gas hot water heaters at Council pools and community facilities with electric, solar, or heat pump systems.
- c Replacing gas cooking facilities in Council owned buildings with electrical appliances.”

Background provided by Councillor Mithra Cox:

- Wollongong Council in 2019 made a Climate Emergency Declaration calling for urgent action to reverse global warming.
- Wollongong Council has developed a Climate Action Strategy acknowledging that urgent climate action is critical and planning to take practical steps to address climate pollution at a municipal level.
- Gas is a fossil fuel and must be phased out if the world is to achieve its target of net zero emissions.
- It is now widely accepted that the cheapest and easiest pathway to decarbonisation is through electrifying everything: because electricity from renewable sources is cheap and easily accessible.
- Methane (the key component of LNG) is up to 83 times more polluting in a 20 year period than carbon dioxide and fugitive emissions are routinely underreported (IEA 2022).
- The International Energy Agency has advised that no new gas fields can be developed if the world is to safely and sustainably achieve net zero emissions by 2050 (IEA 2021).
- Gas burned in the home releases a cocktail of airborne pollutants including nitrogen dioxide, carbon monoxide, formaldehyde and particulate matter with a range of health consequences, particularly for the young, old and frail. Similar in impact to living with a cigarette smoker in the home, having gas appliances in a household increases the chances of childhood asthma by at least 12%. The risks to human health of gas appliances in buildings is particularly felt by lower income residents who are more likely to live in smaller, more populated households and lack the resources to adequately maintain their appliances to reduce these risks (Climate Council 2020).
- Gas is increasingly uneconomical with the market price in NSW (AER 2022) roughly doubling in the 12 months from December 2020. As more people turn away from gas and towards renewable energy and increased energy efficiency measures the price of gas will rise as the remaining gas users carry the burden of pipeline infrastructure which the Australian Energy Regulator has identified as stranded assets. Households with an existing connection wishing to disconnect from gas face a disconnection charge.
- Gas is an increasingly insecure energy source. NSW draws much of its gas, through the Jemena pipeline from the Gippsland offshore fields in Victoria, which are depleting rapidly. Other sources of gas supply may be provided by future gas wells in Narrabri or from fracking fields in Queensland and/or the Northern Territory. The hunt for more gas to supply the domestic and import markets creates market volatility and carries environmental risk which can be avoided through renewable electrification.
- Gas connection refusals are increasing across the state, nationally and internationally. In 2019 the City of Berkeley in California was the first US local government to refuse new gas connections, by unanimous approval, across their municipal areas. In 2021 the ACT Government announced a ban

on new gas connections in developing suburbs and the City of Canterbury Bankstown have already proposed a denial of gas connections in key growth areas. A rapidly growing number of councils are replacing gas in council buildings in favour of renewably powered electric appliances to manage municipal carbon emissions and costs.

- The best way to safeguard future residents of the Wollongong City Council's economic and health interests, and to reduce climate impacts, is to not connect households and other buildings to gas in the first place.