

**ITEM 10 COUNCIL MEETING DATES 2024**

Council meetings and Councillor Briefing Sessions have traditionally been held on a Monday on a three weekly meeting cycle, with Councillor Briefing Sessions being held on the second and third Monday of that cycle. This report recommends a continuation of that meeting cycle and proposes a set of meeting dates for the 2024 year for adoption by Council.

**RECOMMENDATION**

Council adopt the Ordinary Council Meeting dates for 2024 as detailed in this report.

**REPORT AUTHORISATIONS**

Report of: Todd Hopwood, Manager Governance and Customer Service  
Authorised by: Renee Campbell, Director Corporate Services - Connected + Engaged City

**ATTACHMENTS**

- 1 Proposed 2024 Council Meeting Cycle

**BACKGROUND**

In accordance with the Local Government Act 1993, Council is required to meet at least ten times each financial year, each time in a different month. Council meetings have traditionally been held on a Monday with Ordinary Council meetings held on a three (3) weekly cycle on Mondays, commencing at 6.00 pm and no Council meetings held during school holiday periods (government schools). In addition to Council meetings, Councillor briefings are held regularly throughout the year to allow Councillors to be briefed on significant matters prior to reports coming before Council.

**PROPOSAL**

This report recommends adopting a set of meeting dates that in the main, are consistent with the current three-week cycle. Council may amend the meeting cycle at any time by future resolution.

The Council Meeting dates recommended for adoption for the 2024 calendar year are:

- Monday 05 February 2024
- Monday 26 February 2024
- Monday 18 March 2024
- Monday 08 April 2024
- Monday 06 May 2024
- Monday 27 May 2024
- Monday 24 June 2024
- Monday 29 July 2024
- Monday 12 August 2024

The above set of meeting dates ensures that the final meeting of the Council term occurs just prior to the commencement of the caretaker period leading into the local government elections to be held on 14 September 2024. Dates for the remainder of 2024 and for 2025 will be recommended for adoption at an extraordinary meeting post the 14 September 2024 election.

**CONSULTATION AND COMMUNICATION**

The Finance Division was consulted in the development of this calendar of meeting dates to ensure proposed dates align with reporting requirements to Council for reports such as the Delivery Program and Budget and the Audited Financial Statements.

## PLANNING AND POLICY IMPACT

This report contributes to the delivery of Our Wollongong 2032 goal “We are a connected and engaged community”. It specifically delivers on core business activities as detailed in the Governance and Customer Service Business Plan 2023-2024.

## CONCLUSION

The recommended set of meeting dates is consistent with the current three-week cycle and meets relevant requirements under the Local Government Act 1993.

## 2024

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

 Council Meeting

 Public Holidays

 School Holidays

 Local Government Election