

Transfer of an interment right as a result of intestacy

Purpose of this application form:

This application form should be completed by an executor or other authorised person (for example the beneficiary) that seeks to transfer an interment right from the holder (deceased) to a new holder.

A cemetery operator may transfer an interment right from one person or two or more persons as joint holders to one person or two or more persons as joint holders. A person to whom an interment right devolves does not become the holder of the interment right until the cemetery operator’s register is amended.

Form approved by Cemeteries & Crematoria NSW under subsection 50(4) of the *Cemeteries and Crematoria Act 2013*.

This application form is not required for transferring rights between joint holders. On the death of a joint holder of an interment right, the remaining joint holder/s is/are entitled to the interment right. The surviving joint holder/s should advise the cemetery operator of the death of one joint holder so the cemetery operator’s register can be updated.

Perpetual interment right **Renewable interment right**

Registered holder/s of interment right/s

Holder 1

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Email: _____

Holder 2

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Email: _____

Please attach an additional sheet to register more than two holders

Registered interment right

Area/Wall: _____ Row: _____ Plot no: _____

Grave type

Monumental

Lawn

Columbarium

Other—please specify _____

Cemetery operator must sight a copy of the Orders of Probate/Letter of Administration to verify the beneficiary.

Cemetery operator’s signature: _____

Details of New Holder/s

Holder 1

Given name/s: _____ Surname: _____
 Address: _____
 Suburb: _____ State: _____ Postcode _____
 Phone: (H) _____ (W) _____ (M) _____
 Email: _____

Holder 2

Given name/s: _____ Surname: _____
 Address: _____
 Suburb: _____ State: _____ Postcode _____
 Phone: (H) _____ (W) _____ (M) _____
 Email: _____

Please attach an additional sheet to register more than two holders

Number of persons who may be interred: _____
 Identity of person/s whose remains may be interred:

OR

Class of person/s whose remains may be interred:

Specify a person who may nominate the person/s whose remains may be interred:

Next of kin/secondary contact nominated by new holder of interment right

Given name/s: _____ Surname: _____
 Address: _____
 Suburb: _____ State: _____ Postcode _____
 Phone: (H) _____ (W) _____ (M) _____

Please attach an additional sheet to register more than one secondary contact

Transfer fees (cemetery operator to complete)

Fee payable: _____

Authorisation to transfer interment right

New interment right holder/s to complete

I/We the undersigned accept the transfer of the interment right. I/We, acknowledge that the transfer will not take effect until the transfer fee has been paid, the cemetery registry has been updated and I/we have been issued with a certificate of interment right.

Signed: _____ Date: _____

Name of registered holder: _____

Signed: _____ Date: _____

Name of registered holder: _____

Please attach an additional sheet if more than two holders are to be registered

Proof of identity

Applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's licence or other government-issued licence), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

Privacy declaration

Information collected on this form is held in accordance with the *Privacy and Personal Information Protection Act 1998*. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the *Cemeteries and Crematoria Act 2013*. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the *Privacy and Personal Information Protection Act 1998*.

Note: A cemetery operator may refuse to grant or transfer an interment right if, in the operator's opinion, the transfer would tend to create a monopoly or encourage dealing in interment rights.

Cemeteries and Crematoria Act 2013, Section 60