

AGENDA

CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 16 NOVEMBER 2016 IN
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 & 3

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document 'A guide to the delegation to councils for the regulation of traffic' (including the operation of Traffic Committees.)

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD 26 OCTOBER 2016			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

"We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today."

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 26 October 2016.

BUSINESS ARISING FROM PREVIOUS MEETING

ITEMS FOR CONSIDERATION

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	THIRROUL	Carpark off Phillip Street	Adjustment to timed parking
2	WOLLONGONG	Geards Place	Parking Restrictions
3	WOLLONGONG	Queens Parade	Parking Restrictions
4	WOLLONGONG	Denison Street	Parking Proposal
5	MANGERTON	Colleen Grove	Stop Sign and Line Marking

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
6	WOLLONGONG	Crown Street, Cliff Road, Marine Drive, Endeavour Drive	Kembla Joggers Fitness Five Fun Run and Kerry McCann 10 - Events for 2017
7	WOLLONGONG	Church Street	Installation of Tower Crane 15 December 2016
8	WOLLONGONG	Church Street	Carols in the Mall 17 December 2016
9	WOLLONGONG	Strathearn Avenue	Christmas Street Party 24 December 2016
10	DAPTO	Avondale Road	Wollongong Sporting Car Club - Events for 2017

INFORMAL ITEMS

GENERAL BUSINESS

- 1 THIRROUL - WARD 1
Off Phillip Street – Adjustment to timed parking

Background

Wollongong City Council operates a 4 hour parking area at the Thirroul District Community Centre and Library and there have been difficulties in visitors observing the 4 hour parking limit. The manager of the facility has requested a change to a 2 hour parking limit with the provision that permits can be issued for visitors who need to stay longer. It is understood the 2 hour limit is easier for Council Rangers to administer.

In order to assist the Council courier, a Loading Zone was originally installed near the entrance to the library. Unfortunately this does not permit library users to stop briefly and return library books; and accordingly the facility manager has asked for a 5 Minute Parking area to replace the existing Loading Zone. The signs at the entrance to the carpark indicate that Council vehicles are exempt from parking restrictions, enabling the Council courier to utilise a 5 Minute Parking space as required.

Proposal

Replace:

- a) The existing 4 hour restriction with a 2 hour restriction at the entrance to the Thirroul District Community Centre and Library.
- b) The existing 'Loading Zone' with a '5 Minute Parking' area adjacent to the entrance to the Thirroul Library.

- 2 WOLLONGONG - WARD 2
Geards Place – Parking Restrictions

Background

Geards Place is a narrow cul-de-sac where parking can be permitted on both sides of the street providing drivers do not park opposite a driveway or opposite another parked vehicle, as the street is about 6.5m wide between kerbs. Parents attending events or collecting children from the nearby Illawarra Grammar School have been reported parking without considering the needs of other drivers and residents have requested that parking restrictions be installed on the western side of Geards Place.

Proposal

Install 'No Stopping' restrictions on the western side of Geards Place.

- 3 WOLLONGONG - WARD 2
Queens Parade – Replace 'No Parking' with 'Loading Zone'

Background

There is an existing 'No Parking' area in Queens Parade adjacent to a motor vehicle dealership where the area has been used for delivery of new cars. The 'No Parking' restriction does not permit vehicles to stand for more than a few minutes and the manager has requested that a 'Loading Zone' be installed to replace the 'No Parking' zone. Under the NSW Road Rules other vehicles may also use a loading zone as a drop off and pick up area.

Proposal

Replace the existing 'No Parking' zone in Queens Parade (western side) with a 'Loading Zone'.

4 WOLLONGONG - WARD 2
Denison Street - Parking Proposal

Background

In the adjoining cul-de-sac of New Dapto Road there is a pre-school centre which does not have adequate onsite parking and the provision of additional parking will take some time to arrange. As a short term solution, the centre manager has requested that four 30 minute parking spaces be provided in Denison Street which will permit parents to bring the children into the centre by existing footpaths. Whilst such off site arrangements are not ideal for pre-schools, parents are currently queuing in the cul-de-sac to use the limited onsite spaces.

The area proposed for the timed parking is currently covered by 'No Stopping' restrictions on the approach to the traffic signals at Throsby Drive. The length of 'No Stopping' appears to be more than required and utilising part of this space for parking is reasonable under the circumstances.

Proposal

Install four 30 minute parking spaces timed for 8am to 6pm weekdays only, in Denison Street immediately north of the existing 'No Stopping' sign.

5 MANGERTON - WARD 2
Colleen Grove - Stop Sign and Line Marking

Background

A resident has requested that Council provide a Stop Sign, Stop Line and Double Barrier Lines in Colleen Grove at the junction with Rowland Avenue, in order to encourage drivers to keep to the correct side of the road when entering and leaving the side street.

Proposal

Install a Stop Sign, Stop Line and Double Barrier Lines for a distance of 10m in Colleen Grove at the intersection with Rowland Avenue.

REGULATION OF TRAFFIC

6 WOLLONGONG - WARD 2
Crown Street, Marine and Endeavour Drives, Cliff Road
Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event

Background

Kembla Joggers have proposed the Fitness Five Fun Run and the Kerry McCann 10 Event be held on Sunday 2nd April 2017. The events involve closures to Crown Street, Marine and Endeavour Drives and Cliff Road from Marine Drive to Bourke Street. The closures will take effect between 8.15am and 10.15am.

As in previous years, the start and finish point is in lower Crown Street and will involve hold and release closures at the intersection of Corrimal Street to permit bus movements. For other traffic there is a simple diversion via Market, Kembla and Burelli Streets.

The bus services affected include The Gong Shuttle, which is to be diverted via Georges Place and Corrimal Street between 8am and 10.30am. While access to the Marine Drive Bus Terminus will not be possible during the event, a temporary extended bus zone is to be installed in Burelli Street adjacent to the Steelers Club.

At the time of the event, Council will have the shared path between Belmore Basin and North Beach Surf Club closed for construction. This will necessitate the event being accommodated on Cliff Road from Osborne Park to Bourke Street.

Proposal

The submitted traffic management plans be approved (Attachment 3) subject to Council's Standard Conditions for Road Closures (Attachment 1).

- 7 WOLLONGONG - WARD 2
Church Street – Installation of Tower Crane between Gipps and Edward Streets for building work

Background

A contractor has requested that Council agree to a full road closure of Church Street between Gipps and Edward Streets, to allow the installation of a tower crane at a new development; 28 – 30 Church Street, Wollongong.

The contractor has nominated Thursday 15th December as the date for the tower crane installation with a backup date of Friday 16th December 2016. The road closure will take effect from 7am to 5pm and arrangements have been made to permit access for residents. The closure will involve a relocation of bus route 65 for the duration. There is a simple diversion in place for through traffic via Edward Street, View Street and Gipps Street (Gipps Street between Church and View Streets is two way.)

Proposal

The submitted traffic management plans be approved (Attachment 4) subject to Council's Standard Conditions for Road Closures (Attachment 1).

- 8 WOLLONGONG - WARD 2
Church Street – Christmas Carols in the Mall – 17 December 2016

Background

Council is proposing a road closure for Church Street between Market Street and the Mall, as well as limited traffic movement in Court Lane, to permit a Christmas Carols event to be held in the Church Street part of the Mall. The closure is requested from 4pm to 10pm on Saturday 17th December 2016. The traffic control plans are to be tabled at the meeting.

Proposal

The submitted traffic management plans (Attachment 5) when received, be approved subject to Council's Standard Conditions for Road Closures (Attachment 1).

- 9 WOLLONGONG - WARD 2
Strathearn Avenue – Christmas Street Party – 24 December 2016

Background

Council has received a request for a road closure of Strathearn Avenue between Lauder Avenue and Union Street/South Street for a street party. The closure is requested from 4pm to 12am on Saturday 24th December 2016. The organiser has provided a comprehensive list of signatures from residents affected by the closure. Should access be required, the organisers have agreed to escort vehicles through the closed road as needed. It should be noted that the section of street being closed is south of the Number 24 bus route.

Proposal

The road closure be approved subject to Council's Standard Conditions for Street Parties (Attachment 2).

- 10 DAPTO - WARD 3
Avondale Road – Wollongong Sporting Car Club – Events for 2017

Background

The Wollongong Sporting Car Club has proposed a program of Huntley Hill Climb events for 2017 at the end of Avondale Road as has been approved in previous years. The course and the race program have been approved by the relevant racing authority and permission is currently being sought from the NSW Police. The races take place in the form of a time trial where one vehicle at a time traverses the course. This allows residents to be guided through the road closure as required.

Huntley Hillclimb Motorsport Events for 2017	
Sunday	12 February
Saturday	1 April
Sunday	2 April
Sunday	18 June
Sunday	20 August
Sunday	22 October
Sunday	26 November

Proposal

The submitted traffic management plans be approved (Attachment 6) subject to Council's Standard Conditions for Road Closures (Attachment 1).

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath'** (Refer to Checklist below – relates to Section 138 of the Roads Act.)
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road'** the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- ☒ **Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- ☒ A copy of the letter from the Traffic Committee authorising the closure
- ☒ The Traffic Management Plan (TMP)
- ☒ The Road Occupancy Licence (ROL) *if required*
- ☒ Written approval from NSW Police
- ☒ Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Standard Conditions for Street Parties – 1 of 2

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper
 E.g. Temporary Road Closure – Larkins Lane, Yallah
 Date: 18 December 2015
 Time: 2 pm – 7 pm
 Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

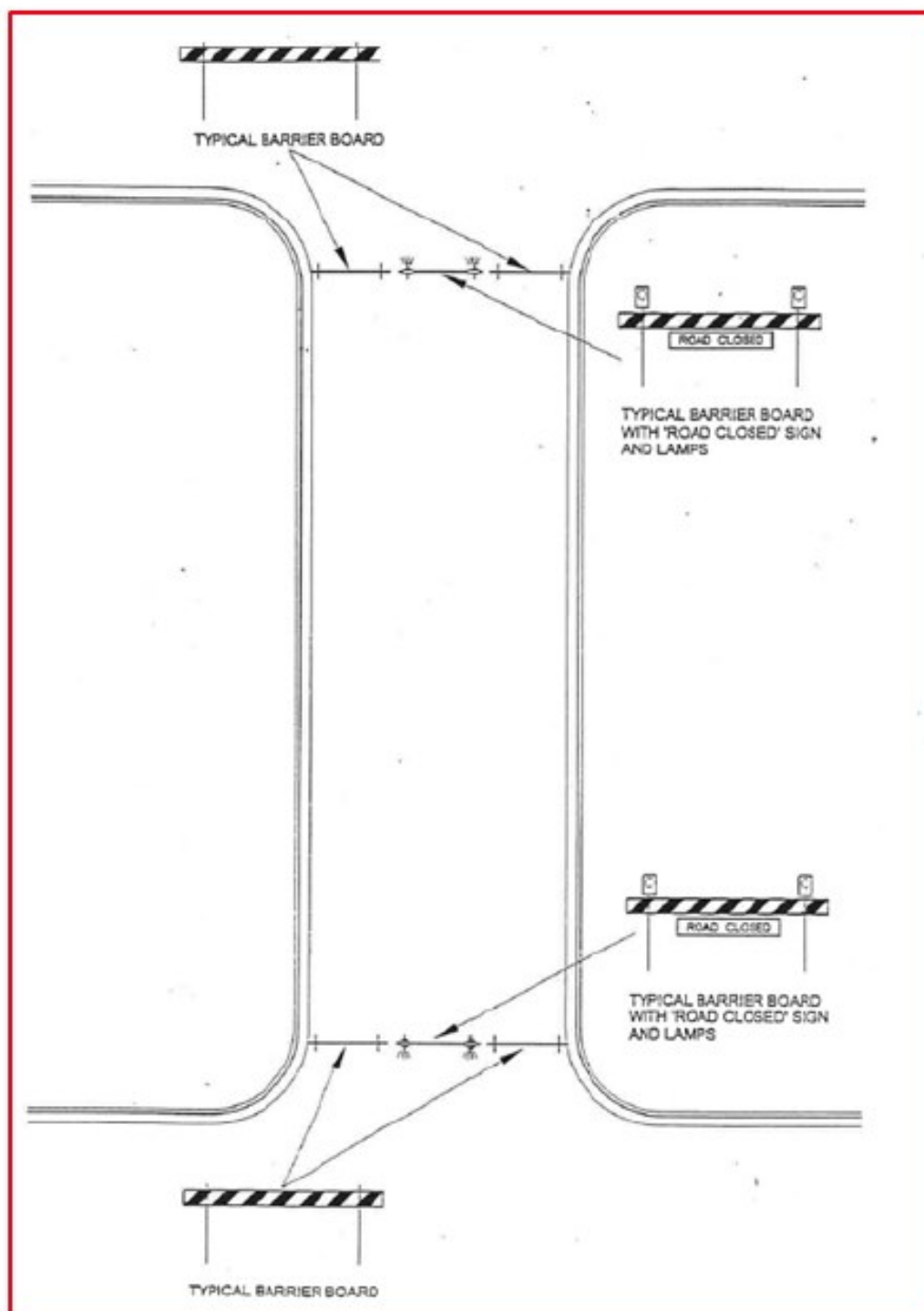
Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

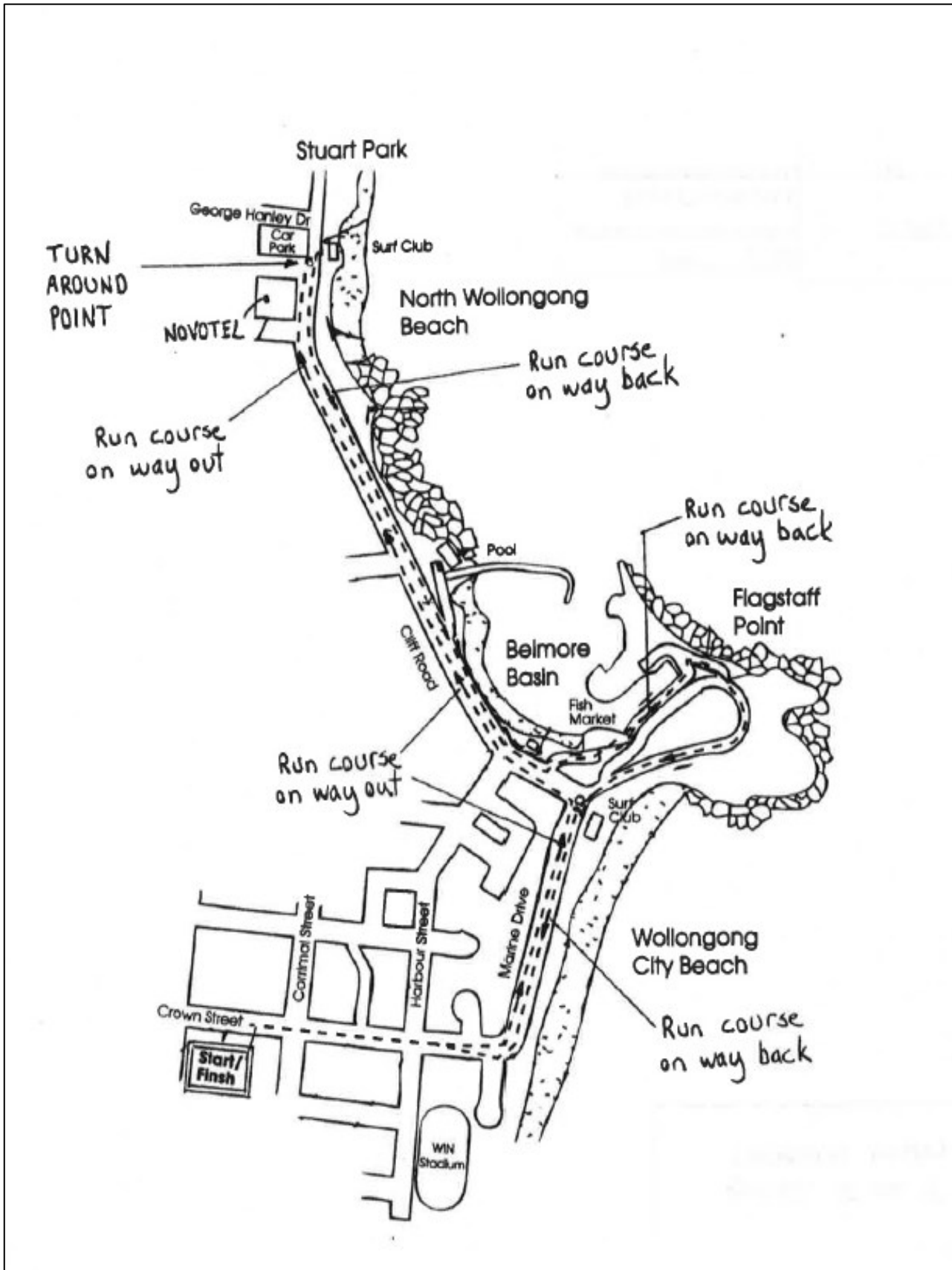
- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au two weeks prior to pick-up to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

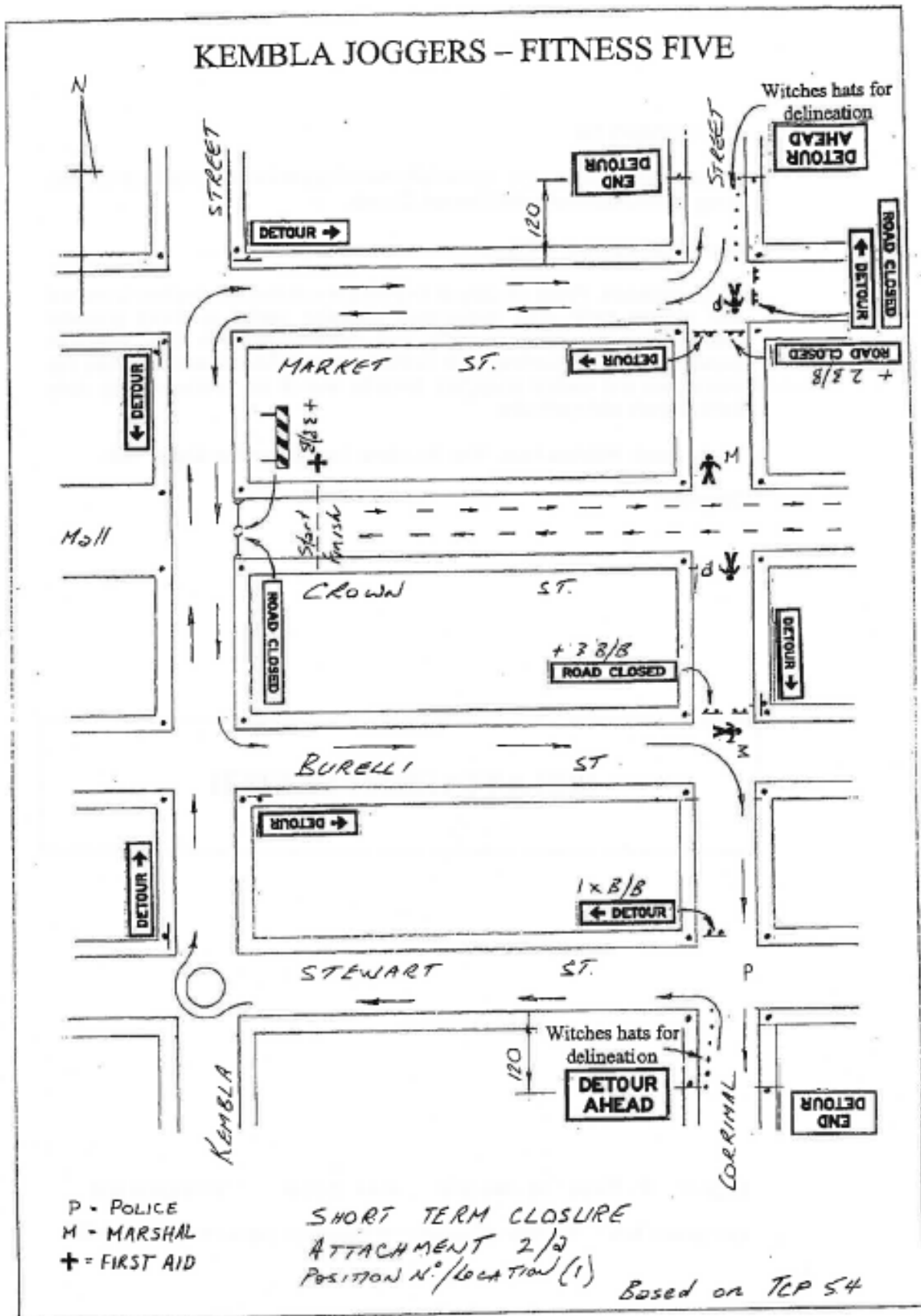
Attachment 2 – Standard Conditions for Street Parties – 2 of 2

TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES

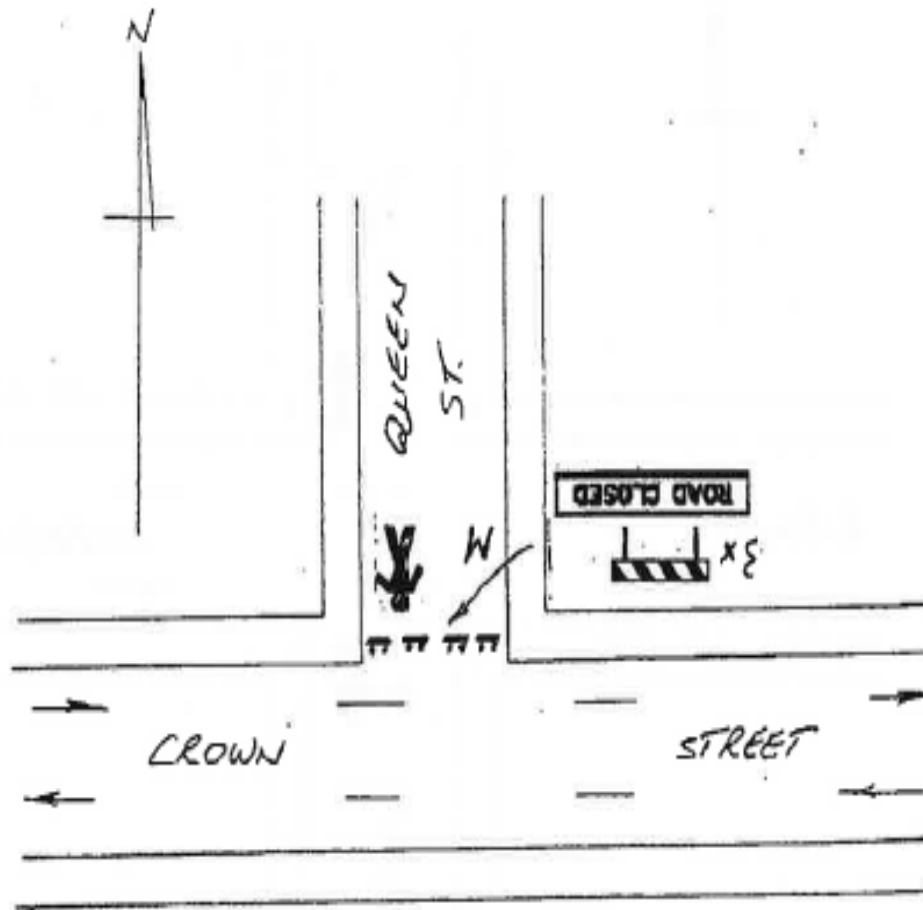


Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerryn McCann 10 Event – 1 of 11





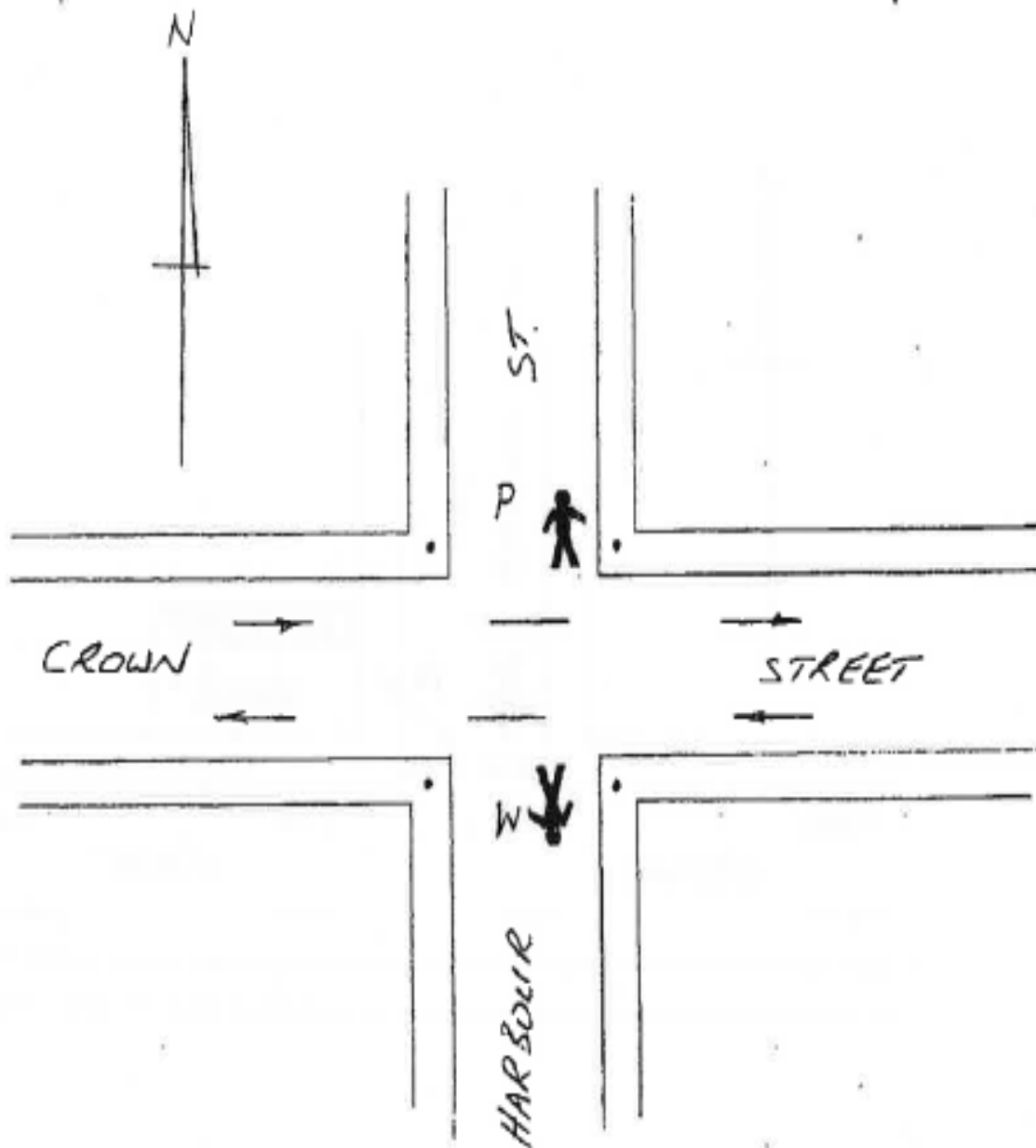
Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerryn McCann 10 Event – 3 of 11



Legend: M - Marshal Competitor Flow - - - - ->

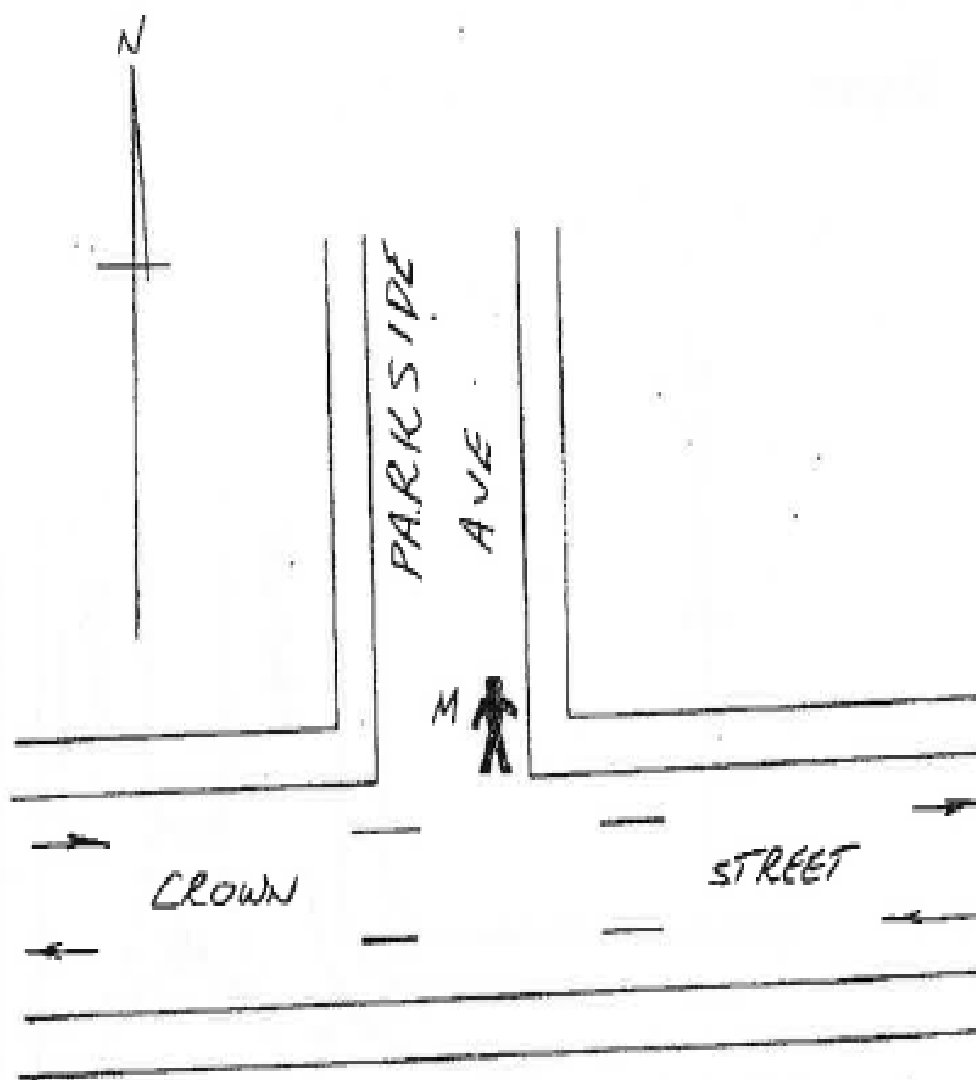
Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerryn McCann 10 Event – 4 of 11

Diagram:

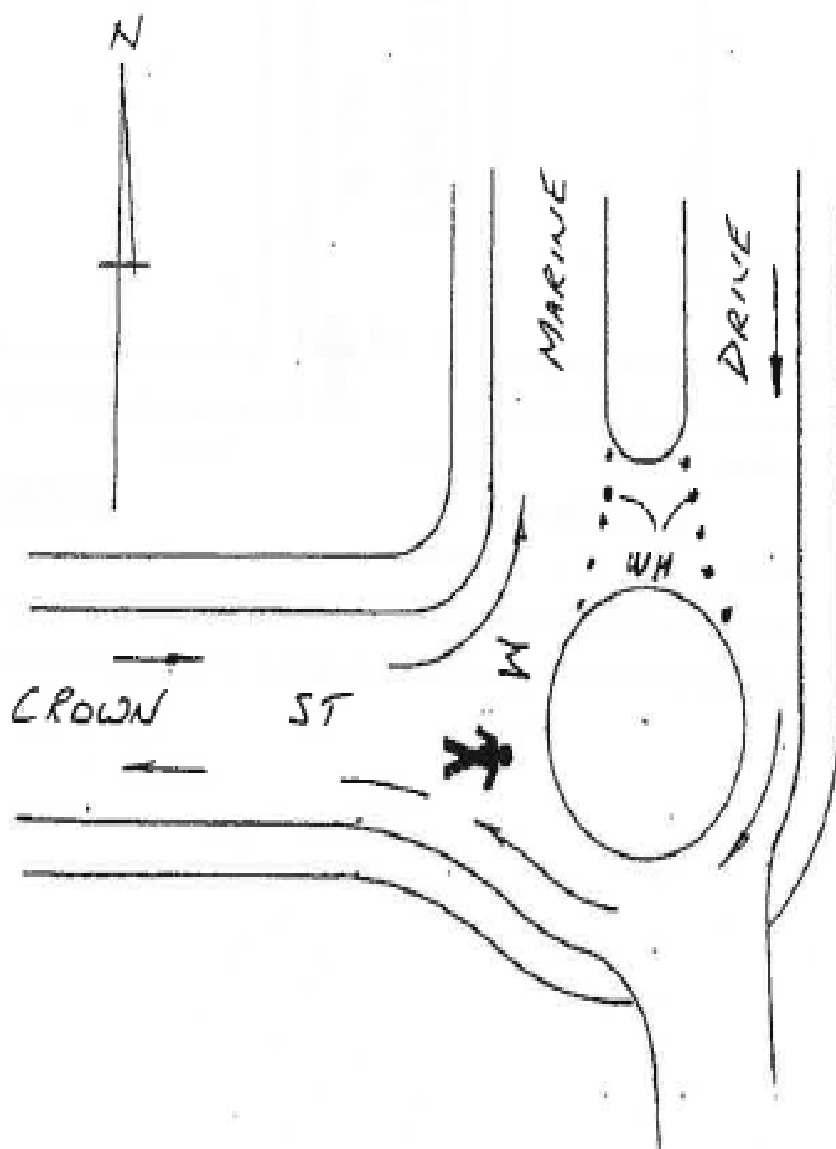


LEGEND: P - Police M - Marshal Competitor flow - - - - ➔

Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event – 5 of 11

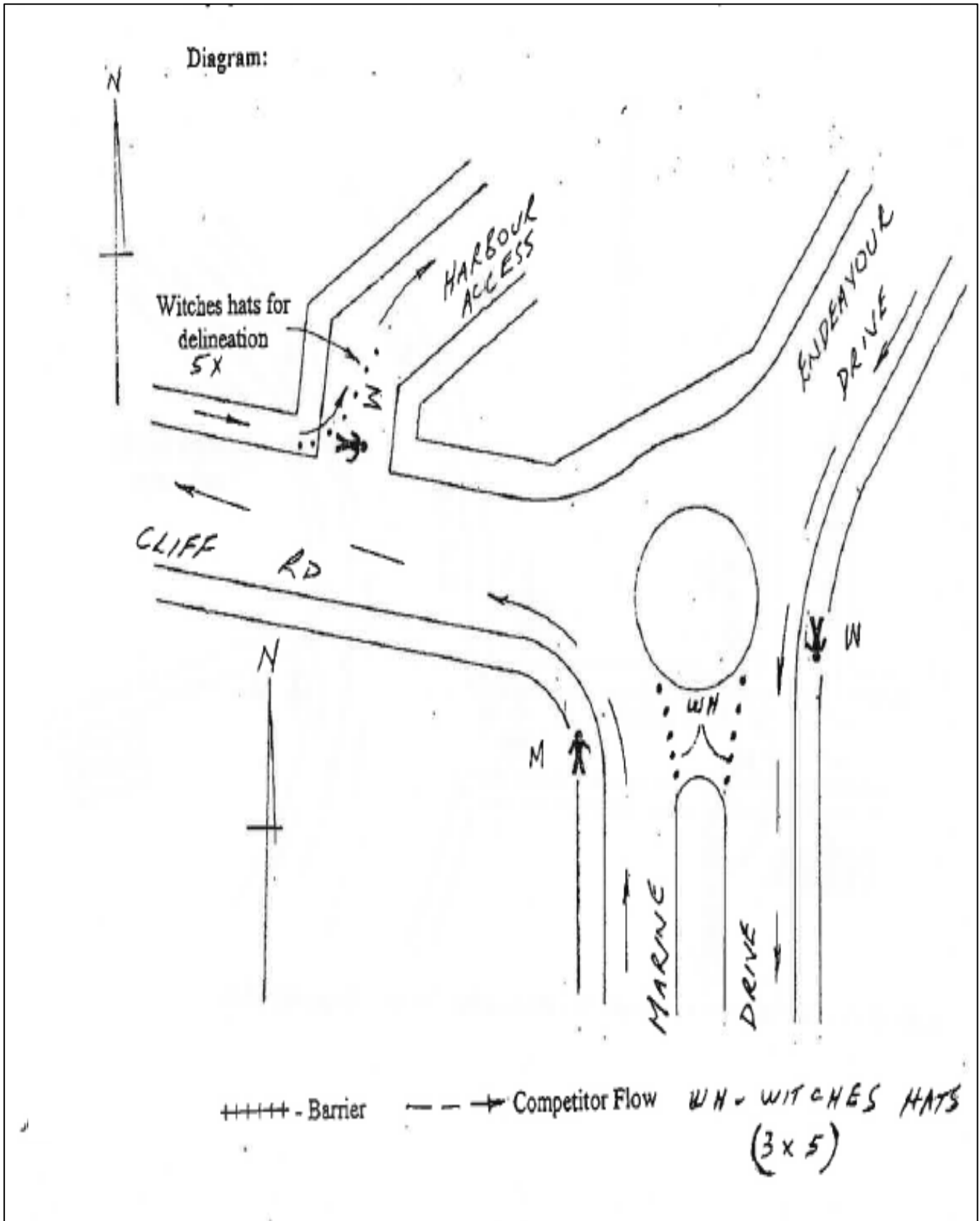


Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerryn McCann 10 Event – 6 of 11

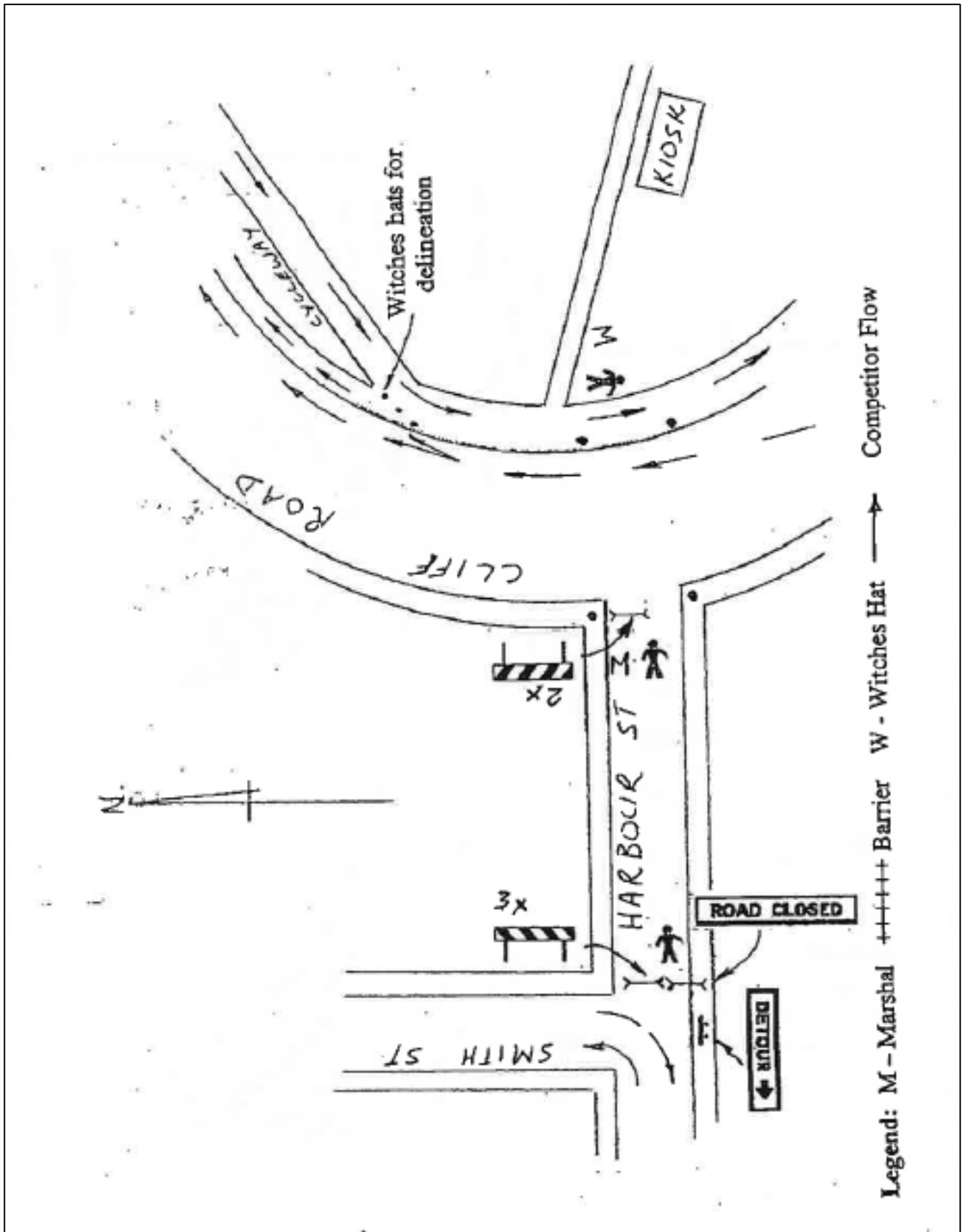


Legend: M Marshal Competitor Flow - - - - - WH WITCHES HATS (2 x 5)

Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event – 7 of 11

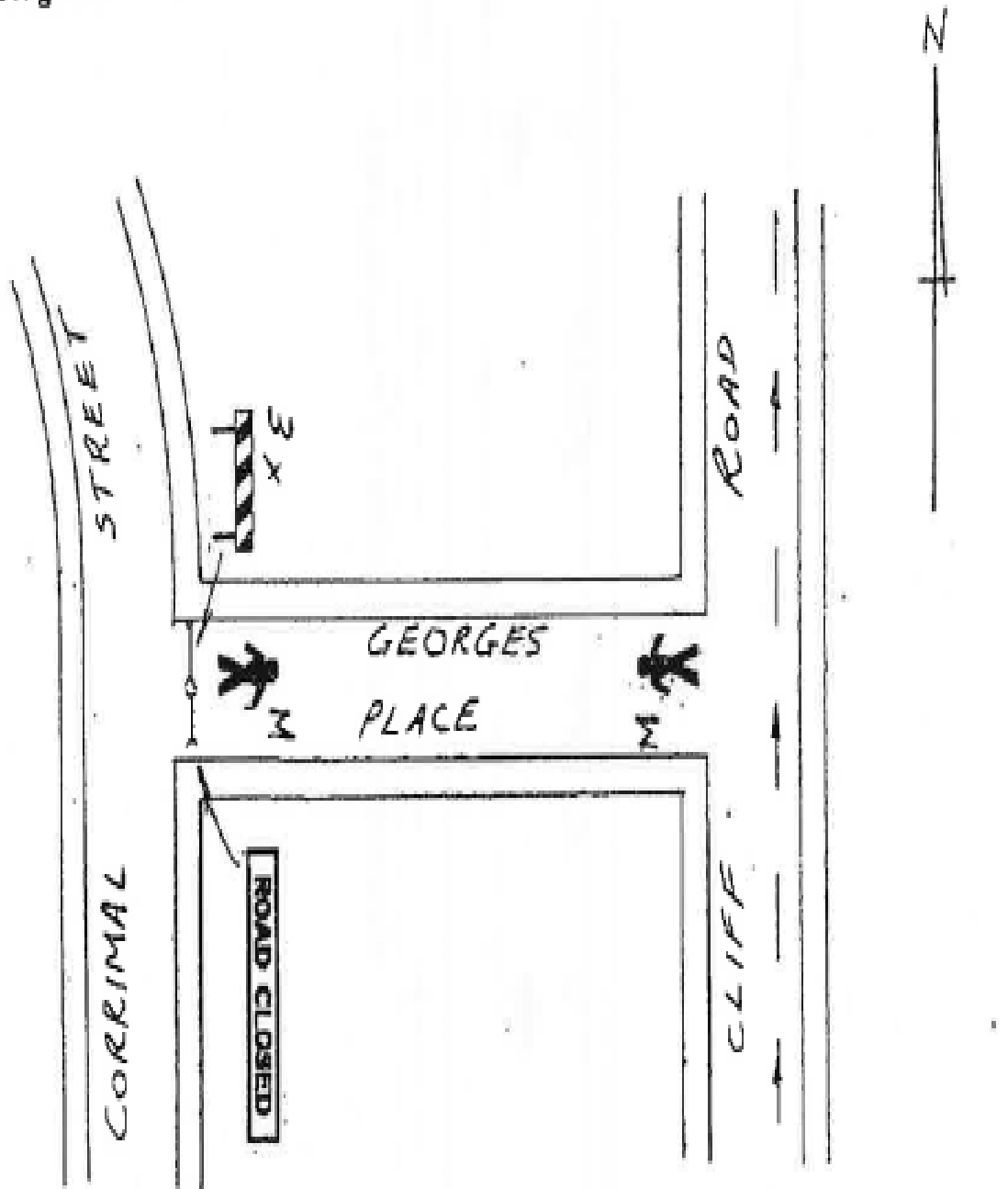


Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event – 8 of 11



Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event – 9 of 11

Diagram:

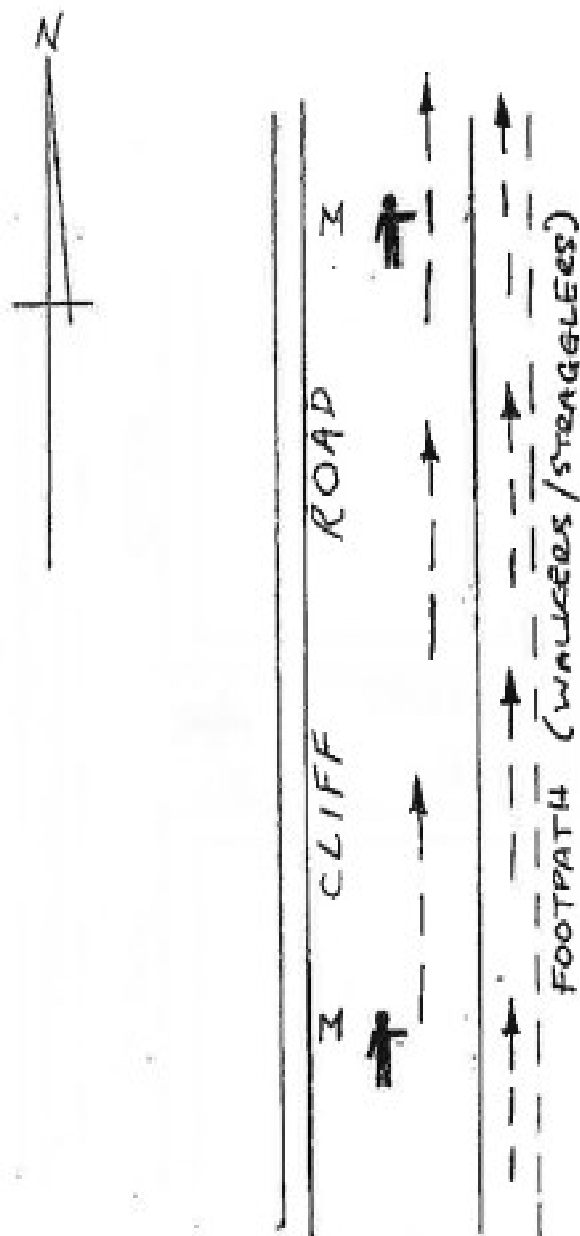


Legend: M – Marshal W – Witches Hats

Competitor Flow — →

Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerry McCann 10 Event – 10 of 11

Diagram:



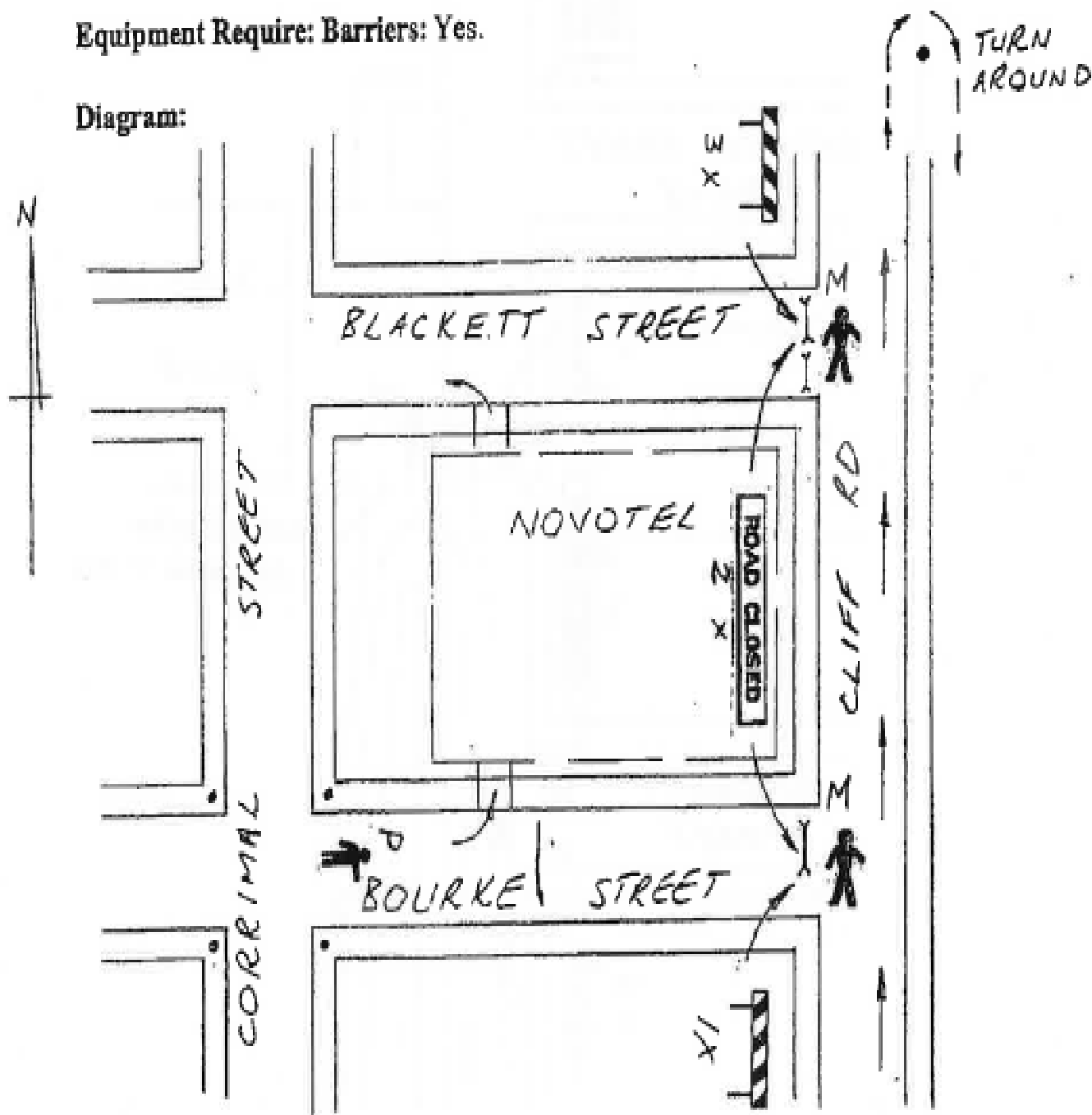
Legend: M – Marshall

— — — — — Competitor Flow

Attachment 3 – Kembla Joggers Fitness Five Fun Run & Kerryn McCann 10 Event – 11 of 11

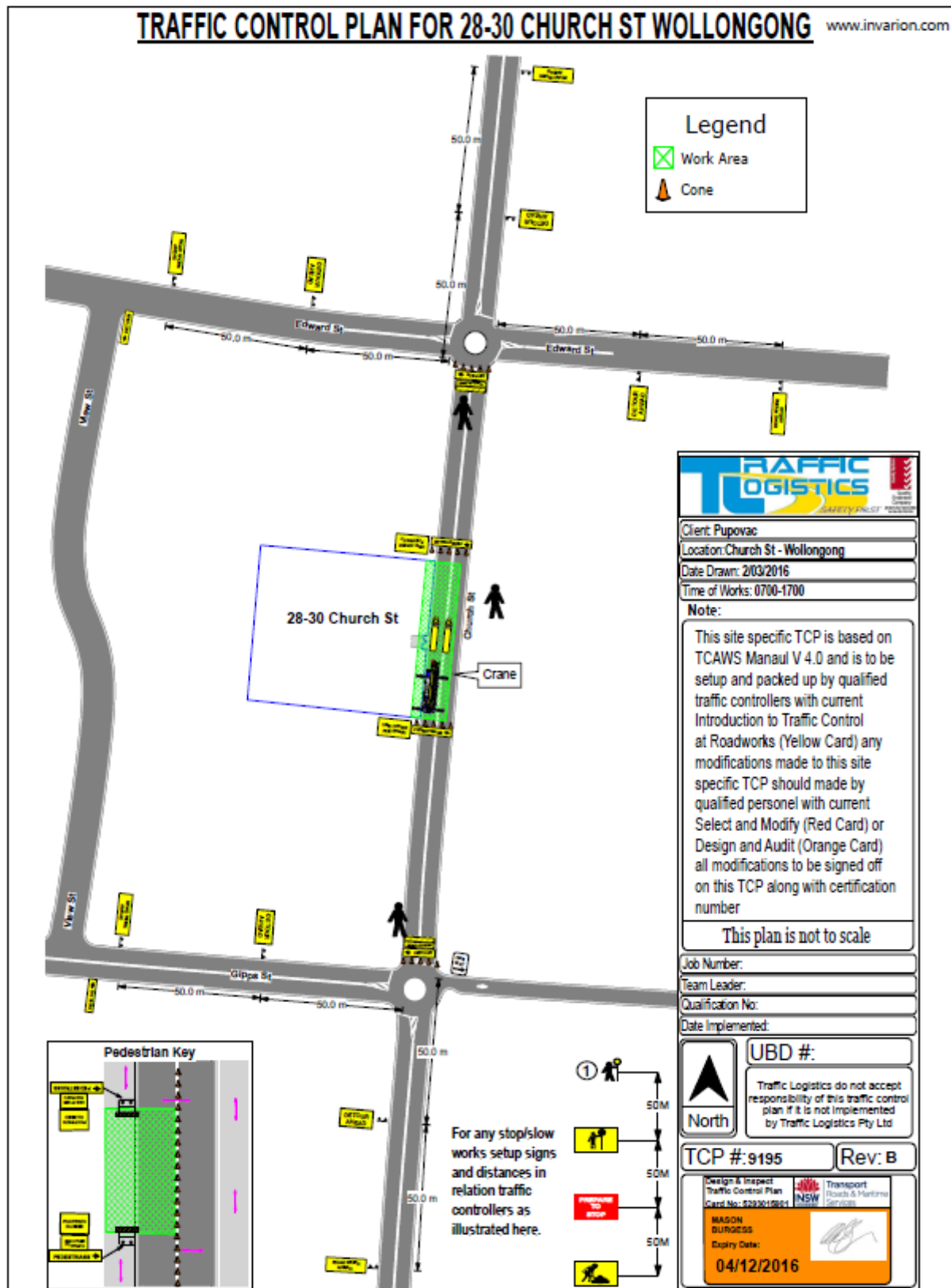
Equipment Require: Barriers: Yes.

Diagram:



Legend: P – Police ++++++ Barrier M – Marshal Competitor Flow

Attachment 4 – Church Street – Installation of Tower Crane



Attachment 5 – Church Street – Christmas Carols in the Mall

Plans to be tabled at Meeting.

Attachment 6 – Avondale Road – Wollongong Sporting Car Club Route

