

AGENDA

CITY OF WOLLONGONG TRAFFIC COMMITTEE



TO BE HELD AT 9.15AM ON WEDNESDAY 26 OCTOBER 2016 IN
COUNCIL ADMINISTRATION BUILDING, LEVEL 10 ROOMS 2 & 3

The City of Wollongong Traffic Committee is not a Committee of Wollongong City Council however a Technical Committee of the Roads & Maritime Services (RMS). The Committee operates under the authority conferred to Council by the RMS under the Transport Administration Act 1988. Council has resolved to manage the Traffic Committee under a Charter which sets out the membership, timelines for the preparation of the Agenda and the distribution of Minutes, in accordance with the RMS document '*A guide to the delegation to councils for the regulation of traffic*' (including the operation of Traffic Committees).

Council has been delegated certain powers, from the RMS, with regard to traffic matters upon its local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, each of whom has a single vote only.

- The members are representatives of the NSW Police Force, the Roads & Maritime Services, the Local State Member of Parliament (for the location of the issue to be voted upon), and a representative of Wollongong City Council.
- If the RMS or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Item No	Subject	Attach	Timing	Who
1	WELCOME			Chair
2	ACKNOWLEDGEMENT OF COUNTRY			Chair
3	DECLARATIONS OF INTEREST			Chair
4	APOLOGIES			Chair
5	CONFIRMATION OF MINUTES OF MEETING HELD 5 OCTOBER 2016			Chair
6	BUSINESS ARISING FROM PREVIOUS MINUTES			Chair
7	GENERAL BUSINESS			All
8	REGULATION OF TRAFFIC			Chair
9	DESIGN MATTERS			Chair
10	NEXT MEETING			Chair
11	CLOSE			

ACKNOWLEDGEMENT OF COUNTRY

“We pay our respects to and acknowledge the traditional custodians of the Land on which we meet, and pay our respects to Elders past, present and future. We also extend our respects to Aboriginal and Torres Strait Islander people present here today.”

APOLOGIES

CONFIRMATION OF MINUTES OF MEETING HELD ON 5 October 2016.

BUSINESS ARISING FROM PREVIOUS MEETING

ITEMS FOR CONSIDERATION

GENERAL BUSINESS

	Suburb	Street(s)	Issue
1	STANWELL TOPS	Off Otford Road, Bald Hill Car Park	Request for ‘No Parking’ Restrictions

REGULATION OF TRAFFIC

	Suburb	Street(s)	Issue
2	THIRROUL	King and McCauley Streets	Thirroul Seaside & Arts Festival 1 st to 2 nd April 2017
3	KEIRAVILLE	Shoobert Crescent	Annual Street Party
4	WOLLONGONG	Church Street	Road Closure for Building Works

DESIGN MATTERS

	Suburb	Street(s)	Issue
5	WOLLONGONG	George Hanley Drive	Revised Shared Path Design

GENERAL BUSINESS

- 1 STANWELL TOPS - WARD 1
Off Otford Road, Bald Hill Car Park – No Parking Restrictions

Background

Council has received a request to install parking restrictions over two parking bays in the newly constructed Bald Hill Car Park, to enable hang glider enthusiasts to load and unload equipment on busy days. The vehicles carrying the hang gliders may be commercial vehicles; however they are frequently private vehicles with roof racks and accordingly 'No Parking' restrictions are appropriate in these circumstances.

Proposal

Install 'No Parking' restrictions across two parking bays in the south east end of the Ball Hill Car Park.

REGULATION OF TRAFFIC

- 2 THIRROUL - WARD 1
King and McCauley Streets – Thirroul Seaside & Arts Festival – 1st to 2nd April, 2017

Background

The Thirroul Seaside & Arts Festival is to be run on the weekend of 1st to 2nd April, 2017 in a similar way to previous years. The event involves a closure of McCauley Street between Bath Street and Lawrence Hargrave Drive, and King Street between the shopping centre car park and Lawrence Hargrave Drive. The road closures are to take effect from 6am on to 6pm Saturday 1st April and it should be noted that the Sunday events will take place in the reserve off Cliff Parade which do not involve any road closures.

Proposal

The submitted traffic management plans be approved (Attachment 3) subject to Council's Standard Conditions for Road Closures (Attachment 1).

- 3 KEIRAVILLE - WARD 2
Shoobert Crescent – Annual Street Party – 2nd December 2016

Background

Council has received a request from residents in Shoobert Crescent for a partial road closure to hold their annual community street party on Friday 2nd December from 6pm to 9pm. A second option of Sunday 4 December from 3pm to 6pm was also presented. As in previous years, the length of Shoobert Crescent required extends from the corner of Murphy's Avenue to the corner of Harkness Avenue. Signatures have been obtained from residents in Shoobert Crescent. Diversion of traffic around the closure is expected to have minimal inconvenience on drivers.

Proposal

The proposed road closure be approved subject to Council's Standard Conditions for Street Parties (Attachment 2).

- 4 WOLLONGONG - WARD 2
Church Street – between Gipps and Edward Streets for building work

Background

A contractor has requested that Council agree to a full road closure of Church Street between Gipps and Edward Streets, to allow a major concrete pour to be completed at a new development; 28 – 30 Church Street, Wollongong. The contractor has nominated three dates however requires just one day for the work, the nominated dates being 23rd 25th 29th November 2016. The road closure will take effect from 7am to 5pm and arrangements have been made to permit access for residents. The closure will involve a relocation of bus route 65 for the duration. There is a simple diversion in place for through traffic via Edward Street, View Street and Gipps Street (Gipps Street between Church and View Streets is two way.)

Proposal

The submitted traffic management plans be approved (Attachment 4) subject to Council's Standard Conditions for Road Closures (Attachment 1).

DESIGN MATTERS

- 5 WOLLONGONG - WARD 2
George Hanley Drive – Revised Shared Path Design

Background

Council has revised the previously approved plan 5487 by increasing the length of the line marking.

Proposal

Revised Plan 5487 C01D be approved (Attachment 5).

Attachment 1 – Standard Conditions for Road Closures

Standard Conditions for Road Closures

For Special Events and Work Related activities Within Council Road Reserves.

Following approval by Wollongong City Council, road closures are subject to the additional Council conditions:

1. **The Applicant must complete the Council form 'Application to Open and Occupy or Underbore a Roadway or Footpath' (Refer to Checklist below – relates to Section 138 of the Roads Act.)**
2. **NSW Police Approval:** The Applicant must obtain written approval from NSW Police, where required under the Roads Act.
3. **If the Road Closure is within 100m of any traffic control signals or on a 'State Classified Road' the Applicant must obtain a Road Occupancy Licence (ROL) from NSW Roads & Maritime Services (RMS).**
4. **The Applicant must advise all affected residents and business owners within the closure area of the date/s and times for the closure, at least 7 days prior to the intended date of works.**
5. **The Applicant must advise Emergency Services: Ambulance, Fire Brigade and Police, Taxi and Bus Companies of the closure dates and times in writing, 7 days prior to the intended date of works. The Applicant must endeavour to minimise the impact on bus services during the closure.**
6. **Traffic Management Plan:** The closure must be set up in accordance with the approved Traffic Management Plan (TMP) prepared by an appropriately qualified traffic controller; a copy of whose qualifications must be included with the submitted TMP.
7. **Traffic Management Plan Setup:** The Traffic Management Plan must be set up by appropriately qualified traffic control persons or the NSW Police.
8. **Access to properties affected by the road closure must be maintained where possible. Where direct access cannot be achieved, an alternative arrangement must be agreed to by both the applicant and the affected person/s.**
9. **Public Notice Advertisement:** The Applicant must advertise the road closure in the Public Notices section of the local paper, detailing closure date/s and times at least 7 days prior to the closure.
10. **Public Liability Policy:** The Applicant must provide Council with a copy of their current insurance policy to a value of no less than \$20 million dollars to cover Wollongong City Council from any claims arising from the closure.

Checklist:

- Completed Council Form:**

'Application to Open and Occupy or Underbore a Roadway or Footpath'.

Required information as shown below MUST be attached:

- A copy of the letter from the Traffic Committee authorising the closure
- The Traffic Management Plan (TMP)
- The Road Occupancy Licence (ROL) *if required*
- Written approval from NSW Police
- Public Liability Insurance

Applications may be lodged in the Customer Service Centre located on the Ground Floor of Council's Administration Building, 41 Burelli Street Wollongong between 8.30am and 5pm Monday to Friday.

Attachment 2 – Standard Conditions for Street Parties – 1 of 2

STANDARD CONDITIONS FOR ROAD CLOSURES FOR STREET PARTIES

- 1 Each road affected by the closure approval shall be restored to full and uninterrupted traffic flow prior to the end of the closure.
- 2 The road shall be cleared sufficiently to allow an emergency vehicle access to a property within the closure area. For this reason, no barbeques, heavy tables or other heavy equipment is to be set up on the road pavement.
- 3 You are required to advertise the road closure in the local newspaper

E.g. Temporary Road Closure – Larkins Lane, Yallah
Date: 18 December 2015
Time: 2 pm – 7 pm
Event: Street Party
- 4 Council will notify emergency services and the Police Service.
- 5 NSW Police Service directions are to be strictly adhered to.
- 6 Council will endeavour to make available to you the following equipment for the closure

Regular Street Equipment Requirements	Cul - De - Sac Street Equipment Requirements
6 Barrier legs	3 Barrier legs
12 Road Barriers	6 Road Barriers
2 Road Closed Signs	1 Road Closed Signs
4 Flashing Lights	2 Flashing Lights

It should be noted that Council does not supply 9 volt batteries for flashing lights, however batteries can be made available for approximately \$3.40 each.

The flashing lights must be fixed to the barriers and operating prior to sunset.

It is your responsibility to collect this equipment from Council's Works Depot Store, Montague Street, North Wollongong, prior to 2.00 pm on the last working day prior to your proposed road closure, and return same on the next working day following the closure. Please ensure you sign a receipt when collecting and returning this equipment.

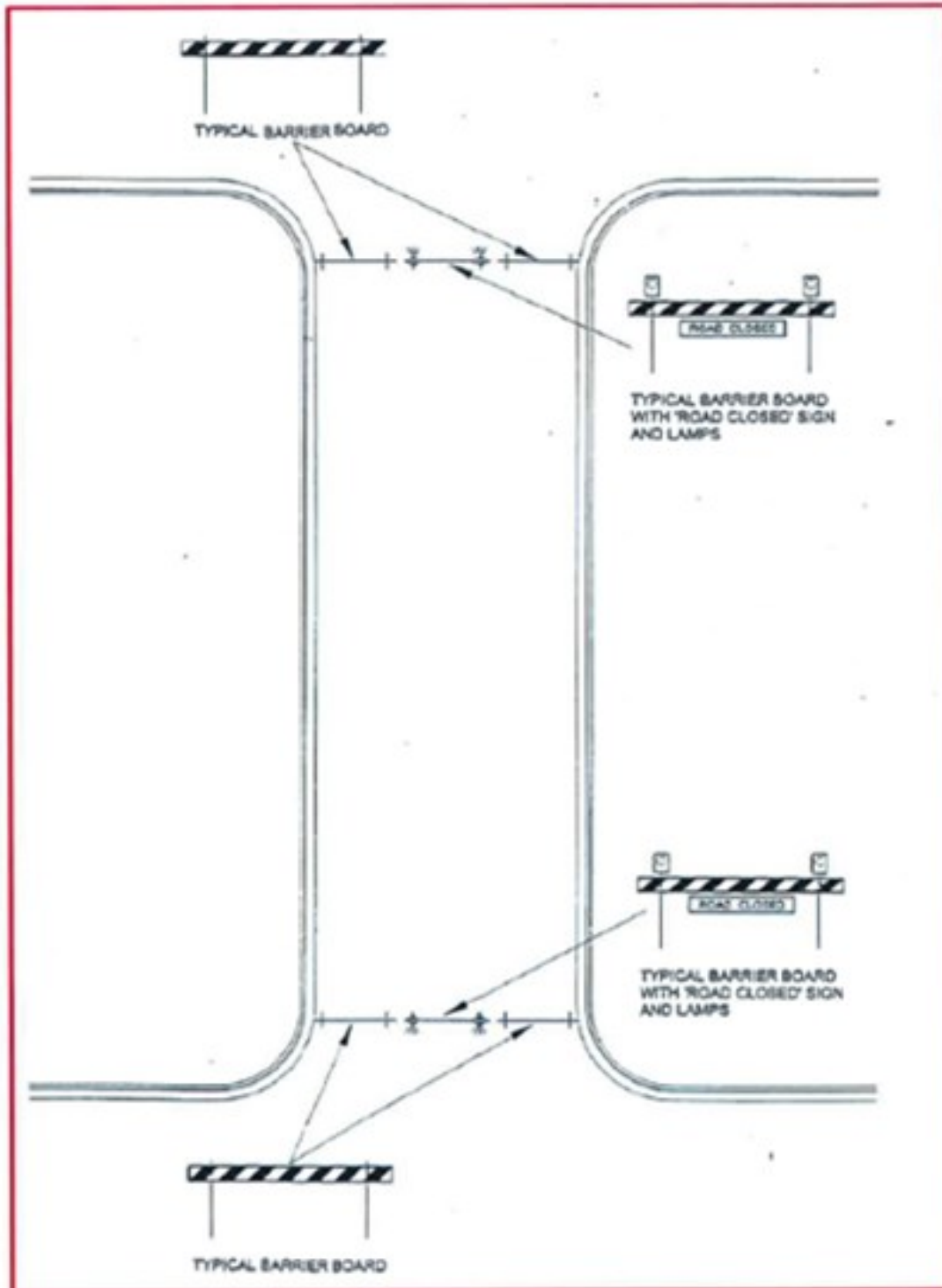
Equipment, which is returned damaged beyond use or not returned at all, will be replaced at your cost.

A sufficient number of people (at least 2), together with a vehicle suitable for the purpose of transporting the relevant equipment, are to be provided by the organisers for the loading and unloading of this equipment at the Depot.

- 7 You are requested to email Council's Events and Functions Coordinator events@wollongong.nsw.gov.au **two weeks prior to pick-up** to ensure availability of the equipment.
- 8 If Council's Store does not have sufficient equipment to lend, you are to obtain equipment from another source (e.g. hire firm), at your expense.

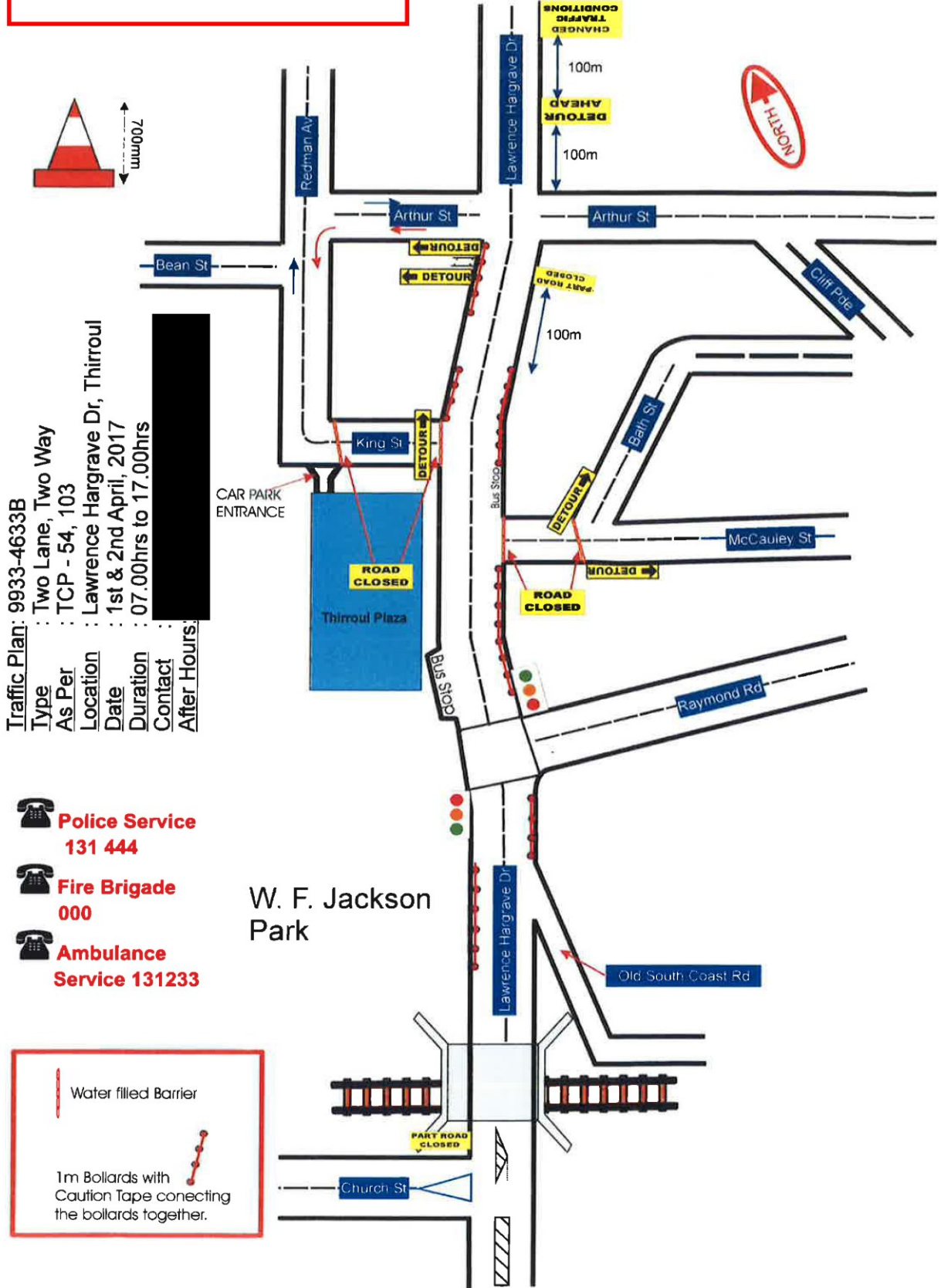
Attachment 2 – Standard Conditions for Street Parties – 2 of 2

TYPICAL ROAD CLOSURE SET UP FOR STREET PARTIES

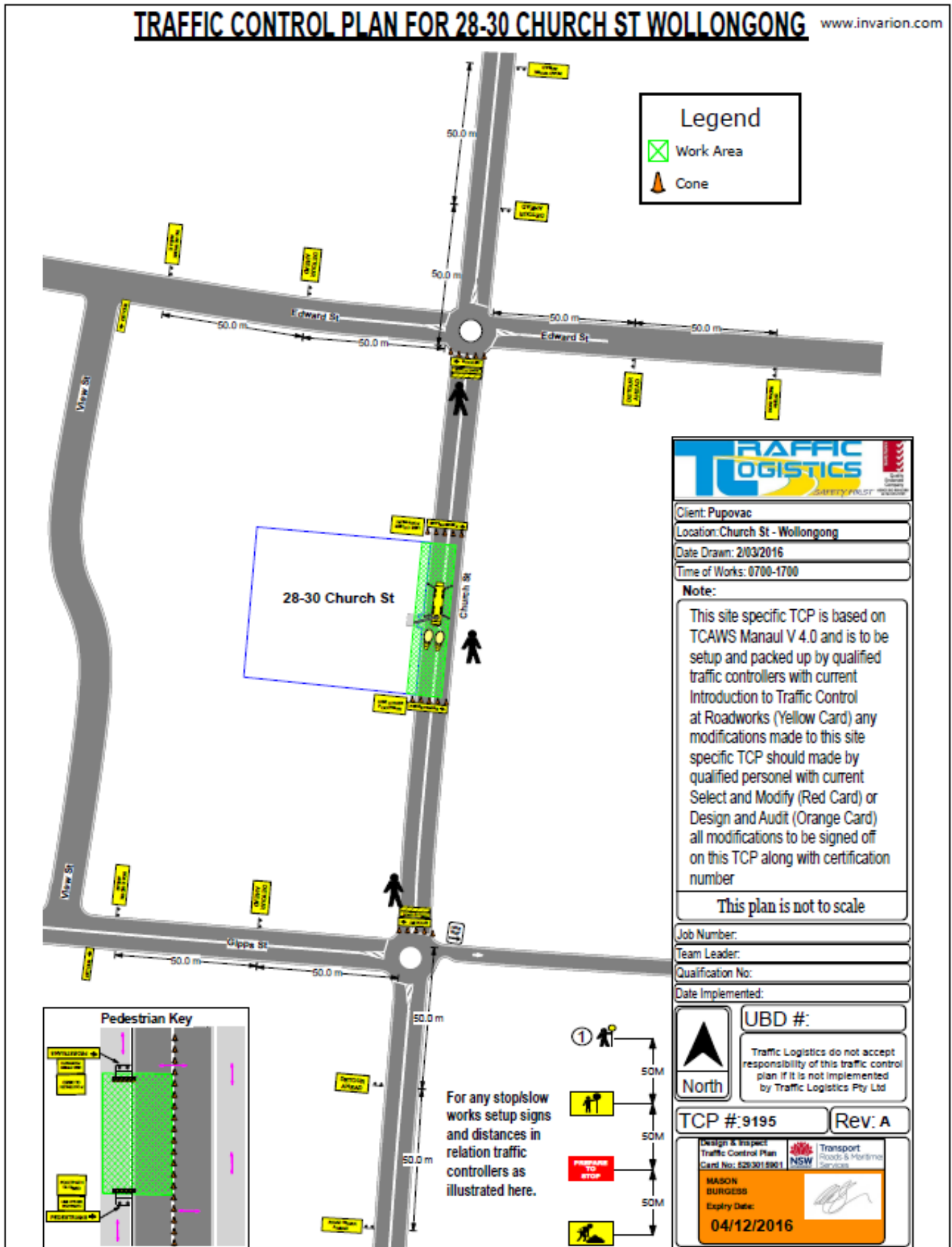


Attachment 3 – Thirroul Seaside & Arts Festival 2017

Personal Information has been removed - s.14(3)(3)(a)



Attachment 4 – Building Works, Church Street, Wollongong



Attachment 5 – Design Item, George Hanley Drive, Wollongong

